Town of Woodfin
Town Council Meeting

Tuesday, September 30, 2025
3:00 pm

ACTION MEETING MINUTES

Council Members Present
Mayor Jim McAllister
Council Member Philip Cohen
Council Member Hazel Thornton
Vice Mayor Elisabeth Ervin
Council Member Ken Kahn

Council Members Absent
Council Member Johanna Young

Town Staff Present
Shannon Tuch, Town Manager
Sheri Powers, Finance & Budget Director
Ricky Hurley, Planning Director
Adrienne Isenhower, Projects & Facilities Director
Jacqui Boykin, Police Chief
Marie Biddix, Special Projects Manager
Gena Powers, Town Clerk / PIO

The meeting video can be seen in its entirety at:
https://youtube.com/live/Iba2u3ahlAY?feature=share

Mayor McAllister called the meeting to order at 3:01 pm.

A. Approval of the Agenda (0:00:25)
Vice Mayor Ervin made a motion to approve the agenda. Council Member Kahn seconded the motion which passed unanimously, 4-0.

B. Consent Agenda

C. New Business (0:00:38)

1. Town Hall Current Conditions-Shannon Tuch, Town Manager
2. Review of 2023 Town Hall Feasibility Study- Shannon Tuch, Town Manager
3. Hurricane Helene – New Challenges & Opportunities- Shannon Tuch, Town Manager
4. Other Considerations- Shannon Tuch, Town Manager
5. How to Move Forward- Shannon Tuch, Town Manager

Step 1 - Work together to identify:
• The specific needs we are trying to address:
  - Consolidated location for information & services
  - Easy & Convenient Access
  - Gathering Spaces (indoor & outdoor) for the public
  - Comfortable Work Environment for Staff
  - Room to Grow
  - Safety & Security

• The goals that we hope to achieve by addressing those needs.
  - Excellent Town Services
  - Community Engagement
  - Low Carbon Footprint
  - Community Cohesion/Resilience

- Space for Other Community Services
- Police Accreditation

• Information needed to make an informed decision.
  - Buncombe County Tax Revaluation Data
  - Current Debt/Amortization Data
  - Fund Balance Total
  - Status of RSP& Wave
  - Status of FEMA PA Projects
  - Financing Information
  - Grant Information
  - Police Needs/Accreditation

Town Council Members added needs, goals and information to these lists.

Step 2 – Gather information & Identify options October – January 2026
Step 3 – Evaluate options January/February 2026
Step 4 – Choose preferred option March – May 2026
Step 5 – Initiate action July 2026 (FY 2027)

D. Adjournment-

Vice Mayor Ervin made a motion to adjourn the meeting. Council Member Thornton seconded the motion, which passed unanimously,4-0.

Mayor McAllister adjourned the meeting at 4:23 pm.

TOWN OF WOODFIN
INCORPORATED
JUNE 1971
NORTH CAROLINA

James C. McAllister/Mayor

Attest: Gena Powers
Gena Powers/Town Clerk