Town Council

JANUARY 16, 2024

Consent Agenda

Presentations & Reports

Town Manager Report

SHANNON TUCH, TOWN MANAGER

Year in Review - accomplishments

- **Provide Excellent Town Services**
  - Interactive budgeting process; balanced budget w/ clean audit
  - Two separate newsletters (Spring/Fall)
  - Website notifications added
  - Identify high priority town policies
  - Community partnerships
  - Identify ideal staffing – Recruitment & Retention*

Year in Review - accomplishments

- **Affordable Living, Equity, and Inclusion**
  - Restrict STRs
  - Passed a Resolution for matching funds to ABCLT
  - Use of zoning tools to secure affordable units
  - Explore redevelopment of town-owned land for housing and/or community services
  - Attending trainings, conferences, forums, etc.
  - Grants to ABCCM, Catholic Charities, & RiverLink; in-kind donations to Catholic Charities/Manna & WES
  - Provide multi-lingual communications*
  - Provide strategic engagement opportunities*
  - Identify long-term affordable housing strategies through Woodfin Together comprehensive plan

Year in Review - accomplishments

- **Invest in Transportation & Infrastructure**
  - Develop and adopt a Stormwater Ordinance
  - Completed rate study & implement fee structure
  - Prioritize necessary SW infrastructure improvements
  - Implement other components of the SW Program
  - Resolve fine with the NCDEQ
  - Receive grant for Bike-Ped Plan (town wide)
  - Receive grant for Greenway Feasibility Plan (Woodfin to WVL)
  - Work with NCDOT on adding bike-ped features to New Stock interchange
  - Complete street repaving project (5 streets)

Year in Review - accomplishments

- **Build Community Through Excellent Police Services**
  - Problem Based Learning Exercise – Recruitment & Retention
  - Evaluated staffing needs, added Police Captain position
  - Initiated traffic stop data collection
  - Promote and participate in community events

Year in Review - accomplishments

- **Foster Woodfin's Sense of Place Through Quality Gov't. Facilities**
  - Develop RFQ for a new Town Hall + other community needs
  - Complete a feasibility study for a new Town Hall and develop a funding plan (in process)
  - Evaluate Community Center*
  - Complete the bid process for WGB
  - Complete RFQ for Silver-Line Park masterplan update
  - Complete bid process for a new public works salt shed
  - Hire Project & Facilities director

Year in Review - accomplishments

- **Build Community Connections Through Council Ambassadors**
  - On-going support to Woodfin Elementary
  - Serve on various boards & commissions
  - Support the work of the Woodfin Business Association

Year in Review – unfinished goals

- Update town charter
- Develop communication strategy
- Staff retention
- Career development assessment
- Provide multi-lingual communications
- Identify priority reporting metrics
- Offer support to neighborhood watch programs
- Evaluate Community Center
- Develop a facilities management plan
- Identify strategy to reduce the town’s carbon footprint

Woodfin Together Comprehensive Plan



Woodfin Together Comprehensive Plan

- Community Plan - priorities come from the community
- Primarily a Land Use Plan – overlap in other areas
- Iterative – currently on our third draft based on committee, staff, council, community input

- Approved by the Planning Board earlier this month
- Public hearing scheduled for February town council meeting

Woodfin Together Comprehensive Plan

Vision

In 2040, Woodfin will be a safe, livable, and welcoming mountain town with a great quality of life for everyone. Residents have equal access to civic opportunities, nature, jobs, and their daily needs.

Woodfin Together Comprehensive Plan

5 Themes/Chapters

- A LIVABLE BUILT PATTERN
- TRANSPORTATION OPTIONS
- OPPORTUNITIES TO THRIVE
- GREAT GOVERNMENT
- A SUSTAINABLE TOWN

- APPENDIX

Woodfin Together Comprehensive Plan

- A LIVABLE BUILT PATTERN
  - 10 Planning Principles
  - Growth Framework & Future Land Use Map (FLUM)
  - Opportunities Map (3 areas identified)

- TRANSPORTATION OPTIONS
  - Major Corridors – Opportunities & Challenges
  - Addressing Safety
  - Multi-modal Transportation Options
  - Opportunities for Connectivity
  - Corridor Studies

Woodfin Together Comprehensive Plan

- OPPORTUNITIES TO THRIVE (jobs, education, food, healthcare)
- GREAT GOVERNMENT (community, services & facilities)
- A SUSTAINABLE TOWN (green, resilient, access to outdoors)

- APPENDIX
  - Action Steps (priority level + time horizon)

New Business

Council Code of Conduct

COUNCIL MEMBERS EDGERTON & ERVIN

Changes to Code of Conduct

Section 2- Town Elected Official Conduct With One Another
In Private Encounters

7. Guiding principles for elected officials when collaborating on legislation - Collaboration among ~~two elected officials~~ a non-quorum of elected officials to develop proposed legislation, policy or ideas is acceptable~~; however consideration of official matters by a quorum outside of an official meeting~~ participation by more would constitute a quorum, and is strictly prohibited. It must be understood that no binding decisions can be made during informal collaboration, and that the proposal must come before the whole Council for consideration in full, open discussion at a public meeting. Always bear in mind that any record or document of discussion of Town business is likely subject to public disclosure under North Carolina law. Documents as defined by the law include voicemails, texts, posts, pictures, etc.

Changes to Code of Conduct

Section 4- Town Elected Official Conduct with the Public In Public Meetings

2. Ask for clarification, but avoid debate and argument with the public- Public comment at Town Council meetings is intended to be an opportunity for the public to present information they believe warrants the attention of Town Elected Officials. While Town Elected Officials may ask clarifying questions of speakers, they should avoid entering into any form of a “back and forth” conversation with commenters. Statements indicating an intention to look into a topic may be made to speakers without violating this rule.

Discussion – Old Craggy Bridge

MAYOR MCALLISTER & COUNCIL MEMBER EDGERTON

Closed Session

Adjournment