Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

Meeting Minutes
Date: Wednesday 5/27/2026
Time: 3:30 to 4:30 pm
Location: Land of Sky Regional Council
339 New Leicester Hwy., Suite 140
Asheville, NC 28806 and ZOOM

Invitees		
Dan Beerman	Suzanne Booth	~~Taylor Foisie~~
Melissa Harmon	Deborah Oldt	Susan Schiemer
Greg Zornes		
Alison Banzhoff	Billie Breeden	Zack Schmitt

Not in attendance: Taylor Foisie

I. Welcome
   a. Approve or Revise Agenda
      i. There were no additions or revisions to the Agenda. Motion made by Suzanne to approve the Agenda, seconded by Greg. Motion carried.
   b. Approve or Revise Meeting Minutes
      i. There were no revisions to the Meeting Minutes. Motion made by Suzanne to approve the Meeting Minutes, seconded by Greg. Motion carried.
      ii. Per Dan the link in the Meeting Minutes did not work. To view the meeting minutes from April 22, 2026, click on this link: https://engage.buncombecounty.org/x1728. Then scroll down to April 22 and look for the arrow (>) and click on the arrow. Click on Video and the video will appear below.

II. Review of Expenditure Reports and Reallocations Decisions from April
   a. Units of Service – Reviewed
      i. Providers should have spent 83% of their budget.
      ii. Land of Sky Area Agency on Aging Community Health Workers(CHW) Program update – Brea Kuykendall said the funds will be spent. They have some stipends that will be applied to this program, and they also have an upcoming Health Fair and funds will be spent there as well. Additionally, a portion of Brea's salary will be applied to this grant.

iii. Mountain Aging Partners – Haylee Smith, Funding Manager, provided an update to Zack and Billie saying they have continued to add individuals to all Adult Day services and plan to submit a 732 in the next week to shift any unutilized funding to Adult Day Care.
iv. In the past, the Committee allowed Billie and Zack to reallocate unspent funding. Michael Barnett, Executive Director of Jewish Family Services, emailed Billie in March requesting additional funding if there is any HCCBG funding available. Jewish Family Services first priority for funding is Faye's Elder Club and Healing Solutions next if available funding.
v. Zack sent out an email recently asking providers to contact Billie if they need to relinquish funding or could use additional funding. Debbie Sprouse, Executive Director of Meals on Wheels of Asheville and Buncombe, requested additional funding. They currently have over 13,000 units (meals) served but not reimbursed.
vi. Motion made by Susan to allow Mountain Aging Partners to reallocate within to their other programs. Seconded by Greg. All in favor. Motion passed.
vii. Motion made by Susan that Zack and Billie would decide who to distribute any additional unused HCCBG funding. Seconded by Greg. All in favor. Motion passed.

b. Buncombe County Supplemental Aging Funds (BCSAF) - Reviewed
i. Working Wheels $8,000 – able to utilize the extra funding in May and June
ii. DayStay $8,000 – able to utilize the extra funding in May and June
iii. MAHEC $8,000 – able to utilize the extra funding in May and June
iv. Better Together $7,828 – the Committee decided at the last meeting that if Better Together could not use the funding, Eblen Charities would be approached. Billie contacted Eugenio Perez, Executive Director of Better Together. Eugenio said: "We cannot physically deliver enough additional rides within May/June to fully expend $7,828 by June 30. At our unit rate, that would require roughly 158 additional rides in May/June, which exceeds what our single-vehicle, single-staff model can deliver in that timeframe. Please proceed with reallocating the funds elsewhere." Eblen Charities said they would be able to utilize the extra funding.
v. Memory Care - $10,000 – utilized the extra funding already and submitted an invoice in April.
vi. All amended contracts have been sent out and signed.

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III. Discuss Monitoring Reports
   a. Better Together - Reviewed
   b. Ember light – Reviewed
   c. Click on the link below to view the discussion and use directions above and look for May 27 meeting: https://engage.buncombecounty.org/x1728

IV. Determine Action Items and Next Steps
   a. Billie will contact Eugenio Perez about doing a presentation for the Committee.
   b. Next meeting, the Committee will discuss next year's schedule for FY27.