Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

Meeting Minutes
Date: Wednesday 3/25/2026
Time: 3:30 to 5:00 pm
Location: Land of Sky Regional Council
339 New Leicester Hwy., Suite 140
Asheville, NC 28806 and ZOOM

Invitees		
Dan Beerman	Suzanne Booth	~~Taylor Foisie~~
~~Melissa Harmon~~	Eileen McMinn	Deborah Oldt
Susan Schiemer	Greg Zornes	
Alison Banzhoff	Billie Breeden	Zack Schmitt

Not in attendance: Melissa Harmon and Taylor Foisie

I. Welcome
   a. Approve or Revise Agenda
      i. There were no additions or revisions to the Agenda. Motion made by Suzanne to approve the Agenda, seconded by Dan. Motion carried.
   b. Approve or Revise Meeting Minutes
      i. There were no revisions to the Meeting Minutes. Motion made by Dan to approve the Meeting Minutes, seconded by Suzanne. Motion carried.

II. Review of Expenditure Reports
   a. Units of Service – Reviewed
      i. Mountain Aging Partners (MAP) has continued enrolling participants in services and anticipate increased utilization in the coming months, which should place them on track to fully expend HCCBG funds by the end of FY26.
      ii. There is no In-Home Aide case management to support the clients due to the increase in Special Assistance In-Home (SAIH) which stipulates no wait list. A staff position is in the budget.
      iii. Zack will reach out to all HCCBG funded providers at the beginning of the fourth quarter about relinquishing funding and reallocating funding.
   b. Buncombe County Supplemental Aging Funds (BCSAF) – Reviewed
      i. At next meeting, the HCCBG Advisory Committee will decide where to reallocate BCSAF funding per BC HHS Finance's request.

ii. Bryanna (BC HHS Finance) will have all the numbers for BCSAF funded providers based on March invoices.
iii. UNETE estimates that they will use $2000 - $2100 per month, but Billie will check with them again.
iv. Billie will check with Blue Ridge Pride about their remaining allocation.

c. BCSAF Historical Data FY 2023 – 2026
   i. Reviewed

Note From County HHS Finance: ***"As a reminder for the committee, per County Management, recommendations in FY27 should carefully consider prior year spending and YTD projections. Continuous allocation of funds to providers that fail to spend the full amount year over year will 1. Risk the BCSAF allocation being cut further or 2. Prevent us from being able to reallocate funding to other providers close to year end, which results in us not spending the full allocation. This will likely further result in a cut of the BCSAF allocation the following year because it looks like we could not spend it all."***

III. Discussion of Grant Applications
   a. Per the Land of Sky Area Agency on Aging Director, LeeAnne Tucker, HCCBG funding may be closer to $1.7 million dollars. Preliminary numbers will be coming out sooner than in the past, possibly within a week.
   b. There were 36 applicants including Mountain Mobility. There were new applicants including for-profit organizations.
   c. NC DHHS HCCBG Budget instructions state: *Community service providers designated in the County Funding Plan shall be public or private nonprofit agencies or organizations, except when a procurement process has been used to select and contract with a for-profit organization to provide services.*
   d. In the past, for-profits have been used when there was no other alternative for services in the area. For-profit organizations can apply but it is up to the Committee's discretion on whether to fund them or not based on the information above.
   e. The Committee will keep in mind the purpose stated in the bylaws when making funding recommendations:
      Purpose: *"To support and enhance the quality of life of older adults and their caregivers in our County. To allow older adults to live safely at home or in the least restrictive environment. Provide transportation and opportunities for social interaction to reduce isolation."*
   f. The Committee discussed the FY27 applications. To view the discussion, please click on https://engage.buncombecounty.org/x1728.
   g. Motion made by Suzanne to increase the BCSAF funding from $375,000 to $425,000, seconded by Deborah. All in favor. Motion carried.

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IV. Determine Action Items and Next Steps
    a. Committee members should submit their funding recommendations to Susan by Saturday, April 18, 2026.