Caldwell County
North Carolina
Board of Commissioners Meeting

January 13, 2025 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

AGENDA

Call to Order ***Chairman Randy T. Church***

Public Comment Period

Invocation ***Pastor Rocket Barber, Anchor Church of Granite Falls***

Pledge of Allegiance ***Commissioner, Patrick Starnes***

Agenda Amendments from the Board, Manager & Public

Agenda Items

1.	Resolution *Donald Duncan*	Honoring Judge Robert "Bob" Brady
2.	Presentation *Curt Willis*	Minimum Housing and Code Enforcement Abatement
3.	Items for Decision *Curt Willis*	Ordinance to Demolish Property at 2969 Collettsville Rd
4.	Items for Decision *Curt Willis*	Ordinance to Demolish 5119 Bloomfield Estates Dr.
5.	Items for Decision *Donald Duncan*	OC Spray Policy for Employees
6.	Items for Decision *Donald Duncan*	Shift Differential Policy for Employees
7.	Items for Decision *Donald Duncan*	Lease Amendment with Enola Group for 609 Harper Avenue

Consent

8.	Budget Revisions	Capital Project Ordinance for Hurricane Helene Mitigation
9.	Budget Revisions	Wilson Creek Flood Sirens
10.	Budget Revisions	Public Schools Building Repair and Renovations- Lottery Funds
11.	Budget Revisions	DSS- Hurricane Helene Relief Funds

12.	Budget Revisions	CCHD- Small/Bad Debt Write Off
13.	Budget Revisions	ACE- Animal Shelter Enclosure
14.	Items for Decision	CCSO- Approval to Submit Exxon/Mobil Good Neighbor Grant
15.	Items for Decision	Reappointment of Tara Swanson to Council on Aging
16.	Items for Decision	Approval of Minutes from December 2, 2024, Meeting

Adjourn

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	Donald Duncan

AGENDA ITEM # 1

Honoring Judge Robert "Bob" Brady

BACKGROUND

Judge Robert "Bob" Brady is retiring. This resolution honors his service to Caldwell County.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Resolution for Robert Brady-01-25

CALDWELL COUNTY
RESOLUTION 01-25
RESOLUTION OF APPRECIATION
ROBERT "BOB" MONROE BRADY
50 YEARS OF SERVICE

WHEREAS; BOB BRADY HAS SERVED THE CITIZENS OF CALDWELL COUNTY FOR 50 YEARS. UPON ATTAINING A BACHELOR OF ARTS DEGREE FROM WAKE FOREST UNIVERSITY IN 1971 AND A SUBSEQUENT JURIS DOCTORATE FROM THE WAKE FOREST SCHOOL OF LAW IN 1974, BOB BEGAN A PRIVATE LEGAL PRACTICE IN CALDWELL COUNTY WITH HIS PARTNER CHARLES BREWER; AND

WHEREAS; BOB WAS APPOINTED CALDWELL COUNTY ATTORNEY ON NOVEMBER 16TH 1981, SERVING UNTIL NOVEMBER 19TH 1990. BOB BROUGHT STABILITY TO THE OFFICE OF COUNTY ATTORNEY IN HIS NINE YEARS OF SERVICE, TAKING THE MANTLE OF AN OFFICE THAT HAD CHANGED HANDS MANY TIMES IN PRIOR YEARS. HE WAS DEDICATED TO HIS POSITION AS COUNTY ATTORNEY PROVIDING LEGAL SERVICES REGARDING CHILD PROTECTIVE SERVICES, ADULT PROTECTIVE SERVICES, JUVENILE JUSTICE, TAX FORECLOSURES, LAND CLOSINGS, THE SHERIFF'S OFFICE, ALL COUNTY EMERGENCY SERVICES, COUNSEL TO THE BOARD OF COMMISSIONERS; AND

WHEREAS; BOB LEAD INNOVATIONS IN THE ORDINANCES AND LEGAL OPERATIONS OF CALDWELL COUNTY. HE DEVELOPED THE FIRST ANIMAL CONTROL ORDINANCE, FIRST NOISE CONTROL ORDINANCE, FIRST RACETRACK ORDINANCE, AND ACCOMPLISHED ESSENTIAL WORK REGARDING THE COUNTY LANDFILL; AND

WHEREAS; BOB WAS ELECTED 25TH JUDICIAL DISTRICT COURT JUDGE ON DECEMBER 3RD 1990 AND WAS REELECTED, UNOPPOSED, TO FIVE MORE TERMS. HE WAS APPOINTED CHIEF DISTRICT COURT JUDGE IN 2001, SUPERVISING A STAFF OF ROUGHLY 40 COURT OFFICIALS. HIS 34 YEARS AS JUDGE MARKS HIM AS THE LONGEST SERVING JUDGE IN THE HISTORY OF CALDWELL COUNTY; AND

WHEREAS; BOB WAS AN INNOVATOR IN THE LEGAL AND JUDICIAL FIELDS. HE CREATED THE "JUDGES IN SCHOOLS" PROGRAM WHERE HE LEFT A LASTING POSITIVE IMPACT ON THE STUDENTS OF HIS DISTRICT. HE ALSO WAS ONE OF THE FIRST JUDGES IN NORTH CAROLINA TO BE CERTIFIED IN JUVENILE JUSTICE. HE COMPLETED GROUNDBREAKING WORK ON THE "TRUTH IN SCHEDULING" PRINCIPAL WHICH ENSURED THAT LITIGANTS IN FAMILY COURT RECEIVED INFORMATION ON THEIR NEXT APPEARANCE BEFORE LEAVING COURT; AND

WHEREAS; BOB WAS ADMITTED TO THE NORTH CAROLINA STATE BAR AND THE UNITED STATES DISTRICT COURT OF WESTERN NORTH CAROLINA BAR. HE ALSO BELONGS TO A NUMBER OF PROFESSIONAL ASSOCIATIONS INCLUDING THE NORTH CAROLINA ASSOCIATION OF DISTRICT COURT JUDGES, NORTH CAROLINA BAR ASSOCIATION, AND THE 36TH JUDICIAL DISTRICT BAR ASSOCIATION OF NORTH CAROLINA; AND

WHEREAS; BOB SERVED ON THE CALDWELL COMMUNITY COLLEGE AND TECHNICAL INSTITUTE BOARD OF TRUSTEES, AND SERVED AS SECRETARY, TREASURER, VICE-PRESIDENT AND PRESIDENT OF THE NORTH CAROLINA DISTRICT JUDGES ASSOCIATION. MOST NOTABLY HE SERVED ON AND CHAIRED NUMEROUS BOARDS AND COMMITTEES FOCUSED ON IMPROVING THE COMMUNITY WELFARE AND JUDICIAL SYSTEM, ESPECIALLY IN SUPPORT OF CHILDREN. IN RECOGNITION OF BOB'S SERVICE TO THE OLD NORTH STATE, GOVERNOR MCCRORY BESTOWED UPON HIM THE ORDER OF THE LONG LEAF PINE; AND

WHEREAS; IN RECOGNITION OF HIS SERVICE TO JUVENILE COURTS, FAMILY LAW, AND UPON COMPLETION OF THE NEW COURTHOUSE. THE COMMISSIONERS SHALL DEDICATE THE FAMILY LAW COURT AND ASSOCIATED OFFICES, IN HONOR OF ROBERT MONROE BRADY.

NOW, THEREFORE BE IT RESOLVED, ON BEHALF OF THE CITIZENS OF CALDWELL COUNTY, THE COUNTY COMMISSIONERS PUBLICLY COMMEND **ROBERT MONROE BRADY** FOR HIS **50** YEARS OF FAITHFUL SERVICE TO THE CITIZENS OF CALDWELL COUNTY.

Adopted this the 13th, day of January, 2025.

Randy T. Church, Chairman

Michael W. LaBrose, Vice Chairman

Donnie Potter, Commissioner

Jeff Branch, Commissioner

Patrick Starnes, Commissioner

Abby Rich, County Clerk

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	Curt Willis

AGENDA ITEM # 2

Minimum Housing and Code Enforcement Abatement

BACKGROUND

Curt Willis will be providing a presentation with updates from Code Enforcement.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	Curt Willis

AGENDA ITEM # 3

Ordinance to Demolish Property at 2969 Collettsville Rd

BACKGROUND

Curt Willis will be presenting an Ordinance to demolish property at 2969 Collettsville Rd.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Ordinance to Demolish 2969_Collettsville_Rd

AN ORDINANCE DIRECTING THE COUNTY TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED

File No. _____

WHEREAS, the Board of Commissioners for Caldwell county finds that the **Dwelling** (defined below) located at **2969 Collettsville Rd, Lenoir, NC (NC PIN: 2831007149**) is unfit for human habitation under the county's Minimum Housing Code and that all of the procedures of the Minimum Housing Code have been complied with; and

WHEREAS, this dwelling should be removed or demolished as directed by the county official and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Minimum Housing Code in accordance with NCGS Chapter 160D, Article 12 pursuant to an order issued by the Code Enforcement Officer on the 10th day of October, 2024 and the owner has failed to comply with the Order;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for Caldwell county, that:

Section 1. The owner of such dwelling is hereby ordered to vacate any occupants and/or personal property therein on or before the XXth day of January, 2024.

Section 2. The county official is hereby authorized and directed to place placards on the dwelling containing the legend:

"This building is unfit for human habitation. The use or occupation of this building for human habitation is prohibited and unlawful."

Section 3. The county official is hereby authorized and directed to proceed to remove or demolish the above described dwelling in accordance with the order to the owner thereof dated the 10th day of October, 2024**,** and in accordance with the county's Minimum Housing Code and NCGS 160D-Article 12;

Section 4. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of NCGS Chapter 160A;

(b) Upon completion of the required removal or demolition, the county official shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The county official shall certify the remaining balance to the Tax collector. If a surplus remains after the sale of the materials and satisfaction of the cost of removal or demolition,

the county official shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160D Article 12.

Section 5. It shall be unlawful for any person to remove or cause to be removed the placard from any dwelling to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any dwelling therein declared to be unfit for human habitation.

Section 6. North Carolina General Statute 160D-102 and the Caldwell county Minimum Housing Ordinance define a "Dwelling" as any building, structure, manufactured home or mobile home, or part thereof, used and occupied for human habitation or intended to be so used, and includes any outhouses and appurtenances belonging thereto or usually enjoyed therewith, except that it does not include any manufactured home or mobile home, which is used solely for a seasonal vacation purpose.

Section 7. This Ordinance shall become effective upon its adoption.

ADOPTED this 13th day of January, 2025.

_____
Randy T. Church, Chariman

ATTEST:

_____
Abby Rich, County Clerk

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	Curt Willis

AGENDA ITEM # 4

Ordinance to Demolish 5119 Bloomfield Estates Dr.

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Ordinance to Demolish 5119 Bloomfield Estates Dr

AN ORDINANCE DIRECTING THE COUNTY TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED

File No. _____

WHEREAS, the Board of Commissioners for Caldwell county finds that the **Dwelling** (defined below) located at **5119 Bloomfield Estates Dr, Granite Falls, NC (NC PIN: 2745458823)** is unfit for human habitation under the county's Minimum Housing Code and that all of the procedures of the Minimum Housing Code have been complied with; and

WHEREAS, this dwelling is an imminent hazard to public safety and should be removed or demolished as directed by the county official and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Minimum Housing Code in accordance with NCGS Chapter 160D, Article 12 pursuant to an order issued by the Code Enforcement Officer on the 30th day of December, 2024 and the owner has failed to comply with the Order;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for Caldwell County, that:

Section 1. The owner of such dwelling is hereby ordered to vacate any occupants and/or personal property therein on or before the 25th day of January 2024.

Section 2. The county official is hereby authorized and directed to place placards on the dwelling containing the legend:

"This building is unfit for human habitation. The use or occupation of this building for human habitation is prohibited and unlawful."

Section 3. The county official is hereby authorized and directed to proceed to remove or demolish the above-described dwelling in accordance with the order to the owner thereof dated the 30th day of December 2024**,** and in accordance with the county's Minimum Housing Code and NCGS 160D-Article 12;

Section 4. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of NCGS Chapter 160A;

(b) Upon completion of the required removal or demolition, the county official shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The county official shall certify the remaining balance to the Tax collector. If a surplus remains after the sale of the materials and satisfaction of the cost of removal or demolition,

the county official shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160D Article 12.

Section 5. It shall be unlawful for any person to remove or cause to be removed the placard from any dwelling to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any dwelling therein declared to be unfit for human habitation.

Section 6. North Carolina General Statute 160D-102 and the Caldwell county Minimum Housing Ordinance define a "Dwelling" as any building, structure, manufactured home or mobile home, or part thereof, used and occupied for human habitation or intended to be so used, and includes any outhouses and appurtenances belonging thereto or usually enjoyed therewith, except that it does not include any manufactured home or mobile home, which is used solely for a seasonal vacation purpose.

Section 7. This Ordinance shall become effective upon its adoption.

ADOPTED this 13th day of January, 2025.

_____
Randy T. Church, Chariman

ATTEST:

_____
Abby Rich, County Clerk

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	Donald Duncan

AGENDA ITEM # 5

OC Spray Policy for Employees

BACKGROUND

A policy is proposed for employees to carry OC Spray.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Employee Policy on OC Spray

Purpose:

To establish guidelines and procedures for non-law enforcement County employees regarding the possession, use, and storage of both personal and County-issued pepper spray by employees to ensure safety and compliance with legal standards.

Scope:

This regulation applies to all employees, except those employed by the Caldwell County Sheriffs Office.

Policy:

Employees with work assignments or duties that include working in isolated or potentially threatening areas or working in proximity to potentially dangerous animals, may request to use County issued pepper spray for self-defense purposes in the course of County employment. Only employees who have received explicit approval and proper training are permitted to carry pepper spray while on duty. Human Resources will issue pepper spray to employees who have received authorization and completed required training.

Employees are permitted to carry and use personal pepper spray for self-defense.

Procedure:

1. Approval

1.1. County-Issued Pepper Spray:

1.1.1. Employees who request County issued pepper spray must first obtain written approval from their department. The department director's review will consider the nature of the work, alternative self-defense methods available, and the need for protection.

1.1.2. Approval to carry pepper spray will be documented with the Pepper Spray Authorization and Acknowledgement form signed by the director acknowledging the authorization and the employee’s acceptance of responsibilities related to the use of the approved pepper spray.

1.1.3. The department is responsible for all expenses associated with the issuance of pepper spray, including but not limited to the cost of the spray, training, replacement, and disposal.

1.2. Personal Pepper Spray:

1.2.1. Employees are encouraged to notify their supervisor or HR if they choose to carry personal pepper spray on County property or during work-related activities, especially if their job involves regular public interaction or potentially hazardous environments.

2. Training

2.1. County-Issued Pepper Spray:

2.1.1. Employees who receive approval to carry pepper spray at work must participate in a mandatory safety training course provided by a County authorized trainer prior to carrying pepper spray while performing their duties. Recertification required every two years thereafter.

2.1.2. Documentation of training(s) will be placed in the employee's training record.

2.1.3. Training will be coordinated by Human Resource and shall include the following elements:

2.1.3.1. Instruction on the capabilities of pepper spray and its limitations.

2.1.3.2. How to correctly and safety administer the spray.

2.1.3.3. How and where the pepper spray must be stored and secured.

2.1.3.4. Steps to take once the spray has been administered.

2.1.3.5. Warning to employees about the possible adverse consequences of the improper use of pepper spray including disciplinary action, criminal charges (e.g. assault), and civil tort liability for damages.

2.2. Personal Pepper Spray:

2.2.1. While training for personal pepper spray use is not mandatory, employees are strongly encouraged to seek self-defense training to ensure they know how to use it safely and effectively.

3. Possession and Storage:

3.1. County-Issued Pepper Spray:

3.1.1. Employees who are issued pepper spray are also responsible for securing it at all times. County-issued pepper spray should be stored in a secure, designated location when not in use and must be returned to this location at the end of each shift or workday.

3.1.2. County issued pepper spray may not be carried or used for any private matter (non-County business).

3.2. Personal Pepper Spray:

3.2.1. Employees who choose to carry personal pepper spray must ensure it is securely stored and not easily accessible to unauthorized persons. It should be kept in a personal bag, pocket, or another secure location when not in use and never left unattended in common areas.

4. Permissible Use:

4.1. County-Issued Pepper Spray:

4.1.1. The use of pepper spray is restricted to protecting oneself or others from immediate injury from person or animal. Use of pepper spray must comply with all applicable local, state, and federal laws.

4.1.2. At no time should an employee attempt to physically restrain a person who has been pepper sprayed unless left with no other choice. Employees should back off to a safe distance, contact Law enforcement and await assistance as only law enforcement officers are properly trained in control techniques and legally authorized to initiate restraint measures.

4.2. Personal Pepper Spray:

4.2.1. Employees are permitted to carry and use personal pepper spray for self-defense in situations where they reasonably believe they are at risk of immediate physical harm. Use of personal pepper spray must be a last resort and should only occur when other means of protection are unavailable or ineffective.

5. Reporting Use of Pepper Spray

5.1. County-Issued Pepper Spray:

5.1.1. Employees who use pepper spray in the course of County employment must report any use of the spray to the Sheriffs Office immediately so they can take any required action. After notifying the law enforcement, the staff member shall contact the County's Human Resources Department, and their own immediate supervisor.

5.1.2. Employees must also document the incident by completing a report of Discharge of Pepper Spray Form.

5.2. Personal Pepper Spray:

5.2.1. Employees must comply with all applicable local, state, and federal laws regarding the possession and use of pepper spray. This includes adhering to restrictions on where pepper spray can be carried and who can legally possess it.

6. Inspection, Replacement, and Disposal

6.1. County-Issued Pepper Spray:

6.1.1. Employees are responsible for following the manufacturer's instructions for care and storage of the pepper spray container. Pepper spray devices shall be maintained in an operational and charged state by authorized employees or the approved vendors.

6.1.2. Employees are responsible for requesting replacement and returning damaged, inoperable, or empty device by notifying their department and returning the item to Human Resources. If an employee loses their County issued device, it shall be reported to their department director immediately.

6.1.3. The Risk Manager or designee shall conduct an annual documented inspection of the issued device on an annual basis.

6.2. Personal Pepper Spray:

6.2.1. Employees are required to regularly inspect, replace, and properly dispose of their personally purchased pepper sprays to ensure they remain functional and safe for use.

7. Liability:

7.1. County-Issued Pepper Spray:

7.1.1. The County assumes responsibility for the use of County-issued pepper spray when used in accordance with this policy and the associated training.

7.2. Personal Pepper Spray:

7.2.1. The County assumes no liability for the personal use of pepper spray by employees. Employees who carry and use personal pepper spray do so at their own risk and are personally responsible for any consequences of its use.

Definitions:

1. *"Pepper spray"* is a chemical compound in either an aerosol or gel formula that irritates the eyes and respiratory system, used for self-defense or to control individuals who pose a threat.

2. *"Immediately"* is the prompt notification to the local law enforcement department following the use of pepper spray, ideally within a few minutes of the incident, to ensure that law enforcement is aware of the situation, can provide any necessary support, and can take over any legal or investigative processes.

3. *"Immediate Physical Harm"* in the context of using pepper spray for self-defense refers to any bodily injury or impairment that occurs directly and instantaneously because of an attack or threatening situation, which justifies the use of pepper spray to prevent or mitigate further harm. This harm may include actions or threats that cause acute pain, temporary incapacitation, or pose an imminent danger to one's safety, necessitating the immediate use of pepper spray to protect oneself from serious injury or assault.

4. *"Outside Normal Business Hours"* refers to any time period that falls outside the County's established standard working hours, typically defined as Monday through Friday, from 8:00 AM to 5:00 PM. This includes evenings, nights, weekends, and public holidays when regular County services and offices are closed or operating on reduced hours.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	Donald Duncan

AGENDA ITEM # 6

Shift Differential Policy for Employees

BACKGROUND

A policy for shift differential pay is proposed.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. ES Shift Differential Memo
2. Shift Differential 1
3. Shift Differential 2

CALDWELL COUNTY
EMERGENCY SERVICES
P.O. Box 2200 • Lenoir, NC 28645
Trevor C. Key, Director

"A Legacy of Service and Dedication"

Subject: Shift Differential Necessity for EMS & Communications Division

Purpose: The purpose of this memo is to explain the necessity of offering a shift differential for employees who work night & peak hour shifts, and how this practice aligns with industry standards, supports employee retention, and enhances productivity.

1. Acknowledge the challenges of Night & Peak Hour Shifts

Working during the night and peak hours presents unique challenges for employees, both physically and mentally. Studies consistently show that night shifts can disrupt natural sleep patterns, increase fatigue, and contribute to long-term health risks such as stress, sleep disorders, and even cardiovascular problems. A shift differential compensates employees for these challenges and recognizes the increased demands placed on them during these hours.

2. Retaining Qualified and Experienced Employees

Without additional compensation, night & peak hour shifts are often viewed as less desirable, leading to higher turnover rates and difficulty in attracting qualified candidates. By offering a shift differential, we make night shifts more attractive, encouraging experienced staff to stay in these roles and reducing the costs associated with turnover and training. This stability is essential for maintaining operational efficiency and ensuring that qualified personnel are available at all hours.

Yours in Service,

Trevor C. Key, Director
Caldwell County Emergency Services
2345 Morganton Blvd
Office: (828)757-1328 Cell: (828)260-6659

Caldwell County
NORTH CAROLINA
PO Box 2200 • Lenoir, NC 28645
828-757-1300 • CaldwellCountyNC.org

Date:
To: Caldwell County Sheriff's Deputies
From: Donald Duncan, County Manager
Subject: Differential Pay for Nighttime Deputies

Employees,

Caldwell County is consistently seeking to improve our support for staff while empowering them to offer the services that the people of Caldwell County need. Through research, evaluation, and with consideration for our recent employee climate survey, it has been deemed necessary to implement differential pay for employees who work shifts during the nighttime. Therefore, the following policy is implemented, effective __/__/____:

> Non-Exempt Sheriff's Deputies, while working night shifts within the Caldwell County Sheriff's Office will receive an additional $1.00 per hour worked.

Any questions about this policy may be directed to the County Human Resources Department.

Sincerely,

Donald E. Duncan, Jr.
County Manager, ICMA-CM

Caldwell County
NORTH CAROLINA
PO Box 2200 • Lenoir, NC 28645
828-757-1300 • CaldwellCountyNC.org

Date:
To: Caldwell County Emergency Services and Detention Division
From: Donald Duncan, County Manager
Subject: Differential Pay for Nighttime Employees

Employees,

Caldwell County is consistently seeking to improve our support for staff while empowering them to offer the services that the people of Caldwell County need. Through research, evaluation, and with consideration for our recent employee climate survey, it has been deemed necessary to implement differential pay for employees who work shifts during the nighttime. Therefore, the following policy is implemented, effective __/__/____:

> Non-Exempt employees who work dedicated night shifts within the County Department of Emergency Services and Sheriff's Office Detention Division will receive an additional $2.00 per hour worked.

Any questions about this policy may be directed to the County Human Resources Department.

Sincerely,

Donald E. Duncan, Jr.
County Manager, ICMA-CM

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	Donald Duncan

AGENDA ITEM # 7

Lease Amendment with Enola Group for 609 Harper Avenue

BACKGROUND

Enola Group has submitted a request for the County to extend the lease agreement while construction is being completed at its new facility.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Letter Requesting Lease Extension 609 Harper Ave
2. 609 Harper Ave Lease Amendment

December 10, 2024

Donald E. Duncan Jr., County Manager
Caldwell County
PO Box 2200
Lenoir, NC 28645

Dear Mr. Duncan,

The end of our lease at 609 Harper Ave is approaching and I would like to discuss with you the possibility of extending our lease at least until the end of January or beginning of February. We have heard through the community grapevine that a date has been set for groundbreaking. Can you verify this for us?

For several reasons, including the hurricane in September, our construction company is behind in their progress at our new location. In the meantime, we have reached out to another local child care center hopefully to temporarily relocate the classrooms and should know something this week. We are also working on moving things to storage and removing items that we will need at our new location. Mostly we are trying to prevent a disruption in childcare for the children and families being served.

I have reached out a few times and wasn't sure if you received my messages. Do we need to make a more formal request to the county commissioners? We would very much like to discuss this with you or at least know the potential for extending the lease at least through January. You can reach me, Dawn Curtin on my cell at 704-880-8028 or Linda Wilson at 828-604-4906.

Thank you in advance for your consideration and I look forward to hearing from you.

Sincerely,

Dawn Curtin
Director Child and Family Services and Early Head Start
(704) 880-8028 cell
(828) 475-0107 Ext 471 office

STATE OF NORTH CAROLINA

THIRD AMENDMENT
TO LEASE AGREEMENT

COUNTY OF CALDWELL

THIS THIRD AMENDMENT TO LEASE AGREEMENT ("this Amendment") is made and entered into on this the _____ day of January, 2025, by and between CALDWELL COUNTY ("Lessor"), a political subdivision of the State of North Carolina, and THE ENOLA GROUP, INC. ("Lessee"), a North Carolina non-profit corporation.

RECITALS

WHEREAS, Lessee entered into a Lease Agreement with Caldwell Realty and Investment Company dated January 25, 2019, whereby Lessee rented real property located at 609 Harper Avenue and 605 Harper Avenue, Lenoir, North Carolina, as more particularly described in the said Lease Agreement; and

WHEREAS, on or about May 26, 2022, Lessee entered into a First Amendment to Lease Agreement with Caldwell Realty and Investment Company which extended the term of the Lease Agreement through June 30, 2024, and also gave Lessee an option to renew the Lease Agreement for one additional year; and

WHEREAS, on or about _____, 2024, Lessee entered into a Second Amendment to Lease Agreement with Lessor, as successor in interest of Caldwell Realty and Investment Company, in which Lessor conveyed to Lessee an option to continue to lease the Premises through and including January 31, 2025; and

WHEREAS, Lessee has requested from Lessor, and Lessor has agreed, to allow Lessee, at Lessee's option, to continue to lease the Premises after January 31, 2025, through and including _____, 2025, upon the same terms and conditions as set forth in the Lease Agreement as the same has been modified by the First and Second Amendments to Lease Agreement:

NOW, THEREFORE, for good and valuable consideration, Lessor and Lessee agree and contract as follows:

TERM AND RENT. Lessee may, at its option, continue to lease the Premises after January 31, 2025, through and including _____, 2025.

The monthly rent for the period February 1, 2025, through _____, 2025, is the same as the monthly rent for the option period July 1, 2024, through June 30, 2025, would have been under the First Amendment to Lease Agreement.

Except as expressly provided herein, the terms and conditions of the Lease Agreement, as modified by the First and Second Amendments to Lease Agreement, remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year indicated below.

CALDWELL COUNTY

By: _____
Donald E. Duncan, Jr., County Manager

THE ENOLA GROUP, INC.

By: _____
Linda L. Wilson, Executive Director

STATE OF NORTH CAROLINA, COUNTY OF CALDWELL

I, the undersigned Notary Public of the County and State aforesaid, certify that Donald E. Duncan, Jr., personally came before me this day and acknowledged that he is County Manager of CALDWELL COUNTY, and that by authority duly given and as the act of the Board of Commissioners, he signed the foregoing instrument in its name on its behalf, as its act and deed. Witness my hand and Notarial Stamp or seal, this ____ day of January, 2025.

_____
Notary Public

_____
Notary's Typed or Printed Name
My Commission Expires: _____

STATE OF NORTH CAROLINA, COUNTY OF CALDWELL

I, the undersigned Notary Public of the County and State aforesaid, certify that Linda L Wilson personally came before me this day and acknowledged that she is Executive Director of THE ENOLA GROUP, INC., a North Carolina non-profit corporation, and that by authority duly given and as the act of the corporation, she signed the foregoing instrument in its name on its behalf, as its act and deed. Witness my hand and Notarial Stamp or seal, this ____ day of January, 2025.

_____
Notary Public

_____
Notary's Typed or Printed Name
My Commission Expires: _____

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Emergency Services	

AGENDA ITEM # 8

Capital Project Ordinance for Hurricane Helene Mitigation

BACKGROUND

This budget revision and capital project ordinance establishes a new capital project fund for Hurricane Helene Mitigation costs. Please note that the top section is reversing out the budget in the general fund. The second section is setting up the new budget in the new capital project fund. The total appropriation is $2,510,540. The total at the bottom of the form of $4,706,795 includes the reduction in the general fund so it can be disregarded. This simply moves $2,196,255 of previously approved funds out of the general fund and into the new CPF. It also adds an extra $314,285 to cover expenses not previously budgeted such as overtime, FICA, Retirement, etc.

RECOMMENDED MOTION

Approve Budget Revision and Capital Project Ordinance

BUDGET IMPACT

Should all be reimbursed by FEMA

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision and Project Ordinance for Hurricane Helene Miti

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision moves funds all expenses for Hurricane Helene Mitigation out of the general fund and into a new capital project fund.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
10.4602.330000.10200	Other Grants	D	$	2,136,255.00
10.4310.330000.10200	Other Grants	D	$	50,000.00
10.4900.330000.10200	Other Grants	D	$	10,000.00
41.4726.330000.10200	Other Grants	I	$	2,510,540.00
Total				**4,706,795.00**

Line Item #	Title	I/D		Amount
10.4602.444100.10200	Contractual	D	$	2,100,000.00
10.4310.451000.10200	Equipment	D	$	50,000.00
10.4602.412100.10200	Salaries	D	$	30,000.00
10.4602.418100.10200	FICA	D	$	2,295.00
10.4602.418200.10200	Retirement	D	$	3,960.00
10.4900.444100.10200	Contractual	D	$	10,000.00
41.4726.444100.10200	Contractual	I	$	2,100,000.00
41.4726.412200.10200	Overtime	I	$	200,000.00
41.4726.418100.10200	FICA	I	$	15,300.00
41.4726.418200.10200	Retirement	I	$	27,200.00
41.4726.426000.10200	Supplies	I	$	50,000.00
41.4726.435500.10200	M&R Building	I	$	4,000.00
41.4726.431200.10200	Travel and Training	I	$	125.00
41.4726.419900.10200	Legal Fees	I	$	900.00
41.4726.425100.10200	Vehicle Fuel	I	$	10,000.00
41.4726.435200.10200	M&R Equipment	I	$	1,610.00
41.4726.435300.10200	M&R Vehicles	I	$	150.00
41.4726.451001.10200	Equipment	I	$	65,000.00
41.4726.412100.10200	Salaries	I	$	30,000.00
41.4726.418100.10200	FICA	I	$	2,295.00
41.4726.418200.10200	Retirement	I	$	3,960.00
Total				**4,706,795.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			12/05/24		

ESTABLISHMENT OF THE HURRICAIN HELENE MITIGATION PROJECT ORDINANCE

WHEREAS, there is a need to respond to the damage caused by hurricane Helene.

WHEREAS, Caldwell County has an extensive amount of storm debris that needs removal.

WHEREAS, The county anticipates the cost for this project will be reimbursed by FEMA.

NOW, THEREFORE, BE IT RESOLVED by the Caldwell County Board of Commissioners that:

Section 1. The governing board hereby creates a project fund for the purpose of Hurricane Helene Mitigation

FEMA Grants	$2,510,540
Mitigation Expenses	$2,510,540

Section 2. The fund will remain operational until completion of the project and the disbursement of all project funds.

Section 3. The project shall be effective September 27, 2024.

Adopted January 13, 2024

ATTEST:

Abby Rich
Clerk to the Board

Randy Church
Chairman

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Emergency Services	

AGENDA ITEM # 9

Wilson Creek Flood Sirens

BACKGROUND

This budget revision will allow the flood sirens at Wilson Creek to be replaced. The project will be reimbursed by FEMA funding.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision Wilson Creek Flood Sirens
2. Wilson Creek Post Helene 2024 Cat B Supplement
3. FEMA Project Worksheet Wilson Creek Warning Siren System

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision approves the poject to replace the flood sirens at Wilson Creek. The cost associated with this should be paid by FEMA.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D	Amount	Line Item #	Title	I/D	Amount
41.4726.330000.10200	Other Grants		$ 181,924.00	41.4726.451000.10200	Equipment	I	$ 181,924.00
Total			**181,924.00**	**Total**			**181,924.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			01/07/25		

Wilson Creek Post Helene 2024
Supplemental Information for Emergency Measures

History

Wilson Creek gorge, a recognized National Wild and Scenic River system area, attracts tens of thousands of visitors each year. The 23-mile stream that flows from Grandfather Mountain is surrounded by thousands of acres of wilderness, attracting a wide range of outdoor enthusiasts: campers, climbers, kayakers, anglers, hikers, horseback riders and mountain bikers. In addition, there are multiple private landowners and homes located in the same area that are enjoyed year round.

Wilson Creek has historically flooded or had flash flooding which caused property damages and loss of life. Most times, the area is isolated due to this flooding leading to emergency responders not being able to access if called for urgent needs.

Rain off the eastern slope of Grandfather Mountain drain into this river valley. A severe storm on the higher elevations of this mountain slope can cause flash flooding in the lower stream area when there is no local rain. The elevation drop from 6,221 feet to 1,120 feet, over a 15-mile stretch can increase water levels from a normal one foot to 8-10 feet in a matter of minutes. Local family records have reported river flooding as high as 16 to 18 feet.

After multiple drownings and situations that isolated the area from emergency responders, Caldwell County began working on solutions to mitigate this problem. Working with State and Federal agencies in 2013, a mitigation project was awarded to Caldwell County for a siren system that could alert visitors and residents, within a five-mile area of each siren, to the potential that flash flooding could occur and to seek area of safety.

Request for Assistance Under Category B Emergency Measures

As a result of latent affects due to Hurricane Helene, this system was severely damaged to the point of needing urgent replacement for the safety of residents and visitors to the area. Caldwell County management is requesting that this issue covered under Category B Emergency

Measures due to the year-round visitor increases and the potential for loss of life recognized through earlier mitigation efforts.

Caldwell County's vendor for the original project and any maintenance issues is Sirens for Cities, Inc. At the request of the county an assessment by Sirens for Cities has been completed in December of 2024. This assessment reflected the near total destruction of the current siren system due to flooding that occurred and power issues causing low voltage.

On the recommendation of the vendor the County will need to replace the system due to parts availability and out-of-date software. The system will also need updating to add newer technology which will enhance visibility of the system's operational status.

Exact locations of each siren placement are listed below:

Flood siren 1	6787 Brown Mountain Beach Rd		Collettsville	NC	28611	35.90697	-81.72583
Flood siren 2	7500 Brown Mountain Beach Rd		Collettsville	NC	28611	35.94344	-81.74825
Flood Siren 3	7805 Brown Mountain Beach Rd		Collettsville	NC	28611	35.95923	-81.76155
Flood Siren 4	8412 Edgemont Rd		Collettsville	NC	28611	35.99096	-81.76059
Flood Siren 5	7996 Edgement Church Place		Collettsville	NC	28611	36.00158	-81.77378

Caldwell County will collaborate closely with the vendor to expedite this repair and replacement process in accordance with Caldwell County's policies and procedures.

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

OMB. Control Number: 1660-0017
Expires: November 30, 2023

PROJECT WORKSHEET

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 1.30 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is not required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472, Paperwork Reduction Project (1660-0017) **NOTE: Do not send your completed form to this address.**

DISASTER	PROJECT #	PA ID #	DATE	CATEGORY
FEMA - R - IV -DR- 4827			12/11/2024	B

DAMAGED FACILITY	WORK COMPLETE AS OF
Wilson Creek Flood Warning Siren System	Dec 30, 2024 : 0 %

APPLICANT	COUNTY
Caldwell County	Caldwell

LOCATION	LATITUDE	LONGITUDE
Wilson Creek Multiple Locations (Exact Locations Reflected in Supplement Support Document	35.97° NORTH	-87.77 WEST

DAMAGE DESCRIPTION AND DIMENSIONS

Current Status:

1 completely inoperable,1 Operating at 50%, 3 Operating at 75% (Vendor Assessment by Original Vendor)

The cause of the inoperable siren and reduced operating capacity of the sirens was caused by low voltage. It is our opinion that during the storm and flooding, power was fluctuating on the main power line up the valley. Because of the low voltage, the motors on the sirens have been permanently damaged. The sirens that are still operational but are not running at full capacity are essentially dying and will completely fail in the very near future.

SCOPE OF WORK

Replace all five (5) sirens with new battery backed sirens.

Battery backed siren controllers can sense low voltage situations and automatically switch from AC Power to the battery bank and run the siren on DC power therefore protecting the siren from low voltage situations. The sirens would also be fully operational in a complete power loss situation. We would also recommend considering a two-way siren controller. A two-way controller would report back to dispatch the “health” of the siren at any given time. It would advise of AC power loss, battery condition, intrusion and when activated, report back that the siren received the signal and is actually running.

Consider upgrading the AGM batteries in the new sirens to Lithium batteries. Lithium batteries have a lifespan of 10-12 years as opposed to AGM batteries that have a 5 year lifespan. The Lithium batteries carry a full 10 year warranty As opposed to the AGM batteries that carry a 5 year pro-rated warranty. Lithium batteries will double the runtime and quadruple the standby time.

Does the Scope of Work change the pre-disaster conditions at the site? ☒ YES ☐ NO

Special Considerations issues included? ☒ YES ☐ NO

Hazard Mitigation proposal included? ☐ YES ☒ NO

Is there insurance coverage on this facility? ☐ YES ☒ NO

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
1		Replace 5 Existing Sirens	5	23,214.61	116,073.05
2		Installation of replacement sirens	5		39,000.00
3		Lithium Battery Upgrade	5	1,700.00	8,500.00
4		Two Way Controller-Report Back System Upgrade	5	1,250	6,250.00
5		Two Way Base Station Unit (required for report back system)	1		12,100
				TOTAL COST	181,923.05

PREPARED BY	TITLE	SIGNATURE

APPLICANT REP.	TITLE	SIGNATURE

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	

AGENDA ITEM # 10

Public Schools Building Repair and Renovations- Lottery Funds

BACKGROUND

This budget revision allows the school system to draw down and use funds from the public school building repairs and renovation lottery funds to replace the old water treatment system at Collettsville School.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

Funded from the education lottery, no local tax dollars used

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision Lottery Funds- Collettsville School

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision allows the school system to pull down and use $281,629 from the public schools building repair and renovation lottery funds. The funds will be used to replace the old water treatment system at Collettsville School.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D	Amount	Line Item #	Title	I/D	Amount
74.5910.334303	PSB R&R	I	$ 281,269.00	74.5910.465811	PSB R&R	I	$ 281,269.00
Total			**281,269.00**	**Total**			**281,269.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			12/10/24		

DISTRIBUTION REQUEST
PUBLIC SCHOOL BUILDING
REPAIR & RENOVATION FUND
NORTH CAROLINA EDUCATION LOTTERY

DPI USE ONLY
Approved By:
Date:

Date of Request: 12/16/2024

County: Caldwell
Address: 905 West Ave NW Lenoir, NC 28645
LEA: Caldwell County Schools
Address: 1914 Hickory Blvd SW Lenoir, NC 28645

Contact Person: Tony Helton
Title: Chief Financial Officer
Phone: 828 757-1302
Email: thelton@caldwellcountync.org

Project Title: Collettsville Waste Water Treatment
Project Address: 4690 Collettsville School Dr. Collettsville, NC 28611

Type of Facility: K-8 Public School

The Public School Building Repair & Renovation Fund was established by S.L. 2021-180, Section 4.4.(a1). The purpose of the Fund is to provide revenue to counties for repair and renovation projects. Per G.S. 115C-546.16, counties are to utilize funds for enlargement, improvement, expansion, repair, or renovation of classroom facilities at public school buildings within local school administrative units (LEAs) located in the county. As used in this context, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include administration, maintenance, or other facilities.

Brief Project Description (include est. start/end dates): Remove old waste water treatment system and replace with a new one. Anticipated dates of project 6/9/2025-8/10/25

Estimated Costs:

Planning and Design Services	$
New Construction – Facility Enlargement	$
New Construction – Addition(s)	$
Existing Construction – Facility Improvements	$
Existing Construction – Facility Repairs	$
Existing Construction – Facility Renovations	$ 281,269.00
TOTAL	$

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request the release of $ 281,269.00 from the Public School Building Repair & Renovation Fund. We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature – Chair, County Commissioners) (Date)

Darrell Smith 12-9-24

(Signature – Chair, Board of Education) (Date)

PRINT FORM CLEAR FORM

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Social Services	

AGENDA ITEM # 11

DSS- Hurricane Helene Relief Funds

BACKGROUND

DSS has received new State funding to help address relief needs from Hurricane Helene. This budget revision allows those funds to be spent.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

100% state funds, no local match

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision DSS Hurricane Helene Funding

Budget Revision # _____
Item No. _____
Board Action Date _____

Caldwell County Board of Commissioners

BUDGET REVISION

Board Meeting January 13, 2025

Subject:

Background and explanation for the Budget Revision:
To add new funding to DSS budget based on state allocation received in December 2024. The funds are to specifically assist DSS in meeting Hurricane Helene relief needs for eligible county residents. No county participation is required.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted

SUPPLEMENTAL APPROPRIATION

Revenues: Increase / Decrease (Circle One)			**Expenditures: Increase / Decrease (Circle One)**		
Line Item #	Title	Amount	Line Item #	Title	Amount
105390 331621	Child Welfare Essen Serv	211,245.00	105390 442161	Child Welfare Essen Serv	211,245.00
105391 331620	APS Essential Services	111,806.00	105391 442160	APS Essential Services	111,806.00
105392 331622	Rental Assistance	82,101.00	105392 442162	Rental Assistance	82,101.00
Total		**405,152.00**	**Total**		**405,152.00**

Attachments (Yes or No):
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Directo	Date	County Manager	Date
KM	~~2/1/2024~~ 12/12/24				

CHILD WELFARE ESSENTIAL SERVICES

			TOTAL
02	ALEXANDER	33,525.00	33,525.00
03	ALLEGHANY	33,051.00	33,051.00
05	ASHE	72,266.00	72,266.00
06	AVERY	43,757.00	43,757.00
11	BUNCOMBE	469,011.00	469,011.00
12	BURKE	262,323.00	262,323.00
14	CALDWELL	211,245.00	211,245.00
18	CATAWBA	65,085.00	65,085.00
22	CLAY	25,220.00	25,220.00
23	CLEVELAND	75,525.00	75,525.00
36	GASTON	107,085.00	107,085.00
44	HAYWOOD	193,427.00	193,427.00
45	HENDERSON	174,422.00	174,422.00
50	JACKSON	38,271.00	38,271.00
55	LINCOLN	38,746.00	38,746.00
56	MACON	34,475.00	34,475.00
57	MADISON	46,133.00	46,133.00
59	MCDOWELL	128,095.00	128,095.00
61	MITCHELL	62,763.00	62,763.00
75	POLK	77,017.00	77,017.00
81	RUTHERFORD	232,627.00	232,627.00
88	TRANSYLVANIA	65,139.00	65,139.00
95	WATAUGA	77,017.00	77,017.00
97	WILKES	74,576.00	74,576.00
00	YANCEY	59,199.00	59,199.00
	TOTALS	2,700,000.00	2,700,000.00

ESSENTIAL SERVICES FOR VULNERABLE ADULTS

			TOTAL
02	ALEXANDER	14,503.00	14,503.00
03	ALLEGHANY	14,825.00	14,825.00
05	ASHE	55,086.00	55,086.00
06	AVERY	16,545.00	16,545.00
11	BUNCOMBE	157,618.00	157,618.00
12	BURKE	131,441.00	131,441.00
14	CALDWELL	111,806.00	111,806.00
18	CATAWBA	39,272.00	39,272.00
22	CLAY	12,573.00	12,573.00
23	CLEVELAND	41,202.00	41,202.00
36	GASTON	51,656.00	51,656.00
44	HAYWOOD	63,812.00	63,812.00
45	HENDERSON	109,625.00	109,625.00
50	JACKSON	15,951.00	15,951.00
55	LINCOLN	19,650.00	19,650.00
56	MACON	12,734.00	12,734.00
57	MADISON	33,270.00	33,270.00
59	MCDOWELL	65,994.00	65,994.00
61	MITCHELL	34,724.00	34,724.00
75	POLK	41,269.00	41,269.00
81	RUTHERFORD	78,356.00	78,356.00
88	TRANSYLVANIA	40,542.00	40,542.00
95	WATAUGA	34,724.00	34,724.00
97	WILKES	27,370.00	27,370.00
00	YANCEY	35,452.00	35,452.00
	TOTALS	1,260,000.00	1,260,000.00

RENTAL ASSISTANCE

			TOTAL
02	ALEXANDER	10,913.00	10,913.00
03	ALLEGHANY	7,059.00	7,059.00
05	ASHE	27,859.00	27,859.00
06	AVERY	17,414.00	17,414.00
11	BUNCOMBE	199,296.00	199,296.00
12	BURKE	73,294.00	73,294.00
14	CALDWELL	82,101.00	82,101.00
18	CATAWBA	31,477.00	31,477.00
22	CLAY	6,945.00	6,945.00
23	CLEVELAND	29,261.00	29,261.00
36	GASTON	45,646.00	45,646.00
44	HAYWOOD	51,357.00	51,357.00
45	HENDERSON	77,056.00	77,056.00
50	JACKSON	12,405.00	12,405.00
55	LINCOLN	16,656.00	16,656.00
56	MACON	10,643.00	10,643.00
57	MADISON	23,950.00	23,950.00
59	MCDOWELL	50,935.00	50,935.00
61	MITCHELL	19,378.00	19,378.00
75	POLK	18,449.00	18,449.00
81	RUTHERFORD	74,724.00	74,724.00
88	TRANSYLVANIA	28,262.00	28,262.00
95	WATAUGA	42,823.00	42,823.00
97	WILKES	20,353.00	20,353.00
00	YANCEY	21,744.00	21,744.00
	TOTALS	1,000,000.00	1,000,000.00

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Health	

AGENDA ITEM # 12

CCHD- Small/Bad Debt Write Off

BACKGROUND

Per our Small/Bad Debt write off policy, each year we look for accounts with a balance with no activity in the last three years. These accounts are either under $50.00 and/or cannot be place in the NC Debt Setoff program. For FY 24-25, we are asking to write off $27,308.05. The amount breakdowns as follows: ($0.00-49.99)- $12,312.26 and ($50.00-9,999.99) - $14,995.79, for a total write off of $27,308.05.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Small/Bad Debt Write Off 2024 memo

CALDWELL COUNTY
HEALTH DEPARTMENT

Health Director
Anna Cook, MPH

2345 Morganton Blvd. SW, Suite B • (828) 426-8400 • FAX (828)426-8577 • www.caldwellcountync.org
Mission: To Promote, Protect, and Improve the Health of Our Community

Memo

To: Donald Duncan, Caldwell County Manager, BOC
From: Anna Cook, Health Director
cc: Jimmy Harrison, Asst. County Manager; Tony Helton, CFO
Date: 12/30/24
Re: Small/ Bad Debt Write Off

Per our Small/Bad Debt write off policy, each year we look for accounts with a balance of no activity from the last three years. These accounts are either under $50 and/or cannot be place in the NC Debt Setoff (DSO) program. For FY 24-25, we are asking to write off $27,308.05. The amount breakdowns as follows:

$0-$49.99- $12,312.26
$50-9999.99- $14,995.79
$27,308.05

According to the guidelines in DSO, no account under $50 can be put into the program, and any account over $50 must have a social security number.
We expect the amount to rise in the next few years, because our policy states the accounts cannot have any activity in the last three years. With COVID, many patient accounts had activity (vaccine or testing) therefore, we could not put those on the bad debt write off this year. With the new EMR, we are working diligently on collecting payments at time of service, where possible. The new EMR will make this a little easier. There will be multiple ways to make payments including the new online portal that will make it possible for the patient to pay any co-pay on their phone during online check in.

The above was passed by the Board of Health on December 5, 2024. Please let me know if you have any questions.

Caldwell County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Animal Care Enforcement	

AGENDA ITEM # 13

ACE- Animal Shelter Enclosure

BACKGROUND

This budget revision uses interest earnings that have accrued in the general capital projects fund to allow for the construction of a new enclosure and shelter area for larger animals such as livestock. This would be constructed adjacent to and as part of the new animal shelter.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

Funded with interest earnings, no new local tax dollars used.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision Animal Shelter Enclosure for Large Animals

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:
This budget revision allows for the construction of a shelter area to be used to house larger animals such as livestock. It is funded with interest earnings that have accrued in the general capital projects fund.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
41.4726.361100.10160	Interest on Investments	I	$	40,000.00
Total				**40,000.00**

Line Item #	Title	I/D		Amount
41.4726.459600.10160	Construction	I	$	40,000.00
Total				**40,000.00**

Attachments (Yes or No): No
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			12/27/24		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Sheriff's Office	

AGENDA ITEM # 14

CCSO- Approval to Submit Exxon/Mobil Good Neighbor Grant

BACKGROUND

The 2025 Good Neighbor Grant would be written to secure funding for 10 Team Wendy SAR Tactical Helmets. They provide funding for community support programs and first responders to assist in providing safety to their communities.

RECOMMENDED MOTION

Approval to submit the application.

BUDGET IMPACT

This grant is a 100% funded no cost match for the county. It it was not funded, we would look for other sources of revenue for the project.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
January 13, 2025	Administration	

AGENDA ITEM # 15

Reappointment of Tara Swanson to Council on Aging

BACKGROUND

Tara Swanson is requesting to be appointed to the Council on Aging for another term.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Caldwell County
North Carolina
Board of Commissioners Meeting

December 2, 2024 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

MINUTES

Call to Order
Chairman Church called the December 2, 2024, meeting to order at 6:04 PM.

Public Comment Period
There were no individuals signed up for public comment.

Invocation
Pastor Ann Gibart of Colliers United Methodist Church provided the invocation for those in attendance.

Pledge of Allegiance
Commissioner Jeff Branch led the Pledge of Allegiance for those in attendance.

Agenda Amendments from the Board, Manager & Public
The County Manager informed the Board of an amendment to the agenda, the removal of Item 5.
Vice Chairman LaBrose made the motion to adopt the agenda with the proposed changes. The motion carried unanimously.

Agenda Items

1. **Swearing in of Elected Officials**
   The Honorable Wayne Rash came to the podium to swear in the newly elected Board members.

   Commissioner Elect, Patrick Starnes, came to the front and took the oath of office of Caldwell County Commissioner.

   Commissioner Elect, Jeff Branch, came to the front and took the oath of office of Caldwell County Commissioner.

   Commissioner Elect, Randy Church, came to the front and took the oath of office of Caldwell County Commissioner.

2. **Organizational Meeting**

Chairman Church turned the meeting over to the County Manager, Donald Duncan.
The County Manager entertained a motion for a Chairman nomination.
Commissioner LaBrose nominated Commissioner Church. Commissioner Potter provided a second to the motion.
The motion carried unanimously.
The County Manager entertained a motion for a Vice Chairman nomination.
Commissioner Branch nominated Commissioner Starnes. With there being no second to the motion, the motion failed. Chairman Church nominated Commissioner LaBrose.
Commissioner Potter provided a second to the motion.
The motion carried unanimously.

3. Adoption of 2025 Meeting Calendar

Commissioner Potter made the motion to adopt the meeting calendar as presented.
The motion carried unanimously.

4. Moving Mountains Award- WCHS JROTC

Deputy County Manager Jimmy Harrison came to the podium to acknowledge the accomplishments of the West Caldwell High School NJROTC. The members of the NJROTC Color Guard are two-time National Champions of the American Legion JROTC Color Guard competition in New Orleans. Additionally, this group also competed in the Open Class Color Guard competition representing the newly founded sons of the American Legion Squadron 29 of Lenoir. They were crowned National Champions of this division as well.

The members honored were, Caleb Kirby, Miles Sterling Phasoulas, Aiden Kirby, and Kaleb Kunkle.

Commander Bill Oxford with American Legion, Senior Chief Pitts with West Caldwell High School, and Master Chief Wayne Mihalech with American Legion all came to the podium to express words of praise for these NJROTC members.

Commissioner Potter made the motion to award the Moving Mountains Award to the West Caldwell NJROTC.
The motion carried unanimously.

5. Pump Stations Project Ordinance

The County Manager presented information about the Pump Station Improvement Project.

Chairman Church commented that he knows the pump stations are in need of maintenance.

Commissioner Starnes asked if Clayton is the same company working on the project in Sawmills, and he asked if they had any progress on that project. The County Manager informed Commissioner Starnes that Clayton is working on the Sawmills project and they have made progress, but the County was waiting for grant funding to be finalized.

Commissioner Starnes made the motion to approve the Pump Stations Project Ordinance.
The motion carried unanimously.

6. Conveyance of Surplus Property to Patterson Fire Department

The County Manager informed the Board that Patterson Fire Department had requested to purchase a Ford F-150 from the County. The purchase amount is $1.00 and the County will have first right of refusal for the vehicle should Patterson wish to dispose of it.
Commissioner Starnes made the motion to approve the resolution.
The motion carried unanimously.

Consent

Chairman Church turned the meeting over to the County Manager to present the Consent Agenda.

7. Acknowledgment of Reviewal of Bonds

The County Manager explained that the bonds must be reviewed annually and presented the amount of these bonds to the Board.

8. ARC Grant Contract with WPCOG for Evergreene Industrial Park

The County has received the release of funds from this ARC Grant in the amount of $513,000. The WPCOG will be administering this contract and their contracted amount is $25,000.

9. 911 Grant for Communications Center and Project Ordinance

The County received $2,659,312.07 for the new Communications Center. These funds are for the purchase of equipment.

10. Duke Energy Foundation Grant for Rescue Equipment

The Duke Energy Foundation Awarded the County $25,000 for high-end rescue equipment.

11. Supporting Blue Ridge Parkway Repairs

This resolution is in support of renovation of the Blue Ridge Parkway following Hurricane Helene.

12. Sheriff's Office- Purchase of Robot

This budget revision in the amount of $18,000 uses asset seizure funds to purchase a component of a robot that was previously purchased after being approved with this year's budget.

13. Sheriff's Office- Acceptance of Gary Sinise Foundation Grant

This grant paid for two Honda 4-wheelers that the Sheriff's Office was able to use to aid citizens after Hurricane Helene.

14. Sheriff's Office- Approval of Submission for National Police Dog Grant

The amount of this grant request is $5,000 and will assist in replacing a K-9 set to retire soon.

15. Sheriff's Office- Acceptance of Lenco Bearcat Award

Lenco has donated $1,000 to the Sheriff's Office and was used to purchase items needed to assist in relief efforts following Hurricane Helene.

16. Sheriff's Office- Acceptance of North Carolina Community Foundation Grant

The Sheriff's Office received $2,500 for the Kids and Cops program.

17. Replacement of Patrol Car

The replacement value of the vehicle was $15,958 and the County will add $52,000 from fund balance to replace this car.

18. Facilitites Services- Snow Plow Attachment Purchase

The snow plow purchase amount is $8,965. This plow will be attached to a truck purchased previously this year.

19. Health Department- Agreement Addendum for 701 CF Case Reporting

This agreement addendum in the amount of $1,390 is for child fatalities. These funds are for a multidisciplinary team for the reviewal of any adolescent deaths.

20. Hurricane Helene Documentation Coordinator

The County would like to add a seasonal staff member to assist with the financial documentation of funds for Hurricane Helene relief efforts. This position is 100% reimbursable by FEMA. Commissioner Branch asked if this position would be a full time employee for the County. The County Manager informed Commissioner Branch that this position would be a full time seasonal employee for approximately 18 months or as long as the position is needed. Commissioner Starnes asked what the pay for this position would be. The County Manager said it would be $25-$30 an hour.

21. Training Module for Cajah's Mountain EMS Base

This budget revision in the amount of $132,998.20 is for the purchase of an ambulance training box for the Cajah's Mountain. EMS Base. The Commissioners had several questions concerning this box. During the discussion, Emergency Services Chief Trevor Key came to the podium. Chief Key explained the future goals and the purpose of having this training module. There was a discussion about recruitment and retention of EMS employees and then continued discussion about the ambulance box and if it was needed.

22. Appointment of Ashley Young as a Plat Review Officer

The Town of Rhodhiss has asked for Ashley Young to be appointed as its Plat Review Officer.

23. Appointment of Judge Andrea Plyler to JCPC

Judge Andrea Plyler has requested to be appointed to the JCPC.

24. Approval of Minutes from November 12, 2024, Meeting

The approval of the minutes from the November 12, 2024, Board of Commissioners meeting is requested.

Commissioner Branch made a note that he is in favor of all items except the item for the ambulance box at the Cajah's Mountain EMS Base.

Vice Chairman LaBrose made the motion to approve the Consent Agenda.
The motion carried unanimously.

Adjourn

With there being no more business to attend to, Commissioner Potter made the motion to adjourn at 7:04 PM.
The motion carried unanimously.

Calendar Year 2025

Caldwell County Commissioner Meeting Schedule

City-County Chambers
905 West Ave. NW
Lenoir, NC

Date	Day	Time	Meeting
January 13, 2025	Monday	6:00 p.m.	Regular
February 10, 2025	Monday	6:00 p.m.	Regular
March 10, 2025	Monday	6:00 p.m.	Regular
April 14, 2025	Monday	6:00 p.m.	Regular
May 12, 2025	Monday	6:00 p.m.	Regular
June 9, 2025	Monday	6:00 p.m.	Regular
July 14, 2025	Monday	6:00 p.m.	Regular
August 11, 2025	Monday	6:00 p.m.	Regular
September 8, 2025	Monday	6:00 p.m.	Regular
October 13, 2025	Monday	6:00 p.m.	Regular
November 10, 2025	Monday	6:00 p.m.	Regular
December 8, 2025	Monday	6:00 p.m.	Regular

Adopted by the Caldwell County Board of Commissioners during a duly held meeting on the 2nd day of December 2024.

*All meetings will air live on the Caldwell County Government TV channel (Spectrum Channel 190) and may also be viewed anytime by visiting www.caldwellcountync.org

ATTEST:

Abigail Rich, County Clerk

Randy T. Church, Chairman

ESTABLISHMENT OF THE WATER BOOSTER PROJECT ORDINANCE

WHEREAS, there is a need for water booster pumps to enhance the county's water system.

WHEREAS, Caldwell County's Water Fund has sufficient resources to pay for this project without the need to borrow money.

NOW, THEREFORE, BE IT RESOLVED by the Caldwell County Board of Commissioners that:

Section 1. The governing board hereby creates a project fund for the purpose of designing water boosters.

Transfer from the Water fund	$177,000
Design Fees	$177,000

Section 2. The fund will remain operational until completion of the project and the disbursement of all project funds.

Section 3. The project shall be effective December 2, 2024.

Adopted December 2, 2024

ATTEST:

Abby Righ
Clerk to the Board

Randy T. Church
Chairman

RESOLUTION

22-2024

RESOLUTION APPROVING CONVEYANCE OF PROPERTY TO A NONPROFIT ORGANIZATION PURSUANT TO G.S. 160A-279

WHEREAS, the Caldwell County owns personal property in the form of an automobile

A. 2015, Ford F-150, VIN # 1FTEX1E80GFB02945

WHEREAS, this vehicle is currently in the Building Inspections fleet, it is not marked and has no emergency lighting or warning systems, and in excess of 150,000 miles on the odometer; and

WHEREAS, North Carolina General Statute §160A-279 authorizes a county to convey real or personal property by private sale to a nonprofit corporation if the city or county is authorized by law to appropriate money to the corporation; and

WHEREAS, Caldwell County agrees to convey these personal properties for the sum of $1.00 to A) Patterson Volunteer Fire Department, for the intended public use of this property in the service of all Caldwell County citizens; and

WHEREAS, if these personal property items are to be sold or otherwise disposed of, all proceeds are remitted back to Caldwell County, or the vehicle may be returned and disposed of by the County.

NOW THEREFORE, THE BOARD OF COMMISSONERS RESOLVE THAT:

1. The County Manager is authorized to execute all documents necessary to convey title to aforementioned personal property, with the caveat that any proceeds generated from sale be returned.
2. The County clerk shall publish a notice summarizing the contents of this resolution.

Adopted this the 2nd, day of December 2024.

Randy Church, Chairman of the Board
Caldwell County Board of Commissioners

Reggie Ford, Fire Chief
Patterson Volunteer Fire Department

ATTEST:

Abby Rich, NCCCC
County Clerk

ESTABLISHMENT OF THE
911 BOARD GRANT FOR COMM CENTER
PROJECT ORDINANCE

WHEREAS, the state of North Carolina has made funding available for this project.

WHEREAS, Caldwell County has a need to construct a new communications center.

NOW, THEREFORE, BE IT RESOLVED by the Caldwell County Board of Commissioners that:

Section 1. The governing board hereby creates a project fund for the purpose of administering the Grant for phase two of the construction of a new emergency communications center.

Funding Sources:	
Other Grants	$2,659,312.07
Expenditures:	
Construction	$2,659,312.07

Section 2. The fund will remain operational until completion of the project and the disbursement of all project funds.

Section 3. The project shall be effective December 2, 2024.

Adopted December 2, 2024

ATTEST:

Abby Rich
Clerk to the Board

Randy Church
Chairman

RESOLUTION

23-24

**SUPPORTING FUNDING FOR REPAIRS
AND STRATEGIC IMPLEMENTATION
OF BLUE RIDGE RISING ALONG THE BLUE RIDGE PARKWAY**

WHEREAS, the Blue Ridge Parkway traverses 469 miles from Afton Mountain in Virginia to the Qualla Boundary in North Carolina and unites these two states' unique mountain cultures and identities with a world-renowned national park that celebrates the places, communities, and people along the Parkway; and

WHEREAS, the Blue Ridge Parkway is the most-visited unit of the national park system, attracting nearly seventeen million visitors each year and contributing significantly to the local and regional economies in Virginia and North Carolina; and

WHEREAS, the Parkway generates approximately $1.4 billion in visitor spending and $1.8 billion in total economic output for the 1,799,000 residents of the surrounding corridor of twenty-nine counties, seven independent Virginia cities, and numerous municipalities in North Carolina and Virginia, including the towns of Buchanan, Fincastle, and Troutville in Botetourt County; and

WHEREAS, the Blue Ridge Parkway Foundation serves as the sole official philanthropic partner to the Blue Ridge Parkway, advocating for necessary funding and resources for the Parkway's maintenance, preservation, and community engagement; and

WHEREAS, the Blue Ridge Rising strategic plan provides a roadmap for the sustainable management and enhancement of the Parkway, ensuring that it continues to serve as a vital resource for environmental education, recreation, tourism, and community connection; and

WHEREAS, Tropical Storm Helene has caused catastrophic damage and loss of life for several communities in western North Carolina and southwest Virginia, including those communities adjacent to the Parkway; and

WHEREAS, repairs are critical to preserving the safety and accessibility of the Parkway and its adjacent communities, which is essential for their economic wellbeing; and

WHEREAS, collaboration among local, state, and federal governments is critical in this response and imperative to secure the necessary funding and policies that will sustain and benefit the communities surrounding the Blue Ridge Parkway; and

WHEREAS, the establishment of a coalition composed of elected officials and community representatives will enhance advocacy efforts and foster a unified regional voice for the Blue Ridge Parkway corridor.

NOW, THEREFORE, BE IT RESOLVED that the Caldwell County Board of Commissioners endorses and supports the following:

1. **Funding for Repairs**: Urging state and federal governments to prioritize and allocate funding for repairs along the Blue Ridge Parkway to ensure its continued safety and accessibility;
2. **Implementation of the Blue Ridge Rising Strategic Plan**: Advocating for the full funding and implementation of the Blue Ridge Rising Strategic Plan to enhance visitor experience, preserve natural resources, and promote sustainable tourism along the Parkway;
3. **Collaboration and Support**: Calling upon local, state, and federal officials to collaborate with the Blue Ridge Parkway Foundation and other stakeholders to secure resources and policies that benefit the Parkway and its surrounding communities; and
4. **Coalition Creation**: Supporting the formation of a coalition of elected officials and community representatives dedicated to advocating for the Blue Ridge Parkway, ensuring that the needs and voices of the communities along the corridor are effectively represented.
5.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to relevant local, state, and federal entities, as well as the Blue Ridge Parkway Foundation, to demonstrate our unified support for the Parkway and its vital role in our communities.

Adopted this 2nd day of December, 2024.

Randy T. Church, Chairman

Attest:
Abby Rich, County Clerk

RESOLUTION

24-2024

RESOLUTION TO APPOINT A REVIEW OFFICER FOR THE COUNTY OF CALDWELL

WHEREAS, SL 1997-309 (S875) makes a number of significant changes in the procedures for recording maps and plats; and

WHEREAS, the main purpose of the law is to transfer the responsibility for reviewing plats to determine whether they meet recording requirements from the Register of Deeds to the Review Officer; and

WHEREAS, the new GS 47-30.2 requires the Board of County Commissioners in each County, by resolution, to appoint a person(s) to serve as Review Officer to review each play before it is recorded and certify that it meets the North Carolina statutory requirements for recording; and

WHEREAS, the Caldwell County Tax Administrator has requested that the Caldwell County Board of Commissioners appoint Ashley Young as an additional Review Officer for the County of Caldwell in order to ensure an expeditious review of all maps and plats as required by GS 47-30.2 before they are presented to the Register of Deeds for recording.

NOW, THEREFORE, BE IT RESOLVED, that the Caldwell County Board of Commissioners does hereby appoint Ashley Young to perform all responsibilities as required for Review Officer under the appropriate North Carolina General Statutes for Caldwell County.

Adopted this 2nd day of December 2024.

Randy T. Church, Chairman

Abigail Rich, County Clerk