City Council Agenda Item Request
Submit to Clerk's Office
30-60 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** August 28, 2025

2. **Primary contact person and Department requesting agenda item:** Bill Hart, Interim Water Resources Department Director, Brenna Cook, Compliance Manager, Water Resources Department

3. **Requested Council meeting date:** September 9, 2025

4. **Title:** Change Order for Shiloh Service Line Find and Replace Engineering Services Contract with Ardurra Group Inc.

5. **Resolution/Ordinance to be placed on Agenda:** Adoption of a resolution authorizing the City Manager to execute a change order with Ardurra Group Inc. in the amount of $430,000 to increase the Shiloh Service Line Find and Replace Engineering Services Professional Services Contract from a total in the amount of $150,000.00 to $580,000.

6. **Note if time sensitive, and why:** NA

7. **List any necessary legal documents:** NA

8. **Potential fiscal impact(s) - if known by department staff at the time of request:** A total of $4 Million awarded from NC Department of Water Infrastructure (DWI) will be used to find and replace any lead or galvanized service lines in the Shiloh Community. Due to the expansion of the Shiloh Community Project, a change order in the amount of $430,000 is needed for the Ardurra Group INC contract to increase the amount from $150,000.00 to a total of $580,000.00

9. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE)** : Not applicable, change to an existing contract

10. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** NA

11. **Identify key issues:**
    - On July 23, 2024, a resolution was adopted to authorize the City Manager to execute a professional services contract with WK Dickson who is now known as Ardurra Group INC for the Shiloh Community Find and Replacement Project for $150,000.
    - The original contract work included that Ardurra provide an Engineering Report (ER), an Environmental Information Document (EID) which is a requirement of the NCDWI funding.
    - City of Asheville Water Resources submitted a second application to NC DWI which increased the funding for the Shiloh Community project from $2M to $4M. This doubled the scope of the project.
    - The increased project scope increased the cost of the Design Bid Requirement, which will require more project management including permitting, inspections and construction.
    - NC DWI funding also requires that a Bid and Design Package be submitted and approved before the construction can begin.
    - A change order for the Ardurra Group contract is needed to increase the amount from $150,000.00 to a total of $580,000.00.
    - Therefore a total of $430,000.00 will be used from the NCDWI funding to pay for the cost of Design Bid and project management.