Caldwell County
North Carolina
Board of Commissioners Meeting

October 27, 2025 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

AGENDA

Call to Order ***Chairman Randy T. Church***

Public Comment Period

Invocation ***Rev. Manny Elswick, Pastor of Central Advent Christian Church***

Pledge of Allegiance ***Commissioner, Patrick Starnes***

Agenda Amendments from the Board, Manager & Public

Agenda Items

1.	Presentation *Dustin Burleson*	VAYA Health
2.	Presentation *Kim Arnett*	DSS H.R. 1 Updates
3.	Items for Decision	Discussion of County Manager

Consent

4.	Budget Revisions	Communication Center Recorder
5.	Budget Revisions	Budget Revision 911 fund repayment
6.	Items for Decision	Designation of Agent Form for Hazard Mitigation Grants for Water Department
7.	Budget Revisions	Budget Revision - Water Fund Ticket System
8.	Budget Revisions	Budget Revision - Forklift for Warehouse
9.	Consent Agenda	Jury Commission Appointment
10.	Consent Agenda	Appointment of Iris Whitt as Deputy Clerk to the Board

11.	Items for Decision	Caldwell County Housing Appeals Board Appointments
12.	Consent Agenda	EMS Peer Review Committee Appointments
13.	Items for Decision	Approval of Minutes from September 22, 2025, Meeting

Adjourn

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Administration	Dustin Burleson

AGENDA ITEM # 1

VAYA Health

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Social Services	Kim Arnett

AGENDA ITEM # 2

DSS H.R. 1 Updates

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Administration	

AGENDA ITEM # 3

Discussion of County Manager

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Emergency Services	

AGENDA ITEM # 4

Communication Center Recorder

BACKGROUND

This budget revision allows for the purchase of a new recorder for the emergency communications center. It is paid for with 911 fund dollars. The item is on an approved coooperative purchasing contract and therefore does not require bids.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

Uses 911 funds.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision Comm Center Recorder
2. CRS Quote # - Q-00698 - Caldwell County Emergency Services - New DX Solution NCSA (1)

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:
This budget revision allows for the purchase of a new recording system for the emergency communications center. The total cost of this item is $154,132. The majority of that amount, $149,179, is eligible for 911 funds. The remaining $4,953 can be covered by the existing budget in the comm center.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D	Amount	Line Item #	Title	I/D	Amount
13.3000.397000	Fund Balance Appropriation 911 Fund	I	$ 149,179.00	13.4309.451000	Equipment	I	$ 149,179.00
Total			**149,179.00**	**Total**			**149,179.00**

Attachments (Yes or No): Yes
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			09/30/25		

CAROLINA RECORDING SYSTEMS®

Caldwell County Emergency Services - New DX Solution NCSA

Quote # Q-00698
Version #:

PREPARED FOR:

Caldwell County Emergency Services

Becky Price
rrector@caldwellcountync.org

09/24/2025

Becky Price
Caldwell County Emergency Services
2351 Morganton Boulevard Southwest
Lenoir, NC 28645

RE: Quote # Q-00698

Dear Becky Price,

Carolina Recording Systems (CRS) is thrilled to submit the enclosed proposal for Caldwell County Emergency Services. We are a leading sales and service provider of mission critical recording systems in the Eastern part of the United States. As such, we pride ourselves in supplying reliable products to meet the requirements of Caldwell County Emergency Services.

We are confident the proposed Eventide NexLog DX solution will meet and exceed the mission critical recording needs based on your current needs and our experience. We also base this recommendation on the successes we have with our customers who have requirements like Caldwell County Emergency Services. As an Eventide Top Tier Dealer, CRS keeps a strong partnership to support product advancement alongside Eventide's participation in industry related events for continued support in NG9-1-1 standard development.

The dedicated CRS team is passionate about creating an unparalleled partnership with our customers and those they serve to ensure exceptional and focused service. We have over 15 dedicated full-time Recording System Specialists and Technicians who are Eventide and CJIS certified. Our proximity to your location and 24x7 Help Desk provides complete access for remote and prompt on-site support for routine and emergency needs.

I look forward to meeting with you to discuss the proposal and how Carolina Recording Systems can provide value with our solution and partnership. Thank you for this opportunity to serve as the long-term recording system service provider and partner for Caldwell County Emergency Services.

Respectfully,

Rodney Watson

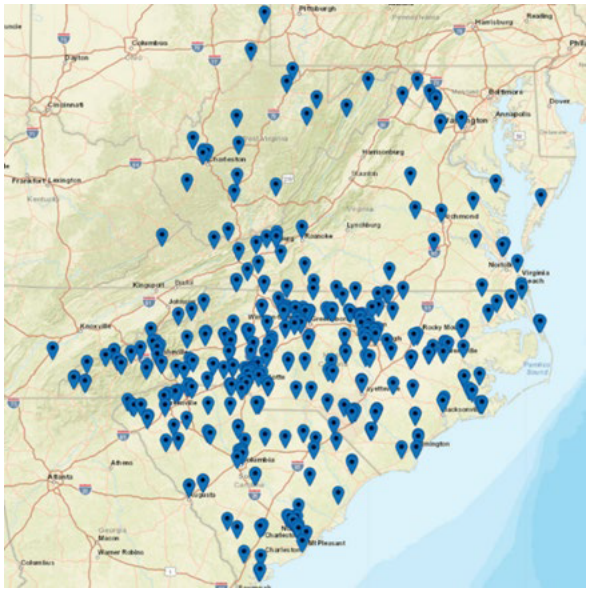
Rodney Watson
Sr. Account Manager
Carolina Recording Systems

EXECUTIVE SUMMARY

Carolina Recording Systems is a leading managed service provider of mission-critical communication recording systems based in Charlotte, North Carolina. Operating since 2001, we pride ourselves in supplying solutions designed specifically to exceed the needs and requirements of mission-critical communication centers. We currently support over 250 customers, including public safety communications, hospitals, colleges & universities, airports, utilities, transit, and manufacturing organizations.

The Carolina Recording Systems Difference

Carolina Recording Systems understands the importance of personal relationships, customer service and accessibility. As a trusted partner to Caldwell County Emergency Services, our team's sole focus is to provide unrivaled customer service and direct support with knowledgeable Customer Account Managers, experienced and manufacturer certified Recording System Specialists, and focused Project Management.



Dedicated Customer Service & Support

Caldwell County Emergency Services will have direct access to CRS Recording Systems Specialists that are strategically located for comprehensive on-site implementation, rapid response service, and personalized training. Our Recording Systems Support Specialists are available 24x7 to monitor system alerts, provide remote and on-site support and unlimited training. We specialize in implementing and supporting solutions to enhance performance and increase efficiency. Our focus is to deliver solutions that align with your goals by prioritizing open communication and collaboration to ensure the success of every project.

EXPERIENCE

Proposed Solution

To fulfill the recording requirements of Caldwell County Emergency Services, we are proposing the Eventide NexLog DX mission-critical communications recording system. Eventide currently has over 6,000 recorders deployed around the world, providing mission critical recording to over 3,600 Emergency Communication Centers. Eventide's recording systems are designed, assembled, tested, and supported exclusively in the USA.

Eventide's NexLog DX mission-critical communications logging system reliably captures, stores, protects, reproduces, and helps you manage important interactions and critical data. NexLog logging systems have been designed to help you securely document and retrieve incidents, comply with regulations, and improve your facility's operations. Eventide's NexLog recorders are stable purpose- built Linux appliances with over 45 integrations with other systems and applications found in Emergency Communications Centers.

System Design and Specifications

The Eventide NexLog operates on the purpose-built Linux operating system configured with multiple levels of resilience, including dual hot-swap redundant power supplies, redundant hard disk drives, redundant network capability (via NIC bonding), and multiple choices for archive redundancy and network archiving to another NexLog recorder. Eventide's recording systems are designed, assembled, tested, and supported exclusively in the USA.

Configuration, playback, retrieval, and incident management are accessed via a secured web interface. The web-based application eliminates the need for software to install or updates to manage. The system can also be accessed over a VPN without the need to install additional software, creating a simplified PC deployment process.

A multi-tier security system controls user access based on role and channel assignments. Password policy options include complex enforcement, automatic aging, change reminders, expiration, and lock-out. System access can also be controlled by an SMB share or active directory. In addition, each user's access and actions are audited and available for review.

The proposed NexLog recorder is equipped with RAID Array Storage that combines multiple hard disks into a logical drive for redundancy and increased performance. In the event of a drive failure, the logical drive is not affected. Data integrity and recording functions are unaffected and redundancy is automatically restored once the failed component is replaced.

Statement of Work

CRS will complete the following steps for Caldwell County Emergency Services:

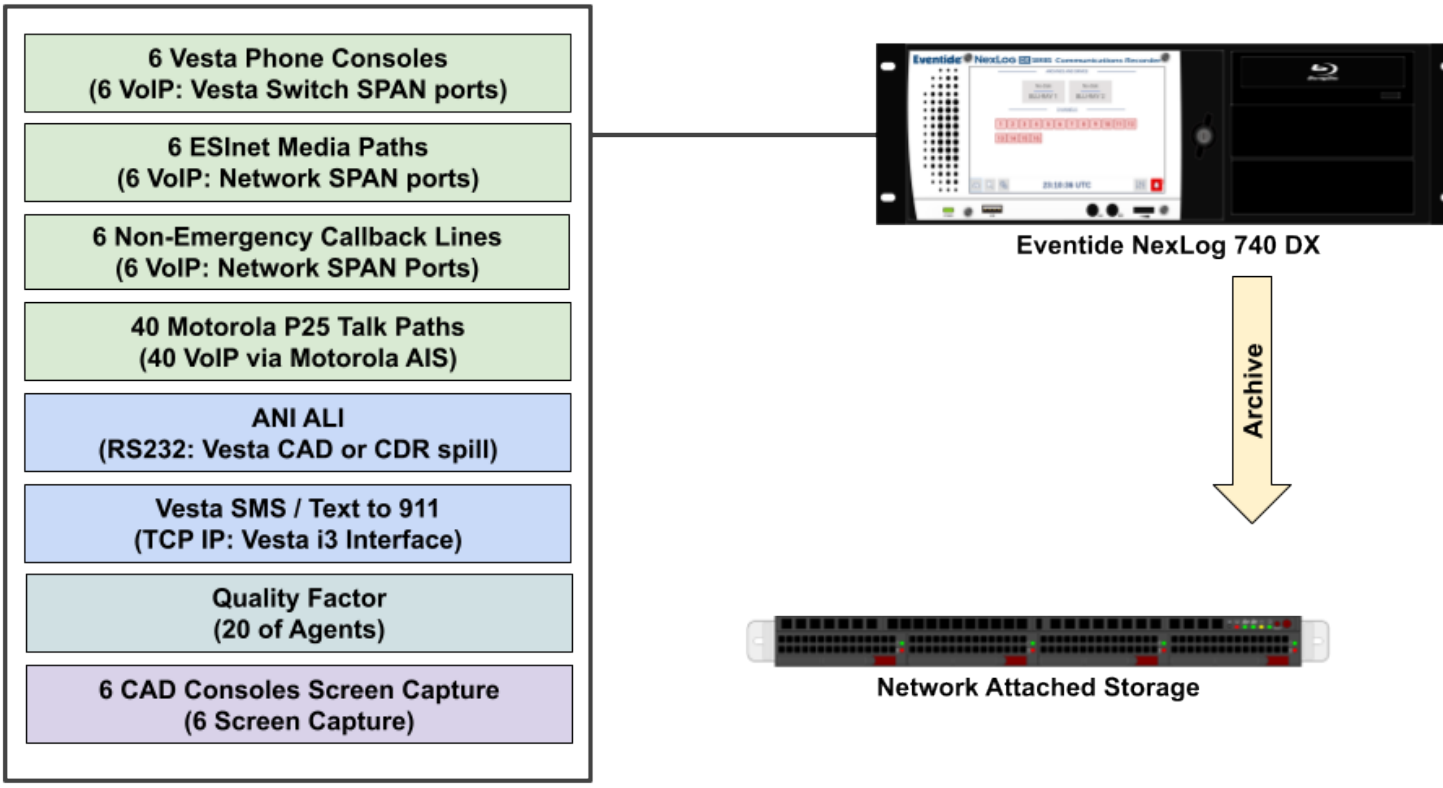
- Conduct an initial project kickoff and site walkthrough to assess installation environment and requirements and structure cabling details and requirements.
- Document critical technical details required to complete recorder configuration such as TCP/IP addresses, system hostname, NTP server, channel definition and requirements, etc.
- Complete NexLog DX system burn-in and staging to ensure no immediate component failure.
- If purchased, complete NAS system burn-in and staging to ensure no immediate component failure.
- Configure basic recording solution system parameters as a part of the system staging process for recorder(s).
- Transport the recording solution to the Caldwell County Emergency Services data center for onsite staging.
- Mount new 66 blocks and run new analog cabling.
- Rack and power the NexLog DX(s), and NAS if purchased, within respective data center locations.
- Configure advanced recording solution system parameters required for radio and phone integration for recorder(s).
- If purchased, install screen agents onto CAD systems for agent desktop recording for recorder(s).
- If purchased, configure add-on integrations for recorder.
- Conduct end user training for Caldwell County Emergency Services personnel.

In addition to completing the above steps as a part of the recording solution implementation, CRS will provide a dedicated project manager to ensure consistent project status communication and on-time, on budget project delivery.

Customer Responsibilities

- Provide access to facilities for the installation team.
- Ensure availability of necessary network connections.
- Coordinate with relevant personnel for integration purposes.
- Coordinate with required third party vendors to provide the proper inputs, identified and terminated,
- Ensure required third party licensing, installation, and integration work is completed by appropriate vendor.

System Design



LETTER OF CERTIFICATION

January 1, 2024

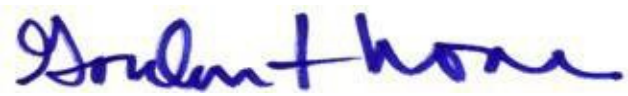
To: Whom it may concern:

Subject: Eventide Fully Certified Factory Trained Sales & Service Center

Eventide has certified **Carolina Recording Systems** as the only Premier Dealer and fully authorized Eventide **factory trained sales and service center** for the region covering North Carolina, South Carolina, West Virginia, Virginia, & District of Columbia. As such, superior sales support and after sales service support can be guaranteed.

Carolina Recording Systems is the **only company** in this region to receive this certification from Eventide.

Cordially,



Gordon Moore General Manager Eventide

Copy:
Byron Burns Owner
Carolina Recording Systems Ph: (704) 578-8025
Fax: (888) 776-0201
byron.burns@crsnc.com

EVENTIDE INC. • One Alsan Way • Little Ferry, NJ 07643-1001 • USA
☎201.641.1200 • fax 201.641.1640 • www.eventide.com • loggers@eventide.com

CAROLINA RECORDING SYSTEMS

Account Manager:	Ship To:	Bill To:	Quote # Q-00698
Rodney Watson Sr. Account Manager (864) 619-9271 rodney.watson@crsnc.com	Becky Price rrector@caldwellcountync.org 2351 Morganton Boulevard Southwest Lenoir, NC 28645	Becky Price rrector@caldwellcountync.org 2351 Morganton Boulevard Southwest Lenoir, NC 28645	**Quote Date:** 09/24/2025 **Quote Expiration:** 12/31/2025

Eventide NexLog 740 DX

Product Details		Quantity	Unit Price	Ext. Price
NexLog740DX	NexLog 740 DX-Series base system: 3U rack-mountable, Core i5 CPU, 16GB DDR4 RAM, 2 x2TB fixed-Mount HDDs (RAID 1), 1 Blu-ray Multi-Drive, 2 Network Ports (100/1000), Embedded Linux, NexLog DX-Series software, web- based configuration manager, audio controls & amplified speaker on front panel, dual hot-swap 120-240VAC 50/60Hz power supplies and first year hardware warranty. Requires ongoing Eventide DX Software Update Subscription (DXSUS) for access to critical DX-Series Software & Security Updates.	1	$9,091.68	$9,091.68
DX701	Integrated 7" Color LCD Touch Screen Display for NexLog 740 DX-Series	1	$1,657.34	$1,657.34
DX730	Standard NexLog 740 DX-Seriess Archive: 1 Blu-ray Drive (also supports single-side DVD-RAM media)	1	$0.00	$0.00
324430-DX	Rack Mount Slides - 26" 4 Post, 3U (for NexLog 740DX)	1	$340.94	$340.94
DX706-1SSD	SSD Option - Upgrade NexLog 740 DX-Series (at time of order) to 2x4TB HotSwap MegaRAID1=4TB storage	1	$6,048.90	$6,048.90
271052	Eight (8) Internal IP Recorder VoIP Channels	1	$3,977.61	$3,977.61
DX939	DX Series 8 Channel VoIP Add-On	7	$1,818.34	$12,728.38
DX755	Quad Port 100/1000 PCIe (PCI Express) Network Card (for NexLog 740 DX-Series recorder only)	1	$1,363.75	$1,363.75
DX912	Motorola VESTA NG911 Call Recording Bundle (Voice, Metadata and SMS)	1	$10,322.85	$10,322.85

271070	Windows Screen Recording (First 5 PCs on recorder)	1	$2,860.09	$2,860.09
271076	Windows Screen Recording (5 additional PCs on recorder)	1	$568.23	$568.23
271077	Quality Assurance DX Software (Quality Factor): FIRST 20 Agents (Requires MediaWorks Plus/DX)	1	$2,860.09	$2,860.09
271083	8 pack MediaWorks DX (web) concurrent license	1	$1,032.28	$1,032.28

P25 Radio Integration

Product Details		Quantity	Unit Price	Ext. Price
115015	Initial license processing, handling and management per end user for P25 or TETRA; (Manadory - Non-Discountable)	1	$3,500.00	$3,500.00
209220	Integration to Motorola ASTRO 25 system - Initial ASTRO version - SINGLE AIS	1	$14,995.00	$14,995.00
271141	Mandatory license fee for Initial Astro System Release - for end-customer with ONE AIS (or FIRST AIS) (Non-Discountable; must be pre-paid)	1	$54,995.00	$54,995.00
324720-DX	DVSI 2-Port Decoder for NexLogDX (for P25, DMR, MOTOTRBO, NXDN) - Max 8	1	$2,841.15	$2,841.15

Peripherals

Product Details		Quantity	Unit Price	Ext. Price
NAS-S60T-A08	Network Attached Storage Server - 1U Rack-Mount with 8TB Hot Swap RAID Storage, Intel CPU, Windows Server 2022 Standard	1	$6,995.00	$6,995.00

Installation Services

Product Details		Quantity	Unit Price	Ext. Price
PROSVCS	Professional Services: Includes Pre-installation site survey, installation, configuration, testing, and unlimited training	1	$12,500.00	$12,500.00

SHIPPING

PRODUCT DETAILS		QUANTITY	UNIT PRICE	EXT. PRICE
MAN S&H	Manufacturer Shipping and Handling	2	$250.00	$500.00

Quote Summary	Amount
Eventide NexLog 740 DX	$52,852.14
P25 Radio Integration	$76,331.15
Peripherals	$6,995.00
Installation Services	$12,500.00
Shipping	$500.00
Total:	**$149,178.29**

Taxes, shipping, handling, and other fees may apply.

Optional items that are quoted may not be included in the Quote Summary Total. If Optional items are selected, the additional cost will be added to the total when not already applied.

We reserve the right to cancel orders.

Order Remittance: Contact your CRS Account Manager for processing.

Acceptance

CRS / Carolina Recording Systems, LLC		**Caldwell County Emergency Services**	
Signature	*Rodney Watson*	Signature	
Name	Rodney Watson	Name	Becky Price
Date	09/24/2025	Date	09/24/2025

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Emergency Services	

AGENDA ITEM # 5

Budget Revision 911 fund repayment

BACKGROUND

This transfer is necessary due to certain purchases in the 911 fund being deemed ineligible by the state.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Pull money from fund balance

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. 911 fund repayment_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision moves funds from the general fund to the 911 fund. The reason for this transfer is that the state deemed certain purchases in the 911 fund to be ineligble and are requiring the county to repay them. See attached email.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
10.9800.397000	Fund Balance App	I	$	14,124.68	10.9800.498100	Interfund Xfr out 911 Fund	I	$	14,124.68
13.3000.391005	Interfund Xfr In GF	I	$	14,124.68	13.3000.397000	Fund Balance App	I	$	14,124.68
Total				**28,249.36**	**Total**				**28,249.36**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			10/09/25		

Anthony (Tony) Helton

From: SVC_PSAP_Rev_Exp_Reports <PSAP_Rev_Exp_Reports@nc.gov>
Sent: Thursday, October 9, 2025 11:18 AM
To: Rebecca Price; Anthony (Tony) Helton
Cc: Conner, Stephanie A; SVC_PSAP_Rev_Exp_Reports
Subject: Caldwell Final FY2025 Revenue Expenditure Report

Good morning,

The review of Caldwell's FY2025 revenue expenditure report has been finalized. The approved ending fund balance as of June 30, 2025, is $753,073.62.

Pursuant to G.S. 143B-1408, PSAPs using funds for unauthorized use must repay the Emergency Telephone System (ETSF) within 90 days of this email notification. A transfer in must be completed for $14,124.68 identified as ineligible on the FY2025 report. In response to this email, please provide a copy of the journal entry to true-up the financial period.

Thank you,

Austin Matias
Financial Review Specialist
North Carolina 911 Board
N.C. Department of Information Technology
Cell: 919-592-8877
austin.matias@nc.gov

From: Rebecca Price <rrector@caldwellcountync.org>
Sent: Wednesday, October 8, 2025 3:13 PM
To: SVC_PSAP_Rev_Exp_Reports <PSAP_Rev_Exp_Reports@nc.gov>; Helton, Anthony S <thelton@caldwellcountync.org>
Cc: Conner, Stephanie A <stephanie.conner@nc.gov>
Subject: [External] Re: Caldwell FY2025 RevExpRpt Final Markup

CAUTION: External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.

Please see attached.

Becky Price
Operations Coordinator/TAC
Caldwell County Sheriffs Office
E911 Communications
2351 Morganton Blvd SW
Lenoir, NC 28645

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Water	

AGENDA ITEM # 6

Designation of Agent Form for Hazard Mitigation Grants for Water Department

BACKGROUND

This is a designation form as required by the Hazard Mitigation Grant Application that has been signed by Wayne Rash, designating Wayne as the primary agent and Jimmy Harrison as the secondary agent. The Hazard Mitigation Grant provides the Water Department with funds in which we will be replacing and/or updating several of our water pump stations that were affected by Hurricane Helene.

RECOMMENDED MOTION

BUDGET IMPACT

n/a

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Designation of Agent Form

RESOLUTION
DESIGNATION OF APPLICANT'S AGENT
North Carolina Division of Emergency Management

Organization Name (thereafter named Organization) Caldwell County	Disaster Number DR-4827
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate): N/A	
Applicant's Fiscal Year (FY) Start: 2025 Month: July	Day: 01
Applicant's Federal Employer's Identification Number: 56 - 6001967	
Applicant's Federal Information Processing Standards (FIPS) Number: 37027	

PRIMARY AGENT	SECONDARY AGENT
Agent's Name Wayne Rash	Agent's Name James Harrison
Organization Caldwell County	Organization Caldwell County
Official Position Interim County Manager	Official Position Deputy County Manager
Mailing Address 905 West Ave NW	Mailing Address 905 West Ave NW
City, State, Zip Lenoir, NC 28645	City, State, Zip Lenoir, NC 28645
Daytime Telephone 828-757-1300	Daytime Telephone 828-757-1300
Facsimile Number wrash@caldwellcountync.org	Facsimile Number jharrison@caldwellcountync.org
Pager or Cellular Number	Pager or Cellular Number

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and **the assurances printed on the reverse side hereof**. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally.

PASSED AND APPROVED this day of , 20

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title Randy T. Church, Chairman	Name Abby Rich
Name and Title Mike Labrose, Vice Chairman	Official Position Clerk to the Board
Name and Title Jeff Branch, Donnie Potter, Patrick Starn	Daytime Telephone 828-757-1301

CERTIFICATION

I Abby Rich , (name) duly appointed and Clerk to the Board (title) of the Governing Body, do hereby certify that the above is true and correct copy of a resolution passes and approved by the Governing Body of (organization) on the day of , 20

Date: Signature: _____

Rev. 06/02

APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.

3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.

4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.

5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.

6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.

7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.

9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.

10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.

11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.

14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.

15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.

16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.

17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.

18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.

19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.

20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.

21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.

23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.

24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Water	

AGENDA ITEM # 7

Budget Revision - Water Fund Ticket System

BACKGROUND

This allows the water fund to purchase a ticket system.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Uses fund balance from the water fund.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Water Fund ticket system_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:
This budget revision allows the water department to purchase a new ticketing system to help them keep up with their tasks

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D	Amount	Line Item #	Title	I/D	Amount
60.3000.397000	Fund Balance App	I	$ 9,780.00	60.7120.451000	Equipment	I	$ 9,780.00
Total			**9,780.00**	**Total**			**9,780.00**

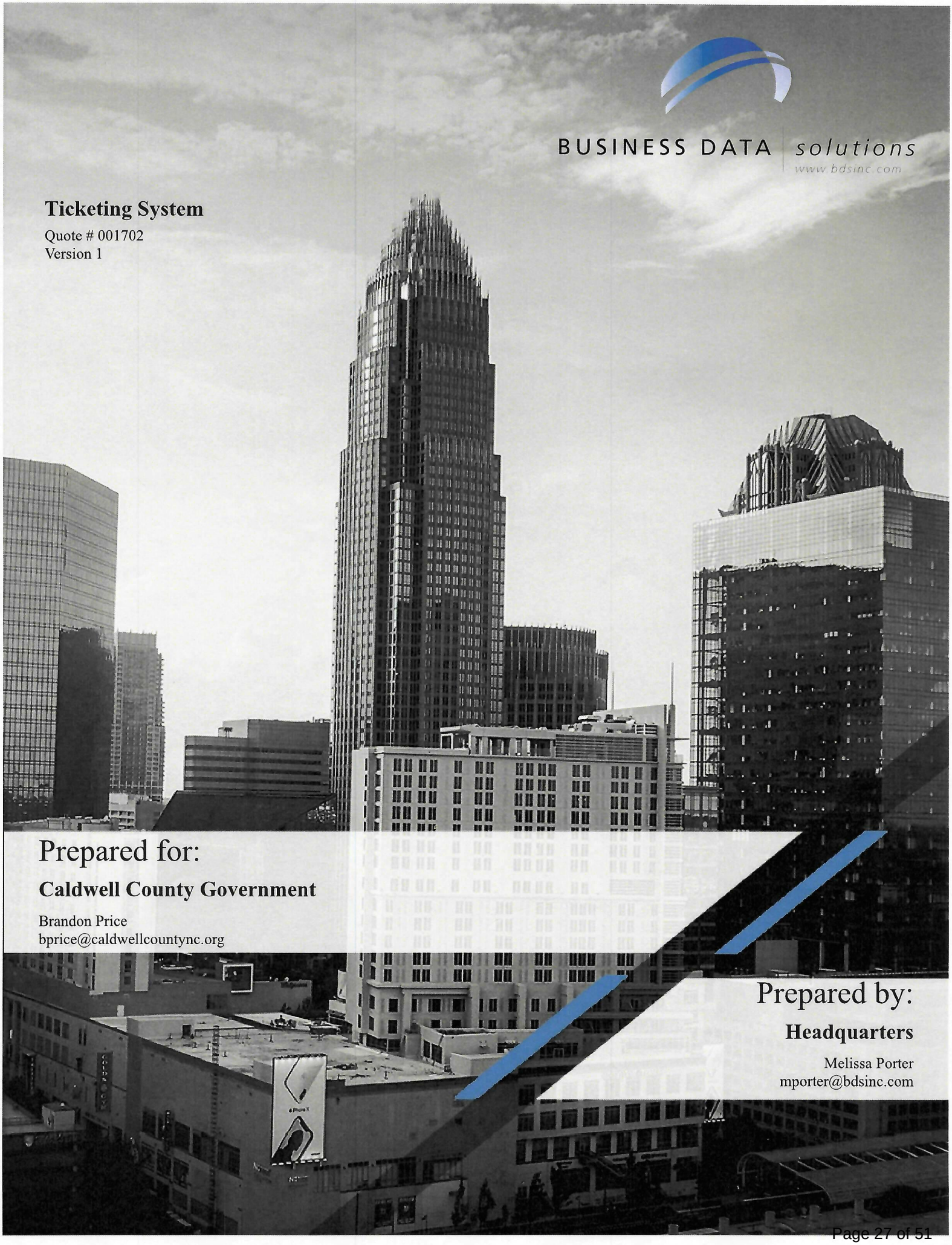
Attachments (Yes or No): No
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			10/16/25		



BUSINESS DATA solutions
www.bdsinc.com

Ticketing System

Quote # 001702
Version 1

Prepared for:

Caldwell County Government

Brandon Price
bprice@caldwellcountync.org

Prepared by:

Headquarters

Melissa Porter
mporter@bdsinc.com

Terms

This proposal is incorporated by reference into and governed under the Master Services Agreement (the "Agreement") between Business Data Solutions and you. The Agreement may be reviewed at https://bdsinc.com/MSA. If you do not agree with the terms of the Agreement, you should not sign this order for the current proposal.

Products

Description	Price	Qty	Ext. Price
Ticketing System **Ticketing System – 1-Year Subscription** • Centralized tracking for all issues, requests, and service needs • Improves internal efficiency and resource utilization • Enhances communication and collaboration across team members • Supports up to 15 users	$9,180.00	1	$9,180.00
		Subtotal:	$9,180.00

Services

Description	Price	Qty	Ext. Price
Setup and implementation • Includes 1 hour of training for users	$600.00	1	$600.00
		Subtotal:	$600.00

BUSINESS DATA solutions
www.bdsinc.com

1260 Hidden Cove Lane
Lenoir, NC 28645
www.bdsinc.com

Ticketing System

Quote Information:

Quote #: 001702

Version: 1
Delivery Date: 10/10/2025
Expiration Date: 10/17/2025

Prepared for:

Caldwell County Government

905 West Ave NW
Lenoir, NC 28645
Brandon Price
(828) 757-1330
bprice@caldwellcountync.org

Prepared by:

Headquarters

Melissa Porter
(828) 475-8554
mporter@bdsinc.com

Quote Summary

Description	Amount
Products	$9,180.00
Services	$600.00
Subtotal:	$9,780.00
Estimated Tax:	$660.15
Total:	$10,440.15

Your approval to order, whether by signature, verbal, or email, constitutes acceptance of our terms and conditions. Any product returns should be requested within 15 days of the order date. If a return is requested, refunds must be approved by manufacturing and a restocking fee may apply. In the event of an open package, additional restocking fees will be assessed. Any additional costs incurred due to circumstances beyond our control will be invoiced as "additional work" on a time and materials basis, as defined in our Master Services Agreement, located at www.bdsinc.com/MSA or can be provided at your request. A complete listing of our Terms and conditions can be found on our MSA. We reserve the right to cancel orders arising from pricing or other errors. A 50% deposit is required on all orders exceeding $2,500 with the remainder due when product is delivered.

Taxes, shipping, handling and other fees may apply.

DISCLOSURE TO THIRD PARTIES IS PROHIBITED!

Headquarters

Signature: _____

Name: Melissa Porter

Title: Business Development

Date: 10/10/2025

Caldwell County Government

Signature: _____

Name: Brandon Price

Date: _____

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Emergency Services	

AGENDA ITEM # 8

Budget Revision - Forklift for Warehouse

BACKGROUND

The county received a grant for EM in a prior year for $50,000. This revision allows the county to spend those funds on equipment for the new warehouse including a forklift.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Uses grant funds received in a prioryear.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Forklift_0001
2. Forklift Quote

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This revision allows the county to purchase a forklift and other equpiment for the new warehouse using grant funds awared but not spent in a prior year.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
10.9800.397000	Fund Balance App	I	$	50,000.00	10.9000.451000.4602	Equipment	I	$	50,000.00
Total				**50,000.00**	**Total**				**50,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			10/16/25		

VESCO Toyotalift
525 17th St NW
Hickory, NC 28601-4727
Phone: 828-322-2105
http://www.vescoforklifts.com/

October 01, 2025

Trevor Key
Caldwell County Emergency Services
2145 Norwood St
Lenoir, NC 28645

Dear Trevor,

We are pleased to submit the attached Toyota CLASS V (I.C. FORKLIFT) quotation for your review and approval.

As an authorized Toyota dealer, Vesco Toyotalift can provide the high-quality equipment and service you would expect from the world's leading forklift manufacturer. This quotation reflects our understanding of your forklift needs, combined with a careful configuration of the appropriate equipment and options.

To place your order, please sign and date the quotation where indicated and return to me. If you have any questions, please contact me.

Thank you for your interest in our company and our Toyota products. We look forward to being of valuable service to you for your material handling needs.

Sincerely,



Phone: 828-322-2105
Email: jwhite@vescoforklifts.com

VESCO Toyotalift
525 17th St NW
Hickory, NC 28601-4727
Phone: 828-322-2105
http://www.vescoforklifts.com/

To:	Caldwell County Emergency Services 2145 Norwood St Lenoir, NC 28645	Date: Quote No:	October 01, 2025 0130105446
Attn:	Trevor Key	Phone:	828-260-6659

We respectfully submit this quotation for the following **USED** Toyota Internal Combustion Lift Truck (1 each):

Toyota...Proud to be the world's #1 forklift manufacturer!

TOYOTA MODEL 50-8FGU32, Internal Combustion Lift Truck, quality engineered with the following specifications:

- Pneumatic Tires
- LP Gas Powered - UL Type "LP" Rating

This forklift is equipped with a 3-Way Catalytic Muffler System as standard equipment and conforms to current Federal EPA and California ARB regulations for off-road large spark ignited engines.



Photo may portray optional equipment not included in your quotation.

SYSTEM OF ACTIVE STABILITY™ (SAS)

Toyota's industry exclusive System of Active Stability (SAS) helps reduce lift truck instability by electronically monitoring and controlling various functions of the lift truck.

- **Active Control Rear Stabilizer:**
  Various lift truck sensors simultaneously monitor vehicle speed, fork height, load weight, and vehicle yaw (or angular acceleration). Should the operator inadvertently place the truck in a potentially unstable lateral condition, the sensors trigger the S AS controller to activate the Active Control Rear Stabilizer to help reduce the likelihood of a lateral tip over. (Note: Does not apply to dual drive configured models)
- **Active Mast Function Controller (AMC):**
  Should the operator inadvertently place the lift truck in a potentially unstable longitudinal condition, these same sensors trigger the SAS controller to activate the AMC, which limits forward tilt and/or tilt back speed to help reduce the likelihood of a longitudinal tip over.

AUTOMATIC FORK LEVELING

Toyota's Automatic Fork Leveling feature increases productivity while reducing damage with a push of a button. By depressing the Automatic Fork Leveling button during forward tilt, operators are quickly and easily able to level the forks.

PREMIUM, 4-WAY ADJUSTABLE, FULL SUSPENSION SEAT WITH ORANGE, NON-CINCHING SEAT BELT
Operator comfort is taken to a new level with Toyota's Premium, 4-way adjustable, full suspension vinyl seat. With lumbar, weight, tilt, and almost 6 inches of fore/aft adjustability, your operators will be comfortable and productive throughout their shift. Standard orange, non-cinching seat belt provides additional comfort in applications requiring frequent reverse travel.

LCD MULTI-FUNCTION DISPLAY II
Features on the new MFD II include data log functions, fuel information, & operation data log all with QR code output; fuel gauge (excluding LP); and password protected administrator level access that can manipulate functions such as travel, vehicle management, and operation data log functions.

Mast

2-Stage (FV) mast with full free lift provides excellent visibility to load and fork tips, while providing smooth, quiet and consistent operation.
Mast Specifications:

- Maximum Fork Height - 131.5”
- Overall Lowered Height - 85.0”
- Over Head Guard Height - 85.50”
- Free Lift - 37.2" with standard Load Backrest

Lifting Capacity

Base Model Capacity – 6,500 lbs @24” load center
Actual Capacity, based on quoted specifications - 6,500 lbs @24” load center to 131.5” MFH
Actual capacity ratings stated above are based on standard features, options, and attachments available through Toyota at the time of quoting. Non-standard features, options, and attachments may affect actual capacity ratings. Please contact your Toyota sales representative for additional information.

Tilt

6 degrees forward and 11 degrees backwards

Carriage

ITA Hook Type 42" Carriage

Attachments

4 Way Valve (With 3rd & 4th Function Internal Hosing)

Speeds

Travel Speed: 11.50 mph Lift Speed: 96 fpm

Engine

2.2L 4Y-US Industrial LP Engine
136 cubic inch displacement, 4 cylinder, overhead valve (OHV)
Net Torque Rating: 112 @ 1800 rpm SAE ft-lb
Net Horsepower Rating: 51 @ 2570 rpm SAE HP

Transmission

Automatic Transmission

Steering

Load Sensing Hydrostatic Power Steering with Tilt Steering Column

Wheels and Tires

Front Tires: 28x9-15-12PR (Solid Pneumatic)
Rear Tires: 6.50-10-10PR (Solid Pneumatic)

Additional Equipment Included

- **Without Highload Backrest**
- **UL Approved Model Type "LP"**
- **Rear View Mirrors (Left & Right Sides)**

- **Adjustable Volume Back-up Alarm (Smart Alarm)**
- **Rear Assist Grip with Horn Button**
- **Clamp Release Interlock - 4th Lever**
- **Fire Extinguisher**
- **33 lb. LP Steel Tank**
- **LED Strobe Light (Amber)**
- **Blue Light (Key ON/OFF)**
- **Class III 42" SideShifter**
- **Class III 48" Forks**

Other Outstanding Toyota Features

- Operator Presence Sensing System (OPSS)
- Fully Stamped Steel Side Panels
- Electronic Speed Control
- Weather Protected Electrical System
- Unparalleled Fork Tip Visibility
- Foot Activated Park Brake with High Mount Release
- Electronic Shift Control
- 7" Cyclone Air Cleaner
- Fully Insulated Stamped Steel Engine Hood
- Dual Operator Assist Grips
- Oversized Cup Holder
- Heavy Duty, Non-Slip Rubber Floor Mat

Some standard items listed within this quotation may be replaced or altered due to optional equipment.

Warranty

Unit is equipped with Toyota's T360 program which was activated on 11/2023 this warranty will expire on 11/2028. This leaves 3 years of eligibility left in the manufactures warranty.

Investment

Price-Toyota Model 50-8FGU32 as specified above:	$43,500
PM Maintenance every 120-days for 3 years:	$1,500.00
Total Price including PM Maintenance:	**$45,000**

Terms and Conditions

Payment: Net 10 days / Cash or Financed
Delivery: Will advise at time of order.
F.O.B.: Delivered
Prices are exclusive of any sales or use taxes now in force or which may be made effective in the future by any federal, state, or local governments.
Lease offerings subject to credit approval.
Performance and specifications stated are based on specific testing and operating conditions. Actual performance and specifications may vary based on application, option configuration, operating conditions, and environmental factors.
Some options and configurations may void UL.
Conditions subject to change to those in effect at time of delivery.
Your signature on this proposal constitutes an order.
Please contact your Toyota sales representative for additional information.

Servicing Dealer VESCO Toyotalift
525 17th St NW,
Hickory, NC, 28601-4727
Phone:828-322-2105

Sincerely,
VESCO Toyotalift

By: _____

Name: Jake White

Title:

Accepted:
Caldwell County Emergency Services

By: _____

Name: _____

Title: _____

Date: _____

*Financing requires credit approval. Terms and conditions are subject to change.

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Administration	

AGENDA ITEM # 9

Jury Commission Appointment

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Jury Commission Appointment_Woods

THE STATE OF NORTH CAROLINA **FILE:_____**

COUNTY OF CALDWELL **FILM:_____**

JURY COMMISSION

CERTIFICATE OF APPOINTMENT

Pursuant to Chapter 9 of the North Carolina General Statutes, the Caldwell County Commissioners shall appoint a member of the Jury Commission, performing such duties as the law provides.

Therefore, the Caldwell County Commissioners appoints **MONTY RICHARD WOODS** to serve as a Jury Commissioner for Caldwell County from October 01, 2025 to September 30, 2027.

This the _____ day of October, 2025.

_____

Randy T. Church, Chairman
Caldwell County Commissioners

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Administration	

AGENDA ITEM # 10

Appointment of Iris Whitt as Deputy Clerk to the Board

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Administration	

AGENDA ITEM # 11

Caldwell County Housing Appeals Board Appointments

BACKGROUND

This is an application to the Housing and Appeals Board.

RECOMMENDED MOTION

BUDGET IMPACT

n/a

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Tracy Cornett-Housing Appeals Board

Iris Whitt

From: noreply@civicplus.com
Sent: Tuesday, October 14, 2025 1:30 PM
To: Abby Rich; Paige Counts
Subject: Online Form Submittal: Board/Committee Application

Board/Committee Application

Name	Tracy DARYL Cornett
Email Address	lpd223@yahoo.com
Address	5771 Ellenwood Road
City	Granite Falls
State	NC
Zip Code	28630
Phone Number	829-467-6956
Fax Number	*Field not completed.*
Board/Committee	Housing Appeals Board
Are you requesting reappointment to this board/committee?	No
Please list all county boards/committees you are currently serving on:	None
Why do you want to serve on this board/committee?	To better the quality of life for the citizens of Caldwell County through ensuring the proper codes are followed as enforced by the code enforcement officer/representative.

For the purpose of diversity and balance on Caldwell County's boards/committees, please complete the following:

Race:	W
Sex:	M

I am a resident of the City/Town of:	Grace Chapel
I have been a resident of Caldwell County for _____ years:	50+

Email not displaying correctly? View it in your browser.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
October 27, 2025	Emergency Services	

AGENDA ITEM # 12

EMS Peer Review Committee Appointments

BACKGROUND

Pursuant to 10A NCAC 13P .0408 EMS PEER REVIEW COMMITTEE FOR EMS SYSTEMS, there shall be an EMS Peer Review Committee composed of membership as defined in G.S. 131E-155(6b). The following members have been selected to serve on the EMS Peer Review Committee.

Courtney Smith-UNC Caldwell Representative
Travis Davenport- Chiefs Council Representative
Tommy Courtner- 1st Responder Representative
Adam Johnson- CCC&TI Representative
Kaylee Pitman- UNC Blue Ridge Representative
Norman Staines- Lenoir Fire Department Representative
- Elected Official

RECOMMENDED MOTION

BUDGET IMPACT

No Impact

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Caldwell County
North Carolina
Board of Commissioners Meeting

September 22, 2025 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

MINUTES

Attendance
Randy T. Church, Chairman
Mike LaBrose, Vice-Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
Destin Hall, County Attorney
Wayne Rash, Interim County Manager
Abby Rich, County Clerk

Call to Order
Chairman Church called the September 22, 2025, Board of Commissioners Meeting to order at 6:02 PM.

Public Comment Period
Amber Abel came to the podium to speak about the property located at 5623 Grace Chapel Rd. in Granite Falls. Ms. Abel would like the County Commissioners to consider adopting a tall grass ordinance and dilapidated property ordinance. Ms. Abel described the entities she spoke with concerning the property being a dumpsite of cars and furniture. She said after Hurricane Helene hit our area, she dropped the property for the time. Recently, she contacted the City of Hickory again and was told to contact the WPCOG. She feels the property is inviting unwanted pests and trespassers. Ms. Abel said she was grateful that the property had been mowed, but she would like to see further action taken.

Invocation
Chairman Church resumed regular Session at 6:06 PM.

Pastor Chris Kirby of Setzer's Creek Baptist Church came to the podium to provide the invocation for those in attendance.

Pledge of Allegiance
Commissioner Donnie Potter led the Pledge of Allegiance for those in attendance.

Agenda Amendments from the Board, Manager & Public
Interim County Manager Wayne Rash informed the Board of two amendments to the agenda. The first was the removal of Item 7 and the second was the addition of Item 27, a budget revision to spend grant funding awarded to the Sheriff's Office.

Vice Chairman LaBrose made the motion to accept the agenda as presented.
The motion carried unanimously.

Agenda Items

1. 2015 Tax Release

Tax Administrator Josh Angle came to the podium to request the release of 10-year-old delinquent property taxes in the amount of $71,789.62. Commissioner Potter made the motion to approve the release of these taxes in the amount of $71,789.62.
The motion carried unanimously.

2. America 250

Public Information Officer Paige Counts came to the podium to present information about the America 250 initiative.

3. Loss of Records- Server Error

County Clerk Abby Rich read a statement into the official record regarding the loss of records due to a server error.

Per guidance from the North Carolina Department of Cultural and Natural Resources, I have been advised to read into the record the loss of public records due to server error. These records include all records kept in an online drive during Thomas Welch's tenure as clerk. Without knowing the entire contents of the folder, I am unsure of all the files lost. The most notable files that were compromised were the closed session minutes from June 3, 2019, to November 15, 2021. The old server that hosted these files was dying and started corrupting files. A switch was made to a new server, however, some file folders, such as those of the previous clerk, were corrupted before the switch could take place. IT worked for a week and a half to recover these files but were unsuccessful as even the back up files had been corrupted by the dying server. To mitigate any records loss such as this in the future, I save files in a desktop drive, in the one drive cloud, retain printed copies, and I am working to save all these files through SharePoint. There is no action to be taken on this matter, only the requirement of reading it into the official record.

4. Western North Carolina Joint Emergency Operations Center

Emergency Services Director Trevor Key came to the podium to present information about the new Emergency Operations Center. Chief Key noted the County had secured funding and was moving forward with a new-build facility. However, in Spring of 2025, the project halted when the County was $20,000,000 short. Emergency Services then started exploring partnerships and additional grant opportunities and have found two existing properties that would meet and exceed their needs. One of these is the Warehouse located on Norwood Street in Lenoir that was utilized for Hurricane Helene donations and storage. The second property is a non-disclosed property in the County. Both properties will need updates, but there is enough funding already allocated for the project that the County will not pay out for these renovations. Interim County Manager Wayne Rash provided that the undisclosed property is located at 240 Pleasant Hill Road in Hudson. The Board was able to negotiate a purchase price of $4,950,000, including the primary property and 6.5 acre tract adjoining. The current owners would like to lease the building back for 6 months as current employees transition. The cost of the warehouse is $2,400,000 and the current lease expired on August 31st, 2025. The next two months of lease payments will be credited to the purchase price of the

warehouse. Chief Key said the purchase price leaves the County with $13,000,000 for renovations. The new-build project was estimated at $41,000,000, but now this project will total $16,000,000-$17,000,000 with no County costs.

Vice Chairman LaBrose made the motion to move for approval of the agreement, subject to review, edits, and approval by the County Manager and County Attorney, and to grant County Manager authority to sign the final agreement in relation to both properties. The motion carried unanimously.

Emergency Services — Warehouse Lease Renewal

Consent

5. Animal Care and Enforcement- Requested Use of Donated Funds
The Animal Care Enforcement Office is requesting to use $4,300 in donated funds for its upcoming rabies vaccine clinic and to purchase new cat/dog traps.

6. CCSO- Undercover Vehicle Trade-In
Two undercover vehicles from the Sheriff's Office were compromised. The Sheriff's Office requested to trade these vehicles for a new vehicle and to use asset seizure funds to cover the remaining cost after the trade-in. The trade-in sum is $31,000 and the amount of asset seizure funds is $4,700.

7. Communications- Purchase of Recorder for Communications Center
This item was removed from the agenda.

8. Communications- Purchase of New Antenna for Communications Center
A budget transfer was requested to move funding to purchase a new antenna for the Communications Center after the previous one was damaged by a lightning strike. The amount of this transfer was $11,770.

9. DSS- Foster Children Placement Funds
DSS is requesting to spend additional State funding allocated for foster children placement in the amount of $13,235.

10. Health Department- Generator Purchase
The Health Department is requesting to move funds in its current budget for the purchase of a new generator for an EMS base. The amount of the requested transfer is $57,975.

11. Health Department-WIC Funding Flow Through
The requested revision in the amount of $5,361 is a flow through for the WIC program.

12. Facilities Services- Mowing Contract
This budget revision in the amount of $25,000 appropriates additional funding to cover keeping the current mowing vendor in place through September.

13. Market Adjustment for Level 3 Building Inspector
A market adjustment was requested for a level 3 building inspector.

14. CCSO- Application Submission Request for NC Community Foundation Grant
The Sheriff's Office requested to submit a grant application for the NC Community Foundation Grant.

15. CCSO- Application Submission Request for CSX Grant
The Sheriff's Office requested to submit a grant application for the CSX Grant.

16. CCSO- Application Submission Request for Norfolk Southern Grant
The Sheriff's Office requested to submit a grant application for the Norfolk Southern Grant.

17. CCSO- Application Submission Request for kNot Today Grant
The Sheriff's Office requested to submit a grant application for the kNot Today Grant.

18. Economic Development - Building Reuse Grant Proposal for Project Clean Meds
Economic Development requested the approval of a proposal for a $500,000 grant, with matching funds totaling $25,000 (five percent), to be allocated from the Sales Tax Reinvestment Fund. The proposal is for

19. Ratify Proclamation for 250th Anniversary of Littlejohn United Methodist
This item ratifies a proclamation passed honoring the 250th Anniversary of Littlejohn United Methodist Church.

20. Water - Surplus of Vehicles
The Water Department requested to surplus two vehicles that have passed the mileage threshold. These are: 2002 GMC C7500 VIN# 1GDM7J1C73F511102 and 1995 FORD LTL 9000 VIN # 1FDYA99L7SVA500025.

21. Donation of Computers to the Public School System
The IT Department has been buying back computers as they come off of lease because purchasing is cheaper than shipping the computers back. The school system has identified a need for computers and the IT Department is requesting to donate some of the surplus stock.

22. Town of Sawmills Fireworks Application
The Town of Sawmills requested the approval for a fireworks application.

23. Opioid Settlement- Purdue & Sackler
The approval of this resolution was requested to allow Caldwell County to join the Secondary Opioid Manufacturer Settlements as it relates to Purdue and the Sackler family.

24. Reappointment of Granite Falls ETJ Planning Members
Wylie Moore and Patrick Barker requested reappointment to the Granite Falls ETJ Planning Board.

25. Appointment to the Regional Aging Advisory Committee
Robert Hatley was appointed through sealed ballot.

26. Approval of Minutes from August 11, 2025, Meeting

The approval of the August 11, 2025, meeting minutes was requested.

27. Approval to Spend Grant Funding

The Sheriff's Office requested to spend funds awarded through a grant for an accreditation administrative position.

Vice Chairman LaBrose made the motion to accept the consent agenda as presented. The motion carried unanimously.

Closed Session-Pursuant to § 143-318.11.a(6) and § 143-318.11.a(3)

Randy made the motion to go into closed session pursuant to § 143-318.11.a (3) & (6) to consult with the County Attorney and discuss personnel matters.
The motion carried unanimously.

Adjourn

Commissioner Potter made the motion to adjourn at 7:35 PM.
The monition carried unanimously.

PROCLAMATION

06-2025

CELEBRATING THE 250th ANNIVERSARY OF
LITTLEJOHN UNITED METHODIST CHURCH, LENOIR, NC

WHEREAS, Littlejohn United Methodist Church, originally began between 1770 and 1775 as the Littlejohn Meeting House, a small one-room log house which was erected in the far east section of the cemetery, and

WHEREAS, earliest land grants of Rowan County, where this area of North Carolina was originally situated, was owned and gifted by Eli Littlejohn, whose brother, Rev. Abram Littlejohn was one of its earliest acting ministers, and

WHEREAS, early Methodist believers, along with those of the Baptist and Lutheran faiths, worshipped in the Littlejohn Meeting House, likely meeting on different days of the week and month, held one united theme or goal ~ that of spreading God's Word into the rural areas of Western North Carolina, and

WHEREAS, the Baptist and Lutheran believers separated from the Littlejohn Meeting House between 1778 and 1785 to establish their own meeting houses or churches, and

WHEREAS, Methodist Bishop Francis Asbury and countless dedicated circuit riders and ministers dedicated themselves to growing their congregation in the rural foothills of Burke County, which subsequently became Caldwell County, and

WHEREAS, Littlejohn United Methodist has maintained its mission to learn, experience, and be the love of Christ in this community and around the world, and

WHEREAS, Littlejohn United Methodist has continuously ministered unto the Lord and this community for these past 250 years.

NOW, THEREFORE, BE IT PROCLAIMED, the Caldwell County Board of Commissioners recognize August 24, 2025, as a day to celebrate 250 years of faith, unity, and God's blessing on Littlejohn United Methodist Church.

Adopted this the 22 day of September 2025.

Randy T. Church, Chairman

Attest: Abigail L. Rich

Abby Rich, NCCCC, County Clerk

RESOLUTION

21-2025

RESOLUTION BY THE CALDWELL COUNTY BOARD OF COMMISSIONERS AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS WITH SECONDARY OPIOID MANUFACTURERS, PURDUE PHARMA LP, AND THE SACKLER FAMILY, AND APPROVING THE THIRD SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION

WHEREAS more than 41,500 North Carolinians lost their lives to a drug overdose from 2000-2023.

WHEREAS the Centers for Disease Control and Prevention has estimated the total economic burden of prescription opioid misuse alone in the United States to be $78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement;

WHEREAS certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid companies, manufacturers, pharmaceutical distributors, and chain drug stores to hold those companies accountable for their misconduct;

WHEREAS settlements (collectively "the Secondary Opioid Manufacturer Settlements") have been reached in litigation against Alvogen, Inc., Amneal Pharmaceuticals LLC, Apotex Corp., Hikma Pharmaceuticals USA Inc. f/k/a West-Ward Pharmaceuticals Corp., Indivior Inc., Sun Pharmaceutical Industries, Inc., Viatris Inc., and Zydus Pharmaceuticals (USA) Inc., as well as their subsidiaries, affiliates, officers, and directors (collectively "the Secondary Opioid Manufacturer Defendants") named in the Secondary Opioid Manufacturer Settlements;

WHEREAS representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Third Supplemental Agreement for Additional Funds ("SAAF-3") to provide for the equitable distribution of the proceeds of the Secondary Opioid Manufacturer

Settlements;

WHEREAS settlements have been reached, under Purdue Pharma L.P.'s bankruptcy plan, whereby Purdue Pharma L.P. ("Purdue") and members of the Sackler family will pay approximately $7.4 billion to settle opioid claims across the nation, which settlements would be subject in North Carolina to the equitable distribution of the proceeds as set forth in the Memorandum of Agreement ("MOA") which has already been approved by this Board.

WHEREAS by joining the Secondary Opioid Manufacturer Settlements, approving the SAAF-3, and approving the bankruptcy plan and settlements relating to Purdue and the Sackler family, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible;

WHEREAS it is advantageous to all North Carolinians for local governments, including Caldwell County and its residents, to sign onto the Secondary Opioid Manufacturer Settlements, SAAF-3, and approving the bankruptcy plan and settlements relating to Purdue and the Sackler family, in order to demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the State and Caldwell County to help abate the harm; and

WHEREAS both the MOA and SAAF-3 directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis;

NOW, THEREFORE, BE IT RESOLVED that the Caldwell County Board of Commissioners hereby authorizes the County Manager or County Attorney to execute, on behalf of Caldwell County, the necessary documents to enter into opioid settlement agreements, as set forth herein, with the Secondary Opioid Manufacturer Defendants, to execute the SAAF-3, and to approve the bankruptcy plan and settlement agreements relating to Purdue and the Sackler family, and to provide such documents to Rubris, the Implementation Administrator, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 22 day of September, 2025.

Randy T. Church, Chairman
Caldwell County Board of Commissioners

ATTEST:

Abby Rich, County Clerk