# Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

Meeting Minutes
Date: Wednesday 9/24/2025
Time: 3:30 to 4:30 pm
ZOOM ONLY

| Invitees | | |
|---|---|---|
| ~~Dan Beerman~~ | Suzanne Booth | Taylor Foisie |
| ~~Melissa Harmon~~ | Eileen McMinn | Deborah Oldt |
| Susan Schiemer | ~~Greg Zornes~~ | |
| Alison Banzhoff | Billie Breeden | Zack Schmitt |

Not in attendance: Dan Beerman, Melissa Harmon, and Greg Zornes

I. Welcome
   a. Approve or Revise Agenda
      i. There were no additions or revisions to the Agenda.
      ii. Motion made by Suzanne to approve the Agenda, seconded by Taylor. Motion carried.
   b. Approve or Revise Meeting Minutes
      i. There were no revisions to the Meeting Minutes.
      ii. Motion made by Deborah to approve the Meeting Minutes, seconded by Suzanne. Motion carried.

II. Review of Expenditure Reports
   a. Units of Service - Reviewed
      i. Column Grant % shows % of the grant served, what is allowable for payment (1/12) through ARMS
      ii. Column % of Grant served shows the entirety of the grant served which includes units not reimbursed (Units Served but Not Reimbursed column)
      iii. HCCBG funded providers were told to spend conservatively as the General Assembly had not passed a budget yet. When the budget is passed and if it is less than what was originally allocated, providers will have to give back some funding.
   b. Buncombe County Supplemental Aging Funds (BCSAF) - Reviewed
      i. All contracts have been fully executed except for MAHEC. Buncombe County is waiting on the final signature and notarization by the Executive Director.

ii. Blue Ridge Pride will not be submitting an invoice until after the Blue Ridge Pride Festival. They will focus on Gen Plus after the festival.
iii. Eugenio Perez, Executive Director of Better Together Transportation informational handout – the handout provided information on where older adults choose to go and what supports they seek most often.

III. Review of FY 25 End of Year Aging Services Summary
a. The funding has a big impact on older adults and caregivers in our community. Blue Ridge Pride, Council on Aging, Jewish Family Services, MountainCare, Working Wheels, and UNETE were mentioned by Susan. Some providers supplied statistics which quantified the impact of their programs on people they serve. Susan said this information would be very helpful to show the County Commissioners how the aging services funding benefits the community. This is an important document to share to show how peoples' lives have improved and how this funding helps older adults and caregivers. Billie sent the document to all funded providers. For more details, please click on this link: https://engage.buncombecounty.org/x1728.

IV. Discussion of Advisory Committee Core Mission/Statement of Philosophy and Purpose/Operational Philosophy and Application Scoring Tool and Application
a. At the last meeting, the Committee came up with ideas for the core mission:
i. Support the safety of older adults
ii. Support the ability of older adults to stay in their homes or least restrictive environment
iii. Improve the lives of older adults
- Safety
- Ability to live in the least restrictive setting
- Ability to contribute to society via paid or volunteer work
- Quality of physical, psychological, and intellectual life
    - Reduce social isolation
b. The Committee looked at the HCCBG Statement of Philosophy and Purpose.
c. Discussion ensued about the core mission/philosophy. Building capacity within the community to provide services was identified to put in the core mission. Also, support older adults' independence was also identified. For more information, please click on https://engage.buncombecounty.org/x1728.
d. Committee members also discussed the application. Several new questions to put in the application were discussed: How do clients find out about the services? Are providers aware of the services that other providers offer? Do providers refer clients to other providers if they are not able to help the clients? How do they coordinate services?

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V. Determine Action Items and Next Steps
   a. Susan will draft a philosophy statement.
   b. Next up, committee members will look at the application and scoring tool.