City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** October 13, 2025

2. **Primary contact person and Department requesting agenda item:**
   Emily Ball and James Shelton, Community & Economic Development Department

3. **Requested Council meeting date:** October 28, 2025

4. **Subject:** CDBG-DDRF for Winter Shelter

5. **Action Requested:** Authorize the City Manager to enter into an agreement with Trinity United Methodist Church for $250,000 to provide nightly Winter Shelter in the 25-26 Code Purple season

6. **Note if time sensitive, and why:** Yes: shelter is scheduled to open November 1, 2025

7. **Potential fiscal impact(s) - if known by staff at time of request:** The City of Asheville received a $1.7M grant from HUD and dedicated $250,000 to Emergency Shelter with planning led by the Asheville-Buncombe Continuum of Care (CoC). The CoC Board approved plans utilizing these funds at their October 9, 2025 meeting.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
   - The Asheville-Buncombe Continuum of Care was responsible for developing the 25-26 Code Purple plan, including use of CDBG-DDRF to make nightly Winter Shelter available.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:**
   - The Asheville-Buncombe Continuum of Care Board unanimously approved this recommendation at their October 9, 2025 meeting.

10. **Identify key issues:**
    - The City of Asheville is a participating entitlement community in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program.
    - The City of Asheville received a supplemental grant of $1,748,141 from the CDBG Declared Disaster Recovery Fund (DDRF) program and dedicated $250,000 of that to Emergency Shelter, with planning to be led by the CoC.
    - The CoC Board directed the Code Purple Work Group to incorporate CDBG-DDRF into its plan for the 25-26 season in order to make nightly Winter Shelter available as a complement to weather-dependent Code Purple shelter based on the increase in unsheltered homelessness since Helene.
    - The Code Purple Work Group presented a plan at the October 9, 2025 CoC Board meeting including several Code Purple sites (Transformation Village, Salvation Army, and AHOPE) and 50 beds of nightly Winter Shelter provided by Safe Shelter at their existing location (10 beds) and at Salvation Army's property at 91 New Leicester Highway (40 beds).
    - CDBG-DDRF funds in the amount of $250,000 are recommended by the CoC to support Safe Shelter's operation at 91 New Leicester Highway. Trinity United Methodist Church is the fiscal agent for Safe Shelter.
    - Shelter is slated to open November 1, 2025 and to operate nightly through March 31, 2026.