City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** September 11, 2025

2. **Primary contact person and Department requesting agenda item:** Elma King, Community & Economic Development

3. **Requested Council meeting date:** October 14, 2025

4. **Subject:** CDBG-DR Single Family Home Repair Program

5. **Action Requested:** Resolution authorizing the City Manager to enter into an agreement with the State of North Carolina Department of Commerce's Division of Community Revitalization to provide repair and reconstruction for Asheville homeowners who were affected by Tropical Storm Helene; and to further authorize the City Manager to sign all necessary documents to this effect.

6. **Note if time sensitive, and why:** Yes, time sensitive, because approval of the Subrecipient Agreement paves the way for the State to administer the Single-Family Housing Repair program within Asheville city limits and for the CDBG-DR funds to be utilized to make positive impacts in low -and moderate-income communities.

7. **Potential fiscal impact(s) - if known by staff at time of request:** All funding will come from the CDBG-DR grant. Specifically, $3,000,000 has been allocated to single-family home repairs from the Housing Programs allocation of the CDBG-DR Action Plan.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - Not applicable

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:**
    - Housing & Community Development (HCD) - September 16, 2025 - Voted 3-0 to recommend approval and move to City Council

10. **Identify key issues:**
    - HUD allocated $225,010,000 in funds to the City of Asheville on January 16, 2025.
    - The City's CDBG-DR Action Plan allocated $31,000,000 to Housing Programs, inclusive of $3,000,000 for single-family homeowner repairs.
    - The City is partnering with the State of North Carolina Renew NC Single-Family Housing Program to administer home Rehabilitation and Reconstruction activities for Asheville homeowners on the City's behalf.
    - The Renew NC program is live and accessible to Asheville (and all WNC) residents.
    - The State will administer assistance to beneficiaries and act as a subrecipient to the City, using a phased rollout that prioritizes households earning < 60% AMI who have children, elderly, or disabled residents in the home, then moving forward to other income levels.
    - The State will manage day-to-day program operations like fielding and reviewing applications, case management, eligibility determination, environmental reviews, and hiring and directing contractors to perform work.
    - The City will reimburse the State only for eligible hard construction costs incurred while implementing the program within Asheville city limits; review and verify all reimbursement

requests prior to distribution of funds; monitor the State to ensure Program compliance with all applicable federal regulations; and prepare and submit Quarterly Performance Reports (QPRs) to HUD.

- To proceed, City Council must authorize a subrecipient agreement between the City and State.