Town of Woodfin
Parks & Greenways Advisory Committee

Wednesday, May 14, 2025
3:00 pm

ACTION MEETING MINUTES

Committee Members Present

Chairperson Coral Darby
Member Chris Bubenik
Member Katie Cox
Member Gerald Green (arrived after first 2 votes)
Member Adam Smith
Member Eric Barsotti
Member David Clark
Member Melissa Drennan
Member Anne Kaltreider

Committee Members Absent

Town Staff Present

Shannon Tuch, Town Manager
Adrienne Isenhower, Project & Facilities Director
Gena Powers, Town Clerk/PIO

The meeting video can be seen in its entirety at:
https://www.youtube.com/live/IsluGzkLl2w?si=mJF_UKywn61G0MEl

Chairperson Darby called the meeting to order at 3:00 p.m.

A. Approval of the Agenda

Member Kaltreider made a motion to approve the agenda, which passed unanimously, 8-0.

B. Approval of January 8,2025 Regular Meeting Minutes

Member Barsotti made a motion to approve March 12,2025 meeting minutes, which passed unanimously, 8-0.

C. Public Comment

The public is invited to attend this meeting in person or view this meeting on YouTube Live: http://www.youtube.com/@townofwoodfinnc1104 . All documents related to agenda items not published on the website may be viewed in advance of the meetings in person at Town Hall, 90 Elk Mountain Rd, Woodfin.

There was no public comment.

D. Ongoing Business

1. Woodfin Arts Program Update- Adrienne Isenhower, Projects and Facilities Director
Due to the AmeriCorps Programs cancelation Zoe Codd will not be working with the town after June 2025. She plans to complete the Arts Program in her remining time with the town.

2. Renaming of PGAC- Adrienne Isenhower, Projects and Facilities Director

Director Isenhower asked for input from committee members on the new name for the PGAC. The committee discussed suggestions and decided to choose **Parks and Community Enrichment Committee** as their new name.

Member Green made a motion to approve Parks and Community Enrichment Committee as the new name for the PGAC, which passed unanimously, 9-0.

E. New Business

1. Review of species list for tree plantings – Shannon Tuch, Town Manager

Town Manager Tuch reviewed the Landscape Standards drafted by the Landscape Subcommittee that will be used by the town going forward, if recommended by the Planning Board and approved by the Town Council at their July, 2025 meeting.

2. Updates to Roy Pope – Adrienne Isenhower, Projects and Facilities Director

Director Isenhower reviewed the repairs and updates to Roy Pope Park that are planned for the upcoming fiscal year. Committee Members made comments and shared suggestions for the park in the future.

3. Review of Equinox's draft signage for Riverside Park - Adrienne Isenhower, Projects and Facilities Director

Director Isenhower reviewed the draft signage suggested for the new Riverside Park expansion. Committee members asked questions about and made comments and suggestions for signs and sign placement.

4. Term reviews (Anne Kaltreider and new Chairperson) - Adrienne Isenhower, Projects and Facilities Director

Director Isenhower reviewed terms and thanked Member Kaltreider for her service on the committee and suggested that the vacant seat not be filled so the committee will go from 9 members to 8 members and committee members agreed.

F. Project Manager Updates

1. Debris Removal – Shannon Tuch, Town Manager

Manager Tuch gave an overview of debris removal to date including road right of way, waterways, and private property debris removal. She also explained that the NC Department of Public Safety/Division of Emergency Management will assist local governments with debris removal through the SMART Program (State Mission Assigned Recovery Taskforce).

2. Riverside Park - Adrienne Isenhower, Projects and Facilities Director

Director Isenhower shared details about the emergency riverbank repair the was completed at Riverside Park. She also reviewed other storm damages at the park that will be repaired and replaced. Committee members asked clarifying questions about repairs and park construction plans.

3. Taylor's Wave - Adrienne Isenhower, Projects and Facilities Director

Director Isenhower reviewed progress made in construction of the Wave and the construction timeline, and answered questions posed by committee members.

4. Silver-Line Park - Adrienne Isenhower, Projects and Facilities Director

Director Isenhower reviewed the storm damage at Silver-Line Park and the repairs that will be required to restore the park after the storm debris staging area is no longer needed.

5. Community Garden - Adrienne Isenhower, Projects and Facilities Director

Director Isenhower went over the work that has been completed on the Geneva Maney Community Garden and the timeline of the workdays and planting.

G. Adjourn

Chairperson Darby adjourned the meeting at 4:29 p.m.

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NORTH CAROLINA

Coral Darby, Chairperson

Attest: Gena Powers, Town Clerk