City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** 11/4/35

2. **Primary contact person and Department requesting agenda item:** Bridget Herring and Jaime Matthews / Recovery

3. **Requested Council meeting date:** 11/18/2025

4. **Subject:** Helene Local Government Capital Grant Program - Grant Application and Encumber Funds

5. **Action Requested:** Adoption of a resolution authorizing the City Manager to submit applications and receive funds for the Helene Local Government Capital Grant Program.

6. **Note if time sensitive, and why:** The Helene Local Government Capital Grant Program has tight deadlines for the completion of design documents. Delaying until future meetings may be detrimental to meeting the deadlines.

7. **Potential fiscal impact(s) - if known by staff at time of request:** n/a

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - Funding for the grants requires compliance with state requirements.
    - City staff will comply with state outreach requirements when the related projects and contracts are solicited.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** A budget amendment will be presented to City Council for each individual project grant award. Funding will be disbursed in a lump sum once the grant contract is approved. The grantee will need to report expenses for the grant project to OSBM, but the funds are disbursed up front.

10. **Identify key issues:**

    - **Purpose:** Provide capital funding to repair or replace Hurricane Helene–damaged infrastructure that is not eligible for FEMA Public Assistance.

    - **Objective:** Close funding gaps for eligible governments to restore critical community infrastructure.

    - **Funding Details:** Nearly $50 million in funding is available, with OSBM awarding grants according to statutory caps of 20% per county and 5% per eligible recipient or qualifying zip code.

    - **Focus Areas:** Eligible projects must be in FEMA-designated Helene areas and ineligible/denied by FEMA PA, with priority for those with a population of 300,000 or fewer.

    - **Timeline:** Applications due by midnight on November 21, with funding decisions made after the deadline.