Buncombe County Board of Elections
Meeting Minutes
Wednesday, April 2, 2025

Opening

A meeting of the Buncombe County Board of Elections was called to order at 3:33pm on April 2, 2025, at 59 Woodfin Place, Asheville, NC 28801.

Attendance

Board Members	Election Services Staff
Jake Quinn, Board Chair (in-person) Glen Shults, Secretary (in-person) Steven Aceto, Member (in-person) Mary Ann Braine, Member (in-person) Sally Stein, Member (in-person) 2 virtual guests 12 in-person guests	Corinne Duncan, Director (in-person) Anna Katherine Moore, Clerk to the Board (in-person) Devin Whitney, Elections Tech. Specialist (in-person) Victoria Pickens, Finance Coordinator (in-person) Amy Meier, Voter Registration Coordinator (in-person)

Welcome Visitors

- Chair Quinn welcomed in-person visitors and recognized the virtual visitors.

Item One: Approval of Agenda

- The agenda for today's meeting was approved by acclamation.

Item Two: Minutes

- The minutes of the meeting for March 5, 2025, were approved by acclimation.

Item Three: Office Updates

Director Duncan gave office updates including the following:

- Staff Member Speier held the first candidate information session at Weaverville Community Center on March 6.
- Half the staff members attended the NCADE Conference, which was held March 23-25.
- Buncombe hosted the District 1 NCADE meeting, which included presentations from the North Carolina State Board of Elections and the North Carolina Board Association.
- Member Braine was chosen as District Representative for the Board Association and Director Duncan was chosen as District Representative for NCADE. Congrats to Member Braine and Director Duncan!
- Staff have started data vetting for the warehouse move. The Board asked questions and discussed items that they would like to ensure are addressed.
- Buncombe County is moving from .org to .gov, since .gov is more secure. Staff and Board emails have already transitioned to end with buncombenc.gov.
- The move to 35 Woodfin St has been scheduled for May 1.

Item Four: Discussion of Commissioner's Reply to Resolution No. 2025-02

- The Board discussed the Commissioner's reply to the Board of Election's Resolution No. 2025-02, including the desire to revisit the Memorandum of Understanding (MOU).
- The Board discussed how there may be times when they would need to seek outside legal assistance.

Item Five: Budget Update

- The Board discussed adding a line item in the contingency section of the budget for the Board to use if they need to get outside legal assistance.
- Chair Quinn took questions from audience members Cathy Walsh about the Commissioner's response, and Doug Brown and Marth Ziegler about the budget.
- Chair Quinn made a motion to amend the budget submission to the County to add a $20,000 contingency item for outside legal assistance. The motion carried with five in favor and zero against.

Item Six: List Maintenance Review

- Director Duncan gave an overview of how voter registration list maintenance works. The Board asked questions.
- Chair Quinn took questions from audience members Martha Ziegler about list maintenance, and Paul Choi about the Board appointment timeline.

Item Seven: Next Meeting Date

- The Board scheduled their next meeting for Tuesday, April 29, 2025, at 3:30pm at 59 Woodfin Pl, Asheville, NC 28801.

The meeting was adjourned at 5:09pm.

Minutes submitted by:

Anna Katherine Moore, Clerk

Approval date: 4/29/2025

Minutes approved by:

Jake Quinn, Chair

Glen Shults, Secretary

Steven Aceto, Member

Mary Ann Braine, Member 4/29/25

Sally Stein, Member 4/29/25