FY 27 AHSP Application Staff Summary Homeward Bound: Staff Support – Administrative Support

101	$495.05	$1.00:$5.38	≤80%	100%
Impacted Households	AHSP Request Per Household	Leverage Ratio AHSP $: Other Non-County $	AMI Target	% Admin Cost

Project Description: Homeward Bound submitted an **Administrative Support** application requesting grant funds in the amount of **$50,000** to support staff costs for the Housing Services Team.

AHSP Goal: Support activities that achieve functional zero Homelessness

AHSP Objective: N/A

Summary: Homeward Bound's request ($50,000) is intended to provide administrative support for its Housing Services Team. This team is responsible for supporting placement of individuals exiting homelessness into Homeward Bound's housing programs. The Housing Services Team also leads Homeward Bound's Landlord Partnership program. The team recruits new landlords and maintains relationships with existing landlord partners to encourage successful housing placements. This program facilitates a positive experience for landlord partners working with Homeward Bound clients. This request will support an overall project budget of $319,191.

Homeward Bound plans to use funds to support one existing position on the Housing Services Team, a Permanent Supportive Housing (PSH) Specialist. The PSH Specialist focuses on housing placement for individuals who have experienced chronic homelessness and have entered one of Homeward Bound's Permanent Supportive Housing Programs.

All households served by this position earn ≤80% AMI and have a disability, and most households served earn ≤30% AMI. Households qualifying for Homeward Bound's Permanent Supportive Housing programs are referred through the Continuum of Care's Coordinated Entry process. The process triages placement of the most vulnerable homeless households into the appropriate housing intervention for their needs. Homeward Bound estimates 90% of households served by this project are justice involved, and 10% will be households displaced by Tropical Storm Helene.

Finance Department Assessment of Audits and Financial Position: Homeward Bound provided a timely audit free of qualifications and findings. As of June 30, 2025, Homeward Bound's financials show a reasonably healthy financial position.

Recommendation: Community Development Division staff reviewed the project and confirm it adheres to AHSP requirements and appears eligible for funding. The project appears ready for implementation July 1, 2026. Consideration of full or partial award is recommended.

PROJECT SUMMARY SHEET	Y/N
Project Description/Narrative	
Clearly affordable housing focused	Y
Aligns with all components of the application	Y
Aligns with all guidelines of the AHSP program	Y
Aligns with the selected strategic goal	Y
Aims to impact at least one Social Determinate of Health	Y
Designed to Serve Households with AMI	
<80%	Y
<50%	Y
<30%	Y
Designed to Serve	
Income qualified general populous eligible for the program	N
Individuals who are age 55 or older	Y
Individuals with a disability	Y
Individuals who are hard to house	Y
Individuals who are homeless or at risk of homelessness	Y
Individuals who are BIPOC	Y
Individuals who are justice involved	Y
Individuals who have vouchers	Y
Individuals who have been affected by Helene	Y
Project Expenses	
Complete	Y
Reasonable	Y
Project Sources	
Complete	Y
Reasonable	Y
Includes leveraging additional investment (non-AHSP funds)	Y
Project Team	
Relevant experience and qualifications to complete the project	Y
Project History	
Indicates success in completing projects in the program category	Y
Applicant	
Has timely audits free of qualifications and findings which would adversely indicate ability to manage an AHSP allocation	Y
Shows a healthy financial position	Y
Is a non-profit applicant	Y