City Council
Agenda Item Request

1) **Date submitted to Clerk's Office:** October 27, 2025

2) **Primary contact person and Department requesting agenda item:** Chuck Watson, Public Works Streets Division

3) **Requested Council meeting date:** November 18, 2025

4) **Subject:** FY 26 Utility Cut Concrete Repair Contract

5) **Action Requested:** Adoption of a resolution authorizing the City Manager to execute a contract with Appalachian Paving and Concrete, Inc., in the amount of $314,675.00 for the FY26 Utility Cut Concrete Repair contract.

6) **Note if time sensitive, and why:** N/A

7) **Potential fiscal impact(s) - if known by staff at time of request:**
   - The proposed contract for this project totals a maximum of $314,675.00.
   - The Street Cut Utility Program is an enterprise fund that is funded by fees paid by the four partners (Dominion Energy, Metropolitan Sewerage District, City of Asheville Water Resources and City of Asheville Stormwater Division) participating in the program. The partners will be billed 100% of the repair cost, meaning that the City realizes full cost recovery.

8) **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
   - Staff performed outreach to minority- and women-owned businesses through solicitation processes, which included posting on the State's Interactive Purchasing System. The NC Historically Underutilized Businesses (HUB) and NCDOT DBE databases were checked for potential contractors, along with the City of Asheville's ABI database.
   - Ten companies from identified disparity groups (woman 4, Black 2, Hispanic 4) were found in the ten-county area, and staff directly contacted those companies. One of these companies submitted a bid - Appalachian Paving and Concrete - woman owned.

9) **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** None.

10) **Identify key issues:**
   - The City of Asheville Public Works Streets Division administers the Street Cut Utility Program.
   - This program is an enterprise fund that is supported by the participation and work generated by partner agencies (Current members: Metropolitan Sewerage District, Dominion Energy, City of Asheville Water Resources, and City of Asheville Stormwater Division. Future potential member: Duke Energy).
   - As part of this program, both internal and external utilities partner with the Streets Division to make repairs to City-owned infrastructure that results from utility improvements and repairs.
   - At times, these activities cut into concrete infrastructure such as curbs and sidewalks.
   - When this occurs, the Utility Cut Program must have a method to address these areas.
   - The equipment and staffing needed for repair of these areas exceeds the City's internal capacity, rendering it necessary to contract for these services.

- An Informal Advertisement for Bids, Project No. 298-FY26-PW-Bid-Utility Cut Concrete 1, was issued on September 23, 2025, and bids were opened on October 19, 2025. The following bid was the only bid received:
    i) Appalachian Paving and Concrete, Inc. of Swannanoa, NC bid $314,675.00.