City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** 8/21/2025

2. **Primary contact person and Department requesting agenda item:** Chris Corl - CREF

3. **Requested Council meeting date:** 9/9/2025

4. **Subject:** HCCA Building Automation System Contract Amendment

5. **Action Requested:** Resolution authorizing the City Manger to amend the contract with Daikin Applied to increase the contract amount by $25,600.00, for a revised amount of $113,100.00, for Harrah's Cherokee Center Asheville's Building Automation.

6. **Note if time sensitive, and why:** N/A

7. **Potential fiscal impact(s) - if known by staff at time of request:** Continued upgrades to the Building Automation System for HCCA HVAC systems. All are funded through the HCCA Capital Improvements budget.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - N/A. The current HCCA Building Automation system upgrades began in 2023 at time all applicable bidding policies and procedures were followed.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:**
    - NA

10. **Identify key issues:**
    - HCCA has been upgrading the HVAC Building Automation system for nearly 2 years (Software, service, computer and communications equipment)
    - To date, approximately 80% of the system has been upgraded.
    - The amendment to this contract includes work of replacement of 2 new primary control JACE modules and controllers for air handlers and VAV units and the integration and programming of modules and controllers along with support signal boosters.
    - This will ensure seamless and continuous uninterrupted operations of the HVAC system during events.
    - The additions allow better temperature control by HCCA staff and increased energy efficiency.