Early Childhood Education & Development Committee
April 7, 2026, 1:00 – 2:30 pm
Virtual Meeting

MEETING MINUTES

Attendees: Adrian Sandler, Al Whitesides, Beth Sherman, Carol Steen, Emily Nicholson, Heather Zanzig, Jennifer Horton, Maia Sloan, Martin Moore, Pat Tuttle, Sara Lappe, Sarah Kabourek, Stacy Anderson

Staff in attendance: Rachael Sawyer, Angelica Tyler, Amy Broughton, Tim Love, Angelyn Johnson

Minutes

- Approval of minutes from March 10, 2026
    - Martin Moore made a motion to approve the minutes. Jennifer Horton seconded the motion. The minutes were unanimously approved by roll call vote.

Old Business

- There was no old business.

New Business

- FY27 Funding Recommendations
    - The committee reviewed the scoring spreadsheet which includes overall score; percent of committee recommending full, partial or no funding; comments; and applicant responses to partial funding question.
    - Funding Scenarios:
        - Funding scenario 1: fully fund top scoring applications. This scenario resulted in 14 projects being fully funded.
        - Funding scenario 2: fully funds top scoring projects that were recommended for full funding by 50% or more of the committee; and partially funds projects that were recommended for full funding by less than 50% of the committee at 75% of their requested amount. This scenario resulted in 15 projects receiving funding recommendations: 10 fully funded, 5 partially funded at 75% of their requested amount.
        - Funding scenario 3: fully funds top scoring projects that were recommended for full funding by 75% or more of the committee; and partially funds projects that were recommended for full funding by less than 75% of the committee at 75% of their requested amount. This scenario resulted in 19 projects receiving funding recommendations: 4 fully funded, 15 partially funded at 75% of their requested amount.
            - The committee decided to use funding scenario 3 as the basis for their discussion. The committee discussed this funding scenario and some of the individual projects. Based on a desire to fund more projects, the committee developed funding scenario 4, which adds an additional layer to funding scenario 3.
        - Funding scenario 4: Used funding scenario 3 that fully funds top scoring projects that were recommended for full funding by 75% or more of the committee; and partially funds projects that were recommended for full funding by less than 75% of the committee at 75% of their requested amount. Then, if 20% or more of the committee recommended not funding the project, reduce the award amount by 20%. This funding scenario would fund through YWCA's Empowerment Child Care application.

There would be $95,430 available to potentially award this project. However, there was some confusion about the amount requested for this project because there were different amounts included in the application. When applying the remaining $95,430 to the YWCA project, this scenario resulted in 20 projects receiving funding recommendations: 3 fully funded, and 17 partially funded (1 at 80%, 11 at 75%, 1 at 64%, 4 at 60%)

- Carol Steen made a motion to adopt funding scenario 4 as the committee's funding recommendation. Martin Moore initially seconded the motion. However, after clarification of the motion, Martin withdrew his second of the motion. Stacy Anderson then seconded the motion. After discussion, the committee voiced desire to have an additional meeting to continue discussing the funding recommendations. Based on this discussion, Carol withdrew the motion.
- Martin Moore made a motion to have a special meeting next week to continue the discussion. Adrian Sandler seconded the motion. The motion was unanimously approved.
- Follow-up items:
  - Staff will send committee members a meeting poll to determine the meeting date and time for next week's special meeting.
  - Staff will follow up with YWCA to clarify their requested funding amount for their Empowerment Child Care application.

Announcements

- There were no announcements

Public Comment

- Corrie Price submitted a written public comment.

Next Meeting

The committee will have a special meeting next week. Date and time to be determined based on the results of the meeting poll.