City Council Agenda Item Request
Submit to Clerk's Office
30-60 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** 8/21/2025

2. **Primary contact person and Department requesting agenda item:** Chad Pierce; Water Resources Department

3. **Requested Council meeting date:** 9/9/25

4. **Subject:** Change Order for Patton Ave; Water System Distribution Project 2 - Professional Services Contract.

5. **Action Requested:** Consideration of a resolution authorizing the City Manager to execute a change order with CDM Smith Inc. in the amount $724,463.00 to increase the value of the Water System Distribution Project 2 – Professional Services Contract.

6. **Note if time sensitive, and why:** Yes the change order needs approval in order to keep on project schedule and to be able to continue to meet deadlines for submittals..

7. **Potential fiscal impact(s) - if known by department staff at time of request:** The proposed change order will increase the professional services contract by an estimated $724,463.00. The required funds are available within the Water Resources Department Capital Improvement Project budget.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE):** No vendor outreach was performed as this is for adjustments to an existing professional services contract.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** None

10. **Identify key issues:**

- A change order to increase the value of the existing professional services contract is needed, in order to complete the final phase of water transmission main design.
- This final phase of the water transmission design is for the portion of transmission main that must be rerouted along portions of Patton Ave and I-26 because of impacts and conflicts associated with NCDOT's I-26 widening and relocation project in this area.
- Due to multiple delays and changes to the NCDOT interstate project design, our water transmission main design consultants at CDM Smith have had to adjust the line routes, redesign portions, collect additional surveys and geotechnical data, leading to unplanned project expenditures.
- Water Resources Staff requested that the consultant provide an amended scope with the additional tasks and costs needed to complete the transmission main design and

coordinate the work with NCDOT . The proposed change order request is based on the amended scope.