Town of Woodfin
Town Council Meeting

Tuesday, August 20, 2024
5:00 pm

ACTION MEETING MINUTES

Council Members Present
Mayor Jim McAllister
Council Member Philip Cohen
Council Member Ken Kahn
Council Member Johanna Young
Vice Mayor Elisabeth Ervin
Council Member Eric Edgerton
Council Member Hazel Thornton

Council Members Absent

Town Staff Present
Shannon Tuch, Town Manager
John Henning, Town Attorney
Gena Powers, Town Clerk / PIO
Sheri Powers, Finance & Budget Director
Ricky Hurley, Planning Director
Adrienne Isenhower, Project & Facilities Dir.

The meeting video can be seen in its entirety at:
https://www.youtube.com/live/2Yt4GljVEqA?si=Qgz2bg7cbXj34DBM

Mayor McAllister called the meeting to order at 5:00 pm.

A. Approval of the Agenda (0:40)
Vice Mayor Ervin made a motion to approve the agenda. Council Member Kahn seconded the motion which passed unanimously, 6-0.

B. Consent Agenda (1:16)
1. Approval of the July 16, 2024, regular and closed session meeting minutes.
2. Approval of the Tax Collection Report for the period ending June 2024.
3. Approval of the Annual Property Tax Settlement for Fiscal year 2024 and Order of Collection to the Tax Collector for the current fiscal year.
4. Approval of Budget Amendment Ordinance 2024-016 to amend the General Fund (10).
5. Approval of Resolution 2024-09 to dispose of surplus vehicles-Police Department.

Vice Mayor Ervin made a motion to approve the Consent Agenda. Council Member Cohen seconded the motion, which passed unanimously, 6-0.

C. Public Comment (1:45) – The public is invited to attend this meeting in person or view this meeting on YouTube Live: https://www.youtube.com/live/mW1GYyGFBFc?si=CSgchOZx28g4XwQW . All documents related to agenda items not published on the website may be viewed in advance of the meetings in person at Town Hall, 90 Elk Mountain Rd, Woodfin.

Two representatives from the Friends of the Montessori School came to give an update on the remodeling of and upgrades to the Woodfin Community Center, allowing the school to relocate there. They have obtained permission to occupy the building and to start school on Thursday August 22, 2024. They also thanked the Town Council and Town Staff for their support.

An individual citizen also addressed the council regarding the off sight directional signage portion of the town sign ordinance.

Citizens may address the Board concerning various topics after being recognized by the mayor and are limited to 3 (three) minutes speaking time.

D. Presentations & Reports (10:10)

1. Manager Report – Shannon Tuch, Town Manager
2. Planning Department FY2024 Review – Ricky Hurley, Planning Director

E. New Business (48:10)

1. Review of 2024 Council Strategic Goals – Shannon Tuch, Town Manager

The Town Council recommended that Town Staff continue working toward or completing the 2024 priorities and revisiting priorities this winter for 2025.

2. Community Partners Grant Program & Consideration of Budget Amendment Ordinance #2024-017 Supporting the Asheville Buncombe Community Land Trust – Shannon Tuch, Town Manager

Council Member Cohen moved to 1. Renew funding agreements with 2023 funding partners for the same amounts granted previously, for a period of one year. 2. Designate $25K for an Emergency Home Repair grant and identify existing emergency home repair programs in the area and return to council with more information. Vice Mayor Ervin seconded the motion, which passed unanimously, 6-0.

Council Member Cohen left the meeting at 6:50 pm.

Council Member Edgerton made a motion to adjourn into closed session consistent with North Carolina General Statute §143-318.11 (a)(3): To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. Council Member Thornton seconded the motion, which passed unanimously, 5-0.

F. Executive Session - The Town Council may adjourn to private chambers to discuss legal, personnel, contractual or similar matters protected by the NCGS §143-318.11(a) including subsections:
(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

G. Adjournment-

Vice Mayor Ervin made a motion to adjourn the meeting. Council Member Thornton seconded the motion, which passed unanimously, 5-0.

Mayor McAllister adjourned the meeting at 7:06 pm.

TOWN OF WOODFIN
INCORPORATED
JUNE 1971
NORTH CAROLINA

Elisabeth F. Ervin
Elisabeth Ervin /Vice Mayor

Attest: Gena Powers
Gena Powers/Town Clerk