Town of Woodfin
Parks & Greenways Advisory Committee

Wednesday, March 12, 2025
3:00 pm

ACTION MEETING MINUTES

Committee Members Present

Chairperson Coral Darby
Member David Clark
Member Melissa Drennan
Member Anne Kaltreider
Member Eric Barsotti
Member Katie Cox
Member Gerald Green
Member Adam Smith

Committee Members Absent

Member Chris Bubenik

Town Staff Present

Shannon Tuch, Town Manager
Adrienne Isenhower, Project & Facilities Director
Gena Powers, Town Clerk/PIO
Zoe Codd, Volunteer Coordinator

The meeting video can be seen in its entirety at:
https://www.youtube.com/live/ABFbFkiFEhg?si=Y00QpKj23tuZ1CfI

Chairperson Darby called the meeting to order at 3:06 p.m.

A. Approval of the Agenda (0:14)

Member Green made a motion to approve the agenda, which passed unanimously, 9-0.

B. Approval of January 8,2025, Regular Meeting Minutes (0:27)

Member Clarke made a motion to approve January 8,2025, meeting minutes, which passed unanimously, 9-0.

C. Public Comment (0:41)

The public is invited to attend this meeting in person or view this meeting on YouTube Live: http://www.youtube.com/@townofwoodfinnc1104 . All documents related to agenda items not published on the website may be viewed in advance of the meetings in person at Town Hall, 90 Elk Mountain Rd, Woodfin.

One resident spoke concerning the Woodfin Greenway Project, he posed six questions to the committee that he asked the Town Council at their February meeting. He also gave some updates/answers he received from staff.

Chairperson Darby introduced and welcomed the new PGAC members that were appointed at the February Town Council Meeting. New members Katie Cox, Melissa Drennan, and Adam Smith each introduced themselves and spoke on why they were willing to volunteer on the Parks and Greenways Advisory Committee.

D. Ongoing Business (17:15)

1. Woodfin Arts Program-Zoe Codd

The Parks and Greenways Advisory Committee agreed to support Zoe's proposed Woodfin Arts Program and recommend that her proposed budget be approved by the town.

E. New Business-(38:23)

1. Review of PGAC Rules & Procedures Document-Adrienne Isenhower, Projects and Facilities Director

Member Green moved to approve the updates to the PGAC Rules & Procedures, which passed unanimously, 9-0.

2. Renaming of committee based on expanded scope-Adrienne Isenhower, Projects and Facilities Director

The Parks and Greenways Advisory Committee decided to collect suggestions for the committee's new name and vote on approval of their new name at their next meeting in May 2025.

3. Appointment of Vice-Chairperson-Coral Darby, Committee Chairperson

Eric Barsotti volunteered to be the Vice-Chairperson of the PGAC. Member Green made a motion to approve Member Barsotti as Vice-Chairperson, which passed unanimously, 9-0.

4. Landscaping Standards presentation-Shannon Tuch, Town Manager

Manager Tuch reviewed the newly proposed Landscape Standards and answered clarifying questions posed by committee members.

5. Asheville Greenworks proposal-Shannon Tuch, Town Manager

Manager Tuch gave background information and an overview of the Asheville Greenworks Proposal. Manager Tuch ask committee members to keep this project in mind and share any funding sources they may become aware of that may help in this effort.

6. Volunteer Opportunities-Adrienne Isenhower, Projects and Facilities Director

    1. Request for one PGAC member to serve on the Woodfin Weaverville Greenway Feasibility Study committee.

Adam Smith volunteered to serve on the Woodfin-Weaverville Greenways Feasibility Study committee.

    2. Request for two PGAC members to serve on the Woodfin Code Update Steering Committee.

Member Green and Member Drennan volunteered to serve on the Woodfin Code Update Steering Committee.

F. Project Manager Updates (1:17:43)

1. Riverside Park and Taylor's Wave-

Director Isenhower gave updates on the post Helene repairs and an updated timeline for completion of the Wave.

2. Silver-Line Park-

Director Isenhower gave an update on the FEMA process, work on draft bid documents, and the restoration project including permanent restrooms that were formerly approved. Manager Tuch and Director Isenhower answered questions posed by committee members.

3. Greenways-

Director Isenhower informed the committee that the town is waiting for an update from Buncombe County on next steps.

4. Stormwater-

Director Isenhower gave stormwater updates, including post Helene work and the MS4 (Municipal Separate Storm Sewer System) permit process.

5. Community Garden at Genva Maney Park-

Director Isenhower gave an update on storm damage repairs and a new timeline for completion of work.

6. Walk Bike Woodfin Public Input Meeting at New Bridge Church on March 26, 2025, from 4:30-7:00 pm.

7. Volunteer Events-Zoe Codd, Volunteer Coordinator

Volunteer Coordinator Codd gave the committee an update on recent volunteer efforts in Woodfin and her work on the Woodfin Volunteer database.

G. Adjourn

Chairperson Darby adjourned the meeting at 4:42 p.m.

TOWN OF WOODFIN
INCORPORATED
JUNE 1971
NORTH CAROLINA

Coral Darby, Chairperson

Attest: Gena Powers
Gena Powers, Town Clerk