Caldwell County
North Carolina
Board of Commissioners Meeting

June 22, 2026 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

AGENDA

Call to Order ***Chairman Randy T. Church***

Public Comment Period

Invocation ***Pastor Nicky Waters, Poovey's Chapel Baptist Church***

Pledge of Allegiance ***Vice Chairman. Mike LaBrose***

Agenda Amendments from the Board, Manager & Public

Agenda Items

1.	Presentation *Robin Nicholson*	Duke Energy — Overview of Planned Grid Improvement Work
2.	Proclamation *Randy Church*	250th Anniversary of the United States Of America
3.	Presentation *Shane Fox*	2026 - 2027 Budget Presentation
4.	Public Hearing	2026 - 2027 Budget Public Hearing
5.	Items for Decision	2026 - 2027 Budget Ordinance
6.	Resolution	2026 - 2027 Fee Schedule

Consent

7.	Budget Revisions	Budget Revision - Grants and Donations
8.	Budget Revisions	Budget Revision - 524 Sales Tax Allocation
9.	Budget Revisions	Budget Revision Blowing Rock Fire Department
10.	Budget Revisions	Budget Revision - Sheriff Radios
11.	Budget Revisions	Budget Revision Sheriff Computer Purchase

12.	Consent Agenda	FY27 Opioid Settlement Spending Resolution
13.	Items for Decision	Caldwell County Public Library Policies — Updated to Reflect Current Practices and Collection
14.	Consent Agenda	Appointments to the Library Board of Trustees
15.	Consent Agenda	Appointments to the Economic Development Advisory Committee
16.	Items for Decision	Local Water Supply Plan Resolutions
17.	Items for Decision	Interlocal Agreement - Caldwell & Burke County for Recovery Court
18.	Consent Agenda	North Caldwell EMS Response Contract with Watauga County
19.	Items for Decision	Gamewell Fire Department Housing Contract
20.	Items for Decision	Athletic Postseason Travel Grant Pool Policy
21.	Consent Agenda	Caldwell County Local Team Report for 2025
22.	Items for Decision	Tri-County Motor Speedway - Fireworks Application
23.	Items for Decision	Approval of Minutes from May 18, 2026, Board of Commissioners Meeting and June 1, 2026, Board of Commissioners Special Meeting Regular and Closed Sessions

Closed Session

24.	Items for Decision	Closed Session Pursuant to NCGS143-318.11(a)(3) and NCGS 143-318.11(a)(4)

Adjourn

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	Robin Nicholson

AGENDA ITEM # 1

Duke Energy — Overview of Planned Grid Improvement Work

BACKGROUND

Robin Nicholson and Michael Legge with Duke Energy will provide an overview of planned grid improvement work.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	Randy Church

AGENDA ITEM # 2

250th Anniversary of the United States Of America

BACKGROUND

Proclamation 08-2026 recognizing the 250th Anniversary of the United States of America.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Proclamation 08-2026 250th Anniversary of the United States of America

PROCLAMATION

08-2026

PROCLAMATION RECOGNIZING THE 250TH ANNIVERSARY OF THE UNITED STATES OF AMERICA

WHEREAS, on July 4, 1776, the Second Continental Congress formally adopted the Declaration of Independence, affirming the thirteen American colonies' resolve to form a sovereign nation founded on the principles of liberty, justice, and equality; and

WHEREAS, the United States of America was born from the courage, vision, and sacrifice of patriots who believed that government should derive its power from the consent of the governed and that all individuals are endowed with unalienable rights to life, liberty, and the pursuit of happiness; and

WHEREAS, for 250 years, Americans have come together on Independence Day to honor our founding ideals, celebrate our freedoms, and reflect on the ongoing responsibility to safeguard democracy for future generations; and

WHEREAS, the Fourth of July serves not only as a commemoration of our national birth, but also as a moment to unite our community in pride, gratitude, and shared purpose; and

WHEREAS, the Board of Commissioners recognizes the dedication of service members, veterans, first responders, and public servants who have worked to preserve and protect the freedoms we cherish; and

WHEREAS, in 2026, as we celebrate the 250th anniversary of our nation's founding, we reaffirm our commitment to the founding values that continue to inspire progress, inclusion, and civic responsibility across our great County, State, and Nation;

NOW, THEREFORE, BE IT PROCLAIMED, that the Caldwell County Board of Commissioners, on behalf of its residents, does hereby recognize and celebrate **July 4, 2026, as Independence Day and the 250th Anniversary of the United States of America**, and encourages all citizens to take part in activities that honor our history, reflect on our shared values, and celebrate the enduring spirit of the United States of America.

BE IT FURTHER PROCLAIMED, that this Proclamation be entered into the official records and shared in the spirit of unity, remembrance, and patriotic celebration.

Adopted this 22rd day of June, 2026**.**

Randy Church, Chairman
Caldwell County Board of Commissioners

Attest:

Tasha Brown, Clerk to the Board

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	Shane Fox

AGENDA ITEM # 3

2026 - 2027 Budget Presentation

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	

AGENDA ITEM # 4

2026 - 2027 Budget Public Hearing

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	

AGENDA ITEM # 5

2026 - 2027 Budget Ordinance

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Proposed Budget Ordinance FY 2026-2027



CALDWELL COUNTY, NORTH CAROLINA
BUDGET ORDINANCE
FISCAL YEAR 2026-2027

2026-2027 BUDGET ORDINANCE

Be it resolved by the Board of Commissioners of Caldwell County, North Carolina

Section 1: The following amounts are hereby appropriated for the operation of Caldwell County Government and its activities for the fiscal year beginning July 1, 2026 and ending June 30, 2027, according to the following summary and schedules:

Summary	**2026-2027 Adopted Budget**
General Fund	111,124,843
E911 Fund	497,156
Deed of Trust Fund	650,000
Sales Tax Reinvestment	2,600,000
Opioid Fund	814,437
DSS Trust Fund	250,000
Fines and Forfeitures Fund	350,000
Water Fund	5,211,265
Schools Sales Tax Capital Fund	5,300,000
Fire District Funds	10,363,600
Rescue Readiness Fund	2,000
Total	**$ 137,163,301**

Section 2: The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2026 and ending June 30, 2027

GENERAL FUND EXPENDITURES	**APPROPRIATIONS**
PUBLIC SAFETY	34,013,350
HUMAN SERVICES	27,959,422
EDUCATION	18,893,317
GENERAL GOVERNMENT	15,437,502
ECONOMIC AND PHYSICAL DEVELOPMENT	7,834,459
CULTURAL AND RECREATIONAL	1,893,223
CAPITAL OUTLAY	1,531,012
DEBT SERVICE	3,562,558
TOTAL GENERAL FUND	**$ 111,124,843**

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Section 3: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Property Tax		
Ad Valorem Tax - .4775 per $100 valuation	$	53,357,760
Less Discount		(800,000)
Penalties and Interest		500,000
Prior Year's Taxes		1,230,000
Net Ad Valorem and Reimbursement	**$**	**54,287,760**
Other Revenue		
Local Option Sales Tax		4,878,000
Vehicle Taxes Collected by the state		12,650,000
Other General Revenues		3,416,372
Fund Balance Appropriation		8,941,653.00
Transfers In from other Funds		1,170,000
Installment Purchase Financing Issued for Capital Outlays		1,531,012
Departmental Revenues		24,250,046
Total Other Revenues	**$**	**56,837,083**
Total Revenue	**$**	**111,124,843**

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Section 4: There is hereby levied a tax at the rate of 49.75 cents per one hundred dollars ($100) valuation of property as listed for taxes as of January 1, 2025 for the purpose of raising the revenues listed as "Ad Valorem Tax" in the General Fund in Section 3 of this Ordinance.

The rate is based on the **total valuation** of property tax for the purpose of taxation of **$11,520,000,000** and an estimated collection rate of 97% for property.

The discount rate for July 1, 2026 through June 30, 2027 will be 2% in July and 1% in August.

Section 5: The following amounts are hereby appropriated in the E911 Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

E911 Revenues	$	233,046
Fund Balance Appropriated	$	264,110
E911 Fund Expenditures	$	497,156

Section 6: The following amounts are hereby appropriated in the Sales Tax Reinvestment Fund for the fiscal year beginning July 1, 2026 .and ending June 30, 2027:

Revenues:		
Intergovernmental Revenues	$	600,000
Fund Balance Appropriated	$	2,000,000
Subtotal	$	2,600,000
Expenses:		
Economic Development Incentives	$	2,250,000
Interfund Transfer Out	$	350,000
Subtotal	$	2,600,000

Section 7: The following amounts are hereby appropriated in the Water Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Revenues	$	4,590,354
Fund Balance Appropriation	$	620,911
Subtotal	$	5,211,265
Expenses	$	5,211,265

Section 8: The following amounts are hereby appropriated in the Deed of Trust Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Revenues	$	650,000
Expenses	$	650,000

Section 9: The following amounts are hereby appropriated in the DSS Trust Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Revenues	$	250,000
Expenses	$	250,000

Section 10: The following amounts are hereby appropriated in the Fines and Forfeitures Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Revenues	$	350,000
Expenses	$	350,000

Section 11: It is estimated that the following revenues will be available in the Rescue Readiness Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027

Prior Year's tax collections	$	2,000
Expenses	$	2,000

Section 12: The following amounts are hereby appropriated in the Opioid Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027

Revenues	$	814,437
Expenses	$	814,437

Section 13: The County shall continue to account for the sales tax receipts designated for the school system in a capital project fund. Sales Tax revenues that are required by state law to be used for public school capital shall be deposited into this fund. Debt Service on borrowings for school capital shall be paid from this fund. Each month an amount equal to the sales tax revenues actually received that month less one twelfth of the annual debt services shall be paid to the school system The budget for this fund shall be as follows:

Revenues		
Sales Tax	$	5,300,000
Interfund Transfer In		-
Subtotal	**$**	**5,300,000**
Expenditures		
Debt Service Payments	$	2,122,682
Capital Funds paid to School System		3,177,318
Subtotal	**$**	**5,300,000**

Section 14: It is estimated that the following revenues will be available in the Volunteer Fire Department Funds for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Department	Fire Tax Rate *	Rescue Tax Rate *	Amount
Gamewell	10.00	3.00	1,153,000
North Catawba	13.80	4.00	1,980,000
Patterson	9.87	1.25	412,000
Valmead	10.00	5.00	395,000
Little River	9.30	4.00	570,000
Sawmills	10.50	3.00	959,000
Grace Chapel	13.00	-	1,679,000
Collettsville	13.00	0.85	617,000
Yadkin Valley	7.00	5.00	193,000
Kings Creek	8.50	5.00	560,000
Bethlehem	4.30	1.00	23,100
Hudson	14.00	1.00	1,306,000
Blowing Rock	5.75	5.75	315,500
Granite Falls	14.15	0.85	201,000
Totals			$ 10,363,600

** Tax Rate shown in cents per one hundred dollars ($100) of tax value*

Section 15: The County Manager is hereby authorized to implement the following programs:

a. The County Manager shall continue to have the annual discretion to implement individual salary and pay plan adjustments that reflect the current job market rate as well as internal equity so long as such actions are consistent with an overall pay plan that ensures adequate recruitment and retention of employees.
In the event the County Manager needs to make a pay adjustment that is not consistent with the overall pay plan such adjustments shall not be made final until the board of commissioners are informed. The County Manager shall have the authority to implement the merit pay plan as presented to the board during the budget presentation. The County Manager and or Chief Financial Officer shall have the authority to move funds from the merit pay pool line item to the appropriate department line items in order to fund merit pay increases.

b, Travel reimbursement will be set at **IRS rate** for the period effective July 1, 2026 and ending June 30, 2027.

c. The County Manager may adjust rates for services provided by departments when such adjustments will comply with formal Medicare and or Medicaid reimbursements rates for counties. Such adjustments must be formally presented to the Commissioners by way of memorandum.

d. The County Manager and or Chief Financial Officer shall be permitted to transfer existing funds within functions. The authority shall be granted based on the conditions stated below:

- The transfer shall not result in the creation or funding of additional staff positions without prior approval by the Board of Commissioners.
- The transfer shall not obligate additional local, state or federal funds not previously approved by the Board of Commissioners in budget amendment form.
- The transfer shall not result in the initiation of a new program or policy not previously approved by the Board of Commissioners.
- Capital Asset purchases must be approved by the Board of Commissioners.
- Non Capitalized asset purchases may be administratively approved under the restraints identified in this section
- The County Manager may transfer contingency funds for use in any area of the general fund up to the total amount budgeted for contingency but this authority is limited by the constraints listed above. The Board of Commissioners must be notified at the next regular board meeting and it shall be recorded in the minutes.

e. The County Manager, or designee, is hereby authorized to execute contractual documents under the following conditions:

- He may execute contracts for construction, repair projects or design services so long as adequate funding has been approved by the board to complete the contract.
- He may execute contracts for: (1) purchases of apparatus, supplies and materials, or equipment which are within budgeted appropriations, (2) leases of personal property within budgeted appropriations, and (3) services which are within budgeted appropriations
- He may execute grant agreements to or from public and non-profit organizations, which are within budgeted appropriations, unless a grantor requires execution by the Board of Commissioners.
- He may execute contracts, as the lessor or lessee of real property, which are of one-year duration or less, if funds therefore are within budgeted appropriations.

f. Department Heads shall have authority to adjust line items in their departments subject to approval by the County Manager and or the Chief Financial Officer

g. The county's per diem rate for travel shall be as follows:

In State Travel:	
Breakfast	$13
Lunch	$15
Dinner	$26

All county employees who travel for county business shall be subject to the per diem. Department Heads will have the option of paying employees the per diem rate or making them turn in receipts for meals. If they turn in receipts the meal must not exceed the amount of the per diem. This remains in effect regardless of how the meal is paid for (i.e. county credit card). There may be certain instances when it is appropriate to exceed the per diem rate but this requires prior approval by the County Manager and or Chief Financial Officer.

Section 16: The County's capitalization threshold shall be continued at $5,000. The threshold for tracking of "non capital" equipment shall be set at $1,500.

Section 17: All purchasing should be coordinated through the purchasing agent. The threshold for a purchase requiring a purchase order to be issued shall be established at $1,000

Section 18: Copies of this Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the County Manager and Chief Financial Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 22nd day of June 2026.

Randy Church, Chairman
Caldwell County Board of Commissioners

Tasha Brown
Clerk to the Board

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	

AGENDA ITEM # 6

2026 - 2027 Fee Schedule

BACKGROUND

Resolution 12-2026 is requested for adoption of the Fiscal Year 2026–2027 Fee Schedule.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Resolution 12-2026 Fee Schedule FY 2026- 2027
2. Fee Schedule FY 2026-2027

RESOLUTION

12-2026

ADOPTION OF FEE SCHEDULE
FOR THE 2026/2027 FISCAL YEAR
BY THE CALDWELL COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Caldwell County Board of Commissioners understand the necessity to review Caldwell County's schedule of fees and modify these fees based on the cost of labor, materials, and other factors that may contribute to the fluctuation of fees; and

WHEREAS, this fee schedule was drafted using input and recommendations from various departmental personnel; and

WHEREAS, the fee schedule presented for the 2026/2027 Fiscal Year shall become effective as of July 1, 2026; and

WHEREAS, these fees may be amended by resolution at any time if such a need were to occur over the 2026/2027 Fiscal Year; and

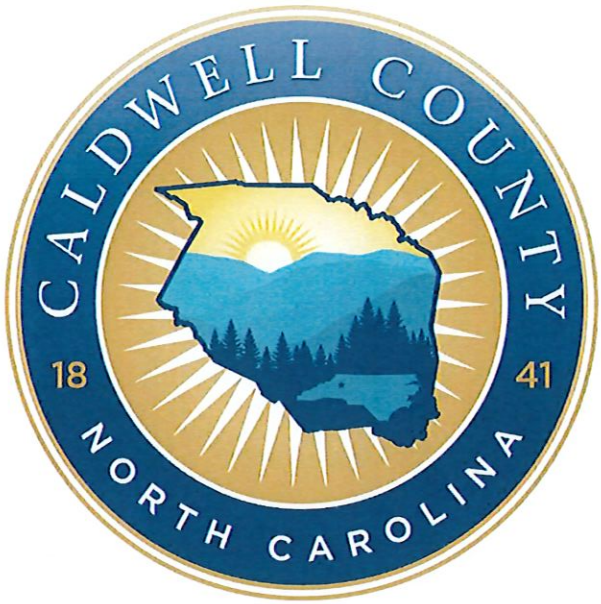
NOW THEREFORE BE IT RESOLVED THAT the Caldwell County Board of Commissioners adopts this schedule of fees for the 2026/2027 Fiscal Year to be effective as of July 1, 2026.

Adopted this 22nd day of June 2026

_____
Randy T. Church, Chairman
Caldwell County Board of Commissioners

Attest:

_____
Tasha Brown, Clerk to the Board



Departmental Fee Schedule

2026-2027

Caldwell County
ANIMAL CARE ENFORCEMENT

Richard Gilliland, Director

Animal Care Enforcement Fees

Description	Current Fee
Adoption Fee/Large Animal	Actual Cost
Adoption Fee/ Canines & Felines	$75.00
Adoption Fee for Veterans (Military ID Required)	$35.00
Adoption Fee/Small Animal	$10.00
Canine Health Vaccine	$10.00
Check Return	$25.00
Copy Fee	$0.25
Dangerous Dog Signage	$20.00
Feline Health Vaccine	$10.00
Heartworm Test	$10.00
Identification Tag (Digital)	$5.00
Kennel Fee	$10.00
Livestock Haul Fee	$75.00
Hog Trap Fee	$525.00
Pick Up Fee	$25.00
Wormer Medication	$10.00
Quarantine/Isolation Fee	$15.00
Rabie Replacement Tag	$2.00
Rabies Vaccine	$10.00
Stolen/Damaged Cat Trap	$55.00
Stolen/Damaged Dog Trap	$225.00
Tranquilize Request (Owners Animal)	$50.00
Small Animal Fee (Birds, rabbits, chickens, rats, etc.)	$5.00

Caldwell County
NORTH CAROLINA
Board of Elections

2026 Filing Fees

Contest	Filing Fee
Board of Commissioners	$57.00
Board of Education	$12.00
Sheriff	$912.71
Clerk of Superior Court	$1234.88
NC House District 87	$139.51
NC Senate District 45	$139.51
NC Senate District 47	$139.51
Soil and Water Conservation District Supervisor	$5

Caldwell County Permit Fee Schedule

Effective Date 7/01/2026-6/30/2027

Building Permits

Residential - heated - .45 psf
Non-Residential - heated - .55 psf
Expired Permit % original fee
Minimum - $75.00
Sign Permits - $75.00
Insulation - $50.00
Residential - remodel/rehab/repair - 1/2 residential heated or unheated rate
Non Resid. - remodel/repair - 1/2 non-residential heated or unheated rate
Residential Handicap Ramp — No Charge
Re-roofing - Non-Residential - $175.00
Residential - $75.00
Non-Residential Handicap Ramp - $100.00
Foundation - $85.00Spray Booth - $50.00
Retaining Wall - $50.00
Work started w/o permit penalty – Double Fee

Electrical Permits

Residential = house, apt, condo, etc. - per unit - up to 200 Amps - $75.00
Non-Residential first 100 Amps - $100.00 applied to each service/distribution/sub-panel then .25 per amp
Minimum - $75.00
Swimming Pool - Inground 85.00 (bonding only - no charge)
Above ground 75.00
Residential - Garage/Storage - $50.00
Service Change - $75.00 Change Meter Base Only $40.00
Load Controls - $25.00
ETS Units - $25.00
Cell Tower 0-Locate - $200.00
Alarm Systems - $60.00
Power Supplies - $35.00
New - 500.00
Spray Booth - $40.00
Exhaust Fan - $40.00
Miscellaneous - Temp, fence, pump, barn, sign, well, gas island, camper, welding, reconnect, generator, dock-$75.00

Plumbing Permits

Residential Kitchen & (1) Bath - $75.00 then $20.00 each additional fixture
Non-Residential — per fixture - $75.00 then $20.00 each additional fixture
Minimum - $75.00
Sprinkler System - $100.00
Gas Line & (1) appliance - $50.00 then $20.00 each additional appliance
Standpipe - 75.00
Water or Sewer Line - $40.00 each
Water Heater - $50.00
Change Tub Valve - $40.00

Mechanical Permits

Residential - First combined unit - $75.00 then $20.00 per unit
Non-Residential - First combined unit - $100.00 then $75.00 per unit
Residential or Non-Res. Individual Heat or Air units - $40.00
Minimum - $75.00
Exhaust Fan - $40.00
Hood System - $75.00
Refrigeration-first unit-$100.00 then $20 per unit
Vent Change Out - $40.00
Boiler - $100.00
Appliance Permits - Residential - $75.00
Non-Residential - $100.00

Mobile Home Permits

Set Up - Single wide -100.00
- Double wide - 200.00
Electrical - $60.00
Plumbing - $60.00
HVAC -$60.00
Marriage-wall only - $50.00

Modular Home Permits

Foundation - $100.00
Electrical - $60.00
Plumbing — Kitchen & (2) Baths - $60.00
HVAC - $60.00
Marriage-wall only - $50.00

Miscellaneous Permits

Zoning - $25.00
Pools Above ground 75.00
Hot Tubs - $85.00
A.L.E. - $75.00
Cell Tower Foundation - $100.00
Returned Check Fee - $50.00
Consultation - $60.00

Recovery Fund - $10.00
In ground 150.00
Daycare - $75.00
Re-inspections - $75.00
Minimum Housing - $50.00
Late Payment Penalty - $25.00
All Others - $75.00

Solar

Photo Voltaic - $100.00
Water Heater - $50.00
Mechanical - $75.00

Plan Review 100.00
Const. Trailer 175.00
Change of Contractor 75.00

CALDWELL COUNTY
EMERGENCY SERVICES
P.O. Box 2200 • Lenoir, NC 28645
Trevor C. Key-Director

"A Legacy of Service and Dedication"

Required Construction Permits & NC Fire Code Reference

105.7.1	Automatic fire extinguishing systems	100.00 per permit
105.7.2	Battery systems more than 50-gal liquid	75.00 per permit
105.7.3	Compressed gases	50.00 per permit
105.7.4	Cryogenic liquids	50.00 per permit
105.7.5	Emergency responder radio coverage	75.00 per permit
105.7.6	Fire alarm & detection systems & related equipment	75.00 per permit
105.7.7	Fire pumps & related equipment	75.00 per permit
105.7.8	Flammable & combustible liquids	100.00 per permit
105.7.9	Gates and barricades across fire apparatus access roads	75.00 per permit
105.7.10	Hazardous materials (quantities requiring a permit)	150.00 per permit
105.7.11	Industrial ovens	75.00 per permit
105.7.13	Private fire hydrants	50.00 per permit
105.7.14	Smoke control or smoke exhaust systems	50.00 per permit
105.7.15	Solar photovoltaic power systems	100.00 per permit
105.7.16	Spraying or dipping	75.00 per permit
105.7.17	Standpipe systems	75.00 per permit
105.7.18	Temporary membrane structure, tents & canopies	75.00 per permit
Retest fee for performance testing failed inspection		100.00 per inspect

*Permits for Temporary membrane structures and tents apply to tents greater than 800 square feet in size or an aggregate of tents combined to that exceeds 800 square feet. Membrane structures, such as inflatable bounce houses, exceeding 400 square feet in size (measured at the ground contact of the base of the structure) shall require permit issuance and inspection to comply with Section 105.6.45 of the 2018 NC Fire Code.

Required Operational Permits & NC Fire Code Reference

A maximum of $300.00 will be charged for all "Required Operational Permits" when multiple permits are issued at the same address.

105.6.2	Amusement buildings	100.00 per permit
105.6.5	Carnivals & fairs	50.00 per permit
105.6.7	Combustible dust-producing operations	100.00 per permit
105.6.10	Covered mall buildings	50.00 per permit
105.6.14	Exhibits & trade shows	50.00 per permit
105.6.15	Explosives	100.00 per permit
105.6.17	Flammable & combustible liquids	50.00 per permit
105.6.17	Operation of a fuel dispensing facility	50.00 per permit
105.6.17	Temporarily place out of service a flammable/ Combustible liquid tank	100.00 per permit
105.6.17	Change contents of flammable/combustible liquid tank	100.00 per permit
105.6.17	Manufacture, process, blend or refine flammable/ Combustible liquids	100.00 per permit
105.6.20	Fumigation & thermal insecticidal fogging	100.00 per permit
105.6.27	Liquid or gas fueled vehicles/equipment in assembly	50.00 per permit
105.6.37	Private fire hydrants	50.00 per permit

CALDWELL COUNTY
EMERGENCY SERVICES
P.O. Box 2200 • Lenoir, NC 28645
Trevor C. Key-Director

"A Legacy of Service and Dedication"

105.6.38	Pyrotechnic special effects	150.00 per permit
105.6.43	Spraying & dipping	100.00 per permit
105.6.45	Temporary membrane structure, tents & canopies*	50.00 per permit
On Site Fireworks Operational Assistants		75/Hr per assistant
Fire Watch Personnel		50/Hr per assistant

*Permits for Temporary membrane structures and tents apply to tents greater than 800 square feet in size or an aggregate of tents combined to that exceeds 800 square feet. Membrane structures such as inflatable bounding houses must exceed 400 square feet in size measured at the ground contact of the base of the structure shall require permit issuance and inspection to comply with Section 105.6.45 of the 2018 NC Fire Code.

Other Permit Fees

Starting Work without a permit — Double Permit Fee

Expiring Permits

A permit issued pursuant to G.S. 153-A-357 expires six months, or any lesser time fixed by ordinance of the county, after the date of issuance if the work authorized by the permit has not commenced. If after the commencement, the work is discontinued for a period of 12 months, the permit therefore immediately expires. No work authorized by a permit that has expired may thereafter be performed until a new permit has been secured. (G.S. 153A-358). Therefore, the following fees will be charge for permits that are allowed to expire:

1) Permit expiring six months after issuance:
   a. A new, second permit will be issued within six months of the expiration date of the fire permit — 50.00 per permit
   b. Time that lapses beyond six months of the expiration date — Full amount of fees
2) Permit expiring after a year with no work being done:
   a. A new, second permit will be issued — Full amount of fees

CALDWELL COUNTY
EMERGENCY SERVICES
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Trevor C. Key-Director

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Plan Review Fees

Plan Review Fees are due at the time of submittal and are non-refundable.

Sire & Fire Plan Reviews:	
0-999 SF	50.00 per plan
1,000-2,499 SF	100.00 per plan
2,500-9,999 SF	150.00 per plan
10,000-49,999 SF	200.00 per plan
50,000-99,999 SF	300.00 per plan
100,000 > SF	500.00 per plan
Site Plan Subdivision Review:	
0-29 Lots	50.00 per plan
30-99 Lots	100.00 per plan
100-249 Lots	200.00 per plan
250-499 Lots	250.00 per plan
500 or More Lots	300.00 per plan
Revisions Reviews:	
First & Second Revisions	No Charge
Each Revision Thereafter	50.00 per revision

Other Fees

Public Exhibition of Pyrotechnics	100.00 per event
Environmental Site Assessment Research (one hour minimum)	25.00 per hour
After Hours Inspection – Special Request (two hour minimum)	35.00 per hour
Mass Gathering / Assembly Permit Review	25.00 per permit

Fire Inspection Fees

Day Care, Therapeutic & Group Home Inspection	75.00 per inspect
ABC Inspection	75.00 per inspect
Foster Home Inspection	No Charge
All Other Inspections:	
Initial Inspection	No Charge
Re-Inspection	75.00 per inspect

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There shall be no initial fee for fire inspection of Level I, II, or III properties required under the NC State Fire Code mandatory inspection schedule. Thirty (30) days following the initial fire inspection, a re-inspection shall be conducted by the fire official. If all violations of the fire code have been corrected, no fee shall be imposed. If all violations of the fire code have not been corrected (or a reasonable attempt to correct has not been made), a second notice to comply shall be issued and a fee of $75.00 shall be imposed. Seven (7) days following the issuance of the second order to comply, the fire official shall return for a re-inspection. If all violations have not been corrected, a final notice shall be issued and an additional fee of $150.00 shall be imposed. Seven (7) days following the issuance of the final notice, the fire official shall return for a re-inspection. If all violations have not been corrected, and/or all fees have not been paid, the fire inspector shall initiate criminal proceedings, if necessary, to bring the establishment into compliance with the NC Fire Code.

Civil Penalties and Fines by Violation

Open Burning Violation (Violation of Air Quality or Burn Ban):	
Residential:	
First Offense	Written Notice
Second Offense	50.00 per offense
Third Offense	100.00 per offense
Commercial:	
First Offense	Written Notice
Second Offense	250.00 per offense
Third Offense	500.00 per offense
Chapter 10 Fire Code Violation	
May be issued without notice after 75 days and three written notices	250.00 per day
May be issued at first offense for overcrowding.	
Locked Exit/Exit Obstruction:	
May be issued without notice.	
First Offense	500.00 per offense
Second Offense	1,000.00 per offense
Fire Detection/Protection:	
First Offense	250.00 per offense
Recurring Violations	500.00 per day

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Hazardous Material/Emergency Response Fees

Fire Engine, Ladder Truck, Rescue Apparatus	$250.00 per hour
Ambulance	$150.00 per hour
Ambulance Bus	$225.00 per hour
Support Vehicle(s) (as needed to support operation)	$50.00 per hour
Mobile Command Trailer	$200.00 per hour
Message Board	$15 per hour
Light Tower	$25 per hour
Supplies and Materials (Booms, Suits, Absorbent)	Cost / plus 20%
Cost associated with extended operations	Cost / plus 20%

Special Event Coverage Fee Schedule

ALS Ambulance	$175.00 per hour
BLS Ambulance	$125.00 per hour
Ambulance Bus/MPV	$200.00 per hour
EMS UTV Team	$125.00 per hour
EMS Supervisor and/or Single Resource	$85.00 per hour
Mobile Command Trailer	$200.00 per hour
Support Vehicle(s) (as needed to support operation)	$50.00 per hour

Ambulance Transport Fee Schedule

ALS Non Emergency	$663.94
ALS Emergency	$1051.22
BLS Non Emergency	$553.28
BLS Emergency	$885.24
ALS 2	$1521.50
Specialty Care Transports	$1798.14
Mileage	$18.66/Mile
Hospice ALS Emergency	$525.61
Hospice ALS Non Emergency	$331.97
Hospice BLS Emergency	$442.62
Hospice BLS Non Emergency	$276.64
Hospice Mileage	$9.33/Mile

EMS Non-Transport Fees

ALS Treat No Transport	$245.00
BLS Treat No Transport	$150.00
Lift Assist	$100.00
Lift Assist-Facility	$250.00

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A non-emergent lift assist fee will be assessed to individuals & licensed care facilities each time Caldwell County EMS personnel help pick up a subject that has fallen and has no apparent injuries or emergent medical needs. A lift assist requires no additional medical evaluation or transport to an emergency room, only to lift the resident from one surface (i.e. the floor) to another (i.e. a bed or chair). Individuals will be charged $100.00 per incident after 5 documented public assists in a one (1) year period. The one (1) year period will run by calendar year. Caldwell County EMS will reconcile a monthly report on public assist incidents and bill the individual based on the number of public assist response(s) greater than 5 in the calendar year. Licensed Care Facilities will be charged $250.00 per incident. This charge is intended to be a disincentive for the practice of using publicly- funded emergency services to provide non-emergent assistance to a licensed care facility.

Caldwell County
NORTH CAROLINA
Health Department

FY 2026-2027
ENVIRONMENTAL HEALTH FEE SCHEDULE

SERVICE	Fee
Septic Improvement Permit (Soil Evaluation for single site on property) Non- Refundable $50 Admin Fee	
Up to 480 gpd (up to 4 bedrooms)	$ 225.00
481-900 gpd	$ 275.00
901-3000 gpd	$ 450.00
>3001 gpd	$ 700.00
Septic Construction Authorization (when CA is not issued at same time as Improvement Permit, Redesign, Redraw, or when CA Follows an Improvement Permit ONLY and a separate visit is required to lay in the system)	$ 100.00
EOP Fee- 30% of IP/CA fee (G.S. 130A- 336.1)	30% of IP/CA
Single family residential repair (must meet definition of failing system per .1961 (a)(1))	$ -
Non Residential Repair	1/2 IP/CA
Redraw of CA (no new soil work required)	$ 100.00
Tank Relocation (due to building addition)	$ 125.00
Compliance Visit (to verify setbacks of proposed structures to existing systems)	$ 100.00
Revisit fee (assessed when extra trips are required due to incomplete site preparation)	$ 100.00
Expansion of Existing System (see New Improvement Permit and Construction Authorization)	
Voluntary application change before permit issuance	$ 25.00
Mandated Septic O&M Inspection (15A NCAC 18 .1961) Per Visit	
Type IIIb (single pump)- Every 5 yrs.	$ 100.00
Type IV- Every 3 yrs.	$ 125.00
Type V- Every Year	$ 150.00
Type VI- Twice per year	$ 200.00
Water Supply Wells	
Well Construction Permit	$ 325.00
Well Repair Permit (deepening an existing well)	$ 175.00
Well Abandonment Permit	$ -
Water Samples*	
Bacteria	$ 70.00
Nitrate/Nitrite	$ 70.00
Lead	$ 75.00
Pesticide	$ 124.00
Petroleum	$ 124.00
Inorganic (metals & anions)	$ 115.00
Volatile Organic	$ 124.00

Food, Lodging and Institutions		
Food and Lodging Plan Review	$	250.00
Hotdog Stand Plan Review	$	100.00
Mobile food unit plan review fee	$	150.00
Mobile food unit commissary plan review fee	$	100.00
Temporary Food Establishment (TFE)	$	75.00
Compliance Visit (to inspect existing structures that are proposed food service establishments (pre transitional or pre plan review questions))	$	75.00
Swimming Pool/Spa Inspection		
Year Around	$	225.00
Seasonal	$	175.00
Plan Review	$	250.00
Tattoo Artist		
Annual Permit	$	200.00
Tattoo Event*/Guest Artist**	$	75.00
* Event: >10 artist, <5 days, 1x per year, broken down at the end of the event ** Guest Artist: must be at an existing shop with at least one permitted artist. Permit expires after 2 weeks.		
Other Fees		
Wastewater Administrative Penalty (per day)	$	50.00
Tobacco Use Fine (per day)	$	200.00

CALDWELL COUNTY CLINIC FEE SCHEDULE
FY 2026-2027

	CPT CODE	DESCRIPTION	MEDICAID RATE	PROPSED FEE	FEE
Office Visits and Services	10060	I & D, Cyst	$ 69.47	$ 173.68	$ 173.68
	10061	Multi I & D	$ 123.86	$ 309.65	$ 309.65
	10120	Foreign Body Removal, Skin	$ 68.12	$ 170.30	$ 170.30
	11200	Removal of Skin Tags	$ 50.59	$ 126.48	$ 126.48
	11201	Removal Skin Tags Add-on	$ 12.89	$ 32.23	$ 32.23
	11300	Shave Skin Lesion Trunk, Arms or Legs	$ 22.84	$ 57.10	$ 57.10
	11301	Shave Skin Lesion Trunk, Arms or Legs	$ 38.83	$ 97.08	$ 97.08
	11302	Shave Skin Lesion Trunk, Arms or Legs	$ 48.15	$ 120.38	$ 120.38
	11303	Shave Skin Lesion Trunk, Arms or Legs	$ 56.48	$ 141.20	$ 141.20
	11305	Shave Skin Lesion < .5 cm.	$ 28.91	$ 72.28	$ 72.28
	11400	Removal of Skin Lesion	$ 55.14	$ 137.85	$ 137.85
	11401	Excision- Benign Lesion .6-1.0 cm.	$ 102.96	$ 257.40	$ 257.40
	11402	Excision- Benign Lesion 1.1-2 cm.	$ 114.91	$ 287.28	$ 287.28
	11403	Excision- Benign Lesion 2.1-3 cm.	$ 132.48	$ 331.20	$ 331.20
	11404	Excision- Benign Lesion 3.1-4 cm.	$ 150.91	$ 377.28	$ 377.28
	11406	Excision of Benign Skin Lesion over 4 cm	$ 213.73	$ 534.33	$ 534.33
	11420	Remove Skin Lesion <.5 cm.	$ 84.58	$ 211.45	$ 211.45
	11421	Excision-Benign Lesion .6-1cm	$ 110.06	$ 275.15	$ 275.15
	11422	Remove Skin Lesion 1.1-2 cm.	$ 122.96	$ 307.40	$ 307.40
	11426	Remove Skin Lesion >4 cm.	$ 238.20	$ 595.50	$ 595.50
	11730	Avulsion of Nail Plate, partial or complete, simple	$ 72.54	$ 181.35	$ 181.35
	11732	Avulsion of Nail Plate, partial or complete,each a	$ 33.86	$ 84.65	$ 84.65
	11740	Evacuation of Subungual Hematoma	$ 32.81	$ 82.03	$ 32.81
	12001	Repair Superficial Wounds	$ 107.64	$ 269.10	$ 269.10
	12002	Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru	$ 114.76	$ 286.90	$ 286.90
	12004	Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru/ Ex	$ 135.47	$ 338.68	$ 338.68
	12005	Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru/ Ex	$ 168.97	$ 422.43	$ 422.43
	12006	Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru/ Ex	$ 209.91	$ 524.78	$ 524.78
	12007	Simple Rep Superf Eds Sca Neck Axil Ext Gen Tru/ Ex	$ 237.75	$ 594.38	$ 594.38
	17000	Destruction by any method premalignant Lesion	$ 57.13	$ 142.83	$ 142.83
	17003	Destruction by any method including laser	$ 5.55	$ 13.88	$ 13.88
	17110	Destruction Benigh Lesions	$ 78.99	$ 197.48	$ 197.48
	19000	Drain Breast Lesion	$ 83.44	$ 208.60	$ 208.60
	56405	I & D, Vulva/Perineum	$ 84.07	$ 210.18	$ 210.18

CALDWELL COUNTY CLINIC FEE SCHEDULE

FY 2026-2027

	CPT CODE	DESCRIPTION	MEDICAID RATE	PROPSED FEE	FEE
	56420	Drain Gland Abscess	$ 96.44	$ 241.10	$ 241.10
	56501	Destruction, Vulva (Lesion)	$ 100.34	$ 250.85	$ 250.85
Office Visits and Other Services	56605	Biopsy of Vulva/Lesion	$ 64.85	$ 162.13	$ 162.13
	56606	Biopsy Vulva/Perineum	$ 30.07	$ 75.18	$ 75.18
	57100	Vaginal Biopsy, Simple	$ 68.73	$ 171.83	$ 171.83
	57105	Vaginal Biopsy, Extensive	$ 104.86	$ 262.15	$ 262.15
	57500	Cervical Biopsy	$ 101.51	$ 253.78	$ 253.78
	59425	Antepartum Care	$ 566.11	$ 1,415.28	$ 1,415.28
	59426	Antepartum Care	$ 1,012.77	$ 2,531.93	$ 2,531.93
	69200	Remove Foreign Body from Ear Canal	$ 88.36	$ 220.90	$ 220.90
	69205	Clear Outer Ear Canal	$ 76.02	$ 190.05	$ 190.05
	69210	Remove Impacted Cerumen	$ 37.03	$ 92.58	$ 92.58
	76857	US Exam Pelvic Limited	$ 80.55	$ 201.38	$ 201.38
	87626	HPV High Risk Vaginal Swab	$ 70.20	$ 175.50	$ 175.50
	90474	Intranasal/Oral Admin	$ 13.71	$ 34.28	$ 34.28
	96110	Developmental Testing	$ 11.99	$ 29.98	$ 29.98
	96127	Emotional Behavior Assessment	$ 5.21	$ 13.03	$ 13.03
	99201	Office Visit-New	$ 62.10	$ 155.25	$ 155.25
	99202	Office Visit-New_low	$ 93.15	$ 232.88	$ 232.88
	99203	Office Visit- New_mod. (FP also)	$ 132.48	$ 331.20	$ 331.20
	99204	Office Visit- New_mod. To high	$ 194.58	$ 486.45	$ 486.45
	99205	Office Visit-New_ Hi	$ 244.26	$ 610.65	$ 610.65
	99211	Office Visit- Est.	$ 34.16	$ 85.40	$ 85.40
	99212	Office Visit-Est_Mod.-Low	$ 56.93	$ 142.33	$ 142.33
	99213	Office Visit-Est_Mod.	$ 78.66	$ 196.65	$ 196.65
	99214	Office Visit-Est_Mod.-Hi	$ 122.13	$ 305.33	$ 305.33
	99215	Office Visit-Est_Hi	$ 182.16	$ 455.40	$ 455.40
	T1002	RN Services up to 15 minutes	$ 18.59	$ 46.48	$ 46.48

CALDWELL COUNTY CLINIC FEE SCHEDULE

FY 2026-2027

	CPT CODE	DESCRIPTION	MEDICAID RATE	PROPSED FEE	FEE
PREVENTATIVE SERVICES	99381	Rout. Prev. Visit - New Under 1 YR	$ 90.00	$ 225.00	$ 225.00
	99382	Rout. Prev. Visit- New- 1-4 Yrs.	$ 90.00	$ 225.00	$ 225.00
	99383	Rout. Prev. Visit- New- 5-11 Yrs.	$ 154.00	$ 385.00	$ 385.00
	99384	Rout. Prev. Visit- New- 12-17 Yrs.	$ 169.00	$ 422.50	$ 422.50
	99385	Rout. Prev. Visit- New- 18-39 Yrs.	$ 167.00	$ 417.50	$ 417.50
	99386	Rout. Prev. Visit- New- 40-64 Yrs.	$ 199.00	$ 497.50	$ 497.50
	99387	Rout. Prev. Visit- New- 65 Yrs. +	$ 215.00	$ 537.50	$ 537.50
	99391	Rout. Prev. Visit- Est. - Under 1 Yr.	$ 90.00	$ 225.00	$ 225.00
	99392	Rout. Prev. Visit- Est. - 1-4 Yrs.	$ 90.00	$ 225.00	$ 225.00
	99393	Rout. Prev. Visit- Est. - 5-11 Yrs.	$ 126.00	$ 315.00	$ 315.00
	99394	Rout. Prev. Visit- Est. - 12-17 Yrs.	$ 146.00	$ 365.00	$ 365.00
	99395	Rout. Prev. Visit- Est. - 18-39 Yrs.	$ 142.00	$ 355.00	$ 355.00
	99396	Rout. Prev. Visit- Est. - 40-64 Yrs.	$ 158.00	$ 395.00	$ 395.00
	99397	Rout. Prev. Visit- Est.-65Yrs. +	$ 175.00	$ 437.50	$ 437.50
	99401	Preventative Medicine Counseling	$ 32.94	$ 82.35	$ 82.35
Telephone codes	99441	Telephonic E/M 5-10 Minutes	$ 45.54	$ 113.85	$ 113.85
	99442	Telephonic E/M 11-20 Minutes	$ 62.90	$ 157.25	$ 157.25
	99443	Telephonic E/M 21-30 Minutes	$ 97.70	$ 244.25	$ 244.25
PRENATA;/ POST NATAL	0501F	Prenatal Flowsheet			
	59430	Postpartum Care Only, Separate Proc	$ 181.66	$ 454.15	$ 454.15
	76801	OB US < 14 wks Single Fetus	$ 105.27	$ 263.18	$ 263.18
	76802	OB US, Pregnant Uterus, Real Time	$ 59.91	$ 149.78	$ 149.78
	76805	OB US>/= 14 wks Single Fetus	$ 117.09	$ 292.73	$ 292.73
	76810	OB US >/= 14 wks Added Fetus	$ 78.82	$ 197.05	$ 197.05
	76811	OB US Detailed Single Fetus	$ 165.57	$ 413.93	$ 413.93
	76812	OB US Detailed Added Fetus	$ 162.09	$ 405.23	$ 405.23
	76815	OB US Limited Fetus(s)	$ 72.91	$ 182.28	$ 182.28
	76816	OB US Follow-up per Fetus	$ 89.63	$ 224.08	$ 224.08
	76817	Transvaginal Us - Obstetric	$ 81.41	$ 203.53	$ 203.53
	76819	Fetal Biophysical Profile	$ 75.32	$ 188.30	$ 188.30
	76830	GYN US, Transvaginal	$ 95.90	$ 239.75	$ 239.75
	99501	Home Visit Postnatal Assessment	$ 58.29	$ 145.73	$ 145.73
	99502	Home Visit for Newborn Assessment	$ 60.00	$ 150.00	$ 150.00
	Q3014	Telecommunications	$ 22.94	$ 57.35	$ 57.35
MEDICARE	G0438	Initial Visit/Annual Wellness Visit	$ 175.00	$ 175.00	$ 175.00
	G0439	Subseq Annual Wellness Visit	$ 175.00	$ 20.00	$ 175.00
	G0008	Admin Influenza Vaccine	$ 17.55	$ 17.55	$ 17.55
	G0009	Admin Pneumococcal Vaccine	$ 17.55	$ 17.55	$ 17.55
	G0010	Admin Hep B Vaccine	$ 17.55	$ 17.55	$ 17.55

CALDWELL COUNTY CLINIC FEE SCHEDULE

FY 2026-2027

	CPT CODE	DESCRIPTION	MEDICAID RATE	PROPSED FEE	FEE
LAB TESTS	36415	Routine Venipuncture	$ 2.78	$ 6.95	$ 6.95
	36416	Routine Capillary Blood Draw	$ 2.78	$ 6.95	$ 6.95
	85018	Hemoglobin Fingersticks	$ 3.01	$ 7.53	$ 7.53
	80053	B/C Metabolic Panel		ref lab	Billing done by ref lab
	80061	Lipid Profile		ref lab	Billing done by ref lab
	80076	Hepatic Function Panel		ref lab	Billing done by ref lab
	81001	Urinalysis, Auto W/Scope		ref lab	Billing done by ref lab
	81002	Urinalysis Routine w/o Microscopy		ref lab	Billing done by ref lab
	81003	Urinalysis, Auto W/O Scope		ref lab	Billing done by ref lab
	81025	Urine Pregnancy Test		ref lab	Billing done by ref lab
	82270	Occult		ref lab	Billing done by ref lab
	82677/86336	Quad Screen		ref lab	Billing done by ref lab
	82947	Blood Sugar		ref lab	Billing done by ref lab
	82950	O'Sullivan		ref lab	Billing done by ref lab
	82951	OGTT		ref lab	Billing done by ref lab
	83021	Hempglobinopathy		ref lab	Billing done by ref lab
	83036	Hemoglobin A1C		ref lab	Billing done by ref lab
	83655	Blood Lead		ref lab	Billing done by ref lab
	84443	TSH		ref lab	Billing done by ref lab
	85018	HGB (QW)		ref lab	Billing done by ref lab
	85025	CBC w/ Diff		ref lab	Billing done by ref lab
	86280	Influenza Culture		ref lab	Billing done by ref lab
	86592	RPR Syphillis		ref lab	Billing done by ref lab
	86803	Hep C Screen		ref lab	Billing done by ref lab
	86850	Antibody Screen		ref lab	Billing done by ref lab
	86703	HIV 1 & 2		ref lab	Billing done by ref lab

CALDWELL COUNTY CLINIC FEE SCHEDULE
FY 2026-2027

	CPT CODE	DESCRIPTION	MEDICAID RATE	PROPSED FEE	FEE
	86762	Rubella Titer		ref lab	Billing done by ref lab
	86787	Varicella-Zoster Antibody		ref lab	Billing done by ref lab
	86901	Blood Type / RH Factor		ref lab	Billing done by ref lab
	87071	Bacteria Aerobic Culture		ref lab	Billing done by ref lab
	87081	Culture Screen Only		ref lab	Billing done by ref lab
	87086	Urine Culture		ref lab	Billing done by ref lab
	87150	Group B Strep		ref lab	Billing done by ref lab
	87184	Strep Group B Reflex to Sus		ref lab	Billing done by ref lab
	87205	Gram Stain		ref lab	Billing done by ref lab
	87210	Wet Mount Saline/Ink		ref lab	Billing done by ref lab
	87340	Hep B Screen		ref lab	Billing done by ref lab
	87491/87591	CT/GC		ref lab	Billing done by ref lab
	87529	HSV		ref lab	Billing done by ref lab
	87804	Rapid Flu Test		ref lab	Billing done by ref lab
	87880	Rapid Strep Test		ref lab	Billing done by ref lab
	88142	Cytopath, C/V Thin Layer		ref lab	Billing done by ref lab
	88164	Cytopath TBS C/V Manual		ref lab	Billing done by ref lab
	90380	Beyfortus .5 mL		*TBD	*TBD
	90381	Beyfortus 1 mL		*TBD	*TBD
	90471	Immun. Administration (1 vaccine)	$ 13.71	$ 34.28	$ 34.28
	90472	Immunizations Admin, Each Add	$ 13.71	$ 34.28	$ 34.28
	90480	Covid Vaccine Administration	$ 65.00		$ 162.50
	90619	MenQuadfi Meningococcal			*TBD
	90620	Meningitis B (bexsero)		*TBD	*TBD
	90632	Hep. A Vaccine Adult IM		*TBD	*TBD
	90633	Hep A Vaccine Ped/Adol 2 dose		*TBD	*TBD
	90636	HepA/Hep B Vaccine Adult IM		*TBD	*TBD
	90647	Influenza B			*TBD
	90648	ACTHIV		*TBD	*TBD
	90651	Gardasil 9		*TBD	*TBD
	90656	Influenza (PFS)		*TBD	*TBD
	90662	Influenza- High Dose (PFS)		*TBD	*TBD
	90670	Pneumococcal-infant or toddler (Prevnar		*TBD	*TBD

CALDWELL COUNTY CLINIC FEE SCHEDULE

FY 2026-2027

	CPT CODE	DESCRIPTION	MEDICAID RATE	PROPSED FEE	FEE
VACCINES	90675	Rabies Vaccine		*TBD	*TBD
	90677	Prevnar 20			*TBD
	90678	Abrysvo		*TBD	*TBD
	90680	Rotavirus (3 dose oral)		*TBD	*TBD
	90696	DTaP-IPV (Kinrix)		*TBD	*TBD
	90698	DTAP-HIB-IP vaccine IM		*TBD	*TBD
	90700	Pediarix		*TBD	*TBD
	90707	MMR Vaccine SC		*TBD	*TBD
	90713	POLIO IPV		*TBD	*TBD
	90714	TD Vaccine		*TBD	*TBD
	90715	TDAP Vaccine		*TBD	*TBD
	90716	Varicella Vaccine SC		*TBD	*TBD
	90723	Pediarix		TBD	*TBD
	90732	Pneumococcal Vaccine		*TBD	*TBD
	90734	Meningococcal, Vaccine, IM		*TBD	*TBD
	90744	Hep B Pediatric			*TBD
	90746	Hep. B Vaccine Adult IM		*TBD	*TBD
	91321	COVID Vaccine Peds			*TBD
	91322	COVID Vaccine Adult			*TBD
	95115	Immunotherapy, One Injection		*TBD	$ 21.48
	95117	Immunotherapy Injections		*TBD	$ 26.03
	J2790	Rhogam Globulin Injection	$ 81.16	$ 85.63	$ 202.90

***CCHD is authorized to offer vaccines based on public demand and need. The fee for each vaccination is the cost of the vaccine plus a flat Administrative fee of $25.00. Please call 828-426-8464 for the current pricing of each vaccine.**

ICES	11981	Implant Insertion	$ 101.87	$ 254.68	$ 254.68
	11982	Implant Removal	$ 117.41	$ 293.53	$ 293.53
	11983	Implant Removal w/Insertion	$ 182.72	$ 456.80	$ 456.80
	57452	Exam Cervix W/Scope	$ 85.22	$ 213.05	$ 213.05
	57454	Bx/Curett of Cervix W/Scope	$ 120.87	$ 302.18	$ 302.18
	57460	Bx of Cervix W/Scope "Leep"	$ 229.65	$ 574.13	$ 574.13
	57511	Cryocautery of Cervix	$ 112.58	$ 281.45	$ 281.45
	58100	Biopsy Uterus Lining	$ 85.88	$ 214.70	$ 214.70
	58300	IUD Insertion	$ 60.97	$ 152.43	$ 152.43
	58301	IUD Removal	$ 74.87	$ 187.18	$ 187.18
	86580	PPD (patient pay or billed)	$ 30.00	$ 30.00	$ 30.00
	92551	Pure Tone Hearing Test, Air	$ 8.27	$ 20.68	$ 20.68

CALDWELL COUNTY CLINIC FEE SCHEDULE
FY 2026-2027

	CPT CODE	DESCRIPTION	MEDICAID RATE	PROPSED FEE	FEE
OTHER CLINICAL SERV	96127	0-5 year olds; 6-10 year olds (PSC) PSC-Y, ADHD, Depression, Anxiety	$ 5.21	$ 13.03	$ 13.03
	96160	Bright Futures Supplemental Adolescent Questionnaires	$ 3.74	$ 9.35	$ 9.35
	96161	1-6 month olds (edinburg or PHQ-2/PHQ-9)	$ 3.74	$ 9.35	$ 9.35
	96372	Ther/Prophy/Diaf Inj SC/IM	$ 17.04	$ 42.60	$ 42.60
	99070	Supplies/Materials (Non routine)		$ 24.28	$ 24.28
	99173	Screening Test Visual Acuity	$ 8.27		$ 20.68
	99406	Intermediate Smoking & Tobacco Cessation <10 min	$ 14.29	$ 35.73	$ 35.73
	99407	Intensive Smoking & Tobacco Cessation >10min	$ 26.75	$ 66.88	$ 66.88
	99408	Alcohol/Substance Abuse Screening 15-30 min	$ 33.71	$ 84.28	$ 84.28
	99409	Alcohol/Substance Abuse Screening >30 min	$ 64.60	$ 161.50	$ 161.50

OTHER CLINICAL SERVICES	J1050	Depo Injection		*TBD	*TBD
	J3490	Unclassified Drug Injection	$ 20.00		$ 20.00
	J7296	IUD-Kyleena		*TBD	*TBD
	J7297	IUD-Liletta		*TBD	*TBD
	J7298	IUD-Mirena		*TBD	*TBD
	J7300	IUD-Paraguard		*TBD	*TBD
	J7301	IUD-Skyla		*TBD	*TBD
	J7302	IUD Device		*TBD	*TBD
	J7307	Implant (Nexplanon)		*TBD	*TBD
	LU018	Copy of Documents or Medical Records	$ 0.25	$ 0.25	$ 0.25
	LU021	Complete Form Verify Exam	$ 15.00	$ 15.00	$ 15.00
	LU031	Returned Check Fee	$ 25.00	$ 25.00	$ 25.00
	LU402	Medicaid Co Pay	$ 4.00	$ 4.00	$ 4.00
	S0280	PMH Risk Screening	$ 70.00	$ 73.50	$ 70.00
	S0281	PMH Postpartum Visit	$ 210.00	$ 220.50	$ 210.00
	S4993	Contraceptive Pills for BC	$ 3.00	$ 3.00	$ 3.00
	S9442	Birthing Class 1 unit = 15 minutes	$ 8.69	$ 21.73	$ 8.69
	99000	Specimen Handling- Biospy Collection	$ 40.00	$ 40.00	$ 40.00
	Q3014	Telehealth Facility Fee	$ 22.94	$ 57.35	$ 57.35

* dentoes a 340B Drug--price will flucuate with each order.

		NON SLIDING FLAT FEES			

CALDWELL COUNTY CLINIC FEE SCHEDULE
FY 2026-2027

	CPT CODE	DESCRIPTION	MEDICAID RATE	PROPSED FEE	FEE
NON SLIDING FLAT FEES	LU281	Sports Physical		$ 50.00	$ 50.00
	LU282	Kinder/Daycare Physical		$ 50.00	$ 50.00
	LU283	Adult Physical with provider approval		$ 100.00	$ 100.00
	LU284	Medication Refill (labs not covered in fee)		$ 20.00	$ 20.00
	LU285	Sick/Problem Visit (routine labs covered in fee)		$ 20.00	$ 50.00
	LU286	Headcheck		$ 20.00	$ 20.00
	86580	TB Skin Test		$ 20.00	$ 20.00
		In-House Labs: NON SLIDING FLAT FEE			
	81003QW	Urine Analysis		$ 3.00	$ 3.00
	81002	Urine 2 dip		$ 2.00	$ 2.00
	87880	Rapid Strep		$ 3.00	$ 3.00
	87804	FluTest (see billing note)		$ 16.00	$ 16.00
	87365	Rapid Covid-19 Test		$ 41.00	$ 41.00
	82947QW	Blood Sugar		$ 3.00	$ 3.00
	87420	RSV		$ 15.00	$ 15.00

To bill for Flu Testing: There is one test for two strains.
strain A is billed with CPT Code 87804 with QW modifier
Strain B is billed with CPT Code 8708 with QW and 76 modifiers
For non-sliding appts-the fee is $7.50 per test

DENTAL FEE SCHEDULE
FY 2026-2027

CPT CODE	DESCRIPTION	FEE
D0120	Oral Exam Periodic	$ 70.93
D0140	Oral Exam-Emer.	$ 101.10
D0150	Oral Exam Initial	$ 122.68
D0170	Re-Evaluation	$ 79.00
D0210	Introral-Complete Seris including Bitewings	$ 197.43
D0220	Intraoral Periapical First F	$ 41.00
D0230	Pax Film - Add	$ 33.08
D0240	Intraoral - occlusal radiographic image	$ 43.95
D0270	Bitewing - 1	$ 31.18
D0272	Bitewing - 2	$ 50.88
D0273	Bitewings=Three Films	$ 69.48
D0274	Bitewing - 4	$ 88.23
D0330	Panoramic Film	$ 162.95
D0414	Laboratory Processing of Microbial specimen	$ 133.83
D0460	Pulp Vitality Test	$ -
D0470	Diagnostic Cast	$ 117.65
D1110	Prophylaxis Adult	$ 104.78
D1120	Prophylaxis Child	$ 74.83
D1206	Topical Fluoride Varnish	$ 43.23
D1208	Topical application of fluoride	$ 44.10
D1351	Sealant/Tooth	$ 78.60
D1354	Interim Caries arresting medicament application-per tooth	$ 27.50
D1510	Space maintainer - fixed - unilateral	$ 525.15
D1575	Distal shoe space maintainer- fixed-unilateral	$ 525.15
D2140	Amalgam - 1, Perm.	$ 195.30
D2150	Amalgam - 2, Perm.	$ 247.48
D2160	Amalgam - 3, Perm.	$ 286.53
D2161	Amalgam - 4+, Perm.	$ 316.53
D2330	Resin- 1 Surface Anterior	$ 181.23
D2331	Resin- 2 Surface Anterior	$ 223.88
D2332	Resin- 3 Surface Anterior	$ 264.65
D2335	Resin- 4 or More Surface Anterior	$ 335.25
D2390	Resin Based Composite Crown-Anterior	$ 476.58
D2391	Resin- 1 Surface Posterior	$ 209.00
D2392	Resin- 2 Surfaces Posterior	$ 277.30

DENTAL FEE SCHEDULE
FY 2026-2027

CPT CODE	DESCRIPTION	FEE
D2393	Resin- 3 Surfaces Posterior	$ 337.25
D2394	Resin- 4+ Surfaces Posterior	$ 408.65
D2930	SS Crown, Prim.	$ 396.78
D2931	SS Crown, Perm.	$ 426.70
D2932	Prefabricated resin crown	$ 466.18
D2933	Resin Based Composite-Three Surfaces, Posterior	$ 337.25
D2934	Resin-Based Composite 4 or more surfaces posterior	$ 408.65
D2940	Protective Restoration	$ 109.38
D2950	Core buildup, including any pins	$ 270.20
D2951	Pin Retention- per tooth	$ 65.63
D3220	Pulpotomy	$ 223.00
D3222	Partial Pulpotomy for apexogenesis	$ 216.33
D3230	Pulpal therapy (resorbable filling)- anterior, primary tooth	$ 393.85
D3240	Pulpal Therapy - Posterior Tooth	$ 525.15
D3310	Endodontic therapy, anterior tooth	$ 779.85
D3320	Endodontic therapy, bicuspid tooth	$ 921.60
D3330	Endodontic therapy, molar	$ 1,127.23
D4210	Gingival flap procedure, including root planing- 4+ per quadrant	$ 683.43
D4211	Gingival flap procedure, including root planing- 1-3 per quadrant	$ 253.80
D4241	Gingival Flap Procedure 1-2 continuous Teeth per Quadriant	$ 680.58
D4341	Periodontal scaling and root planing- four or more contiguous teeth per quadrant	$ 276.48
D4342	Periodontal scaling and root planing- one to three teeth per quadrant	$ 160.83
D4346	Perio Scaling Gross	$ 104.78
D4355	Debridement	$ 185.28
D4910	Periodontal Maintenance	$ 136.38
D5410	Adjust complete denture- maxillary	$ 87.48
D5411	Adjust complete denture- mandibular	$ 87.48
D5421	Adjust partial denture- maxillary	$ 87.48

DENTAL FEE SCHEDULE
FY 2026-2027

CPT CODE	DESCRIPTION	FEE
D5422	Adjust partial denture- mandibular	$ 87.48
D6985	Pediatric Partial Denture, Fixed	$ 943.08
D7111	Extraction. Coronal Remnants	$ 141.80
D7140	Extraction	$ 174.73
D7210	Extraction, erupted tooth requiring removal of bone and/or sectioning of tooth	$ 300.38
D7220	Removal of impact tooth- soft tissue	$ 341.73
D7230	Removal of impact tooth- partially bony	$ 456.48
D7240	Removal of impacted tooth- completely bony	$ 531.73
D7270	Tooth reimplantation and/or stabilization of accidentally evulsed or displaced tooth	$ 581.33
D7285	Biopsy of oral tissue- hard (bone, tooth)	$ 375.68
D7286	Biopsy of oral tissue- soft (all others)	$ 297.50
D7310	Alveoloplasty in conjunction with extractions 4+ tooth spaces, per quadrant	$ 283.05
D7311	Alveoloplasty in conjunction with extractions 1-3 tooth spaces, per quadrant	$ 264.65
D7410	Excision of benign lesion up to 1.25 com	$ 444.05
D7450	Removal of benign odontogenic cyst or tumor	$ 488.90
D7510	Incision and drainage of abscess- intraoral soft tissue	$ 305.25
D7530	Removal of foreign body from mucosa, skin or subcutaneous alveolar tissue	$ 347.38
D7971	Excision of Pericoronal Gingiva	$ 420.13
D9110	Palliative (emergency) treatment of dental pain - minor procedure	$ 117.08
D9230	Inhalation of nitrous oxide/anziolysis, analgesia	$ 118.18
D9995	Teledentistry -synchronous; real-time encounter	$ 164.08

Caldwell County Public Library

Fee structure:
Partially Fine Free Materials: audiobooks, audio-enabled books, books, DVDs, and magazines

Materials with Fines: backpacks, board games, launchpads, puzzles, and video games.

- No fines for 30 days.
- Items not returned after 30 days will be considered lost, and the full replacement value of the item(s) will be charged against the customer's account.
- However, if items are returned in good condition after 30 days, there will be no replacement fees or late fines for those items.
- Items that are long overdue (more than 6 months) may be accepted without fines or fees at the discretion of the Library Director.
- Items that are damaged beyond repair will be charged to the customer's account at full replacement value.

Item	Overdue fees per day
Backpacks	**$1**
Boardgames/Puzzles	**$0.50**
Launchpad	**$0.50**
Video Games	**$0.50**

Service Fees

- Printing/Copying - per page: $0.25 for black and white and $0.50 for color

Incidental Fees

- Lost card fee: $1
- Earbuds fee: $2
- Flash Drive fee: $2

Caldwell County
NORTH CAROLINA

PLANNING DEPARTMENT

Rezoning	$650.00
Special Use Permit	425.00
Variance	425.00
Cell Tower Application (New Tower)	5,000.00
Cell Tower Modification	1,000.00
Cell Tower Co-Location	0
Zoning Ordinance Copy	35.00
Other Ordinance Copy	20.00
Preliminary Plat Review	250.00+5.00 per lot
Final Plat Review	200.00+5.00 per lot
Minor Plat Review	65.00
Family Plat Review	65.00
Bond Review	100.00
Exempt Plat Review	25.00
Zoning Map (Large)	25.00
Zoning Map (Small)	10.00
Custom Map (Large)	25.00
Custom Map (Small)	10.00
Residential Zoning Permit	25.00
Zoning Permit Requiring Site Plan	50.00
Zoning Verification Letter	20.00
Text Amendment Request	560.00

*Caldwell County takes cash, check, and credit/debit cards (All major credit cards accepted).

PUBLIC RECORDS REQUESTS

Duplication and Mailing Fees; Special Service Charges:

If the requestor has asked for copies of the public records to be produced in writing, then prior to the release of copies, the County will collect any applicable duplication and delivery fees. **The County will not charge for the costs of paper copies unless they exceed 25 pages.** The following is the current fee schedule for copies of public records:

- 8 ½ x 11" single-sided hardcopy: $0.10 per page (Black and White) and $0.25 per page (Color)
- DVD Duplication of Meeting: At-cost for purchase of the DVD
- USB flash drive: At-cost for purchase of the USB flash drive, dependent on size of the USB flash drive needed
- Standard US Postal Service first-class mailing fees will be charged for mailing copies of public records to any requester, except that the County will not charge for mailings that cost less than $0.70

A special service charge may apply if:

- Responding to the records request requires extensive use of information technology resources or extensive clerical or supervisory assistance by County personnel, and/or
- Producing the records in the particular medium requested results in a greater use of information technology resources than that established by the County for reproduction of the volume of information requested. See G.S. §132-6.2(b).

**Multiple requests within a short period of time from the same individual or organization may be considered a single request for purposes of determining whether a special service charge is applicable. The special service charge will be reasonable and no greater than the actual costs incurred. The County will work with the requestor to execute a contract agreeing to the special service charge, with a 50-percent deposit required prior to staff beginning the process of fulfilling the request.

REGISTER OF DEEDS

FY 2026-2027

Description	Fee
Deed of Trust 1-35 Pages	$64.00
Deed of Trust Additional Pages Over 35	$4.00
Deeds and All Other Real Estate Documents and Instruments 1-15 Pages	$26.00
Deeds and All Other Real Estate Documents and Instruments Additional Pages Over 15	$4.00
Multi-Instrument Fee***	$10.00
Additional Indexing Cross Reference on an Assignment	$10.00
Excise Tax	$1.00 on Each $500.00 or Fractional Part Thereof of the Consideration or Value of the Interest Conveyed
Excessive Recording Data	$2.00 for Each Party Listed in the Instrument in Excess of 20
Satisfaction/Cancellation of Deed of Trust	No Charge
Non-Standard Document Fee	$25.00
Plats- 1st Page	$21.00
Plats- Each Additional Page	$21.00
Plats- Certified Copy	$5.00
Plats- Uncertified Copy	$2.00
Uniform Commercial Code Filings (Initial Corrections, Amendments, & Terminations. Fixture Filing Only)	1-2 Pages $38.00 3-10 Pages $45.00 Over 10 Pages $45.00 +$2.00 each page over 10

Marriage License	$60.00
Certified Copy of Marriage License	$10.00
Certified Copy of Birth/Death Certificate	$10.00
Birth/Death Certificate Amendment (Payable to State of NC)	$15.00
Birth/Death Certificate Amendment (Payable to State of NC)	$15.00
Notary- Oaths	$10.00
Notary- Verification of Commission	$5.00
Request for Uncertified Copies	$0.25
Request for Certified Copies- 1st Page	$5.00
Request for Certified Copies- Each Additional Page	$2.00

** Two or more recordings combined into one document to be indexed separately.

Passport Fees

Description	Fee
Passport Book (16 & Up)*	$130.00
Passport Book (Under 16)*	$100.00
Passport Card (16 & Up)*	$30.00
Passport Card (Under 16)*	$15.00
New Application Execution Fee	$35.00
Photo Fee	$15.00

CALDWELL COUNTY SHERIFF'S OFFICE
SHERIFF KEVIN H. BEAN
2351 MORGANTON BLVD. SW * LENOIR, NC 28645
PHONE: 828-758-2324 * FAX: 828-757-8685

2026-2027
CALDWELL COUNTY SHERIFF'S OFFICE
TABLE OF FEES

CIVIL FEE	$30.00 PER PERSON SERVED
CONCEALED CARRY PERMIT	$90.00
CONCEALED CARRY PERMIT RENEWAL	$75.00
CONCEALED CARRY PERMIT DUPLICATE	$15.00
ARREST REPORT COPIES	$4.00 PER COPY
INCIDENT REPORT COPIES	$4.00 PER COPY
ATTORNEY CHECK FEES	$4.00
CALLS FOR SERVICE/CAD REPORT	$4.00
DVO STORAGE FEE	$1.00 A DAY PER GUN UP TO 4 GUNS $.65 PER GUN THEREAFTER
IN COUNTY FINGERPRINTS	$7.00
OUT OF COUNTY FINGERPRINTS	$15.00
NOTARY SERVICE FEE	$5.00
AUDIO RECORDING FEE	$10.00
RETURN CHECK FEE	$35.00 PER CHECK
TRESPASS SIGNS	$2.00 PER SIGN

Caldwell County does not discriminate on the basis of race, color, national origin, sex religion, age, or disability in employment or the provision of services.

TAX OFFICE

Description	Fee
8 ½ X 11 B/W Copies	1st copy free then $0.25 per copy
8 ½ X 11 Color Copies	$1.00 per copy
11 X 17 B/W Copies	$1.00 per copy
11 X 17 Color Copies	$3.00 per copy
18 X 24 B/W or Color Copies	$5.00 per copy
24 X 36 B/W or Color Copies	$5.00 per copy
36 X 48 B/W or Color Copies	1st copy $10.00 then $5.00 per copy

Commissioners
Randy T. Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch
Donnie Potter
Patrick Starnes

Shane Fox, County Manager

County of Caldwell
PO Box 2200
Lenoir, NC 28645
Phone (828) 757-1300
Fax (828) 757-1295

www.caldwellcountync.org

RATE AND FEE SCHEDULE
JULY 1, 2026 – JUNE 30, 2027

Tap Fees

¾" W/ Meter	$1,500.00	4" W/ Meter	$10,000.00	6" Tap Only	$6,000.00
1" W/ Meter	$1,800.00	4" Tap Only	$5,000.00	8" W/ Meter	$18,000.00
2" W/ Meter	$4,500.00	6" W/ Meter	$12,000.00	8" Tap Only	$7,000.00
				12" Tap Only	$8,000.00

- **Certain commercial/industrial water service connections may require customer-provided "RPZ"/back-flow prevention appurtenances**

Water Rates

Residential		Business	
0-99 gallons (availability fee)	$18.05	0-99 gallons (availability fee)	$18.05
100-3000 gallons	$18.05 + 13.10 = $31.15	100-3000 gallons	$18.05 + 15.20 = $33.25
All over 3,000 gallons	$6.80 per 1,000	All over 3,000 gallons	$7.05 per 1,000

Fire Department Water Rates

Fire Departments	$33.25	Fire Departments Fire Suppression	No Charge

Caldwell County
NORTH CAROLINA
Water Department

Commissioners
Randy T. Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch
Donnie Potter
Patrick Starnes

Shane Fox, County Manager

County of Caldwell
PO Box 2200
Lenoir, NC 28645
Phone (828) 757-1300
Fax (828) 757-1295

www.caldwellcountync.org

RATE AND FEE SCHEDULE
JULY 1, 2024 – JUNE 30, 2025

Penalty Fees

Late Payment	**$20.00 per month**
Returned Check	**$25.00**
Reconnection During Business Hours	**$50.00**
Reconnection After Business Hours	**$65.00**
Damage to County Owned Service Appurtenances	**$25.00** + labor & materials

Fees for Services Rendered

Flow Test	**$250.00**	**Account Transfer**	**$50.00 (nonrefundable)**
Relocation of Meter	**$350.00**	**Renter Deposit**	**$100.00 (refundable)**
Relocation of Hydrant	**$1,000.00**	**Meter Exchange Customer Request**	**$25.00**
Admin. Fee:	**10% of amount collected**	**Hydrant Meter Deposit**	**$150.00 (refundable)**

Caldwell County
NORTH CAROLINA
Water Department

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Public Information	

AGENDA ITEM # 7

Budget Revision - Grants and Donations

BACKGROUND

This revision rolls over unspent grant funds in the public information department from the prior fiscal year. It also allows co-operative extension to use additional donated funds they received during this fiscal year.

RECOMMENDED MOTION

approve

BUDGET IMPACT

No local tax dollars, funded via grants and donations

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Year End Cleanup_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision rolls over unspent grant funds from the prior year in the public information department and it allows the co-operative extension to use additional donated funds they received during the fiscal year. No new local tax dollars included

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
10.4125.330000.10201	Other Grants	I	$	2,684.00	10.4125.429000.10201	Grant Expenditures	I	$	2,684.00
10.4950.364006	Donations		$	2,758.00	10.4950.432900	Donations Expense	I	$	2,758.00
Total				**5,442.00**	**Total**				**5,442.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			05/22/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Finance	

AGENDA ITEM # 8

Budget Revision - 524 Sales Tax Allocation

BACKGROUND

This budget revision goes along with the annual budget. The annual budget includes appropriating $140,000 from Article 524 sales tax to fund a roof replacement at the community college. It also allocates Article 524 sales tax revenue to allow the school system to make improvements at Dudley Shoals Elementary School. It also allocated $820,000 for school resources officers at the public schools. Previously, the county had been allocating $320,000 per year to provide SROs at schools that did not previously have them. This will be an increase of $500,000 over that prior amount. This revision makes the changes in the multi-year capital project fund so that it matches up with what is in the annually budgeted funds.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

100% funded by article 524 sales tax, no property tax dollars.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. 524 funds_0001
2. Budget Revision 524 funds for Dudley Shoals_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision appropriates 524 sales tax money held in the general capital projects fund for the following purposes. It allocates $140,000 to the community college to help them pay for a roof replacement. It allocates $820,000 to pay for school resources officer in public schools. This is an annual increase of $500,000 to the $320,000 used for this purpose in prior years,

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
41.3000.313008	52 Sales Ta	I	$	960,000.00
Total				**960,000.00**

Line Item #	Title	I/D		Amount
41.4726.423501	One Time CCC&TI	I	$	140,000.00
41.9800.498000	Interfund Xfr Out	I	$	820,000.00
Total				**960,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			06/02/26		

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision appropriates funds from the 524 sales tax revenues to allow the school system to make improvement at Dudley Shoals Elementary School.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
41.3000.313008	524 sales tax revenue	I	$	150,000.00
Total				**150,000.00**

Line Item #	Title	I/D		Amount
41.9000.465501.5910	School Capital	I	$	150,000.00
Total				**150,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			06/18/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Finance	

AGENDA ITEM # 9

Budget Revision Blowing Rock Fire Department

BACKGROUND

Blowing Rock Fire Tax collections have been greater than was estimated in the base budget. This budget revision allows an additional $5,000 to flow through the county to the fire department.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

None, this is all pass thru funds

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Blowing Rock Fire Department_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

Blowing Rock Fire Department has collected more reveues than aticipated in the base budget. This revision increaeses their line item to allow for this.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
38.4340.311125	2025 Property Tax	I	$	5,000.00
Total				**5,000.00**

Line Item #	Title	I/D		Amount
38.4340.484300	District Tax Coll	I	$	5,000.00
Total				**5,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			06/05/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Sheriff's Office	

AGENDA ITEM # 10

Budget Revision - Sheriff Radios

BACKGROUND

This revision allows the sheriff to purchase three new radios using funding left over in this operating budget.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

No new funds used, repurposes funds already approved to be spent this fiscal year.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision sheriff

ic

Budget Revision # _____

Item No. _____

Caldwell County Board of Commissioners

BUDGET REVISION

Board Meeting: May 22,2026

Subject: To cover purchase of reaming radios to operate 1/1

Background and explanation for the Budget Revision:

This request requires no local funds

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Revenue	Increase		**Expenditures:**	Increase	
Line Item #	Title	Amount	Line Item #	Title	Amount
104321-433100	Electricty	$ 25,000.00	104316-451000	Cap Equip	$25,000.00
104316-452000	Non-Cap Equip	$ 5,000.00	104316-451000	Cap Equip	$5,000.00
Total		**30,000.00**	**Total**		**30,000.00**

Attachments (Yes or No): YES
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action: No Local Funds

Department Head	Finance Director Date	County Manager Date
Kevin H. Bean 6/8/2026		

Caldwell County
AGENDA ITEM SUMMARY

Submitter: **Sheriff Kevin Bean** **Meeting Date: 5/22/2026**

Agenda Section: **Consent** **Department: Sheriff**

Suggested Motion(s): Approval of Narcotics Vehicle Trade

SUMMARY: Request to purchase remaining Motorola Radios (3) to be 1/1 for all officers.

Budget Impact: **None, Transfer of Funds in current FY**

Is this expenditure approved in the current fiscal year budget? Yes

If no, describe how it will be funded.

ATTACHMENTS: **See Attached Request & Documents**

MOTOROLA SOLUTIONS

QUOTE-3663041

Billing Address:
CALDWELL COUNTY SHERIFF'S OFFICE
P O BOX 2200
LENOIR, NC 28645
US

Quote Date:06/01/2026
Expiration Date:07/31/2026
Quote Created By:
Stori McIntyre
storimcintyre@callmc.com

End Customer:
CALDWELL COUNTY SHERIFF'S OFFICE
Cendy Harris
charris@caldwellcountync.org
8287591540

Contract: 19144 - 725G NORTH CAROLINA, STATE OF (NON-ARIBA BASED POS)
AGREEMENT: STATE OF NORTH CAROLINA

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW7AN	PORTABLE RADIO APX 8000 ALL BAND MODEL 3.5	3	$8,651.00	$6,488.25	$19,464.75
1a	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	3	$607.00	$455.25	$1,365.75
1b	Q361AN	ADD: P25 9600 BAUD TRUNKING	3	$353.00	$264.75	$794.25
1c	QA00580AA	ADD: TDMA OPERATION	3	$530.00	$397.50	$1,192.50
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	3	$184.00	$184.00	$552.00
1e	H38BS	ADD: SMARTZONE OPERATION	3	$1,766.00	$1,324.50	$3,973.50
1f	QA09113AB	ADD: BASELINE RELEASE SW	3	$0.00	$0.00	$0.00
1g	Q629AH	SOFTWARE LICENSE ENH: AES ENCRYPTION AND ADP	3	$560.00	$420.00	$1,260.00
1h	H869BW	SOFTWARE LICENSE ENH: MULTIKEY	3	$388.00	$291.00	$873.00
1i	QA05509AA	DEL: DELETE UHF BAND	3	-$800.00	-$600.00	-$1,800.00

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2	NNTN8860B	CHARGER, DESKTOP SINGLE UNIT IMPRES 2, FAST US/NA	3	$199.56	$149.67	$449.01
3	PMMN4135B	PORTABLE RSM XVP850, IP68, WITH KNOB	3	$543.13	$407.35	$1,222.05
	Product Services					
4	LSV00Q00202A	DEVICE PROGRAMMING	3	$49.00	$49.00	$147.00
Grand Total						$29,493.81(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Sheriff's Office	

AGENDA ITEM # 11

Budget Revision Sheriff Computer Purchase

BACKGROUND

This budget revision allows the sheriff to use funds left over in his operating budget to purcahse computers. These were scheduled to be purchased in the new fiscal year but doing so now in this manner will eliminate the need to do so.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Uses funds already approved for the current year.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. budget revision sheriff computers_0001

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Budget Revision # _____

Item No. _____

Caldwell County Board of Commissioners

BUDGET REVISION

Board Meeting: May 22,2026

Subject: To cover purchase of reaming radios to operate 1/1

Background and explanation for the Budget Revision:

This request requires no local funds

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Revenue	Increase	
Line Item #	Title	Amount
104320-439700-5001	Inmate Medical	$ 39,780.50
Total		**39,780.50**

Expenditures:	Increase	
Line Item #	Title	Amount
104317-451000	Cap Equip	$39,780.50
Total		**39,780.50**

Attachments (Yes or No): YES
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action: No Local Funds

Department Head	Date	Finance Director	Date	County Manager	Date
Kevin H. Beane	5/8/2026				

Caldwell County
AGENDA ITEM SUMMARY

Submitter: Sheriff Kevin Bean **Meeting Date:** 6/22/2026

Agenda Section: Consent **Department:** Sheriff

Suggested Motion(s): Approval of Narcotics Vehicle Trade

SUMMARY: Request to purchase Investigation Fleet Computers

Budget Impact: None, Transfer of Funds in current FY

Is this expenditure approved in the current fiscal year budget? Yes

If no, describe how it will be funded.

ATTACHMENTS: See Attached Request & Documents

Replacement on Fleet Cameras

Due to the current updates with our IT department current In-Car computers are no longer compatible with Windows 11 and have to be replaced. Currently the Investigations division are in need of replacing 10 computers at $3,978.05 each to continue to work streamline from the car. With cost increases the price per computer is subject to increase by approximately $300 each.

Estimated Cost: $39,780.50

Kevin H. Bean

Sheriff Kevn H. Bean

Thank you for your consideration in this matter.

Law and Order Technology LLC
2500 Quantum Lakes Drive
Suite 203
Boynton Beach, FL 33426
USA

Voice: (954) 281-5050
Fax: (954) 827-6445

QUOTATION

Quote Number: C4222602
Quote Date: Apr 22, 2026
Page: 1

Quoted To:
Caldwell County Sheriff's Office 2351 Morganton Boulevard SW Lenoir, NC 28645 United States

Drop Shipment

Customer ID	Good Thru	Payment Terms	Sales Rep
Caldwell Co SO-NC	5/22/26	Net 30 Days	CamH

Quantity	Item	Description	Unit Price	Amount
10.00	FZ-55J2601BM	Win11 Pro,I-5 ,13th Gen(4,7GHZ) 1000 Nit Touchscreen,16GB,Intel UHD,512 OPAL SSD,Intel Wifi 6E,BT,Mic and Infrared 2MP Webcam,Emissive Backlit Keyboard	2,791.08	27,910.80
10.00	HA-55LVD2	PANASONIC : HAVIS DOCKING STATION WITH DUAL PASS-THROUGH ANTENNA FOR PANASONIC TOUGHBOOK 54 AND 55 RUGGED LAPTOP (Dual Pass)	782.55	7,825.50
10.00	CF-LNDDC120	Lind 120 Watt 12-32 Volt Input Car Charger for CF-30, CF-31,CF-33, 4K Mk1, Mk2 (UT-M/FZ-Y1), CF-53 Mk4, CF-54, FZ-55, CF-SX2, CF-F9, CF-19, CF-20, CF-C2, CF-H2,	147.68	1,476.80
10.00	CF-SVCLTNF3YR	PROTECTION PLUS WARRANTY - CF-31, FZ-55, CF-20 LAPTOP (YEARS 1, 2 and3) .	256.74	2,567.40
		All pricing can be based on NC 204B State Contract		
			Subtotal	39,780.50
			Sales Tax	2,685.18
			TOTAL	**42,465.68**

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Emergency Services	

AGENDA ITEM # 12

FY27 Opioid Settlement Spending Resolution

BACKGROUND

Fiscal year 2027 Opioid Settlement Funding Spending Plan Resolution aligning the expenditure of Opioid Settlement Funds with the FY27 Budget.

RECOMMENDED MOTION

BUDGET IMPACT

No impact, Opioid Settlement Funds.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. 26-27 FY Spending Resolution Caldwell 6.22.2026 (1)

A RESOLUTION BY THE COUNTY OF CALDWELL

TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Caldwell County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA"), the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF"), and SAAF-2;

WHEREAS Caldwell County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

(i) indicates that it is an authorization for expenditure of opioid settlement funds; and,

(ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,

(iii) states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, SAAF, and SAAF-2, Caldwell County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized
    a. Name of strategy: Post-Overdose Response Team
    b. Strategy is included in Exhibit: A
    c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 8
    d. Amount authorized for this strategy: $654,525.25
    e. Period of time during which expenditure may take place:
        Start date July 1, 2026, through End date June 30, 2027
    f. Description of the program, project, or activity: Provide services as a PORT, outlined by the NCDHHS PORT Toolkit. The Caldwell County PORT will actively connect persons who have experienced non-fatal drug overdoses to addiction/mental health treatment, recovery support, harm reduction services, primary healthcare, and/or other services or supports needed to improve the overall health or well-being.
    g. Provider: Caldwell County PORT

2. Second strategy authorized
    a. Name of strategy: Evidence-based Addiction Treatment
    b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 2
d. Amount authorized for this strategy: $5,000.00
e. Period of time during which expenditure may take place:
Start date July 1, 2026, through End date June 30, 2027
f. Description of the program, project, or activity: Support evidence-based addiction treatment consistent with the American Society of Addiction Medicine's national practice guidelines for the treatment of opioid use disorder – specifically Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration – through Opioid Treatment Programs, qualified providers of Office-Based Opioid Treatment, Federally Qualified Health Centers, treatment offered in conjunction with justice system programs, or other community-based programs offering evidence based addiction treatment.
g. Provider: Caldwell County PORT

3. Third authorized strategy
a. Name of strategy: Naloxone Distribution
b. Strategy is included in Exhibit A
c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 7
d. Amount authorized for this strategy: $ 10,000.00
e. Period of time during which expenditure may take place:
Start date July 1, 2026, through End date June 30, 2027
f. Description of the program, project, or activity: Distribute naloxone to persons at risk of overdose or their social networks, through our post-overdose response team. Distribute naloxone to emergency medical service providers to provide naloxone to persons at risk of overdose, or other community-based organizations that provide services to people who use drugs.
g. Provider: Caldwell County PORT.

4. Fourth authorized strategy
a. Name of strategy: Recovery Support Services
b. Strategy is included in Exhibit A
c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 3
d. Amount authorized for this strategy: $144,911.75
e. Period of time during which expenditure may take place:
Start date July 1, 2026, through End date June 30, 2027
f. Description of the program, project, or activity: Fund a Recovery/Treatment Court Coordinator position, a Recovery/Treatment Court Peer Support Specialist, and provide transportation assistance for recovery program participants. The coordinator is responsible for the overall administration of the Recovery/Treatment Court Program, including conducting screenings and assessments of potential program candidates and presenting cases for consideration at team meetings. Additional responsibilities include reviewing participation agreements and program handbooks with participants, monitoring

and compiling program evaluation data and progress reports as required by the Recovery/Treatment court, coordinating staffing and team meetings, facilitating communication among team members, and connecting participants and staff with appropriate resources as needed. The Recovery/Treatment Court Coordinator will be responsible for directly supervising the Recovery/Treatment Court Peer Support Specialist.

g. Provider: Caldwell County PORT.

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is $814,437.00.

Adopted this the 22nd day of June 2026.

_____

Randy Church, Chairman of the Board
Caldwell County Board of Commissioners

ATTEST:

_____

Tasha Brown, County Clerk

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Public Library	

AGENDA ITEM # 13

Caldwell County Public Library Policies — Updated to Reflect Current Practices and Collection

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Safe Child Policy (2) (1)
2. Patron Code of Conduct (2) (1)
3. Collection Development Policy (2) (1)
4. Circulation and Access Policy (2) (1)
5. Caldwell County Public Library Submissions Policy for Authors and Publishers (2) (1)
6. Cardholder Request for Reconsideration of Library Materials (2) (1)
7. Library Board of Trustees Bylaws

Caldwell County
NORTH CAROLINA
Public Library

CALDWELL COUNTY PUBLIC LIBRARY SAFE CHILD POLICY

The Caldwell County Public Library welcomes children of all ages to use our materials and services. The library is, however, a public building and library staff members have many duties to perform to serve all the citizens of Caldwell County. They cannot monitor the behavior, safety or whereabouts of people using the library. The Caldwell County Public Library cannot provide daycare or supervision for unattended children.

The library cannot assume responsibility for minors, nor do we assume responsibility for children left at any of the library locations at closing time. To help ensure that a child will have a pleasant and safe experience while visiting the library, a child 6 years of age or younger is to be in the immediate presence of a parent or other *responsible* caretaker, 16 years of age or older, during the entire stay in the library or on library grounds. Children 7-11 years of age must have a parent or caregiver within the library building. This parent or caretaker is responsible for the behavior of the child(ren) in his/her care while in the library. Children are subject to the same rules of behavior as all other library patrons.

Parents are responsible for the conduct of their minor child(ren) (under 18) in the library or on library grounds, regardless of whether or not they accompany the child(ren). Parents are responsible for making sure that unaccompanied minors have a ride home at closing time. When a child is left unaccompanied in violation of policy or if a child is habitually disruptive, as outlined in the Library's Patron Code of Conduct, the parent will be called to pick up the child. An incident report will also be filed with the Library Director. Consequences of violations of policy will be determined by the professional library staff. Possible consequences include being asked to leave the library or being banned from the library system for a specified length of time. Appeals may be made to the Library Board of Trustees.

Unattended Children at Closing

When staff observe unattended juveniles on library premises 15 minutes before closing, they should encourage the children to be sure that transportation has been arranged.

When a child/minor under the age of 16 is left unattended after the library has closed, staff should contact his/her parents or guardian. Two staff members will wait with the child for 15 minutes. (Compensatory time shall be granted to any library staff member who stays after normal closing time with unattended children.) Staff members are not permitted to offer transportation to minors left at closing. If the child/minor is still on the premises 15 minutes after closing, the staff member will call the local police and explain the situation. The staff member should record the child's name, parent's name, address and phone number. The staff member will remain with the child until the police arrive.

A notice will be posted at the main entrance to the library informing anyone looking for the

child that he/she has been placed in the care of the local police. The staff member in charge should file an incident report. If the contact information is available, the Library Director will send the parents or guardians a letter explaining our policies and procedures regarding minors.

Adopted by the Caldwell County Public Library Board of Trustees September 18, 1996
Approved by the Caldwell County Board of Commissioners December 2, 1996
Revised By Caldwell County Public Library Board of Trustees November 22, 2010
Revisions Approved by the Caldwell County Board of Commissioners February 7, 2011
Revised By Caldwell County Public Library Board of Trustees May 28, 2026

Patron Code of Conduct

Purpose

To guarantee the rights of patrons to a proper atmosphere in their use of the library by establishing basic conduct rules.

Policy

The Caldwell County Library supports the right of all individuals to free and equal access to information and to library use without discrimination, intimidation, threats, or invasion of privacy. The Library is dedicated to providing friendly, courteous, and respectful service, as well as an enjoyable, clean, and comfortable environment for all users. To ensure a welcoming and safe space for reading, studying, or working, the library has established the following rules:

Respect for the rights and needs of all library users shall be maintained at all times.

All members of the public will conduct themselves so that they will not interfere, by their actions or speech, with the legitimate rights of other library users.

Conduct considered improper in the library includes, but is not limited to:

- Public disturbances
- Physical abuse or assault
- Offensive or abusive language, talking in loud tones, or making other loud noises
- Using, possessing, or being under the influence of alcohol, illicit drugs, or other impairing substances
- Abusive use of library facilities or equipment (including all outside areas)
- Tobacco use and smoking (including e-cigarettes and vaping) on any library premises
- Offensive personal hygiene
- Staring at, following, or photographing staff or patrons
- Harassment of others
- Panhandling or soliciting
- Indecent exposure, sexual acts, and excessive displays of affection
- Sleeping in the library
- Engaging in extended conversation or behavior that occupies the staff for an inappropriate period of time, including making inappropriate personal comments, making sexual advances, or engaging in physical and/or verbal harassment.

Patrons using the library are required to wear shoes and shirts at all times.

Covered beverages are allowed in the library. Eating is not allowed in the library, except in designated and identified spaces.

Only service animals qualifying under the Americans with Disabilities Act are permitted inside the library; all other animals are prohibited.

In order to maintain a safe and pleasant environment for children and parents in the children's area, adult customers who are not engaged in library activity which requires materials from the children's area will be asked to relocate to other areas of the library.

In order to maintain a safe environment for teens in the young adult area, adult customers who are not engaged in library activity which requires materials from the young adult area will be asked to relocate to other areas of the library.

Library furnishings and materials are not to be rearranged or disarranged by patrons without permission of library staff.

Packages, briefcases, and any other container may be examined at any time. All library materials shall be properly checked out before they may be borrowed. It is strongly suggested that customers not leave bags and other personal items unattended. Unattended items are subject to confiscation. The library is not responsible for personal items that are lost, stolen or damaged in or on the grounds of the library. The library has a policy on the size and number of bags which may be brought into the library. The maximum combined size of items may not exceed 16"x 18"x 24" per patron.

Blocking aisles, entrances, or exits or in any manner impeding access to public areas is forbidden.

Unreasonable use of the restrooms, including laundering, shaving, hair cutting or trimming, and bathing is prohibited.

All patrons shall obey all reasonable requests of the library staff.

Responses to Disruptive Behavior

Disruptive behavior on library property may result in exclusion from the library and/or being subject to arrest.

General Procedures

1. The first response to disruptive behavior will be a verbal warning. An incident report will be filed with the Library Director.

2. The next instance of disruptive behavior by the same patron will result in a written warning.

3. The third instance of disruptive behavior by the same patron will result in written

notification that they are banned from the library for a period of time to be determined by the Library Director.

Immediate Banning

The following violations of the Patron Code of Conduct will result in the immediate banning of the individual from the library grounds, with police enforcement as necessary. Banning will remain in effect for a time period to be determined by the Library Director. Criminal charges may also be filed.

- Assaulting staff or other library patrons
- Threatening staff or other library patrons
- Carrying an unauthorized weapon on library property
- Destruction or theft of library property
- Using abusive language toward staff or library patrons (including but not limited to profanity)
- Fighting (all parties involved)
- Dispensing chemicals or noxious substances including but not limited to pepper spray, stink bombs, and tear gas
- When it has been determined by the Library Director that a user is a chronic behavioral problem

Individuals failing to follow this policy will be asked to leave until the problem is corrected. Failure to comply with these policies could result in a suspension of library privileges and/or exclusion from all library premises for the period of time as deemed appropriate by library and county administration. The appropriate law enforcement agency will be called if necessary.

Adopted by the Caldwell County Public Library Board of Trustees September 18, 1996.
Approved by the Caldwell County Board of Commissioners December 2, 1996.
Revised by the Caldwell County Public Library Board of Trustees November 22, 2010.
Approved by the Caldwell County Board of Commissioners February 7, 2011.
Revised by the Caldwell County Public Library Board of Trustees November 17, 2016.
Approved by the Caldwell County Board of Commissioners December 5, 2016
Revised by the Caldwell County Public Library Board of Trustees May 28, 2026.

Collection Development Policy of the Caldwell County Public Library

It is the policy of the Caldwell County Public Library to maintain an up-to-date collection of standard works in all fields of knowledge and a selection of items in current demand. Due to limited resources the library cannot purchase everything that might be desirable; however, the library strives to allocate resources in a way that meets current demand. Patrons are encouraged to use their access to NC Cardinal to look for available materials outside of Caldwell County.

The library purchases materials to meet the recreational, educational, and informational needs of the community in whatever format is convenient, whether in print or digital format. Efforts are made to provide materials and information presenting all points of view on current and historical issues. Reviews in professionally recognized periodicals, standard bibliographies, publisher catalogs, booklists by recognized authorities, and the advice of subject area experts will be used in selecting materials for purchase.

The Caldwell County Public Library seeks to serve all the citizens of Caldwell County and reflect its diverse interests through library materials. The library will not attempt to furnish course textbooks. While some materials related to academics are of use to the wider community, the provision of curriculum related materials is the major responsibility of the school and college libraries.

Requests from patrons for specific titles or in subject areas are welcome and will be considered for purchase, within the library's resources.

The library keeps its collection vital and useful by retaining or replacing essential material, and removing on a systematic and continuous basis those works which are worn, outdated, of little historical significance, or no longer in demand.

Ultimate responsibility for the selection of materials lies with the Library Director. In exercising this responsibility, the Library Director has been instructed by the Library Board and the Board of Commissioners to follow the policies and guidelines expressed in the Library Bill of Rights and the Freedom to Read Statement issued by the American Library Association.

All library staff are involved in the selection process, giving suggestions and pointing out weaknesses in the collection as they become aware of needs. Management staff handles the majority of materials selection for the Caldwell County Public Library system; however, this responsibility may be delegated to other staff as needed.

Access

The library recognizes that some materials are controversial and that any given item may offend some patrons. Processing and shelving of materials shall in no way reflect a value judgment of the materials in the library's collection. No item will be sequestered, except for the express purpose of protecting it from injury or theft. All materials will be shelved in their proper order on open shelves, freely and easily accessible to the public.

A person's right to use the library will not be denied or abridged because of origin, age, background, or views. The library assures free access to its holdings for all patrons who are free to select or reject for themselves any item in the collection. Individual or group prejudice about a particular item or type of material in the collection may not preclude its use by others.

Children are not limited to the juvenile collection, although juvenile collections are kept together to facilitate use. Responsibility for the reading of children must rest with the parent or guardian, not with the library. Selection of any materials will not be inhibited by the possibility that books may inadvertently come into the possession of children.

Adult Materials:
The fiction collection provides books for the wide range of interests of the general reading public, including classics in the field, titles representing periods of writing, and those meeting the popular demand for light reading. The primary goal of the library's nonfiction collection is to offer popular nonfiction materials that serve the needs of the general adult library user. No book will be eliminated because of coarse language, violence, or frank discussion of sexual episodes, any of which may be objectionable to some people. It is the library's responsibility to protect the rights of mature readers.

More specialized materials are purchased as the budget allows. To access materials outside our local collection, we participate in resource sharing through the Cardinal consortium. This service allows patrons to request and borrow items not currently available on our shelves.

Branch materials:
The entire library collection is available for use to patrons at all branches of the Caldwell County Public Library (Lenoir, Hudson, and Southern Branch).

Non-book materials:
Materials other than books may be purchased using the same selection process outlined above. Restrictions may be placed on the circulation of non-book items to accommodate demand and preserve the items.

Films:
The library maintains a circulating collection of popular films in DVD or Blu-ray format. The selection process for films is the same as that for print materials.

Periodicals & Newspapers:
The library endeavors to provide the most representative periodicals in a wide range of subjects of reference and recreational interest, as the budget allows. Due to limited space for storage, the library maintains limited back files for most periodicals.

Children's and Young Adult Materials:
Materials are selected on subjects of interest and within the comprehension of children and teens. Responsibility for the reading of children must rest solely with the parent or guardian, NOT with the library. Selection of any materials will not be inhibited by the possibility that books may inadvertently come into the possession of children. Children are not limited to the juvenile collection, nor are teens restricted to use of the young adult area.

Gifts and Donations

The library will encourage and accept gifts with the understanding that gifts of materials will be added to the collection only if they meet the same standards required of purchased materials. Gift materials not meeting those standards, those that are out of date, unneeded duplicates of items already owned, or those in a format unsuitable for library use, may be donated to the Friends of the Library or other organizations, sold, exchanged, or otherwise disposed of as the library desires.

Gift items will be added to the regular library collections in normal sequence, available to all library patrons, and otherwise handled as any other material belonging to the library.

Gift items may be marked with an appropriate bookplate upon request. A receipt for tax purposes may be given to the donor if requested at the time of donation, acknowledging receipt of the gift only.

Gift items deemed no longer of use to the library collection will be disposed of in the same manner as purchased material.

Request for reconsideration of material

When a patron objects to the presence or absence of any library material, the complaint will be referred to the Library Director or appropriate management staff who will discuss the matter with the complainant. If not satisfied, the complainant may fill out a "Cardholder Request for Reconsideration of Library Materials" form. The Library Director will examine the item in question if it is a request for withdrawal, check reviews (if available) and determine whether it conforms to the standards of the materials selection policy. If it is a request for addition of an item that has been rejected by the library, the Library Director will reconsider its addition. The Library Director will make a decision and will provide a written explanation of the decision to the complainant. If dissatisfied with the Director's decision, the complainant may appeal to the Library Board of Trustees and present a complaint at a regular meeting of the Board. Materials subject to complaint shall not be removed from use pending final action. The Library Board of Trustees is the final Board of appeal in reference to library materials.

Adopted by the Library Board of Trustees August 2, 1983
Adopted by the Caldwell County Board of Commissioners September 19, 1983
Revisions approved by the Library Board of Trustees, March 21, 2011
Revisions adopted by the Caldwell County Board of Commissioners April 18, 2011
Revisions approved by the Library Board of Trustees, May 29, 2026

Caldwell County Public Library

Cardholder Request for Reconsideration of Library Materials

All questions **MUST** be answered. Additional pages may be attached to this request as needed.

ITEM FORMAT:

_____ Book _____ Video _____ Other (please specify) _____

ITEM TITLE and AUTHOR/DIRECTOR:

_____

ITEM ISBN # _____

CONTACT INFORMATION FOR CARDHOLDER REQUESTING RECONSIDERATION:

NAME: _____

ADDRESS: _____

CITY: STATE: ZIP CODE: _____

PHONE: _____

EMAIL: _____

LIBRARY CARD NUMBER: _____

CARDHOLDER REPRESENTS:

_____ SELF

_____ ORGANIZATION (NAME):

_____ OTHER GROUP (PLEASE SPECIFY):

Continue on Next Page

CONTENT:

Did you read the entire item? If not, what portion did you read?

To what do you object in this item? Please cite specific examples of objectionable material, with page numbers if possible:

What do you find of value in this work?

What do you believe to be the theme or purpose of this work?

What do you feel might be the result of reading this work?

Are you familiar with any critical reviews of this work?

Can you recommend material of equal quality that would convey a similar picture and perspective on the same subject to replace this work?

Continue on Next Page

What action do you suggest the library take regarding this work?

Signature of Cardholder: _____

Date: _____

Received by Staff Member: _____

Date: _____

Circulation and Access Policy

Purpose

The purpose of the Circulation and Access Policy is to establish regulations regarding the use and availability of library materials, to provide clear guidelines for the charging of fees for overdue and unreturned library materials, and to address other circulation-related issues. Caldwell County Public Library provides free and equal access to library materials and services and is guided by its goal to be the community's catalyst for lifelong learning. The library supports the individual's right to have access to ideas and information representing all points of view as stated by the American Library Association's statements regarding the following: Library Bill of Rights, Freedom to Read, Freedom to View, and Access to Electronic Information, Services, and Networks.

Library Cards: Eligibility & Registration

To be eligible for a library card that grants access to our physical and digital collections as well as resource sharing, you must be a resident or taxpayer of, work in, or attend school in Caldwell County, North Carolina. Non-county residents must provide proof of eligibility. Accepted documents include but are not limited to: a current property tax statement, a recent employer pay stub, or a current student ID.

Eligibility for a Caldwell County library card can be established with a photo ID that includes date of birth and an address.

Accepted documents include but are not limited to:· driver's license, U.S. passport, or a current/valid government-issued photo ID.

You must sign your library card. This indicates that you will be responsible for returning materials on time and in good condition as well as notifying the library of any change in name or address.

Any parent or guardian may obtain a library card for a minor. The parent or guardian should write the name of the minor on the back of the library card and then the parent or guardian should sign the card indicating that parent or guardian is responsible for returning materials on time and in good condition as well as notifying the library of any change in name or address.

The first card is issued free. If you lose your card, you are responsible for contacting the library immediately. Replacement cards are $1.00. A patron may have no more than one active card at any time. If a patron is found to have more than one card, the most recent card issued will be valid and all other cards will be declared invalid. Damaged cards should be returned to the library for replacement. There is no charge for replacement of a damaged card.

A Caldwell County Public Library card must be presented at any library in the county to check out materials. A valid government issued photo ID may be used at any time if the patron's library card is not present.

If your address differs or isn't displayed on your ID, another document showing your name and a current county address must accompany your ID. Accepted documents include but are not limited to: recently received mail, an executed lease or deed, a letter from your Caldwell County employer, or a utility bill.

It is the mission of the library to provide service and access. Staff and administration will work with individuals to establish eligibility and verification.

Caldwell County Public Library provides reciprocity for those residents of the seven surrounding counties (Avery, Ashe, Watauga, Wilkes, Catawba, Burke, and Alexander) by offering free Caldwell County library cards. Individuals outside of Caldwell or a surrounding county may apply for a card with a $25 fee. These non-resident cards will provide limited access to the library's physical collection and resource sharing. Non-resident cards will not provide access to our digital collections on Libby and Hoopla.

Shared Use

Patrons are discouraged from allowing other individuals to use their library card. If an individual other than the cardholder uses the library card, the cardholder assumes full responsibility for all items borrowed or fees incurred, unless the card has been reported lost or stolen.

Circulation Policies and Check Out Times:

Item	Item Borrowing Limit	Number of Renewals	Auto Renewal	Length of Checkout
Audiobooks	**5**	**3**	**Yes**	**3 weeks**
Audio Enabled Books	**2**	**3**	**Yes**	**3 weeks**
Backpacks	**1**	**None**	**No**	**3 weeks**
Boardgames/Puzzles	**2**	**None**	**No**	**3 weeks**
Books	**50**	**3**	**Yes**	**3 weeks**
DVDs	**5**	**3**	**Yes**	**1 week**
Launchpads	**1**	**3**	**Yes**	**1 week**
Magazines	**10**	**3**	**Yes**	**3 weeks**
Video Games	**2**	**1**	**Yes**	**1 week**

The borrowing limit for each card is 50 items total.

Most items may be renewed online, over the phone, on site, or through automatic renewal up to three times, providing that the item in question is not on hold for another patron.

The Caldwell County Public library places holds on all circulating items for patrons in good standing. Only 10 items can be placed on hold at any time.

Item	Caldwell County Resident Only	Adult Card Only	One Per Family	Fees must be paid to checkout
Audio Enabled Books	**Yes**	**Yes**	**No**	**No**
Backpacks	**Yes**	**Yes**	**Yes**	**No**
Boardgames/Puzzles	**Yes**	**Yes**	**No**	**Yes**
Launchpad	**Yes**	**Yes**	**Yes**	**Yes**
Video Games	**Yes**	**No**	**No**	**Yes**

To ensure the preservation of our collections that have a high replacement cost, these items (audio-enabled books, backpacks, board games, puzzles, launchpads, and video games) are available for check-out by in-county patrons only. Furthermore, certain items (audio-enabled books, backpacks, board games, puzzles, and launchpads) are available for check out on adult cards only. Launchpads and backpacks are limited to one checkout per family. Backpacks, games, and puzzles are non-renewable.

Tabletop Game and Puzzle Circulation Policy

The tabletop game and puzzle lending program is a service that allows Caldwell County resident cardholders to check out a tabletop game or puzzle for use in their homes. Holds are not allowed for tabletop games or puzzles. You must return the items to the original checkout location. Returns must be made at the circulation desk, not through the book drop.

Guidelines for Borrowing and Use:

- 18 years or older & a county resident.
- Valid Caldwell County Library Card.
- Only two (2) tabletop games or puzzles per adult library card can be checked out at a time.
- Tabletop games and puzzles are checked out for three (3) weeks, with no renewals.
- We strongly suggest that customers account for all game or puzzle equipment/playing pieces/cards, etc. before and after home use.
- All game or puzzle boxes, instructions, packaging, etc. must be returned undamaged with the game or puzzle or a $3.00 fee may be added for missing items. The replacement costs for a game band is $3.00.
- Patrons are responsible for costs associated with the loss or damage of the tabletop game or puzzle. If damage results in a tabletop game being rendered unplayable or a puzzle being rendered unsolvable, the customer will be charged for the full replacement cost of the item.
- The overdue fines for a tabletop game or puzzle are $0.50 per day overdue with a maximum fine of $3.50. At that point, the item will be considered lost, and the replacement cost of the item will be assessed.

Please be aware that games and puzzles for older children and adults often contain small items that could present a choking hazard for small children or pets. Please ensure that games and puzzles are only accessed by the appropriate age group(s) and species.

Fee Policy Statement

Caldwell County library has transitioned to a partially fine-free model, no longer charging late fees on most standard print materials. While the vast majority of items are exempt from daily late fees, certain specialty items and lost or damaged materials are still subject to fines and replacement fees.

The primary goal of these remaining fees is to encourage the timely return of materials so all community members can access them. Standard fines and fees for applicable items are subject to review and change at the beginning of each fiscal year.

Fee structure:
Partially Fine Free Materials: audiobooks, audio-enabled books, books, DVDs, and magazines

Materials with Fines: backpacks, board games, launchpads, puzzles, and video games.

- No fines for 30 days.
- Items not returned after 30 days will be considered lost, and the full replacement value of the item(s) will be charged against the customer's account.
- However, if items are returned in good condition after 30 days, there will be no replacement fees or late fines for those items.
- Items that are long overdue (more than 6 months) may be accepted without fines or fees at the discretion of the Library Director.
- Items that are damaged beyond repair will be charged to the customer's account at full replacement value.

Item	Overdue fees per day
Backpacks	**$1**
Boardgames/Puzzles	**$0.50**
Launchpad	**$0.50**
Video Games	**$0.50**

Service Fees

- Printing/Copying - per page: $0.25 for black and white and $0.50 for color

Incidental Fees

- Lost card fee: $1
- Earbuds fee: $2
- Flash Drive fee: $2

Blocks on Use of Card

“Block on Use of Card” means all borrowing privileges, including physical and digital checkouts, are suspended until the issue is resolved. A library card is blocked from use under these circumstances:

- Expired Card - Cards are valid for a period of three years. The purpose of expiring cards is to maintain updated patron contact information. Cards may be renewed if all charges for lost items have been paid, and the card has an outstanding balance of $0. Expired cards may not be used until they are renewed.
- Unpaid Balance - A card is blocked if a patron has unpaid fines and fees equaling or exceeding $50. Cards blocked for exceeding the limit must have these fines paid and the balance below $50 before the block is removed.
- Lost Items - A card is blocked if a patron has more than 10 lost items charged to their card. The patron must reduce the fees to below $50 before the block is removed.
- Banned User - The patron has been banned from the library for violating library policies.

Internet Access:

To use library computers, you must have a valid library card, or you may obtain a guest pass. Computer time may be extended at the discretion of library staff.

The Internet and the other electronic resources available in the Caldwell County Public Library enable the library to provide information beyond its collection. They allow access to ideas, information and commentary from multiple and global sources. By its very nature, the Internet is an unregulated medium. As such, while it offers access to a wealth of material that is personally, professionally, and culturally enriching to individuals of all ages, it also enables access to some material that may be offensive, controversial in nature, illegal, or not accurate, complete or current. In addition, the library cannot control sources of information on the Internet, which often change rapidly and unpredictably.

Access to the computers in the Caldwell County Public Library will be provided readily and equitably to users regardless of race, sex, or socioeconomic status. The library encourages access to information but cannot protect users from offensive materials. Parents of minor children must assume responsibility for their children’s use of the Internet and other computer resources. The library will not be held responsible for the access of any materials deemed inappropriate by anyone using the Internet. Use of library computers will be monitored in accordance with the Patron Code of Conduct.

The library will take necessary actions to comply with local, state, and federal statutes.

Library computer users must agree to abide by our Acceptable Use Agreement to use resources.

As the library cannot control the content of material accessible electronically, individual users are responsible for information accessed.

Users are responsible for payment of printing fees incurred.

Acceptable Use Agreement

(These procedures may be modified by library staff as necessary.)

The Caldwell County Public Library System provides limited access to the Internet as a service to our patrons. The Internet is a resource that enables library patrons to connect to information beyond that contained in the library's collection. The library is not a commercial Internet service provider. It is the library's policy to provide Internet access to the public within the limits of available space, equipment, time, personnel, and other resources. The library cannot guarantee access to the Internet at any given time. As with any other information the user chooses to access, library staff will respect the patron's confidentiality. However, since computer screens are visible to others, they cannot be considered private. Some material is inappropriate for display in a public setting. Library staff reserves the right to monitor the use of computer workstations to ensure compliance with this agreement. The library will not sell, rent, or otherwise distribute or disclose a patron's e-mail address, postal address, phone number, websites visited, computer time used, borrower records or other personal information, individually or in aggregate, unless required to do so by court order.

It is the user's responsibility to become familiar with computer resources through manuals, tutorials or library-offered training sessions. Library staff will provide help on basic computer use as time permits but will not provide extensive personal instruction.

Because the Internet includes some information which parents and guardians may deem to be unsuitable for their children, parents and guardians must provide the necessary guidance and oversight of their children. The library system and its staff cannot act in the place of a parent or guardian.

Acceptable Use Guidelines

Each user, by advancing beyond the initial computer screens, is agreeing to abide by the library's Acceptable Use Agreement.

- No more than two people may use a computer at the same time.
- Users are responsible for payment of printing fees incurred.
- Only library staff may reboot, restart, or log into the library's Internet computers.
- No software may be downloaded, installed or executed on library computers except by library staff or their explicitly authorized agent. A personal storage device or flash drive may be used at the computers; however, not all such devices are compatible with our equipment. The library is not responsible for material loss or damage to personal files, discs, or equipment while you are using our computers.
- Users may not make any attempt to damage, alter, monitor, and/or bypass the library's computer equipment, software, or data, and/or the equipment, software, or data of others. In addition, users may not instruct or demonstrate to another user how to bypass web-filtering technology or other software control

mechanisms.

- Users may not send or display obscene or disruptive messages, files, or images.
- Users may not harass, libel or slander other users, in person or online.
- Library computers may not be used to violate US Copyright Law (Title 17, US Code) which prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principles of “fair use.”
- Violations of the library’s Acceptable Use Agreement will be managed in a manner consistent with the library’s Patron Code of Conduct. Unauthorized use of the computer may result in revocation of computer use privileges or library use privileges.
- Any library user found using the computers for illegal or criminal purposes could face immediate loss of library privileges and may face criminal prosecution.

Free Wireless Internet Use at Caldwell County Public Library

Free filtered wireless internet access is open to all library visitors at all three branches of the Caldwell County Library. No special user names or passwords are required. Coverage should be available from any spot but access is not guaranteed. If you experience a loss of signal strength, please try another part of the building.

Access to printers is not available via the wireless connection.

As with the library’s public access computers, wireless users should use personal headphones while playing audio files.

Wireless Internet Users Should Be Aware of the Following:

The user assumes all responsibility for the use of Caldwell County Public Library's wireless network. As with most public wireless connections, the library’s wireless connection is not secure, and the library cannot guarantee the safety of your traffic across its network. The library assumes no responsibility for the configurations, security, or files on your laptop resulting from connection to the library's network.

Library staff cannot troubleshoot problems related to your wireless device or assist in making changes to your device's network settings and/or hardware configuration. The library cannot guarantee that you will be able to make a wireless connection. If you need assistance, please consult the documentation that came with your device or contact the manufacturer.

Library internet access is provided for library-related learning, research and information. The Acceptable Use Agreement in place for library public access stations applies equally to wireless users in the library. Failure to observe the Acceptable Use Agreement will result in disciplinary procedures, as outlined in the library’s Patron Code of Conduct. Parents, guardians, or caregivers are responsible for the behavior of children under the age of 18.

It is the responsibility of all public service staff and facility supervisors to understand this policy fully so as to ensure fair and equitable application. It is the responsibility of the Library Director with the advice of the Board of Trustees, to interpret, monitor, and recommend updates to the policy. The Library Director is the final authority with regards to enforcing this policy.

Approved by the Caldwell County Board of Commissioners on May 5, 1997.
Revised by Caldwell County Public Library Board of Trustees on November 22, 2010.
Revisions adopted by Caldwell County Board of Commissioners on February 7, 2011.
Revised by the Caldwell County Public Library Board of Trustees on November 17, 2016.
Revisions adopted by Caldwell County Board of Commissioners on December 5, 2016.
Revised by Caldwell County Public Library Board of Trustees on *May 28, 2026.*

Caldwell County Public Library Submissions Policy for Authors and Publishers

The Caldwell County Public Library (CCPL) strives to select materials that reflect our diverse community and our mission. Factors that influence selection include:

- Authority
- Popular demand
- Artistic quality
- Objectivity
- Accuracy
- Mass media publicity
- Content
- Currency

If you wish to submit a review copy of your book for consideration, the procedure is to send a copy of the book, to:

Library Director
Caldwell County Public Library
120 Hospital Ave NE
Lenoir, NC 28645

The book and its relevant reviews are then considered for inclusion by the appropriate subject specialist. Due to the number of items we receive, we are unable to return the book, give status updates on its progress, or provide feedback about the decision of inclusion in the collection. Books that are not selected for the collection may be sold by the Friends of the Library.

Please include the following information:

- Format of material (print, media, etc.), bibliographic citation, ISBN, intended age level/audience (i.e. juvenile, young adult or adult), price, and publication date
- Information about the author
- Copies of relevant reviews (preferred review sources include *Booklist, Library Journal, School Library Journal, Publishers Weekly,* and *Kirkus*)
- Ordering availability - CCPL prefers to acquire material through established library vendors (e.g. Ingram, Midwest Tape, and Center Point).

Some factors that our selectors consider:

- Has the book been carefully and thoroughly copyedited? Use of a professional editor is recommended.
- Has the book been bound and covered in such a way that it will hold up to multiple circulations?
- Has the text been appropriately formatted for easy readability?
- Is the book self-published? Does it have an ISBN?

- For non-fiction titles, do the author's professional and/or educational credentials verify them as an authority on the topic clearly stated?
- Are non-fiction titles indexed?
- Are proper citations included for any works referenced, and are all photos and/or illustrations used with permission?
- Has the book been professionally reviewed?
- For children's picture books, is the artwork of a quality consistent with traditionally published books?
- Will the book be of interest to the library's patrons?
- Special consideration may be given to local authors and titles set in or about Caldwell County and/or surrounding areas of Western North Carolina.

Adopted by the Library Board of Trustees on May 28, 2026.

Caldwell County
NORTH CAROLINA
Public Library

Caldwell County Public Library

Cardholder Request for Reconsideration of Library Materials

All questions **MUST** be answered. Additional pages may be attached to this request as needed.

ITEM FORMAT:

_____ Book _____ Video _____ Other (please specify) _____

ITEM TITLE and AUTHOR/DIRECTOR:

_____

ITEM ISBN # _____

CONTACT INFORMATION FOR CARDHOLDER REQUESTING RECONSIDERATION:

NAME: _____

ADDRESS: _____

CITY: STATE: ZIP CODE: _____

PHONE: _____

EMAIL: _____

LIBRARY CARD NUMBER: _____

CARDHOLDER REPRESENTS:

_____ SELF

_____ ORGANIZATION (NAME):

_____ OTHER GROUP (PLEASE SPECIFY):

Continue on Next Page

CONTENT:

Did you read the entire item? If not, what portion did you read?

To what do you object in this item? Please cite specific examples of objectionable material, with page numbers if possible:

What do you find of value in this work?

What do you believe to be the theme or purpose of this work?

What do you feel might be the result of reading this work?

Are you familiar with any critical reviews of this work?

Can you recommend material of equal quality that would convey a similar picture and perspective on the same subject to replace this work?

Continue on Next Page

What action do you suggest the library take regarding this work?

Signature of Cardholder: _____

Date: _____

Received by Staff Member: _____

Date: _____

BYLAWS OF THE CALDWELL COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

I. Membership

The Caldwell County Public Library is a department of Caldwell County government. There are seven (7) members of the Library Board of Trustees who are each appointed by the Caldwell County Board of Commissioners to a three year term of office. Additional terms may be applied for, if desired, and granted at the discretion of the Board of Commissioners. It is recommended that one member of the currently serving Board of County Commissioners be appointed a Library Trustee to serve as a liaison between the two Boards.

Library Board members shall serve a term of three (3) years. To maintain continuity of leadership, the election of the seven board seats shall be staggered across a repeating cycle. Commencing in 2026 and every third year thereafter, three (3) Library Board members shall be appointed. In 2028 and every third year thereafter, four (4) Library Board members shall be appointed. This appointment cycle will be ongoing. Members must rotate off the Board after their term expires unless they are reappointed to a new three–year term by the Board of Commissioners. Terms expire on June 30th of the member's third year.

II. Duties

Duties delegated by the Caldwell County Board of Commissioners to the Library Board of Trustees are as follows: (paralleling GS153A-266)

1. To recommend to the County Board of Commissioners programs, policies, and regulations for the governance of the library.
2. To make recommendations to the Commissioners concerning the construction and improvement of buildings and other structures for the library system; and to make any necessary recommendations regarding the care and supervision of the facilities of the system.
3. To recommend the appointment or dismissal of a County Library Director to the Commissioners. Any recommendation of appointment or dismissal shall be made in accordance with the Caldwell County Personnel Policy.

4. To establish a schedule of fines and charges for late return of, failure to return, damage to, and loss of library materials and to take other measures to protect and regulate the use of such materials.
5. To review and approve the annual budget of the library system.
6. To extend privileges and use of the library system to non-residents of the county on any terms the Board may prescribe with the approval of the Board of County Commissioners.
7. To otherwise advise the Commissioners on library matters.
8. To make an annual report on the operations of the library to the Caldwell County Board of Commissioners and to the North Carolina State Library as required by GS 125-51.
9. To adopt bylaws, rules, and regulations for its own guidance as may be necessary.

III. Meeting

Meetings of the Library Board are regularly scheduled during the months of July, September, November, January, March, and May at the main branch in Lenoir. Other temporary meeting locations may be designated by the Board. The first meeting of the fiscal year is in July. An annual meeting shall be held in September at which time officers shall be elected.

A quorum for the transaction of business shall be a simple majority of the board members. Special meetings or the rescheduling of a regular meeting may be called by the Chair or upon the request of three members. All meeting notices must comply with the current public notice requirements of the North Carolina Open Meetings law, Article 33C, Chapter 143 of the North Carolina General Statutes. The conduct of all meetings must also comply with the current Open Meetings law and Robert's Rules of Order

Failure of a member to be present at three (3) consecutive regular board meetings shall result in their automatic suspension pending review by the Caldwell County Board of Commissioners.

Absences may be excused by the Board of Commissioners at their discretion. Physical attendance at meetings is recommended to allow for better communication; however, if a board member is unable to physically attend then that member can be allowed to attend electronically. Electronic attendance can be done by telephone, FaceTime, Skype, or other technology as it becomes available.

The order of business at the regular meetings is suggested to be as follows:

- Roll call
- Approval of previous meeting's minutes
- Director’s Report
- Old Business
- New business
- Public Comment
- Friends of the Library Representative
- Adjournment

IV. Officers

The officers of the Board shall be a Chair, Vice-Chair, and Secretary. These officers are elected at the annual meeting by a majority vote of the Board to serve for one year.

The Board Chair shall preside at all meetings, appoint all committees, certify all actions approved by the Board, authorize calls for any special meetings, and generally perform the duties of the presiding officer. The Chair will also serve as the spokesman for the Board whenever necessary. The Chair is also charged with reporting to the Caldwell County Board of Commissioners the name of every Board member who has accumulated three (3) consecutive absences together with the reasons for said absences. The Chair will also report any other vacancies on the Library Board to the Board of Commissioners for appropriate action.

When the Chair is absent from a Board meeting, the Vice Chair shall preside. If neither the Vice Chair nor the Chair is present, then the Secretary will preside over the meeting.

The Board Secretary shall keep a true and accurate account of all proceedings of the Board meetings. The actual taking of notes may be delegated to another party if the Secretary is absent or unable to take minutes. The Secretary is responsible for verifying the accuracy of the minutes and presenting a copy to the Library Director, the Chair, and the County Clerk.

The Chair and the Library Director shall be responsible for keeping a copy of these minutes. The Chair shall keep an electronic copy available for the Library Board or County Commissioners to review as needed and the Library Director shall keep a physical copy at the Library in the event that the electronic version is not available.

V. Library Director

The Library Director is the Board's executive officer and shall have sole charge of administering the library system under the Board's direction and review. The Library Director shall be subject to all aspects of the Caldwell County Personnel Policy. The Library Director shall be held responsible for the care of the buildings and equipment in conjunction with the maintenance department. The Director will also be responsible for employing and directing the staff, for the efficiency of the library's service to the public, and for operating the library under the financial conditions set forth in the annual budget. The Library Director will issue notices, both publicly and directly to the Board members of all regular meetings, and on the authorization of the chair, of all special meetings. The Library Director will have custody of a physical copy of the minutes and any other records of the Board.

VI. Committees

Special committees may be appointed by the Chair as the need arises to study and investigate special problems and will serve until they have completed the work for which they were appointed.

VII. Bylaws

Bylaws shall be reviewed and updated at least every 3 years or as needed.

Bylaws shall only be adopted if they are not in conflict with state or consortium regulations.

Any revision to the Bylaws must be included in the agenda prior to the meeting to allow all members of the board the opportunity to be present for voting on said bylaws.

Bylaws may be amended or adopted by a two thirds vote of the members present at any Library Board meeting that has a quorum.

Bylaws must be approved by the Caldwell County Board of Commissioners before they become effective.

(adopted by the Library Board of Trustees on August 2, 1983)
(adopted by the Caldwell County Commissioners on Sept. 19, 1983)
(amended by the Library Board of Trustees on May 19, 1987)
(adopted by the Caldwell County Commissioners on June 15, 1987)
(amended by the Library Board of Trustees on January 16, 1991)
(adopted with modification by the County Commissioners on Feb. 4, 1991)
(amended by the Library Board of Trustees on January 18, 1995)

(adopted by the Caldwell County Commissioners on February 6, 1995)
(amended by the Library Board of Trustees on November 21, 2019)
(amended by the Library Board of Trustees on May 28, 2026)

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Public Library	

AGENDA ITEM # 14

Appointments to the Library Board of Trustees

BACKGROUND

Appointment of Brian Barnes, Pam Helton, and Nikki Wofford to the Library Board of Trustees to serve a three-year term expiring June 30, 2029.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Economic Development	

AGENDA ITEM # 15

Appointments to the Economic Development Advisory Committee

BACKGROUND

The Board of Commissioners of Caldwell County appoints and maintains the Economic Development Advisory Committee of Caldwell County. Committee members consist of one representative from Caldwell County Government and the municipalities of Cajah's Mountain, Gamewell, Granite Falls, Hudson, Lenoir, and Sawmills. Additional Committee members represent education, financial services, industry, and workforce development. The Committee members serve as an advisory committee to the staff of the Economic Development Department of Caldwell County and serve three-year terms. The following committee members have expiring terms and the EDAC recommends their reappointment for a term from July 1, 2029, to June 30, 2029.

- Scott Hildebran, City of Lenoir
- Rick Justice, Town of Rhodhiss
- Chase Winebarger, Town of Sawmills
- Dr. Mark Poarch, Caldwell Community College & TI
- Tasha Roundtree, Blue Ridge Energy

Similarly, two board seats for industry representation are open; the members have asked to resign from the committee due to work obligations. The EDAC would like to recommend the following two names that would fill the remaining terms of Rick Coffey and Max Dyer, (July 1, 2024 — June 30, 2027), for board consideration:

- Tammy Johnson, Stallergenes Greer
- Melissa Curtis, Granite Falls Composites

RECOMMENDED MOTION

Approved as part of the consent agenda items.

BUDGET IMPACT

N/A

APPROVED FOR BUDGET YEAR

Yes

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Water	

AGENDA ITEM # 16

Local Water Supply Plan Resolutions

BACKGROUND

Local Water Supply Plan Resolutions for adoption. Resolution 8-2026 West Water System, 9-2026 Addison Lane Water System, 10-2026 Southeast Water System, and 11-2026 North Water System. North Carolina General Statute General Statute § 143-355(*l*) requires all units of local government that provide or plan to provide public water service to prepare a Local Water Supply Plan. All community water systems that regularly serve 1,000 or more service connections or serve more than 3,000 people are also required to prepare a Local Water Supply Plan.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Resolution 8-2026 West System
2. Resolution 8-2026 West System Approved
3. Resolution 9-2026 Addison Lane System
4. Resolution 9-2026 Addison Lane System Approved
5. Resolution 10-2026 SE System
6. Resolution 10-2026 SE System Approved
7. Resolution 11-2026 North System
8. Resolution 11-2026 North System Approved

RESOLUTION

8-2026

RESOLUTION ADOPTING THE LOCAL WATER SUPPLY PLAN FOR THE CALDWELL COUNTY WEST WATER SYSTEM PWSID #: 01-14-045 AS APPROVED BY THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER RESOURCES

WHEREAS; NORTH CAROLINA GENERAL STATUTE 143355 (l-) REQUIRES THAT EACH UNIT OF LOCAL GOVERNMENT THAT PROVIDES PUBLIC WATER SERVICE OR THAT PLANS TO PROVIDE PUBLIC WATER SERVICE AND EACH LARGE COMMUNITY WATER SYSTEM SHALL, EITHER INDIVIDUALLY OR TOGETHER WITH OTHER UNITS OF LOCAL GOVERNMENT AND LARGE COMMUNITY WATER SYSTEMS, PREPARE AND SUBMIT A LOCAL WATER SUPPLY PLAN; AND

WHEREAS; AS REQUIRED BY THE STATUTE AND IN THE INTERESTS OF SOUND LOCAL PLANNING, A LOCAL WATER SUPPLY PLAN FOR THE **CALDWELL COUNTY WEST WATER SYSTEM PWSID #: 01-14-045** HAS BEEN DEVELOPED AND SUBMITTED TO THE CALDWELL COUNTY BOARD OF COMMISSIONERS FOR CONSIDERATION AND APPROVAL; AND

WHEREAS; THE CALDWELL COUNTY BOARD OF COMMISSIONERS FINDS THAT THE LOCAL WATER SUPPLY PLAN IS IN ACCORDANCE WITH THE PROVISIONS OF NORTH CAROLINA GENERAL STATUTE 143-355 (L) AND THAT IT WILL PROVIDE APPROPRIATE GUIDANCE FOR THE FUTURE MANAGEMENT OF WATER SUPPLIES FOR THE C CALDWELL COUNTY WEST WATER SYSTEM PWSID #: 01-14-045 AS WELL AS USEFUL INFORMATION TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE DEVELOPMENT OF A STATE WATER SUPPLY PLAN AS REQUIRED BY STATUTE; AND

NOW, THEREFORE, BE IT RESOLVED BY THE CALDWELL COUNTY BOARD OF COMMISSIONERS THAT THE LOCAL WATER SUPPLY PLAN FOR THE CALDWELL COUNTY WEST WATER SYSTEM PWSID #: 01-14-045, ENTITLED, **"CALDWELL CO (WEST) 2025"**, DATED MAY 27, 2026, IS HEREBY APPROVED AND HAS BEEN SUBMITTED TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER RESOURCES; AND

BE IT FURTHER RESOLVED THAT THE CALDWELL COUNTY BOARD OF COMMISSIONERS INTENDS THAT THIS PLAN SHALL BE REVISED TO REFLECT CHANGES IN RELEVANT DATA AND PROJECTIONS AT LEAST ONCE EVERY FIVE YEARS OR AS OTHERWISE REQUESTED BY THE DEPARTMENT, IN ACCORDANCE WITH THE STATUTE AND SOUND PLANNING PRACTICE, WITH SUCH REVISIONS AND SUBMISSIONS TO BE COORDINATED BY THE DIRECTOR OF PUBLIC UTILITIES IN CONJUNCTION WITH THE WATER QUALITY SPECIALIST.

Adopted This The 22nd Day of June, 2026

_____
Randy T. Church, Chairman

ATTEST:

_____
Tasha Brown, Clerk to the Board

Caldwell Co (West)

2025

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Complete

Water System Name:	Caldwell Co (West)	PWSID:	01-14-045
Mailing Address:	1385 Fairview Drive S.W. Lenoir, NC 28645	Ownership:	County
Contact Person:	Barry Calloway	Title:	Director
Phone:	828-757-5757	Cell/Mobile:	--
Secondary Contact:	Sierra Wade	Phone:	828-757-5758
Mailing Address:	PO Box 2200 Lenoir, NC 28645	Cell/Mobile:	828-729-1290

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Asbestos Cement	6-12	30.00 %
Ductile Iron	6-12	20.00 %
Polyvinyl Chloride	2-12	50.00 %

What are the estimated total miles of distribution system lines? 91 Miles

How many feet of distribution lines were replaced during 2025? 0 Feet

How many feet of new water mains were added during 2025? 0 Feet

How many meters were replaced in 2025? 29

How old are the oldest meters in this system? 13 Year(s)

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 0

What is this system's finished water storage capacity? 0.0000 Million Gallons

Has water pressure been inadequate in any part of the system since last update? *Line breaks that were repaired quickly should not be included.* No

A new 200,000 gallon elevated storage tank was under construction in this system in 2025. The tank is expected to be completed in April 2026.

Programs

Does this system have a program to work or flush hydrants? Yes, Quarterly

Does this system have a valve exercise program? Yes, Annually

Does this system have a cross-connection program? Yes

Does this system have a program to replace meters? Yes

Does this system have a plumbing retrofit program? No

Does this system have an active water conservation public education program? No

Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block

How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Catawba River (03-1)	100 %	Caldwell	100 %

What was the year-round population served in 2025? 8,704

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	3,343	0.4786	0	0.0000
Commercial	52	0.0403	0	0.0000
Industrial	15	0.0456	0	0.0000
Institutional	40	0.0416	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0040 MGD

Water Sales

Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	Contract MGD	Contract Expiration	Contract Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Morganton	01-12-015	0.0000	0	0.0000	2026	Yes	Yes	6	Emergency

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.6377	0.0000	May	0.5627	0.0000	Sep	0.6967	0.0000
Feb	0.7422	0.0000	Jun	0.6661	0.0000	Oct	0.6578	0.0000
Mar	0.5467	0.0000	Jul	0.6962	0.0000	Nov	0.6783	0.0000
Apr	0.6521	0.0000	Aug	0.7386	0.0000	Dec	0.6501	0.0000

We purchase water for this system from The City of Lenoir. The City of Lenoir does not provide the amount of water purchased by day.



Water Purchases From Other Systems

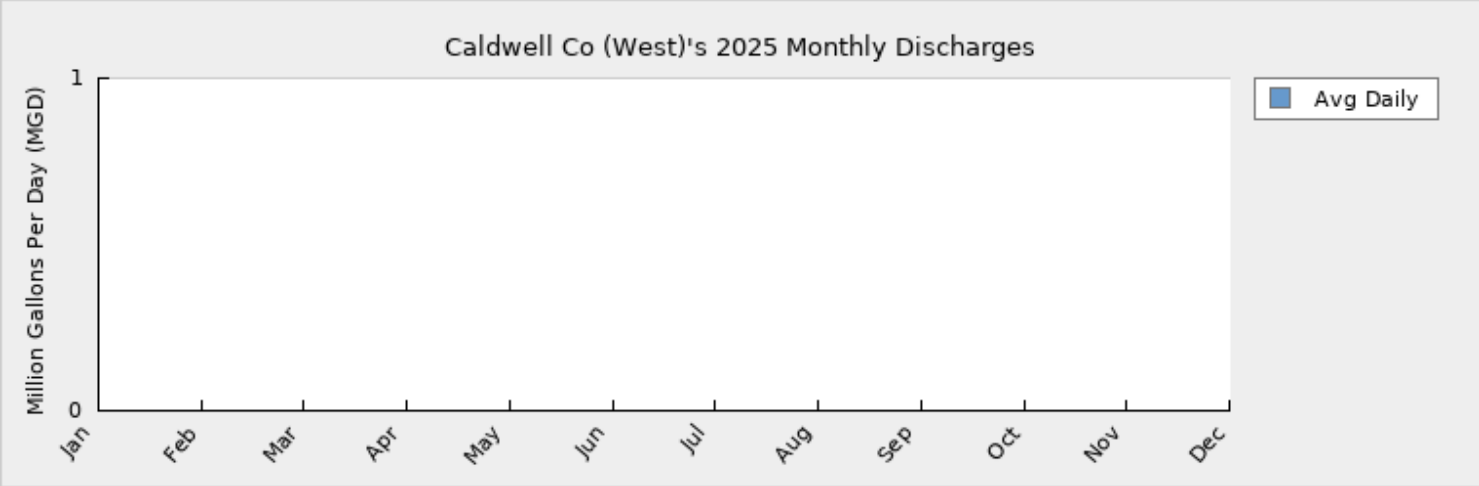
Seller	PWSID	Average Daily Purchased (MGD)	Days Used	Contract MGD	Contract Expiration	Contract Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Lenoir	01-14-010	0.6767	365	0.8700	2034	Yes	Yes	12	Regular

Caldwell County's contract with the City of Lenoir allows a maximum of 1.500 MGD to be distributed as needed between Caldwell County's Southeast, West, and North systems. However, The City of Lenoir indicates there are allowances for the City to supply additional water above the 1.500 MGD maximum at a higher rate of cost. Accordingly, a cumulative maximum of 1.800 MGD is shown to be distributed among Caldwell County's three systems such that the demand to supply ratio does not exceed 80% at any system.

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.0000	May	0.0000	Sep	0.0000
Feb	0.0000	Jun	0.0000	Oct	0.0000
Mar	0.0000	Jul	0.0000	Nov	0.0000
Apr	0.0000	Aug	0.0000	Dec	0.0000



How many sewer connections does this system have? 266

How many water service connections with septic systems does this system have? 3,184

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

THE SEWER CONNECTIONS ARE PROVIDED THROUGH EITHER CITY OF LENOIR OR TOWN OF GAMEWELL. WE ONLY BILL THE SEWER ON THE CUSTOMERS MONTHLY WATER BILL. WE DO NOT TREAT OR PROVIDE SEWER OR HAVE A TREATMENT PLANT.

5. Planning

Projections

	2025	2030	2040	2050	2060	2070
Year-Round Population	8,704	8,750	8,800	8,850	8,900	8,950
Seasonal Population	0	0	0	0	0	0
Residential	0.4786	0.4786	0.4790	0.4791	0.4800	0.4810
Commercial	0.0403	0.0404	0.0406	0.0408	0.0410	0.0412
Industrial	0.0456	0.0457	0.0458	0.0459	0.0500	0.0501
Institutional	0.0416	0.0416	0.0421	0.0423	0.0425	0.0427
System Process	0.0040	0.0040	0.0040	0.0040	0.0040	0.0040
Unaccounted-for	0.0666	0.0666	0.0668	0.0668	0.0674	0.0676

Demand v/s Percent of Supply

	2025	2030	2040	2050	2060	2070
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Purchases	0.8700	0.8700	0.8700	0.8700	0.8700	0.8700
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	0.8700	0.8700	0.8700	0.8700	0.8700	0.8700
Service Area Demand	0.6767	0.6769	0.6783	0.6789	0.6849	0.6866
Sales	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000

Total Demand (MGD)	0.6767	0.6769	0.6783	0.6789	0.6849	0.6866
Demand as Percent of Supply	78%	78%	78%	78%	79%	79%



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 55 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here. While the addition of a 200,000-gallon storage tank will improve system reliability and accommodate future demand, the County also plans to implement demand management practices to reduce long-term water demand. These practices include maintaining accurate metering, monitoring system usage trends, evaluating unaccounted for water-losses, and increasing public education opportunities to inform citizens about the importance of conservation and leak repairs. These efforts are intended to improve system efficiency and reduce unnecessary water consumption over time.

Are there other demand management practices you will implement to reduce your future supply needs? We plan to impose consumption restrictions on activities including, but not limited to, irrigation, pool-filling, and residential car-washing during peak hours.

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? The contract from the City of Lenoir allows a maximum of 1.500 MGD to be distributed as needed between Caldwell County's Southeast, West, and North systems. However, The City of Lenoir indicates there are allowances for the City to supply additional water above the 1.500 MGD maximum at a higher rate of cost. Accordingly, we are able to purchase more MGD from the City of Lenoir to reduce the demand to supply ratio.

How does the water system intend to implement the demand management and supply planning components above? The water system intends to implement the demand management and supply planning component above by establishing routine restrictions for peak hours and creating public education programming for our constituents. The water system also plans to do an audit of current meters and begin replacing meters older than 10-years to reduce inaccurate metering.

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

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RESOLUTION

9-2026

RESOLUTION ADOPTING THE LOCAL WATER SUPPLY PLAN FOR THE CALDWELL COUNTY ADDISON LANE WATER SYSTEM PWSID #: 10-14-001 AS APPROVED BY THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER RESOURCES

WHEREAS; NORTH CAROLINA GENERAL STATUTE 143355 (l-) REQUIRES THAT EACH UNIT OF LOCAL GOVERNMENT THAT PROVIDES PUBLIC WATER SERVICE OR THAT PLANS TO PROVIDE PUBLIC WATER SERVICE AND EACH LARGE COMMUNITY WATER SYSTEM SHALL, EITHER INDIVIDUALLY OR TOGETHER WITH OTHER UNITS OF LOCAL GOVERNMENT AND LARGE COMMUNITY WATER SYSTEMS, PREPARE AND SUBMIT A LOCAL WATER SUPPLY PLAN; AND

WHEREAS; AS REQUIRED BY THE STATUTE AND IN THE INTERESTS OF SOUND LOCAL PLANNING, A LOCAL WATER SUPPLY PLAN FOR THE **CALDWELL COUNTY ADDISON LANE WATER SYSTEM PWSID #: 10-14-001** HAS BEEN DEVELOPED AND SUBMITTED TO THE CALDWELL COUNTY BOARD OF COMMISSIONERS FOR CONSIDERATION AND APPROVAL; AND

WHEREAS; THE CALDWELL COUNTY BOARD OF COMMISSIONERS FINDS THAT THE LOCAL WATER SUPPLY PLAN IS IN ACCORDANCE WITH THE PROVISIONS OF NORTH CAROLINA GENERAL STATUTE 143-355 (L) AND THAT IT WILL PROVIDE APPROPRIATE GUIDANCE FOR THE FUTURE MANAGEMENT OF WATER SUPPLIES FOR THE CALDWELL COUNTY ADDISON LANE WATER SYSTEM PWSID #: 10-14-001 AS WELL AS USEFUL INFORMATION TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE DEVELOPMENT OF A STATE WATER SUPPLY PLAN AS REQUIRED BY STATUTE; AND

NOW, THEREFORE, BE IT RESOLVED BY THE CALDWELL COUNTY BOARD OF COMMISSIONERS THAT THE LOCAL WATER SUPPLY PLAN FOR THE CALDWELL COUNTY ADDISON LANE WATER SYSTEM PWSID #: 10-14-001, ENTITLED, **"CALDWELL CO (ADDISON LANE) 2025"**, DATED MAY 27, 2026, IS HEREBY APPROVED AND HAS BEEN SUBMITTED TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER RESOURCES; AND

BE IT FURTHER RESOLVED THAT THE CALDWELL COUNTY BOARD OF COMMISSIONERS INTENDS THAT THIS PLAN SHALL BE REVISED TO REFLECT CHANGES IN RELEVANT DATA AND PROJECTIONS AT LEAST ONCE EVERY FIVE YEARS OR AS OTHERWISE REQUESTED BY THE DEPARTMENT, IN ACCORDANCE WITH THE STATUTE AND SOUND PLANNING PRACTICE, WITH SUCH REVISIONS AND SUBMISSIONS TO BE COORDINATED BY THE DIRECTOR OF PUBLIC UTILITIES IN CONJUNCTION WITH THE WATER QUALITY SPECIALIST.

Adopted This The 22nd Day of June, 2026

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Randy T. Church, Chairman

ATTEST:

_____

Tasha Brown, Clerk to the Board

Caldwell Co (Addison Lane)

2025

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1. System Information

Contact Information

Complete

Water System Name:	Caldwell Co (Addison Lane)	PWSID:	10-14-001
Mailing Address:	1385 Fairview Drive SW Lenoir, NC 28645	Ownership:	County
Contact Person:	Barry Calloway	Title:	Director
Phone:	828-757-5757	Cell/Mobile:	828-217-1889
Secondary Contact:	Sierra Wade	Phone:	828-757-5758
Mailing Address:	PO Box 2200 Lenoir, NC 28645	Cell/Mobile:	828-217-1889

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Polyvinyl Chloride	2	20.00 %
Polyvinyl Chloride	6	80.00 %

What are the estimated total miles of distribution system lines? 5 Miles
How many feet of distribution lines were replaced during 2025? 0 Feet
How many feet of new water mains were added during 2025? 0 Feet
How many meters were replaced in 2025? 2
How old are the oldest meters in this system? 9 Year(s)
How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 0
What is this system's finished water storage capacity? 0.0000 Million Gallons
Has water pressure been inadequate in any part of the system since last update? *Line breaks that were repaired quickly should not be included.* No

Programs

Does this system have a program to work or flush hydrants? Yes, Quarterly
Does this system have a valve exercise program? Yes, Annually
Does this system have a cross-connection program? Yes
Does this system have a program to replace meters? Yes
Does this system have a plumbing retrofit program? No
Does this system have an active water conservation public education program? No
Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block
How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Catawba River (03-1)	100 %	Caldwell	100 %

What was the year-round population served in 2025? 155

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	60	0.0051	0	0.0000
Commercial	0	0.0000	0	0.0000
Industrial	0	0.0000	0	0.0000
Institutional	0	0.0000	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0003 MGD

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.0048		May	0.0059		Sep	0.0068	
Feb	0.0056		Jun	0.0048		Oct	0.0057	
Mar	0.0053		Jul	0.0059		Nov	0.0047	
Apr	0.0065		Aug	0.0096		Dec	0.0048	



Water Purchases From Other Systems

Seller	PWSID	Average Daily Purchased (MGD)	Days Used	Contract MGD	Contract Expiration	Contract Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Alexander County	01-02-020	0.0061	365	0.1000		Yes	Yes	2 & 6	Regular
Granite Falls	01-14-030	0.0000	365	0.0000		Yes	Yes	6	Emergency

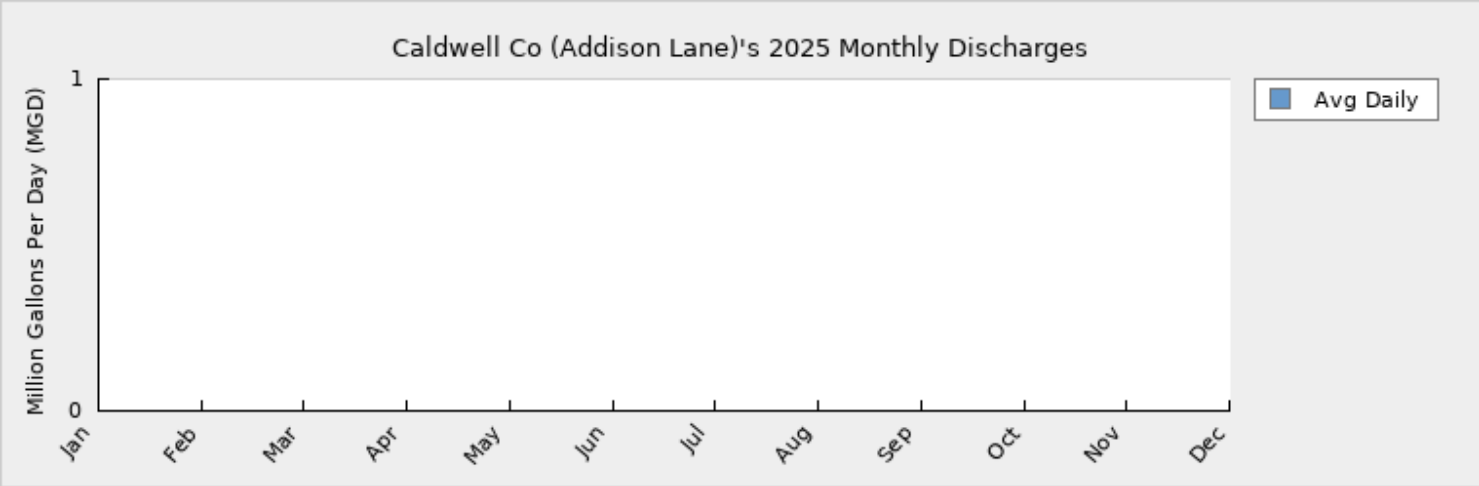
The City of Hickory provides the water via the Alexander County Water System. The contract numbers are based on Caldwell County's agreement with The City of Hickory. In case of emergency, we can receive water from the Town of Granite Falls via our Southeast system.

There is not a specific volume of water committed to the Addison Lane system by the Town of Granite Falls in the event of an emergency.

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.0000	May	0.0000	Sep	0.0000
Feb	0.0000	Jun	0.0000	Oct	0.0000
Mar	0.0000	Jul	0.0000	Nov	0.0000
Apr	0.0000	Aug	0.0000	Dec	0.0000



How many sewer connections does this system have? 0

How many water service connections with septic systems does this system have? 60

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

5. Planning

Projections

	2025	2030	2040	2050	2060	2070
Year-Round Population	155	163	166	169	172	175
Seasonal Population	0	0	0	0	0	0
Residential	0.0051	0.0057	0.0058	0.0059	0.0060	0.0061
Commercial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Industrial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Institutional	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.0003	0.0003	0.0003	0.0003	0.0003	0.0003
Unaccounted-for	0.0007	0.0007	0.0007	0.0007	0.0007	0.0007

Demand v/s Percent of Supply

	2025	2030	2040	2050	2060	2070
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Purchases	0.1000	0.1000	0.1000	0.1000	0.1000	0.1000
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	0.1000	0.1000	0.1000	0.1000	0.1000	0.1000
Service Area Demand	0.0061	0.0067	0.0068	0.0069	0.0070	0.0071
Sales	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	0.0061	0.0067	0.0068	0.0069	0.0070	0.0071
Demand as Percent of Supply	6%	7%	7%	7%	7%	7%

The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 33 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here. NO CHANGES

Are there other demand management practices you will implement to reduce your future supply needs? In the future, we may consider implementing water-use restrictions during peak flow in summer months by adopting restrictions similar to our Stage 2 drought restrictions, giving certain time frames for high-consumption activities such as lawn watering, pool filling, etc.

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? NONE

How does the water system intend to implement the demand management and supply planning components above? To implement these restrictions, we would have to increase our print budget to send inserts with our April bills, notating that these restrictions will begin on the first day of May in the referenced year. Additionally, we would make this information available on our webpage and social media pages via our County Public Information Officer. These guidelines would be enforced in conjunction with our County law enforcement officers, and we would monitor consumption through our monthly reading system.

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

RESOLUTION

10-2026

RESOLUTION ADOPTING THE LOCAL WATER SUPPLY PLAN FOR THE CALDWELL COUNTY SOUTHEAST WATER SYSTEM PWSID #: 01-14-047 AS APPROVED BY THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER RESOURCES

WHEREAS; NORTH CAROLINA GENERAL STATUTE 143355 (l-) REQUIRES THAT EACH UNIT OF LOCAL GOVERNMENT THAT PROVIDES PUBLIC WATER SERVICE OR THAT PLANS TO PROVIDE PUBLIC WATER SERVICE AND EACH LARGE COMMUNITY WATER SYSTEM SHALL, EITHER INDIVIDUALLY OR TOGETHER WITH OTHER UNITS OF LOCAL GOVERNMENT AND LARGE COMMUNITY WATER SYSTEMS, PREPARE AND SUBMIT A LOCAL WATER SUPPLY PLAN; AND

WHEREAS; AS REQUIRED BY THE STATUTE AND IN THE INTERESTS OF SOUND LOCAL PLANNING, A LOCAL WATER SUPPLY PLAN FOR THE **CALDWELL COUNTY SOUTHEAST WATER SYSTEM PWSID #: 01-14-047** HAS BEEN DEVELOPED AND SUBMITTED TO THE CALDWELL COUNTY BOARD OF COMMISSIONERS FOR CONSIDERATION AND APPROVAL; AND

WHEREAS; THE CALDWELL COUNTY BOARD OF COMMISSIONERS FINDS THAT THE LOCAL WATER SUPPLY PLAN IS IN ACCORDANCE WITH THE PROVISIONS OF NORTH CAROLINA GENERAL STATUTE 143-355 (L) AND THAT IT WILL PROVIDE APPROPRIATE GUIDANCE FOR THE FUTURE MANAGEMENT OF WATER SUPPLIES FOR THE CALDWELL COUNTY SOUTHEAST WATER SYSTEM PWSID #: 01-14-047 AS WELL AS USEFUL INFORMATION TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE DEVELOPMENT OF A STATE WATER SUPPLY PLAN AS REQUIRED BY STATUTE; AND

NOW, THEREFORE, BE IT RESOLVED BY THE CALDWELL COUNTY BOARD OF COMMISSIONERS THAT THE LOCAL WATER SUPPLY PLAN FOR THE CALDWELL COUNTY SOUTHEAST WATER SYSTEM PWSID #: 01-14-047, ENTITLED, **"CALDWELL CO (SOUTHEAST) 2025"**, DATED MAY 27, 2026, IS HEREBY APPROVED AND HAS BEEN SUBMITTED TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER RESOURCES; AND

BE IT FURTHER RESOLVED THAT THE CALDWELL COUNTY BOARD OF COMMISSIONERS INTENDS THAT THIS PLAN SHALL BE REVISED TO REFLECT CHANGES IN RELEVANT DATA AND PROJECTIONS AT LEAST ONCE EVERY FIVE YEARS OR AS OTHERWISE REQUESTED BY THE DEPARTMENT, IN ACCORDANCE WITH THE STATUTE AND SOUND PLANNING PRACTICE, WITH SUCH REVISIONS AND SUBMISSIONS TO BE COORDINATED BY THE DIRECTOR OF PUBLIC UTILITIES IN CONJUNCTION WITH THE WATER QUALITY SPECIALIST.

Adopted This The 22nd Day of June, 2026

_____

Randy T. Church, Chairman

ATTEST:

_____

Tasha Brown, Clerk to the Board

Caldwell Co (Southeast)

2025

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Complete

Water System Name:	Caldwell Co (Southeast)	PWSID:	01-14-047
Mailing Address:	1385 Fairview Drive SW Lenoir, NC 28645	Ownership:	County
Contact Person:	Barry Calloway	Title:	Director
Phone:	828-757-5757	Cell/Mobile:	--
Secondary Contact:	Sierra Wade	Phone:	828-757-5758
Mailing Address:	PO Box 2200 Lenoir, NC 28645	Cell/Mobile:	--

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Asbestos Cement	6-8	8.00 %
Ductile Iron	12	12.00 %
Polyvinyl Chloride	2-12	80.00 %

What are the estimated total miles of distribution system lines? 195 Miles

How many feet of distribution lines were replaced during 2025? 0 Feet

How many feet of new water mains were added during 2025? 0 Feet

How many meters were replaced in 2025? 39

How old are the oldest meters in this system? 12 Year(s)

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 0

What is this system's finished water storage capacity? 0.6003 Million Gallons

Has water pressure been inadequate in any part of the system since last update? *Line breaks that were repaired quickly should not be included.* No

Programs

Does this system have a program to work or flush hydrants? Yes, Quarterly

Does this system have a valve exercise program? Yes, Annually

Does this system have a cross-connection program? Yes

Does this system have a program to replace meters? No

Does this system have a plumbing retrofit program? No

Does this system have an active water conservation public education program? No

Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block

How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Catawba River (03-1)	95 %	Caldwell	100 %
Yadkin River (18-1)	5 %		

What was the year-round population served in 2025? 15,408

Has this system acquired another system since last report? No

The year-round population served in 2025 was estimated by multiplying the number of additional connections (156) by 2.57 (the average number of people per residential connection shown in the 2024 LWSP).

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	5,985	0.8750	0	0.0000
Commercial	127	0.0365	0	0.0000
Industrial	18	0.0100	0	0.0000
Institutional	55	0.0060	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0075 MGD

Due to system reporting errors pertaining to classification, the non-residential connection numbers were misreported in previous plans. To my knowledge, these are the most accurate representations of metered connections per classification.

Water Sales

Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	Contract MGD	Contract Expiration	Contract Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
GRANITE FALLS	01-14-030	0.0000	0			Yes	Yes	6-8	Regular
LENOIR	01-14-010	0.0000	365			Yes	No	6	Regular
Sawmills	01-14-040	0.0020	365	0.0000	2050	Yes	No	12	Regular

Granite Falls reports no water was purchased from Caldwell County's Southeast System during 2025. Caldwell County's Southeast System is providing water to Granite Falls residents within Granite Falls Town Limits with water that is purchased from Granite Falls.

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.9270		May	1.1502		Sep	1.0276	
Feb	0.7592		Jun	1.2167		Oct	1.3419	
Mar	0.9203		Jul	1.0936		Nov	1.1099	
Apr	1.0833		Aug	1.2242		Dec	1.0233	

Due to staff turnover, the MGD reported for September 2025 has been estimated, which probably results in a slight discrepancy between the average monthly supply and the total purchased water as an average annual daily supply.

Water Purchases From Other Systems

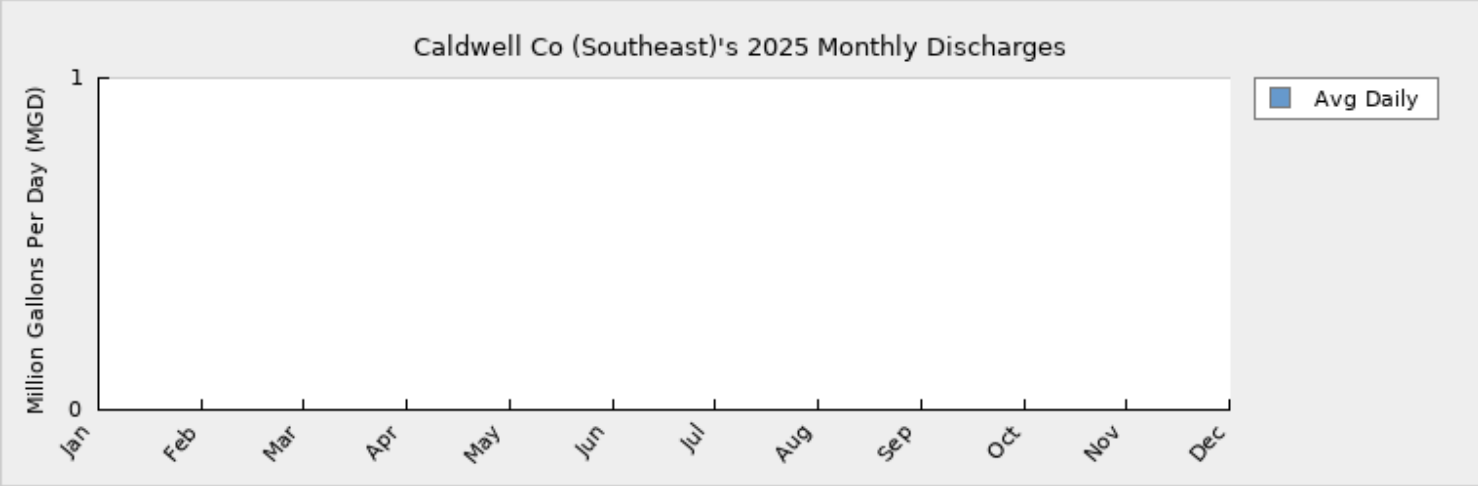
Seller	PWSID	Average Daily Purchased (MGD)	Days Used	Contract MGD	Contract Expiration	Contract Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Granite Falls	01-14-030	0.3510	365	0.5500	2036	Yes	Yes	12	Regular
Lenoir	01-14-010	0.7465	365	0.8500	2034	Yes	Yes	12	Regular

The contract from the City of Lenoir allows a maximum of 1.500 MGD to be distributed as needed between Caldwell County's Southeast, West, and North systems. However, the City of Lenoir indicates that there are allowances for the city to supply additional water above the 1.500 MGD maximum at a higher rate of cost. Accordingly, a cumulative maximum of 1.800 MGD is shown to be distributed among the three Caldwell County systems such that the demand to supply ratio does not exceed 80% at any system.

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.0000	May	0.0000	Sep	0.0000
Feb	0.0000	Jun	0.0000	Oct	0.0000
Mar	0.0000	Jul	0.0000	Nov	0.0000
Apr	0.0000	Aug	0.0000	Dec	0.0000



How many sewer connections does this system have? 145

How many water service connections with septic systems does this system have? 6,040

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

5. Planning

Projections

	2025	2030	2040	2050	2060	2070
Year-Round Population	15,408	15,010	15,015	15,020	15,025	15,030
Seasonal Population	0	0	0	0	0	0
Residential	0.8750	0.8755	0.8760	0.8765	0.8770	0.8775
Commercial	0.0365	0.0366	0.0367	0.0368	0.0369	0.0370
Industrial	0.0100	0.0101	0.0103	0.0106	0.0109	0.0110
Institutional	0.0060	0.0061	0.0062	0.0063	0.0064	0.0065
System Process	0.0075	0.0075	0.0075	0.0075	0.0075	0.0075
Unaccounted-for	0.1605	0.1606	0.1608	0.1610	0.1611	0.1613

Demand v/s Percent of Supply

	2025	2030	2040	2050	2060	2070

Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Purchases	1.4000	1.4000	1.4000	1.4000	1.4000	1.4000
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	1.4000	1.4000	1.4000	1.4000	1.4000	1.4000
Service Area Demand	1.0955	1.0964	1.0975	1.0987	1.0998	1.1008
Sales	0.0020	0.0020	0.0020	0.0020	0.0020	0.0020
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	1.0975	1.0984	1.0995	1.1007	1.1018	1.1028
Demand as Percent of Supply	78%	78%	79%	79%	79%	79%



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 57 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here. The County plans to implement demand management practices to reduce long-term water demand. These practices include maintaining accurate metering, monitoring system usage trends, evaluating unaccounted for water-losses, and increasing public education opportunities to inform citizens about the importance of conservation and leak repairs. These efforts are intended to improve system efficiency and reduce unnecessary water consumption over time.

Are there other demand management practices you will implement to reduce your future supply needs? We plan to impose consumption restrictions on activities including, but not limited to, irrigation, pool-filling, and residential car-washing during peak hours.

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? The contract from the City of Lenoir allows a maximum of 1.500 MGD to be distributed as needed between Caldwell County's Southeast, West, and North systems. However, The City of Lenoir indicates there are allowances for the City to supply additional water above the 1.500 MGD maximum at a higher rate of cost. Accordingly, we are able to purchase more MGD from the City of Lenoir to reduce the demand to supply ratio.

How does the water system intend to implement the demand management and supply planning components above? he water system intends to implement the demand management and supply planning component above by establishing routine restrictions for peak hours and creating public education programming for our constituents. The water system also plans to do an audit of current meters and begin replacing meters older than 10-years to reduce inaccurate metering.

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

RESOLUTION

11-2026

RESOLUTION ADOPTING THE LOCAL WATER SUPPLY PLAN FOR THE CALDWELL COUNTY NORTH WATER SYSTEM PWSID #: 01-14-048 AS APPROVED BY THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER RESOURCES

WHEREAS; NORTH CAROLINA GENERAL STATUTE 143355 (l-) REQUIRES THAT EACH UNIT OF LOCAL GOVERNMENT THAT PROVIDES PUBLIC WATER SERVICE OR THAT PLANS TO PROVIDE PUBLIC WATER SERVICE AND EACH LARGE COMMUNITY WATER SYSTEM SHALL, EITHER INDIVIDUALLY OR TOGETHER WITH OTHER UNITS OF LOCAL GOVERNMENT AND LARGE COMMUNITY WATER SYSTEMS, PREPARE AND SUBMIT A LOCAL WATER SUPPLY PLAN; AND

WHEREAS; AS REQUIRED BY THE STATUTE AND IN THE INTERESTS OF SOUND LOCAL PLANNING, A LOCAL WATER SUPPLY PLAN FOR THE **CALDWELL COUNTY NORTH WATER SYSTEM PWSID #: 01-14-048** HAS BEEN DEVELOPED AND SUBMITTED TO THE CALDWELL COUNTY BOARD OF COMMISSIONERS FOR CONSIDERATION AND APPROVAL; AND

WHEREAS; THE CALDWELL COUNTY BOARD OF COMMISSIONERS FINDS THAT THE LOCAL WATER SUPPLY PLAN IS IN ACCORDANCE WITH THE PROVISIONS OF NORTH CAROLINA GENERAL STATUTE 143-355 (L) AND THAT IT WILL PROVIDE APPROPRIATE GUIDANCE FOR THE FUTURE MANAGEMENT OF WATER SUPPLIES FOR THE CALDWELL COUNTY NORTH WATER SYSTEM PWSID #: 01-14-048 AS WELL AS USEFUL INFORMATION TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE DEVELOPMENT OF A STATE WATER SUPPLY PLAN AS REQUIRED BY STATUTE; AND

NOW, THEREFORE, BE IT RESOLVED BY THE CALDWELL COUNTY BOARD OF COMMISSIONERS THAT THE LOCAL WATER SUPPLY PLAN FOR THE CALDWELL COUNTY NORTH WATER SYSTEM PWSID #: 01-14-048, ENTITLED, **"CALDWELL CO (NORTH) 2025"**, DATED MAY 27, 2026, IS HEREBY APPROVED AND HAS BEEN SUBMITTED TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER RESOURCES; AND

BE IT FURTHER RESOLVED THAT THE CALDWELL COUNTY BOARD OF COMMISSIONERS INTENDS THAT THIS PLAN SHALL BE REVISED TO REFLECT CHANGES IN RELEVANT DATA AND PROJECTIONS AT LEAST ONCE EVERY FIVE YEARS OR AS OTHERWISE REQUESTED BY THE DEPARTMENT, IN ACCORDANCE WITH THE STATUTE AND SOUND PLANNING PRACTICE, WITH SUCH REVISIONS AND SUBMISSIONS TO BE COORDINATED BY THE DIRECTOR OF PUBLIC UTILITIES IN CONJUNCTION WITH THE WATER QUALITY SPECIALIST.

Adopted This The 22nd Day of June, 2026

_____

Randy T. Church, Chairman

ATTEST:

_____

Tasha Brown, Clerk to the Board

Caldwell Co (North)

2025

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Caldwell Co (North)	PWSID:	01-14-048
Mailing Address:	1385 Fairview Drive SW Lenoir, NC 28645	Ownership:	County
Contact Person:	Barry Calloway	Title:	Director
Phone:	828-575-5757	Cell/Mobile:	--
Secondary Contact:	Sierra Wade	Phone:	828-757-5758
Mailing Address:	PO Box 2200 Lenoir, NC 28645	Cell/Mobile:	828-729-1240

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Ductile Iron	8-12	75.00 %
Polyvinyl Chloride	8	25.00 %

What are the estimated total miles of distribution system lines? 5 Miles
How many feet of distribution lines were replaced during 2025? 0 Feet
How many feet of new water mains were added during 2025? 0 Feet
How many meters were replaced in 2025? 1
How old are the oldest meters in this system? 13 Year(s)
How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 0
What is this system's finished water storage capacity? 0.0000 Million Gallons
Has water pressure been inadequate in any part of the system since last update? *Line breaks that were repaired quickly should not be included.* No

Programs

Does this system have a program to work or flush hydrants? Yes, Quarterly
Does this system have a valve exercise program? Yes, Annually
Does this system have a cross-connection program? Yes
Does this system have a program to replace meters? Yes
Does this system have a plumbing retrofit program? No
Does this system have an active water conservation public education program? No
Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block
How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Yadkin River (18-1)	98 %	Caldwell	100 %
Catawba River (03-1)	2 %		

What was the year-round population served in 2025? 271

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	98	0.0176	0	0.0000
Commercial	8	0.0096	0	0.0000
Industrial	2	0.0066	0	0.0000
Institutional	5	0.0076	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0001 MGD

We use around 1,000-2,000 gallons per month for system processes as this is a small system.

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.0433		May	0.0427		Sep	0.0455	
Feb	0.0690		Jun	0.0419		Oct	0.0486	
Mar	0.0468		Jul	0.0428		Nov	0.0411	
Apr	0.0397		Aug	0.0455		Dec	0.0506	

We purchase water for this system from The City of Lenoir. The City of Lenoir does not provide the amount of water purchased by day.



Water Purchases From Other Systems

Seller	PWSID	Average Daily Purchased (MGD)	Days Used	Contract MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Lenoir	01-14-010	0.0478	365	0.0800	2034	Yes	Yes	8	Regular

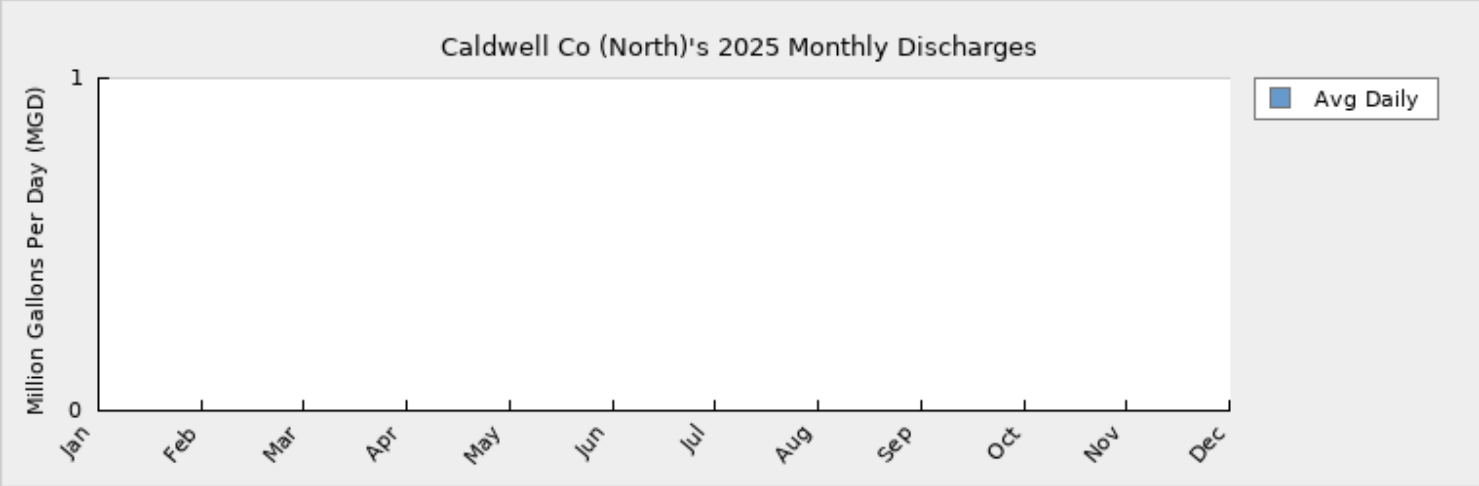
The contract with the City of Lenoir allows a maximum of 1.500 MGD to be distributed as needed between Caldwell County's Southeast, West, and North systems. However, The City of Lenoir indicates that there are allowances for the City to provide additional water above the 1.500 MGD maximum at a higher rate of cost. Accordingly, a cumulative maximum of 1.800 MGD is shoe to be distributed among the three Caldwell County systems such that the demand to supply ratio does not exceed 80% at any system.

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.0000	May	0.0000	Sep	0.0000
Feb	0.0000	Jun	0.0000	Oct	0.0000
Mar	0.0000	Jul	0.0000	Nov	0.0000

Apr	0.0000	Aug	0.0000	Dec	0.0000



How many sewer connections does this system have? 0

How many water service connections with septic systems does this system have? 113

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

5. Planning

Projections

	2025	2030	2040	2050	2060	2070
Year-Round Population	271	275	283	292	300	310
Seasonal Population	0	0	0	0	0	0
Residential	0.0176	0.0165	0.0170	0.0175	0.0180	0.0186
Commercial	0.0096	0.0098	0.0100	0.0101	0.0102	0.0104
Industrial	0.0066	0.0069	0.0071	0.0073	0.0075	0.0077
Institutional	0.0076	0.0079	0.0081	0.0083	0.0085	0.0087
System Process	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001
Unaccounted-for	0.0063	0.0063	0.0064	0.0066	0.0067	0.0069

Demand v/s Percent of Supply

	2025	2030	2040	2050	2060	2070
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Purchases	0.0800	0.0800	0.0800	0.0800	0.0800	0.0800
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	0.0800	0.0800	0.0800	0.0800	0.0800	0.0800
Service Area Demand	0.0478	0.0475	0.0487	0.0499	0.0510	0.0524
Sales	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	0.0478	0.0475	0.0487	0.0499	0.0510	0.0524
Demand as Percent of Supply	60%	59%	61%	62%	64%	66%

The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 65 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these

practices are covered elsewhere in your plan, indicate where the practices are discussed here. No changes

Are there other demand management practices you will implement to reduce your future supply needs? No changes

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? None are needed

How does the water system intend to implement the demand management and supply planning components above? None are needed

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

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Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	

AGENDA ITEM # 17

Interlocal Agreement - Caldwell & Burke County for Recovery Court

BACKGROUND

This is an Interlocal Agreement between Caldwell and Burke Counties for the purpose of shared coordination of the two Recovery Courts.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Burke Caldwell Recovery Court Interlocal Agreement

INTERLOCAL AGREEMENT

BETWEEN BURKE COUNTY, NORTH CAROLINA AND CALDWELL COUNTY, NORTH CAROLINA

FOR REGIONAL ADULT TREATMENT COURT COORDINATION SERVICES

This Interlocal Agreement ("Agreement") is entered into by and between Burke County, North Carolina ("Burke County") and Caldwell County, North Carolina ("Caldwell County"), collectively referred to as the "Parties."

I. PURPOSE

The purpose of this Agreement is to establish a collaborative regional coordination structure supporting Adult Treatment Court operations within Burke County and Caldwell County through shared staffing, coordination, and program management activities. The Parties desire to improve access to treatment and recovery support services, strengthen coordination across justice and behavioral health systems, and support long-term sustainability of Adult Treatment Court operations within Prosecutorial District 36.

This Agreement formalizes cost-sharing and operational responsibilities associated with a shared Treatment Court Coordinator position serving both counties.

II. AUTHORITY

This Agreement is entered pursuant to the authority granted under Article 20 of Chapter 160A of the North Carolina General Statutes, including N.C.G.S. §160A-461, authorizing units of local government to enter into interlocal agreements for the joint exercise of governmental functions.

III. TERM

This Agreement shall become effective on July 1, 2026, upon execution by both Parties, and shall remain in effect through June 30, 2027, unless terminated earlier in accordance with the provisions of this Agreement.

This Agreement may be renewed upon written agreement of both Parties.

IV. SCOPE OF COLLABORATION

The Parties agree to collaborate in support of regional Adult Treatment Court operations serving Burke County and Caldwell County. The regional coordination structure established under this Agreement is intended to improve consistency, coordination, participant engagement, operational efficiency, and alignment of Adult Treatment Court practices across both counties.

Activities supported under this Agreement include, but are not limited to:

- Coordination of referrals and participant tracking
- Multidisciplinary team coordination
- Support for treatment court staffing and court operations
- Coordination with treatment providers, peer support staff, probation, and court personnel
- Coordination and support of board and governance meetings
- Data collection and reporting activities
- Participant engagement and continuity of care efforts
- Regional planning and implementation activities related to Adult Treatment Court operations
- Standardization of policies, procedures, and operational practices across the regional model

The Parties intend to coordinate Adult Treatment Court operations collaboratively across Burke and Caldwell Counties while maintaining compliance with applicable laws, judicial authority, and administrative requirements governing treatment court operations within North Carolina.

V. STAFFING STRUCTURE

Caldwell County shall employ one full-time Treatment Court Coordinator to support Adult Treatment Court operations within both Burke County and Caldwell County.

The Treatment Court Coordinator shall:

- Support coordination and implementation activities across both counties
- Maintain referral and participant tracking processes
- Assist with multidisciplinary staffing and communication
- Coordinate data collection and reporting activities
- Support continuity of participant engagement and services
- Assist with regional planning and operational alignment efforts

The Treatment Court Coordinator shall remain solely an employee of Caldwell County. Caldwell County shall retain responsibility for payroll administration, benefits administration, supervision, personnel actions, workers compensation coverage, and all employer-related obligations.

The Coordinator shall receive day-to-day administrative supervision through Caldwell County while operational priorities and program responsibilities shall be coordinated jointly between both counties.

In the event of vacancy or personnel change, Caldwell County shall coordinate with Burke County regarding replacement staffing to ensure continuity of regional operations.

VI. FUNDING AND PAYMENT

Burke County agrees to reimburse Caldwell County for fifty percent (50%) of the salary and employer-paid fringe benefit costs associated with the Treatment Court Coordinator position, up to a total not-to-exceed amount of Sixty Thousand Dollars ($60,000) annually during the term of this Agreement.

Caldwell County shall submit monthly invoices to Burke County documenting salary and fringe benefit expenses associated with the Coordinator position. Supporting documentation sufficient to verify actual expenditures shall be included with each invoice.

Burke County shall remit payment within thirty (30) days of receipt and approval of a complete invoice.

Any costs exceeding the not-to-exceed amount established herein shall require prior written approval from both Parties.

Funding under this Agreement is contingent upon the availability of appropriated funds.

VII. GOVERNANCE AND COORDINATION

The Parties agree to participate in ongoing regional coordination and planning activities related to Adult Treatment Court operations.

Representatives from both counties shall participate in joint planning meetings and collaborative operational discussions intended to support implementation and alignment of the regional coordination structure.

Nothing in this Agreement shall supersede the authority of the presiding judges or the individual judicially managed accountability and recovery court structures operating within each county.

VIII. RECORDS, REPORTING, AND DATA SHARING

The Parties agree to cooperate in the collection, sharing, and reporting of programmatic and operational information reasonably necessary to support Adult Treatment Court operations, grant reporting requirements, program evaluation activities, and performance monitoring.

All records and data sharing activities conducted pursuant to this Agreement shall comply with applicable federal and state confidentiality laws and regulations.

IX. LIABILITY AND INDEMNIFICATION

Each Party shall be responsible for the acts and omissions of its own officers, employees, and agents.

Nothing contained in this Agreement shall constitute a waiver of governmental immunity by either Party.

Burke County shall not assume liability for employment-related obligations associated with the Treatment Court Coordinator position.

X. TERMINATION

Either Party may terminate this Agreement with sixty (60) days written notice to the other Party.

Either Party may terminate this Agreement immediately for material breach of the terms of this Agreement.

In the event of termination, the Parties agree to cooperate in good faith to support continuity of operations and minimize disruption to Adult Treatment Court services and coordination activities.

XI. AMENDMENTS

This Agreement may be amended only by written agreement executed by both Parties.

XII. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties concerning the subject matter herein and supersedes all prior discussions or understandings related thereto.

SIGNATURES

BURKE COUNTY, NORTH CAROLINA

By: _____
Name: _____
Title: _____
Date: _____

Attest: _____

CALDWELL COUNTY, NORTH CAROLINA

By: _____

Name: _____

Title: _____

Date: _____

Attest: _____

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Emergency Services	

AGENDA ITEM # 18

North Caldwell EMS Response Contract with Watauga County

BACKGROUND

This is a contract with Watauga County EMS to respond as the primary EMS provider to EMS calls in Northern Caldwell County north of Blackberry Road.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Caldwell-Watauga Ambulance Contract 2026

THIS EMERGENCY MEDICAL SERVICES AGREEMENT (hereinafter "Agreement"), is made and entered into effective the 1st day of July 2026, by and between **CALDWELL COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Caldwell"), and **WATAUGA COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Watauga"):

WITNESSETH

WHEREAS, Caldwell and Watauga are counties located in the mountains of North Carolina; and

WHEREAS, the terrain of these counties is not conducive to quick response by emergency vehicles; and

WHEREAS, Caldwell and Watauga counties desire to decrease response time and provide better ambulance service for the citizens along the Caldwell-Watauga border; and

WHEREAS, both the Caldwell County Board of Commissioners and the Watauga County Board of Commissioners are desirous of maintaining this mutually beneficial relationship for the benefit of their respective constituents; and

WHEREAS, the counties desire to set forth the agreement for Emergency Medical Services;

NOW, THEREFORE, in consideration of the terms and conditions as set forth herein, Caldwell and Watauga hereby agree as follows:

1. Watauga County shall provide emergency medical response service to Northern Caldwell Caldwell County on the following roads and attached streets:

Road	**Address Range**
Blowing Rock Blvd/US HWY 321	5585 – County Line
Valley Blvd (Town of Blowing Rock)	All
The Rock Rd (Town of Blowing Rock)	All
Pinnacle Ave (Town of Blowing Rock)	All
Green Hill Rd (Town of Blowing Rock)	All
Main St (Town of Blowing Rock)	All
US HWY 221	All
Globe Rd	7450-County Line
Old Johns River Rd	All
Hemlock Ridge Rd	All
Blue Ridge Parkway	All

2. Watauga County shall provide ambulance and emergency medical response service within the municipal limits of the Town of Blowing Rock.

3. Neither county shall charge the other for any services provided herein.

4. Watauga County shall operate this service on a twenty-four (24) hour basis, seven (7) days per week.

5. Watauga County shall maintain at least the current standard of care currently provided by the emergency medical response services to their respective coverage areas.

6. Caldwell County and Watauga County will continue to provide mutual aid to each other as necessary due to call volume or severity as each EMS system's status allows; provided, however, that Caldwell County will only provide services in Watauga county if there are no other trucks or vehicles available from Watauga County to respond.

7. The term of this agreement shall be until 30 June 2027, and shall automatically renew for successive one-year periods unless either County provides notice to the other at least ninety (90) days prior to the expiration of the then existing term in order to provide ample opportunity for alternative emergency service arrangements to be made. Further, either party may terminate this agreement upon ninety (90) days written notice to the other party.

8. To the extent allowed by law, Caldwell County agrees to indemnify and hold harmless Watauga County for any and all liability arising out of the terms or performance of this contract for actions by Caldwell County. To the extent allowed by law, Watauga County agrees to indemnify and hold harmless Caldwell County for any and all liability arising out of the terms or performance of this contract for actions by Watauga County.

9. No terms of this contract shall be construed as to create a waiver of sovereign immunity as to any third party.

10. Caldwell County and Watauga County shall not be held responsible for incidental or consequential damages to the substation, emergency responder, or third party as a result of any breach of this agreement, or for any Acts of God, riot, war, civil unrest, or impossibility beyond the control of the parties causing them to be unable to perform under this agreement.

11. The terms, covenants and conditions of this agreement herein contained shall be binding upon and inure to the benefit of and shall be enforceable by Caldwell County and Watauga County and by their respective successors and assigns. The duties and responsibilities as well as the rights of each party under this contract may not be assigned by either party without the written consent of the other party.

12. All notices and written consents required under this agreement shall be deemed properly served upon mailing by certified United States Mail, postage prepaid, return receipt requested,

addressed to the party to whom directed at the following address or at such other address as may be from time to time designated in writing.

13. This agreement represents the entire and integrated agreement between Caldwell County and Watauga County and supersedes all prior negotiations, representations or agreements between the parties. No modification hereof or other purported agreement of the parties shall be enforceable unless the same is in writing and signed by both Watauga County and Caldwell County.

14. Any and all notices to be sent to the parties shall be sent to the following addresses:

To Caldwell County:	**To Watauga County:**
Shane Fox, County Manager	Deron T. Geouque, County Manager
Caldwell County Board of Commissioners	Watauga County Board of Commissioners
P.O. Box 2200	814 W. King Street, Suite 205
Lenoir, NC 28645	Boone, NC 28607

15. If any portion of this contract shall be deemed to be unenforceable by any court of competent jurisdiction all remaining provision of this contract shall remain in full force and effect. This contract shall not be deemed to have been drafted by either party but has been adopted by each party as a statement of their mutual agreement and understanding.

IN WITNESS WHEREOF, both Watauga County and Caldwell County have signed and sealed this agreement, this the _____day of _____ 2026.

CALDWELL COUNTY	**WATAUGA COUNTY**
_____	_____
By: Randy T. Church, Chairman	By: Braxton Eggers, Chairman
Attest:	Attest:
_____	_____
Clerk, Caldwell County Board of Commissioners	Clerk, Watauga County Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____	_____
Caldwell County Finance Officer	Watauga County Finance Officer

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Emergency Services	

AGENDA ITEM # 19

Gamewell Fire Department Housing Contract

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

This is an updated contract with Gamewell Fire Department to house a 24-hour Caldwell County EMS crew. The previous contract was initiated and executed in 2014.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Gamewell FD Housing Contract

STATE OF NORTH CAROLINA
CALDWELL COUNTY

AGREEMENT FOR HOUSING CALDWELL COUNTY AMBULANCE CREW

THIS AGREEMENT is made, and entered into this _____day of ____ , 2026 by and between Caldwell County and The Gamewell Volunteer Fire Department Inc. (hereinafter "GAMEWELL FIRE DEPARTMENT" for the provision of housing a Caldwell County ambulance in the facility of Gamewell Fire Department in Caldwell County, North Carolina.

WHEREAS, the FIRE/RESCUE AGENCY has secured ample bay space and living arrangements for a Caldwell County ambulance and crew and is prepared and able to provide said arrangements within the facility/station located at the physical address of 2806 Morganton Boulevard SW, Lenoir, North Carolina, for Caldwell County Emergency Services, pursuant to the terms of this Agreement.

NOW, THERFORE, in consideration of mutual promises contained herein and other good and valuable considerations, the parties hereto contract and agree as follows:

I. TERM OF AGREEMENT

The term of this AGREEMENT is from JULY 1,2026, to JUNE 30, 2031. This AGRREMENT includes annual lease payment of $10,000.00 per year, payable to GAMEWELL FIRE DEPARTMENT

II. RESPONSIBLIBITIES

A. GENERAL:

1. Caldwell County will provide one Emergency Medical Technician- Paramedic Crew (2 personnel) 24 hours a day, seven days a week At Gamewell Fire Department.
2. Gamewell Fire Department will provide adequate bay space to house a transport unit (AMBULANCE) indoors, away from the outside environment, and adequate living space for crew(2 personnel) assigned to said transport unit(AMBULANCE)

3. All agencies must operate under the guidelines of NIMS, North Carolina Office of Emergency Medical Services, North Carolina Rescue Association, North Carolina Department of lnsurance, and Caldwell County EMS system plan.

4. For incidents and procedures not specifically covered by terms in this agreement, the Policies and Procedures of GAMEWELL FIRE DEPARTMENT and Caldwell County Personnel Policies will govern County employees respectively. Valid concerns for interpretations and exceptions will be made to the EMS System Director of the Caldwell County EMS Department, who will review and decide after consulting with senior management of Caldwell County Emergency Services and County government including the County Manager.

B. RESPONSIBILITIES OF CALDWELL COUNTY

1. Caldwell County EMS will provide Paramedic personnel during the hours stipulated above. Specific duties/work criteria are outlined in the Caldwell County Emergency Services Standard Operating Procedures
2. Unless otherwise agreed in writing by the EMS Chief or Emergency Services Director, two county staff (EMT, EMT-A, or Paramedic) if county ambulance is placed by the Caldwell County EMS Division to GAMEWELL FIRE DEPARTMENT.
3. When not needed for paramedic duties/calls, Paramedics assigned to GAMEWELL FIRE DEPARTMENT are encouraged to participate in activities as assigned to other on-duty GAMEWELL FIRE DEPARTMENT personnel except the Paramedics will not perform any fire-fighting duties, duties outside the scope of their practice, nor operate a fire vehicle.
4. When not needed for paramedic duties/calls, Paramedics will be expected to participate in any scheduled training sessions related to medical during their shifts with the exception of firefighting techniques that could pose a risk. Special classes or programs may be schedule on request, but each must coordinate with the Training Coordinator of The Caldwell County EMS System, who will keep all appropriate training records.
5. Caldwell County will provide to the Caldwell County EMS Paramedics the following medical equipment and/ALS supplies utilized for their job.
    a. Required communication equipment.
    b. Cardiac monitor/defibrillator.
    c. Airway equipment.
    d. Bag and medications.
    e. Medical equipment/disposable supplies that are normally exchanged such as 02 supplies, cervical collars, AED pads etc. will be the responsibility of Caldwell County.

6. Caldwell County will provide GAMEWEL FIRE DEPARTMENT with the following:
    a. Janitorial supplies to assist GAMEWELL FIRE DEPARTMENT in maintaining a clean and safe work environment to include toilet tissue, paper towels, station/housekeeping supplies (provided through company/agency approved via annual contracts by Caldwell County.
    b. Bed frames, mattresses and seating (furniture) for Caldwell County Staff.
    c. Financial assistance to assist in repairing a preventable incident (example of backing into a closed bay door)

7. Procedures for the control and accountability of medications, including specifically, controlled substances will be the responsibility of the on-duty paramedic. Guidelines established by Caldwell County will be followed to comply with all governing laws and Caldwell County Policies.

8. GAMEWELL FIRE DEPARTMENT agrees to allow the assigned Caldwell EMS staff on duty paramedic to use and enter data on the GAMEWELL FIRE DEPARTMENT computers. Any software used or added will be maintained by Caldwell County IT staff. Any programs to be added on GAMEWELL FIRE DEPARTMENT computers must be cleared by a fire department officer.

C. RESPONSIBILITIES OF GAMEWELL FIRE DEPARTMENT

1. GAMEWELL FIRE DEPARTEMNT shall provide a comfortable living space with male and female restrooms and shower accommodations along with bay space for the EMS unit (Ambulance). In addition, there must be an internet connection to complete documentation.
2. Due to EMS crew being stationed for 24 hours, bedroom facilities must be in place and be able to have quiet time after 2300 hours.
3. GAMEWELL FIRE DEPARTMENT shall be responsible for all general maintenance and repairs of facility.
4. All BLS supplies, such as bandages etc. are the responsibility of GAMEWELL FIRE DEPARTMENT.
5. GAMEWELL FIRE DEPARTMENT shall report to the on-duty EMS Supervisor immediately, and the EMS Supervisor will be responsible for reporting the EMS Administration any paramedic related adverse incidents or major incidents that have occurred within their Department within 24 hours of the incident. An overview of what occurred shall be required.
6. GAMEWELL FIRE DEPARTMENT will be responsible to provide fuel for all of its vehicles and Caldwell County will be responsible for fuel on all county owned vehicles.

7. First Responder equipment and supplies that are not normally exchanged by EMS shall be the responsibility of GAMEWELL FIRE DEPARTMENT that is providing first responder services that are not mandated by the county, State laws, rule or regulations.
8. GAMEWELL FIRE DEPARTMENT shall furnish proof of compliance with the insurance coverage requirements of this contract upon request of Caldwell County. Should any of the above described policies be canceled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

III. INSURANCE COVERAGE

(a) Workers' Compensation
Caldwell County shall provide coverage for all paid EMS employees. GAMEWEWLL FIRE DEPARTMENT shall also maintain coverage for its paid and volunteer members as required by law.

(b) Commercial General Liability, Medical Professional Liability, Employment Practices Liability and Errors and Omissions:
Coverages with minimum of $1,000,000 per occurrence. $2,000,000 aggregate combined single minimum for bodily injury liability and property damage liability. Caldwell county shall be named as additional insured.

(c) Business Auto Coverage:
Coverage with minimum of $1,000,000 per occurrence combined single limit for bodily injury liability and property damage liability. This shall include owned vehicles, hired non-owned vehicles, and employee non-owned vehicles.

(d) Management or Directors and Officers liability:
Coverage with minimum limits of $1,000,000 per claim and $2,000,000 aggregate

(d) Umbrella Liability:
Coverage with a minimum limit of $1,000,000 with underlying business auto coverage, commercial general liability, employer's liability and $1,000,000 aggregate. Caldwell County shall be named as additional insured.

Waiver of Subrogation:

Caldwell County does not waive its rights to subrogation against GAMEWELL FIRE DEPARTMENT, which is a party to the contract

IV. HEALTH AND SAFETY

The GAMEWELL FIRE DEPARTMENT shall be responsible for initiating and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing services under this agreement.

NON-DISCRIMINATION IN EMPLOYMENT

All parties to this agreement shall not discriminate against any employee or applicant for employment because of age, race, creed, national origin, or disability. In the event that either party is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision

V. GOVERNING LAW

This agreement shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this agreement shall be brought in the General Court of Justice in the County of Caldwell and the State of North Carolina.

VI. TERMINATION OF AGREEMENT

This Agreement may be terminated, without cause, by either party upon a ninety (90) day written notice to the other party. The termination notice period shall begin upon receipt of the notice of termination.

This Agreement may be terminated, for cause, by the non-breaching party notifying the breaching party of a substantial failure to perform in the accordance with the provisions of the Agreement and the failure is not corrected within ten (10) days of the receipt of the notification. Upon such termination, the parties shall be entitled to such additional rights and remedies as may be allowed by relevant law.

Termination of this agreement, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party. Upon termination, all county equipment, including vehicles paid for or reimbursed by the County shall be returned to the County, unless otherwise agreed in writing.

IX. SUCCESSORS AND ASSIGNS

Neither party shall assign its interest in this Agreement without the written consent of the otherparty. Neither party has the authority to enter into contracts on behalf of the other party.

X. NOTICES

All notices which may be required by this Agreement, or any rule of law shall be effective when received by certified mail sent to the following addresses:

CALDWELL COUNTY
EMS DEPARTMENT
P.O. BOX2200
LENOIR, NORTH CAROLINA 28645

THE GAMEWELL FIRE DEPARTMENT
2806 MORGANTON BLVD.
LENOIR, NORTH CAROLINA 28645

XI. RESPONSIBILITY FOR EXPENSES

Neither party shall be liable to the other party for any expenses paid or incurred by the other party unless otherwise agreed in writing.

XII. EQUIPMENT

GAMEWELL FIRE DEPARTMENT, at its sole expense, all equipment, tools, materials, and/or supplies required to provide contracted services unless otherwise agreed to in Section 3, Subsection B, above.

XIII. ENTIRE AGREEMENT

This Agreement, Appendix I, (The Caldwell County Franchise Ordinance) Shall constitute the entire understanding between Caldwell County EMS and Gamewell Fire Department and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

XIV. HEADINGS

The subject headings of the paragraphs are included for the purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This agreement shall be deemed to have been drafted by both parties and no purposes of interpretation shall be made to the contrary.

THE GAMEWELL FIRE DEPARTMENT will at all-times remain in compliance with the Caldwell County Franchise Ordinance.

IN TESTIMONY WHEREOF, Caldwell County has caused this instrument to be executed by the Chairman of Board of County Commissioners and attested by the Clerk of the Board of County Commissioners, and The Gamewell Fire Department has caused this instrument to be signed in its name by its President, attested by its Secretary, and its corporate seal hereto affixed, all by authorization of its Board of Directors duly given.

Attest: COUNTY OF CALDWELL

_____ BY: _____,Chairman

Clerk to the Board

(SEAL)

Attest: THE GAMEWELL FIRE VOLUNTEER FIRE DEPARTMENT

_____ BY: _____,President

Secretary/Clerk

(SEAL) BY: _____,Chief

--- / /2026

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	

AGENDA ITEM # 20

Athletic Postseason Travel Grant Pool Policy

BACKGROUND

This policy establishes the Athletic Postseason Travel Grant Pool, with an effective date of July 1, 2026. This policy addresses funding requests received from individual school athletic teams throughout the year. It creates a structured framework that benefits both county operations and the school system.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Athletic Postseason Travel Grant Policy

Policy for Board of Commissioners Action on Caldwell County Schools Athletic Postseason Travel Grants

Effective Date: July 1, 2026

Purpose: To establish a structured annual grant process that funds travel, lodging, and meal costs exclusively for Caldwell County School System athletic teams and individual student-athletes advancing to state championship opportunities, while delegating all allocation authority entirely to the school system.

1. Policy Statement
The Caldwell County Board of Commissioners recognizes the unique and often unpredictable financial burden placed on student-athletes, families, and schools when teams or individual competitors qualify for state championship postseason play. To support these achievements, the Board will fund an annual **Athletic Postseason Travel Grant Pool**. This pool is strictly reserved for travel needs resulting from state championship opportunities outside of regular season events. The Caldwell County School System will maintain 100% autonomy and final authority over how these funds are distributed and spent among its qualifying schools, teams, and individual athletes.

2. Funding Mechanism and Grant Pool
- **Annual Appropriation:** The Board of Commissioners will allocate a lump sum to the Athletic Postseason Travel Grant Pool once per fiscal year.
- **Budget Integration:** The specific dollar amount of the grant pool will be determined each year by the Board as part of the county's standard annual budget process.
- **Direct Transfer:** The entire approved annual grant pool will be transferred directly to the Caldwell County School System finance department as a single allocation.

3. Strict Limitation on Use (Postseason Only)
- **Postseason Intent:** Funds must be used exclusively for full teams, partial squads, or individual student-athletes (along with their coaching staff) who advance to state-level championship opportunities.
- **Regular Season Exclusion:** This grant pool **cannot** be used to fund regular-season travel, standard conference games, regular tournament events, or routine transportation needs.
- **Eligible Expenses:** For qualifying postseason events, funds are limited to:
    - **Transportation:** Charter buses, activity buses, and fuel costs for buses
    - **Lodging:** Hotel rooms and accommodations for overnight championship events.
    - **Meals:** Food, per diems, or tournament meal allowances for participating student-athletes, individual qualifiers, and coaches.

- **General Exclusions:** Funds **cannot** be used for athletic equipment, uniforms, facility upgrades, salaries, or booster club operations.

4. Absolute School System Autonomy

- **Allocation Control:** The Caldwell County School System has 100% authority to determine which schools, athletic programs, specific qualifying postseason teams, or individual athletes receive funding from the pool.
- **Decision Criteria:** The school system will establish its own internal criteria to prioritize funding among advancing teams and individuals (e.g., travel distance, roster/qualifier size, financial need).
- **No County Oversight on Selection:** The Board of Commissioners will play no role in selecting recipient teams or individuals, approving individual postseason trips, or resolving internal school funding disputes.

5. Procurement and Administrative Compliance

- **School Procurement Rules:** All expenditures, bookings, and vendor selections made with these funds must follow the official procurement and purchasing policies of the Caldwell County School System.
- **Fund Roll-Over:** Any unspent monies remaining in the grant pool at the end of a fiscal year will not revert to the County. The school system will roll these funds over into the next fiscal year to accumulate and offset future postseason travel spikes.
- **Financial Reporting:** At the close of each fiscal year, the School System will provide a brief summary report to the County Manager showing the starting balance, expenditures (listed by qualifying team/individual and travel category), and the roll-over balance to ensure transparency for county taxpayers.

Adopted this 22nd day of June, 2026.

_____

Randy Church, Chairman
Caldwell County Board of Commissioners

Attest:

_____

Tasha Brown, Clerk to the Board

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Health	

AGENDA ITEM # 21

Caldwell County Local Team Report for 2025

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. BOCC overview 2025

CALDWELL COUNTY HEALTH DEPARTMENT

Health Director
Anna Cook, MPH

2345 Morganton Blvd. SW, Suite B • (828) 426-8400 • FAX (828)426-8577 • www.caldwellcountync.org
Mission: To Promote, Protect, and Improve the Health of Our Community

5/26/2026

Local child Fatality Prevention Team Background:

North Carolina Session Law (NCSL) 2023-134 enacted changes to strengthen the state's child fatality prevention system which included the establishment of a State Office of Child Fatality Prevention (CFP State Office) within the Division of Public Health (DPH), Department of Health and Human Services (the Department), made changes to the Child Fatality Prevention System, and made it mandatory to report child fatalities into the National Fatality Review Case Reporting System (NFRCRS).

The NFR-CRS is a web-based system hosted by the National Center for Fatality Review and Prevention within the Center for National Prevention Initiatives of the Michigan Public Health Institute (MPHI) and is used by many states to provide child death review teams with a data system for capturing, analyzing, and reporting of information shared at a child death or serious injury review. MPHI has a Cooperative Agreement with the Maternal and Child Health Bureau, Health Resources and Services Administration, U.S. Department of Health and Human Services, to manage the National Center for Fatality Review and Prevention.

Per NCSL 2023-134, Local Teams are defined as a multidisciplinary child death review team that is either a single or multicounty team responsible for performing any type of child fatality review pursuant to Article 14 of Chapter 7B of the General Statutes.

This program receives an Agreement Addendum which provides funding for the Local Team to conduct child fatality reviews pursuant to Article 14 of Chapter 7B of the General Statutes as well as continue use of the NFR-CRS.

The Local Teams are expected to (1) conduct child fatality review pursuant to Article 14 of Chapter 7B of the General Statutes; (2) identify gaps or deficiencies

Accredited Health Department 2023-2027

Caldwell County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

North Carolina Public Health

that may exist in order to improve the delivery of services to children and families; (3) make recommendations for changes and carry out changes that could prevent future child fatalities; and (4) educate their communities on how to prevent children dying in their counties.

The Caldwell County Local Team has identified the following recommendations for systemic improvements based on reviews during the 2025 calendar year:

1) Increase safe sleep education

The Caldwell County Local Team did not identify any needed resources to address identified gaps and deficiencies in the existing system.

Caldwell County Local Team conducted 2 meetings in 2025:
April 17, 2025
October 16, 2025
We reviewed over 10 childhood deaths, most deaths were regarding unsafe sleep and/or congenital disorders.

Please contact me with any questions.

Sincerely,

Anna Cook
Health Director
Local Child Fatality Prevention Team Chairperson

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	

AGENDA ITEM # 22

Tri-County Motor Speedway - Fireworks Application

BACKGROUND

Tri-County Motor Speedway is requesting a firework application to be approved for a display to be conducted by Skyworks Pyro on July 4th, 2026 at 4405 Hickory Nut Ridge Rd. Granite Falls, NC 28630.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Tri-County Motor Speedway 2026
2. GS 14-413
3. Tri-County Speedway Fireworks App 2026

To: Shane Fox

From: Michael Parnell

Ref: Fireworks Display

Date: July 4th, 2026

Due to some changes in the North Carolina law, fireworks displays are now required to be approved by the County Board of Commissioners. This change came in effect February 1, 2010, and the approval must be granted prior to a permit being issued by the Fire Marshal's Office. I have attached a copy of General Statute 14-413, and copies of one (1) application packet for fireworks display in Caldwell County. The date of the display is July 4th, 2026, and conducted by Skyworks Pyro for Tri-County Motor Speedway located at 4405 Hickory Nut Ridge Rd., Granite Falls, NC 28630. The General Statute requires that the County ensures proof of insurance prior to providing approval. A copy of the insurance certificate is provided in the packet. I have required that the information be submitted by each applicant that is required by the North Carolina Fire Code and this office will conduct the necessary inspections of these sites prior to the display. I would respectfully request that this fireworks display be placed on the next agenda for consideration by the Board. It is my understanding that most Counties are placing these items on the consent agenda once the insurance certificate has been verified. As always, if I can be of any further assistance in this matter, please do not hesitate to contact me.

Michael Parnell, CFI
Fire Marshal
Caldwell County Fire Marshal's Office
Phone: (828) 757-1277
Email: mparnell@caldwellcountync.org

§ 14-413. Permits for use at public exhibitions.

(a) For the purpose of enforcing the provisions of this Article, the board of county commissioners of any county, or the governing board of a city authorized pursuant to subsection (a1) of this section, may issue permits for use in connection with the conduct of concerts or public exhibitions, such as fairs, carnivals, shows of all descriptions and public celebrations, but only after satisfactory evidence is produced to the effect that said pyrotechnics will be used for the aforementioned purposes and none other. Provided that no such permit shall be required for a public exhibition under any of the following circumstances:

(1) The exhibition is authorized by The University of North Carolina or the University of North Carolina at Chapel Hill and conducted on lands or in buildings in Orange County owned by The University of North Carolina or the University of North Carolina at Chapel Hill.

(2) The exhibition is authorized by the University of North Carolina School of the Arts and conducted on lands or in buildings owned by the State and used by the University of North Carolina School of the Arts.

(a1) For the purpose of enforcing the provisions of this Article, a board of county commissioners may authorize the governing body of any city in the county to issue permits pursuant to the provisions of this Article for pyrotechnics to be exhibited, used, or discharged within the corporate limits of the city for use in connection with the conduct of concerts or public exhibitions. The board of county commissioners shall adopt a resolution granting the authority to the city, and it shall remain in effect until withdrawn by the board of county commissioners adopting a subsequent resolution withdrawing the authority. If a city lies in more than one county, the board of county commissioners of each county in which the city lies must adopt an authorizing resolution. If any county in which the city lies withdraws the

authority of the city to issue permits for the use of pyrotechnics, the authority of the city to issue permits for the use of pyrotechnics will end, and all counties within which the city lies must resume their authority to issue the permits.

(b) For any indoor use of pyrotechnics at a concert or public exhibition, the board of commissioners or the governing body of an authorized city may not issue any permit unless the local fire marshal or the State Fire Marshal (or in the case of The University of North Carolina or the University of North Carolina at Chapel Hill it may not authorize such concert or public exhibition unless the State Fire Marshal) has certified that:

NC General Statutes - Chapter 14 Article 54 3

(1) Adequate fire suppression will be used at the site.

(2) The structure is safe for the use of such pyrotechnics with the type of fire suppression to be used.

(3) Adequate egress from the building is available based on the size of the expected crowd.

(c) The requirements of subsection (b) of this section also apply to any city authorized to grant pyrotechnic permits by local act and to the officer delegated the power to grant such permits by local act.

(d) A board of county commissioners or the governing board of a city shall not issue a permit under this section unless the display operator provides proof of insurance in the amount of at least five hundred thousand dollars ($500,000) or the minimum amount required under the North Carolina State Building Code pursuant to G.S. 143-138(e), whichever is greater. A board of county commissioners or the governing board of a city may require proof of insurance that exceeds these minimum requirements. (1947, c. 210, s. 4; 1993 (Reg. Sess., 1994), c. 660, s. 3.1; 1995, c. 509, s. 11; 2003-298, s. 1; 2007-38, s. 2; 2009-507, s. 2; 2013-275, s. 2.)

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Today's Date: 05/03/2026

Attention: Caldwell County Fire Marshal

Re: application for fireworks permit

Please find the attached documents listed below in support of our request for a permit for an outdoor fireworks display.

- Application
- Shot list
- Certificate of insurance
- Mapped Site display
- Copy of operator license
- Contingency plan
- Copy of ATF license
- Emergency contact numbers

Date/time of show: Saturday, 07-04-2026; Approx 10:30pm
Lead Operator: Kevin Harmon; ph. 828-406-0297
Sponsor & location: Tri County Speedway, 4405 Hickory Nut Ridge Rd, Granite Falls, NC 28630
Ignition system: hand-fired
Size of product: 1.4g, cakes only

Please let me know if further information is needed.

Thank you,
Eric Wright

Eric Wright, President
Skyworks Pyro

Caldwell County Fire Marshal's Office

Phone (828)757-1277
Ricky K. Brown, Fire Marshal
2345 Morganton Blvd.
PO Box 2200
Lenoir NC, 28645
Fax (828)757-1182

APPLICATION FOR FIREWORKS DISPLAY PERMIT

- Name: Tri-County Speedway (individual, group or organizational sponsor)
- Address: 4405 Hickory Nut Ridge Rd. Granite Falls, NC 28630
- Location of Display: 4405 Hickory Nut Ridge Rd. (Street Address) Granite Falls, NC 28630
- Name, Address and Phone number of fireworks display operator: JECO Pyrotechnics, LLC. Skyworks Pyro 195 Rudges Ridge Rd Newland, NC 28657
- Date and Time of Fireworks Display: 7-4-26 approx 10:00pm -10:30
- Proposed Rain/Wind date if event is postponed: N/A
- Provide a copy of approval for the fireworks display from the Caldwell County Commissioners or from the Municipality if authority has been transferred by the Board of Commissioners.
- Provide the qualifications of the operator which demonstrate experience with use of fireworks and knowledge of all safety precautions related to the storage, handling or use of fireworks. Operators **must have a Permit from the Office of State Fire Marshal** and provide a copy of permits of all personnel involved in the display to this office or provide documentation as required for assistants on site.
- Provide Evidence of Financial Responsibility by the sponsor of the event or the operator of the fireworks display. (Insurance Certificate) **Caldwell County is to be included in the Certificate Holder section.**
- Provide a "Procedure Plan for Failures" which establishes procedures to follow and actions to be taken in the event that a shell fails to ignite or other malfunctions.
- Provide a diagram (including distances) of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience is to be restrained, and the location of other possible overhead obstructions.
- Provide information regarding the number and types of fireworks which will be discharged.
- Provide information regarding the manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.

By signing this document, the applicant agrees that the operation of this outdoor fireworks display will conform to the terms of NFPA 1123 or NFPA 1126, and the General Statutes of North Carolina.

Eric Wright — (Signature of Applicant)

4-13-26 — (Date)

rbrown@caldwellcountync.org

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Shot List

Display Date: 07-04-2026

Show Sponsor:
Tri County Speedway

Location of Show:
4405 Hickory Nut Ridge Rd
Granite Falls, NC 28630

Shots to be fired:

Number of shots	Description
60	500-gram cakes
8	200-gram cakes
144	1.75" artillery shells

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/10/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Mandy Miller
Ryder Rosacker McCue & Huston 509 W Koenig Grand Island NE 68801	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: mmiller@ryderinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : HADRON SPECIALTY INS CO	17534
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
JECO Pyrotechnics LLC
DBA: Skyworks Pyro
195 Rogers Ridge Rd
Newland NC 28657

COVERAGES **CERTIFICATE NUMBER:** 1828562005 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			H0320PK000047-00	10/25/2025	10/25/2026	EACH OCCURRENCE	$ $1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ $100,000
							MED EXP (Any one person)	$ $5,000
							PERSONAL & ADV INJURY	$ $1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ $2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ $2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per form CG 24 04 when required by written agreement.

Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per form SCGL 320 when required by written agreement.
location of display: 4405 Hickory Nut Ridge Rd, Granite Falls, NC 28630
Date of display: 7/4/2026
additional insured: Tri-County Speedway and Caldwell County, NC

CERTIFICATE HOLDER

Tri-County Speedway
4405 Hickory Nut Ridge Rd
Granite Falls NC 28630

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Tri-County
Motor Speedway
0
100.00 ft
161.01 ft
Measure distance
Click on the map to add to your path
Total distance: 161.01 ft (49.08 m)

Holder's Full Name: Kevin Harmon

Business Name: JECO Pyrotechnics LLC, DBA Skyworks Pyro

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ********0423



License Number: 4370

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 03/31/2029



License Number: 4302

License Type: 1.3G Pyrotechnic

License Level: Assistant

License Status: Superceded

Expiration Date: 06/30/2028

SKYWORKS
PYRO

CONTINGENCY PLAN

1.3g & 1.4g Outdoor Pyrotechnic Displays

In the instance of a catastrophe or malfunction during the firing of an outdoor fireworks display.

1) Immediately cease firing of all fireworks.
2) Ensure all pyrotechnic materials which have been ignited are doused with water and extinguished.
3) Assemble the full pyrotechnic crew in the previously designated area, and ensure the safety of all pyrotechnicians on site.
4) Ensure the safety of all spectators viewing the show.
5) Immediately contact and remain in continuous contact with the fire department and emergency management on site.
6) Contact the show sponsor to discuss the situation and verify the safety of all involved.
7) Once all of the above issues have been addressed, if safe to do so, continue discharge of the show.
8) If unsafe to continue, remove all live materials from the site and attend to immediate concerns.

Updated 04/05/2026

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.52. See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	**1-NC-011-54-9B-01040**
Chief, Federal Explosives Licensing Center (FELC) Shawn Stevens Name		Expiration Date	**February 1, 2029**

DBA: SKYWORKS PYRO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

Type of License or Permit

54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Eric Wright — President / Owner
Licensee/Permittee Responsible Person Signature — Position/Title

Eric Wright — 2-4-26
Printed Name — Date

Mailing Address (Changes? Notify the FELC of any changes.)

JECO PYROTECHNICS LLC
DBA: SKYWORKS PYRO
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Previous Edition is Obsolete JECO PYROTECHNICS LLC:195 RODGERS RIDGE RD:28657:1-NC-011-54-9B-01040:February 1, 2029:54-USER OF EXPLOSIVES

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address *(27 CFR 555.54(a)(1))*. Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession *(27 CFR 555.59)*. (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **JECO PYROTECHNICS LLC**

Business Name: **DBA: SKYWORKS PYRO**

License/Permit Number: **1-NC-011-54-9B-01040**

License/Permit Type: **54-USER OF EXPLOSIVES**

Expiration: **February 1, 2029**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance *(as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802))*, (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence *(as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act)*, or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than $250,000.**

NOTICES

1. Any change in trade name or control of this business or operations MUST be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC. **Note:** The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).

ATF Form 5400 14/5400 15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

(Continued from front)

Discontinuance of Business *(27 CFR 555.61)(27 CFR 555.128)*. Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:
CALL TOLL FREE - (888) ATF-BOMB

✂ Cut Here

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free number: (877) 283-3352
Fax number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)
Firearms Theft Hotline: 1-888-930-9275
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)

SKYWORKS
PYRO

Emergency Contact and Response Form

1.3g & 1.4g fireworks

JECO Pyrotechnics LLC, DBA Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619

Infotrac: 1-800-535-5053

Emergency response
(contract # 113891)

1st point of contact: Eric Wright, president/operator; Cell # 828-260-2619

2nd point of contact: Cody Greene, vice president/operator; Cell # 828-387-1473

3rd point of contact: Beth Wright, secretary/operator, cell # 828-260-4929

4th point of contact: Shane Cantrell, lead operator, cell # 828-467-9024

5th point of contact: Jason Sills, lead operator, cell #828-442-9144

Last updated 02/02/2026

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	

AGENDA ITEM # 23

Approval of Minutes from May 18, 2026, Board of Commissioners Meeting and June 1, 2026, Board of Commissioners Special Meeting Regular and Closed Sessions

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. May 18, 2026, Board of Commissioners Meeting Minutes DRAFT
2. Minutes June 1, 2026, Special Meeting Board of Commissioners DRAFT
3. 26-27 PP budget presentation - proposed 6.1.26

Caldwell County
North Carolina
Board of Commissioners Meeting

May 18, 2026, at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

MINUTES

Attendance

Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
Shane Fox, County Manager
William Sparks, County Attorney
Tasha Brown, Clerk to the Board

Call to Order
Vice Chairman Mike LaBrose called the meeting to order at 6:00 PM.

Public Comment Period

Marlese Te Groen spoke out against Google and Data Centers. She inquired about the water restrictions for the Google Data Center. She stated her concern for water and electricity utilization. She added that she believes Google gives very little to the community in return.

Invocation
Vice Chairman, Mike LaBrose led the invocation for those in attendance.

Pledge of Allegiance
Commissioner Patrick Starnes led the Pledge of Allegiance for those in attendance.

Agenda Amendments from the Board, Manager & Public
There were no amendments to the agenda.
Commissioner Potter made a motion to accept the agenda as presented.
The motion carried unanimously.

DRAFT

Agenda Items

1. Communities In Schools

Keith Hindman, Executive Director, Charmion Frizsell and Eddie Peoples, Social Workers, came to the podium and spoke about the Annual Impact report for CIS. Hindman stated that for the second year in a row CIS has a 100% graduation rate. Mr. Hindman said that Communities in Schools serve seven Caldwell County Schools with 487 students receiving CISCC services and 4,397 students receiving whole school services. He then added the future plans for 46 graduates in the program with 24 continuing education at Community Colleges, 1 serving in the Military, 6 attending 4 year college with one of those students receiving a Coffey Scholarship to attend NC State and study Engineering as a first generation College student, 14 entering the workforce, 1 attending Seminary School, and 1 attending the Universal Technical Institute. Hindman added the program is serving approximately 11% daily that encounter the program. He stated that Google provided CIS with $100,000 this year for the program. These funds were utilized to help students who needed reliable internet or laptops for training, to assist financial hurdles for the inability to afford specialized tools, Certifications, or work attire. They also assisted with transportation failures and housing stability that derail career training, $32,000 went directly to the citizens of Caldwell County to assist.

Mr. Peoples, Social Worker at William Lenoir, Gamewell Middle, Hibriten and West Caldwell, came to the podium next. Mr. Peoples highlighted a Community Service effort at William Lenoir Middle School; students collected over 500 boxes of cereal to be donated to Yokefellow to then be distributed to families in the County to help with food insufficiencies. Peoples then spoke about another Community Outreach Program where they partner with the Animal Shelter. He then recognized Richard Gilliland and his staff for the work they do and the help they provide. The 7th grade CISCC Middle School students partner with the Caldwell Animal Enforcement Center to help get a better understanding of taking care of pets. He added that over 300 7th grade students have been through the program and have learned a better understanding of what pets' needs are and how to properly care for them. Mr. Peoples then spoke about another Community Service Project that all CISCC Middle School Sites partner with the Senior Center of Caldwell County. They can participate in hands-on activities to help them gain a deeper understanding of empathy. He stated that a lot of kids are being raised by older adults. He added that this program gives kids a new perspective on what their elders may be dealing with and they even learned they needed to be more patient and kinder.

Charmion Frizsell, Social Worker at Granite Falls Middle, Hudson Middle, and South Caldwell High School was next to the podium. Ms. Frizsell spoke about Workforce development mentioning that Google gave $30,000 toward career enhancement. She noted that the program focuses on the 3 E's (Employment, Enlistment, or Enrollment). The program also focuses on targeted pathways and helps them navigate to start building a plan for their future. All 9th grade CISCC students attend CCC&TI and spend an entire day on a personalized tour. Google has provided over $20k for enhancement of supplies for those specialized classrooms and students.

Mr. People's then spoke about "Real Skills" development in all CISCC sites. He then gave an example of an exercise to develop critical thinking skills and to get help when they need it.
Frizsell then spoke about character building. She said that CISCC students participate in weekly character education lessons and are recognized each month.
Mr. Hindman wanted to highlight positive things students are doing. He also mentioned the importance of mentors. He stated that 105 mentors come into the School system every week to have conversations and make connections with students and show adults that care. Bernhardt provided 46 mentors. He then spoke about how you can get involved and become a mentor adding that it makes a difference.
Vice Chairman Labrose stated that he appreciates everything Hindman and his team does. Adding that it is a very vital program to our school system that provides an extra umph that the students don't always get at home.
Commissioner Potter thanked them for what they do and stated that they have taken CIS to a different level. He added that he doesn't think people understand what is done outside of the education system to support families. Hindman added that there are many community partners including Smokey Mountain Furniture that have helped provide furniture for those students in need.
Commissioner Starnes thanked them for their service and time.

Vice Chairman LaBrose mentioned the absence of Chairman Randy Church from the meeting. He added that Church sent his regrets for not being in attendance and that the scheduling of time for himself and his family are the reason for his absence.

2. Hope for Caldwell

Hope Flanagan came to the podium to present for Hope for Caldwell. Ms. Flanagan stated that she is a public health educator at the Health Department. She added that one project they lead to help educate the public is the Hope for Caldwell Coalition. This initiative was formed in 2023 with the goal to prevent substance abuse. Through the coalition an Annual Fentanyl Awareness Challenge is hosted for high school students. This initiative serves as a creative way for these students to educate their peers on the risks of fentanyl use. She said that funding for this program is provided by Vaya Health and Bernhardt Furniture. With their support they were able to give the students a monetary prize and further develop their projects to be introduced into the community. Ms. Flanagan then recognized two winning participants. In first place, Gavin Keys, a sophomore at Hibriten High School. Gavin developed a video to be distributed across multiple social media and online platforms to spread awareness. Ms. Flanagan then played the video for those in attendance. She then recognized the second-place winner, Lalana Thongkai, a freshman at South Caldwell High School. Lalana developed a poster to be distributed in local schools and online with the intent of being engaging and informative. Ms. Flanagan then presented the poster to those in attendance. She commended them both for the hard work and dedication they put into this project. Both students then stood for applause. Ms. Flanagan then recognized several Coalition members that were in attendance and thanked them for their dedication.

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Vice Chairman LaBrose stated that he thought it was wonderful what this program has been able to do.
Commissioner Potter then thanked the students and stated that he was proud of them for stepping up and making a difference.
The Commissioners then presented the two students with a Caldwell County challenge coin as a token of appreciation for what they have done.

3. EMS Week 2026 Proclamation

Trevor Key, Emergency Services Director came to the podium along with several EMS employees. Key stated that Caldwell County is blessed to have the best and spoke highly of the staff. Key said that there are over 400 credentialed EMS from fire departments, first responders, to our EMS and paramedics in Caldwell County. He then thanked the Commissioners for their support.
Commissioner Potter then thanked the EMS department for all that they do.
Vice Chairman LaBrose then read Proclamation 06-2026 proclaiming the week of May 17th – May 23rd, 2026, Emergency Medical Services Week in Caldwell County.
Commissioner Starnes made a motion to adopt the Proclamation as read.
The motion carried unanimously.

4. Older Americans Month 2026 Proclamation

Brittani Coffey, Adult Protective Services Social Worker, came to the podium. She stated that for the last fifty-five years we have honored Seniors in our community in the month of May with the Celebration of Life Event. She stated that this year's event was held on May 15th with over 263 attendees, 22 vendors, and our oldest citizen in attendance was 103 years old. Ms. Coffey then thanked Commissioner Potter and County Manager Fox for attending the event and serving food and supporting DSS.
Vice Chairman LaBrose then read Proclamation 07-2026 proclaiming May 2026 as Older Americans Month in Caldwell County.
Commissioner Branch made a motion to adopt the Proclamation as read.
The motion carried unanimously
Commissioner Potter thanked Ms. Coffey for the tremendous job that was done for the Celebration of Life event. He added that the attendees were very appreciative and grateful for the hard work that went into the event. He then thanked the sponsors for paying for this event and said no county dollars were used to pay for this event.

5. Caldwell Chamber of Commerce Update

Bryan Moore, President and CEO of the Caldwell County Chamber, came to the podium. He stated that the Caldwell Chamber is a very dedicated, business-minded organization and he is excited to share a two-part presentation. Mr. Moore then read a certificate he presented for Building Bridges to Strengthen local business. He said on behalf of The Chamber of Commerce of Caldwell County thank you for partnering with us, the Chamber recognizes each one of you. Moore then handed a certificate to each commissioner and the County Manager. He stated the Chamber is doing this will all municipalities promoting

advocacy. Moore then handed out paper copies of the presentation to each commissioner. Moore said that many are aware of the work the Chamber does and many are aware of the work they do on behalf of Tourism for Caldwell County. He then spoke about Tourisms contribution to the economic engine and about the big picture. He added that tourism is about more than just managing visitors; adding that it is a vital economic engine that serves as the "front porch" of community development. Moore said that when executed well, we can evolve from just a "pass-through" county on US 321 and transition into a designated "Basecamp for Adventure, Exploration & Lasting Experiential Visits". Moore added that when coupled with an improved "Quality of Life Initiatives", a strong Tourism effort would help market our assets, drive visits, while promoting our long list of assets to visitors and residents while helping to erase the "There's nothing to do here mentality." He said that some neighboring counties that are like us in many ways are Wilkes and Burke Counties, he added that they are ahead of us regarding Tourism efforts and he would like for Caldwell to catch up. He stated his goal as we move into future implementation of a plan to market and review the assets in our community. Finalize funding sources put together with tourism funds that is based on a bill that was written in 1987, hiring a dedicated tourism director to drive tourism in the right way in our community, and elevating marketing efforts such as the Explore Caldwell website. He then looked at a few examples of success in neighboring counties including MerleFest and Nascar in Wilkes County that are profiting well and seeing great success. Burke County has three people in office to bring tourism to their area. They are promoting trails, local areas and restaurants. McDowell County has done a great job with their branding efforts and is seeing great success. Moore added they believe it is also about responsibility – adding that a Tourism Manager would be able to build relationships and promote events, businesses, and restaurants. Moore stated they would like to move forward, however they need funding due to the funding being based on the bill written in 1987. He added that experience – is an important part of the economic engine. We need the driver to drive Caldwell County Tourism to the next level and manage the work. Moore then showed a graph with occupancy tax trends and growth from 2019 ($139,971) through 2025 ($362,051). He then showed detailed local efforts for a proposed tourism manager. Moore suggested adjusting admin fees as they have not increased the fixed fee since he has been with the Chamber.

Vice Chairman LaBrose asked if he had spoken with the County Manager.

Moore replied, "Yes and a couple of staff members.

Vice Chairman LaBrose stated his opinion is let's go.

Commissioner Potter said that he appreciated the certificate and acknowledgement. He added that he feels Mr. Moore is on the right track with his ideas for tourism.

Commissioner Starnes thanked Mr. Moore for his time.

Consent

Vice Chairman LaBrose then turned the meeting over to County Manager, Shane Fox to present the Consent Agenda.

6. **Budget Revision - Airport Due Diligence Grant Addition**

This budget revision is a Golden Leaf Foundation grant for the sewer project at the airport. This grant is in the amount of $26,490 and will be used for due diligence for the project. No local match is required.

7. **Budget Revision EDC REDO Membership**
This budget revision is a $1,500 grant through Blue Ridge Energy to allow the County to join the Northwestern NC Regional Economic Development Organization (REDO). No local match is required.

8. **NC Department of Commerce Building Reuse Grant App P. Pillar**
This is a request to apply for the NC Department of Commerce Reuse Grant for Project Pillar to expand and renovate an existing facility. The maximum amount for the grant is $500,000, which would require a 5% local match ($25,000) if awarded. This match would come from the Sales Tax Reinvestment Fund and is already budgeted.

9. **Reappointment of Dale Hamby to the CCC&TI Board of Trustees**
Dale Hamby, current member seeking reappointment to serve on the CCC&TI Board of Trustees for a four year term expiring June 30, 2030.

10. **Fireworks Application- Village of Cedar Rock**
The Village of Cedar Rock is requesting approval of a firework application to be conducted on July 5th located at 2065 Cedar Rock Estates Drive at the Cedar Rock Country Club.

11. **Approval of Regular and Closed Session Minutes from April 27, 2026, Board of Commissioners Meeting and May 6, 2026, Board of Commissioners Special Meeting**
Approval of April 27th Board of Commissioners Regular and Closed Session Meeting Minutes and May 6th Board of Commissioners Special Meeting Minutes were requested.

Commissioner Starnes made a motion to accept the Consent Agenda as written. The motion carried unanimously.

Adjourn
Commissioner Potter made the motion to adjourn at 7:02 PM.
The motion carried unanimously.

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Fee $0.00
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Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

PROCLAMATION

06-2026

EMS Week 2026

To designate the Week of May 17-23, 2026, as Emergency Medical Services Week (EMS Week).

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services fills healthcare gaps by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

Therefore, Be It Resolved that the Board of Commissioners of Caldwell County declares the week of May 17 - 23, 2026, as EMERGENCY MEDICAL SERVICES WEEK in Caldwell County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe

Adopted this 18th day of May 2026.

Mike LaBrose, Vice Chairman of the Board
Caldwell County Board of Commissioners

ATTEST:

Tasha Brown
Caldwell County Clerk to the Board of Commissioners

BK 2165 PG 333 - 334 (2)
This document presented and filed:
05/19/2026 08:46:18 AM

Fee $0.00
10118945
Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

OLDER AMERICANS MONTH
CHAMPION YOUR HEALTH; MAY 2026

PROCLAMATION

07-2026

Older Americans Month 2026

WHEREAS, May is Older Americans Month, a time for us to recognize and honor Caldwell County's older adults and their immense influence on every facet of American society; and

WHEREAS, older Americans have built the foundations of our communities through their dedication, wisdom, and lifelong contributions to family, work, and civic life; and

WHEREAS, the strength and resilience of our nation depend on honoring the experiences, talents, and achievements of older adults, while ensuring they remain valued, included, and supported members of society; and

WHEREAS, communities thrive when people of all ages are connected, engaged, and empowered to share their knowledge and skills across generations; and

WHEREAS, it is essential to reaffirm our commitment to promoting the health, independence, and dignity of older adults, and to eliminating barriers that prevent their full participation in community life; and

WHEREAS, Older Americans Month provides an opportunity to recognize the diverse contributions of older adults and to highlight the importance of fostering age-friendly communities that respect and celebrate individuals at every stage of life; and

WHEREAS, our community celebrates their achievements, learns from their experiences, and works together to ensure that every older adult is supported, respected, and empowered to continue making valuable contributions to our society.

Now, therefore, we the Caldwell County Board of Commissioners do hereby proclaim May 2026 as Older Americans Month. This year's theme, "Champion Your Health," emphasizes focus on prevention, wellness, and self-advocacy, encouraging older adults to take an active role in managing their physical, emotional, and social well-being.

We call upon all residents to join us in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, social well-being and support for older adults.

Adopted this the 18th day of May 2026.

Mike LaBrose, Vice Chairman
Caldwell County Board of Commissioners

Attest:

Tasha Brown
Caldwell County Clerk to the Board of Commissioners

Caldwell County
North Carolina
Board of Commissioners Meeting

June 1, 2026, at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

MINUTES

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Attendance
Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
Shane Fox, County Manager
Dylan Laws, County Attorney
Tasha Brown, Clerk to the Board

Call to Order

Chairman Church called the meeting to order at 6:01 PM.

Consent

Chairman Church turned the meeting over to County Manager, Shane Fox to present the Consent Agenda.

1. **Fireworks Permit Approval- Town of Rhodhiss**
   The Town of Rhodhiss is requesting approval of a firework application to be conducted on June 13th, 2026, located at 101 West Caldwell Drive Granite Falls, NC.

2. **Budget Revision - Extra Funding for the School System**
   This budget revision appropriates $30,000 from Article 524 Sales Tax monies to be paid to the public school system to help them cover the travel costs associated with several sports teams.

Commissioner Starnes made a motion to approve the Consent Agenda as presented. The motion carried unanimously.

Chairman Church recognized the South Caldwell Lady Spartans softball team who won the State Championship as well as the South Caldwell men's baseball team, and the Hibriten women's soccer team, who both also competed in their State Championship games and represented Caldwell County.

Agenda Items

3. FY 2026 - 2027 Budget Presentation

County Manager Shane Fox came to the podium and presented the proposed budget for Fiscal Year 2026-2027. Mentioning that it will be available on the website to review after the meeting. He then listed a brief overview of the items that would be discussed. Starting with budget objectives. Fox stated that we are always looking to maintain or improve the services we provide. Considering priority based needs not wants. He added that an analysis of financial position for the prior Fiscal Year 25/26, a review of prior years and actuals and another objective is keeping an eye on the future, debt roll offs, and projects. Fox said that one of the main objectives are the property tax impact on citizens. Fox then gave a brief review of the current 2025-2026 general fund highlights. He said that when reviewing we must look at the amended budget number. There were a few changes after the prior budget was adopted, including EMS raises, Sherrif Department raises and a few other items of rollovers and grant monies for DSS and Health. Making the original previous budget adopted $105,232,133 and the amended total $109,404,861. He then reviewed factors going into the Fiscal Year 2026-2027 budget. He said the ending of 2025-2026 was strong, and Fund Balance should increase approximately 2%. He added there is moderate debt roll-off in 2026-2027. Health insurance increased around $1 million and this is a mandated charge through the State Health Plan. Retirement system mandated rates are up $2 million also mandated. With these mandated increases, all department heads were asked to hold the line. He added that with reengineering several areas it has allowed for several positions already to be eliminated in the current year.

Chairman Church asked about the retirement increase and what percentage increase they were now requiring per employee. Fox replied that it is a 3% increase overall, for all employees.

Fox said the proposed 2027 budget totals $110,966,452 a 1.4% increase from the revised 2025-2026 budget. He then discussed General Fund Revenues by type starting with property taxes stating they make up 50% of budget with departmental revenues at 21%, Sales Tax 11%, Vehicle Tax 4%, other general revenues 3%, Transfers In/Installment 2% and the budget is balanced with 8% of appropriated fund balance. Fox then stated that the proposed property tax base was $11,520,000,000 up $400 million from 2026 to 2027, adding that the majority of this increase is due to Google and new construction. Fox said that a .02 tax cut is being proposed to make the rate .4775 per $100 for FY 2027 down from .4975

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for FY 2026 and down from .63 for FY 2025. Fox then explained property taxes and the value of a penny. With the total tax base at $11.52 billion and a tax rate of 47.75 cents the value of a penny will be $1.15 million. Adding that a .02 cent tax rate cut equals a $2.3 million cut in the budget. Fox then spoke about how our property tax rate compares to other counties and neighbors. At .4975 in 2025 Caldwell County was 25th lowest in the state. Alexander has proposed a .02 decrease making their rate .63, Burke County has a rate of .55 and Lincoln .499 and Wilkes at .42. Fox said that there are a lot of counties and municipalities across the state proposing increases for 2027. With the proposed rate of .4775 Caldwell County would be around the 22nd/23rd lowest rate in North Carolina out of 100 counties. Fox then spoke about sales tax revenue, having seen an increase of 14% in actuals year to date. He added the proposed budget has been kept at actuals. With that a $1.5 million increase in sales tax revenue with a proposed total of $12,650,000. Fox then added that it is believed that the increase in sales tax is simply due to items costing more and this is seen statewide.

Fox said that General Fund fees have no changes being proposed across the board, with the only fee changes being proposed for EMS. Fox noted a couple departments are self-sustaining with their fees. Adding Building Inspections and Register of Deeds both have fees that offset their expenditures. He then spoke about the EMS Fee changes, mentioning that the proposed rate is to align us with the current Medicare Fee Schedule. Fox then said that there are no major changes with other revenues, however, the County is watching the HR1 Bill and potential impacts it may have on the DSS/Health departments. Fox said that Landfill Revenue continues to remain strong. Mentioning that host fees total $1.1 million and methane gas revenues total $600,000. He then noted that last year the Board voted to move methane gas fees to a Capital Project Fund for future landfill costs. Investment income continues to remain high with a proposed budget of $1 million. He then presented a brief overview of the highlights and above-mentioned topics.

Fox then moved on to General Fund Expenditures and spoke about how the County spends a dollar. Noting by function Public Safety is 31%, Human Services 25%, Education 17%, General 14%, Economic Development 7%, Debt Svc/Capital Outlay 5%, Cultural/Parks 2%. Fox stated that when the Expenditures are broken out by type Salaries are 36%, Operating Expense 27%, Education 17%, Benefits 16%, Debt Service 3%, and Capital Outlay 2%.

Fox then presented a slide detailing Salaries and Full Time Employee's. He mentioned that as part of this budget the Sheriff's Department has 1 new detective, Communication has 5 FTEs (Lenoir) revenue does offset cost. No other new FTE's.

Reengineering departments have netted several less FTE's providing cost effectiveness. Fox added that there are no proposed salary adjustments. However, the Merit system remains in place at $1,000 for Merit 1 and $2,000 for Merit 2 ($700,000 total) with the average salary at $56,000, with the merit at that rate it is a 1.8% or 3.6% increase. Fox then said that with the health insurance increase of $1 million it is equal to a 2.5% COLA and retirement increase of $1.8 million that is equal to a 4.5% COLA. Fox spoke about employee benefits continuing to rise

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primarily with insurance. Fox showed the 2026 premiums for health insurance, noting that $800 is budgeted per employee for health insurance with the State Health Plan. Fox then listed all other employee benefits that are offered, mentioning there are no proposed changes to those benefits.

Commissioner Starnes asked if the $56,000 average pay does not have the benefits included. Fox answered, that is just average salary with no benefits included. You can typically expect to add 30% to the salary to cover total cost with benefits and salary paid out. The average salary does not include any overtime.

Commissioner Potter asked for clarification if we are one of the only counties among our neighbors who pay longevity. Fox stated he has not checked that, but it may be a good possibility that is true.

Vice Chairman LaBrose mentioned that we are one of the only Counties that recognize state accruals. Manager Fox said yes, we do accept prior years of service as well. Chairman Church added that we have been able to hire several State employees who have been able to have their prior service recognized.

Chairman Church spoke about the marketplace cost for health insurance and the difference in the cost of it being so much higher than the state health plan.

Vice Chairman LaBrose asked the Chief Finance Officer, Tony Helton, how much does medical insurance cost per year. Mr. Helton said he did not have that number off the top of his head, but it is a big number. LaBrose added that health expenses continue to rise, and he is not sure if it would be beneficial to look at a self-pay plan again, and it may be something to think about. Chairman Church added that it would take special legislation to be taken out of the State Health Plan.

Fox then discussed Capital Outlay and showed declining spending trends in the last few years. He added that the decline in spending does not mean we are not purchasing needed items, we are looking at ways to re-engineer plans. This includes fewer take-home vehicles, providing less mileage on vehicles and trying to reuse and reallocate items departmentally. Fox then presented a list of the items proposed to be purchased for capital outlay including replacement of handguns, SWAT body armor, fleet computers, six marked patrol cars, two unmarked, and one truck for the Sheriff's Department. An ambulance remount and AEDs for public buildings for EMS.

Two Ford F150s, 2 climate-controlled dog boxes, and markings and lighting for trucks for Animal Control. AP replacements for ACE and HHS, four Lenovo servers, scanner, switches, and etherscope network tester for IT. All proposed items total $1,496,793.

Commissioner Potter asked about the ambulance remount, and if it was just for one ambulance. Fox replied, yes. Potter then asked for clarification that the ambulance box would be taken and put on a new chassis for $382,000. Fox said yes and they revamp the box. Potter said we used to be able to buy a brand-new ambulance for

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less than that. Fox said the cost does include mounting the box on the new chassis as well as revamping the box making it up to date and it includes the stretcher which alone cost $70,000. Potter asked how much a new ambulance cost now. Emergency Services Director, Trevor Key, said around $495,000. Commissioner Starnes asked how much could you sell the old ambulance for and use to buy a new one at $495,000. Key responded it would sell for around $20,000.

The next topic Manager Fox spoke about was Debt Service. Fox said that General Fund Debt is trending downwards. Adding that the Faye Broyhill Building was paid off in the current year, which is equal to $498,000 annually coming off. He added that Fiscal Year 2026-2027 is a big year for debt roll off that includes the Early College Towers ($866,000) and the Human Services Building ($672,000). Looking at 2027 and beyond there will primarily be two pieces of debt for EMS Lenoir Bases and Animal Control Building and the 59mo debt for rolling stock.

Fox then reviewed Operating Expenditures and looked at overall expenditures trending down. Fox added that forty departments/areas of the budget are down this year from last. He said this is accomplished by looking at budget vs actual.

The next topic reviewed in the proposed budget was special appropriations. Fox stated that there were no changes to current year budget amounts except for the following, two new requests – Forestry Service requested $37,000 increase from $113,000 to $150,000 to cover the local portion of a truck and provides continued funding for a County and Assistant Ranger and Smokechaser – Fairgrounds requested $12,000 for a water line installation from the one-time appropriation grant pool. Mr. Fox stated that all parks remain at the same levels as the prior year.

Fox then spoke on Education. Starting with Caldwell Community College. CCC&TI requested a $4.9 million budget, the County has included $3,953,797 which is the same as the previous year plus $140,000 for building a roof replacement to be paid for from 524 sales tax money, that is monies that can only be used for education or economic development. Mr. Fox then spoke about Caldwell County Schools stating that the budget of $14,800,000, which is the same as the previous fiscal year, is included plus an additional $500,000 for SRO funding paid for from 524 sales tax money. Fox believes that the school system has been awarded a grant of $200,000 for
SRO's and with an additional $500,000 from the County the school system should be made whole for School Resource Officers.

Chairman Church asked if that is in addition to the $600,000 that we already contribute to SRO's. Mr. Fox replied yes, the $500,000 is in addition to the $600,000 the County already contributes through the general fund for School Resource Officers.

County Manager Fox then provided a brief overall summary of all topics discussed during the meeting for the 2026-2027 budget. Fox stated that he hopes the budget is satisfactory to all who view it.

Chairman Church asked if we need to look at a threshold of what we need to maintain

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in Fund Balance for a policy to not jeopardize state funding and various things. Fox stated that we spoke on how that number has changed at the workshop. He added that a lot of counties have gone to ranges 18-22%. Fox does think it is a conversation that needs to be had. And understanding what our goal should be. Chairman Church believes it would be good to establish a baseline for Administration and the Manager.

Chairman Church stated that he appreciates the managers efforts with this budget. And commended him to be able to announce that we can cut .02 cents on the tax rate and it is a benefit to our citizens. Our citizens have felt that just like we all have. When the state gives unfunded mandates; we can only do so much. Otherwise, I would like to cut it more.

Mr. Fox then spoke about the Water Fund. He mentioned there is a proposed 5% increase to rates. Adding that the county purchases water from the City of Lenoir and they are increasing the cost 5% and the county policy is to pass that along to maintain this fund as the Water Fund, must be self-sufficient. He said that this increase for a typical 3000-gallon invoice would be $31.13 increased from $29.68 having a total increase of $1.45 per month. With invoices over 3,000 gallons including $6.82 per 1000 gallons used over 3000 gallons. This budget does include the purchase of one CAT backhoe for needed capital equipment. Fox then presented a list of the water rates for neighboring counties and how Caldwell County compares. He then listed for a 3,000-gallon bill in Caldwell County would be $31.13 per month, Alexander County $54 per month, and Burke County $49.50 per month.

Fox then spoke about Fire Departments. He mentioned that only one fire department requested an increase. Sawmills requested an increase from .105 to .14 Fire and .03 to .04 Rescue or from .135 to .18 combined. Fox then added that this increase is not included in the budget due to a potential ongoing merger taking place between the fire department and the Town of Sawmills. With this proposed budget all fire departments tax rates remain flat.

Fox then spoke on the last topic, the Opioid Settlement Fund. He stated that the approximate total to be received in this fund from 2022-2038 is $16 million. The fund currently has a cash balance of $4 million. The 2026-2027 Budget proposed is $815,000, this total includes a new Peer Support Specialist for Drug Court as the only change being requested. Mr. Fox then provided the date, June 22nd, for the public hearing and possible budget adoption.

Vice Chairman LaBrose thanked Mr. Fox for a great presentation.

Commissioner Potter thanked the manager and staff for the work they have done and commended the good job they have done.

Commissioner Starnes said he appreciated the work the Manager and staff have done.

Mr. Fox then stated that the proposed budget would be available online the next day following this meeting and hard copies would be available to the public to view as well.

Closed Session Pursuant to NCGS 143-318.11(a)(4)

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Chairman Church made a motion to enter into closed session pursuant to NCGS 143-318.11(4)(4) to discuss potential economic development projects at 7:05 PM.
The motion carried unanimously.

Adjourn
Commissioner Branch made a motion to adjourn at 8:50 PM.
The motion carried unanimously.

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CALDWELL COUNTY
2026-2027 PROPOSED BUDGET

SHANE FOX
COUNTY MANAGER

2026-2027 Proposed Budget Agenda

- Budget Objectives
- 2025-2026 General Fund Budget Review of items
- 2026-2027 General Fund Budget
  - Highlights
  - Revenues
  - Expenditures
- Water Fund
- Fire Depts
- Opioid Fund



BUDGET OBJECTIVES

Budget Objectives



- Maintain or Improve Service Levels
- Priority Based (Needs not Wants)
- Analysis of Financial Position (2025-2026)
- Review of Prior Years and Actuals
- Eye on the future, debt roll-offs, projects
- Property Tax Impact on Citizens

2025-2026 BUDGET HIGHLIGHTS

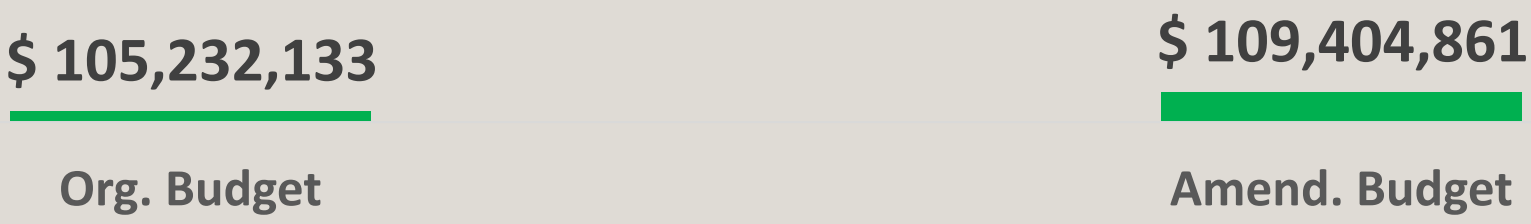


2025-2026 General Fund Highlights

- Property tax revenue set at .4975 from .63 (Revaluation)
- Communications Salary Increases across the board
- Maintenance – 2 new positions for mowing
- Refilled a Bailiff position
- Added an Ambulance along with 2 QRV's and 2 Vehicles at DSS
- New Voting Scanners and Tabulators
- Sheriff – 15 Marked and 2 Unmarked cars and One Jail Transport
- Additional $150K and $350K to CCCTI and CCSS
- Additional changes made right after budget adoption…

2025-2026 General Fund Budget – Changes made in CY

- EMS Raises and changes made in July 2025 = $1M+ annually
- Sheriff Dept Raises made in February 2026 = $540K annually
- Other items = Rollovers and Grant monies (DSS and Health)



Factors going into 2026-2027 budget



- Ending the 2025-2026 year strong
  - Fund Balance – PY - 21.46% to CY - 23.50%~?
- Modest debt roll-off in 2026-2027, more in 2027-2028
- Health Insurance is up $1M~
- Retirement is up $2M~
- Have asked all dept. to hold the line on FTE's if possible
  - Have eliminated several positions already in CY
  - Reengineering of several areas
- Property Tax Rate needs to be evaluated for citizens each year

2026-2027 GENERAL FUND BUDGET TOTALS



General Fund Budget Totals

2027 Proposed Budget

$ 110,966,452

2026 Original Budget	2026 Revised Budget	2027 Requested Budget
$ 105,202,133	$ 109,404,861	$ 117,247,318

1.4% increase in % from Revised to Proposed

5.5% increase in % from Original to Proposed

$ (6,520,858) Amount cut from the Requested

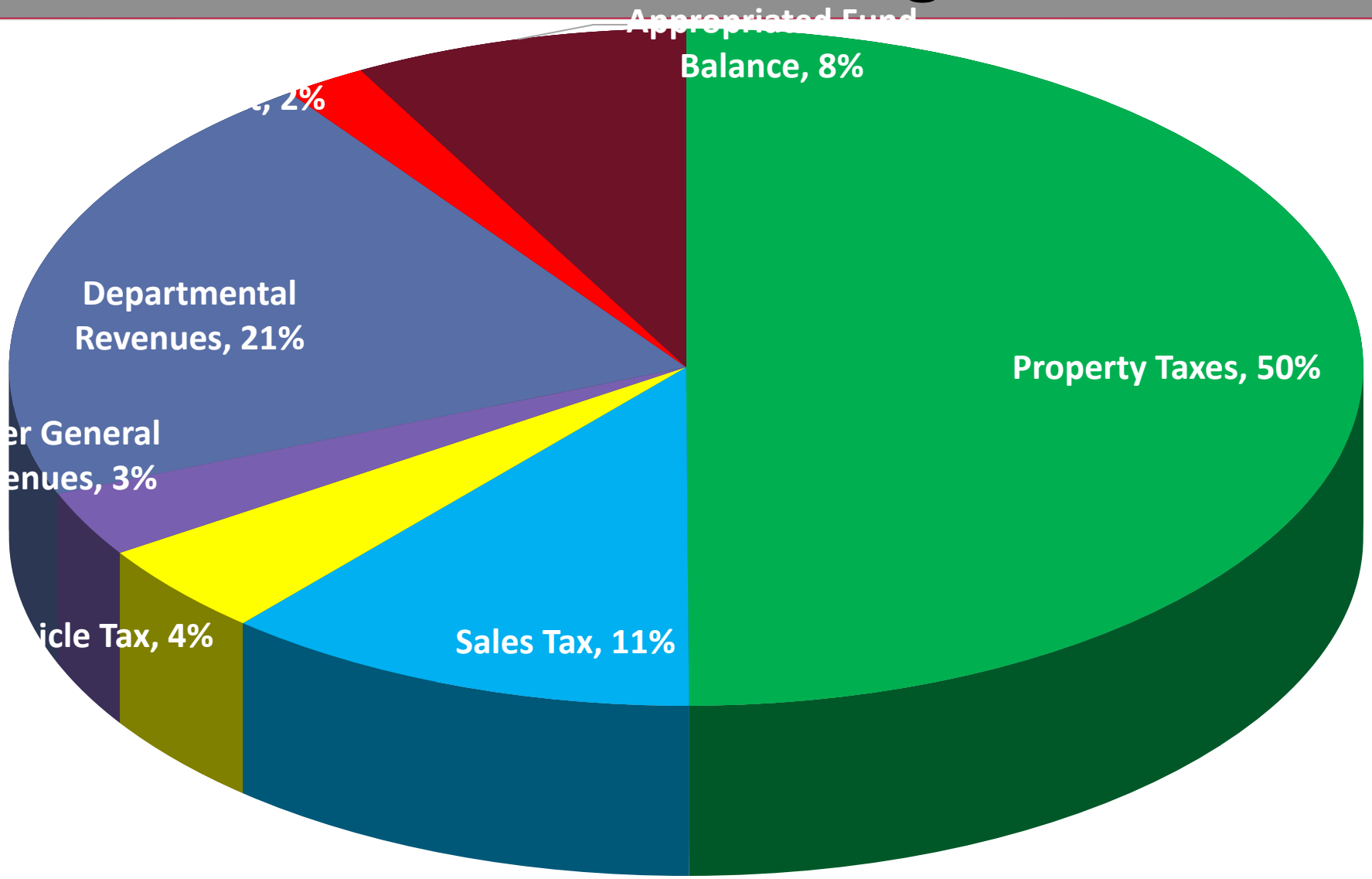
$ 1,561,591 Increase in Proposed from Revised

GENERAL FUND REVENUES

- Property Taxes
- Sales Tax
- Fees
- Other Revenues



General Fund Revenues by Type
2026-2027 Budget

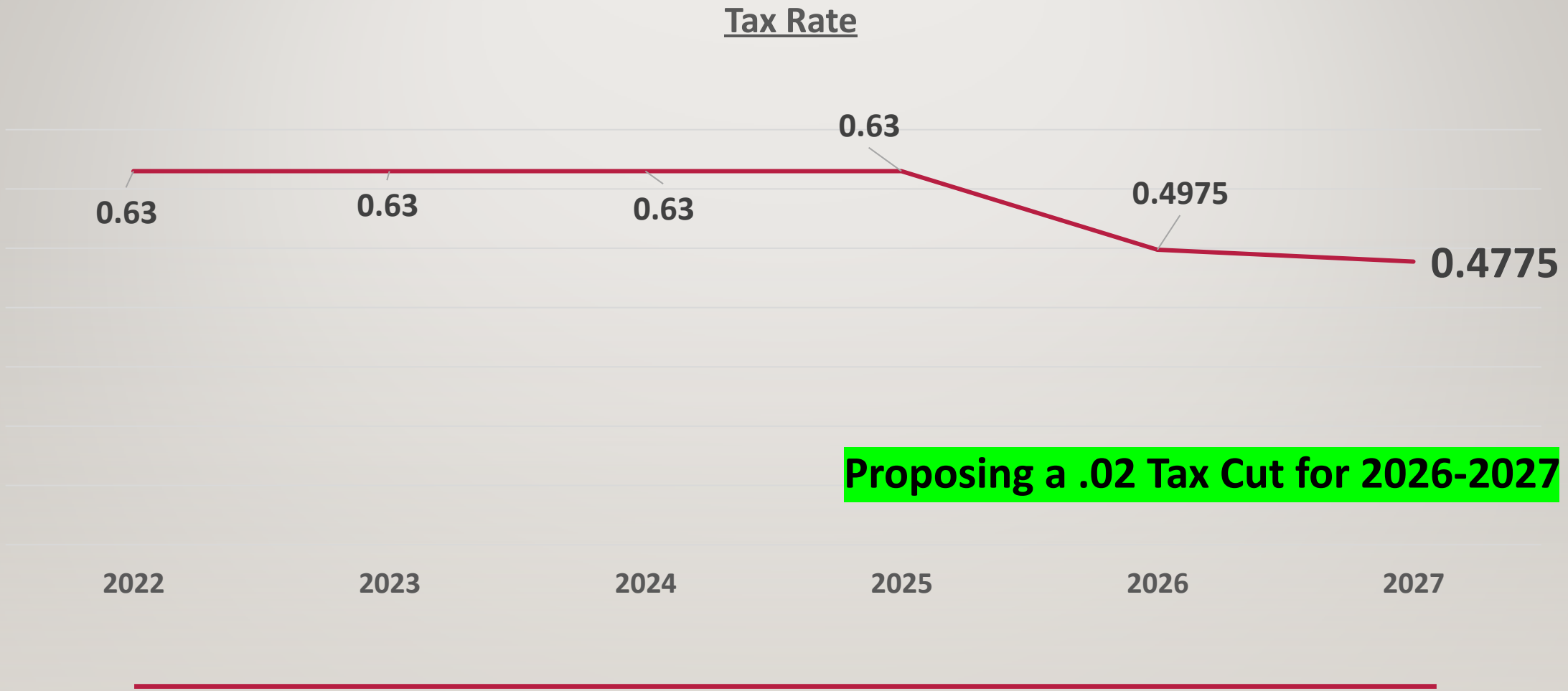




PROPERTY TAXES

PROPERTY TAX BASE SINCE 2022





PROPERTY TAX RATE SINCE 2022 AND 2027 PROPOSED RATE

Property Taxes and Value of a Penny



	FY 2025	FY 2026	FY 2027
Total Tax Base	$7.82 Billion	$11.12 Billion	$11.52 Billion
Tax Rate	63 cents	49.75 cents	47.75 cents
Value of Penny	$782k	$1.12M	$1.15M

3.6% Growth

How do we compare?

Property Tax Rates



- Range: Carteret .2250 to Scotland .99
- Neighbors 2026 (2027 proposed):
  - Alexander .65 (.63)
  - Burke .55 (.55)
  - Lincoln .499 (.499)
  - Wilkes .42 (.42)
  - Catawba .3985(.4235)
  - Watauga .318 (.318)

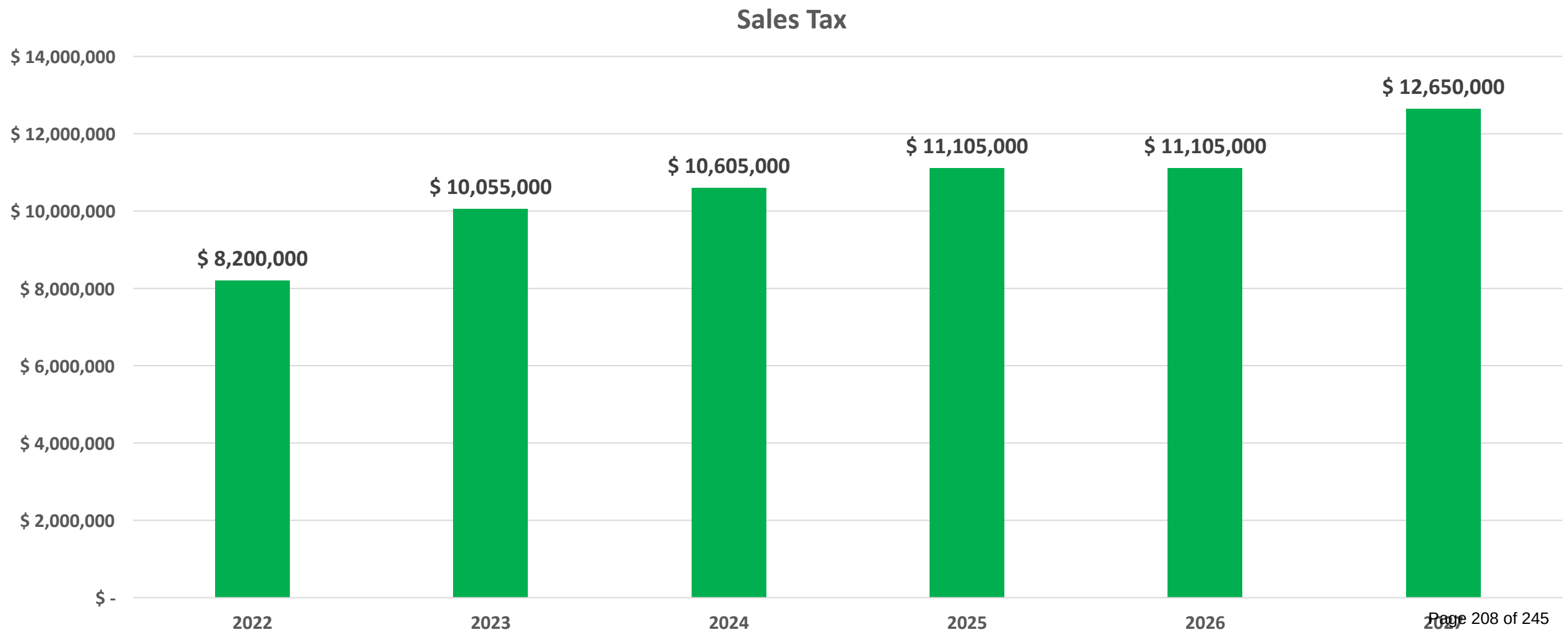
Caldwell County is 25th in NC for the 2025-2026 year
2026-2027 Proposed Rate of .4775 put us around 22nd/23rd in NC



SALES TAX REVENUE

Sales Taxes Proposed Revenue

- **Overall Sales Tax projection is up 14% - even with actuals YTD**



GENERAL FUND FEES



Fees – General Fund

- Building Inspections – no changes in fees
  - Building Inspections fees covers full cost of operations
- ROD – no changes in fees
  - With Passport revenues – covers costs of operations ($40K)
- No Fee changes for the General Fund except EMS

Fees – General Fund

- **EMS Fee Changes**
  - **(New Rate to align with Medicare Fee Schedule)**

Level Of Service	2026 Medicare Allowable (Urban)	Current Charge	Recommended (150% MFS)	Recommended (200% MFS)	Recommended (300% MFS)	Recommended (350% MFS)	2026 Approved Charge
ALS NE A0426	$331.97	$485.67	$497.96	$663.94	$995.91	$1,161.90	$0.00
ALS E A0427	$525.61	$768.98	$788.42	$1,051.22	$1,576.83	$1,839.64	$0.00
BLS NE A0428	$276.64	$404.73	$414.96	$553.28	$829.92	$968.24	$0.00
BLS E A0429	$442.62	$647.58	$663.93	$885.24	$1,327.86	$1,549.17	$0.00
ALS 2 A0433	$760.75	$1,113.00	$1,141.13	$1,521.50	$2,282.25	$2,662.63	$0.00
Specialty Care Transports A0434	$899.07	$1,315.37	$1,348.61	$1,798.14	$2,697.21	$3,146.75	$0.00
Mileage A0425	$9.33	$13.73	$14.00	$18.66	$27.99	$32.66	$0.00

OTHER REVENUES



Other Revenues - General Fund

- No major changes with other revenues (DSS/Health)
  - Watching HR1 and impacts

- Landfill Revenue x 2:
  - Host Fees = $1.1M
  - Methane Gas = $600K – Capital Project for Future Landfill Costs

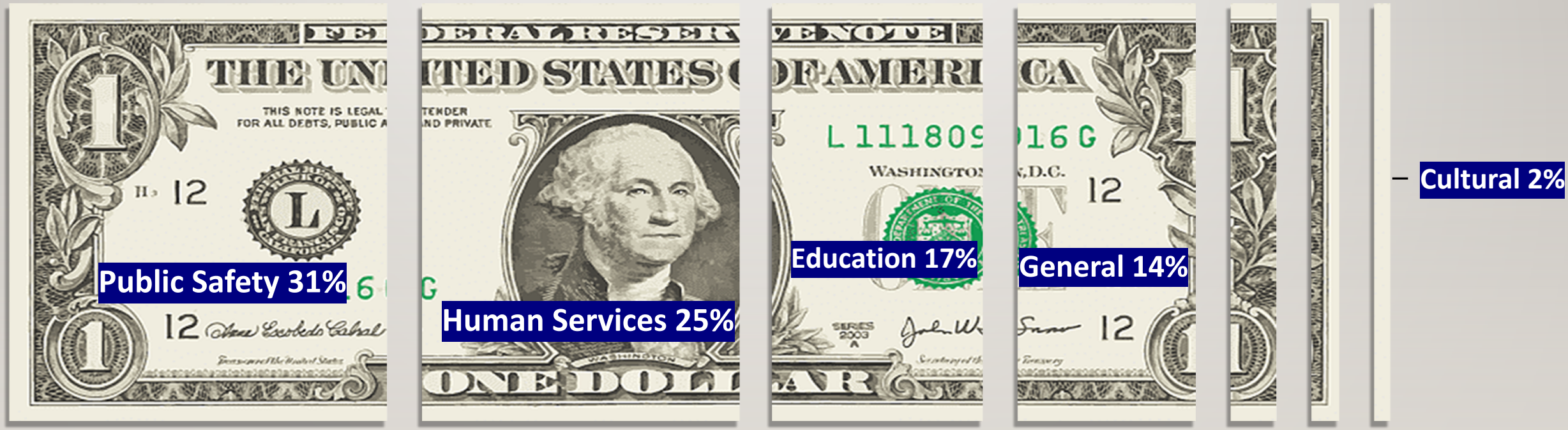
- Investment Income remains high - $1M~

General Fund Revenue – Highlights

- 2 Cent Reduction in Property Tax Rate – from .4975 to .4775
  - Proposed Rate ranks Caldwell around 22nd/23rd
  - A number of Counties across the State are proposing increases
- Sales Tax Revenue is up 14% Year to Date - Projected at CY Actuals
- No fee changes proposed other than EMS
- Landfill fees continue to perform well – setting aside monies
- Investment income continues to perform well

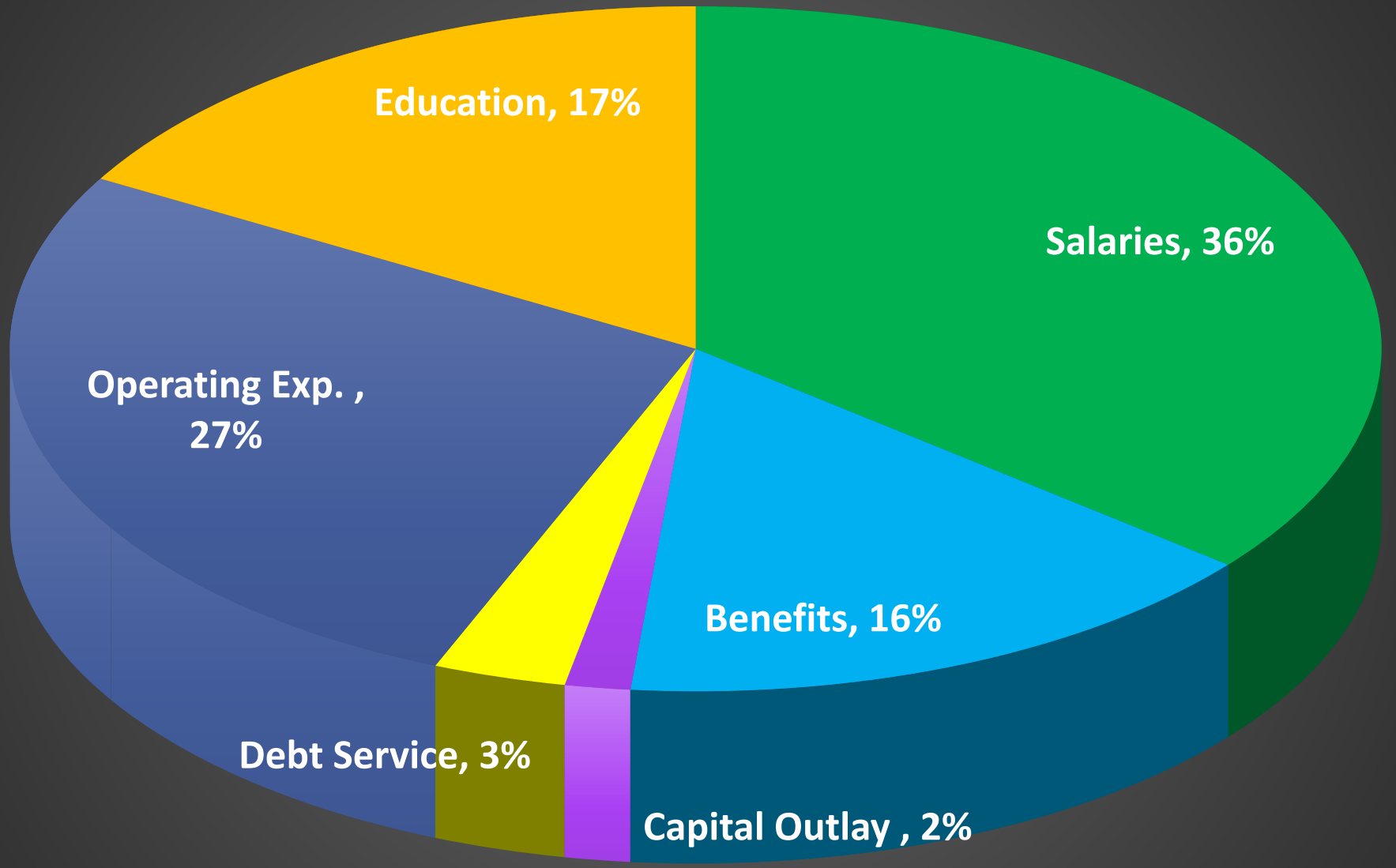
GENERAL FUND EXPENDITURES

Expenditures by Function



How Does the County spend a $1??

General Fund Expenditure by Type
2027 Budget



SALARIES AND BENEFITS
CAPITAL OUTLAY
DEBT SERVICE
OPERATING EXPENDITURES





EMPLOYEE SALARIES AND BENEFITS

Salaries and FTE's and Other

- New FTE's
  - Sheriff – 1 new Detective
  - Communications –5 FTE's (Lenoir) revenue does offset cost
  - No other FTE's
  - Reengineering of dept's have netted several less FTE's
- Salary Adjustments
  - None
  - Merit $1K and $2K remain ($700K total)
    - $56K Avg. Salary (1.8% or 3.6% increase)

Other:

Health Insurance is up….$1M = or…a 2.5% COLA

Retirement is up …$1.8M = or…..a 4.5% COLA

Health Insurance– No changes proposed

- **Health Insurance at a low cost ($35-$160mo) (Market Place -$611)**
  - **$800 budget month cost to the County**

2026 Premiums

STANDARD PPO & PLUS PPO PLAN
for Active Subscribers

North Carolina State Health Plan
FOR TEACHERS AND STATE EMPLOYEES
A Division of the Department of State Treasurer

Monthly Premium Rates January, 2026 to December 31, 2026	STANDARD PPO PLAN Salary Band				PLUS PPO PLAN Salary Band			
	UNDER $50,000	$50,001 - $65,000	$65,001 - $90,000	$90,001 + OVER	UNDER $50,000	$50,001 - $65,000	$65,001 - $90,000	$90,001 + OVER
ACTIVE SUBSCRIBERS								
Subscriber Only	$35	$50	$65	$80	$66	$94	$122	$160
Subscriber + Child(ren)	$185	$200	$215	$230	$276	$304	$332	$370
Subscriber + Spouse	$575	$590	$605	$620	$746	$774	$802	$840
Subscriber + Family	$575	$590	$605	$620	$746	$774	$802	$840

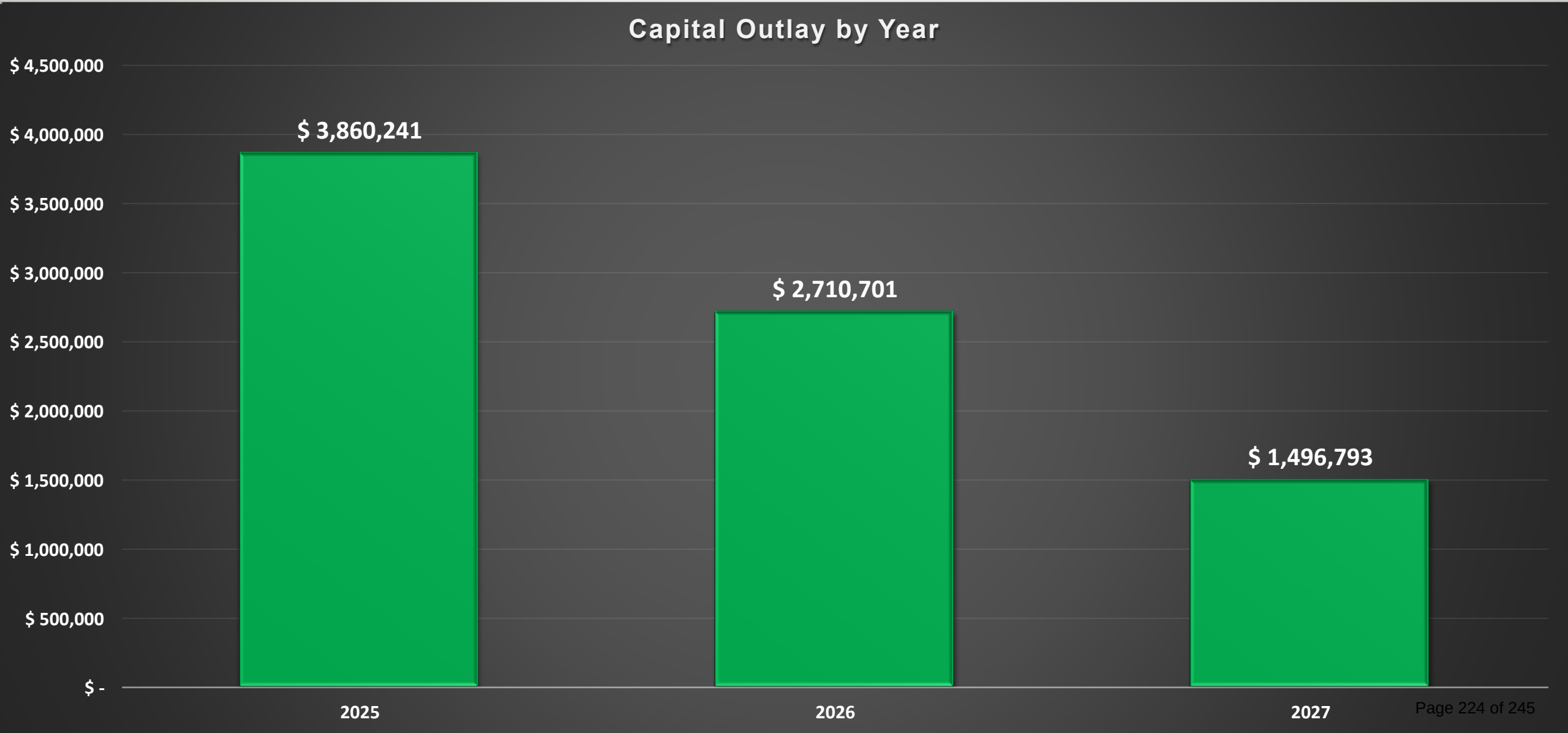
Other Employee Benefits – No changes proposed

- Dental ($5mo.) and Vision ($8mo.) at a low cost
- Life Insurance included ($10K to $50K)
- Aflac Products at low costs (Cancer, Accident, Life, etc.)
- Longevity payments after 5 years ($400 to $2,500)
- Time Off (min. 40 days)
  - Holiday Time – 12 paid
  - Vacation time (15 days to 33 days Paid)
  - Sick time earned is 8 hours per month
  - School Function time – 8 Hours a Year
  - FTE – up to 4 weeks paid for parental leave
- Tuition Reimbursement up to $5,250 annually
- State Retirement System….



CAPITAL OUTLAY

Capital Spending Trends



CAPITAL OUTLAY

Sheriff	Replacement Handguns	62,057
	SWAT Body Armor	45,660
	Fleet Computers	40,781
	6 Marked Patrol Cars, 2 Unmarked 1 Truck	687,221
EMS	Ambulance Remount	382,800
	AEDs for public buildings	22,100
Animal Control	2 Ford F150s	86,174
	2 Climate controlled dog boxes	43,000
	Markings and Lighting for trucks	10,000
Information Technology	AP replacements for ACE and HHS	20,000
	4 Lenovo Servers	40,000
	Scanner	9,000
	Switches	24,000
	Etherscope network tester	24,000
		1,496,793



DEBT SERVICE

Debt Service



- GF Debt is trending downwards
- Faye Broyhill Building Paid off in 25-26 = $498K

- 2026-2027 – big year for roll off
  - Early College, Towers, Etc. = $866K
  - Human Services Building = $672K

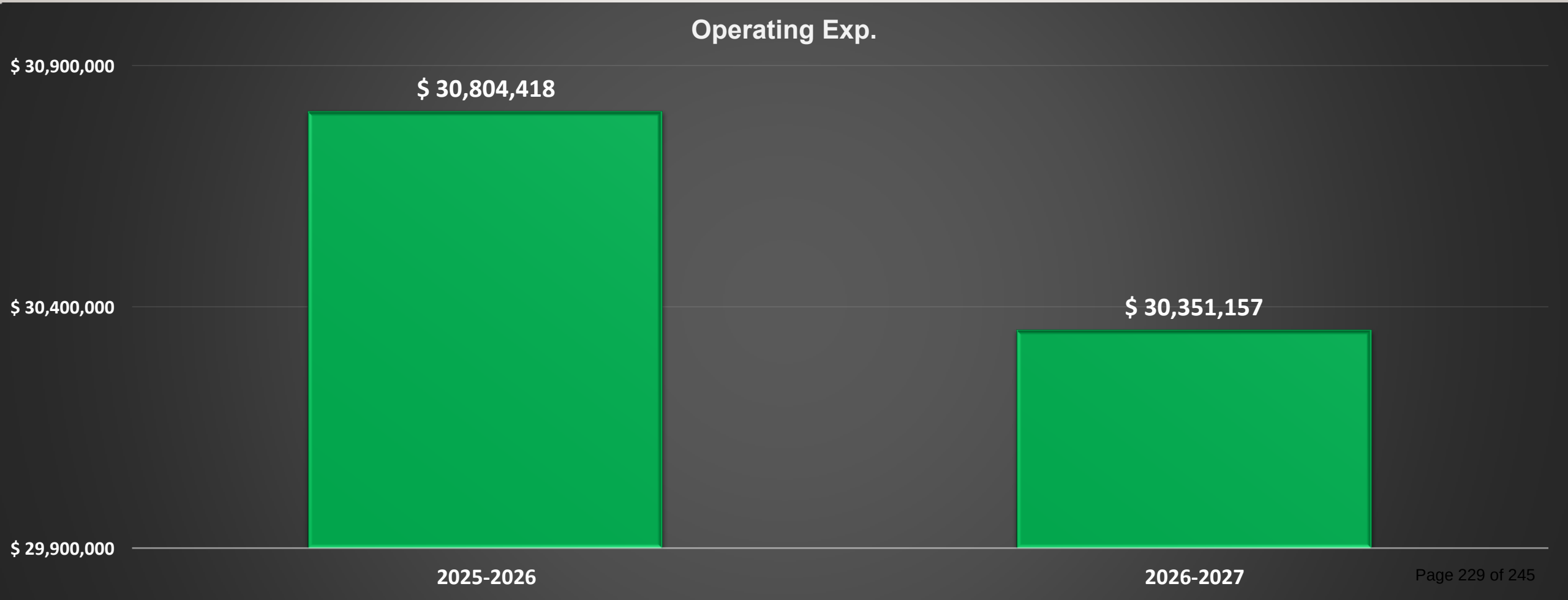
  - 2027 and beyond
    - EMS Lenoir Bases and Animal Control Building will remain with 59mo debt



OPERATING EXPENDITURES

Operating Spending Trends

- Operating expenditures overall are down
- 40 dept/areas of Budget – half are down this year from last



Special Appropriations

- No changes to CY Budget Amounts except the following:
  - Fairgrounds - $12K (water line installation)(Grant pool)
  - Forestry Service – Request increased $37K from $113K to $150K
    - Local Portion of a Truck
    - Continued Funding for County and Assist. Ranger and Smokechaser
- All Parks remain at the same funding levels as prior year



EDUCATION

Education

CCCTI

- $3,953,797 General Fund Funding – same as PY
- + $140K for Building A Roof (524 Sales Tax Monies)

Caldwell County Schools

- $14,800,000 General Fund Funding – same as PY
- + $500K for SRO Funding (524 Sales Tax Monies)



GENERAL FUND EXPENDITURE SUMMARY

Summary of 2026-2027 budget



- Added 1 new FTE – Detective
- Added 5 new Communication FTE's – Lenoir
- No Benefit Changes - $1K and $2K Merit Remain
  - Health and Retirement up $3M~
- Capital Outlay is down – reengineering vehicle process
- Modest debt roll-off in 2026-2027, more in 2027-2028
- Operating Expenditures are down overall
- Special Appropriations – flat with Forest Service
- CCCTI – flat with a +$140K for Roof
- Caldwell County Schools – +$500K for SRO Funding
- Appropriated Fund Balance is $8.8M



WATER FUND

Water Rates - Proposed

Water Rates

Residential		Business	
0-99 gallons (availability fee)	$18.03	0-99 gallons (availability fee)	$18.03
100-3000 gallons	$18.03 + 13.10 = $31.13	100-3000 gallons	$18.03 + 15.21 = $33.24
All over 3,000 gallons	$6.82 per 1,000	All over 3,000 gallons	$7.05 per 1,000

Fire Departments	$33.24	Fire Departments Fire Suppression	No Charge

Water Rates Proposed



- Proposed 5% increase (City of Lenoir 5%)

Residential

- Current 3,000 gallon invoice = $29.68
  - $6.50 per 1,000 gallons over 3,000 gallons
- Proposed Rates – 3,000 gallon invoice = $31.13
  - $6.82 per 1,000 gallons over 3,000 gallons
- 3,000 gallon invoice would increase $1.45 per month

How do we compare?

3,000 Gallon Bill

- Caldwell County Water = $31.13 Month
- Alexander County Water = $54 Month
- Burke County Water = $49.50 Month



FIRE DEPARTMENTS

- **Fire Departments:**
  - **Sawmills has requested to increase from .105 to .14 Fire and .03 to .04 Rescue or from .135 to .18 combined**

Fire and Rescue Combined:	2025-2026 rate	Proposed 2026-2027 rate	Inc./(Dec.)
Sawmills	$ 0.135	$ 0.135	$ -
North Catawba	$ 0.178	$ 0.178	$ -
Valmead	$ 0.150	$ 0.150	$ -
Hudson	$ 0.150	$ 0.150	$ -
Granite Falls	$ 0.150	$ 0.150	$ -
Collettsville	$ 0.139	$ 0.139	$ -
Kings Creek	$ 0.135	$ 0.135	$ -
Little River	$ 0.133	$ 0.133	$ -
Gamewell	$ 0.130	$ 0.130	$ -
Grace Chapel	$ 0.130	$ 0.130	$ -
Yadkin Valley	$ 0.120	$ 0.120	$ -
Blowing Rock	$ 0.115	$ 0.115	$ -
Patterson	$ 0.111	$ 0.111	$ -
Bethelem	$ 0.053	$ 0.053	$ -



OPIOID FUND

Opioid Settlement Fund

- Approx. 16M~ Total Received (2022-2038)
- Cash Balance - $4M~
- 2026-2027 Budget - $815K Total
  - Requested a new Peer Support Specialist for Drug Court

Budget Dates

May 6, 2026

- 2026-2027 Budget Workshop – may need more dates?

June 1, 2026

- Manager's Recommended Budget Presented to the BOC

June 22, 2026

- Public Hearing, and budget adoption possibly

Questions??

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
June 22, 2026	Administration	

AGENDA ITEM # 24

Closed Session Pursuant to NCGS143-318.11(a)(3) and NCGS 143-318.11(a)(4)

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None