Caldwell County
North Carolina
Board of Commissioners Meeting

June 9, 2025 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

AGENDA

Call to Order ***Chairman Randy T. Church***

Public Comment Period

Invocation ***Dr. Marty Jacumin, Mountain Grove Church***

Pledge of Allegiance ***Commissioner, Jeff Branch***

Agenda Amendments from the Board, Manager & Public

Agenda Items

1.	Resolution *Tommie M. Fite*	Supporting Involuntary Commitment Transportation with Foothills Medical Transit
2.	Items for Decision	Contract Extension with HDR
3.	Presentation	2025-2026 Fiscal Year Budget
4.	Public Hearing	2025-2026 Fiscal Year Budget
5.	Items for Decision	2025-2026 Fiscal Year Budget
6.	Resolution	2025-2026 Fiscal Year Fee Schedule

Consent

7.	Budget Revisions	Establish Capital Project Ordinance for Landfill Gas Revenue
8.	Budget Revisions	Fire Department Revenues
9.	Budget Revisions	Foothills Regional Airport Property Taxes
10.	Budget Revisions	Communications- Salary, Overtime, and Fringe Benefits

11.	Budget Revisions	Medical Examiner Funding
12.	Budget Revisions	Emergency Services- Overtime Funding
13.	Budget Revisions	Facilities Services- Mowing Equipment Purchase
14.	Budget Revisions	Sheriff's Office- Inmate Medical Expense
15.	Budget Revisions	Sheriff's Office- UC Vehicle Trade- In
16.	Budget Revisions	Veteran's Services- Salaries
17.	Items for Decision	Sheriff's Office- Approval to Apply for GCC Edward Byrne Grant
18.	Items for Decision	SMART Program Debris Removal Agreement
19.	Budget Revisions	Debris Removal
20.	Resolution	Revised MOU for Opioid Settlement Funds
21.	Items for Decision	Economic Development Advisory Committee Appointments
22.	Resolution	Lift Hiring Freeze
23.	Items for Decision	Approval to Sell 2 EZ-Carts to Watauga County Board of Elections
24.	Items for Decision	Approval to Advertise Water Department Vacant Positions
25.	Items for Decision	Approval to Advertise Full-Time and Part-Time Library Positions
26.	Items for Decision	Approval to Fill Vacant Full-Time Paramedic Positions
27.	Items for Decision	Approval of Village of Cedar Rock Fireworks Display
28.	Items for Decision	Approval of Town of Rhodhiss Fireworks Display
29.	Items for Decision	Approval of Tri County Fireworks Display
30.	Items for Decision	Approval of Meeting Minutes from April 14, 2025

31.	Items for Decision	Approval of Meeting Minutes from April 16, 2025
32.	Items for Decision	Approval of Meeting Minutes from April 17, 2025
33.	Items for Decision	Approval of Meeting Minutes from May 12, 2025
34.	Items for Decision	Reappointment of Felicia Wood to Regional Aging Advisory Committee
35.	Items for Decision	Appointment of Mike LaBrose as NCACC Voting Delegate

Closed Session-Pursuant to § 143-318.11.a(5)

Adjourn

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Sheriff's Office	Tommie M. Fite

AGENDA ITEM # 1

Supporting Involuntary Commitment Transportation with Foothills Medical Transit

BACKGROUND

Tommy Fite will be attending the meeting to provide information regarding IVC transportation assistance for the County.

RECOMMENDED MOTION

BUDGET IMPACT

There will be no cost to the county.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. IVC Transportation Supporting Documents 2025

EXHIBIT A:
CALDWELL COUNTY PLAN FOR TRANSPORTATION OF CALDWELL COUNTY INVOLUNTARY MENTAL COMMMITMENT RESPONDENTS

A. SCOPE OF PLAN

It is the policy of Caldwell County to transport persons subject to involuntary mental commitments (referred to herein as "Respondents") in conformity with the requirements set forth in N.C.G.S. §122C-251. This Plan for Transportation of Caldwell County Involuntary Mental Commitment Respondents (the "Plan"), regarding transportation of Respondents applies to Caldwell County deputies as law enforcement officers, Caldwell County detention officers and any contract transportation provider designated by the Caldwell County Commissioners pursuant to N.C.G.S. §122C-251(g).

B. SERVICE OF INVOLUNTARY COMMITMENT ORDERS ON RESPONDENTS AND INITIAL CUSTODY MUST BE PERFORMED BY A LAW ENFORCEMENT OFFICER

The initial service of the Involuntary Commitment Order upon a Respondent and the initial custody of the Respondent shall be accomplished by a law enforcement officer pursuant to N.C.G.S. §122C-261(e). Once the Respondent has been committed to a 24-hour facility, transportation to and from that facility can be accomplished by a law enforcement officer or anyone authorized to provide transportation to involuntary commitment Respondents pursuant to N.C.G.S. §122C-251(g).

C. TRANSPORTATION OF RESPONDENTS WITHIN CALDWELL COUNTY

Transportation of a Respondent from Caldwell County detention facilities shall be provided by the Caldwell County Sheriff's Office pursuant to N.C.G.S. §122C-251(g) for (1) a Respondent who resides in Caldwell County but outside city limits or (2) a Respondent who is taken into custody in Caldwell County but outside of city limits. Transportation of a Respondent between 24-hour facilities within Caldwell County pursuant to involuntary commitment proceedings may be provided by the Caldwell County Sheriff's Office or by a contract transportation provider designated by Caldwell County pursuant to N.C.G.S. §122C-251(g).

D. TRANSPORTATION OF RESPONDENTS BETWEEN COUNTIES

Transportation between Caldwell County and other counties under involuntary commitment proceedings for admission of a Respondent taken into custody in Caldwell County to a 24-hour facility shall be provided by members of the Caldwell County Sheriff's Office or by contract transportation providers designated by Caldwell County pursuant to N.C.G.S. §122C-251(g).

Transportation between counties under involuntary commitment proceedings for Respondents held in 24-hour facilities who have requested a change of venue for their

District Court hearing shall be provided by members of the Caldwell County Sheriff's Office or by contract transportation providers designated by Caldwell County pursuant to N.C.G.S. §122C-251(g) if the petition for involuntary commitment for the Respondent was initiated in Caldwell County.

Transportation between counties under voluntary commitment proceedings for discharge of a Respondent from a 24-hour facility shall be provided by members of the Caldwell County Sheriff's Office or by contract transportation providers designated by Caldwell County pursuant to N.C.G.S. §122C-251(g) if the discharged Respondent is a resident of Caldwell County. Nothing in this policy prevents a Respondent being discharged from a facility to use their own transportation at their own expense.

E. PROCEDURES FOR TRANSPORT OF RESPONDENTS

Members of the Caldwell County Sheriff's Office or contract transportation providers designated by Caldwell County pursuant to N.C.G.S. §122C-251 (g), to the extent possible, shall advise Respondents, when either taking them into custody or performing transport, that the Respondent it not under arrest, and has not committed a crime, but is being transported to receive treatment for their own safety and that of others. It should also be explained to the Respondent that it will be necessary for the Respondent's safety and the safety of others that the Respondent be handcuffed or otherwise restrained.

In providing transportation pursuant to this policy, members of the Caldwell County Sheriff's Office or contract transportation providers designated by Caldwell County pursuant to N.C.G.S. §122C-251(g), may use reasonable force to restrain the Respondent if it appears necessary to protect themselves, the Respondent, or others. Members of the Caldwell County Sheriff's Office or contract transportation providers designated by Caldwell County pursuant to N.C.G.S. §122C-251(g) should carefully read the Involuntary Commitment Order and Petition or seek information from the committing facility to determine if the Respondent presents any danger of assault or escape during the transport. All Respondents being transported shall either be secured in a car or van cage, if available, or handcuffs and waist chains shall be used if there is no car or van cage. The transportation of Respondents may require the use of restraints other than, or in addition to, handcuffs and waist chains. Restraints used in these situations should restrain the Respondent securely, without causing injury. If special restraints are required to transport a Respondent, the person performing the transport should coordinate with the Caldwell County Sheriff's Office or other facility to obtain use of available appropriate restraints.

In providing transportation of a Respondent, to the extent feasible, there shall be a driver or attendant who is the same sex as the Respondent unless a family member of the Respondent is allowed to accompany the Respondent in lieu of an attendant of the same sex as the Respondent and trained NAMI Volunteers may also be used to comply with this section of the policy pursuant to 122C-251(d).

F. COUNTY TRANSPORTATION PLAN PURSUANT TO N.C.G.S. 122C-251(g)

Caldwell County Sheriff's Officers or any person or firm contracted to provide transportation of involuntary commitment Respondents shall be subject to the terms of this Plan and shall be trained using appropriate lesson plans provided by the North Carolina Justice Academy for interacting with the

mentally ill, emotionally disturbed and other special populations. Crisis Intervention Training will also be provided. In this manner, this Plan and any approved training plan shall assure adequate safety and protections for both the public and the Respondent.

Caldwell County Sheriff's Officers or a contract transportation provider designated by Caldwell County pursuant to N.C.G.S. §122C-251(g) to provide transportation to Respondents shall provide the transportation and follow the procedures in this policy and appropriate statutes in Article 5, Chapter 122C of the North Carolina General Statutes. References in Article 5 to a law enforcement officer apply to Caldwell County detention officers and to any contract transportation provider retained and approved by Caldwell County pursuant to N.C.G.S. §122C-251(g) when providing transportation to involuntary commitment Respondents.

Contract transportation providers designated by Caldwell County pursuant to N.C.G.S. §122C-251 (g) shall agree to indemnify and hold harmless the County of Caldwell and the Caldwell County Sheriff and his employees or agents and to provide necessary insurance as required by the Caldwell County Manager before performing transportation duties pursuant to said contract.

FIRST AMENDMENT TO
INDEPENDENT CONTRACTOR AGREEMENT

This FIRST AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT (the "First Amendment") is by and between UNC HEALTH CALDWELL ("UNC"), a North Carolina non-profit corporation, and FOOTHILLS MEDICAL TRANSIT, INC ("Contractor"), a privately owned transportation company.

WHEREAS, the parties entered into an independent contractor agreement originally effective 12 March 2021 (the "Agreement"), and

WHEREAS, the parties hereby agree to amend the Agreement with this First Amendment effective as of 1 June 2025 (the "Effective Date");

NOW THEREFORE, UNC and Contractor hereby agree as follows:

1. Contractor will accept custody, and all of the responsibilities pursuant to N.C.G.S.§122C, of UNC patients deemed as Involuntary Committal Patients ("IVCs") that require transportation to Mental Health Facilities.
2. The Contractor will provide a Resolution and a Burke County Plan (the "Plan") from the Burke County Board of Commissioners to UNC pursuant to N.C.G.S.§122C for the transport of IVCs.
3. A General Aggregate Liability policy shall remain in force at $2mil, $1mil per occurrence and $1.5mil on each vehicle used for these transports pursuant to the Plan, N.C.G.S.§122C, and N.C. D.M.V. regulations.
4. To ensure the safety and privacy of IVC patients and the transporters, the Contractor shall maintain the following:

A. Only trained personnel (the "Officers") will be used to transport IVCs including former, current, or retired police officers, security professionals, or N.A.M.I. trained professionals pursuant to the Plan and N.C.G.S.§122C.
B. Officers will be trained in the use of restraints, pepper spray, CPR, emergency patient behavioral protocols, and be well versed on HIPAA regulations.
C. Protocols for escapees and patients intending to do harm to themselves or others will be used pursuant to the Plan and N.C.G.S.§122C. This includes calling the local law enforcement agencies at the current, determined, and prior location as well as informing the origin and determined facilities of the incident.
D. All IVCs will be restrained and transported in vehicles installed with patient restraining cages and inoperable rear doors (not operable from inside the vehicle) and windows.
E. All paperwork containing HIPAA sensitive material and other personal information will be closely guarded by the Officers at all times and will not leave their custody at any time until the patient is transferred to the determined destination and given to the proper staff.

F. A checklist will be used by the Officers at the origin facility and determined facility to ensure that all paperwork has been received and delivered, all personal property of the patient has been received and delivered and that custody of the patient has been transferred.
G. All transports will be digitally videoed with high definition, time stamped cameras that also contain infrared lights that allow clear night vision recording.
H. If an IVC patient has been particularly aggressive, as determined by the staff at the origin facility, then the patient will be transported under dual control.

5. Contractor intends to provide full 24 hour a day service including weekends and holidays. Most transports will be responded to in one hour or less. The Contractor also has multiple vehicles and staff on standby in the event of multiple transports.
6. Contractor is not able to supply oxygen or any other drug that may be required for patient's health, however, Contractor is capable of transporting such items.
7. The Schedule of Fees for IVCs and Voluntary Committals (Exhibit A in Agreement) shall be used only for these transports and do not apply to any other service offered by the Contractor.
8. Annually or as required by statute or regulation, each Officer shall maintain their certifications in restraints, pepper spray, emergency patient behavioral protocols, CPR, and HIPAA regulations.
9. Except as specifically modified or amended by the terms of this First Amendment, the Agreement as amended, in all other respects remains unchanged and in full force and effect.

UNC and Contractor have each caused this First Amendment to be executed and delivered by their duly authorized officers to be effective as of 1 June 2025.

UNC Health Caldwell

BY:

_____

Foothills Medical Transit, INC.

BY:

_____

Tommie M. Fite
President/Owner

CALDWELL COUNTY BOARD OF COMMISSIONERS
RESOLUTION SUPPORTING INVOLUNTARY COMMITMENT TRANSPORTATION WITH UNC HEALTH CALDWELL

WHEREAS, pursuant to N.C.G.S. §122C-251(a), the County has the duty to provide through its law enforcement officers, transportation under the involuntary commitment proceedings of Article 5 of Chapter 122C of the North Carolina General Statutes for (i) citizens of Caldwell County, and (ii) any person taken into custody within Caldwell County limits (collectively referred to as "Transportation Services"); and

WHEREAS, UNC Health Caldwell ("UNC") operates hospitals including emergency departments within Caldwell County; and

WHEREAS, UNC facilities receive mental health patients who are respondents in commitment proceedings pursuant to Article 5 of Chapter 122C of the North Carolina General Statutes and who require Transportation Services from time to time; and

WHEREAS, N.C.G.S. §122C-251(g)permits the Board of Commissioners to designate a private agency's personnel to provide all or parts of the Transportation Services required by involuntary commitment proceedings; provided such designated persons are trained, and provided the County adopts a Plan for Transportation of Caldwell County Involuntary Mental Commitment Respondents (the "Plan") that assures adequate safety and protection of both the public and the person transported; and it further appearing all requirements of Section 251(g) are satisfied; and

WHEREAS, a copy of the Plan as proposed is attached hereto as Exhibit A; and

WHEREAS, UNC maintains a standing agreement with Foothills Medical Transit INC, a trained and insured private provider ("FMT"), for provision of transportation services to and from UNC facilities (a copy of which is attached hereto as Exhibit B (the "Agreement")); and

WHEREAS, the agreement between UNC and FMT to provide transportation of involuntary commitment respondents will be consistent with the terms of the Plan, as approved by the Caldwell County Board of Commissioners; that FMT personnel will receive Crisis Intervention Training; that FMT will supply proper vehicles for the transportation of respondents; that FMT will provide liability insurance on each automobile at $1.5 million per DMV requirements and a general liability coverage in the amount of $1 million per occurrence/$2 million in the aggregate; that FMT will comply with applicable law in the custody and transportation of residents; and that FMT agrees to indemnify and hold harmless Caldwell County and the Caldwell County Sheriff's Office and the Sheriff's employees or agents; and

WHEREAS, the provision of such Transportation Services from UNC facilities by FMT will be at no cost to Caldwell County; and

WHEREAS, as provided in §122C-251 (g) Caldwell County may adopt a plan for transportation of involuntary mental commitment respondents and UNC maintains a contract with FMT consistent with that plan.

NOW, THEREFORE BE IT RESOLVED, that, as permitted by G.S. §122-C-251(g), the Plan as shown on Exhibit A is hereby adopted; and

FURTHER RESOLVED, that UNC may engage the services of FMT for transportation of respondents in involuntary commitment proceedings from UNC facilities consistent with Caldwell County's Plan and the Agreement, and comply with the requirements and follow the procedures of Article 5 of Chapter 122C; and

FURTHER RESOLVED, that neither the adoption of this Plan nor the designation of FMT is, or shall be construed as, creating any agency or other relationship between the County, the Sheriff's Office, and FMT; and

FURTHER RESOLVED, that this designation is intended to serve only as the designation required by G.S. §122C-251(g); and

FURTHER RESOLVED, that such approval of FMT is conditional upon FMT's agreement to indemnify and hold harmless the County of Caldwell and the Caldwell County Sheriff's Department and the Sheriff's employees or agents, and UNC's and FMT's agreement that such Transportation Services will be at no cost to Caldwell County.

Adopted by Caldwell County Board of Commissioners this 1st day of June, 2025.

_____
Chairman
Caldwell County Commissioners

ATTEST:

_____
Clerk to the Board

CALDWELL COUNTY SHERIFF'S OFFICE
** SHERIFF KEVIN H. BEAN **
2351 MORGANTON BLVD. SW * LENOIR, NC 28645
PHONE: 828-758-2324 * FAX: 828-757-8685

Commitment Transports

January

1. Old Vineyard- 78 miles
2. Appalachian Regional- 39 miles
3. Monarch- 82 miles
4. Appalachian Regional- 39 miles
5. Carolina Dunes- 268 miles
6. Holly Hills- 190 miles
7. Raleigh Oaks- 196 miles
8. Haywood- 94 miles
9. Monarch- 82 miles
10. Raleigh Oaks- 196 miles
11. Maria Parham- 196 miles
12. Raleigh Oaks- 196 miles
13. Monarch- 82 miles
14. Triangle Springs- 172 miles
15. Monarch- 82 miles

Total- 1,992 miles

CALDWELL COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.

CALDWELL COUNTY SHERIFF'S OFFICE
** SHERIFF KEVIN H. BEAN **
2351 MORGANTON BLVD. SW * LENOIR, NC 28645
PHONE: 828-758-2324 * FAX: 828-757-8685

February

1. Raleigh Oaks- 196 miles
2. Triangle Springs- 172 miles
3. Carolina Dunes- 268 miles
4. Broughton- 17 miles
5. Monarch- 82 miles
6. Old Vineyard- 78 miles
7. Brynn Marr- 308 miles
8. Holly Hills- 190 miles

Total- 1,311 miles

CALDWELL COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.

CALDWELL COUNTY SHERIFF'S OFFICE
** SHERIFF KEVIN H. BEAN **
2351 MORGANTON BLVD. SW * LENOIR, NC 28645
PHONE: 828-758-2324 * FAX: 828-757-8685

March

1. Old Vineyard- 78 miles
2. Holly Hills- 190 miles
3. Brynn Marr- 308 miles
4. Brynn Marr- 308 miles
5. Holly Hills- 190 miles
6. Grace Hospital- 18 miles
7. Raleigh Oaks- 196 miles
8. Old Vineyard- 78 miles
9. Holly Hills- 190 miles
10. Brynn Marr- 308 miles
11. Holly Hills- 190 miles
12. Brynn Marr- 308 miles
13. Brynn Marr- 308 miles
14. Cannon- 39 miles
15. Moses Cone- 110 miles
16. Brynn Marr- 308 miles
17. Brynn Marr- 308 miles
18. Raleigh Oaks- 196 miles
19. Davis (Iredell)- 45 miles

Total- 3,676 miles

CALDWELL COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.

CALDWELL COUNTY SHERIFF'S OFFICE
** SHERIFF KEVIN H. BEAN **
2351 MORGANTON BLVD. SW * LENOIR, NC 28645
PHONE: 828-758-2324 * FAX: 828-757-8685

April

1. Triangle Springs (Raleigh)- 172 miles
2. Butner- 175 miles
3. Holly Hills- 190 miles
4. Butner- 175 miles
5. Carolina Dunes- 268 miles
6. Brynn Marr- 308 miles
7. Appalachian Behavioral- 39 miles
8. Old Vineyard- 78 miles
9. Carolina Dunes- 268 miles
10. Brynn Marr- 308 miles
11. Grace Hospital- 18 miles
12. Brynn Marr- 308 miles
13. Cone Health- 110 miles
14. Butner- 175 miles
15. Blue Ridge (Grace)- 18 miles
16. Monarch- 82 miles
17. Brynn Marr- 308 miles
18. Marsh Youth (Charlotte)- 82 miles

Total- 3,082 miles

CALDWELL COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Water	

AGENDA ITEM # 2

Contract Extension with HDR

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Caldwell County Western (Collettsville) Water Storage Tank Amendment No 4 - April 2025
2. Caldwell County Western (Collettsville) Water Storage Tank Fee Summary - Amendment 4

AMENDMENT NO. 4
TO THE
AGREEMENT
DATED DECEMBER 7, 2016
between
CALDWELL COUNTY, NORTH CAROLINA
and
HDR ENGINEERING, INC. OF THE CAROLINAS
for
PROFESSIONAL ENGINEERING SERVICES

THIS AMENDMENT NO. 4, dated as of _____, 2025, is hereby made to the AGREEMENT dated December 7, 2016, AMENDMENT NO. 1 dated March 25, 2019, AMENDMENT NO. 2 dated March 16, 2022, and AMENDMENT NO. 3 dated September 11, 2023, between Caldwell County ("OWNER"), with principal offices at 905 West Ave NW, Lenoir, North Carolina 28645, and HDR Engineering, Inc. of the Carolinas ("ENGINEER"), with principal offices at 555 Fayetteville Street, Suite 900, Raleigh, North Carolina 27601, for services in connection with the project known as the Design and Construction of Western Water Storage Tank Project ("Project").

The design of the 200,000-gallon elevated storage tank at the site on Abington and Rocky Roads provided under the Agreement, Amendment No. 1, Amendment No. 2 and Amendment No. 3 has resulted in a project of longer duration for construction than anticipated. Also, the direct costs of providing engineering services have increased since Amendment No. 3 that addressed services related to the remaining level of effort to successfully complete this project.

In consideration of the mutual promises contained herein, the parties hereby agree to amend the AGREEMENT by including the following provisions:

SECTION I SCOPE OF SERVICES

In accordance with Exhibit A associated with the AGREEMENT dated December 7, 2016, AMENDMENT NO. 1 dated March 25, 2019, AMENDMENT NO. 2 dated March 16, 2022, and AMENDMENT NO. 3 dated September 11, 2023, the following task will be amended and is hereby incorporated into the AGREEMENT:

Task 500 – CONSTRUCTION ADMINSTRATION SERVICES

The task items remain unchanged; however, the Fee for this task is increased to provide continuing construction administration services for an additional four (4) months. The Fee for this task is also increased to cover the increased direct cost of providing engineering services.

Task 600 – PROJECT CLOSEOUT SERVICES

The task items remain unchanged; however, the Fee for this task is increased to cover the increased direct cost of providing engineering services.

:

SECTION III. RESPONSIBILITIES OF OWNER

The OWNER agrees to mark their existing underground water line on Abington Road and provide as built information for this water line. The OWNER also agrees to provide information regarding the depth of the existing water main at the connection point for this project.

SECTION IV. COMPENSATION

Compensation for ENGINEER's services under this Amendment shall be on the basis of lump sum in the amount of $28,800. This compensation represents the additional costs associated with the changes included in this amendment and are broken down by task as follows:

Task Number		Additional Fee
500	Construction Administration Services	$ 26,400
600	Project Closeout Services	$ 2,400
	Amendment No. 4 Total	$ 28,800

Lump Sum shall mean a fixed amount which shall be the total compensation agreed upon in advance for the Scope of Services.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year first written above.

Caldwell County
"OWNER"

BY: _____

NAME: Wayne Rash

TITLE: Interim County Manager

ADDRESS: 905 West Ave NW
Lenoir, NC 28645

HDR Engineering, Inc. of the Carolinas
"ENGINEER"

BY: _____

NAME: Jonathan Henderson

TITLE: Senior Vice President

ADDRESS: 555 Fayetteville St., Suite 900
Raleigh, NC 27601

Amendment 4 Fee Summary

Task	Original Agreement Fee	Amendment No. 1 Fee	New Total Fee After Amend. 1	Amendment No. 2 Fee	New Total Fee After Amend. 2	Amendment No. 3 Fee	New Total Fee After Amend. 3	Amendment No. 4 Fee	New Total Fee After Amend. 4	Amendment No. 1 Comments	Amendment No. 2 Comments	Amendment No. 3 Comments	Amendment No. 4 Comments
100	$ 5,900	$ 22,257	$ 28,157	$ -	$ 28,157	$ -	$ 28,157	$ -	$ 28,157		No change.	No change.	No change.
200	$ 82,800	$ 38,344	$ 121,144	$ 87,100	$ 208,244	$ -	$ 208,244	$ -	$ 208,244	Includes new survey and geotech costs.	Includes additional survey, additional geotech costs and redesign of site.	No change.	No change.
300	$ 6,300	$ 2,100	$ 8,400	$ 4,350	$ 12,750	$ -	$ 12,750	$ -	$ 12,750	Mainly change in rates	Update permit applications and obtain new or modified permits.	No change.	No change.
400	$ 6,300	$ 6,500	$ 12,800	$ 11,600	$ 24,400	$ 8,200	$ 32,600	$ -	$ 32,600	More work expected for bidding process for elevated storage tank	Repeat bidding steps for modified design.	Longer period for bid preparation, increased costs of supporting meetings and award process. ARAP documentation.	No change.
500	$ 25,200	$ 35,700	$ 60,900	$ -	$ 60,900	$ 53,200	$ 114,100	$ 26,400	$ 140,500		No change.	Larger and more complex scope of work, higher level of site engagment for stormwater controls, longer construction period, increased direct costs and rate adjustments since 2019.	Exntended construction duration, increased direct costs.
600	-	$ -	$ -	$ -	$ -	$ 16,100	$ 16,100	$ 2,400	$ 18,500	N.A.	N.A.	**New Task** for closeout, increased closeout effort for regulatory and ARPA requirements.	Increased direct costs.
Total	$ 126,500	$ 104,900	$ 231,400	$ 103,050	$ 334,450	$ 77,500	$ 411,950	$ 28,800	$ 440,750				

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 3

2025-2026 Fiscal Year Budget

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 4

2025-2026 Fiscal Year Budget

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 5

2025-2026 Fiscal Year Budget

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 6

2025-2026 Fiscal Year Fee Schedule

BACKGROUND

RECOMMENDED MOTION

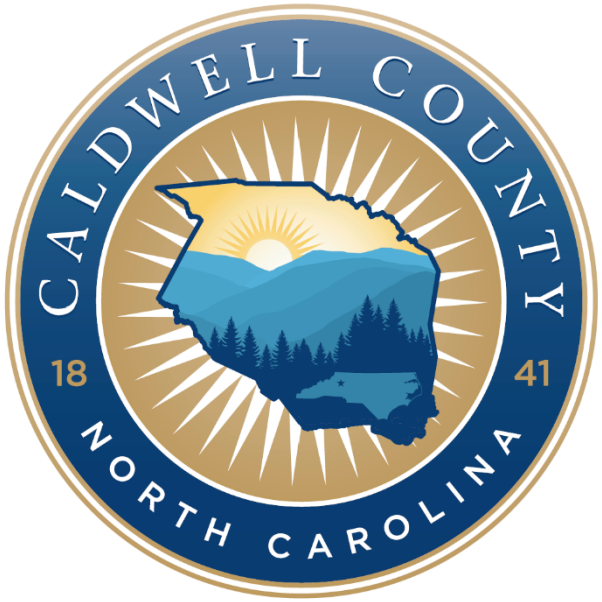
BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Departmental Fee Schedule 2025-2026
2. Resolution for 25-26 FY Fee Schedule



Departmental Fee Schedule

2024-2025

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ANIMAL CARE ENFORCEMENT

Description	Current Fee
Adoption Fee/Large Animal	Actual Cost*
Adoption Fee/Canines and Felines	$75.00
Adoption Fee for Veterans (Military ID Required)	$35.00
Adoption Fee/Small Animal	$10.00
Canine Health Vaccine	$10.00
Check Return Fee	$25.00
Copy Fee	$0.25
Dangerous Dog Signage	$20.00
Feline Health Vaccination	$10.00
Heartworm Test	$10.00
Kennel Fee	$10.00
Livestock Haul Fee	$75.00
Hog Trap Fee	$525.00
Pick-Up Fee	$25.00
Pyrantel Pamoate Wormer	$10.00
Quarantine/Isolation Fee	$15.00
Rabies Replacement Tag	$2.00
Rabies Vaccination	$10.00
Stolen Damaged Trap (Cat)	$55.00
Stolen Damaged Trap (Dog)	$225.00
Small Animal Fee (i.e.; birds such as parakeets or chickens, fancy rats, etc.)	$5.00
Tranquilize Request (Owners Animal)	$50.00
Identification Tags (Digital)	$5.00

Actual Cost is the amount that CCACE has expended on this animal.

BOARD OF ELECTIONS

Position	Current Fee
Municipal Mayor Filing Fee	$5.00
Municipal Town/City Council	$5.00
County Commissioners Filing Fee	$57.00
Board of Education Filing Fee	$12.00
NC House of Representatives Filing Fee	$140.00
NC Senate	$140.00
US Congress	$1,740.00
Register of Deeds	$515.10

BUILDING INSPECTIONS

Building Permits	Current Fee
Expired Permit	½ Price of Original Fee
Residential Heated	$0.45 per sq. foot
Non-Residential Heated	$0.55 per sq. foot
Minimum	$75.00
Sign Permits	$75.00
Insulation	$50.00
Residential Remodel/Rehab/Repair	½ Residential Heated or Unheated Rate
Non-Residential Remodel/Rehab/Repair/Alterations	½ Non-Residential Heated or Unheated Rate
Residential Handicapped Ramp	No Charge
Non-Residential Handicapped Ramp	$100.00
Re-roofing Non-Residential	$175.00
Re-roofing Residential	$75.00
Foundation	$85.00
Spray Booth	$50.00
Retaining Wall	$50.00
Work Started w/o Permit Penalty	Double Fee

Electrical Permits	Current Fee
Residential (house, apt, condo, etc.) per unit up to 200 Amps	$85.00
Non-Residential first 100 Amps per service/distribution/sub-panel	$100.00
Additional Amps for Non-Residential beyond 100	$0.25 per Amp
Minimum	$75.00
Swimming Pool (Inground)	$150.00
Swimming Pool (Above Ground)	$75.00
Swimming Pool (Bonding only)	No Charge
Residential Garage/Storage	$50.00
Service Change	$75.00
Service Change (Change Meter Base Only)	$40.00
Load Controls	$25.00
ETS Units	$25.00
Cell Tower Co-Locate	$200.00
Cell Tower (New)	$500.00
Alarm Systems	$60.00
Power Supplies	$35.00
Power Supplies (New)	$500.00
Spray Booth	$40.00
Exhaust Fan	$40.00
Miscellaneous (Temp, fence, pump, barn, sign, well, gas island, camper, welding, reconnect, generator, dock)	$75.00

Plumbing Permits	Current Fee
Residential Kitchen & (1) Bath	$75.00
Residential Additional Fixtures	$20.00 per fixture
Non-Residential per Fixture	$75.00
Non-Residential Additional Fixtures	$20.00 per fixture
Minimum	$75.00
Sprinkler System	$100.00
Gas Line & (1) Appliance	$50.00
Additional Appliances	$20.00 each
Stand Pipe	$75.00
Water or Sewer Line	$40.00 each
Water Heater	$50.00
Change Tub Valve	$40.00

Mechanical Permits	Current Fee
Residential First Combined Unit	$75.00
Additional Residential Units	$20.00 per unit
Non-Residential First Combined Unit	$100.00
Additional Non-Residential Units	$75.00 per unit
Residential or Non-Residential Individual Heat or Air Units	$40.00
Minimum	$75.00
Exhaust Fan	$40.00
Hood System	$75.00
Refrigeration First Unit	$100.00
Additional Refrigeration Units	$20.00 per unit
Vent Change Out	$40.00
Boiler	$100.00
Residential Appliance Permits	$75.00
Non-Residential Appliance Permits	$100.00

Mobile Home Permits	Current Fee
Set Up (Single Wide)	$100.00
Set Up (Double Wide)	$200.00
Electrical	$60.00
Plumbing	$60.00
HVAC	$60.00
Marriage (Wall only)	$50.00

Modular Home Permits	Current Fee
Foundation	$100.00
Electrical	$60.00
Plumbing (Kitchen and (2) Baths)	$60.00
HVAC	$60.00
Marriage (Wall only)	$50.00

Miscellaneous Permits	Current Fee
Zoning	$25.00
Hot Tubs	$85.00
Pools/Hot Tubs	$150.00
Daycare	$75.00
A.L.E.	$75.00
Cell Tower Foundation	$100.00
Returned Check Fee	$50.00
Consultation	$60.00
Recovery Fund	$10.00
Daycare	$75.00
Re-inspections	$75.00
Minimum Housing	$50.00
Late Payment Penalty	$25.00
All Others	$75.00

Solar Permits	Current Fee
Photo Voltaic	$100.00
Water Heater	$50.00
Mechanical	$75.00

Reviewal	Current Fee
Plan Review	$100.00
Construction Trailer	$175.00
Change of Contractor	$75.00
Expired Permit	½ of Original Fee

EMERGENCY SERVICES

Required Construction Permits & NC Fire Code Reference

105.7.1	Automatic fire extinguishing systems	50.00 per permit
105.7.2	Battery systems more than 50-gal liquid	50.00 per permit
105.7.3	Compressed gases	50.00 per permit
105.7.4	Cryogenic liquids	50.00 per permit
105.7.5	Emergency responder radio coverage	50.00 per permit
105.7.6	Fire alarm & detection systems & related equipment	50.00 per permit
105.7.7	Fire pumps & related equipment	50.00 per permit
105.7.8	Flammable & combustible liquids	100.00 per permit
105.7.9	Gates and barricades across fire apparatus access roads	50.00 per permit
105.7.10	Hazardous materials (quantities requiring a permit)	150.00 per permit
105.7.11	Industrial ovens	50.00 per permit
105.7.13	Private fire hydrants	50.00 per permit
105.7.14	Smoke control or smoke exhaust systems	50.00 per permit
105.7.15	Solar photovoltaic power systems	50.00 per permit
105.7.16	Spraying or dipping	50.00 per permit
105.7.17	Standpipe systems	50.00 per permit
105.7.18	Temporary membrane structure, tents & canopies	50.00 per permit
Retest fee for performance testing failed inspection		100.00 per inspect

*Permits for Temporary membrane structures and tents apply to tents greater than 800 square feet in size or an aggregate of tents combined to that exceeds 800 square feet. Membrane structures, such as inflatable bounce houses, exceeding 400 square feet in size (measured at the ground contact of the base of the structure) shall require permit issuance and inspection to comply with Section 105.6.45 of the 2018 NC Fire Code.

Required Operational Permits & NC Fire Code Reference

A maximum of $300.00 will be charged for all "Required Operational Permits" when multiple permits are issued at the same address.

105.6.2	Amusement buildings	100.00 per permit
105.6.5	Carnivals & fairs	50.00 per permit
105.6.7	Combustible dust-producing operations	100.00 per permit
105.6.10	Covered mall buildings	50.00 per permit
105.6.14	Exhibits & trade shows	50.00 per permit
105.6.15	Explosives	100.00 per permit

105.6.17	Flammable & combustible liquids	50.00 per permit
105.6.17	Operation of a fuel dispensing facility	50.00 per permit
105.6.17	Temporarily place out of service a flammable/ Combustible liquid tank	100.00 per permit
105.6.17	Change contents of flammable/combustible liquid tank	100.00 per permit
105.6.17	Manufacture, process, blend or refine flammable/ Combustible liquids	100.00 per permit
105.6.20	Fumigation & thermal insecticidal fogging	100.00 per permit
105.6.27	Liquid or gas fueled vehicles/equipment in assembly	50.00 per permit
105.6.37	Private fire hydrants	50.00 per permit
105.6.38	Pyrotechnic special effects	200.00 per permit
105.6.43	Spraying & dipping	100.00 per permit
105.6.45	Temporary membrane structure, tents & canopies*	50.00 per permit
	On Site Fireworks Operational Assistants	100.00 per assistant

*Permits for Temporary membrane structures and tents apply to tents greater than 800 square feet in size or an aggregate of tents combined to that exceeds 800 square feet. Membrane structures such as inflatable bounding houses must exceed 400 square feet in size measured at the ground contact of the base of the structure shall require permit issuance and inspection to comply with Section 105.6.45 of the 2018 NC Fire Code.

Other Permit Fees

Starting Work without a permit	Double Permit Fee

Expiring Permits

A permit issued pursuant to G.S. 153-A-357 expires six months, or any lesser time fixed by ordinance of the county, after the date of issuance if the work authorized by the permit has not commenced. If after the commencement, the work is discontinued for a period of 12 months, the permit therefore immediately expires. No work authorized by a permit that has expired may thereafter be performed until a new permit has been secured. (G.S. 153A-358). Therefore, the following fees will be charge for permits that are allowed to expire:

1) Permit expiring six months after issuance:
   a. A new, second permit will be issued within six months of the expiration date of the fire permit — 50.00 per permit
   b. Time that lapses beyond six months of the expiration date — Full amount of fees
2) Permit expiring after a year with no work being done:
   a. A new, second permit will be issued — Full amount of fees

Plan Review Fees

Plan Review Fees are due at the time of submittal and are non-refundable.

Sire & Fire Plan Reviews:	
0-999 SF	50.00 per plan
1,000-2,499 SF	100.00 per plan
2,500-9,999 SF	150.00 per plan
10,000-49,999 SF	200.00 per plan
50,000-99,999 SF	300.00 per plan
100,000 > SF	500.00 per plan
Site Plan Subdivision Review:	
0-29 Lots	50.00 per plan
30-99 Lots	100.00 per plan
100-249 Lots	200.00 per plan
250-499 Lots	250.00 per plan
500 or More Lots	300.00 per plan
Revisions Reviews:	
First & Second Revisions	No Charge
Each Revision Thereafter	50.00 per revision

Other Fees

Public Exhibition of Pyrotechnics	100.00 per event
Environmental Site Assessment Research (one hour minimum)	25.00 per hour
After Hours Inspection – Special Request (two hour minimum)	35.00 per hour
Mass Gathering / Assembly Permit Review	25.00 per permit

Fire Inspection Fees

Day Care, Therapeutic & Group Home Inspection	60.00 per inspect
ABC Inspection	60.00 per inspect
Foster Home Inspection	No Charge
All Other Inspections:	
Initial Inspection	No Charge
Re-Inspection	75.00 per inspect

There shall be no initial fee for fire inspection of Level I, II, or III properties required under the NC State Fire Code mandatory inspection schedule. Thirty (30) days following the initial fire inspection, a re-inspection shall be conducted by the fire official. If all violations of the fire code have been corrected, no fee shall be imposed. If all violations of the fire code have not been corrected (or a reasonable attempt to

correct has not been made), a second notice to comply shall be issued and a fee of $50.00 shall be imposed. Seven (7) days following the issuance of the second order to comply, the fire official shall return for a re-inspection. If all

violations have not been corrected, a final notice shall be issued and an additional fee of $100.00 shall be imposed. Seven (7) days following the issuance of the final notice, the fire official shall return for a re-inspection. If all violations have not been corrected, and/or all fees have not been paid, the fire inspector shall initiate criminal proceedings, if necessary, to bring the establishment into compliance with the NC Fire Code.

Civil Penalties and Fines by Violation

Open Burning Violation (Violation of Air Quality or Burn Ban):

Residential:	
First Offense	Written Notice
Second Offense	50.00 per offense
Third Offense	100.00 per offense
Commercial:	
First Offense	Written Notice
Second Offense	250.00 per offense
Third Offense	500.00 per offense

Chapter 10 Fire Code Violation
May be issued without notice after 75 days and three written notices 250.00 per day
May be issued at first offense for overcrowding.

Locked Exit/Exit Obstruction:
May be issued without notice.

First Offense	500.00 per offense
Second Offense	1,000.00 per offense

Fire Detection/Protection:

First Offense	250.00 per offense
Recurring Violations	500.00 per day

Hazardous Material Emergency Response Fees

Fire Engine, Ladder Truck, Rescue Apparatus	200.00 plus hourly FEMA Equipment Rate
Ambulance	105.00 hourly
AmbuBus / MPV	155.00 hourly
Support Vehicle(s) (as needed to support operation)	50.00 plus hourly FEMA Equipment Rate

Supplies and Materials	Cost / plus 15%
Cost associated with extended operations	Cost / plus 15%

Transport Fees

ALS Emergency Transport	768.98
ALS Non-Emergency Transport	485.67
ALS2 Transport	1,113.00
Specialty Care Transport	1,315.37
BLS Emergency Transport	647.58
BLS Non-Emergency Transport	404.73
Mileage	13.73
Hospice BLS In-County Transport	263.49
Hospice BLS Out-of-County Transport	421.59
Hospice ALS In-County Transport	316.19
Hospice ALS Out-of-County Transport	500.64
Hospice Mileage	8.94
BLS TNT	150.00
ALS TNT	245.00

Special Event Coverage Fee Schedule

Advanced Life Support Ambulance	105.00 hourly
Basic Life Support Ambulance	150.00 First 3 hours (74.00/hour each consecutive hour)
Advanced Life Support AmbuBus/MPV	155.00 hourly (105.00 hourly BLS)
EMS Bike/Foot/ATV Team	90.00 hourly
EMS Supervisor and/or Single Resource	50.00 hourly
Mobile Command Trailer	100.00 plus hourly FEMA Equipment Rate
EOC Activation	100.00 hourly

HEALTH DEPARTMENT

ENVIRONMENTAL HEALTH

Service	Fee
*Septic Improvement Permit (Soil evaluation for single site on property) Non-Refundable $50 Admin Fee	
Up to 480 gpd (up to 4 bedrooms)	$250.00
481-900 gpd	$300.00
901-3000 gpd	$475.00
Septic Construction Authorization (When CA is not issued at same time as improvement permit, redesign, redraw, or when CA follows an improvement permit ONLY and a separate visit is required to lay in the system.)	$125.00
EOP Fee- 30% of IP/CA fee (G.S. 130A-336.1)	Up to $35
(a2) IP/CA	IP: Up to 100% CA: Up to 40% IP+CA: Up to 40%
AOWE	Up to $35
Single Family Residential Repair (Must meet definition of failing system per .1961 (a)(1))	$ -
Non-Residential Repair	½ of IP/CA
Tank Relocation (due to building addition)	$125.00
Compliance Visit (to verify setbacks of proposed structures to existing systems)	$100.00
Revisit Fee (Assessed when extra trips are required due to incomplete site preparation)	$100.00
Expansion of Existing System (See New Improvement Permit and Construction Authorization)	IP Fee

Mandated Septic O&M Inspection (15A NCAC 18 .1961)
Per Visit

Service	Fee
Type IIIb (Single Pump)- Every 5 Years	$100.00
Type IV- Every 3 Years	$125.00
Type V- Every Year	$150.00
Type VI- Twice Per Year	$200.00

Water Supply Wells

Service	Fee
Well Construction Permit	$325.00
Well Repair Permit (Deepening an existing well)	$175.00
Well Abandonment Permit	$ -

Water Samples

Service	Fee
Bacteria	$70.00
Nitrate/Nitrite	$70.00
Lead	$75.00
Pesticide	$124.00
Petroleum	$124.00
Inorganic (Metals & Anions)	$115.00
Volatile Organic	$124.00

Food, Lodging, and Institutions

Service	Fee
Food and Lodging Plan Review	$250.00
Hotdog Stand Plan Review	$100.00
Mobile Food Unit Plan Review	$150.00
Mobile Food Unit Commissary Plan Review	$100.00
Temporary Food Establishment	$75.00
Compliance Visit (To inspect existing structures that are proposed food service establishments (pre transitional or pre plan review questions))	$75.00

Swimming Pool/Spa Inspection

Service	Fee
Year Round	$225.00
Seasonal	$175.00
Plan Review	$250.00

Tattoo Artist

Service	Fee
Annual Permit	$200.00
Tattoo Event*/Guest Artist**	$75.00

*Event: >10 Artists, <5 days, 1x per year, broken down at the end of the event

**Guest Artist: Must be at an existing shop with at least one permitted artist. Permit expires after 2 weeks.

Other Fees

Service	Fee
Wastewater Administrative Penalty (per day)	$50.00
Tobacco Use Fine (per day)	$200.00

CLINIC

Description	Fee
I & D Cyst	$200.35
Mult I & D	$344.98
Foreign Body Removal, Skin	$244.58
Removal of Skin Tags	$148.65
Removal of Skin Tags Add-on	$35.13
Shave Skin Lesion- Trunk, Arms, or Legs	$122.73
Shave Skin Lesion- Trunk, Arms, or Legs	$169.18
Shave Skin Lesion- Trunk, Arms, or Legs	$202.58
Shave Skin Lesion- Trunk, Arms, or Legs	$237.83
Shave Skin Lesion < 0.5 cm, Scalp	$127.05
Removal of Skin Lesion	$208.50
Excision- Benign Lesion 0.6 - 1.0 cm	$257.40
Excision- Benign Lesion 1.1 - 2.0 cm	$287.28
Excision- Benign Lesion 2.1 – 3.0 cm	$331.20
Excision- Benign Lesion 3.1 – 4.0 cm	$377.28
Excision of Benign Skin Lesion Over 4.0 cm	$534.33
Remove Skin Lesion < 0.5 cm	$211.45
Excision- Benign Lesion 0.6 – 1.0 cm	$275.15
Remove Skin Lesion 1.1 – 2.0 cm	$307.40
Remove Skin Lesion	

> 4.0 cm	$595.50
Avulsion of Nail Plate, Partial or Complete, Simple	$181.35
Avulsion of Nail Plate, Partial or Complete, Each Additional	$84.65
Evacuation of Subungual Hematoma	$32.81
Repair Superficial Wounds	$269.10
Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru	$286.90
Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru/Ex	$338.68
Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru/Ex	$422.43
Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru/Ex	$524.78
Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru/Ex	$594.38
Destruction by Any Method Premalignant Lesion	$142.83
Destruction by Any Method Including Laser	$13.88

Destruction Benign Lesions	$197.48
Drain Breast Lesion	$208.60
I & D Vulva/Perineum	$210.18
Drain Gland Abscess	$241.10
Destruction, Vulva (Lesion)	$250.85
Biopsy of Vulva/Lesion	$162.13
Biopsy of Vulva/Perineum	$75.18
Vaginal Biopsy Simple	$171.83
Vaginal Biopsy Extensive	$262.15
Cervical Biopsy	$253.78
Pre Delivery Care 4-6 Visits	$1,415.28
Pre Delivery Care 7 or More Visits	$2,531.93
Remove Foreign Body from Ear Canal	$220.90
Clean Outer Ear Canal	$190.05
Remove Impacted Cerumen	$92.58

US Exam Pelvic Limited	$200.13
Developmental Testing	$29.98
Emotional Behavior Assessment	$13.03
Office Visit New_low	$232.88
Office Visit New_mod (FP also)	$331.20
Office Visit New_mod to high	$486.45
Office Visit New_Hi	$610.65
Office Visit-Est.	$85.40
Office Visit-Est_Mod.-Low	$142.33
Office Visit-Est_Mod.	$196.65
Office Visit-Est_Mod.-Hi	$305.33
Office Visit-Est_Hi	$455.40
RN Services up to 15 Minutes	$46.48
Rout. Prev. Visit New Under 1 YR	$225.00
Initial Comprehensive Preventive Medicine	$90.00
Rout. Prev. Visit New 1-4 Yrs.	$225.00
Initial Comprehensive Preventive Medicine 1-4 Yrs.	$90.00
Rout. Prev. Visit New 5-11 Yrs.	$385.00
New Patient Physical Exam 5-11 Yrs.	$90.00
New Patient Physical Exam 5-11 Yrs.	$154.00
New Patient Physical Exam 12-17 Yrs.	$422.50
New Patient Physical Exam 12-17 Yrs.	$90.00
New Patient Physical Exam 12-17 Yrs.	$169.00
New Patient Physical Exam 18-39 Yrs.	$417.50

New Patient Physical Exam 18-39 Yrs.	$90.00
New Patient Physical Exam 18-39 Yrs.	$167.00
New Patient Physical Exam 40-64 Yrs.	$497.50
New Patient Physical Exam 40-64 Yrs.	$199.00
New Patient Physical Exam 65+ Yrs.	$537.50
New Patient Physical Exam 65+ Yrs.	$215.00

Rout. Prev. Visit Est. Under 1 YR	$225.00
Periodic Comprehensive Preventative Medicine Revaluation	$90.00
Estab. Pt. Physical Exam 1-4 Years	$225.00
Estab. Pt. Physical Exam 1-4 Years	$90.00
Estab. Pt. Physical Exam 5-11 Years	$315.00
Estab. Pt. Physical Exam 5-11 Years	$90.00
Estab. Pt. Physical Exam 5-11 Years	$126.00
Estab. Pt. Physical Exam 12-17 Years	$365.00
Estab. Pt. Physical Exam 12-17 Years	$90.00
Estab. Pt. Physical Exam 12-17 Years	$146.00
Estab. Pt. Physical Exam 18-39 Years	$355.00
Estab. Pt. Physical Exam	$90.00

18-39 Years	
Estab. Pt. Physical Exam 18-39 Years	$142.00
Estab. Pt. Physical Exam 40-64 Years	$395.00
Estab. Pt. Physical Exam 40-64 Years	$158.00
Estab. Pt. Physical Exam 65+ Years	$437.50
Estab. Pt. Physical Exam 65+ Years	$175.00
Approximately 15 Minutes	$11.97
Preventative Medicine Counseling Approximately 15 Minutes	$52.75
Postpartum Care Only, Separate Proc	$454.15
OB US < 14 Weeks Single Fetus	$263.18
OB US, Pregnant Uterus Real-Time	$149.78
OB US>/= 14 Weeks Single Fetus	$292.73
OB US>/= 14 Weeks Added Fetus	$197.05
OB US Detailed Single Fetus	$413.93
OB US Detailed Added Fetus	$405.23
OB US Limited Fetus(s)	$182.28
OB US Follow-up per Fetus	$224.08
Transvaginal Us – Obstetric	$203.53
Fetal Biophysical Profile	$188.30
GYN US, Transvaginal	$239.75
Home Visit Postnatal Assessment	$145.73
Home Visit for Newborn Assessment	$150.00
Telecommunications	$57.35
Initial Visit/Annual Wellness Visit	$175.00
Subseq Annual Wellness Visit	$175.00
Admin Influenza Vaccine	$17.55
Admin Pneumococcal Vaccine	$17.55

Admin Hep B Vaccine	$17.55

Description	Fee
Routine Venipuncture	$6.95
B/C Metabolic Panel	Ref Lab
Lipid Profile	Ref Lab
Hepatic Function Panel	Ref Lab
Urinalysis Auto W/Scope	Ref Lab
Urinalysis Routine w/o Microscopy	$8.13
Urinalysis Auto w/o Scope	$7.15
Urine Pregnancy Test	$20.10
Occult	Ref Lab
Quad Screen	Ref Lab
Blood Sugar	$12.48
O'Sullivan	Ref Lab
OGTT	Ref Lab
Hemoglobinopathy (SC)	Ref Lab
Hemoglobin A1C	Ref Lab
Blood Lead	Ref Lab
TSH	Ref Lab
HGB (QW)	$7.53
CBC w/ Diff	Ref Lab
Influenza Culture	Ref Lab
RPR Syphilis	Ref Lab
Hep C Screen	Ref Lab
Antibody Screen	Ref Lab
HIV 1 & 2	Ref Lab

Rubella Titer	Ref Lab
Varicella-Zoster Antibody	Ref Lab
Blood Type/RH Factor	Ref Lab
Bacteria Aerobic Culture	Ref Lab

Culture Screen Only	Ref Lab
Urine Culture	Ref Lab
Group B Strep	Ref Lab
Strep Group B Reflex to Sus	Ref Lab
Gram Stain	Ref Lab
Wet Mount Saline/Ink	Ref Lab
Hep B Screen	Ref Lab
CT/GC	Ref Lab
HSV	Ref Lab
Rapid Flu Test	Ref Lab
Rapid Strep Test	Ref Lab
Cytopath, C/V Thin Layer	Ref Lab
Cytopath TBS C/V Manual	Ref Lab
Beyfortus .5 mL	*TBD
Beyfortus 1 mL	*TBD
Immun. Administration (1 Vaccine)	$34.28
Immunizations Admin, Each Add	$34.28
Covid Vaccine Administration	$70.98
MenQuadfi Meningococcal	*TBD
Meningitis B (Bexsero)	*TBD
Hep. A Vaccine Adult IM	*TBD

***CCHD is authorized to offer vaccines based on public demand and need. The fee for each vaccination is the cost of the vaccine plus a flat administrative fee of $25.00. Please call 828-426-8464 for the current pricing of each vaccine.**

Description	Fee
Hep. A Vaccine Ped/Adol 2 Dose	*TBD
Hep A/Hep B Vaccine Adult IM	*TBD
Influenza B	*TBD
ACTHib	*TBD
HIB Vaccine PRP-T IM	*TBD
Gardasil 9	*TBD

Influenza (PFS)	*TBD
Influenza-High Dose (PFS)	*TBD
Pneumococcal- Infant or Toddler (Prevnar 13)	*TBD
Rabies Vaccine	*TBD
Prevnar 20	*TBD
Abrysvo	*TBD
Rotavirus (3 Dose Oral)	*TBD
DTaP-IPV (Kinrix)	*TBD
DTAP-HIB-IP Vaccine IM	*TBD
Pediatrix	*TBD
MMR Vaccine SC	*TBD
Polio IPV	*TBD
TD Vaccine	*TBD
TDAP Vaccine	*TBD
Varicella Vaccine SC	*TBD
Pediatrix	*TBD
Pneumococcal Vaccine	*TBD
Meningococcal Vaccine, IM	*TBD
Hep. B Pediatric	*TBD
Hep. B Vaccine Adult IM	*TBD
COVID Vaccine Peds	*TBD
COVID Vaccine Adult	*TBD
Immunotherapy, One Injection	*$21.48
Immunotherapy Injections	*$61.94
Rhogam Globulin Injection	$208.40

Implant Insertion	$254.68
Implant Removal	$293.53
Implant Removal with Insertion	$456.80
Bx/Curett of Cervix w/Scope	$302.18
Bx of Cervix w/Scope "Leep"	$574.13
Cryocautery of Cervix	$281.45
Biopsy of Uterus Lining	$214.70
IUD Insertion	$152.43

IUD Removal	$187.18
PPD (Patient pay or billed)	$20.00
Pure Tone Hearing Test, Air	$20.68
Bright Futures Supplemental Adolescent Questionnaires	$9.35
1-6 Month Olds (Edinburg or PHQ-2/PHQ-9)	$9.35
Ther/Prophy/Diaf Inj SC/IM	$42.60
Supplies/Materials (Non routine)	$24.28
Screening Test Visual Acuity	$20.68
Intermediate Smoking and Tobacco Cessation < 10 min	$35.73
Intermediate Smoking and Tobacco Cessation > 10 min	$66.88
Alcohol/Substance Abuse Screening 15-30 min	$84.28
Alcohol/Substance Abuse Screening > 30 min	$161.50
Depo Injection	*TBD
Unclassified Drug Injection	$20.00
IUD (Kyleena)	*TBD
IUD (Liletta)	*TBD
IUD (Mirena)	*TBD
IUD (Skyla)	*TBD
IUD Device	*TBD
Implant (Nexplanon)	*TBD
Copy of Documents or Medical Records	$0.25
Complete Form Verify Exam	$15.00
Returned Check Fee	$25.00
Medicaid Co Pay	$4.00
PMH Risk Screening	$70.00
PMH Postpartum Visit	$210.00

*** Denotes a 340B Drug--price will fluctuate with each order. Can only bill Medicaid the 340 B pricing.**

Description	Fee
Contraceptive Pills for BC	$23.28
Birthing Class 1 Unit = 60 Minutes	$8.69
Telehealth Facility Fee	$57.35
Sports Physical	$35.00
Kinder/Daycare Physical	$50.00
Adult Physical with Provider Approval	$100.00
Medication Refill	$20.00
Sick/Problem Visit (labs not covered in fee)	$50.00
Headcheck	$20.00
TB Skin Test	$20.00
Urine Analysis	*TBD
Urine 2 Dip	*TBD
Microscopic Urine Exam	$9.65
Microscopic Urine Exam	$3.86
Rapid Strep	*TBD
FluTest (See Billing Note)	*TBD
Rapid Covid-19 Test	*TBD
Blood Sugar	*TBD
Hemoglobin Finger Stick	*TBD
Specimen Handling- Biopsy Collection	$40.00

DENTAL

Description	Fee
Oral Exam- Periodic	$70.93
Oral Exam- Emergency	$101.10
Oral Exam- Initial	$122.68
Reevaluation	$79.00
Intraoral- Complete Series Including Bitewings	$197.43
Intraoral Periapical First F	$41.00
Pax Film- Add	$33.08
Intraoral- Occlusal Radiographic Image	$43.95
Bitewing - 1	$31.18
Bitewing - 2	$50.88
Bitewing= 3 Films	$69.48
Bitewing - 4	$88.23
Panoramic Film	$162.95
Laboratory Processing of Microbial Specimen	$133.83
Pulp Vitality Test	$-
Diagnostic Cast	$117.65
Prophylaxis Adult	$104.78
Prophylaxis Child	$74.83
Topical Fluoride Varnish	$43.23
Topical Application of Fluoride	$44.10
Sealant/Tooth	$78.60
Interim Caries Arresting Medicament Application Per Tooth	$27.50
Space Maintainer- Fixed- Unilateral	$525.15
Distal Shoe Space Maintainer- Fixed- Unilateral	$698.88
Amalgam- 1, Perm.	$195.30
Amalgam- 2, Perm.	$247.48
Amalgam- 3, Perm.	$286.53

Description	Fee
Amalgam- 4+, Perm.	$315.40
Resin- 1 Surface Anterior	$181.23
Resin- 2 Surface Anterior	$223.88
Resin- 3 Surface Anterior	$264.65
Resin- 4+ Surface Anterior	$335.25
Resin Based Composite Crown- Anterior	$476.58
Resin- 1 Surface Posterior	$209.00
Resin- 2 Surface Posterior	$277.30
Resin- 3 Surface Posterior	$337.25
Resin- 4+ Surface Posterior	$408.65
SS Crown, Prim.	$396.78
SS Crown, Perm.	$426.70
Prefabricated Resin Crown	$466.18
Resin- 3 Surfaces, Posterior	$519.90
Resin- 4 or More Surfaces, Posterior	$519.90
Protective Restoration	$109.38
Core Buildup, Including any Pins	$270.20
Pin Retention- Per Tooth	$65.63
Pulpotomy	$223.00
Partial Pulpotomy for Apexogenesis	$216.33
Pulpal Therapy (Resorbable Filling)- Anterior, Primary Tooth	$393.85
Pulpal Therapy- Posterior Tooth	$525.15
Endodontic Therapy, Anterior Tooth	$779.85
Endodontic Therapy, Bicuspid Tooth	$921.60
Endodontic Therapy, Molar	$1,127.23
Gingival Flap Procedure, Including Root Planning- 4+ per Quadrant	$683.43
Gingival Flap Procedure, Including Root Planning- 1-3 per Quadrant	$253.80
Gingival Flap Procedure, Including Root Planning- 1-2 Continuous Teeth per Quadrant	$680.58

Description	Fee
Periodontal Scaling and Root Planning- 4+ Contiguous Teeth per Quadrant	$276.48
Periodontal Scaling and Root Planning- 1-3 Teeth per Quadrant	$160.83
Periodontal Scaling Gross	$104.78
Debridement	$185.28
Periodontal Maintenance	$136.38
Adjust Complete Denture- Maxillary	$87.48
Adjust Complete Denture- Mandibular	$87.48
Adjust Partial Denture- Maxillary	$87.48
Adjust Partial Denture- Mandibular	$87.48
Pediatric Partial Denture, Fixed	$943.08
Extraction Coronal Remnants	$141.80
Extraction	$174.73
Extraction, Erupted Tooth Requiring Removal of Bone and/or Sectioning of Tooth	$300.38
Removal of Impact Tooth- Soft Tissue	$341.73
Removal of Impact Tooth Partially Bony	$456.48
Removal of Impact Tooth Completely Bony	$531.73
Tooth Reimplantation and/or Stabilization of Accidentally Evulsed or Displaced Tooth	$581.33
Biopsy of Oral Tissue- Hard (Bone, Tooth)	$375.68
Biopsy of Oral Tissue- Hard (All Others)	$297.50

Description	Fee
Alveoloplasty in Conjunction with Extractions 4+ Tooth Spaces, per Quadrant	$283.05
Alveoloplasty in Conjunction with Extractions 1-3 Tooth Spaces, per Quadrant	$264.65

Excision of Benign Lesion up to 1.25 cm	$444.05
Removal of Benign Odontogenic Cyst or Tumor	$488.90
Incision and Drainage of Abscess- Intraoral Soft Tissue	$305.25
Removal of Foreign Body from Mucosa, Skin or Subcutaneous Alveolar Tissue	$347.38
Excision of Pericoronal Gingiva	$420.20
Palliative (Emergency) Treatment of Dental Pain- Minor Procedure	$117.08
Inhalation of Nitrous Oxide/Anxiolysis, Analgesia	$118.18
Tele-Dentistry- Synchronous Real-Time Encounter	$164.08

PUBLIC LIBRARY

Partially Fine Free Materials

- Books, magazines, DVDs, audiobooks, kits, and music CDs
    - o No fines for 30 days.

Items not returned after 30 days will be considered lost, and the full replacement value of the item(s) will be charged against the customer's account.

However, if items are returned in good condition after 30 days there will be no replacement fees or late fines for those items.

Items that are long overdue (more than 6 months) will be accepted without fines or fees at the discretion of the Library Director, or Manager on Duty. The criteria will be condition and currency. An example of currency: a customer would still need to pay the replacement cost for a GED study guide they had checked out in 2015. Items that are damaged beyond repair will be charged to the customer's account at full replacement value.

Materials Fines (per item, per day late)

Materials	Fine
Vox/Wonder Books	$0.10
Learning Backpacks and Cake Pans	$1.00 $5.00 (For pans returned uncleaned)
Launchpads, Video Games, Board Games, and Puzzles	$0.50
Lost or Damaged Items	Cost of the replacement value of the item lost or piece(s) missing from item

Service	Fee
Printing/Copying- B/W	$0.25 per page
Printing/Copying- Color	$0.50 per page

Description	Fee
Non-resident Library Card	$25.00 (Annual)
Lost Card	$1.00
Ear Buds	$2.00
Item(s) Missing from Tabletop Game	$3.00

PLANNING

Description	Fee
Rezoning	$650.00
Special Use Permit	$425.00
Variance	$425.00
Cell Tower Application (New Tower)	$5,000.00
Cell Tower Modification	$1,000.00
Cell Tower Co-Location	$0.00
Zoning Ordinance Copy	$35.00
Other Ordinance Copy	$20.00
Preliminary Plat Review	$250.00 + $5.00 per lot
Final Plat Review	$200.00 + $5.00 per lot
Minor Plat Review	$65.00
Family Plat Review	$65.00
Bond Review	$100.00
Exempt Plat Review	$25.00
Zoning Map (Large)	$25.00
Zoning Map (Small)	$10.00
Custom Map (Large)	$25.00
Custom Map (Small)	$10.00
Residential Zoning Permit	$25.00
Zoning Permit Requiring Site Plan	$50.00
Zoning Verification Letter	$20.00
Text Amendment Request	$560.00
Floodplain Development Permit-Regulatory	$25.00
Floodplain Development Permit-Non-regulatory	$5.00
No-rise Review	$25.00
CLOMR/LOMR Review	$100.00

PUBLIC RECORDS REQUESTS

Duplication and Mailing Fees; Special Service Charges:

If the requestor has asked for copies of the public records to be produced in writing, then prior to the release of copies, the County will collect any applicable duplication and delivery fees. **The County will not charge for the costs of paper copies unless they exceed 25 pages.** The following is the current fee schedule for copies of public records:

- 8 ½ x 11" single-sided hardcopy: $0.10 per page (Black and White) and $0.25 per page (Color)
- DVD Duplication of Meeting: At-cost for purchase of the DVD
- USB flash drive: At-cost for purchase of the USB flash drive, dependent on size of the USB flash drive needed
- Standard US Postal Service first-class mailing fees will be charged for mailing copies of public records to any requester, except that the County will not charge for mailings that cost less than $0.70

A special service charge may apply if:

- Responding to the records request requires extensive use of information technology resources or extensive clerical or supervisory assistance by County personnel, and/or
- Producing the records in the particular medium requested results in a greater use of information technology resources than that established by the County for reproduction of the volume of information requested. See G.S. §132-6.2(b).

**Multiple requests within a short period of time from the same individual or organization may be considered a single request for purposes of determining whether a special service charge is applicable. The special service charge will be reasonable and no greater than the actual costs incurred. The County will work with the requestor to execute a contract agreeing to the special service charge, with a 50-percent deposit required prior to staff beginning the process of fulfilling the request.

REGISTER OF DEEDS

Description	Fee
Deed of Trust 1-35 Pages	$64.00
Deed of Trust Additional Pages Over 35	$4.00
Deeds and All Other Real Estate Documents and Instruments 1-15 Pages	$26.00
Deeds and All Other Real Estate Documents and Instruments Additional Pages Over 15	$4.00
Multi-Instrument Fee***	$10.00
Additional Indexing Cross Reference on an Assignment	$10.00
Excise Tax	$1.00 on Each $500.00 or Fractional Part Thereof of the Consideration or Value of the Interest Conveyed
Excessive Recording Data	$2.00 for Each Party Listed in the Instrument in Excess of 20
Satisfaction/Cancellation of Deed of Trust	No Charge
Non-Standard Document Fee	$25.00
Plats- 1st Page	$21.00
Plats- Each Additional Page	$21.00
Plats- Certified Copy	$5.00
Plats- Uncertified Copy	$2.00
Uniform Commercial Code Filings (Initial Corrections, Amendments, & Terminations. Fixture Filing Only)	1-2 Pages $38.00 3-10 Pages $45.00 Over 10 Pages $45.00 +$2.00 each page over 10
Marriage License	$60.00
Certified Copy of Marriage License	$10.00

Certified Copy of Birth/Death Certificate	$10.00
Birth/Death Certificate Amendment (Payable to State of NC)	$15.00
Birth/Death Certificate Amendment (Payable to State of NC)	$15.00
Notary- Oaths	$10.00
Notary- Verification of Commission	$5.00
Request for Uncertified Copies	$0.25
Request for Certified Copies- 1st Page	$5.00
Request for Certified Copies- Each Additional Page	$2.00

**** Two or more recordings combined into one document to be indexed separately.**

Passport Fees

Description	Fee
Passport Book (16 & Up)*	$130.00
Passport Book (Under 16)*	$100.00
Passport Card (16 & Up)*	$30.00
Passport Card (Under 16)*	$15.00
New Application Execution Fee	$35.00
Photo Fee	$15.00

CALDWELL COUNTY SHERIFF'S OFFICE

Description	Fee
Civil Fee	$30.00 per person served
Concealed Carry Permit	$90.00
Concealed Carry Permit Renewal	$75.00
Concealed Carry Permit Duplicate	$15.00
Arrest Report Copies	$4.00 per copy
Incident Report Copies	$4.00 per copy
Attorney Check Fees	$4.00
Calls for Service/CAD Report	$4.00
DVO Storage Fee	$1.00 a day per gun up to 4 guns $0.65 per gun thereafter
In County Fingerprints	$7.00
Out of County Fingerprints	$15.00
Notary Service Fee	$5.00
Audio Recording Fee	$10.00
Return Check Fee	$35.00 per check
Trespass Signs	$2.00 per sign

TAX OFFICE

Description	Fee
8 ½ X 11 B/W Copies	1st copy free then $0.25 per copy
8 ½ X 11 Color Copies	$1.00 per copy
11 X 17 B/W Copies	$1.00 per copy
11 X 17 Color Copies	$3.00 per copy
18 X 24 B/W or Color Copies	$5.00 per copy
24 X 36 B/W or Color Copies	$5.00 per copy
36 X 48 B/W or Color Copies	1st copy $10.00 then $5.00 per copy

WATER DEPARTMENT

Tap Fees

Description	Fee
¾" w/meter	$1,200.00
1" w/meter	$1,500.00
2" w/meter	$4,500.00
4" w/meter	$10,000.00
4" tap only	$5,000.00
6" w/meter	$12,000.00
6" tap only	$6,000.00
8" w/meter	$18,000.00
8" tap only	$7,000.00
12" tap only	$8,000.00

Certain commercial/industrial water service connections may require customer-provided 'RPZ'/back-flow prevention appurtenances.

Residential Water Rates

Description	Fee
0-99 gallons (availability fee)	$17.17
100-3,000 gallons ($17.17+$12.48	$29.68
All over 3,000 gallons	$6.50 per 1,000

Business Water Rates

Description	Fee
0-99 gallons (availability fee)	$17.17

100-3,000 gallons ($17.17+$14.49)	$31.66
All over 3,000 gallons	$6.71 per 1,000

Fire Departments

Description	Fee
Rate	31.66
Fire Suppression	No Charge

Penalty Fees

Description	Fee
Late Payment	$10.00 per month
Returned Check	$25.00
Reconnection (Regular Business Hours)	$50.00
Reconnection (After Business Hours)	$65.00
Damage to County-owned Service Appurtenances	$25.00 + Labor and materials cost

Fees for Services Rendered

Description	Fee
Flow Test	$250.00
Relocation of Meter	$350.00
Relocation of Hydrant	$1,000.00

Admin Fee	10% of Amount Collected
Account Transfer	$50.00 (nonrefundable)
Renter Deposit	$100.00 (refundable)
Meter Exchange- Customer Request	$25.00
Hydrant Meter Deposit	$150.00 (refundable)

RESOLUTION

13-2025

ADOPTION OF 2025/2026 FISCAL YEAR FEE SCHEDULE

WHEREAS, the Caldwell County Board of Commissioners understand the necessity to review Caldwell County's schedule of fees and modify these fees based on the cost of labor, materials, and other factors that may contribute to the fluctuation of fees; and

WHEREAS, this fee schedule was drafted using input and recommendations from various departmental personnel; and

WHEREAS, the fee schedule presented for the 2025/2026 Fiscal Year shall become effective as of July 1, 2025; and

WHEREAS, these fees may be amended by resolution at any time if such a need were to occur over the 2025/2026 Fiscal Year; and

NOW THEREFORE BE IT RESOLVED THAT the Caldwell County Board of Commissioners adopts this schedule of fees for the 2025/2026 Fiscal Year to be effective as of July 1, 2025.

Adopted this 9 day of June 2025.

_____

Randy T. Church, Chairman

_____

Abigail Rich, County Clerk

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Facilities Services	

AGENDA ITEM # 7

Establish Capital Project Ordinance for Landfill Gas Revenue

BACKGROUND

The County is currently receiving revenue generated by the conversion of landfill gas to electricity at the current landfill. This project ordinance sets those revenues aside and allows them to accumulate to be used in the future for landfill-related needs.

RECOMMENDED MOTION

BUDGET IMPACT

Funded by the county's share of landfill gas to electric revenue, no local tax dollars used.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Landfill Gas Capital Project Ordinance

ESTABLISHMENT OF THE LANDFILL GAS REVENUES PROJECT ORDINANCE

WHEREAS the county is receiving a portion of the revenue generated at the current landfill through the creation of electricity from landfill gas.

WHEREAS the current landfill will not last forever

NOW, THEREFORE, BE RESOLVED by the Caldwell County Board of Commissioners that:

Section 1. The governing board hereby creates a project fund to set aside landfill gas revenues for future landfill related needs.

Landfill Gas Revenues	$600,000
Contractual Expense	$600,000

Section 2. The fund will remain operational to accumulate funds until they are needed for landfill related items.

Section 3. The project shall be effective July 1, 2025.

Adopted June 9, 2025.

ATTEST:

Abby Rich
Clerk to the Board

Randy Church
Chairman

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision goes along with the new project ordinance to create a new capital project to track landfill gas revenues received by the county generated at the new landfill. These funds will be held in reserve for future landfill related needs

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
41.4726.340034.10205	Landfill Gas Revenue	I	$	600,000.00	41.4726.444100.10205	Contractual	I	$	600,000.00
Total				**600,000.00**	**Total**				**600,000.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/15/25		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Finance	

AGENDA ITEM # 8

Fire Department Revenues

BACKGROUND

Every year, the County collects fire taxes and remits them to the various fire departments. The budget put in place to control this process is based on projected collections. Sometimes the collections are greater than anticipated. That happened this year, so this revision is necessary to allow the fire taxes collected during the remainder of the fiscal year to be paid to the fire departments.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

No impact on the county's bottom line. Fire taxes are flow through revenues.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- Fire Department Revenues Adjustments

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

The following budget revision is necessary to increase the flow through line items for the fire departments that have experienced greater collections than antiicpated in the budget. The amounts below are set a bit higher than projected collections to give room should the projections turn out to be low. Actual amount paid to the fire departments will be based on actual collections.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
25.4340.311124	Gamwell Fire	I	$	15,000.00	25.4340.484300	Gamwell Fire	I	$	15,000.00
26.4340.311124	North Catawba	I	$	50,000.00	26.4340.484300	North Catawba	I	$	50,000.00
29.4340.311124	Valmead Fire	I	$	50,000.00	29.4340.484300	Valmead Fire	I	$	50,000.00
31.4340.311124	Sawmills Fire	I	$	20,000.00	31.4340.484300	Sawmills Fire	I	$	20,000.00
32.4340.311124	Grace Chapel Fire	I	$	30,000.00	32.4340.484300	Grace Chapel Fire	I	$	30,000.00
33.4340.311124	Collettsville Fire	I	$	15,000.00	33.4340.484300	Collettsville Fire	I	$	15,000.00
Total				**180,000.00**	**Total**				**180,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/06/25		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Finance	

AGENDA ITEM # 9

Foothills Regional Airport Property Taxes

BACKGROUND

Property taxes collected on aircraft stored at the Foothills Regional Airport Authority are paid to the authority each year. This year's collections were greater than anticipated in the budget.

RECOMMENDED MOTION

Approve budget revision

BUDGET IMPACT

No budget impact as this is a flow through. Revenues and expenses increase in equal amounts.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision Airport Property Taxes

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:
Property taxes collected at the airport are remitted to the airport. This year's collections were greater than anticipated.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
10.3000.311124	2024 Property Tax	I	$	23,184.00
Total				**23,184.00**

Line Item #	Title	I/D		Amount
10.6576.464401	Airport Property Tax	I	$	23,184.00
Total				**23,184.00**

Attachments (Yes or No): No
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/21/25		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Emergency Services	

AGENDA ITEM # 10

Communications- Salary, Overtime, and Fringe Benefits

BACKGROUND

The budget at Emergency Communications for salary, overtime and related fringes is going to overdraw unless this budget revision is approved. See attached letter for explanation.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

Uses Fund Balance Appropriation

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- Communications Salary and OT

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:
This budget revision is needed to avoid cost overruns at the Communications department.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
10.9800.397000	Fund Balance App		$	228,000.00
Total				**228,000.00**

Line Item #	Title	I/D		Amount
10.4603.412100	Salaries	I	$	42,500.00
10.4603.412200	Overtime	I	$	137,000.00
10.4603.418200	Retirement	I	$	39,500.00
10.4603.418100	FICA	I	$	9,000.00
Total				**228,000.00**

Attachments (Yes or No): No
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/28/25		

I am writing to respectfully request a revision to the current budget to supplement allocations for salary, fringe benefits, and overtime within the Communications Center. This request stems from several operational and staffing challenges that have placed unanticipated pressure on our financial resources and require adjustment to ensure continued service delivery and compliance.

1. Shift Differential Compensation:

When the initial 2024-2025 budget was drafted last year, the shift differential was not taken into account. The night shifts qualify for an additional $2 per hour shift differential pay that was approved for Telecommunicators in February 2025. This additional compensation has exceeded our initial budget projections.

2. Staffing Requirements and Coverage:

Maintaining minimum staffing levels is critical to public safety and service effectiveness. However, our department has experienced a high number of absences due to illness, scheduled vacation leave, and current vacancies throughout the 2024-2025 budget year. To maintain adequate coverage during these times, we have had to rely on backfilling shifts through overtime and mandatory on call. This has resulted in increased labor costs beyond what was originally budgeted.

3. Impact of Vacancies on Overtime Use:

Continued staffing shortages place additional strain on existing personnel and further increase the need for overtime to cover essential duties. The prolonged nature of these vacancies has significantly impacted our salary and overtime expenditures. Between July 2024 and November 2024, communications had four vacant positions, leading to mandatory on call for the current full-time employees. While three of those vacancies were filled, the new employees without experience are required six months of on-the-job training, which meant trained employees, full and part-time, were still having to fill those vacant positions.

4. Fringe Benefit Increases:

Increased salary and overtime usage naturally elevate fringe benefit costs, including retirement contributions, FICA, health insurance, and other county-provided benefits. These related expenses now exceed our original estimates and require budgetary realignment to remain in compliance with financial standards and benefit requirements.

In light of these factors, we respectfully request supplemental funding for salary, fringe benefits, and overtime to maintain operations, fulfill personnel obligations, and ensure uninterrupted service to the residents of Caldwell County. Thank you for your attention to this matter and for your continued support.

Sincerely,

Rebecca Price

Operations Coordinator

Caldwell Co Communications

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	DSS	

AGENDA ITEM # 11

Medical Examiner Funding

BACKGROUND

The line item for the Medical Examiner will overdraw the original budget due to several expensive cases. This revision will prevent that overrun.

RECOMMENDED MOTION

BUDGET IMPACT

This revision appropriates $30,000 from fund balance. Its possible that not all of the funds will be used.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- Medical Examiner

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:
This budget revision is necessary to avoid cost over runs in the medical examiner line item. There have been a few expensive cases this year that have push it over the original budget.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
10.9800.397000	Fund Balance App	I	$	30,000.00	10.6576.460500.5005	Medical Examiner	I	$	30,000.00
Total				**30,000.00**	**Total**				**30,000.00**

Attachments (Yes or No): No
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/15/25		

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Emergency Services	

AGENDA ITEM # 12

Emergency Services- Overtime Funding

BACKGROUND

EMS is going to over-draw its line item for overtime. This revision is needed to avoid going over budget. See attached letter for explanation.

RECOMMENDED MOTION

BUDGET IMPACT

Uses $425,000 from fund balance.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- EMS Overtime

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

The EMS services budget needs at additional $425,000 to cover the cost of overtime. See attached letter for explanation

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D	Amount	Line Item #	Title	I/D	Amount
10.9800.397000	Fund Balance App	I	$ 425,000.00	10.4600.412200	Overtime	I	$ 425,000.00
Total			**425,000.00**	**Total**			**425,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/28/25		

CALDWELL COUNTY
EMERGENCY SERVICES
P.O. Box 2200 • Lenoir, NC 28645
Trevor C. Key, Director
"A Legacy of Service and Dedication"

EOY Budget Shortfalls

Emergency Services has identified a significant shortfall in the EMS budget, specifically in the Overtime and Retirement lines. When I was appointed Interim Director in May 2024, I assumed the budget was in line, as the budgeting process had been completed prior to my appointment.

The transition to the 24/72 schedule was expected to impact the budget. Although the overtime budget was adjusted in the previous year, it was assumed that the salary line would compensate for any shortfall since employees would be working fewer straight-time hours. This change was necessary to address our staffing crisis—recruitment and retention were suffering under the previous 12-hour shift model.

I'm pleased to report that the 24/72 shift has significantly improved our staffing situation. When I began as Interim Director in May 2024, we had 12 vacant shift positions. After fully transitioning to the 24/72 schedule in November 2024, we reached full staffing by January 2025. Since July 2024, we've lost only one employee to another EMS agency. While we've had some departures due to retirement, disability, life changes, and educational pursuits, we are successfully recruiting and retaining experienced paramedics in Caldwell County.

Overtime overruns were projected early in the fiscal year, and new overtime policies were implemented in November following Hurricane Helene. Current calculations show that the overtime budget was only sufficient to cover built-in shift overtime for full-time staff. With an average overtime rate of $38/hour and a minimum of 312 overtime hours per employee annually, total overtime expenses would reach approximately $853,632—close to the budgeted amount. However, early-year vacancies, special events, and Hurricane Helene pushed the overtime line into the red by February 2025.

EMS overtime is paid at either 1.0x or 1.5x the hourly rate, depending on whether the hours over 40 were due to worked time or leave time. This variability complicates budget forecasting. EMS shift vacancies caused by illness, vacation, or unfilled positions must be covered—ambulances must operate with two qualified personnel. When part-time employees, limited by a 30-hour weekly cap and 1,000 hours annually, are unavailable, full-time staff must fill in on overtime.

Maintaining minimum staffing requires 19 EMTs/Paramedics per shift. Due to routine absences and turnover, we typically need 3–4 additional part-time or full-time personnel per shift. This amounts to approximately 1,460 shifts or 35,040 man-hours annually that must be covered—often with full-time staff working overtime.

In the 2023–2024 fiscal year, $452,000 was transferred into the overtime line, and $180,000 the year prior—both under the 12-hour shift model. Due to lapsed salaries, we were able to balance the budget

CALDWELL COUNTY
EMERGENCY SERVICES
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Trevor C. Key, Director
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without a deficit. However, current projections indicate a shortfall of $571,500 in the overtime line for FY 2024–2025.

Additionally, during FY 2025–2026 budget planning, we discovered that two full-time vacant positions were not accounted for in the 2024–2025 budget. Salary calculations also omitted holiday pay and merit increases from the previous year. This oversight results in an estimated negative impact of $542,064.15, broken down as follows:

- **Salary/Holiday Pay**: $384,511.00
- **Overtime**: $53,143.75
- **Retirement/Fringe**: $104,409.40
- **Total Shortfall**: $542,064.15

A separate review of the 2024–2025 budget revealed that four positions were added for the Blowing Rock base, but only $86,000 was added to the salary line. Line items were increased by approximately $306,583.00, yet the total budget was reduced by $32,057.00 compared to FY 2023–2024. Adding positions and increasing line items should not have resulted in a reduced overall budget.

To address the immediate shortfall, we are requesting a **budget revision of $425,000** to cover the salary and overtime deficit. Although the total estimated oversight amounts to $542,064.15, we are confident that sufficient funds can be reallocated from the salary line to cover the remaining balance.

All necessary adjustments have been incorporated into the FY 2025–2026 budget.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Facilities Services	

AGENDA ITEM # 13

Facilities Services- Mowing Equipment Purchase

BACKGROUND

This transfer allows the Facility Services Department to use left over funds from the current year budget to purchase mowing equipment as part of moving the function in-house.

RECOMMENDED MOTION

Approve budget transfer

BUDGET IMPACT

Uses left over funds from the current year budget, no new appropriation needed. Since it is a capital purchase it needs board approval.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- Mowing Equipment

Caldwell County, North Carolina

Budget Transfer # _____

Date Approved _____

BUDGET TRANSFER

The following Appropriation Transfer(s) is required:

Transfer From:			**Transfer To:**		
Line Item #	Title	Amount	Line Item #	Title	Amount
10.4286.444100	Contractual	40,490.00	10.4260.451000	Equipment	40,490.00
Total		**40,490.00**	Total		**40,490.00**

Explanation and Justification for the Budget Revision:

This budget transfer allows the Facility Services department to use left over funds in their existing budget to purchase lawn mower equipment as part of moving the service in house.

DEPARTMENT HEAD		Finance Director	
	5/15/2025		5/15/2025

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Sheriff's Office	

AGENDA ITEM # 14

Sheriff's Office- Inmate Medical Expense

BACKGROUND

Inmate Medical Expenses have been greater this fiscal year than anticipated in the original budget. Additional funds are need to prevent a budget overdraw. Unfortunately these costs are unpredictable and very difficult to control.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

Uses $150,000 from fund balance.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- Inmate Medical Expenses

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:
The sheriff's line item for inmate medical expense needs additional funds to make it though the year as these expenses have been greater than anticipated in the original budget.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
10.9800.397000	Fund Balance App	I	$	150,000.00
Total				**150,000.00**

Line Item #	Title	I/D		Amount
10.4320.439700.5001	Inmate Medical	I	$	150,000.00
Total				**150,000.00**

Attachments (Yes or No): No
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/20/25		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Sheriff's Office	

AGENDA ITEM # 15

Sheriff's Office- UC Vehicle Trade- In

BACKGROUND

Trade-in of compromised UC Vehicle and to cover purchase of replacement UC Vehicle using Federal Asset Seizure Funds.

RECOMMENDED MOTION

BUDGET IMPACT

None

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- Sheriff's Office UC Vehicle Trade In

ic

Budget Revision # _____

Item No. _____

Caldwell County Board of Commissioners

BUDGET REVISION

Board Meeting: June 9 2025

Subject: Undercover Vehicle Replacement

Background and explanation for the Budget Revision:

To cover the cost of an Narcotics vehicle used for undercover drug operations. Includes the trade-in of 2010 BW VIN#9961

This request requires no local funds.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Revenue	Increase		**Expenditures:**	Increase	
Line Item #	Title	Amount	Line Item #	Title	Amount
104314-331100	ASSET SEIZ FUNDS	$ 5,500.00	104314-451001	Vehicles	$ 5,500.00
Total		**5,500.00**	**Total**		**5,500.00**

Attachments (Yes or No): NO
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Finance Director	Date	County Manager	Date
Kevin H. Bean 5/23/2025				

CALDWELL COUNTY SHERIFF'S OFFICE

** SHERIFF KEVIN H. BEAN **

2351 MORGANTON BLVD. SW * LENOIR, NC 28645

PHONE: 828-758-2324 * FAX: 828-759-3490

Date: May 21, 2025

To: County Manager

RE: Narcotics Vehicle

At this time our office would like to request that we be able to use $5,500.00 from the Federal Asset Seizure Fund to cover the purchase of a new Narcotics Under Cover Vehicle. This vehicle will replace an undercover vehicle (2010 BMW) that has been compromised in an undercover capacity. It is imperative that these vehicles be updated every so often for Officer Safety Purposes. Should you need any further information please contact Sheriff Kevin Bean @ 828-217-2761 or 828-759-1543.

Sincerely,

Kevin H. Bean

Sheriff Kevin H. Bean

CALDWELL COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.

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Truck Center 828.758.9929
FAX 828.754.8246

RETAIL ORDER FOR A MOTOR VEHICLE

PURCHASER'S NAME Caldwell County
STREET ADDRESS PO Box 2200 CITY Lenoir STATE NC ZIP 28645
RESIDENCE PHONE BUSINESS PHONE EMAIL ADDRESS

VEHICLE BEING PURCHASED

PLEASE FOR TH... CK

CONFIDENTIAL

YEAR
MODE SERIE
COLO
IDENTI
ENGIN TYPE
TO BE ON OF

CONFIDENTIAL

CONFIDENTIAL

SALESPERSON PAT

USED VEHICLE TRADED IN AND/OR OTHER CREDITS

MAKE OF TRADE-IN BMW - White
YEAR 10 MODEL M3 BODY
VIN # WBAWB3C5XAP139961
ACV: 2000 BY: David

I CERTIFY THAT THE ODOMETER READING ON MY ABOVE TRADE READS _____ MILES. THE ODOMETER HAS___ HAS NOT___ EXCEEDED 100,000 MILES. SIGNATURE _____

BALANCE OWED TO
ADDRESS

USED CAR TRADE-IN ALLOWANCE	$ 2000	✓
BALANCE OWED ON TRADE-IN		
NET ALLOWANCE ON TRADE-IN	$	
DEPOSIT OR CREDIT BALANCE		
CASH WITH ORDER	$	
TOTAL CREDIT (TRANSFER TO RIGHT COLUMN)	$	

ADDITIONAL OPTIONS INCLUDED IN PRICE AT RIGHT

1)
2)
3)

INSURANCE AGENT		
INSURANCE COMPANY		
POLICY #		
TAG# JFX-654	EXPIRATION 4-26	
ACCESSORIES	$	
☐ Leather		
☐ Navigation		
☐ DVD		
☐ Sunroof		
☐ Tow Package		
☐ Automatic		
☐ Other		
CASH PRICE OF VEHICLE & ACCESSORIES	$ 2500	✓
STATE AND LOCAL TAXES		
LICENSE, LICENSE TRANSFER, TITLE, REGISTRATION FEE		
TOTAL PRICE OF UNIT	$ [illegible]	✓
TOTAL CREDIT (TRANSFERRED FROM LEFT COLUMN)	$ 2000	✓
UNPAID CASH BALANCE DUE ON DELIVERY	$ 550	✓

Purchaser agrees that this Order includes all of the terms and conditions on both the face and reverse side of hereof, that this Order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby, and that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED SALES MANAGER.
Purchaser by his execution of this Order acknowledges that he has read its items and conditions and has received a true copy of this Order.
If this order is for a used vehicle, the information you see on the (Federal Trade Commission) window form is part of this order. Information on the window form overrides any contrary provisions in the contract of sale.
*The Administrative Fee represents a reimbursement of our costs in preparing the documents related to the sale of this vehicle.

PURCHASER'S SIGNATURE _____
ACCEPTED BY _____ (DEALER)
PER _____ DATE _____

PUBLIC NOTICE

On Monday, June 9, 2025, the Caldwell County Board of Commissioners will vote to approve the private exchange of surplus property pursuant to § 160A-271. Caldwell County agrees to convey these personal properties for the sum of $2,000.00 to Cars Plus Lenoir, LLC.

The transferred property is as follows:

2010, BMW M3 VIN # WBAWB3C5XAP139961

Abigail A. Rich

Abby Rich
County Clerk/Assistant to Manager

COMMISSIONERS: RANDY T. CHURCH, CHAIRMAN | MIKE LABROSE, VICE-CHAIR
JEFF BRANCH | DONNIE POTTER | PATRICK STARNES
WAYNE RASH, INTERIM COUNTY MANAGER
www.caldwellcountync.org

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Veteran's Services	

AGENDA ITEM # 16

Veteran's Services- Salaries

BACKGROUND

Raises were approved and given out during the year at Veteran's Services but no budget adjustments were made to cover the increased cost. This budget revision covers the pending shortfall.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

Uses fund balance appropriation

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- Veteran's Services Salaries

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision is necessary to avoid cost overruns at Veteran's services related to raises given out during the year

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
10.9800.397000	Fund Balance App	I	$	9,112.00
Total				**9,112.00**

Line Item #	Title	I/D		Amount
10.4191.412100	Salaries	I	$	5,650.00
10.4191.418100	FICA	I	$	20.00
10.4191.418200	Retirement	I	$	1,741.00
10.4191.419200	Professional Fees	I	$	405.00
10.4191.432100	Telephone	I	$	1,296.00
Total				**9,112.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/15/25		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Sheriff's Office	

AGENDA ITEM # 17

Sheriff's Office- Approval to Apply for GCC Edward Byrne Grant

BACKGROUND

The purpose of this project is to replace the Mobile Data Terminals (MDTs) that are leased and used by the Caldwell County Sheriff's Office (CCSO) Civil Division, which includes both civil process servers and School Resource Officers (SROs). These MDTs are vital for filing petitions, managing civil processes, and supporting patrol operations during school breaks.

RECOMMENDED MOTION

Consent to apply for grant.

BUDGET IMPACT

This is a zero-match grant. If funding isn't received, then we will continue to operate as we are by using a lease agreement for the units.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Emergency Services	

AGENDA ITEM # 18

SMART Program Debris Removal Agreement

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 19

Debris Removal

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision- Debris Removal

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

Additional funds are needed to cover the cost of debris removal post Helene. The costs should be reimbursed to the county by FEMA. See attached further details.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
41.4726.330000.10200	Other Grants	I	$	4,058,700.00
Total				**4,058,700.00**

Line Item #	Title	I/D		Amount
41.4726.444100.10200	Contractual	I	$	4,000,000.00
41.4726.412200.10200	Overtime	I	$	46,939.00
41.4726.418100.10200	FICA	I	$	3,402.00
41.4726.418200.10200	Retirement	I	$	6,430.00
41.4726.426000.10200	Supplies	I	$	1,929.00
Total				**4,058,700.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/30/25		

Anthony (Tony) Helton

From: Suzette Bradshaw
Sent: Thursday, May 29, 2025 6:23 PM
To: Anthony (Tony) Helton
Cc: Wayne Rash; Vic Misenheimer; Jeff Cardwell
Subject: Projected budget revision info through June 30

Tony,

To follow is my best estimate of projected costs/etc. that will be incurred under the Contractual Services line through June 30 for debris removal and debris monitoring for both Right-of-Way (ROW) and Private Property Debris Removal (PPDR).

Debris Removal/Monitoring:

- Invoices received but not yet paid nor in accounts payable - $1,551,140.68
- SDR ROW - May: $500,000 (Final push)
- DebrisTech ROW - May: $100,000 (Based on April preliminary invoices)
- SDR PPDR - May: $300,000 (Based on April preliminary invoices)
- DebrisTech PPDR - May: $125,000 (Based on April preliminary invoices)
- SDR ROW - June: $125,000 (Residual debris contingency)
- DebrisTech ROW - June: $50,000 Residual debris contingency)
- SDR PPDR - June: $300,000 (Based on April preliminary invoices)
- DebrisTech PPDR - June: $125,000 (Based on April preliminary invoices

Total estimate of projected Debris costs **$3,176,140.68**

In addition:

- Additional costs may be incurred for specialized equipment use or services for debris removal in conjunction with the future PPDR projects yet to be completed. This would include costs for cranes, more Senneboggen work, tree climbers, and etc. The cost for some equipment is nearly $900/hour, and there is no way at this time to accurately project what equipment may be required.

- We project additional on-going costs of approximately $4,000 per month for Specialized Consulting, LLC, for providing assistance with current FEMA projects and pending ones submitted to FEMA, particularly with the Wilson Creek multi-use area restoration and the Collettsville Park waterline extension.
- Temporary Warehouse Costs should be approximately $30,000/month through August 31, 2025 (lease and utilities/etc.)
- We have received a proposal for A&E for the Wilson Creek multi-use area of $275,000. This A&E project has been submitted to FEMA and is awaiting FEMA approval, and approval is expected. This expense may be incurred in June.
- Additional Helene mitigation costs can also be expected for pending FEMA projects, such as the Collettsville park project (well/waterline), and Wilson Creek multi-use area project for actual work to be performed there. However, these costs are not anticipated until after June 30.

Also to Consider:

- The above debris removal/monitoring costs were projected through June 30 with the understanding that the county would likely enter into an agreement with NC Emergency Management to participate in the S.M.A.R.T. debris removal/monitoring program for ROW, PPDR, and Waterway debris projects and begin work by July 1. No calculations were done to estimate costs for PPDR or Waterway debris projects past July 1.
- Additionally, if the debris removal costs remain with the county, and all PPDR projects stop and no waterways are cleaned, we would still need to estimate a minimum of an additional $2,000,000 in costs for the grinding and hauling out of debris currently stockpiled or anticipated to be generated and stockpiled at our temporary debris management site. However, it is our understanding that once the S.M.A.R.T. agreement is executed, the state would assume responsibility for any debris stockpiles remaining, as well as the associated costs of debris reduction and haul out of these stockpiles. Again, these costs are not included, due to our understanding the county will likely enter into the agreement with NCEM.
- Currently there is approximately $275,000 left in the Contractual Services line.

Due to the number of unknowns at this time, my overall suggestion to make sure that we have adequate funds approved in the budget to at least take us through June 30, is to request a budget amendment of $3,800,000 to $4,000,000. However, please review my above information and reasoning and I certainly defer to your judgement as to the actual budget amendment amount you request.

We are very cognizant of cash flow and continue to work with FEMA and NCEM on a daily basis to acquire cost reimbursements on all projects.

Please let me know if you have any questions or need additional information. If you need to call me on my cell, that number is 828-612-4810.

Thanks.

-

Suzette Bradshaw

Caldwell County
Long Term Unmet Needs Coordinator
P. O. Box 2200
Lenoir, NC 28645
828-426-8434
sbradshaw@caldwellcountync.org

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Emergency Services	

AGENDA ITEM # 20

Revised MOU for Opioid Settlement Funds

BACKGROUND

This resolution authorized spending to pay the salary of the Recovery Court Coordinator out of Opioid Settlement Funds. The position was approved in November 2024, in order to use settlement funds, the resolution must be adopted.

RECOMMENDED MOTION

BUDGET IMPACT

No impact to budget

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Resolution 12-2025 Opioid Settlement Funds

RESOLUTION

 # 12-2025
A RESOLUTION BY THE COUNTY OF CALDWELL
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Caldwell County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA"), the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF"), and SAAF-2;

WHEREAS Caldwell County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

i. indicates that it is an authorization for expenditure of opioid settlement funds; and,
ii. states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,
iii. states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, SAAF, and SAAF-2, Caldwell County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized
   a. Name of strategy: Post-Overdose Response Team
   b. Strategy is included in Exhibit: A
   c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 8
   d. Amount authorized for this strategy: $564,927.00
   e. Period of time during which expenditure may take place:
   Start date July 01, 2024, through End date June 30, 2025
   f. Description of the program, project, or activity: Provide services as a PORT, outlined by the NCDHHS PORT Toolkit. The Caldwell County RESTART PORT will actively connect persons who have experienced non-fatal drug overdoses to addiction/mental health treatment, recovery support, harm reduction services, primary healthcare, and/or other services or supports needed to improve the overall health or well-being.
   g. Provider: Caldwell County RESTART

2. Second strategy authorized
   a. Name of strategy: Evidence-based Addiction Treatment
   b. Strategy is included in Exhibit A
   c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 2
   d. Amount authorized for this strategy: $4,000
   e. Period of time during which expenditure may take place:
   Start date July 01, 2024, through End date June 30, 2025
   f. Description of the program, project, or activity: Support evidence-based addiction treatment consistent with the American Society of Addiction Medicine's national practice guidelines for the treatment of opioid use disorder – specifically Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration – through Opioid Treatment Programs, qualified providers of Office-Based Opioid Treatment, Federally Qualified Health Centers, treatment offered in conjunction with justice system programs, or other community-based programs offering evidence based addiction treatment.
   g. Provider: Caldwell County RESTART.

3. Third authorized strategy
   a. Name of strategy: Naloxone Distribution
   b. Strategy is included in Exhibit A
   c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 7
   d. Amount authorized for this strategy: $ 30,000
   e. Period of time during which expenditure may take place:
   Start date July 01, 2024, through End date June 30, 2025
   f. Description of the program, project, or activity: Distribute naloxone to persons at risk of overdose or their social networks, through our post-overdose response team, program that provides naloxone to persons upon release from jail. Distribute naloxone to emergency medical service providers to provide naloxone to persons at risk of overdose, or other community-based organizations that provide services to people who use drugs.
   g. Provider: Caldwell County RESTART.

4. Fourth authorized strategy
   a. Name of strategy: Recovery Support Services
   b. Strategy is included in Exhibit A
   c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 3
   d. Amount authorized for this strategy: $ 21,100
   e. Period of time during which expenditure may take place:
   Start date April 01, 2025, through End date June 30, 2025
   f. Description of the program, project, or activity: Fund a Recovery/Treatment Court Coordinator position. Position is responsible for

overall administration of the Recovery/Treatment Court Program, including conducting screening/assessment of potential Program candidates and presenting cases for consideration at Team meetings. Reviewing with participants and potential participants the Participation Contract and the Participant Handbook, monitoring collection of Program evaluation information, progress reports as required by the Recovery/Treatment Court, coordination of Staffing Team meetings, sharing of information among and providing resources to Team members as needed.

g. Provider: Caldwell County RESTART.

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is $620,027.00.

Adopted this the day of 2025.

_____

Randy Church, Chairman of the Board
Caldwell County Board of Commissioners

ATTEST:

_____

Abby Rich, NCCCC
County Clerk

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Economic Development	

AGENDA ITEM # 21

Economic Development Advisory Committee Appointments

BACKGROUND

The Board of Commissioners of Caldwell County appoints and maintains the Economic Development Advisory Committee of Caldwell County. Committee members consist of one representative from Caldwell County Government and the municipalities of Cajah's Mountain, Gamewell, Granite Falls, Hudson, Lenoir and Sawmills. Additional Committee members represent education, financial services, industry, and workforce development. The committee members serve as an advisory committee to the Director of the Economic Development Department of Caldwell County and serve three-year terms. The following committee members have expiring terms and the EDAC recommends their reappointment for a term from July 1, 2025, to June 30, 2028.

- Ronnie Setzer - Town of Cajah's Mountain (Attendance FY 23-25 - 16/19 Meetings Attended)
- Jimmy Harrison - Caldwell County (Attendance FY 23-25 - 17/19 Meeting Attended)
- Mark Transou - First Citizens Bank (Attendance FY 23-25 - 16/19 Meetings Attended)
- Janet Aiken - Aiken Development (Attendance FY 23-25 - 18/19 Meetings Attended)
- Jon Blair - SkyLine Bank (Attendance FY 23-25 - 16/19 Meetings Attended)

Two board seats for industry representation are open (Ann Smith and Richard Boyd). The EDAC recommends the following appointment for a 3-year term beginning July 1, 2025 - June 30, 2028:

- Charles Shell - RPM
- Jason Wingate - MDI

RECOMMENDED MOTION

I move that the Board of Commissioners make the reappointments and appointments to serve a three-year term from July 1, 2025 - June 30, 2028 on the Economic Development Advisory Committee of Caldwell County as presented.

BUDGET IMPACT

None.

APPROVED FOR BUDGET YEAR

Yes

ATTACHMENTS

1. EDAC Member List

Caldwell County
Economic Development Advisory Committee (EDAC)
FY 2024 -2025

Seat	Designee	Organization/Title	Term Expires
Caldwell County	Jimmy Harrison	Caldwell Deputy Manager	6/30/2025
Cajah's Mountain	Ronnie Setzer	Cajah's Mtn Mayor	6/30/2025
Financial Services	Mark Transou	First Citizens	6/30/2025
Industry	Janet Aiken	Aiken Development	6/30/2025
Financial Services	Jon Blair	SkyLine National Bank	6/30/2025
Industry	Richard Boyd	Automated Solutions	6/30/2025
Industry	Ann Smith	Believe	6/30/2025
Lenoir	Scott Hildebran	Lenoir Manager	6/30/2026
Rhodhiss	Rick Justice	Rhodhiss Manager	6/30/2026
Sawmills	Chase Winebarger	Sawmills Manager	6/30/2026
College	Dr. Mark Poarch	College President	6/30/2026
Industry	Alan Merck	Blue Ridge Energy	6/30/2026
Gamewell	Bonnie Caudle	Gamewell Administrator	6/30/2027
Granite Falls	Daniel Cobb	Granite Falls Manager	6/30/2027
Hudson	Jonathan Greer	Hudson Manager	6/30/2027
Industry	Rick Coffey	McCreary Modern	6/30/2027
Industry	Max Dyer	La-Z-Boy	6/30/2027

Proposed Caldwell County
Economic Development Advisory Committee (EDAC)
FY 2025 -2026

Seat	Designee	Organization/Title	Term Expires
Caldwell County	Jimmy Harrison	Caldwell Deputy Manager	6/30/2028
Cajah's Mountain	Ronnie Setzer	Cajah's Mtn Mayor	6/30/2028
Financial Services	Mark Transou	First Citizens	6/30/2028
Industry	Janet Aiken	Aiken Development	6/30/2028
Financial Services	Jon Blair	Skyline National Bank	6/30/2028
Industry	Charles Shell	RPM Wood Finishing Group	6/30/2028
Industry	Jason Wingate	Merchants Distributors (MDI)	6/30/2028
Lenoir	Scott Hildebran	Lenoir Manager	6/30/2026
Rhodhiss	Rick Justice	Rhodhiss Manager	6/30/2026
Sawmills	Chase Winebarger	Sawmills Manager	6/30/2026
College	Dr. Mark Poarch	College President	6/30/2026
Industry	Alan Merck	Blue Ridge Energy	6/30/2026
Gamewell	Bonnie Caudle	Gamewell Administrator	6/30/2027
Granite Falls	Daniel Cobb	Granite Falls Manager	6/30/2027
Hudson	Jonathan Greer	Hudson Manager	6/30/2027
Industry	Rick Coffey	McCreary Modern	6/30/2027
Industry	Max Dyer	La-Z-Boy	6/30/2027

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 22

Lift Hiring Freeze

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Resolution to Lift Hiring Freeze 2025

RESOLUTION

14 -2025

LIFT OF HIRING FREEZE

WHEREAS, on February 10, 2025, the Caldwell County Board of Commissioners issued the following policy and directive; and

1. No new employee may be appointed, hired, or retained.
2. New positions may not be allocated.
3. Departments may not be reorganized.
4. Salary plans or pay grade plans may not be modified or revised.
5. The current classification plan may not be modified.
6. No current employees may be reclassified.
7. Current salary ranges and schedules may not be modified or revised.
8. Merit increases and longevity plans shall continue in full force and effect.
9. This resolution shall not apply to the Caldwell County Sheriff's Office, Register of Deeds, County Board of Elections, Public Health Department, or Department of Social Services, however the county may not reduce or modify the allocation of positions for these entities.
10. The County Manager, Assistant County Managers, Human Resources Director, Supervisors, Managers, and their designees, shall take all necessary steps to implement this resolution.

WHEREAS, a thorough review of the organization's financial position, operational needs, and staffing requirements has been conducted through the process of creating the 2025/2026 fiscal year budget; and

WHEREAS, it has been determined that lifting the hiring freeze is necessary to maintain organizational performance, ensure service quality, and meet current and projected needs; and

NOW, THEREFORE, BE IT RESOLVED that the hiring freeze implemented on February 10, 2025, is hereby **lifted effective July, 1, 2025,** by the Caldwell County Board of Commissioners.

Adopted this the 9 day of June, 2025.

_____

Randy Church, Chairman of the Board
Caldwell County Board of Commissioners

ATTEST:

_____

Abby Rich, NCCCC
County Clerk

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Board of Elections	

AGENDA ITEM # 23

Approval to Sell 2 EZ-Carts to Watauga County Board of Elections

BACKGROUND

We have 2 Red EZ- Carts (Containers with Casters and door locks) which became surplus after we combined two precincts. Watauga County Board of Elections would like to purchase these EZ-Carts for $1600.00 each. Watauga Co. would be responsible for Shipping cost.

RECOMMENDED MOTION

BUDGET IMPACT

Would add $3,200.00 dollars to our general fund.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. EZ Cart 3805 Information
2. EZ Cart 3806 Information

CALDWELL COUNTY
FIXED ASSETS DISPOSITION FOR
DELETION/ TRANSFER/SURPLUS FORM FOR EQUIPMENT OR VEHICLES

This form must be typed or written in ink. A separate form must be completed for each equipment item or lot. If you are disposing of multiple items in the same category (e.g., 20 computers), complete this page then list the individual items with serial numbers and tag numbers on an attached sheet. Non-equipment items such as chairs, tables, desks, etc. may be grouped as one lot. To ensure the correct equipment is removed from your department, the inventory tag number must be supplied. **The original copy of this document must be sent to the Purchasing Department.**

To be Completed by Department

Inventory Equipment Number: 3805 Upgrade Tag Number:

Description of item: EZ-CART - Container with CASTERS to Move & Store Voting Equip.

Manufacturer:	Model:	Year:
Serial / VIN Number:	Color: Red / Mileage:	Estimated Value: $1,600.00

Condition: ☑ New ☐ Good ☐ Poor ☐ Needs Repair ☐ Parts Missing
Explanation: _____

Vehicles: ☐ Starts ☐ Starts w/ boost ☐ Is Drivable ☐ Is not Drivable ☐ 6 cyl ☐ 8 cyl ☐Gas ☐Diesel ☐Cracked Glass ☐Minor Scratches ☐Major Scratches ☐ Exposed Wires from removal of equipment ☐A/C ☐Air Bag ☐AM/FM Radio ☐Tilt Steering ☐Power Doors/Locks ☐Power Seats ☐Cruise Control

Int. Condition _____ Color _____ Ext. Condition _____ Color _____

Decals ☑have been removed ☐impressions remain ☐no impressions left ☐ Tag ☐ Gas Fob ☐ Keys turned in ☐WEX Card

Computer Equipment: Has software and data files been erased, with proper documentation filed to comply with applicable software licenses? ☐ Yes ☐ No --**IT Dept signature required on all computer items** _____ Date _____

Please check one of the following:

☐ Surplus ☐ Parts Only ☐ Stolen (attach police report) ☐ Lost (can't locate) ☐ For Sale (Gov Deals) ☑Commissioners

☐ Traded in for _____(equip#)

☐ Moved to another room/building within the department _____
(new building and room#/location)

☐ Transferred to another department _____
(new department and location)

☑ Other Sell to Watauga Co Board of Elections

Were any of these items purchased with grant, state or federal funds? ☐ Yes ☐ No
If Yes, attach instructions from grantor stating how to dispose of or contact grants dept for instructions.

Department Name: Caldwell Co Board of Election	Department Number: 4170
Location of Item (Building and Room): Caldwell Co Resource Center	Phone Number: 828-757-1326
Authorized Dept Signature: Chaa Barnes	Date: 5/20/2025
Authorized Dept Signature (receiving the transfer):	Date:

To be Completed by Finance Department

Updated to Gov Deals by:	**Date:**
Updated Inventory by:	**Date:**

County Managers Signature _____ Date _____

CALDWELL COUNTY

CAPITAL ASSET WORKSHEET

ASSET # 3805			MASTER ASSET		DESCRIPTION	EZ CART 3000	
CLASS	30	EQUIPMENT	FUND SOURCE				
SUBCL	306	OTHER VOTING EQ	ACQUIS METH	P PURCHASED	MAINT CONT	Y	INSURED N
COMMODITY					VENDOR DESC	Vendor Name Mi	CARRIER
DEPT	4170	BOARD OF ELECTI	ACQUIS DATE	04/22/2021	TYPE	G	INSURED VAL 0.00
LOC CODE	4170	BOARD OF ELECTI	ACQUIS COST	1,933.33	EXPIRE DATE		EXPIRE DATE
LOC MEMO			ACRES	0.000	ANNUAL COST	0.00	POLICY CST 0.00
ROOM			QTY	1	MEMO		MEMO
STORAGE LOC			UNIT PRICE	0.00			
			PURCH MEMO				
STATUS	A	ACTIVE					
CONDITION	N	NEW	SOY BOOK	1,933.33	DEPRECIATE	N	
CUSTODIAN	BOARD OF ELECTIONS		CURRENT BOOK	1,933.33	DEPREC PRIN	1,933.33	
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	/00	LAST YR/PR /00
			REPL COST	1,933.33	EST LIFE	5	
TAG # 3805			LAST INVENT		PERIODS TAKEN	0	
SERIAL #			IMPROVE MEMO		ACCUM DEPREC	0.00	
MANUFACTURER							
MODEL	2251.01		RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE	0.00			
			SALE PRICE	0.00			

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
851	58467	25309			37,149.00

GL Accounts

TYPE	ORG	OBJ	PROJ	PERCENT

PO Accounts

ORG	OBJ	PROJ	AMOUNT

CALDWELL COUNTY
FIXED ASSETS DISPOSITION FOR
DELETION/ TRANSFER/SURPLUS FORM FOR EQUIPMENT OR VEHICLES

This form must be typed or written in ink. A separate form must be completed for each equipment item or lot. If you are disposing of multiple items in the same category (e.g., 20 computers), complete this page then list the individual items with serial numbers and tag numbers on an attached sheet. Non-equipment items such as chairs, tables, desks, etc. may be grouped as one lot. To ensure the correct equipment is removed from your department, the inventory tag number must be supplied. **The original copy of this document must be sent to the Purchasing Department.**

To be Completed by Department

Inventory Equipment Number: 3806 Upgrade Tag Number:

Description of item: E2-CART - Container with Casters to Move & Store Voting Equip.

Manufacturer:	Model:	Year:

Serial / VIN Number:	Color: Red	Mileage:	Estimated Value: $1 ea.

Condition: ☑ New ☐ Good ☐ Poor ☐ Needs Repair ☐ Parts Missing
Explanation: _____

Vehicles: ☐ Starts ☐ Starts w/ boost ☐ Is Drivable ☐ Is not Drivable ☐ 6 cyl ☐ 8 cyl ☐Gas ☐Diesel ☐Cracked Glass ☐Minor Scratches ☐Major Scratches ☐ Exposed Wires from removal of equipment ☐A/C ☐Air Bag ☐AM/FM Radio ☐Tilt Steering ☐Power Doors/Locks ☐Power Seats ☐Cruise Control

Int. Condition _____ Color _____ Ext. Condition _____ Color _____

Decals ☑have been removed ☐impressions remain ☐no impressions left ☐ Tag ☐ Gas Fob ☐ Keys turned in ☐WEX Card

Computer Equipment: Has software and data files been erased, with proper documentation filed to comply with applicable software licenses? ☐ Yes ☐ No --**IT Dept signature required on all computer items** _____ Date _____

Please check one of the following:

☐ Surplus ☐ Parts Only ☐ Stolen (attach police report) ☐ Lost (can't locate) ☐ For Sale (Gov Deals) ☑Commissioners

☐ Traded in for _____ (equip#)

☐ Moved to another room/building within the department _____
(new building and room#/location)

☐ Transferred to another department _____
(new department and location)

☑ Other Sell to Watauga Co. Board of Elections

Were any of these items purchased with grant, state or federal funds? ☐ Yes ☐ No
If Yes, attach instructions from grantor stating how to dispose of or contact grants dept for instructions.

Department Name:	Department Number:
Caldwell Co. Board of Elections	4170
Location of Item (Building and Room):	**Phone Number:**
Caldwell Co. Resource Center	828-757-1326
Authorized Dept Signature:	**Date:**
Cindy Barnes	5/20/2025
Authorized Dept Signature (receiving the transfer):	**Date:**

To be Completed by Finance Department

Updated to Gov Deals by:	**Date:**
Updated Inventory by:	**Date:**

County Managers Signature _____ Date _____

CALDWELL COUNTY

CAPITAL ASSET WORKSHEET

ASSET #	3806		MASTER ASSET		DESCRIPTION	EZ CART 3000	
CLASS	30 EQUIPMENT		FUND SOURCE				
SUBCL	306 OTHER VOTING EQ		ACQUIS METH	P PURCHASED	MAINT CONT	Y	INSURED N
COMMODITY					VENDOR DESC	Vendor Name Mi	CARRIER
DEPT	4170 BOARD OF ELECTI		ACQUIS DATE	04/22/2021	TYPE	G	INSURED VAL 0.00
LOC CODE	4170 BOARD OF ELECTI		ACQUIS COST	1,933.34	EXPIRE DATE		EXPIRE DATE
LOC MEMO			ACRES	0.000	ANNUAL COST	0.00	POLICY CST 0.00
ROOM			QTY	1	MEMO		MEMO
STORAGE LOC			UNIT PRICE	0.00			
			PURCH MEMO				
STATUS	A ACTIVE						
CONDITION	N NEW		SOY BOOK	1,933.34	DEPRECIATE	N	
CUSTODIAN	BOARD OF ELECTIONS		CURRENT BOOK	1,933.34	DEPREC PRIN	1,933.34	
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	/00	LAST YR/PR /00
			REPL COST	1,933.34	EST LIFE	5	
TAG #	3806		LAST INVENT		PERIODS TAKEN	0	
SERIAL #			IMPROVE MEMO		ACCUM DEPREC	0.00	
MANUFACTURER							
MODEL	2251.01		RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE	0.00			
			SALE PRICE	0.00			

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
851	58467	25309			37,149.00

GL Accounts

TYPE	ORG	OBJ	PROJ	PERCENT

PO Accounts

ORG	OBJ	PROJ	AMOUNT

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Water	

AGENDA ITEM # 24

Approval to Advertise Water Department Vacant Positions

BACKGROUND

The Water Department is requesting three (3) field positions be posted and advertised. These are existing positions with vacancies, for Utility Maintenance Mechanic. There will be no budget changes or requests associated with these positions.

RECOMMENDED MOTION

BUDGET IMPACT

n/a

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Public Library	

AGENDA ITEM # 25

Approval to Advertise Full-Time and Part-Time Library Positions

BACKGROUND

Due to staff members' resignations, I request permission to advertise and fill a full-time and part-time Library Assistant position in the library branches. These are existing and fully budgeted positions. The positions are for customer service, coverage, and programming assistance.

RECOMMENDED MOTION

I recommend permission to advertise and fill this position.

BUDGET IMPACT

N/A

APPROVED FOR BUDGET YEAR

Yes

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Emergency Services	

AGENDA ITEM # 26

Approval to Fill Vacant Full-Time Paramedic Positions

BACKGROUND

Approval to fill two vacant paramedic shift positions stemming from medical retirement and a vacancy that opened this past month. Both are existing shift positions that function on an ambulance.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Emergency Services	

AGENDA ITEM # 27

Approval of Village of Cedar Rock Fireworks Display

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Village of Cedar Rock Fireworks Show 2025 Letter
2. Village of Cedar Rock Fireworks Application 2025

Commissioners
Randy T. Church, Chairman
Michael W. LaBrose, Vice Chairman
Jeff Branch
Donnie Potter
Patrick Starnes

Wayne Rash, Interim County Manager

County of Caldwell
PO Box 2200
Lenoir, NC 28645
Phone (828) 757-1300
Fax (828) 757- 1295

www.caldwellcountync.org

To: Mr. Rash

From: Ricky K Brown

Ref: Fireworks Display

Date: May 12th, 2025

Due to some changes in the North Carolina law, fireworks displays are now required to be approved by the County Board of Commissioners. This change came in effect February 1, 2010, and the approval must be granted prior to a permit being issued by the Fire Marshal's Office. I have attached a copy of General Statute 14-413, and copies of one (1) application packet for fireworks display in Caldwell County. The date of the display is July 6th, 2025 and conducted by Zambelli Fireworks for Cedar Rock Country Club located at 2065 Cedar Rock Estates Drive, Lenoir NC 28645. A proposed rain date has been set for September 1st, 2025 if the event would be canceled due to weather. The General Statute requires that the County ensures proof of insurance prior to providing approval. A copy of the insurance certificate is provided in the packet. I have required that the information be submitted by each applicant that is required by the North Carolina Fire Code and this office will conduct the necessary inspections of these sites prior to the display. I would respectfully request that this fireworks display be placed on the next agenda for consideration by the Board. It is my understanding that most Counties are placing these items on the consent agenda once the insurance certificate has been verified. As always, if I can be of any further assistance in this matter, please do not hesitate to contact me.

Cc: File

Ricky K. Brown
Caldwell County Fire Marshal
Phone# 828-757-1277
Email: rbrown@caldwellcountync.org

Caldwell County Fire Marshal's Office

Phone (828)757-1277 | Ricky K. Brown, Fire Marshal | Fax (828)757-1182
2345 Morganton Blvd.
PO Box 2200
Lenoir NC, 28645

APPLICATION FOR FIREWORKS DISPLAY PERMIT

- Name: Zambelli Fireworks (individual, group or organizational sponsor)
- Address: 1060 Holland Drive, Suite J
  Boca Raton, FL 33487
- Location of Display: Cedar Rock Country Club (Street Address)
  2065 Cedar Rock Estates Drive
  Lenoir, NC 28645
- Name, Address and Phone number of fireworks display operator:
  Jerry Zimmerman - NCDOI License attached - 828-994-8024 cell
- Date and Time of Fireworks Display: July 6, 2025 @ 9:00pm
- Proposed Rain/Wind date if event is postponed: September 1, 2025
- Provide a copy of approval for the fireworks display from the Caldwell County Commissioners or from the Municipality if authority has been transferred by the Board of Commissioners.
- Provide the qualifications of the operator which demonstrate experience with use of fireworks and knowledge of all safety precautions related to the storage, handling or use of fireworks. Operators **must have a Permit from the Office of State Fire Marshal** and provide a copy of permits of all personnel involved in the display to this office or provide documentation as required for assistants on site.
- Provide Evidence of Financial Responsibility by the sponsor of the event or the operator of the fireworks display. (Insurance Certificate) **Caldwell County is to be included in the Certificate Holder section.**
- Provide a "Procedure Plan for Failures" which establishes procedures to follow and actions to be taken in the event that a shell fails to ignite or other malfunctions.
- Provide a diagram (including distances) of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience is to be restrained, and the location of other possible overhead obstructions.
- Provide information regarding the number and types of fireworks which will be discharged.
- Provide information regarding the manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.

By signing this document, the applicant agrees that the operation of this outdoor fireworks display will conform to the terms of NFPA 1123 or NFPA 1126, and the General Statutes of North Carolina.

(Signature of Applicant) 05/05/2025 (Date)

rbrown@caldwellcountync.org

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Acrisure Great Lakes Partners Insurance Services
223 West Grand River Ave #1
Howell MI 48843

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101
E-MAIL ADDRESS: info@brittongallagher.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Denali Insurance Company	16044
INSURER B : Axis Surplus Lines Insurance Co.	26620
INSURER C : Everest Indemnity Insurance Company	10851
INSURER D :	
INSURER E :	
INSURER F :	

INSURED 3599
Zambelli Fireworks Mfg. Co.
280 Executive Dr. Ste 200
Cranberry Township PA 16066

COVERAGES **CERTIFICATE NUMBER:** 198756636 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	[X] COMMERCIAL GENERAL LIABILITY			GCI0010151-251	2/1/2025	2/1/2026	EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	[ ] POLICY [X] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	[ ] OTHER:							$
A	AUTOMOBILE LIABILITY			GCD0010065-251	2/1/2025	2/1/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	[X] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	[ ] UMBRELLA LIAB [X] OCCUR			P-001-000791202-04	2/1/2025	2/1/2026	EACH OCCURRENCE	$ 4,000,000
	[X] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$ 4,000,000
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
C	Excess Liability #2			GCI0010152-251	2/1/2025	2/1/2026	Each Occ/ Aggregate	$5,000,000
							Total Combined Excess	$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Date of Display: July 6, 2025 Rain Date: September 1, 2025 C# 521115
Location: Cedar Rock Country Club - 2065 Cedar Rock Estates Dr., Lenoir, NC
Additional Insureds: Village of Cedar Rock; Cedar Rock Development Association; Cedar Rock Country Club; Course Recovery Services; Caldwell County; State of North Carolina - ATIMA.

CERTIFICATE HOLDER

Village of Cedar Rock
Attn: Ernie McAteer, Councilman
2065 Cedar Rock Estates Drive
Lenoir NC 28645

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Graham Company, a Marsh & McLennan Agency, LLC company
The Graham Building
One Penn Square West
Philadelphia PA 19102

CONTACT NAME: Liv Tumolo
PHONE (A/C, No, Ext): **FAX (A/C, No):**
E-MAIL ADDRESS: liv.tumolo@marshmma.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : PinnaclePoint Insurance Company	15137
INSURER B : Argonaut Insurance Company	19801
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED ZAMBFIR-01
Zambelli Fireworks Manufacturing Co.
280 Executive Dr
Ste 100
Cranberry Township PA 16066-6448

COVERAGES **CERTIFICATE NUMBER:** 1303081344 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	WCP7001893. ARGWC929198697544	2/1/2025 2/1/2025	2/1/2026 2/1/2026	X PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project#/ Reference: C# 521115
Display Date: July 6, 2025
Rain Date: September 1, 2025
Location: Cedar Rock Country Club, Lenoir, NC

CERTIFICATE HOLDER

Village of Cedar Rock
Attn: Ernie MacAteer, Councilman
2065 Cedar Rock Estates Drive
Lenoir NC 28645
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Work Order Shell Summary

Show No: 521115
Village of Cedar Rock **Lenior, NC**
Show Date: 7/6/2025

Shell Class	Description	Quantity
3 Inch Finale	3 inch Finale Assorted	180
3 Inch Finale Sal	3 inch Finale Salutes	30
3 Inch PP	3 inch Singles Prepacked	144
4 Inch Finale	4 inch Finale Assorted	30
4 Inch PP	4 inch Singles Prepacked	72
5 Inch PP	5 inch Singles Prepacked	18
Cake 150	Cake 150 Shot	1
Cake 165	Cake 165 Shot	1
Cake 35	Cake 35 Shot	4


Village of Cedar Rock
Lenoir, NC
Radius of 500 feet exceeds requirements set forth in NFPA 1123 for 5 inch shells.
Legend
Cedar Rock Country Club
Cedar Rock Estate Dr
DE Smith & Heart Peace Ministries
Cedar Rock Estate Dr
Lakeview Dr
Cedar Rock Estate Dr
Cedar Crest Dr
Stoney Brook Dr
Green Tee Dr
Mountain Cir Dr
Cedar Rock Estate Dr
Cedar Rock Country Club
500 Feet
Cedar Rock Estate Dr
Mountain Cir Dr
DE Smith & Heart Peace Ministries
Cedar Rock Estate Dr
Google Earth
N
900 ft



Changes in NCDOI Operator(s) and Assistant(s)

Should the assigned NCDOI Operator(s) and/or Assistant Operator(s) become unavailable for a display due to illness, work schedule, emergency, etc...Zambelli will assign an equally qualified NCDOI Operator(s) and/or Assistant Operator(s) who will carry with them evidence of their current licensing as provided by the NCDOI and will present such license to the AHJ upon request. Zambelli will also endeavor to notify all parties in the event any changes need to be made.

Holder's Full Name: Jerry Steven Zimmerman
Business Name: Zambelli Fireworks
Government ID By: North Carolina
Government ID Type: Driver License
ID Number: [redacted]



License Number: 3720
License Type: 1.3G Pyrotechnic
License Level: Operator
License Status: Valid
Expiration Date: 04/30/2028



License Number: 1888
License Type: 1.3G Pyrotechnic
License Level: Assistant
License Status: Superceded
Expiration Date: 06/29/2019

Safety Data Sheet
acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017 Revision: 01/06/2017

1 Identification

· **Product identifier** Fireworks, Division 1.3 Explosive

· **Trade name:**
Fireworks, Display

· **Product code:**
Fireworks, 1.3G UN0335

· **Recommended use and restriction on use**
· **Recommended use:** Explosive product for professional use for entertainment and technical purposes
· **Restrictions on use:** Contact manufacturer/supplier

· **Details of the supplier of the Safety Data Sheet**
· **Manufacturer/Supplier:**

Zambelli Fireworks Mfg.
20 South Mercer Street
New Castle, PA 16101

Phone: 724-658-6611
Fax: 724-658-8318

· **Emergency telephone number:**
ChemTel Inc.
(800)255-3924, +1 (813)248-0585

2 Hazard(s) identification

· **Classification of the substance or mixture**
Expl. 1.3 H203 Explosive; fire, blast or projection hazard.

· **Label elements**
· **GHS label elements**
The product is classified and labeled according to the Globally Harmonized System (GHS).
· **Hazard pictograms:**



GHS01

· **Signal word:** Danger
· **Hazard statements:**
H203 Explosive; fire, blast or projection hazard.
· **Precautionary statements:**
P210 Keep away from heat/sparks/open flames/hot surfaces. No smoking.
P250 Do not subject to grinding/shock/friction.
P280 Wear protective gloves/protective clothing/eye protection/face protection.
P373 DO NOT fight fire when fire reaches explosives.
P370+P380 In case of fire: Evacuate area.
P372 Explosion risk in case of fire.

(Cont'd. on page 2)

Safety Data Sheet
acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017 Revision: 01/06/2017

Trade name: Fireworks, Display

(Cont'd. of page 1)

P401 Store in accordance with local/regional/national/international regulations.
P501 Dispose of contents/container in accordance with local/regional/national/international regulations.

· **Other hazards** There are no other hazards not otherwise classified that have been identified.
· **Explosive Product Notice**
PREVENTION OF ACCIDENTS IN THE USE OF EXPLOSIVES - The prevention of accidents in the use of explosives is a result of careful planning and observance of the best known practices. The explosives user must remember that he is dealing with a powerful force and that various devices and methods have been developed to assist him in directing this force. He should realize that this force, if misdirected, may either kill or injure both him and his fellow workers.

WARNING - All explosives are dangerous and must be carefully handled and used following approved safety procedures either by or under the direction of competent, experienced persons in accordance with all applicable federal, state, and local laws, regulations, or ordinances. If you have any questions or doubts as to how to use any explosive product, DO NOT USE IT before consulting with your supervisor, or the manufacturer, if you do not have a supervisor. If your supervisor has any questions or doubts, he should consult the manufacturer before use.

3 Composition/information on ingredients

· **Chemical characterization: Mixtures**

· **Components:**
Components for product possesing only physical hazards do not require reporting. These components are considered proprietary.

4 First-aid measures

· **Description of first aid measures**
· **General information:**
Information is only applicable to product contents, and not to product as normally supplied. This information is applicable to damaged, leaking, or spilled product as contact with contents is possible under these conditions.
· **After inhalation:** Supply fresh air; consult doctor in case of complaints.
· **After skin contact:**
Wash with soap and water.
In case of minor burns, flush with cool water.
If skin irritation is experienced, consult a doctor.
· **After eye contact:**
Remove contact lenses if worn.
Rinse opened eye for several minutes under running water. If symptoms persist, consult a doctor.
· **After swallowing:**
Unlikely route of exposure.
Do not induce vomiting; immediately call for medical help.

(Cont'd. on page 3)

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Trade name: Fireworks, Display

(Cont'd. of page 2)

· **Most important symptoms and effects, both acute and delayed:**
Blast injury if mishandled.
Thermal burns, if mishandled.
· **Danger:** Danger of blast or crush-type injuries.
· **Indication of any immediate medical attention and special treatment needed:**
Product may produce physical injury if mishandled. Treatment of these injuries should be based on the clinical presentation.

5 Fire-fighting measures

· **Extinguishing media**
· **Suitable extinguishing agents:**
DO NOT fight fire when fire reaches explosives.
Flood area with water. If no water is available, carbon dioxide, dry chemical or earth may be used. If the fire reaches the cargo, withdraw and let fire burn.
· **For safety reasons unsuitable extinguishing agents:** None.
· **Special hazards arising from the substance or mixture**
Explosive; fire, blast or projection hazard.
During heating or in case of fire poisonous gases are produced.
· **Advice for firefighters**
· **Protective equipment:**
Wear self-contained respiratory protective device.
Wear fully protective suit.
· **Additional information:**
Eliminate all ignition sources if safe to do so.
In case of fire: Evacuate area. Fight fire remotely due to the risk of explosion.
Cool endangered receptacles with water spray.
Flammability Classification: (defined by 29 CFR 1910.1200) Explosive. Can explode under fire conditions. Individual devices will randomly explode. Mass explosion of multiple devices is possible under certain conditions. Burning material may produce toxic and irritating vapors. In unusual cases, shrapnel may be thrown from exploding devices under containment. See 2012 Emergency response Guidebook for further information.

6 Accidental release measures

· **Personal precautions, protective equipment and emergency procedures**
Wear protective equipment. Keep unprotected persons away.
Remove persons from danger area.
Ensure adequate ventilation.
Isolate area and prevent access.
· **Environmental precautions**
Do not allow undiluted product or large quantities of it to reach ground water, water course or sewage system.
· **Methods and material for containment and cleaning up**
Pick up mechanically.

(Cont'd. on page 4)

Safety Data Sheet
acc. to OSHA HCS (29 CFR 1910.1200)

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Trade name: Fireworks, Display

(Cont'd. of page 3)

Send for recovery or disposal in suitable receptacles.

· **Reference to other sections**
See Section 7 for information on safe handling.
See Section 8 for information on personal protection equipment.
See Section 13 for disposal information.

7 Handling and storage

· **Handling**
· **Precautions for safe handling:**
Handle with care. Avoid jolting, friction and impact.
Restrict the quantity stored at the work place.
Keep out of reach of children.
· **Information about protection against explosions and fires:**
In case of fire: Evacuate area.
Explosion risk in case of fire.
Keep away from sparks and open flames. - No smoking.
Emergency cooling must be available in case of nearby fire.

· **Conditions for safe storage, including any incompatibilities**
· **Storage**
· **Requirements to be met by storerooms and receptacles:**
Avoid storage near extreme heat, ignition sources or open flame.
· **Information about storage in one common storage facility:**
Store in accordance with local/regional/national/international regulations.
Store away from foodstuffs.
Store away from flammable substances.
· **Further information about storage conditions:**
Store in cool, dry conditions in well sealed receptacles.
Store locked up.
· **Specific end use(s)** No relevant information available.

8 Exposure controls/personal protection

· **Control parameters**
· **Components with limit values that require monitoring at the workplace:**
The product does not contain any relevant quantities of materials with critical values that have to be monitored at the workplace.

· **Exposure controls**
· **Personal protective equipment:**
· **General protective and hygienic measures:**
The usual precautionary measures for handling chemicals should be followed.
Keep away from foodstuffs, beverages and feed.
Wash hands before breaks and at the end of work.
· **Engineering controls:** Provide adequate ventilation.

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Trade name: Fireworks, Display

(Cont'd. of page 4)

· **Breathing equipment:** Not required under normal conditions of use.
· **Protection of hands:** When needed, wear gloves for protection against mechanical hazards.
· **Eye protection:**



Safety glasses

Follow relevant national guidelines concerning the use of protective eyewear.
· **Body protection:** When needed, wear protective clothing for protection against mechanical hazards.
· **Limitation and supervision of exposure into the environment**
No relevant information available.
· **Risk management measures**
Organizational measures should be in place for all activities involving this product.

9 Physical and chemical properties

· **Information on basic physical and chemical properties**	
· **Appearance:**	
Form:	Outer shell containing powder, granular, or solid materials.
Color:	According to product specification
· **Odor:**	Odorless
· **Odor threshold:**	Not determined.
· **pH-value:**	Not applicable.
· **Melting point/Melting range:**	Not determined.
· **Boiling point/Boiling range:**	Not determined.
· **Flash point:**	Not applicable.
· **Flammability (solid, gaseous):**	Fire or projection hazard.
· **Auto-ignition temperature:**	Not determined.
· **Decomposition temperature:**	Not determined.
· **Danger of explosion:**	Heating may cause an explosion.
· **Explosion limits**	
Lower:	Not determined.
Upper:	Not determined.
· **Vapor pressure:**	Not applicable.
· **Density:**	Not determined.
· **Relative density:**	Not determined.
· **Vapor density:**	Not applicable.
· **Evaporation rate:**	Not applicable.

(Cont'd. on page 6)

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Trade name: Fireworks, Display

(Cont'd. of page 5)

· **Solubility in / Miscibility with Water:**	Insoluble.
· **Partition coefficient (n-octanol/water):**	Not determined.
· **Viscosity**	
Dynamic:	Not applicable.
Kinematic:	Not applicable.
· **Other information**	No relevant information available.

10 Stability and reactivity

· **Reactivity:** No relevant information available.
· **Chemical stability:**
· **Thermal decomposition / conditions to be avoided:** Risk of explosion if heated under confinement.
· **Possibility of hazardous reactions**
Explosive; fire, blast or projection hazard.
Toxic fumes may be released if heated above the decomposition point.
Reacts with strong acids and alkali.
· **Conditions to avoid**
Excessive heat.
Sources of ignition: sparks, open flame, incompatible materials
· **Incompatible materials** Oxidizers, strong bases, strong acids
· **Hazardous decomposition products**
Carbon monoxide and carbon dioxide
Nitrogen oxides
Sulfur oxides (SOx)

11 Toxicological information

· **Information on toxicological effects**
· **Acute toxicity:**
· **LD/LC50 values that are relevant for classification:** None.
· **Primary irritant effect:**
· **On the skin:**
Not a skin irritant in unused form. Vapors/particles from used product are possibly irritating to skin.
· **On the eye:**
Not an eye irritant in unused form. Vapors/particles from used product are possibly irritating to eyes.
· **Sensitization:** Based on available data, the classification criteria are not met.

· **Carcinogenic categories**

· **IARC (International Agency for Research on Cancer):**
None of the ingredients are listed.

(Cont'd. on page 7)

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Trade name: Fireworks, Display

(Cont'd. of page 6)

· **NTP (National Toxicology Program):**
None of the ingredients are listed.

· **OSHA-Ca (Occupational Safety & Health Administration):**
None of the ingredients are listed.

· **Probable route(s) of exposure:**
Skin contact.
Eye contact.
Inhalation.
· **Acute effects (acute toxicity, irritation and corrosivity):**
Danger of blast or crush-type injuries.
Risk of thermal burns.
· **Repeated dose toxicity:** From product as supplied: None.
· **CMR effects (carcinogenity, mutagenicity and toxicity for reproduction)**
· **Germ cell mutagenicity:** Based on available data, the classification criteria are not met.
· **Carcinogenicity:** Based on available data, the classification criteria are not met.
· **Reproductive toxicity:** Based on available data, the classification criteria are not met.
· **STOT-single exposure:** Based on available data, the classification criteria are not met.
· **STOT-repeated exposure:** Based on available data, the classification criteria are not met.
· **Aspiration hazard:** Based on available data, the classification criteria are not met.

12 Ecological information

· **Toxicity**
· **Aquatic toxicity** No relevant information available.
· **Persistence and degradability** No relevant information available.
· **Bioaccumulative potential:** May be accumulated in organism
· **Mobility in soil:** No relevant information available.
· **Other adverse effects** No relevant information available.

13 Disposal considerations

· **Waste treatment methods**
· **Recommendation:**
Must not be disposed of together with household garbage. Do not allow product to reach sewage system.
Incinerate in accordance with local, state and federal regulations.
The user of this material has the responsibility to dispose of unused material, residues and containers in compliance with all relevant local, state and federal laws and regulations regarding treatment, storage and disposal for hazardous and nonhazardous wastes. Residual materials should be treated as hazardous.

(Cont'd. on page 8)

Safety Data Sheet
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Trade name: Fireworks, Display

(Cont'd. of page 7)

· **Uncleaned packagings**
· **Recommendation:** Disposal must be made according to official regulations.

14 Transport information

· **UN-Number**	
· **DOT, ADR, IMDG**	UN0335
· **IATA**	FORBIDDEN
· **UN proper shipping name**	
· **DOT, ADR, IMDG**	Fireworks
· **IATA**	FORBIDDEN
· **Transport hazard class(es)**	
· **DOT**	
	
· **Class**	1.3
· **Label**	1.3G
· **ADR**	
	
· **Class**	1.3
· **Label**	1.3G
· **IMDG**	
	
· **Class**	1.1
· **Label**	1.3G
· **IATA**	
· **Class**	FORBIDDEN
· **Packing group**	
· **DOT**	II
· **Environmental hazards**	
· **Marine pollutant:**	No
· **Special precautions for user**	Not applicable.

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Safety Data Sheet
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Trade name: Fireworks, Display

(Cont'd. of page 8)

· **EMS Number:**	F-S,B-X
· **Transport in bulk according to Annex II of MARPOL73/78 and the IBC Code**	Not applicable.

15 Regulatory information

· **Safety, health and environmental regulations/legislation specific for the substance or mixture**
· **United States (USA)**
· **SARA**

· **Section 302 (extremely hazardous substances):**
None of the ingredients are listed.

· **Section 304 (emergency release notification):**
None of the ingredients are listed.

· **Section 355 (extremely hazardous substances):**
None of the ingredients are listed.

· **Section 313 (Specific toxic chemical listings):**
Contact manufacturer.

· **TSCA (Toxic Substances Control Act)**
All ingredients are listed.

· **Proposition 65 (California)**

· **Chemicals known to cause cancer:**
Contact manufacturer.

· **Chemicals known to cause reproductive toxicity for females:**
Contact manufacturer.

· **Chemicals known to cause reproductive toxicity for males:**
Contact manufacturer.

· **Chemicals known to cause developmental toxicity:**
Contact manufacturer.

· **Carcinogenic categories**

· **EPA (Environmental Protection Agency):**
None of the ingredients are listed.

· **IARC (International Agency for Research on Cancer):**
Contact manufacturer.

(Cont'd. on page 10)

Safety Data Sheet
acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017 Revision: 01/06/2017

Trade name: Fireworks, Display

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· **NIOSH-Ca (National Institute for Occupational Safety and Health):**
Contact manufacturer.

16 Other information

This information is based on our present knowledge. However, this shall not constitute a guarantee for any specific product features and shall not establish a legally valid contractual relationship.

· **Date of preparation / last revision** 01/06/2017 / -

· **Abbreviations and acronyms:**
ADR: European Agreement concerning the International Carriage of Dangerous Goods by Road
IMDG: International Maritime Code for Dangerous Goods
DOT: US Department of Transportation
IATA: International Air Transport Association
CAS: Chemical Abstracts Service (division of the American Chemical Society)
LC50: Lethal concentration, 50 percent
LD50: Lethal dose, 50 percent
NIOSH: National Institute for Occupational Safety
OSHA: Occupational Safety & Health
TLV: Threshold Limit Value
PEL: Permissible Exposure Limit
REL: Recommended Exposure Limit
LDLo: Lowest Lethal Dose Observed
Expl. 1.3: Explosives – Division 1.3

· **Sources**
Website, European Chemicals Agency (echa.europa.eu)
Website, US EPA Substance Registry Services (ofmpub.epa.gov/sor internet/registry/substreg/home/overview/home.do)
Website, Chemical Abstracts Registry, American Chemical Society (www.cas.org)
Patty's Industrial Hygiene, 6th ed., Rose, Vernon, ed. ISBN: 978-0-470-07488-6
Casarett and Doull's Toxicology: The Basic Science of Poisons, 8th Ed., Klaasen, Curtis D., ed., ISBN: 978-0-07-176923-5.
Safety Data Sheets, Individual Manufacturers

SDS Prepared by:
ChemTel Inc.
1305 North Florida Avenue
Tampa, Florida USA 33602-2902
Toll Free North America 1-888-255-3924 Intl. +01 813-248-0573
Website: www.chemtelinc.com

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	**8-PA-019-20-7B-02043**
Chief, Federal Explosives Licensing Center (FELC)	Mama Howard	Expiration Date	**February 1, 2027**

Name
ZAMBELLI FIREWORKS MANUFACTURING CO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
280 EXECUTIVE DRIVE SUITE 100
CRANBERRY TOWNSHIP, PA 16066-

Type of License or Permit
20-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

George R Zambelli Jr MD — OWNER
Licensee Permittee Responsible Person Signature — Position Title

GEORGE R. ZAMBELLI JR. MD — 11/12/24
Printed Name — Date

Mailing Address (Changes? Notify the FELC of any changes.)

ZAMBELLI FIREWORKS MANUFACTURING CO
280 EXECUTIVE DRIVE SUITE 100
CRANBERRY TOWNSHIP, PA 16066-

Previous Edition is Obsolete — ZAMBELLI FIREWORKS MANUFACTURING CO 280 EXECUTIVE DRIVE SUITE 100 16066 8 PA 019 20 7B 02043 February 1, 2027 20 MANUFACTURER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part 1
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address *(27 CFR 555.54(a)(1))*. Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession *(27 CFR 555.59)*. (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License Permit Name: **ZAMBELLI FIREWORKS MANUFACTURING CO**

Business Name:

License Permit Number: **8-PA-019-20-7B-02043**

License Permit Type: **20-MANUFACTURER OF EXPLOSIVES**

Expiration: **February 1, 2027**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Emergency Services	

AGENDA ITEM # 28

Approval of Town of Rhodhiss Fireworks Display

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Town of Rhodhiss Fireworks Display Letter 2025
2. Town of Rhodhiss fireworks display application 2025

Commissioners
Randy T. Church, Chairman
Michael W. LaBrose, Vice Chairman
Jeff Branch
Donnie Potter
Patrick Starnes

Wayne Rash, Interim County Manager

County of Caldwell
PO Box 2200
Lenoir, NC 28645
Phone (828) 757-1300
Fax (828) 757- 1295

www.caldwellcountync.org

To: Mr. Rash

From: Ricky K Brown

Ref: Fireworks Display

Date: May 12th, 2025

Due to some changes in the North Carolina law, fireworks displays are now required to be approved by the County Board of Commissioners. This change became effective February 1, 2010, and the approval must be granted prior to a permit being issued by the Fire Marshal's Office. I have attached a copy of General Statute 14-413, and copies of one (1) application packet for fireworks display in Caldwell County. The date of the display is June 14th, 2025 and conducted by Pyro Shows East Coast for the Town of Rhodhiss located at 101 Caldwell Street, Granite Falls NC 28630. A proposed rain date has been set for August 23rd , 2025 if the event would be canceled due to weather. The General Statute requires that the County ensures proof of insurance prior to providing approval. A copy of the insurance certificate is provided in the packet. I have required that the information be submitted by each applicant that is required by the North Carolina Fire Code and this office will conduct the necessary inspections of these sites prior to the display. I would respectfully request that this fireworks display be placed on the next agenda for consideration by the Board. It is my understanding that most Counties are placing these items on the consent agenda once the insurance certificate has been verified. As always, if I can be of any further assistance in this matter, please do not hesitate to contact me.

Cc: File

Ricky K. Brown
Caldwell County Fire Marshal
Phone# 828-757-1277
rbrown@caldwellcountync.org

Caldwell County Fire Marshal's Office

Phone (828)757-1277 | Ricky K. Brown, Fire Marshal | Fax (828)757-1182
2345 Morganton Blvd.
PO Box 2200
Lenoir NC, 28645

APPLICATION FOR FIREWORKS DISPLAY PERMIT

- Name: Town of Rhodhiss (individual, group or organizational sponsor)
- Address: 200 Burke Street
  Rhodhiss, NC 28667

- Location of Display: 101 West Caldwell Drive (Street Address)
  Granite Falls, NC 28645

- Name, Address and Phone number of fireworks display operator:
  Pyro Shows East Coast, Inc 4652 Catawba River Road Catawba SC 29704 - Tomas Diaz 704-650-0584 cell
- Date and Time of Fireworks Display: June 14, 2025 approximately 9:30pm
- Proposed Rain/Wind date if event is postponed: 8-23-25
- Provide a copy of approval for the fireworks display from the Caldwell County Commissioners or from the Municipality if authority has been transferred by the Board of Commissioners.
- Provide the qualifications of the operator which demonstrate experience with use of fireworks and knowledge of all safety precautions related to the storage, handling or use of fireworks. Operators **must have a Permit from the Office of State Fire Marshal** and provide a copy of permits of all personnel involved in the display to this office or provide documentation as required for assistants on site.
- Provide Evidence of Financial Responsibility by the sponsor of the event or the operator of the fireworks display. (Insurance Certificate) **Caldwell County is to be included in the Certificate Holder section.**
- Provide a "Procedure Plan for Failures" which establishes procedures to follow and actions to be taken in the event that a shell fails to ignite or other malfunctions.
- Provide a diagram (including distances) of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience is to be restrained, and the location of other possible overhead obstructions.
- Provide information regarding the number and types of fireworks which will be discharged.
- Provide information regarding the manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.

By signing this document, the applicant agrees that the operation of this outdoor fireworks display will conform to the terms of NFPA 1123 or NFPA 1126, and the General Statutes of North Carolina.

(Signature of Applicant) 5/12/2025 (Date)

rbrown@caldwellcountync.org

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Acrisure Great Lakes Partners Insurance Services
223 West Grand River Ave #1
Howell MI 48843

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100 **FAX (A/C, No):** 216-658-7101
E-MAIL ADDRESS: info@brittongallagher.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Indemnity Insurance Company	10851
INSURER B : Everest Denali Insurance Company	16044
INSURER C : Accident Fund Insurance Company of America	10166
INSURER D : Everspan Indemnity Insurance Company	16882
INSURER E : AXIS Specialty Insurance Company	15610
INSURER F :	

INSURED
Pyro Shows East Coast Inc.
PO Box 1776
Lafollette TN 37766

COVERAGES **CERTIFICATE NUMBER:** 478546929 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
D	X COMMERCIAL GENERAL LIABILITY			GCI0010001-241	10/1/2024	10/1/2025	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY [X] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY			GCD0010001-241	10/1/2024	10/1/2025	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
E	UMBRELLA LIAB X OCCUR			P-001-000698866-04	10/1/2024	10/1/2025	EACH OCCURRENCE	$ 4,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 4,000,000
	DED RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			DAP99000105101 (NC)	10/1/2024	10/1/2025	X PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Excess Liability #2			GCI0010002-241	10/1/2024	10/1/2025	Each Occ/ Aggregate Total Limits	$5,000,000 $10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Display Date: June 14, 2025
Alternate Display Date: August 23, 2025
Additional Insured: 1) Town of Rhodhiss 2) Cadwell County, NC

CERTIFICATE HOLDER

Town of Rhodhiss
200 Burke Street
Rhodhiss NC 28667

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Town of Rhodhiss
Town of Rhodhiss
Saturday, June 14, 2025

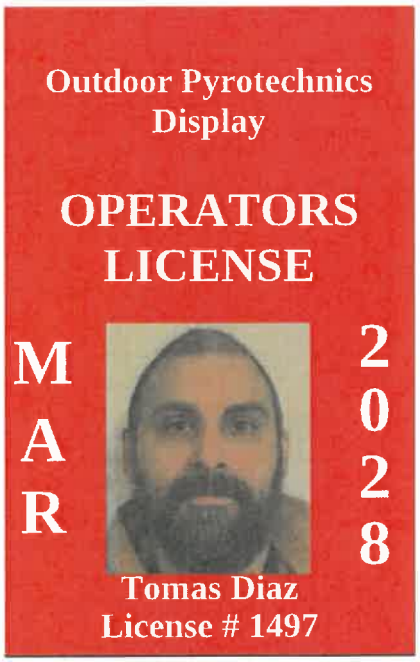
MAIN BODY

SHELL SIZE	DEVICE		QUANTITY		TOTAL
2.5"	Aerial Shells		60		60
3"	Aerial Shells		120		120
4"	Aerial Shells		54		54
				MAIN BODY DEVICE TOTAL	234

FINALE

SHELL SIZE	DEVICE		QUANTITY		TOTAL
3"	Aerial Shells		80		80
				TOTAL FINALE DEVICES	80

TOTAL DEVICE COUNT - MAIN BODY AND FINALE	314



704-650-0584
cell

Outdoor Pyrotechnics Display

ASSISTANT OPERATORS LICENSE

A P R



2 0 2 8

Matthew Aragona
License # 4267

Procedures for Firing, Termination and Emergency NFPA 1123 Guidelines

Firing Procedures:

Display will be Manual Discharge or combination of both Manual Discharge / Electric Discharge.
Firing procedures will be performed as outlined in NFPA 1123

Termination Procedures:

In the event of conditions arising during the display that results in unsafe conditions (excessive winds, precipitation or other adverse weather conditions); the display will be stopped immediately until conditions improve.

Emergency Procedures:

If any unsafe condition is detected, such as hazardous debris, lack of crowd control or entry of emergency response personnel into the fallout area, the display shall be halted until the situation is resolved.

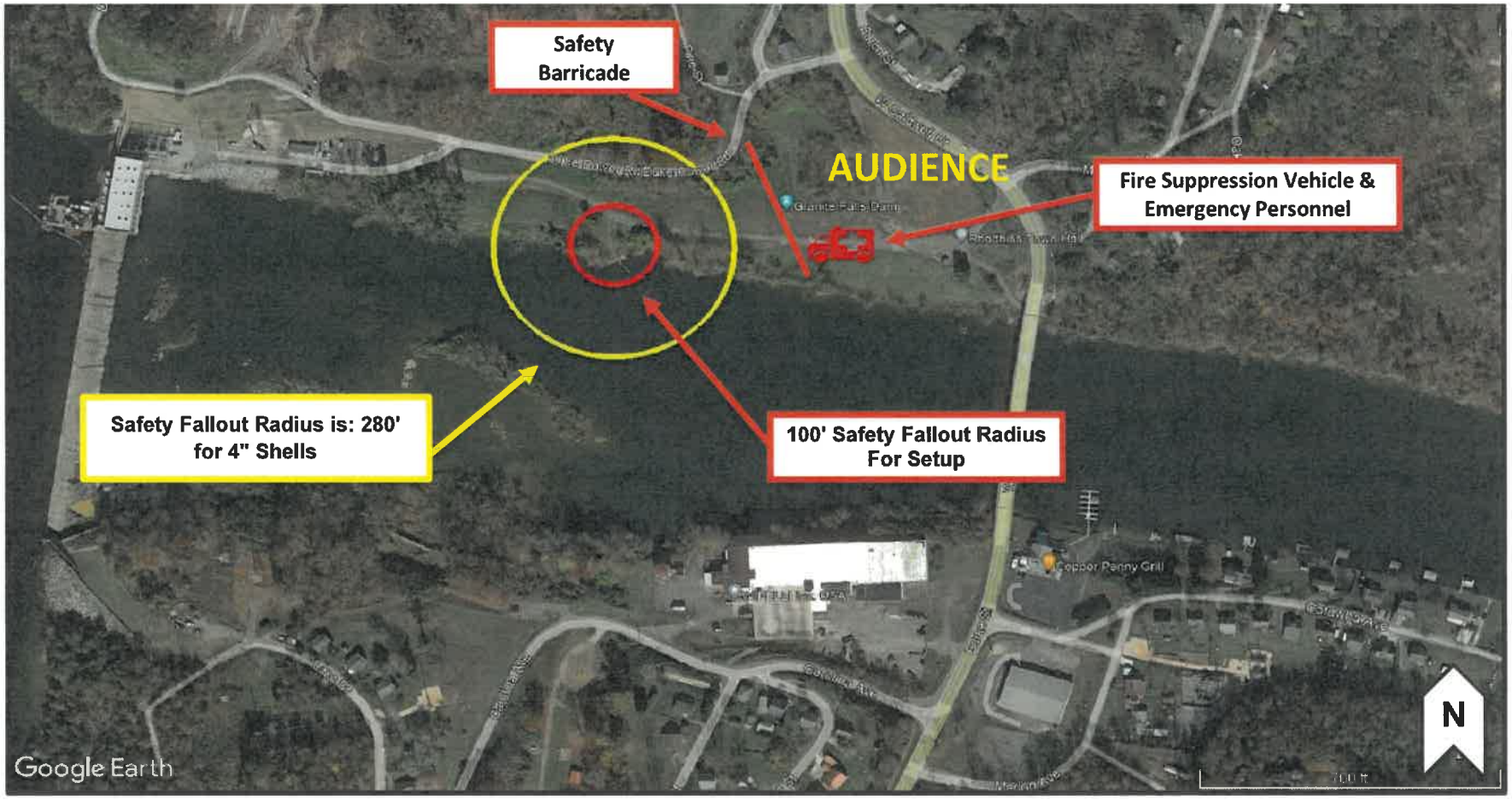
Failure of shell to ignite in mortar Procedure:

In the event that a shell fails to ignite in the mortar, the mortar shall be marked to indicate the presence of an unfired shell, and the mortar shall not be reloaded or reused while the misfired shell remains a hazard.

Immediately following the display but no sooner than 15 minutes after attempted firing, if the shell still has not fired, the mortar shall be flooded with water cautiously and allowed to stand for a minimum of 5 minutes before it is emptied cautiously of the shell

Exception: Where electrical ignition is used and the firing failure is electrical in nature or the shell was not fired intentionally, the shell shall be salvaged by the operator

4652 Catawba River Rd. • Catawba, SC 29704 • www.pyroshows.com
T 803-789-5733 • 800-238-5114 •



Customer: Town of Rhodhiss
Show Date: Saturday, June 14, 2025
Show Address: 101 West Caldwell Drive Granit Falls, NC 28645
Show Site Lat / Long: 35.773915, -81.433893
Show Time: 9:30PM
Rain Date: Saturday, August 23, 2025

Show Name: Town of Rhodhiss
Maximum Device Size: 4
Safety Fallout Radius: 280'
Storage Required: No
Diagram Created: 04/10/25
Diagram Created By: JM

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To: ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number: **1-SC-091-51-7L-00270**
Chief, Federal Explosives Licensing Center (FELC) Name Mama Howard	Expiration Date: **November 01, 2027**

Name
PYRO SHOWS EAST COAST INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
4652 CATAWBA RIVER ROAD
CATAWBA, SC 29704-

Type of License or Permit
51-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Licensee/Permittee Responsible Person Signature — Position/Title: President

Printed Name: Jesse Salveson — Date: 10-31-2024

Mailing Address (Changes? Notify the FELC of any changes.)

PYRO SHOWS EAST COAST INC
PO BOX 1776
LA FOLLETTE, TN 37766-

Previous Edition is Obsolete — PYRO SHOWS EAST COAST INC:4652 CATAWBA RIVER ROAD:29704:1-SC-091-51-7L-00270:November 01, 2027:51-IMPORTER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address *(27 CFR 555.54(a)(1))*. Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession *(27 CFR 555.59)*. (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

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Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **PYRO SHOWS EAST COAST INC**

Business Name:

License/Permit Number: **1-SC-091-51-7L-00270**

License/Permit Type: **51-IMPORTER OF EXPLOSIVES**

Expiration: **November 01, 2027**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 29

Approval of Tri County Fireworks Display

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Tri-County Motor speedway Fireworks Display Letter 2025
2. Tri-County Fireworks Display Application 2025

Commissioners
Randy T. Church, Chairman
Michael W. LaBrose, Vice Chairman
Jeff Branch
Donnie Potter
Patrick Starnes

Wayne Rash, Interim County Manager

County of Caldwell
PO Box 2200
Lenoir, NC 28645
Phone (828) 757-1300
Fax (828) 757- 1295

www.caldwellcountync.org

To: Mr. Rash

From: Ricky K Brown

Ref: Fireworks Display

Date: May 6th, 2025

Due to some changes in the North Carolina law, fireworks displays are now required to be approved by the County Board of Commissioners. This change came in effect February 1, 2010, and the approval must be granted prior to a permit being issued by the Fire Marshal's Office. I have attached a copy of General Statute 14-413, and copies of one (1) application packet for fireworks display in Caldwell County. The date of the display is July 5th, 2025 and conducted by SkyWorks Pyro for Tri-County Motor Speedway. The display is located at Tri-County Motor Speedway at 4405 Hickory Nut Ridge Road, Granite Falls NC, 28630. The General Statute requires that the County ensures proof of insurance prior to providing approval. A copy of the insurance certificate is provided in the packet. I have required that the information be submitted by each applicant that is required by the North Carolina Fire Code and this office will conduct the necessary inspections of these sites prior to the display. I would respectfully request that this fireworks display be placed on the next agenda for consideration by the Board. It is my understanding that most Counties are placing these items on the consent agenda once the insurance certificate has been verified. As always, if I can be of any further assistance in this matter, please do not hesitate to contact me.

Ricky K. Brown
Caldwell County Fire Marshal
Phone# 828-757-1277
Email: rbrown@caldwellcountync.org

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Today's Date: 05/05/2025

Attention: Caldwell County Fire Marshal

Re: application for fireworks permit

Please find the attached documents listed below in support of our request for a permit for an outdoor fireworks display.

- Application
- Shot list
- Certificate of insurance
- Mapped Site display
- Copy of operator license
- Contingency plan
- Copy of ATF license
- Emergency contact numbers

Date/time of show: Saturday, July 5, 2025
Lead Operator: Jake Potter, ph. 828-387-7811
Sponsor & location: Tri-County Speedway, 4405 Hickory Nut Ridge Rd, Granite Falls, NC 28630
Ignition system: hand fired
Size of product: 1.4g

Please let me know if further information is needed.

Thank you,
Eric Wright

Eric Wright, President
Skyworks Pyro

Caldwell County Fire Marshal's Office

Phone (828)757-1277 | Ricky K. Brown, Fire Marshal | Fax (828)757-1182
2345 Morganton Blvd.
PO Box 2200
Lenoir NC, 28645

APPLICATION FOR FIREWORKS DISPLAY PERMIT

- Name: TRi-County Speedway (individual, group or organizational sponsor)
- Address: 4405 Hickory Nut Ridge Rd Granite Falls, NC 28630
- Location of Display: 4405 Hickory Nut Ridge Rd. Granite Falls, NC 28630 (Street Address)
- Name, Address and Phone number of fireworks display operator: Jake Potter JECO/Skyworks Pyro 195 Rodgers Ridge Rd. Newland, NC 28657 828 387-7811
- Date and Time of Fireworks Display: 7-5-25 approx 10:00 pm
- Proposed Rain/Wind date if event is postponed: N/A
- Provide a copy of approval for the fireworks display from the Caldwell County Commissioners or from the Municipality if authority has been transferred by the Board of Commissioners.
- Provide the qualifications of the operator which demonstrate experience with use of fireworks and knowledge of all safety precautions related to the storage, handling or use of fireworks. Operators **must have a Permit from the Office of State Fire Marshal** and provide a copy of permits of all personnel involved in the display to this office or provide documentation as required for assistants on site.
- Provide Evidence of Financial Responsibility by the sponsor of the event or the operator of the fireworks display. (Insurance Certificate) **Caldwell County is to be included in the Certificate Holder section.**
- Provide a "Procedure Plan for Failures" which establishes procedures to follow and actions to be taken in the event that a shell fails to ignite or other malfunctions.
- Provide a diagram (including distances) of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience is to be restrained, and the location of other possible overhead obstructions.
- Provide information regarding the number and types of fireworks which will be discharged.
- Provide information regarding the manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.

By signing this document, the applicant agrees that the operation of this outdoor fireworks display will conform to the terms of NFPA 1123 or NFPA 1126, and the General Statutes of North Carolina.

Eric Wright — 5-4-25

(Signature of Applicant) (Date)

Contact person - Eric Wright - 828 260 2619

rbrown@caldwellcountync.org

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Shot List

Display Date 7-5-2025

Show Sponsor:

Tri-County Speedway

Location of Show:

Tri-County Speedway

4405 Hickory Nut Ridge Rd

Granite Falls, NC 28630

Shots to be fired:

Number of shots	Description
328	1.75" Artillery Shells
44	500 gram cakes
10	200 gram cakes

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Kristy Wolfe	
Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	PHONE (A/C, No, Ext): 308-382-2330	FAX (A/C, No): 308-382-7109
	E-MAIL ADDRESS: kwolfe@ryderinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : SCOTTSDALE INS CO	41297
INSURED JECO Pyrotechnics Inc 195 Rogers Ridge Rd Newland NC 28657	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 413403838 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY** X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			CPS4078576	10/25/2024	10/25/2025	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
Regarding the General Liability coverage, Primary and Non-Contributory coverage applies to the entities listed below per attached form CG 20 01 when required by written agreement.
location of display: 4405 Hickory Nut Ridge Rd, Granite Falls, NC 28630
Date of display: 7/5/2025
additional insured: Tri-County Speedway and Caldwell County, NC

CERTIFICATE HOLDER

Tri-County Speedway
4405 Hickory Nut Ridge Rd
Granite Falls NC 28630

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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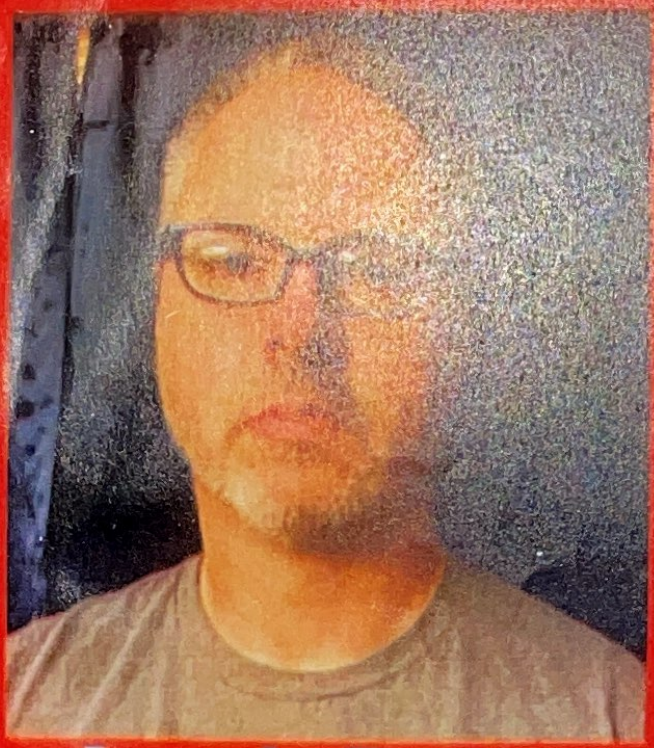
Tri-County
Motor Speedway
0
100.00 ft
161.01 ft
Measure distance
Click on the map to add to your path
Total distance: 161.01 ft (49.08 m)

Outdoor Pyrotechnics Display

OPERATORS LICENSE

MAR



2026

Jacob Potter

License # 4077

SKYWORKS
PYRO

CONTINGENCY PLAN

1.3g & 1.4g Outdoor Pyrotechnic Display

In the instance of a catastrophe or malfunction during the firing of an outdoor fireworks display.

1) Immediately cease firing of all fireworks.
2) Ensure all pyrotechnic materials which have been ignited are doused with water and extinguished.
3) Assemble the full pyrotechnic crew in the previously designated area, and ensure the safety of all pyrotechnicians on site.
4) Ensure the safety of all spectators viewing the show.
5) Immediately contact and remain in continuous contact with the fire department and emergency management on site.
6) Contact the show sponsor to discuss the situation and verify the safety of all involved.
7) Once all of the above issues have been addressed, if safe to do so, continue discharge of the show.
8) If unsafe to continue, remove all live materials from the site and attend to immediate concerns.

Updated 01/04/2024

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53. See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	**1-NC-011-54-6B-01040**
Chief, Federal Explosives Licensing Center (FELC)	Maria Howard	Expiration Date	**February 1, 2026**

Name
DBA: SKYWORKS PYRO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

Type of License or Permit
54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Eric Wright — Licensee/Permittee Responsible Person Signature
President — Position/Title
Eric Wright — Printed Name
1-13-24 — Date

Mailing Address (Changes? Notify the FELC of any changes.)

JECO PYROTECHNICS LLC
DBA: SKYWORKS PYRO
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Previous Edition is Obsolete JECO PYROTECHNICS LLC:195 RODGERS RIDGE RD:28657:1-NC-011-54-6B-01040:February 1, 2026:54-USER OF EXPLOSIVES

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address *(27 CFR 555.54(a)(1))*. Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession *(27 CFR 555.59)*. (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **JECO PYROTECHNICS LLC**

Business Name: **DBA: SKYWORKS PYRO**

License/Permit Number: **1-NC-011-54-6B-01040**

License/Permit Type: **54-USER OF EXPLOSIVES**

Expiration: **February 1, 2026**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance *(as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802))*, (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence *(as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act)*, or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than $250,000.**

NOTICES

1. Any change in trade name or control of this business or operations MUST be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC. **Note:** The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

(Continued from front)

Discontinuance of Business *(27 CFR 555.61)(27 CFR 555.128)*. Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:
CALL TOLL FREE - (888) ATF-BOMB

✂ **Cut Here**

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free number: (877) 283-3352
Fax number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)
Firearms Theft Hotline: 1-888-930-9275
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)

SKYWORKS
PYRO

Emergency Contact and Response Form

1.3g & 1.4g fireworks

JECO Pyrotechnics LLC, DBA Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619

Infotrac: 1-800-535-5053

Emergency response
(contract # 113891)

1st point of contact: Eric Wright, president/operator; Cell # 828-260-2619

2nd point of contact: Cody Greene, vice president/operator; Cell # 828-387-1473

3rd point of contact: Beth Wright, secretary/operator, cell # 828-260-4929

4th point of contact: Shane Cantrell, lead operator, cell # 828-467-9024

Last updated 1/01/2024

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 30

Approval of Meeting Minutes from April 14, 2025

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. April 14, 2025, Meeting Minutes

Caldwell County
North Carolina
Board of Commissioners Meeting

April 14, 2025 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

MINUTES

Attendance
Randy Church, Chaiman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
TJ Rohr, County Attorney
Wayne Rash, Interim County Manager
Abby Rich, County Clerk

Call to Order
Chairman Church called the April 14, 2025, meeting to order.

Public Comment Period
Rex Brown was the first individual to come to the podium. Mr. Brown indicated that he was there to represent the Higgins family. Mr. Brown said he lost a grandson last July to brain cancer and was introduced to the Higgins family during that time. Mr. Brown said the County has compared the past owners of the Tri-County Speedway to the Higgins Family. He said the Higgins family ministered to him during the loss of his grandson, and they made financial contributions to his family. Mr. Brown continued by saying there is a lot of misinformation on social media. He said that the test and tune events are minimal in sound and time. Mr. Brown also indicated that he lives the same distance from the track as others who complain about the noise.

CR Davis was the next individual to come to the podium. Mr. Davis was in attendance to speak about Tri-County Speedway. Mr. Davis said since the new amendment, it's loud with the test and tune events. He said that it affects their lives, and it is difficult for his family to work from home with the noise that is emitted. Mr. Davis said 6 days a week for operations is not practical. He is worried about the value of his home and he said the noise affects their personal and professional lives. Mr. David also said that the noise can be heard at Baton Elementary and operations on weekdays will distract the children trying to learn. Mr. David concluded by saying maybe there could be compromise with sound barriers and noise modifications to the cars.

Lisa Wallace was the next individual to come to the podium. Ms. Wallace said she stood here 15 years ago asking for the Racetrack Ordinances to be upheld. Ms. Wallace said this has been going on for over 40 years, but it encourages her that they are good people. Ms. Wallace said there are times you can't hear each other talking because they are about 1.5 miles from turns 1 and 2. Ms. Wallace played a video of the noise from one car at the track on a Tuesday. She said she does not want to shut down a business. Ms. Wallace continued by

saying her dad bought this property years ago to get away from the noise from the main road. Ms. Wallace would like barriers and a compromise to be made.

Jackie McCool was the next individual to come to the podium. She said she purchased her home when the racetrack was dormant. She said she thinks the solution is for the sound barriers to be put into place. She said she is the one who sleeps in her basement due to the noise. She wants the Board not to extend the hours and said there needs to be a happy medium and the Board needs to take everyone into consideration.

Brenda McCurry was the next individual to come to the podium. Ms. McCurry said she lives on an extension from Hamby Street. She said when she moved there it was quiet and peaceful, and she has issues with sleeping because of the noise. Ms. McCurry does not think it's fair that people have to suffer through this noise. She said it's unbearable at night. Ms. McCurry asked the Board to take it into consideration how others are affected by the noise. She wants a change via barriers or the Board not to approve the new amendments to the Racetrack Ordinance.

Michael Rawls was the next individual to come to the podium. Mr. Rawls said he lives about 0.6 miles from the speedway, and he has lived there 20+ years. Mr. Rawls said the owners of Tri-County Speedway have done well with the community but badly with the noise. Mr. Rawls indicated that Hurricane Helene messed up the natural barrier by causing trees to blow over. Mr. Rawls said he does not support this new amendment. Mr. Rawls then stated that people who work a third shift will have to try to sleep through the noise during the day. Mr. Rawls said he has heard about the sound barrier, but it's not done. Ultimately, Mr. Rawls wants the sound barriers in, a noise pollution test conducted, and test and tune events to only occur during race weeks.

Stephanie Alexander was the next individual to come to the podium. Ms. Alexander said she has been doing research and there is a real problem all over the US with litter. Ms. Alexander said she would like to see Caldwell County be a poster child for less litter. She said there is numerous people coming into Caldwell County and there are new homes being built as well. Ms. Alexander stated this increase in population will cause more litter. She wants people to start thinking differently about litter and provided some solutions to litter. Ms. Alexander also wants large companies to get on board with reducing litter.

Daniel Duncan was the last individual to come to the podium. Mr. Duncan said he lives right across the road from the speedway. He said he is in favor of a sound barrier. Mr. Daniels said he was in an accident before caused by car haulers at the track. He also said that people have parked in his driveway and his family picks up a large amount of trash after events. Mr. Daniels said he has 5 kids that are home-schooled and extending the time of operations would hurt them during the week. Mr. Daniels said he is concerned about being able to sell his home with the noise and it's a problem for his kids to go out at night. Mr. Daniels wants the Board to be mindful of the expansion of more track time.

Invocation

Chairman Church called the meeting back to regular session at 6:31 PM.

Pastor Steve Parker of Miller Hill Baptist Church provided the invocation for those in attendance.

Pledge of Allegiance

Commissioner Starnes led the Pledge of Allegiance for those in attendance.

Agenda Amendments from the Board, Manager & Public

Interim County Manager Wayne Rash informed the Board of two small changes to the agenda. Item 6 had an updated resolution for the Board to consider and Item 18 would be removed from the agenda.

Vice Chairman LaBrose made the motion to adopt the agenda as presented.
The motion carried unanimously.

Agenda Items

1. Gift to Lim Family and UNC Health Caldwell

The Board presented April Lim, wife of Dr. Roger Lim, and Dr. David Lowry, CEO of UNC Health Caldwell, both with resolutions honoring the life of Dr. Roger Lim.

2. Economic Development Agreement with Vista Ventures Development, Inc.

Economic Development Director Ashley Bolick came to the podium to present. Mrs. Bolick provided an overview of Vista Ventures and its purpose. Mrs. Bolick then provided an outline of the general statute that allows this non-profit to operate in this capacity. Continuing, an overview of how other counties operate their Economic Development offices was presented to the Board. The agreement being presented to the Board would establish a formal agreement between Vista Ventures Development, Inc. and the County. Mrs. Bolick provided more information indicating that there are numerous companies that have been interested in coming to Caldwell County, but the County does not have the facilities that contain the specifications these companies are looking for.

Mrs. Bolick noted one amendment to the agreement. This amendment would be made to section 2.02 to strike the "0% or a rate" to make this sentence read: "The note shall bare an interest rate to be mutually agreed upon by the parties".

Commissioner Branch made the motion to approve the agreement with Vista Ventures as presented with the amendment by Mrs. Bolick.
Chairman Church said this is a joint venture between the County and Vista Ventures Development, Inc. to bring business into Caldwell County. He said the Board has seen other communities do this, and it has been prosperous for those communities.
Chairman Church continued by saying the government is restricted in what and how it can do things, but a non-profit is not as restricted.
The motion carried unanimously.

3. Child Abuse Prevention Month

Laura Harrison with DSS came to the podium to read the Resolution for Child Abuse Prevention Month for those in attendance.

Commissioner Potter made the motion to approve the proclamation as read.
Chairman Church thanked Ms. Harrison and DSS for their service to Caldwell County.
The motion carried unanimously.

Tonia Macchia with the Guardian Ad Litem program came to present a proclamation declared by North Carolina Governor Josh Stein. The proclamation honored those

individuals working with the Guardian Ad Litem program. Mrs. Macchia read the proclamation for those in attendance.

Chairman Church made the motion to adopt the proclamation as read.
Chairman Church then said he appreciates the Guardian Ad Litem program.
The motion carried unanimously.

DSS Director Kim Arnett said a few words about the DSS office and noted their dedication to their jobs.

4. Caldwell & Pasquotank MOU for Alternate Routing

Communications Supervisor Becky Price came to the podium to present a MOU between Caldwell and Pasquotank Counties. The MOU would allow for Caldwell County 911 calls to be redirected to Pasquotank County in the event that Caldwell's Communications Center becomes overwhelmed. The MOU also allows for Caldwell to be the backup communications center in the event Pasquotank County has any issues. The 911 Board recommends counties having a 911 backup and prefers one county to be Eastern and one county to be Western.

Commissioner Starnes made the motion to adopt the MOU with Pasquotank County.
The motion carried unanimously.

5. Telecommunicators Week

Telecommunications Supervisor Becky Price remained at the podium to present a proclamation in honor of Telecommunicators Week. Ms. Price said the telecommunications team is very good at what they do and continued by reading the proclamation for those in attendance.

Commissioner Potter made the motion to adopt the proclamation.
Chairman Church said he appreciates all the Telecommunications staff.
Commissioner Potter said telecommunicators are in the calm in the storm and thanked them for their service.
The motion carried unanimously.

6. Conveyance of Surplus Property

Emergency Services Chief Trevor Key said two local fire departments have requested County-owned vehicles that are ready to be surplus. Those departments are Sawmills Fire and Rescue and Yadkin Valley Fire Department.

Vice Chairman LaBrose made the motion to convey the surplus property items to Sawmills and Yadkin Valley.
The motion carried unanimously.

7. Lease Extension - Helene Recovery Space

Logistics Chief Jeff Cardwell came to the podium to request an extension of the lease of the warehouse being used by Emergency Services. Chief Cardwell said this space started out as the donation center after Hurricane Helene and has been useful in other areas such as vehicle and equipment storage. Chief Cardwell asked to extend the lease through August 2025 and the lease amount could be fully refunded by FEMA. Commissioner Potter asked how much the lease costs the County. The lease amount is $25,000 a month and utilities are minimal. Chairman Church asked if there was an

opportunity to lease the space beyond August. Chief Cardwell noted that the County could continue leasing this space, but it takes away a manufacturing facility for Economic Development. The cost of the warehouse is $2,500,000. Chief Cardwell told the Board if the County does build the joint communications center, they could cut the ancillary building and purchase this one. This option would be cost-saving for the County.
There was a brief discussion about the Cook Building's size, and its functionality.

Commissioner Starnes made the motion to extend the lease on the space being used for Hurricane Helene until August 31, 2025.
The motion carried unanimously.

8. Hurricane Helene Expenditures- $3,000,000

CFO Tony Helton came to podium to discuss costs associated with debris removal and reimbursement possibilities. Logistics Chief Jeff Cardwell said he is not concerned about being reimbursed for the debris removal costs, the reimbursement is just a long process. Chief Cardwell encouraged the Board to reach out to local Congressional Representatives to encourage FEMA to relay funds to the County quicker. Chief Cardwell said the County has applied for expedited funding. There was discussion about the amount already allocated to support debris pick up and the remaining funding needed. CFO Helton said the County can pay the amount and would be okay right now. Commissioner Branch is concerned about the amount of funding with the upcoming budget.

Chairman Church made the motion to allocate the money in an effort to be able to continue debris removal and tasked Chief Cardwell and CFO Helton with recouping the funds.
The motion carried unanimously.

9. Amendment to Racetrack Ordinance- First Reading

Interim County Manager Wayne Rash reviewed the amendments to the Racetrack Ordinance for the Board.

Chairman Church said these ordinance revisions do not allow more races to be held throughout the week. Commissioner Potter asked if the amendments say the Speedway cannot race in February, it does not. Commissioner Potter said his goal as a County Commissioner is to find balance, compromise, and a happy medium. Commissioner Potter said the previous ordinance was very restrictive. He continued by saying that the Board has already extended the season by a couple of months to assist in finding a good balance. Commissioner Potter said he is open to more movement, but if we approve the ordinance the way it's written today, it loses the balance. He said the owners of the track have done a great job, but now it's created an issue. Commissioner Potter continued his comments and said the test and tunes were originally a method to bring in the funds to build the sound barrier. He said there was $16,000 left out of the grant funding Tri-County Speedway received, and it was previously stated the Speedway would put this money towards the barriers. Commissioner Potter provided comments that he was told by one of the owners of Tri-County Speedway that the barrier was being installed for free, but to this date, the barriers have not been installed. He concluded his comments by saying he's willing to give a little more, but he's not willing to support the way it's written tonight. Vice Chairman LaBrose asked for clarification about the necessity of two readings of the ordinance. County Attorney Rohr

was able to provide an answer to this question. Vice Chairman LaBrose continued his comments by saying he has been on the Board through three ownerships of the Speedway. He said this owner has been a class act, but echoed Commissioner Potter's point that there must be a balance. The Vice Chairman said when a community and business get out of balance, that's where he has to assess his decision. He said he is willing to make some changes and wants to see the business thriving, but he cannot support the amendments the way they are written currently. Commissioner Branch asked Ronnie "Crate" Payne with Tri-County Speedway to come to the podium. Commissioner Branch asked when the barrier is going to be completed. Mr. Payne said they have had issues getting people to come and help with the installation of the barriers. Commissioner Potter said he is willing to do more, but he cannot do so until the barriers are put in place. Commissioner Potter then discussed how citizen concerns must be heard as well. The Board and Mr. Payne then discussed the noise level in the area. The discussion then shifted to the proposed amendments to the ordinance and how these amendments would alter operations at the Speedway.

Commissioner Branch made the motion to approve the Racetrack Ordinance with the amendment that, within 3 months, if the sound barriers are not put up, it will go back to the original ordinance.
Attorney Rohr said the Board could potentially do this, but there needs to be more language included because this would be a written ordinance. Attorney Rohr continued by saying he isn't sure what the language should be given that he is covering for Attorney Hall and does not have the proper background of the original ordinance. Commissioner Potter asked if the time in between the first and second reading could be extended to give time for installation of the sound barrier. Attorney Rohr said the board could vote on the ordinance at this meeting, and if it passes, the next reading could be set for the May meeting. If the barriers weren't in place by then, the Board could table the second reading to June, and so on.

Commissioner Branch made the motion to adopt the Racetrack Amendment.
Vice Chairman LaBrose said he appreciates the conversation, but for him, it is more than just the sound barrier, he is concerned about the days of operations. Commissioner Potter echoed the concerns with approving the amendments.

The motion was carried by a vote of 3 in favor with 2 opposed. Those opposed were Vice Chairman LaBrose and Commissioner Potter.

10. Appointment of Planning Board Members

The applicants considered for appointment to the Planning Board were Travis Davenport, David Deal, John Moore, and Clay Wilson. The Board members all voted by sealed ballot.

The County Clerk tallied the votes and informed the Board that David Deal, John Moore, and Clay Wilson received the most votes for appointment.
Vice Chairman LaBrose made the motion to appoint these members to the Planning Board.
The motion carried unanimously.

Consent

Chairman Church turned the meeting to Interim County Manager Wayne Rash to review the Consent Agenda.

11. Health Department- Agreement Addendum

The Health Department received an agreement addendum in the amount of $8,101. These funds will be used to implement state-mandated sanitation regulations.

12. Sheriff's Office-Weapon Sales and Purchase

The Sheriff's Office sold weapons in the amount of $16,940.74. This revision allows them to use the funds to purchase new weapons.

13. Emergency Services- Acceptance of Emergency Preparedness Grant

The County received a grant in the amount of $50,000. This budget revision allows for these funds to be spent.

14. Emergency Services- Close Out Ambulance Purchase

After completing the purchase of a new ambulance, an amount of $1,131 was left over. This revision moves the remaining money back to the general fund and closes out the project.

15. Compensation for Board of Equalization and Review

A request was made to increase the Board of Equalization and Review Chairman's compensation to $150 per meeting.

16. Adoption of Hazard Mitigation Plan

Emergency Services has submitted an updated Hazard Mitigation Plan for approval.

17. Approval of Audit Contract with Martin Starnes

The approval of the audit contract with Martin Starnes is requested.

18. Supporting Wilson Creek Designation of Delayed Harvest Area as Public Fishing Area

Item removed from agenda.

19. Ratify End Date for Burn Ban

The burn ban was rescinded on April 2nd at 0800 hours.

20. Veteran's Services- Approval to Submit Grant Application

The Veteran's Service Office requested to submit an application for a grant.

21. Approving Wayne Rash as WPRTA Appointee

The Western Piedmont Regional Transit Authority requested a resolution to be passed to document the appointment of Wayne Rash to the WPRTA. Mr. Rash was appointed by the Board at the March 10, 2025, Board of Commissioners meeting.

22. Approval to Advertise Emergency Services Positions

EMS has requested permission to advertise 4 vacant full-time positions (2-12 hr & 2-24 hr) and 8 vacant part-time positions.

23. Approval to Advertise Tax Position

The Tax Office has requested to advertise a vacant position.

24. Approval to Advertise Water Position

The Water Department has requested to advertise a vacant position.

25. Cajah's Mtn Interlocal Agreement - Plat Map

At the October 14, 2024, Board of Commissioners meeting, the Board entered into an interlocal agreement with the Town of Cajah's Mountain. Approval of the new property plat is requested.

26. Firework Application for Town of Sawmills

The Town of Sawmills has requested permission to have a fireworks display on May 10th.

27. Firework Application for Town of Granite Falls

The Town of Granite Falls has requested to have a fireworks display on May 2nd.

28. Reappointment of Candace Hagaman to CCC&TI Board of Trustees

Candace Hagaman has requested reappointment to the CCC&TI Board of Trustees.

29. Approval of Minutes from March 10, 2025, Meeting

The approval of the March 10, 2025, meeting minutes is requested.

Vice Chairman Labrose made the motion to approve the consent agenda as presented.
The motion carried unanimously.

Closed Session-Pursuant to § 143-318.11.a(6)

Chairman Church made the motion to enter into closed session to discuss matters relating to personnel as provided in N.C. G.S. 143-318.11 (a) (6).
The motion carried unanimously.

30. Removal of Communications Director Position

The Board returned to open session at 9:25 PM with Commissioner Starnes having exited the meeting due to illness.

Upon returning to open session, Chairman Church noted there was a recommendation to do a reduction in force of the current Communications Director position. With this, Communications will be moving back under the Sheriff's Office.

Chairman Church made the motion to do this reduction in force.
The motion carried unanimously.

Adjourn

With there being no more business to attend to, Vice Chairman LaBrose made the motion to adjourn at 9:28 PM.
The motion carried unanimously.

PROCLAMATION

02-2025

CHILD ABUSE PREVENTION MONTH APRIL 2025

WHEREAS, we recognize that children are vital to our county, state and nation's future success, prosperity and quality of life, as well as, being our most vulnerable assets;

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

WHEREAS, Caldwell County, received 1724 reports of child abuse and neglect and investigated reports involving 1056 children in 2024;

WHEREAS, children who experience abuse and neglect have higher rates of academic failure, chronic long-term health issues and increased propensity to violence, if gone untreated;

WHEREAS, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human services agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Caldwell County does herby proclaim April 2025 as Child Abuse Prevention Month, and calls upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support children and families, thereby preventing child abuse and strengthening the community in which we live.

Adopted this the 14th day of April 2025.

_____
Randy T. Church, Chairman

_____
Jeff Branch, Commissioner

_____
Mike LaBrose, Vice Chairman

_____
Patrick Starnes, Commissioner

_____
Donnie Potter, Commissioner

Attest:

_____
Abby Rich, NCCCC
County Clerk

Guardian ad Litem Advocate Month

2025

By The Governor Of The State Of North Carolina

A Proclamation

Whereas, the North Carolina Guardian ad Litem Program has a distinguished record of public service through the work of enhancing the quality of life for abused and neglected children petitioned in dependency court for more than 40 years; and

Whereas, all 100 counties in North Carolina have a Guardian ad Litem program; and

Whereas, all Guardian ad Litem programs recruit, screen, train, and supervise volunteer child advocates to speak for the best interest of the child served; and

Whereas, Guardian ad Litem volunteers come from a variety of professional, educational, and personal backgrounds and act as advocates for abused and neglected children involved in unfamiliar court and child welfare systems; and

Whereas, all Guardian ad Litem volunteer child advocates are paired with an attorney and supervised by the assigned local Guardian ad Litem program, and the district courts also appoint Guardian ad Litem volunteer child advocates to serve as officers, helping to improve the quality of information presented to the court by acting as the court's eyes and ears in the child's life; and

Whereas, every child deserves a voice in court, but not every child has a Guardian ad Litem volunteer, and abuse and neglect have long-term personal, economic, and social costs and have the real potential of hurting North Carolina's children today and in the future; and

Whereas, April is Child Abuse Prevention Month, an observance that reflects the purpose of Guardian ad Litem programs, which is to protect and defend children from harm and ensure that children who experience abuse and neglect are provided with the court-ordered services they need; and

Whereas, April is recognized annually in the United States as a time to honor the contributions of volunteers through National Volunteer Month; more than 3,000 Guardian ad Litem child advocates donated hours of service to children in 2024;

Now, Therefore, I, Josh Stein, Governor of the State of North Carolina, do hereby proclaim April 2025, as “Guardian ad Litem Advocate Month” in North Carolina, and commend its observance to all citizens.

In Witness Whereof, I have hereunto set my hand and affixed the Great Seal of the State of North Carolina at the Capitol in Raleigh this nineteenth day of March in the year of our Lord two thousand and twenty-fifth and of the Independence of the United States of America the two hundred and forty-ninth.

CALDWELL COUNTY
EMERGENCY SERVICES
P.O. Box 2200 • Lenoir, NC 28645
Ronald Rombs, Communications Director

"A Legacy of Service and Dedication"

Proclamation

National Public Safety Telecommunicators Week

April 13-19, 2025

Whereas emergencies can occur at any time that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the Caldwell County Emergency Communications Center; and,

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and,

Whereas Public Safety Telecommunicators of the Caldwell County Emergency Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore, Be It Resolved that the Board of Commissioners of Caldwell County declares the week of April 13 through 19, 2025, to be National Public Safety Telecommunicators Week in Caldwell County, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Signed this 14 day of April, 2025

Chairman of Board of Commissioners _____

Caldwell County, North Carolina

RESOLUTION

08-2024

RESOLUTION APPROVING CONVEYANCE OF PROPERTY TO A NONPROFIT ORGANIZATION PURSUANT TO G.S. 160A-279

WHEREAS, the Caldwell County owns personal property in the form of an automobile

a. 2015 Ford Expedition 1FMJV1GR2FEF09237
b. 2016 Ford Expedition 1FMJU1JT4GEF27295

WHEREAS, these vehicles are currently in the Emergency Services fleet and are in excess of 150,000 miles on the odometer; and

WHEREAS, North Carolina General Statute §160A-279 authorizes a county to convey real or personal property by private sale to a nonprofit corporation if the city or county is authorized by law to appropriate money to the corporation; and

WHEREAS, Caldwell County agrees to convey these personal properties for the sum of $1.00 to A) Sawmills Volunteer Fire Department, for the intended public use of this property in the service of all Caldwell County citizens; and

WHEREAS, Caldwell County agrees to convey these personal properties for the sum of $1.00 to B) Yadkin Valley Volunteer Fire Department, for the intended public use of this property in the service of all Caldwell County citizens; and

WHEREAS, if these personal property items are to be sold or otherwise disposed of, all proceeds are remitted back to Caldwell County, or the vehicle may be returned and disposed of by the County.

Adopted this the 14 day of April 2025.

_____
Randy T. Church, Chairman

ATTEST:

_____

Abby Rich, NCCCC
County Clerk

_____

Rusty Crowe, Chief
Sawmills Fire Department

_____

Roger Whisnant, Chief
Yadkin Valley Fire Department

RESOLUTION

10 -2025

APPOINTMENT OF WAYNE RASH TO WPRTA

WHEREAS, Caldwell County is a Member Jurisdiction of Western Piedmont Regional Transit Authority and therefore a representative of the County serves as a Member of the Governing Board of the Authority; and

WHEREAS, under Article III of the Rules of Procedure, each Member Jurisdiction shall designate a Primary Board Member and also shall designate an Alternative Board Member serving as a Representative of Caldwell County; and

NOW, THEREFORE, BE IT RESOLVED that Caldwell County hereby appointed the following Member, Wayne Rash, on March 10, 2025, as the Board Member serving as a Representative of Caldwell County.

Board Member Appointment:

Name: Wayne Rash
Email: wrash@caldwellcountync.org

Adopted this the 14 day of April 2025.

_____

Randy Church, Chairman of the Board
Caldwell County Board of Commissioners

ATTEST:

_____

Abby Rich, NCCCC
County Clerk

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 31

Approval of Meeting Minutes from April 16, 2025

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. April 16, 2025, Meeting Minutes

Official Minutes
April 16, 2025
Board of Commissioners Meeting

In Attendance:

Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Interim County Manager, Wayne Rash
Chief Financial Officer, Tony Helton
Abigail Rich, County Clerk

Chairman Church called the meeting to order at 4:07 PM.

The first department to present was Building Inspections.

Due to recent staffing changes in the department, the budget was not changed significantly. CFO Tony Helton reminded the Board that Building Inspections charges enough in fees to make the department self-sustaining. Building Inspections largest request is a new vehicle that will be paid for by Building Inspections fees.

The Board and Building Inspections Director Crystal McCall discussed the need for another level 3 inspector and the salary of the County's building inspectors compared to neighboring counties.

The second department to present was the Tax Office.

Tax Administrator Josh Angle told the Board the Tax Office was able to cut some from travel/training and mileage. Additionally, there was an increase for postage fees due to the changes in rates and the increase in demand letters and other notices being sent out. Mr. Angle noted a decrease in some other line items due to this being a non-reval year. The Board discussed not making these decreases because they would need to be increased again in a reval year.

There was a discussion held concerning the Tax Office located in the Town of Granite Falls. The Board brainstormed ideas for how to address there only being one employee at this location. One of the ideas that stemmed from this conversation was the possibility of moving this collection site to the Library's Southern Branch.

The third department to present was the Board of Elections.

Board of Elections Director Chad Barnes told the Board there was an increase in contractual feels for the elections firewall. Another request from the Board of Elections is to replace ballot machines.

A brief intermission was taken from 5:40-5:49 PM.

The Fourth department to present was the Veteran's Services Office. Veteran's Services Director Joe Calloway noted there was a small increase for professional fees due to fee increases for certifications. Additionally, the Veteran's Services Office also asked for a phone for Director Calloway.

The last department to present was the Public Library. Library Director Leslie Griffin noted there are no large changes or asks to the Library's budget. Most increases are related to salaries and benefits.

There was a discussion held about the Hudson Library, its utilization, and if the County could remove this branch.

With there being no more business to attend to, Commissioner Potter made the motion to adjourn at 6:44 PM.

The motion carried unanimously.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 32

Approval of Meeting Minutes from April 17, 2025

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. April 17, 2025, Meeting Minutes

Official Minutes
April 17, 2025
Board of Commissioners Meeting

In Attendance:

Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
Interim County Manager, Wayne Rash
Chief Financial Officer, Tony Helton
Abigail Rich, County Clerk

Chairman Church called the meeting to order at 4:03 PM.

Chairman Church made the motion to enter closed session to discuss a personnel matter.

The motion carried unanimously.

The Board resumed open session at 4:43 PM.

Cooperative Extension was the first department to review its budget requests. Cooperative Extension Director Seth Nagy said most of the changes to the budget are for salaries. It was noted by CFO Tony Helton that the County does not provide merit raises to these employees due to the agreement with the State.

Information Technology was the next department to present its budget. Information Technology Director Chris Austin said the County was getting behind and becoming obsolete with various servers and software. The large amount for contractual fees is necessary to maintain the standard the County now has in place. Director Austin reviewed the capital requests and said these items would make things better but were not necessities. The Board and Director Austin discussed which items he would most like to have if possible.

The Water Department was the next department to present its budget. Deputy Water Director Emily McNeil said the Water Department is requesting to replace a 305 excavator. The excavator being replaced is a 2006 model. There was a discussion about the health of the Water Fund currently and it is good. The Board discussed moving from $2 to $3 to increase funding for maintenance to water infrastructure and asked the Water Department to incorporate this change with its fees.

Commissioner Potter exited from 5:47-5:49 PM.

Emergency Services was the next department to present its budget. Emergency Services Chief Trevor Key told the Board there was no request for new positions and he believed the RESTART Coordinator position could be riffed. Additionally, Chief Key said the EMS Manager position could be reclassified and would save money. The biggest change to this budget is salaries and benefits. The Board discussed the starting pay of EMS employees. Chief Key was able to show the Board salary comparisons from surrounding counties.

Vice Chairman LaBrose left the meeting at 6:29 PM due to a conflicting obligation.

There was a discussion held concerning FEMA funding to reimburse expenditures related to Hurricane Helene.

There was a discussion held concerning funding EMS backup to Little River and the City of Lenoir Fire Departments. Instead of paying out the $15,000 each to these departments, Chief Key suggested splitting this funding between all the fire departments for supplies. The Board and Chief Key discussed the logistics of doing this.

There was a brief discussion about incentivizing County employees for joining local volunteer fire departments and being active members.

Commissioner Potter exited from 7:12 to 7:13 PM.

Chief Key informed the Board EMS is requesting a new ambulance and remount of an ambulance. There are currently two trucks over the milage policy. Other purchase requests included the replacement of video laryngoscopes, and ultrasound machine, and First Watch AI Software.

Commissioner Branch exited from 7:55 to 7:57 PM.

The Board discussed the new EOC facility and the structure of the Emergency Services Department.

With there being no more business to attend to, Chairman Church made the motion to adjourn at 8:53 PM.

The motion carried unanimously.

Caldwell County
North Carolina
Board of Commissioners Meeting

May 12, 2025 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

MINUTES

Attendance
Randy Church, Chaiman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
Destin Hall, County Attorney
Wayne Rash, Interim County Manager
Abby Rich, County Clerk

Call to Order
At 6:01 PM, Chairman, Randy Church, called the Board of Commissioners Meeting to order.

Public Comment Period
Brenda Blankenship came to the podium. Ms. Blankenship expressed concern and opposition to the proposed amendments to the Racetrack Ordinance. Ms. Blankenship said this is a significant alteration to the fabric of the community with far-reaching negative consequences. Ms. Blankship continued by stating a sound barrier was requested and asked if it was completed at this time. Ms. Blankenship asked the Board to consider the golf course that neighbors the track and noted there will not be a quiet off season if these amendments are enacted. Ms. Blankenship said Baton is a quiet community and many have chosen to live there because it is quiet. Ms. Blankenship said the roar of engines drowns out conversations and lowers property value. Ms. Blankenship told the Board the owners and manager of Tri-County Speedway do not live in the community. She also mentioned potential impacts to Baton Elementary School. Ms. Blankenship said the owners of Tri-County Speedway purchased the track knowing the restrictions in place.

Jackie McCool was next to come to the podium. Ms. McCool is concerned about the noise emitted from Tri-County Speedway. Ms. McCool said she is not asking the speedway to shut down, she is asking that there be sound barriers instead. Ms. McCool said the sound barriers are still not up and, instead, there are 4 advertising banners that would not qualify as a sound barrier. She heard the noise Saturday night and it was the same as before. Ms.McCool would like the extension not to be put into place until the sound barrier is up.

Lisa Wallace was next to come to the podium. Ms. Wallace said she is not a non-race fan and she likes racing. Ms. Wallace continued by saying it's not about wanting to close the racetrack. Instead, she wants the Board to compromise and not allow for this extension of the race season to take place. Ms. Wallace noted that the season had already previously been

extended. Ms. Wallace said the citizen in this area have had to compromise since the racetrack has been built. If this amendment goes through, the citizens would have to compromise once again.

Sherry Lovins was next to come to the podium. Ms. Lovins is concerned about what is being put in the landfill. Ms. Lovins noted there is heavy traffic and trash along the roads near the landfill. She continued by saying the transfer trucks hauling trash to the landfill often cross over the center line and numerous trucks are speeding. Ms. Lovins said they have called North Carolina Highway Patrol over this matter, but it has not been resolved. Ms. Lovins claimed the recent overflow of mulch from Hurricane Helene is large and it is considered hazardous waste. Ms. Lovins also mentioned the methane gas pipe that burns 24/7 and asked if that is good for the community. Ms. Lovins showed photos the trucks lined up outside of the Landfill, and other photos relating to her concerns about the landfill. Ms. Lovins ended her comments with concerns about fires at the landfill and whether or not these have to be reported.

Karen Hamby was the last to come to the podium. Ms. Hamby is concerned about the tractor trailers and the noise they make during the night when coming in and out of the landfill. Ms. Lovins said she wants something done about the trucks, and she is concerned about her safety with traveling.

Invocation
Chairman Church resumed regular session at 6:20 PM.

Pastor Steve Williams of Sleepy Hallow Bible Baptist Church provided the invocation for those in attendance.

Pledge of Allegiance
Commissioner Potter led the Pledge of Allegiance for those in attendance.

Agenda Amendments from the Board, Manager & Public
Interim County Manager Wayne Rash informed the Board of two amendments to the agenda. The first was to strike Item 14. The second was to amend Item 20 to include GS 143-318.11 (a)(3) to consult with the County Attorney.

Vice Chairman LaBrose made the motion to adopt the agenda as presented.
The motion carried unanimously.

Agenda Items

1. Republic Services Information and Updates

Jennie Holt, Mike Lloyd, and Cecil Cline with Republic Services came to the podium to speak about the debris from Hurricane Helene. Ms. Holt indicated there are currently 17 employees at the Foothills Regional Landfill. Ms. Holt told the Board the Landfill started taking storm debris January 6th and they are getting the debris from FEMA contractors. Ms. Holt said this Landfill does not take hazardous waste and the mulch being brought in is not considered hazardous. Ms. Holt told the Board the storm debris will start dwindling in July and there are multiple regional landfills receiving this debris. Ms. Holt said there is a lot of testing done to ensure the Landfill is operating correctly. Ground levels are tested, water is tested, and there are zero violations found. Ms. Holt also noted Republic Services also runs 9 convenience sites and these are free for

residents to dispose of their waste. Ms. Holt ended her comments by saying the Landfill recently had an inspection done by NCDEQ and it's the best it's looked in a long time.

Vice Chairman LaBrose asked about the trucks lining up along Cheraw Rd. outside of the Landfill and asked if there was a way to eliminate some of this traffic? Mr. Cline provided some mitigation strategies that he had implemented to minimize the traffic. Mr. Cline said there are about 285 trucks a day that come into the Landfill. A normal day without debris is about 50-75 Republic garbage trucks and 15-25 tractor trailers. Mr. Cline said a majority of the traffic coming in is local vendors. Vice Chairman LaBrose asked if there were other landfills in the area taking debris. Mr. Lloyd listed the others that are taking in debris. There was a discussion between the Board about when the Board approved the capacity increase and how long the increase was valid. The Board asked if Republic Services is taking in more than the daily allowance. Republic Services could not answer that question at the time. The Board's comments reflected they would like an immediate pause in bringing in storm debris from other counties.

Vice Chairman LaBrose made the motion for an immediate pause be made on bringing in debris until the Board finds out the numbers for amounts coming in. Attorney Hall asked if Vice Chairman Labrose was referring to Hurricane Helene related debris. Vice Chairman LaBrose said he is referring to the amount of tonnage over the amount and he was under the impression the agreement was not specific to Hurricane Helene debris. Republic Services indicated the State said the hurricane debris would not count against the tonnage amounts. The Board expressed concerned about the life of the landfill. Commissioner Potter asked why debris cannot go to another landfill.

Vice Chairman LaBrose again made the motion to pause the intake of the debris until the Board receives more information.
There was discussion about whether or not North Carolina was still under a State of Emergency due to Hurricane Helene.
The motion carried unanimously.

2. Foothills Medical Transport- IVC Patients

Tommy Fite came to the podium to present about IVC transports done by Foothills Medical Transport. The Commissioners were in favor of this company potentially taking over the IVC transports, but they had not received the proper documents from the Sheriff's Office providing background information. Attorney Hall also referenced that he would like to review the contract prior to Board approval. The Board requested this be brought back to them at the June meeting.

3. Emergency Medical Services Week

Emergency Services Chief Trevor Key came to read the resolution in honor of Emergency Medical Services Week 2025.

Commissioner Potter made the motion to approve the resolution.
The motion carried unanimously.

4. Older Americans Month 2025

April Wiles-Williamson and Kim Arnett came to the podium.

DSS Director Kim Arnett read the proclamation for those in attendance.

Commissioner Branch made the motion to adopt the proclamation as read.
Commissioner Potter thanked DSS for their work in hosting the Celebration of Life event.
Ms. Wiles- Williamson talked about how the various ways DSS works to honor older citizens in the community. Ms. Wiles-Williamson also told the Board about the upcoming Elder Abuse walk on June 21st and noted there were 268 people in attendance at the Celebration of Life.
The motion carried unanimously.

5. Racetrack Ordinance Amendments- Second Reading

Interim Manager Wayne Rash reviewed the proposed amendments to the Racetrack Ordinance.
Commissioner Starnes said the Board needed to pause this until the County has received more information about the sound barrier.

Commissioner Starnes made a motion to table this item.
Attorney Hall told the Board the motion should be to postpone this item to a future date.
Commissioner Starnes amended his motion to postpone this item to a different date.
The motion carried unanimously.

6. 2025/2026 Budget Recommendation

Interim Manager Wayne Rash gave the 25/26 budget recommendation to the Board.
Chairman Church discussed the proposed tax rate dropping to $0.51.
There was discussion by the Board concerning making other budgetary cuts or possibly dropping the proposed tax rate further.
Commissioner Potter made comments concerning the potential of increasing employee salaries.

7. Contract Extension with HDR

Interim Manager Wayne Rash presented the contract extension with HDR. Manager Rash noted the general contractor is behind schedule.
Vice Chairman LaBrose made a motion to table this item.
The motion carried unanimously.

Consent

Chairman Church turned the meeting to Interim Manager Wayne Rash to present the Consent Agenda.

8. Close Out Water Capital Projects

The County recently completed three water projects. This budget revision closes out these three projects and moves the remaining funds of $539,758.53 to the Water Booster Pumps Capital Project.

9. Leased Assets

GASB 87 requires governments to budget for leases as if they were purchases. This budget revision of $828,541 fulfills this requirement. There is no cash flow that takes place with this revision.

10. Attendance Updates to Minutes

County Clerk, Abby Rich, requested to include the minutes to various meetings where they were not originally included. These requested revisions were as follows:

April:
Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Robbie Wilkie, Commissioner
David Lackey, County Attorney
Donald Duncan, County Manager
Abby Rich, County Clerk

July:
Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Robbie Wilkie, Commissioner
David Lackey, County Attorney
Donald Duncan, County Manager
Abby Rich, County Clerk

November:
Randy Church, Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Robbie Wilkie, Commissioner
David Lackey, County Attorney
Donald Duncan, County Manager
Abby Rich, County Clerk

Absent: Mike LaBrose, Vice Chairman

December:
Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
David Lackey, County Attorney
Donald Duncan, County Manager
Abby Rich, County Clerk

January:
Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner

Destin Hall, County Attorney
Donald Duncan, County Manager
Abby Rich, County Clerk

February:

Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
TJ Rohr, County Attorney
Donald Duncan, County Manager
Wayne Rash, Assistant County Manager
Abby Rich, County Clerk

11. Appointment of Teasua Oxendine to Community Advisory Committee

Teasua Oxendine has requested appointment to the Community Advisory Committee.

12. Surplus of EMS Assets

EMS has requested the surplus of a 2015 Freightliner M2-106 Chassis and 2015 Freightliner Chassis & Exellance Module.

13. Approval to Advertise Part-Time Library Position

The Library has requested to advertise a part-time position vacancy.

14. Approval to Advertise Emergency Services Position

This item was removed from the agenda.

15. Acceptance of Grant Funding for County Veterans Office

The Veteran's Services Office is requesting to accept grant funding in the amount of $18,288.97.

16. Trade-In of Sheriff's Office Vehicle

The Sheriff's Office has received a trade-in offer of $3,000 for a 2003 Subaru Forester. This trade will replace a narcotics vehicle.

17. Approval to Advertise Tax Office Position

The Tax Office is requesting to advertise a position to fill a vacancy.

18. Appointment of Dr. Jason Chaffin to LEPC

Dr. Jason Chaffin requested appointment to the LEPC.

19. Revision of Appointment Term for Richard Harwood

The Community Advisory Committee asked to revise Richard Harwood's initial term to one year.

Vice Chairman LaBrose made the motion to adopt the consent agenda as presented. The motion carried unanimously.

Closed Session
Chairman Church made the motion to enter into closed session pursuant to G.S. 143-318.11 (a)(4) to discuss a matter related to economic development and G.S. 143-318.11 (a)(3) for attorney client privledge at 7:41 PM.
The motion carried unanimously.

20. Economic Development Pursuant to NCGS 143-318.11 (a)(4)

Adjourn
With there being no more business to attend to, Commissioner Starnes made the motion to adjourn at 9:11 PM.
The motion carried unanimously.



PROCLAMATION

05-2025

OLDER AMERICANS MONTH
MAY 2025

Whereas, each May, our nation celebrates Older Americans Month to honor the countless contributions older adults have made and continue to make in our communities, workplaces, and families; and

Whereas, older Americans embody the strength, wisdom, and perseverance that form the foundation of our society, having lived through and contributed to decades of progress and change; and

Whereas, these individuals continue to enrich our communities through volunteering, mentorship, civic engagement, and leadership, sharing their talents and life experiences across generations; and

Whereas, older adults have demonstrated remarkable strength and resilience in overcoming challenges and adversity, adapting to change, and embracing new opportunities to lead fulfilling and meaningful lives; and

Whereas, ensuring that older adults have access to supportive services, healthcare, affordable housing, transportation, and opportunities for social engagement is essential to fostering a society where people of all ages can thrive; and

Whereas, Older Americans Month provides an opportunity for individuals of all generations to reflect on the importance of inclusion, respect, and intergenerational connection in strengthening the social fabric of our communities;

Now, Therefore, Be It Resolved that the Caldwell County Board of Commissioners does hereby proclaim May 2025 as **Older Americans Month in Caldwell County** and urges every resident to take time during this month to acknowledge older adults and the people who serve them as influential and vital parts of our community.

Adopted this the 12th day of May 2025.

Randy Church, Chairman
Caldwell County Board of Commissioners

Abby Rich, County Clerk

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 34

Reappointment of Felicia Wood to Regional Aging Advisory Committee

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 9, 2025	Administration	

AGENDA ITEM # 35

Appointment of Mike LaBrose as NCACC Voting Delegate

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None