Town of Woodfin
Town Council Meeting

Tuesday, January 16, 2024
5:00 pm

ACTION MEETING MINUTES

Council Members Present
Mayor Jim McAllister
Vice Mayor Elisabeth Ervin
Council Member Hazel Thornton
Council Member Eric Edgerton
Council Member Ken Kahn
Council Member Johanna Young

Council Members Absent
None

Town Staff Present
Shannon Tuch, Town Manager
Adrienne Isenhower, Project Manager
Gena Powers, Town Clerk / PIO
Sheri Powers, Finance & Budget Director
John Henning, Town Attorney
Ricky Hurley, Planning Director

The meeting video can be seen in its entirety at: https://youtu.be/24m1j8h5Vlg?si=ax6RcdKCYm34NrbI.

Mayor McAllister called the meeting to order at 5:00 pm.

A. Approval of the Agenda (0:32)
Council Member Thornton made a motion to approve the agenda. Council Member Kahn seconded the motion which passed unanimously, 5-0.

B. Consent Agenda (0:54)
1. Approval of the December 19, 2023, regular and closed session meeting minutes.
2. Approval of the Tax Collection Report for the period ending November 30, 2023.
3. Approval of amendment to 2024 Town Council Meeting Schedule.
4. Approval of revised Landscape Maintenance Agreement between the Town of Woodfin and the North Carolina Department of Transportation (I-26, Exit 23).

Vice Mayor Ervin made a motion to approve the Consent Agenda. Council Member Kahn seconded the motion, which passed unanimously, 5-0.

C. Public Comment (2:55) – The public is invited to attend this meeting in person or view this meeting on Facebook Live: https://www.facebook.com/townofwoodfin. All documents related to agenda items not published on the website may be viewed in advance of the meetings in person at Town Hall, 90 Elk Mountain Rd, Woodfin.

There was no public comment.

Citizens may address the Board concerning various topics after being recognized by the mayor and are limited to 3 (three) minutes speaking time.

D. Presentations & Reports (3:24)
1. Town manager report – Shannon Tuch, Town Manager

E. New Business (29:33)

1. Council Code of Conduct and Ethics – Council members Edgerton and Ervin.

Council Member Edgerton made a motion to approve the Council Code of Conduct and Ethics including changes in section 2.7 and 4.2, with a final copy being posted on the website. Vice Mayor Ervin seconded the motion which passed unanimously, 5-0.

2. Authorization for Mayor McAllister to pursue discussions and inquiries as to the future of Old Craggy Bridge with Woodfin Town Manager, members of the Buncombe County Commission, and the NC Dept of Transportation – Mayor McAllister & Council member Edgerton.

Council Member Kahn made a motion to give Mayor McAllister authorization to pursue discussions and inquiries as to the future of Old Craggy Bridge with Woodfin Town Manager, members of the Buncombe County Commission, and the NC Dept of Transportation. Council Member Thornton seconded the motion which passed unanimously, 5-0.

Council Member Edgerton made a motion to adjourn into closed session consistent with North Carolina General Statute §143-318.11 (a)(3): To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and (a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Vice Mayor Ervin seconded the motion, which passed unanimously, 5-0.

F. Executive Session (55:51) – The Town Council may adjourn to private chambers to discuss legal, personnel, contractual or similar matters protected by the NCGS §143-318.11.

G. Adjournment (55:52)

Vice Mayor Ervin made a motion to adjourn the meeting. Council Member Kahn seconded the motion, which passed unanimously, 5-0.

Mayor McAllister adjourned the meeting at 6:55 pm.

TOWN OF WOODFIN
INCORPORATED
JUNE 1971
NORTH CAROLINA

James C. McAllister/Mayor

Attest: Gena Powers
Gena Powers/Town Clerk