City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** October 13, 2025

2. **Primary contact person and Department requesting agenda item:** Leslie Carreiro, Water Resources

3. **Requested Council meeting date:** October 28th, 2025

4. **Subject:** Emergency Professional Services - Bee Tree Dam and Spillway - Tropical Storm Helene Emergency Response

5. **Action Requested:** Adoption of a resolution authorizing the City Manager to enter into an emergency professional services contract with Schnabel Engineering South for repairs at the Bee Tree Dam and associated structures due to Tropical Storm Helene.

6. **Note if time sensitive, and why:** Yes. The design, bidding and receipt of critical material are necessary to proceed with the remaining repairs.

7. **Potential fiscal impact(s) - if known by staff at time of request:** Phase One (1) will be $275,000.00 with $13,750.00 contingency for a total amount not to exceed $278,500.00

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - No outreach was performed due to the absence of qualified MWBE vendors.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** n/a

10. **Identify key issues:**
    - The large amount of precipitation from TS Helene safely passed through(down) the spillway at the Bee Tree Dam.
    - Damage was sustained to various aspects of the structure and impacted the spillway and its receiving area
    - This scope of work is the first step to determine the best alternative in addressing the damage to the structure and its attributes.
    - Scope of work includes:
        i. Pre-design and inspections of various attributes to the Bee Tree Dam
        ii. Design, bid preparation, bid evaluation for required material
        iii. Alternative analysis for repairs to the downstream slope / embankment