Town of Woodfin
Town Council Budget Work Session

Tuesday, April 14, 2026
11:30 am

ACTION MEETING MINUTES

Council Members Present

Mayor Jim McAllister
Council Member Dan Bowers
Council Member Ken Kahn
Council Member Johanna Young
Vice Mayor Elisabeth Ervin
Council Member Philip Cohen
Council Member Max "Chip" Parton

Council Members Absent

Town Staff Present

Shannon Tuch, Town Manager
Jacqui Boykin, Chief of Police
Gena Powers, Town Clerk / PIO
Sheri Powers, Finance & Budget Director
Ricky Hurley, Planning Director
Adrienne Isenhower, Projects & Facilities Director

The meeting video can be seen in its entirety at:
https://www.youtube.com/live/Uke_C6fBu1Y?si=EGor20SNX5njtxZQ

Mayor McAllister called the meeting to order at 12:01 pm.

A. Approval of the Agenda

Council Member Kahn made a motion to approve the agenda. Council Member Bowers seconded the motion which passed unanimously, 6-0.

B. New Business (1:07)

1. Presentation and discussion regarding FY2027 budget matters.
   a. Discussion Overview - Sheri Powers
   b. Parks Capital Projects Update - Adrienne Isenhower, Projects & Facilities Director
   c. Streets & Stormwater Infrastructure Repair Update - Adrienne Isenhower, Projects & Facilities Director
   d. Stormwater Update and fee structure - Adrienne Isenhower, Projects & Facilities Director
   e. Approval of Contracts and Budget Amendment. - Adrienne Isenhower & Shannon Tuch

      1. Approval of a construction contract with B.H. Graning for Silver-Line Park repair and restoration and new public restrooms.
      2. Approval of a Sourcewell Contract for prefabricated restrooms for Silver-Line Park.
      3. Approval of contract change order with Baker Grading & Landscaping for Riverside Park - Phase II.
      4. Approval of an engineering services contract with Withers Ravenel for road infrastructure repairs.
      5. Approval of an engineering services contract with Withers Ravenel for stormwater infrastructure repairs.
      6. Approval of Ordinance #2026-03 a Budget Amendment to the FY2026 Budget Ordinance for the General Fund and the Parks Capital Projects Fund.

Vice Mayor Ervin made a motion to approve Budget Amendment Ordinance No. 2026-03 and authorize the Town Manager to enter into the following contracts and contract change order:

1) A construction contract with B.H. Graning in the amount of $1,215,309 for the restoration and repair of Silver-Line Park;
2) A contract with CXT via Sourcewell to in the amount of $144,004 for purchase of a prefabricated restroom facility;
3) A construction contract change order with Baker Grading & Landscaping in the amount of $3,161,908 for Riverside Park – Phase II;
4) An engineering services contract with Withers Ravenel in the amount of $571,500 for stormwater infrastructure repairs; and
5) An engineering services contract with Withers Ravenel in the amount of $108,000 for road infrastructure repairs.

Council Member Cohen seconded the motion which passed unanimously, 6-0.

f. 5-year Capital Improvement Plan - Sheri Powers, Finance Director
g. Disaster Recovery Impact – Sheri Powers, Finance Director

2. Council discussion of proposed Unified Fire Tax District – Mayor McAllister

3. Cyber security discussion – Shannon Tuch

C. Adjournment

Vice Mayor Ervin made a motion to adjourn the meeting. Council Member Parton seconded the motion, which passed unanimously, 6-0.

Mayor McAllister adjourned the meeting at 1:58 pm.

TOWN OF WOODFIN
INCORPORATED
JUNE 1971
NORTH CAROLINA

James C. McAllister/Mayor

Attest: Gena Powers
Gena Powers/Town Clerk