Buncombe County Home and Community Care Block Grant (HCCBG)

DRAFT

Month	Meeting Duration	Meeting at 3:30 on the 4th Wednesday of month	Outside Meeting Task/ Milestones	Hours Outside
July 22	1 hour	Review/Revise allocation application	Recommend revisions	2
August 26	1 hour	Review Aging Plan	Read/Review	2
September 23	1 hour	Review Annual Reporting	Read/Review Plan	2
October 28	1 hour	Finalize allocation Application	Review Revisions	2
November 25		No meeting	None	0
December 23		No meeting	None	0
Applications open January 8				
January 27	1 ½ hour	Budget Preparation Meeting for Applicants	n/a	0
Applications due February 12				
February 24	1 ½ hour	Review next FY applicants	Read/Rank Applications	5 to 10
March 24	1 ½ hour	Review next FY applicants	Read/Rank Applications	5 to 10
April 28	1 ½ hour	Finalize recommendations	Read/Rank Applications	5 to 10
Final Recommendations due April 30				
May 26	1 hour	Determine reallocation of unused funding	Reallocate unused funding	2
June 22	1 hour	Evaluate funding process	Reallocate unused funding	2