Caldwell County
North Carolina
Board of Commissioners Meeting

August 24, 2026 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

AGENDA

Call to Order ***Chairman Randy T. Church***

Public Comment Period

Invocation ***Pastor Eric A. Thomas, Meadowbrook Baptist Church***

Color Guard ***Boy Scout Troop 263 from Granite Falls will present the colors.***

Pledge of Allegiance ***Commissioner, Donnie Potter***

Agenda Amendments from the Board, Manager & Public

Agenda Items

1.	Resolution *Randy Church*	South Caldwell Lady Spartans Softball 2026 4-A State Champions
2.	Public Hearing *Kim McGee*	Rezoning -2565 Connelly Springs Rd.
3.	Public Hearing *Kim McGee*	Rezoning -4322 Celia Creek Rd.
4.	Presentation *Janet Fore*	Turning the Page at the Caldwell County Public Library
5.	Proclamation *Randy Church*	International Overdose Awareness Day
6.	Presentation *Dustin Burleson*	Vaya Health Updates
7.	Presentation *Josh Angle*	8/24/2026- Tax Collectors Settlement
8.	Presentation *Shane Fox*	Appointment & Oath of Office for Interim Tax Administrator
9.	Presentation *Jason Pennell*	2026 Charge to the Interim Tax Administrator
10.	Presentation *Kim Arnett*	DSS Monthly Updates
11.	Presentation *Anna Cook*	Health Monthly Updates

Consent

12.	Budget Revisions	Budget Revision - Purchase Order Rollover
13.	Budget Revisions	Budget Revision - Health Department grant for Helene recovery
14.	Budget Revisions	Budget Revision - Health grant for public health services
15.	Budget Revisions	Budget Revision - Health Retention Grant
16.	Budget Revisions	Budget Revision - Building Inspections Software License
17.	Budget Revisions	Budget Revision - 911 fund equipment
18.	Budget Revisions	Budget Revision - Sheriff Office Grant
19.	Budget Revisions	Budget Revision - Animal Care and Enforcement Donated Funds
20.	Budget Revisions	Budget Revision - DSS additional LINKS funding
21.	Budget Revisions	Budget Transfer - Lower Cedar Valley Industrial Park
22.	Consent Agenda	Application Operation Lighthouse
23.	Consent Agenda	Bernhardt Foundation Grant Approval
24.	Consent Agenda	DOJ Grant Application
25.	Budget Revisions	Resolution to approve new capital outlay loan
26.	Items for Decision	Amended North Caldwell EMS Response Contract with Watauga County
27.	Consent Agenda	Appointment of Jerrell Suddreth to DSS Advisory Board
28.	Items for Decision	Approval of Regular and Closed Session Minutes from July 27, 2026, Board of Commissioners Meeting

Closed Session

29.	Items for Decision	Closed Session Pursuant to N.C.G.S. § 143-318.11(a)(4)

Adjourn

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Administration	Randy Church

AGENDA ITEM # 1

South Caldwell Lady Spartans Softball 2026 4-A State Champions

BACKGROUND

Resolution 15-2026 in honor and recognition of the South Caldwell Lady Spartans Softball team and their second back-to-back 4-A State Championship.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Resolution 15-2026 Lady Spartans Softball 2026

RESOLUTION

15-2026

2026 LADY SPARTANS SOFTBALL
NORTH CAROLINA 4-A STATE CHAMPIONS

WHEREAS, the 2026 South Caldwell Lady Spartans Softball Team demonstrated exceptional skill, dedication, and teamwork throughout the season, culminating in their remarkable victory as North Carolina 4-A State Champions; and

WHEREAS, the players, coaches, and support staff exhibited unwavering commitment, overcoming formidable opponents and challenges to earn their well-deserved title; and

WHEREAS, throughout the playoff series, the Lady Spartans showcased outstanding sportsmanship, resilience in high-pressure moments, and respect for their competitors; and

WHEREAS, the championship team has brought immense pride to their school, community, and families, inspiring young athletes and setting a powerful example of excellence and determination; and

WHEREAS, the accomplishments of the 2026 Lady Spartans Softball Team reflect the values of hard work, perseverance, and unity that we cherish and wish to celebrate.

NOW, THEREFORE, BE IT RESOLVED, that the Caldwell County Board of Commissioners hereby officially congratulates the 2026 Lady Spartans Softball Team for clinching the North Carolina 4-A State Softball Championship, acknowledges the extraordinary efforts of Head Coach Casey Justice, other coaching staff, and each team member for their contributions to this historic achievement, and this Board expresses its utmost admiration for the team's competitive spirit and for serving as role models of leadership, integrity, and excellence.

Adopted this the 24th day of August 2026.

_____
Randy T. Church, Chairman

Attest:

_____
Tasha Brown, Clerk to the Board

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Planning	Kim McGee

AGENDA ITEM # 2

Rezoning -2565 Connelly Springs Rd.

BACKGROUND

Owner: Granite Trailer Sales LLC
Applicant: Same
NCPIN: 2755026746
Location: 2565 Connelly Springs Rd.
Granite Falls, NC 28630
Acreage: Approx. 4.5 acres
Watershed: WS-IV Protected Area
Current Zoning: RA-20 (Residential Agricultural)
Requested Zoning: GB (General Business)
Surrounding Zoning: GB to the north, south & south-west, IND & L-IND to the south and RA-20.
Site Conditions: Vacant, partially wooded with a natural buffer

Request
The applicant is requesting a zoning change from RA-20 to GB to expand their business located at 2565 Connelly Springs Rd. The property consists of 8.1 acres, of which 3.5 acres is currently zoned GB and the request is to rezone the remaining acreage to General Business as well.

The following land development ordinances are relevant to the request.

Zoning Ordinance

Permitted Uses:

- Retail & Service Oriented establishments
- Animal hospitals & kennels
- Billboards
- Bowling alleys, skating rinks or other similar recreational facilities.
- Commercial Cemeteries
- Food Stores & produce markets
- Furniture Showrooms
- Government offices & facilities
- Hotels

- Privately owned utility distribution facilities
- Service stations
- Solar Energy Systems

Development Standards

- Front Yard Setback: 30 ft. from right of way
- Side Yard Setback: 10 ft.
- Rear Yard Setback: 25 ft.
- Max. Building Height: 50 ft.
- Parking is based on size of principal building (typically 1 space per 300 sq. ft.)
- Buffer required for adjoining residentially zoned properties.

Watershed Ordinance

Impervious Surface Limitation

36% maximum built-upon area

Comments
The Planning Board & staff reviewed the application materials against the Comprehensive Plan, Zoning Ordinance & Watershed Ordinance and decided the request is reasonable and in line with the development ordinances of Caldwell County.

The site is located in an area identified in the Comprehensive Plan's Future Land Use Map with a Commercial land use designation. This designation suggests rezoning to General Business is appropriate for this area. The site has no Special Flood Hazard Area on the parcel. However, it is located within the Protected Area of the Watershed, so the maximum impervious coverage is 36%.

There has been no evidence presented to Planning Staff or Planning Board that this rezoning request would negatively impact the health, safety or welfare of the community.

RECOMMENDED MOTION

Planning Board Recommendation: Approval of the consistency and reasonableness statement [GS 160D-605(a-b)] followed by approval of map amendment (rezoning).
Consistency and Reasonableness Statement:
Approval of this request is reasonable and in the public interest because the amendment is consistent with the County's Comprehensive Plan, which contains a future land use map that aligns with the request by suggesting General Business zoning for this area (via the Commercial Corridor Node). There is no evidence that the rezoning would negatively impact the surrounding neighborhood and adjacent properties, and it could promote public health, safety and welfare by allowing a retailer or other business to provide goods and services to the public.

BUDGET IMPACT

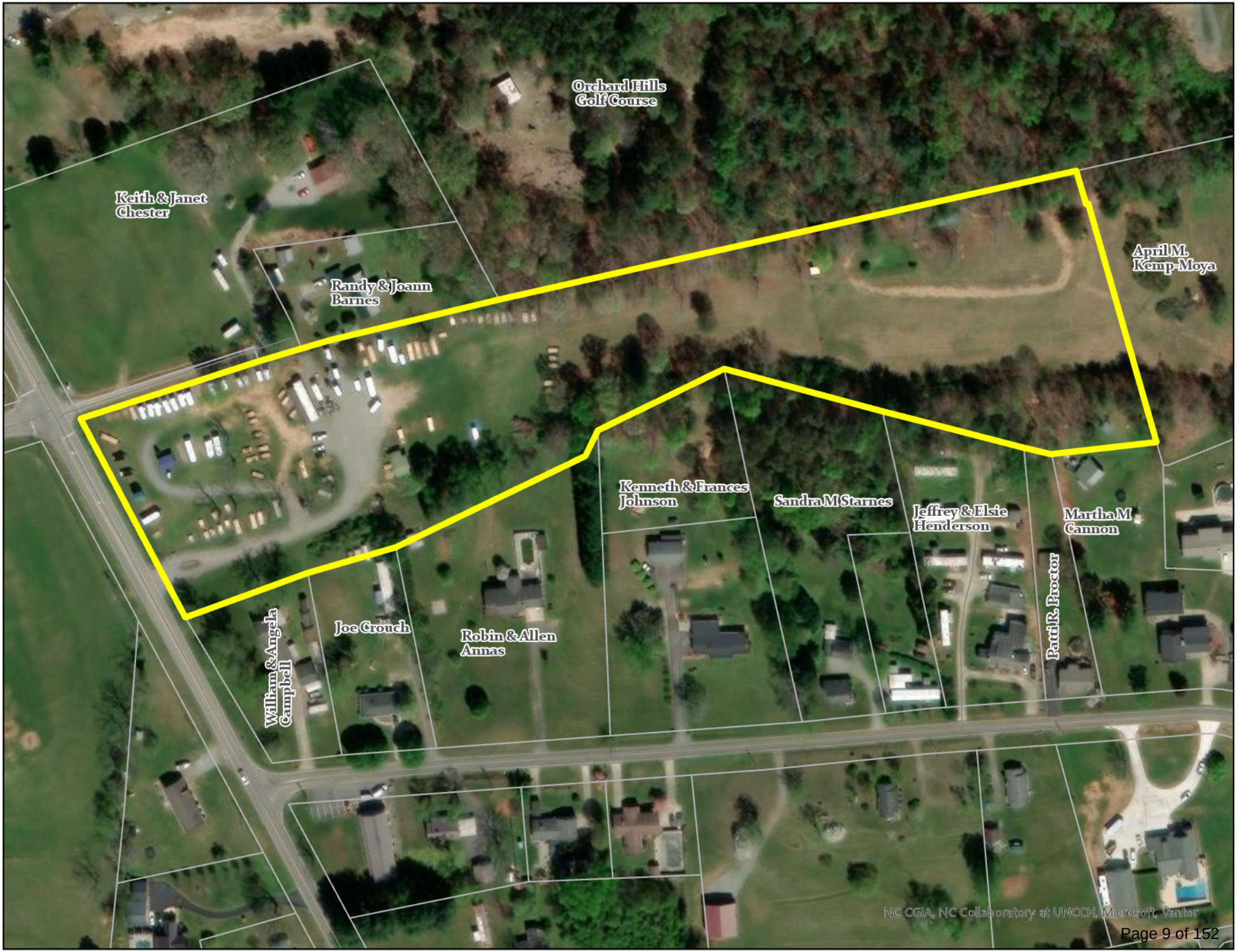
n/a

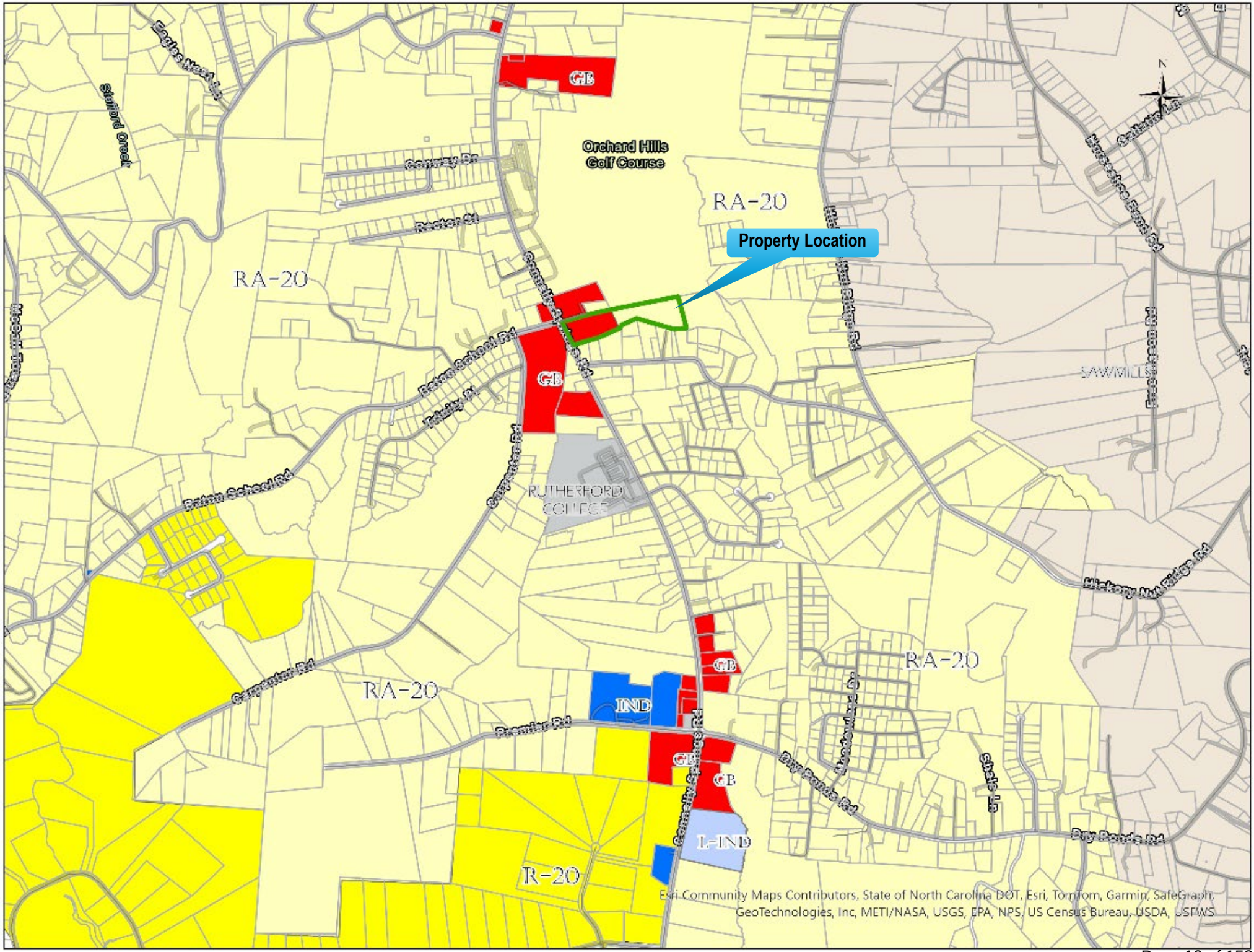
APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Granite Trailer Sales -Aerial
2. Zoning Map
3. Rezoning Application - Granite Trailer Sales


Orchard Hills Golf Course
Keith & Janet Chester
Randy & Joann Barnes
April M. Kemp-Moya
Kenneth & Frances Johnson
Sandra M Starnes
Jeffrey & Elsie Henderson
Martha M Cannon
Patti R. Proctor
William & Angela Campbell
Joe Crouch
Robin & Allen Annas
NC CGIA, NC Collaboratory at UNCCH, Microsoft, Vantor


Property Location
Orchard Hills Golf Course
RA-20
RA-20
RA-20
RA-20
R-20
GB
GB
GB
GB
GB
IND
I-IND
RUTHERFORD COUNTY
SAWMILLS
Esri Community Maps Contributors, State of North Carolina DOT, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

Caldwell County
NORTH CAROLINA
Planning Department
2345 Morganton Blvd. Lenoir, NC 28645
www.caldwellcountync.org

REZONING APPLICATION

For questions about this application or approval process, please contact the Planning Department at 828.757.6855 or 828.426.8354 to schedule a pre-application meeting. The public will be notified of this request and invited to attend and/or participate in the Planning Board and County Commission meetings.

Submittal Checklist:

- [x] Application Form
- [x] Application Fee ($650 – cash, check or credit card) (Make checks payable to Caldwell County)
- [N/A] Site Plan (if applicable)
- [N/A] Other Information Requested by the Planning Department: _____

Property Information:

Current Zoning District(s): RA-20 Requested Zoning District: GB

Current Use of the Property: Vacant

Property Address (location): 2565 Connelly Springs Rd.

NCPIN: 2745 98 4757 Deed Book: 2090 Page: 2013

Contact Information:

Jeff Harris Applicant Name	Granite Trailer Sales Property Owner Name
_____ Applicant Street Address	2565 Connelly Springs Rd. Property Owner Street Address
_____ ____ _____ City State Zip	Granite Falls NC 28630 City State Zip
_____ Applicant Contact Phone Number(s)	828-962-2893 Property Owner Contact Phone Number(s)
_____ Applicant E-Mail	jeff@granitetrailersales.com Property Owner E-Mail
_____ Applicant Signature I certify that I have full authority to act on behalf of the owner and that all of the information presented by me in this application is accurate to the best of my knowledge, information, and belief.	_____ Property Owner Signature By signing, I authorize _____ (Applicant) as my representative to request the land development approval on the real property listed in this application, and give full and complete permission for the Applicant to act on my behalf.

OFFICIAL USE ONLY:

Date Received: 6-5-26 PB Meeting Date: 7-28-26 Comm Meeting Date: 8-24-26

Advertised On: 8-12-26 and 8-19-26 Property Posted: 8-7-26 Final Action: _____

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Planning	Kim McGee

AGENDA ITEM # 3

Rezoning -4322 Celia Creek Rd.

BACKGROUND

Owner: David B. Drum
Applicant: Same
NCPIN: 2717988246
Acreage: 8 ac. total (Requested rezoning area approx. 3.5 acres)
Current Zoning: RA-20 (Residential Agricultural)
Requested Zoning: MF (Multi-Family)
Surrounding Zoning: RA-20
Watershed: WS-IV Protected Area
Site Conditions: Single-family Residence & 2 Barns. Proposed rezoning area vacant w/ a natural buffer between neighboring properties.

Request
The applicant is requesting a zoning change of approximately 3.5 acres of his 8-acre parcel located on the corner of Hartland Rd. & Celia Creek Rd. at 4322 Celia Creek Rd. from RA-20 to Multi-Family. The applicant is proposing to build 16 apartment units. 2, 2-story buildings with 4 units per floor. The purpose of rezoning only a portion of the property is to keep the existing single-family residence and detached buildings in conformity with the RA-20 zoning district.

The following land development ordinances are relevant to the request.

Zoning Ordinance

Permitted Uses

- Multi-family dwellings, provided units are constructed to blend into and maintain the same appearance for the neighborhood. In no instance shall a multi-family development exceed 10 dwelling units per acre.
- Solar Energy Systems, Level 1.
- Short-term rentals

Development Standards

- 10,000 sq. ft. for the first unit and an additional 3,000 sq. ft. for each additional unit with a maximum of 10 units per acre.
- Front Yard Setback: 30 ft. from right of way
- Side Yard Setback: 25 ft.
- Corner Setback: 30 ft.
- Rear Yard Setback: 25 ft.
- Max. Building Height: 35 ft.
- 20% open space required
- 2 parking spaces per unit

Watershed Ordinance

Impervious Surface Limitation

- 36% maximum built-upon area

Comments
The Planning Board & staff reviewed the application materials against the Comprehensive Plan, Zoning Ordinance & Watershed Ordinance and decided the request is not in line with the development Ordinances of Caldwell County.

Due to the property size and location (at a crossroad), it is located in an area identified in the Comprehensive Plan as suitable for multi-family. However, since the property is already partially developed, the usable area for building(s), parking, septic system & repair area, setbacks & open space make it difficult to meet the Zoning Ordinance requirements. Also, based on evidence presented to the Board, this rezoning would negatively impact the single-family residential and agricultural nature of the area.

RECOMMENDED MOTION

Planning Board Recommendation: Denial, *finding the request is inconsistent with the comprehensive plan, not a reasonable use of the property, and not in the public interest due to incompatibility with the surrounding single-family residential and agricultural nature of the area.*

BUDGET IMPACT

n/a

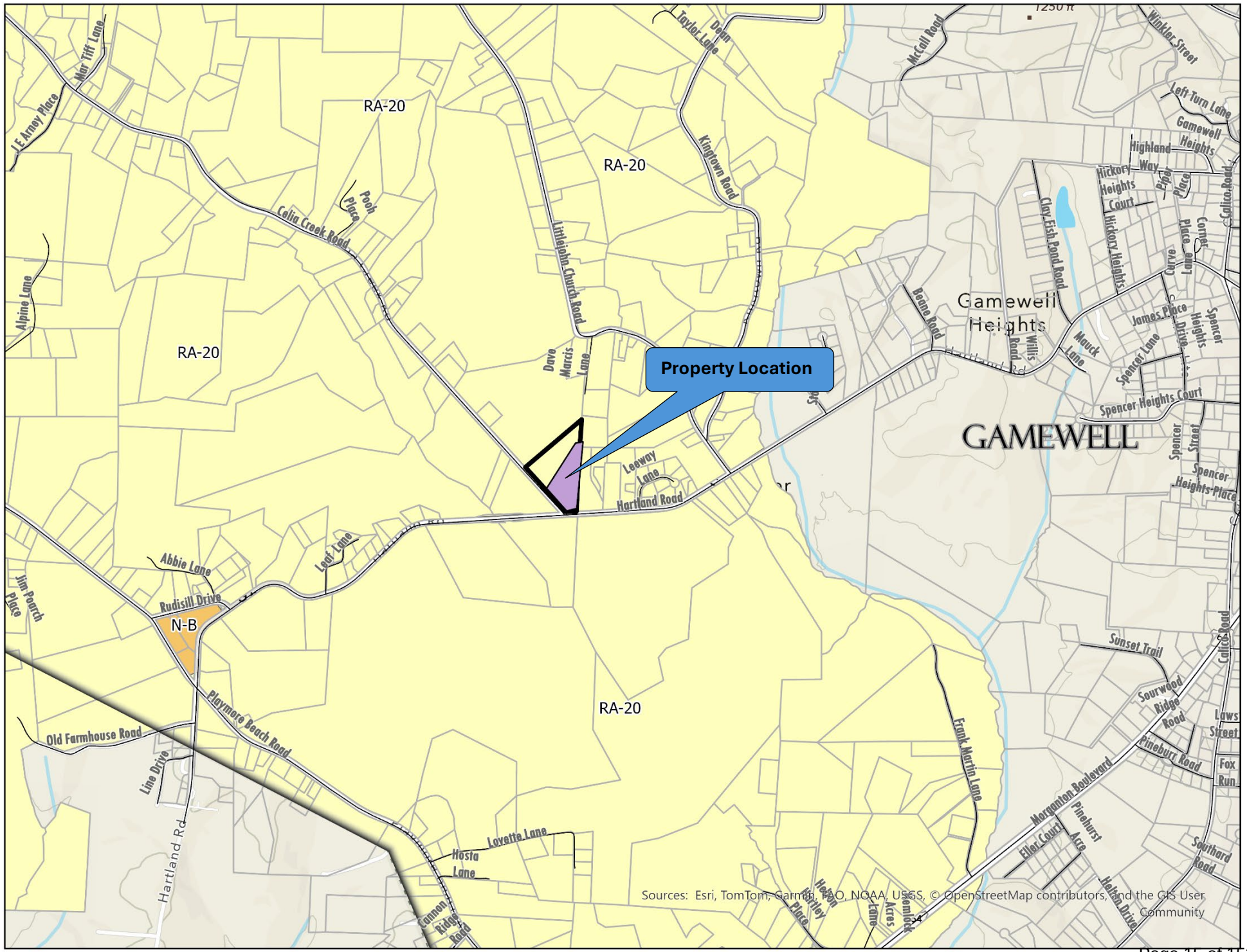
APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Drum -Aerial Map
2. Drum -Zoning Map
3. Drum - Application


Myron & Carol West
William & Linda Clay
Celia Creek Rd
Myron & Carol West
William & Linda Clay
Greg Lane
Anthony Negrete
Jay & Joyce Knight
Leeway Ln
Thomas & Jessica Triplett
Doris Phillips
Celia Creek Rd
Thomas & Jessica Triplett
Celia Creek
Hartland Rd
Hartland Rd
Rezoning Area
Hartland Rd
Burl Herman
Brett & Morgan McCaskill
Celia Creek
NC Collaboratory at UNCCH, ViCH, Microsoft, Vantor, Esri Community Maps Contributors, State of North
OpenStreetMap, Microsoft, EstMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc,
METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS


Property Location
RA-20
RA-20
RA-20
RA-20
N-B
Gamewell Heights
GAMEWELL
Hartland Road
Leeway Lane
Littlejohn Church Road
Kingstown Road
Celia Creek Road
Pooh Place
Alpine Lane
Mar Tiff Lane
J E Arney Place
Taylor Lane
Dawn
McCall Road
Winkler Street
Left Turn Lane
Gamewell Heights
Highland Way
Hickory Heights Court
Pipe Place
Clay Fish Pond Road
Hickory Heights
Corner Place
Curve
Calico Road
Beane Road
Willis Road
Mauck Lane
James Place
Spencer Heights Drive
Spencer Lane
Spencer Heights Court
Spencer Street
Spencer Heights Place
Dave Marcus Lane
Leaf Lane
Abbie Lane
Rudisill Drive
Jim Poarch Place
Playmore Beach Road
Old Farmhouse Road
Line Drive
Hartland Rd
Lovette Lane
Hosta Lane
Cannon Ridge Road
Sunset Trail
Sourwood Ridge Road
Laws Street
Pineburr Road
Fox Run
Frank Martin Lane
Morganton Boulevard
Pinehurst Acres
Ellen Court
Southard Road
Helton Drive
Hartley Place
Hemlock Lane
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Caldwell County
NORTH CAROLINA
Planning Department
2345 MORGANTON BLVD. LENOIR, NC 28645
WWW.CALDWELLCOUNTYNC.ORG

REZONING APPLICATION

For questions about this application or approval process, please contact the Planning Department at 828.757.6855 or 828.426.8354 to schedule a pre-application meeting. The public will be notified of this request and invited to attend and/or participate in the Planning Board and County Commission meetings.

Submittal Checklist:

- [x] Application Form
- [x] Application Fee ($650 – cash, check or credit card) (MAKE CHECKS PAYABLE TO CALDWELL COUNTY)
- [x] Site Plan (if applicable)
- [x] N/A Other Information Requested by the Planning Department: _____

Property Information:

Current Zoning District(s): RA-20

Requested Zoning District: FOR MULTI FAMILY

Current Use of the Property: SINGLE FAMILY

Property Address (location): _____

NCPIN: 2717988246

Deed Book: 1715 Page: 1763

Contact Information:

Applicant	Property Owner
DAVID B DRUM	DAVID B. DRUM
Applicant Name	Property Owner Name
4322 CELIA CREEK Rd	4322 CELIA CREEK Rd.
Applicant Street Address	Property Owner Street Address
LENOIR NC 28645	LENOIR NC 28645
City State Zip	City State Zip
828-896-7676	828-896-7676
Applicant Contact Phone Number(s)	Property Owner Contact Phone Number(s)
DRDRUMLLC@GMAIL.COM	DRDRUMLLC@GMAIL.COM
Applicant E-Mail	Property Owner E-Mail
Applicant Signature	Property Owner Signature

I certify that I have full authority to act on behalf of the owner and that all of the information presented by me in this application is accurate to the best of my knowledge, information, and belief.

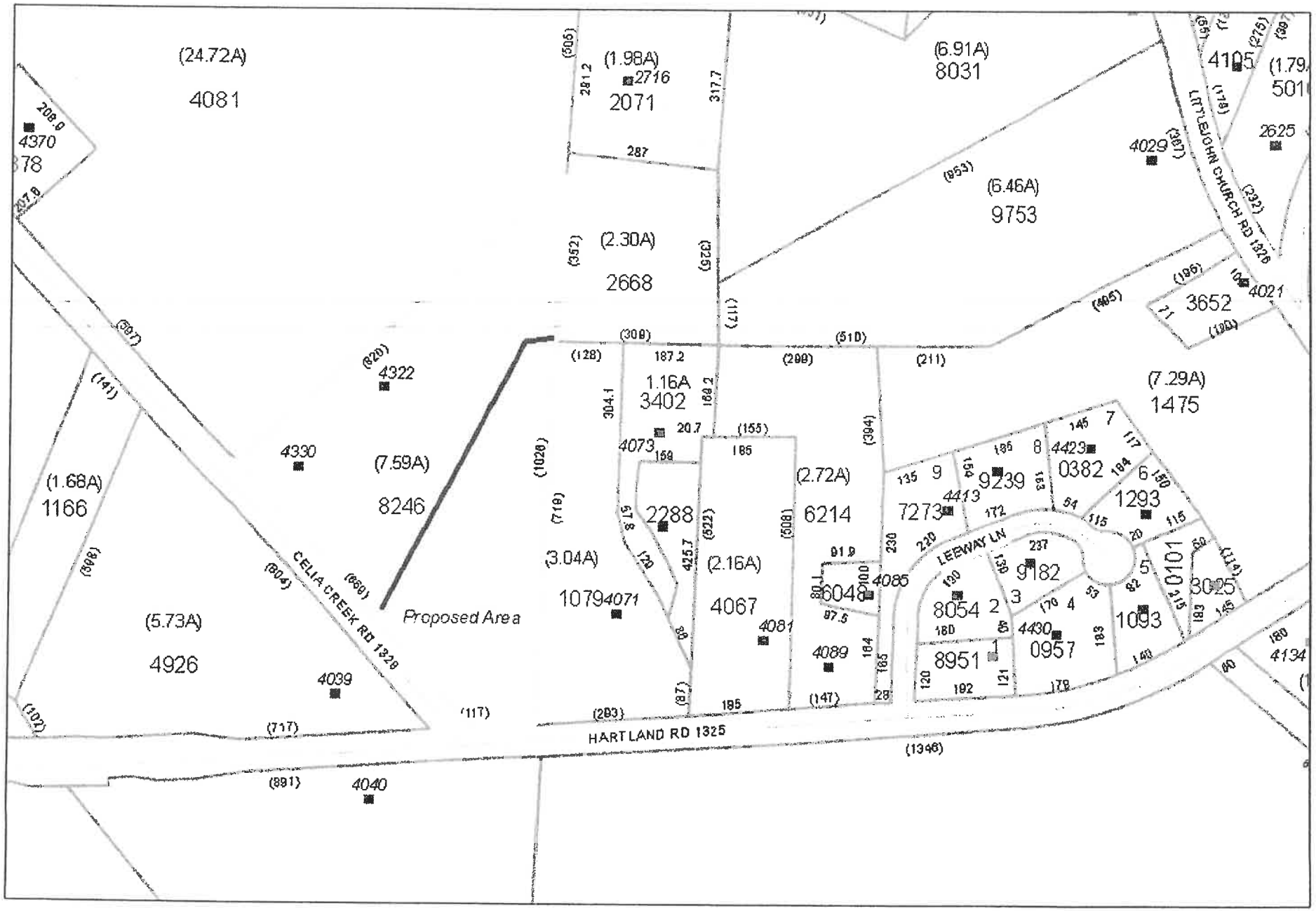
By signing, I authorize _____ (Applicant) as my representative to request the land development approval on the real property listed in this application, and give full and complete permission for the Applicant to act on my behalf.

OFFICIAL USE ONLY:

Date Received: 7-7-26 PB Meeting Date: 7-28-26 Comm Meeting Date: 8-24-26

Advertised On: 8-10-26 and 8-19-26 Property Posted: 8-7-26 Final Action: _____

4322 Celia Creek Road Proposed Rezoning



July 9, 2026

This map is NOT of land survey quality and is NOT suitable for such use.

1:2,933

0 0.025 0.05 0.1 mi

0 0.0375 0.075 0.15 km

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Public Library	Janet Fore

AGENDA ITEM # 4

Turning the Page at the Caldwell County Public Library

BACKGROUND

Celebrating a successful Summer Reading Program, high circulation, a dedicated staff, and more!

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Administration	Randy Church

AGENDA ITEM # 5

International Overdose Awareness Day

BACKGROUND

Prcolamation 09-2026 recognizing International Overdose Awareness Day, August 31, 2026, in Caldwell County.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Proclamation 09-2026 International Overdose Awareness Day

PROCLAMATION

09-2026

INTERNATIONAL OVERDOSE AWARENESS DAY

WHEREAS, International Overdose Awareness Day, observed annually on August 31, is the world's largest campaign to end overdose, remember without stigma those who have died, acknowledge the grief of family and friends left behind, and raise awareness that overdose deaths are preventable; and

WHEREAS, substance use and overdose continue to impact individual, families, and communities across North Carolina and Caldwell County, affecting people of all ages, backgrounds, and walks of life; and

WHEREAS, every life lost to overdose represents a family member, friend, neighbor, coworker, and valued member of our community whose life and memory deserve to be honored with dignity and compassion; and

WHEREAS, stigma can prevent individuals and families from seeking help, accessing treatment, utilizing harm reduction services, and openly discussing substance use and recovery; and

WHEREAS, education, prevention, harm reduction, treatment, recovery support, and community collaboration are essential components of a comprehensive response to substance use and overdose; and

WHEREAS, access to lifesaving resources, including naloxone, overdose prevention education, peer support, treatment, recovery services, and post-overdose response, can save lives and create pathways to healing and recovery; and

WHEREAS, Caldwell County recognizes the dedication of first responders, healthcare professionals, behavioral health providers, peer support specialists, treatment and recovery organizations, harm reduction workers, families, advocates, and community partners who work each day to prevent overdose and support individuals and families impacted by substance use; and

WHEREAS, International Overdose Awareness Day provides an opportunity for our community to remember those we have lost, support those who continue to grieve, celebrate recovery, reduce stigma, and reaffirm that every life has value and that recovery is possible;

NOW, THEREFORE, BE IT PROCLAIMED, that the Caldwell County Board of Commissioners hereby recognizes **August 31, 2026, as International Overdose Awareness Day in Caldwell County, North Carolina**, and encourages all residents to join in remembering lives lost to overdose, supporting individuals and families impacted by substance use, promoting overdose prevention and education, and working together toward a healthier, safer, and more compassionate community.

Adopted this 24th day of August, 2026**.**

Attest:

Randy Church, Chairman
Caldwell County Board of Commissioners

Tasha Brown
Clerk to the Board

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Administration	Dustin Burleson

AGENDA ITEM # 6

Vaya Health Updates

BACKGROUND

Presentation of Vaya Health Updates

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Tax	Josh Angle

AGENDA ITEM # 7

8/24/2026- Tax Collectors Settlement

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. 2026 Tax Collector Settlement

MEMORANDUM

THRU: Shane Fox, County Manager

TO: Caldwell County Board of Commissioners

FROM: Josh Angle, Tax Administrator

SUBJECT: 2026 Tax Collectors Settlement

DATE: August 13, 2026

Requires Board Action

In accordance with NCGS 105-373 (d) settlement of 2026 taxes. I am reporting the final settlement to be delivered into the hands of the successor.

TAX SETTLEMENT REPORT

Total of Taxes and Tax Related Collections (Caldwell County Tax)
Vehicle Taxes Listed Separately

July 1, 2026 – August 13, 2026	
Current Year Collections (2026)	$36,681,084.13
Delinquent Collections (2015-2025)	$ 282,323.29
Total Tax Collections	$36,963,407.42

Total 2026 Outstanding $ 15,430,476.39 – 29.52%

A report on all taxes collected is provided for your information.

Request this settlement be accepted.

I, Josh Angle, do hereby affirm that this tax levy settlement sheet is a true and accurate report of the status of the tax levy for Caldwell County. Further, I affirm that diligent efforts have been made to collect all charged tax receipts.

_____
Josh Angle, Tax Administrator

NORTH CAROLINA, CALDWELL COUNTY

I, Candace W. McLean, Notary Public, do hereby certify that Josh Angle personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the _____ day of August 2026.

_____
Notary Public

My Commission Expires: September 22, 2030

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Tax	Shane Fox

AGENDA ITEM # 8

Appointment & Oath of Office for Interim Tax Administrator

BACKGROUND

RECOMMENDED MOTION

Motion to appoint Jason Pennell as the interim tax administrator, and to approve the required bond on the effective date of August 25 at 8:00 am.

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Interim Tax Administrator Oath 2026

STATE OF NORTH CAROLINA
COUNTY OF CALDWELL

OATH

I, **Jason Pennell** do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States; so, help me God.

I, **Jason Pennell**, do further solemnly and sincerely swear (or affirm) that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain, and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will not allow my actions as assessor to be influenced by personal or political friendships or obligations, so help me God.

I, **Jason Pennell**, do further swear (or affirm) that I will well and truly execute the duties of the office of **Interim Tax Administrator** according to law; so help me God.

_____
Jason Pennell

Sworn and subscribed before me this 24th day of August, 2026.

_____
Tasha Brown
Caldwell County Clerk

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Tax	Jason Pennell

AGENDA ITEM # 9

2026 Charge to the Interim Tax Administrator

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. 2026 Charge To Interim Tax Administrator

MEMORANDUM

THRU: Shane Fox, County Manager

TO: Caldwell County Board of Commissioners

FROM: Jason Pennell, Interim Tax Administrator

SUBJECT: 2026 Charge to the Interim Tax Collector

DATE: August 13, 2026

Requires Board Action

In accordance with NCGS 105-321 (b) charge of 2026 taxes submitted for the Board's information, approval, and charge to the interim tax collector for the collection of 2026 taxes indicated.

2026 Outstanding Taxes

2026 Real & Personal Taxes County Taxes Only Vehicle Taxes Listed Separately	$ 15,430,476.39
Total 2026 Outstanding	$ 15,430,476.39 – 29.52%

A report on all taxes charged is provided for your information.

Request this charge be accepted and these outstanding taxes be charged to the interim tax collector.

In accordance with NCGS 105-321 & 352 requests the attached tax receipt charge is authenticated by the Chairman of the Board of Commissioners for 2026 taxes.

I, Jason Pennell, do hereby affirm that this tax receipt charge is a true and accurate report of the status of the tax levy for Caldwell County.

_____
Jason Pennell, Interim Tax Administrator

NORTH CAROLINA, CALDWELL COUNTY

I, Candace W. McLean, Notary Public, do hereby certify that Jason Pennell personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the _____ day of August 2026.

_____
Notary Public

My Commission Expires: September 22, 2030

STATE OF NORTH CAROLINA

COUNTY OF CALDWELL

To the Tax Collector of the County of Caldwell:

You are hereby authorized, empowered, and commanded to collect the taxes for 2026 set forth in the tax records filed in the office of the Caldwell County Tax Collector and in the tax, receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Caldwell, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this _____ day of August 2026

_____(Seal)
Randy T. Church, Chairman
Caldwell County Board of Commissioners

Attest:

_____
Tasha Brown, Clerk to the Board

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	DSS	Kim Arnett

AGENDA ITEM # 10

DSS Monthly Updates

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Health	Anna Cook

AGENDA ITEM # 11

Health Monthly Updates

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Finance	

AGENDA ITEM # 12

Budget Revision - Purchase Order Rollover

BACKGROUND

This budget revision rolls over the open purchase orders that remained unfulfilled at the end of FY 25/26 to the new fiscal year 26/27.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Shows as a fund balance appropriation but it is all funding that was previously approved in the prior fiscal year. This just rolls those funds into the new fiscal year.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Purchase Order rollover_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision allows open purchase orders left over from fiscal year 2025-2026 to be rolled into fiscal year 2026-2027. Please see attached list of purchase orders to be rolled over.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D	Amount
10.9800.397000	Fund Balance App	I	$	189,492.00	104125.437000.	Advertising	I	1,150.00
					104160.435300.	M&R Vehicle	I	3,200.00
					104310.444100.	Contractual	I	10,685.00
					104310.444100.	Contractual	I	10,190.00
					104315.421200.	Uniforms	I	185.00
					104315.435300.	M&R Vehicle	I	3,754.00
					104316.421200.	Uniforms	I	2,220.00
					104316.435300.	M&R Vehicle	I	7,507.00
					104316.466000.	SRT	I	5,750.00
					104316.466000.	SRT	I	1,829.00
					104317.435300.	M&R Vehicle	I	3,754.00
					104318.421200.	Uniforms	I	1,912.00
					104318.421200.	Uniforms	I	1,295.00
					104318.431200.	Travel and Training	I	1,218.00
					104318.435300.	M&R Vehicle	I	3,754.00
					104318.452000.	Non Cap Equipment	I	4,270.00
					104320.421200.	Uniforms	I	5,596.00
					104321.435500.	M&R Building	I	1,278.00
					104600.421400.	Protective Gear	I	2,000.00
					104600.435200.	M&R Equipment	I	5,721.00
					104600.435300.	M&R Vehicle	I	10,000.00
					104600.439500.	Safety Training	I	4,247.00
					104601.421400.	Protective Gear	I	1,700.00
					104602.419203.	Haz Mat	I	12,147.00
					104970.444100.10195	Contractual	I	26,490.00
					105110.451000.10203	Equipment	I	5,798.00
					105116.426100.	Medical Supplies	I	12,352.00
					105116.426100.	Medical Supplies	I	1,965.00
					105210.435500.	M&R Building	I	25,000.00
					109000.451000.4160	Equipment	I	6,325.00
					109000.451000.4600	Equipment	I	6,200.00
13.3000.397000	Fund Balance App	I	$	2,766.00	134309.432100.	Telephone	I	2,766.00
60.3000.397000	Fund Balance App	I	$	33,291.00	607120.424000.	Maintenance Supplies	I	6,652.00
					607120.424000.	Maintenance Supplies	I	2,309.00
					607120.424000.	Maintenance Supplies	I	1,480.00
					607120.444100.	Contractual	I	22,850.00
Total				**225,549.00**	**Total**			**225,549.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			08/06/26		

Dept	Account Number	PO #	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
Publlic Information	104125.437000.	2663401	LENOIR NEWS TOPIC	05/18/2026	1,150.00	1,150.00	1/2 PAGE AD FOR THE CALDWELL BOOK
Maintenance	104160.435300.	2663443	CUSTOM CHANGES INC	06/11/2026	3,200.00	3,200.00	ARE/ RUGGED LINER
Sheriff	104310.444100.	2662990	SUPERION. LLC	03/02/2026	10,685.00	10,685.00	RMS SYSTEM UPDATES
Sheriff	104310.444100.	2663317	IDEMIA	05/19/2026	10,190.00	10,190.00	IDEMIA LIVESCAN SYSTEM UPGRADES
Sheriff	104315.421200.	2663173	HARRISONS PUBLIC SAFETY	03/16/2026	2,405.00	185.00	UNIFORMS
Sheriff	104315.435300.	2663502	TRUCK VAULT	06/15/2026	3,753.50	3,753.50	EXPLORER 2 DRWR CARGO BOX
Sheriff	104316.421200.	2663178	HARRISONS PUBLIC SAFETY	03/23/2026	17,760.00	2,220.00	NEW UNIFORM
Sheriff	104316.435300.	2663502	TRUCK VAULT	06/15/2026	7,507.00	7,507.00	EXPLORER 2 DRWR CARGO BOX
Sheriff	104316.466000.	2662668	GULF STATES DISTRIBUTORS	08/19/2025	5,750.00	5,750.00	H&K MP7A2/H&K MP7
Sheriff	104316.466000.	2663325	DANA SAFETY SUPPLY, INC.	06/05/2026	1,828.08	1,828.08	GRENODES
Sheriff	104317.435300.	2663502	TRUCK VAULT	06/15/2026	3,753.50	3,753.50	EXPLORER 2 DRWR CARGO BOX
Sheriff	104318.421200.	2662853	HARRISONS PUBLIC SAFETY	12/11/2025	9,560.00	1,912.00	HONOR GUARD DRESS UNIFORMS
Sheriff	104318.421200.	2663188	HARRISONS PUBLIC SAFETY	04/07/2026	7,400.00	1,295.00	CIVIL UNIFORMS/ SRO UNIFORMS
Sheriff	104318.431200.	2663324	ATLANTIC TACTICAL INC.	06/02/2026	1,217.50	1,217.50	DEF TEC STEEL INSERTS
Sheriff	104318.435300.	2663502	TRUCK VAULT	06/15/2026	3,753.50	3,753.50	EXPLORER 2 DRWR CARGO BOX
Sheriff	104318.452000.	2662846	ATLANTIC TACTICAL INC.	12/10/2025	18,258.34	4,269.70	EOTECH NIGHT VISION
Sheriff	104320.421200.	2663323	ATLANTIC TACTICAL INC.	06/02/2026	5,595.81	5,595.81	UNIFORMS & UPFIT
Sheriff	104321.435500.	2663313	PATTERSON POPE	05/07/2026	1,277.27	1,277.27	EZ RAIL PISTOP STORAGE ATTACHEMEN
EMS	104600.421400.	2662940	ATLANTIC EMERGENCY SOLUTIONS	05/27/2026	2,000.00	2,000.00	PPE WASHER EXTRACTOR
EMS	104600.435200.	2662926	STRYKER SALES, LLC	01/20/2026	6,000.00	5,720.76	M&R EQUIPMETN & PARTS
EMS	104600.435300.	2663467	AIKEN-BLACK TIRE SERVICE INC	06/24/2026	10,000.00	10,000.00	TIRES/REPAIRS
EMS	104600.439500.	2663464	BOUND TREE MEDICAL LLC	05/29/2026	4,246.55	4,246.55	LIFE/FORM SALAD SIMULATION; AIRWA
EMS	104601.421400.	2662940	ATLANTIC EMERGENCY SOLUTIONS	05/27/2026	1,700.00	1,700.00	PPE WASHER EXTRACTOR
EMS	104602.419203.	2662940	ATLANTIC EMERGENCY SOLUTIONS	05/27/2026	12,146.96	12,146.96	PPE WASHER EXTRACTOR
EDC	104970.444100.10195	63362	WITHERSRAVENEL INC	05/21/2026	26,490.00	26,490.00	SURVEY CHURCH BOUNDARY AT AIRPORT
Health Dept	105110.451000.10203	2662771	CAROLINA CATERPILLAR	09/30/2025	57,975.00	5,797.50	DIESEL CAT GENERATOR, TRANSFER SW
Health Dept	105116.426100.	2663129	SANOFI PASTEUR, INC.	03/24/2026	12,351.49	12,351.49	FLU VACCINES
Health Dept	105116.426100.	2663344	ONSET COMPUTER CORP	05/15/2026	1,965.00	1,965.00	INTEMP VFC COMPLIANT TEM STORAGE
ACE	105210.435500.	2663103	ABBOTTS CREEK STUDIO	03/17/2026	25,000.00	25,000.00	INVESTIGATION & REPAIR STUDY
Capital Outlay - Maintenance	109000.451000.4160	2663079	FRAMEWORK COMPUTER INC	06/08/2026	6,324.95	6,324.95	FRAMEWORK DESKTOP MAX 385 & FRAME
Capital Outlay - WMS	109000.451000.4600	2663473	CHAD DUNCAN PLUMBING LLC	06/25/2026	6,200.00	6,200.00	RUN WATERLINE & INSTALL BACKFLOW
911 Fund	134309.432100.	2662479	AT&T	07/09/2025	26,400.00	2,765.84	ACCT 704-M37-6270 270 3191
Water Fund	607120.424000.	2663071	FORTILINE, INC.	04/13/2026	6,652.00	6,652.00	SUPPLIES
Water Fund	607120.424000.	2663072	FORTILINE, INC.	05/01/2026	9,727.95	2,308.77	2 X 12 MTR STR
Water Fund	607120.424000.	2663444	FORTILINE, INC.	06/15/2026	13,089.00	1,480.00	WATER INVENTORY
Water Fund	607120.444100.	2660667	WESTERN PIEDMONT COUNCIL	08/12/2025	26,450.00	22,850.00	WATERLINE MAPPING
					369,763.40	**225,542.68**	

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Health	

AGENDA ITEM # 13

Budget Revision - Health Department grant for Helene recovery

BACKGROUND

The Health Department received another grant for Helene Recovery

RECOMMENDED MOTION

Approve

BUDGET IMPACT

100% grant funds no local dollars

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Helene Grant
2. Health Helene Grant_0001

Division of Public Health
Agreement Addendum
FY 26-27

Caldwell County Health Department **Local Health Department Legal Name**	Local Community Support / Local Technical Assistance and Training **DPH Section / Branch Name**
122 Hurricane Helene Essential Functions Support **Activity Number and Description**	Susan H. Little, 919-215-4471 susan.little@dhhs.nc.gov **DPH Program Contact** (name, phone number, and email)
06/01/2026 – 05/31/2027 **Service Period**	**DPH Program Signature** **Date** (only required for a negotiable Agreement Addendum)
07/01/2026 – 06/30/2027 **Payment Period**	

☒ Original Agreement Addendum
☐ Agreement Addendum Revision # ___

I. Background:

Hurricane Helene was an extremely strong Category 4 hurricane with maximum sustained winds of 140 miles per hour that made landfall on September 26, 2024, and severely impacted the entire Southeastern United States. Hurricane Helene caused widespread heavy rainfall, record flooding, and significant loss of human life and property in North Carolina. As a result of Hurricane Helene, Western North Carolina endured record-breaking rainfall that created several 1,000-year flood events in several counties, devastating the people, infrastructure, businesses, and schools of entire communities. A total of 39 counties in North Carolina were declared a major disaster by the President of the United States under the Stafford Act (P.L. 93-288), approving individual and public assistance for affected counties.

In Session Law 2024-51, the North Carolina General Assembly (NCGA) established the Hurricane Helene Disaster Recovery Fund (HHDRF) to provide necessary and appropriate relief and assistance from the effects of Hurricane Helene. In Session Law 2024-53, the NCGA appropriated $12,000,000 from the HHDRF to the North Carolina Department of Health and Human Services, Division of Public Health to aid local health departments under federal major disaster declaration number FEMA DR-4827-NC.

In FY24-25, the funding formula allocated 40% as a constant base amount, divided equally among the counties that received the federal declaration as major disaster areas, and 60% as a percentage per county based on the Business Disruption model[1] multiplied by a factor of population.

[1] Source: https://www.osbm.nc.gov/hurricane-helene-dna/open

Health Director Signature (use blue ink or verifiable digital signature) Date

LHD to complete:
[For DPH to contact in case follow-up information is needed.]
LHD program contact name: _____
Phone and email address: _____

Signature on this page signifies you have read and accepted all pages of this document.

II. Purpose:

This Activity provides financial relief to the North Carolina local health departments and districts in counties under federal major disaster declaration number FEMA DR-4827-NC, which are restoring their essential functions and addressing the post-disaster needs of the local public health system during recovery.

A total of $12 million in state appropriations from the Hurricane Helene Disaster Recovery Fund was made available for eligible local health departments and districts in FY24-25.

III. Scope of Work and Deliverables:

As a Local Health Department (LHD) serving one of the counties under federal major disaster declaration number FEMA DR-4827-NC, the LHD may use these funds for its work in assisting with restoring essential functions, including temporary staffing, communicable disease and infection prevention efforts, environmental health efforts, and private well water quality efforts.

IV. Performance Measures / Reporting Requirements:

Per Session Law 2024-53 Section 7.1.(h), the LHD must comply with the following requirements:

1. **Prepare and complete an Activity 122 Hurricane Helene Essential Functions Support Budget Plan** ("**Activity 122 Budget Plan**") for restoring essential functions and addressing the post-disaster needs of the local public health system during recovery via Smartsheet[2] **by October 1, 2026**. A separate budget plan must be submitted for each county, providing 1) planned expenses, 2) amounts, and 3) brief descriptions of the expenses. Updated Activity 122 Budget Plans can be submitted as needed via Smartsheet.

2. **Reporting Requirements via Smartsheet**
   The DPH Smartsheet Reporting Portal is the centralized website for the LHD to submit required reports. The Main Page provides a link to each active DPH Activity Page and is accessed at https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb

   a. Submit one Quarterly Report per quarter for each county via Smartsheet according to the following schedule:

Reporting Periods	**Due Dates**
June 1 – August 31, 2026	**September 15, 2026**
September 1 – November 30, 2026	**December 15, 2026**
December 1, 2026 – February 28, 2027	**March 15, 2027**
March 1 – May 31, 2027	**June 15, 2027**

   b. Each Quarterly Report (for each county) shall include the following items:
      1. Total funds spent for the quarter reported.
      2. List of activities funded by this AA to restore essential functions.
      3. Remittance information (in accordance with the Funding Guidelines or Restrictions of this AA):
      4. List of activities originally funded by this AA that have subsequently been paid for by other federal (including FEMA) or local funds.
      5. Total amount of State funds to be remitted by the LHD to the Division of Public Health (DPH).
      6. Total aggregate amount of State funds remitted by the LHD to DPH.
      7. Current year-to-date (YTD) spent

[2] https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb

8. Cumulative amount of funds spent to date (across all fiscal years).

c. The final Quarterly Report (for each county) for this AA shall also include the following items:
   1. **Total funds spent** for the State Fiscal Year (funds drawn for work performed in the Service Period June 1, 2026 – May 31, 2027).
   2. **Statement of Impact Report**: LHD will provide at least one example from Fiscal Year 2027 that demonstrates how these funds have improved Hurricane Helene recovery efforts in your community.

3. The LHD shall assist and fully cooperate with DPH to provide any additional reports or information requested by the Fiscal Research Division or the North Carolina Office of State Budget and Management (OSBM).

4. **Reporting Required Subcontract Information**
In accordance with revised NCDHHS guidelines effective October 1, 2024, the LHD must provide the information listed below for every subcontract receiving funding from the LHD to carry out any or all of this AA's work.

   This information is not to be returned with the signed AA but is to be provided to DPH when the entities are known by the LHD.

   a. Subcontracts are contracts or agreements issued by the LHD to a vendor ("Subcontractor") or a pass-through entity ("Subrecipient").
      1. Subcontractors are vendors hired by the LHD via a contract to provide a good or service required by the LHD to perform or accomplish specific work outlined in the executed AA. For example, if the LHD needed to build a data system to satisfy an AA's reporting requirements, the vendor hired by the LHD to build the data system would be a Subcontractor. (However, not all Vendors are considered Subcontractors. Entities performing general administrative services for the LHD (e.g., certified professional accountants) are not considered Subcontractors.
      2. Subrecipients of the LHD are those that receive DPH pass-through funding from the LHD via a contract or agreement for them to carry out all or a portion of the programmatic responsibilities outlined in the executed AA. (Subrecipients are also referred to as Subgrantees in NCAC.)

   The following information must be submitted via Smartsheet for review prior to the entity being awarded a contract or agreement from the LHD:
   - Organization or Individual's Name (if an individual, include the person's title)
   - EIN or Tax ID
   - Street Address or PO Box
   - City, State and ZIP Code
   - Contact Name
   - Contact Email
   - Contact Telephone
   - Fiscal Year End Date (of the entity)
   - State whether the entity is functioning as a pass-through entity Subcontractor or subrecipient of the LHD.

V. Performance Monitoring and Quality Assurance:

1. The Local Technical Assistance and Training (LTAT) Branch will assess the LHD's performance through:
   a. Reviewing the LHD's Quarterly Reports and ad hoc reports;
   b. Reviewing funding draws by the LHD in the Aid-to-Counties system (ATC);
   c. Reviewing annual county single audits; and
   d. Desk reviews.
2. If the assessment results in compliance concerns, DPH shall conduct conference calls with the LHD to provide technical assistance.

VI. Funding Guidelines or Restrictions:

1. **Federal Funding Requirements**: where federal grant dollars received by the Division of Public Health (DPH) are passed through to the Local Health Department (LHD) for all or any part of this Agreement Addendum (AA).
   a. Requirements for Pass-through Entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, DPH provides Federal Award Reporting Supplements (FASs) to the LHD receiving federally funded AAs.
      1. Definition: An FAS discloses the required elements of a single federal award. FASs address elements of federal funding sources only; state funding elements will not be included in the FAS. An AA funded by more than one federal award will receive a disclosure FAS for each federal award.
      2. Frequency: An FAS will be generated as DPH receives information for federal grants. FASs will be issued to the LHD throughout the state fiscal year. For a federally funded AA, an FAS will accompany the original AA. If an AA is revised and if the revision affects federal funds, the AA Revision will include an FAS. FASs can also be sent to the LHD even if no change is needed to an AA. In those instances, the FAS will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
   b. Required Reporting Certifications: Per the revised Uniform Guidance, 2 CFR 200, if awarded federal pass-through funds, the LHD as well as all subrecipients of the LHD must certify the following whenever 1) applying for funds, 2) requesting payment, and 3) submitting financial reports:

      "I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812."

2. **Funding Reductions and Terminations**: In the event a funding source supporting this Agreement Addendum (AA) is reduced or withdrawn by the original Awarding Agency, the Local Health Department (LHD) shall be required to return to the Division of Public Health (DPH) a share commensurate with the reduction of funds previously obligated and/or disbursed to the LHD.
   a. The original Awarding Agency is the entity that awarded the funding to NCDHHS. The Awarding Agency will be either a federal agency (identified on the Federal Award Supplement [FAS] document sent to the LHD) or the North Carolina General Assembly.

b. Reductions and/or terminations may be implemented retroactively to align with the original Awarding Agency's funding directive.

c. The repayment amount will be determined by DPH, based on the reduction applied to the LHD's funding allocation.

d. Funding reductions and terminations will be processed as an AA revision and will include a revised Budgetary Estimate (BE), a revised FAS, and repayment instructions.

3. Funds from the Hurricane Helene Disaster Recovery Fund that are not expended by the LHD by May 31, 2030, and drawn by June 30, 2030, shall be returned to the State.

4. Per Session Law 2024-53 Section 3.1.(d), the LHD must comply with the following requirements:

   a. Receipt of Allocations. A recipient of State funds under this act [the LHD] shall use best efforts and take all reasonable steps to obtain alternative funds that cover the losses or needs for which the State funds are provided, including funds from insurance policies in effect and available federal aid. State funds paid under this act are declared to be excess over funds received by a recipient from the settlement of a claim for loss or damage covered under the recipient's applicable insurance policy in effect or federal aid. Where a recipient is an institution of higher education or a non-State entity, the requirement regarding alternative funds, and the calculation of alternative funds received, under this subsection includes seeking private donations to help cover the losses or needs for which State funds are provided.[3]

   b. Remittance of Funds. If a recipient [the LHD] obtains alternative funds pursuant to […] [the Receipt of Allocations section above], the recipient shall remit the funds to the State agency from which the State funds were received. A recipient is not required to remit any amount in excess of the State funds provided to the recipient under this act.[4]

[3] Session Law 2024-53 (S743) Section 3.1.(b)
[4] Session Law 2024-53 (S743) Section 3.1.(c)

DHHS-Aid-To-Counties

Fiscal Year: 26/27

Budgetary Estimate No. : **0**

Activity 122 Service Period Payment Period		AA	230333 2B0HHEL 20H0000012 06/01-05/31 07/01-06/30	Total Allocated	Proposed Total	New Total
01 Alamance			0	$0.00	0	0
D1 Albemarle			0	$0.00	0	0
02 Alexander			0	$0.00	0	0
04 Anson			0	$0.00	0	0
D2 Appalachian			0	$0.00	0	0
07 Beaufort			0	$0.00	0	0
09 Bladen			0	$0.00	0	0
10 Brunswick			0	$0.00	0	0
11 Buncombe	*	0	1,027,792	$0.00	1,027,792	1,027,792
12 Burke	*	0	593,294	$0.00	593,294	593,294
13 Cabarrus			0	$0.00	0	0
14 Caldwell	*	0	784,094	$0.00	784,094	784,094
16 Carteret			0	$0.00	0	0
17 Caswell			0	$0.00	0	0
18 Catawba			0	$0.00	0	0
19 Chatham			0	$0.00	0	0
20 Cherokee			0	$0.00	0	0
22 Clay	*	0	245,610	$0.00	245,610	245,610
23 Cleveland	*	0	394,873	$0.00	394,873	394,873
24 Columbus			0	$0.00	0	0
25 Craven			0	$0.00	0	0
26 Cumberland			0	$0.00	0	0
28 Dare			0	$0.00	0	0
29 Davidson			0	$0.00	0	0
30 Davie			0	$0.00	0	0
31 Duplin			0	$0.00	0	0

32 Durham			0	**$0.00**	0	0
33 Edgecombe			0	**$0.00**	0	0
D7 Foothills	*	**0**	793,530	**$0.00**	793,530	793,530
34 Forsyth			0	**$0.00**	0	0
35 Franklin			0	**$0.00**	0	0
36 Gaston			0	**$0.00**	0	0
38 Graham	*	**0**	124,745	**$0.00**	124,745	124,745
D3 Gran-Vance			0	**$0.00**	0	0
40 Greene			0	**$0.00**	0	0
41 Guilford			0	**$0.00**	0	0
42 Halifax			0	**$0.00**	0	0
43 Harnett			0	**$0.00**	0	0
44 Haywood	*	**0**	534,988	**$0.00**	534,988	534,988
45 Henderson	*	**0**	822,520	**$0.00**	822,520	822,520
47 Hoke			0	**$0.00**	0	0
48 Hyde			0	**$0.00**	0	0
49 Iredell			0	**$0.00**	0	0
50 Jackson	*	**0**	239,562	**$0.00**	239,562	239,562
51 Johnston			0	**$0.00**	0	0
52 Jones			0	**$0.00**	0	0
53 Lee			0	**$0.00**	0	0
54 Lenoir			0	**$0.00**	0	0
55 Lincoln			0	**$0.00**	0	0
56 Macon	*	**0**	167,139	**$0.00**	167,139	167,139
57 Madison	*	**0**	276,799	**$0.00**	276,799	276,799
D4 M-T-W			0	**$0.00**	0	0
60 Mecklenburg			0	**$0.00**	0	0
62 Montgomery			0	**$0.00**	0	0
63 Moore			0	**$0.00**	0	0
64 Nash			0	**$0.00**	0	0
65 New Hanover			0	**$0.00**	0	0
66 Northampton			0	**$0.00**	0	0
67 Onslow			0	**$0.00**	0	0
68 Orange			0	**$0.00**	0	0
69 Pamlico			0	**$0.00**	0	0
71 Pender			0	**$0.00**	0	0
73 Person			0	**$0.00**	0	0
74 Pitt			0	**$0.00**	0	0

75 Polk	*	**0**	286,320	**$0.00**	286,320	286,320
76 Randolph			0	**$0.00**	0	0
77 Richmond			0	**$0.00**	0	0
78 Robeson			0	**$0.00**	0	0
79 Rockingham			0	**$0.00**	0	0
80 Rowan			0	**$0.00**	0	0
82 Sampson			0	**$0.00**	0	0
83 Scotland			0	**$0.00**	0	0
84 Stanly			0	**$0.00**	0	0
85 Stokes			0	**$0.00**	0	0
86 Surry			0	**$0.00**	0	0
87 Swain	*	**0**	250,650	**$0.00**	250,650	250,650
D6 Toe River	*	**0**	504,382	**$0.00**	504,382	504,382
88 Transylvania	*	**0**	384,184	**$0.00**	384,184	384,184
90 Union			0	**$0.00**	0	0
92 Wake			0	**$0.00**	0	0
93 Warren			0	**$0.00**	0	0
96 Wayne			0	**$0.00**	0	0
97 Wilkes			0	**$0.00**	0	0
98 Wilson			0	**$0.00**	0	0
99 Yadkin			0	**$0.00**	0	0
00 Yancey	*	**0**	244,868	**$0.00**	244,868	244,868
Totals			7,675,350	0	7,675,350	7,675,350

Sign and Date - DHHS Program Administrator

Signed by: Susan Little BD22B67CD714491...

07/22/26 | 12:46 PM EDT

Sign and Date - DHHS Section Chief

Signed by: mmaunders 7EEF0EDC43664E7...

07/23/26 | 12:27 PM EDT

Sign and Date - DHHS Budget Office – ATC Coordinator

Sarah Griffin

7/23/2026

Sign and Date - DHHS Budget Officer

S. Rosalind

7/24/2026

SH 7/23/2026

Budget Revision # _____
Item No. _____
Board Action Date _____

Caldwell County Board of Commissioners

BUDGET REVISION

Board Meeting _____

Subject: **122- Hurricane Helene Essential Functions Support**

Background and explanation for the Budget Revision:
In Session Law 2024-51, the North Carolina General Assembly (NCGA) established the Hurricane Helene Disaster Recovery Fund (HHDRF) to provide necessary and appropriate relief and assistance from the effects of Hurricane Helene. In Session Law 2024-53, the NCGA appropriated $12,000,000 from the HHDRF to the North Carolina Department of Health and Human Services, Division of Public Health to aid local health departments under federal major disaster declaration number FEMA DR-4827-NC.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being

SUPPLEMENTAL APPROPRIATION

Revenues: Increase / Decrease (Circle One)			**Expenditures: Increase / Decrease (Circle One)**		
Line Item #	Title	Amount	Line Item #	Title	Amount
10.5110.330000.10203	Hurricane Helene Essential Fur	784,094.00	10.5110.412100.10203	Salaries	300,000.00
			10.5110.426000.10203	Supplies	165,094.00
			10.5110.451000.10203	Equipment	19,000.00
			10.5110.444100.10203	Contractual	300,000.00
Total		**784,094.00**	**Total**		**784,094.00**

Attachments (Yes or No):
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Direc	Date	County Manager	Date
Donna Cook	7/30/26		7/30/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Health	

AGENDA ITEM # 14

Budget Revision - Health grant for public health services

BACKGROUND

The Health Department received a grant for public health services

RECOMMENDED MOTION

Approve

BUDGET IMPACT

100% grant funds no local dollars

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Health Public Health Grant_0001
2. Public Health Grant

Budget Revision # _____

Item No. _____

Board Action Date _____

Caldwell County Board of Commissioners

BUDGET REVISION

Board Meeting _____

Subject: **121-ARPA Public Health Services**

Background and explanation for the Budget Revision:

This funding, provided through budget receipts transferred from the ARPA Temporary Savings Fund and made available through the NCGA 2023 Appropriations Act, HB 259, provides a $50,000 grant in each year of the 2023-2025 fiscal biennium to each local health department to support activities authorized under the General Aid-to-Counties Agreement Addendum including the delivery of the 10 Essential Public Health Services per GS § 130A-1.1.1, the core functions of public health (Assessment, Policy Development, Assurance), and the specific health needs or health status indicators selected by each local health department.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being

SUPPLEMENTAL APPROPRIATION

Revenues: Increase / Decrease (Circle One)			**Expenditures: Increase / Decrease (Circle One)**		
Line Item #	Title	Amount	Line Item #	Title	Amount
10.5110.330000.10194	Public Health Services APRA	26,401.00	10.5110.429000.10194	Public Health Services AI	26,401.00
Total		**26,401.00**	**Total**		**26,401.00**

Attachments (Yes or No):

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Direc	Date	County Manager	Date
Anna Croft	7/30/24	[signature]	7/30/24		

Division of Public Health
Agreement Addendum
FY 26-27

Caldwell County Health Department **Local Health Department Legal Name**	Local and Community Support / Local Technical Assistance and Training **DPH Section / Branch Name**
121 ARPA TSF Public Health Services **Activity Number and Description**	Susan H. Little, 919-215-4471 susan.little@dhhs.nc.gov **DPH Program Contact** (name, phone number, and email)
06/01/2026 – 05/31/2027 **Service Period**	**DPH Program Signature** **Date** (only required for a negotiable Agreement Addendum)
07/01/2026 – 06/30/2027 **Payment Period**	

☒ Original Agreement Addendum
☐ Agreement Addendum Revision # ___

I. <u>Background</u>:

This funding, provided through budget receipts transferred from the ARPA Temporary Savings fund and made available through the NCGA 2023 Appropriations Act, HB 259, provides a $50,000 grant in each year of the 2023-2025 fiscal biennium to each local health department to support activities authorized under the General Aid-to-Counties Agreement Addendum including the delivery of the 10 Essential Public Health Services per GS § 130A-1.1.[1], the core functions of public health (Assessment, Policy Development, Assurance), and the specific health needs or health status indicators selected by each local health department**.**

Per HB 259, Section 4.7.(i), "The funds appropriated from the State Fiscal Recovery Fund in this act and in prior enactments of the General Assembly shall not revert at the end of each fiscal year of the 2023-2025 fiscal biennium but shall remain available to expend and appropriate until the date set by applicable federal law or guidance."

II. <u>Purpose</u>:

This Agreement Addendum for Activity 121 further enhances the ability of local health departments to deliver the essential services and core functions of public health to address the specific health needs or health status indicators selected by the local health department.

[1] https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_130A/Article_1.pdf

Health Director Signature (use blue ink or verifiable digital signature) Date

LHD to complete: [For DPH to contact in case follow-up information is needed.]
LHD program contact name: _____
Phone and email address: _____

Signature on this page signifies you have read and accepted all pages of this document.

The North Carolina General Statute § 130A-1.1(b) states: a local health department shall ensure that the following **10 Essential Public Health Services** are available and accessible to the population in each county served by the local health department:

Assessment

1. Monitor health status to identify community health problems.
2. Diagnose and investigate health problems and health hazards in the community.

Policy Development

3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.

Assurance

6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure a competent public health and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

III. Scope of Work and Deliverables:

These funds may be used for any public health program or purpose, any locally identified need or current health status indicator, and to support the delivery of the core functions of public health and 10 Essential Public Health Services. The Local Health Department must report at the end of the fiscal year how the funds were spent related to the 10 Essential Public Health Services and core public health functions to address priority health needs or health status indicators selected by each local health department. Use of these funds may NOT supplant current state, federal or local funding.

To qualify for these funds, the Local Health Department must have a Permanent or Interim Health Director per NC GS § 130A-40. In addition, if that Health Director has never served in that role in North Carolina previously, that Health Director must participate in the *Orientation for New Local Health Directors* coordinated by the North Carolina Association of Local Health Directors. Additionally, the Local Health Department must be currently accredited by the North Carolina Local Health Department Accreditation Board.

IV. Performance Measures / Reporting Requirements:

1. **Performance Measures**

   a. **Measure #1:** The LHD shall invest this funding in specific health needs or health indicators including but not limited to the 10 Essential Public Health Services or core public health functions.

   b. **Measure #2**: The LHD shall identify the specific health needs or health status indicators selected for prioritization under this funding.

   c. **Measure #3:** The LHD shall identify the impact funding will have/had on the identified health needs or health status indicators selected for prioritization.

2. **Reporting Requirements via Smartsheet**
   The DPH Smartsheet Reporting Portal is the centralized website for the LHD to submit required reports. The Main Page provides a link to each active DPH Activity Page and is accessed at https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffbv.

Complete the following reports **by June 30, 2027**:

a. **Expenditures by Type Report**: LHD will provide funding expenditures by type for the annual reporting period.
    1. Personnel (Salaries, Fringe, Benefits, etc. Do not include contracted staff)
    2. Training and Education
    3. Travel and Mileage
    4. Medical Supplies
    5. Office/Administrative Supplies
    6. Contracted Services (included contracted staff)
    7. Other administrative costs (specify)
    8. Other (specify)

b. **Prioritized Health Needs or Indicators Reports**: LHD will select one or more of the following health needs or indicators prioritized for the annual reporting period:
    1. Environmental Health
    2. Communicable Disease
    3. Maternal Health
    4. Child Health
    5. Chronic Disease
    6. Injury Prevention
    7. Access to or Linkage to Care
    8. Mental Health
    9. Behavioral Health
    10. Other health needs or indicators

c. **Statement of Impact Report:** LHD will provide at least one example from Fiscal Year 2027 that demonstrates how these funds have improved the health of your community. This could include improved access to care, better health outcomes, services provided to clients, or a specific initiative, activity, or service made possible through this funding.

3. **Reporting Required Subcontract Information**

In accordance with revised NCDHHS guidelines effective October 1, 2024, the LHD must provide the information listed below for <u>every subcontract</u> receiving funding from the LHD to carry out any or all of this Agreement Addendum's work.

This information is <u>not</u> to be returned with the signed Agreement Addendum (AA) but <u>is</u> to be provided to DPH when the entities are known by the LHD.

a. Subcontracts are contracts or agreements issued by the LHD to a vendor ("Subcontractor") or a pass-through entity ("Subrecipient").
    1. <u>Subcontractors</u> are vendors hired by the LHD via a contract to provide a good or service required by the LHD to perform or accomplish specific work outlined in the executed AA. For example, if the LHD needed to build a data system to satisfy an AA's reporting requirements, the vendor hired by the LHD to build the data system would be a Subcontractor. (However, not all Vendors are considered Subcontractors. Entities performing general administrative services for the LHD (e.g., certified professional accountants) are not considered Subcontractors.)

2. Subrecipients of the LHD are those that receive DPH pass-through funding from the LHD via a contract or agreement for them to carry out all or a portion of the programmatic responsibilities outlined in the executed AA. (Subrecipients are also referred to as Subgrantees in NCAC.)

The following information must be submitted via Smartsheet for review prior to the entity being awarded a contract or agreement from the LHD:

- Organization or Individual's Name (if an individual, include the person's title)
- EIN or Tax ID
- Street Address or PO Box
- City, State and ZIP Code
- Contact Name
- Contact Email
- Contact Telephone
- Fiscal Year End Date (of the entity)
- State whether the entity is functioning as a pass-through entity Subcontractor or Subrecipient of the LHD.

V. Performance Monitoring and Quality Assurance:

The LTAT Branch will monitor performance by reviewing the annual Expenditures by Type Report, the Prioritized Health Needs or Indicators and Statement of Impact Reports. These financial and performance reports are provided by the LHD via the Smartsheet dashboard.

If the LHD seeks assistance in clarifying any part of this Agreement Addendum's requirements, LTAT Branch staff shall provide technical assistance upon request. If additional information is required, a phone conference will be conducted.

VI. Funding Guidelines or Restrictions:

1. **Federal Funding Requirements**: where federal grant dollars received by the Division of Public Health (DPH) are passed through to the Local Health Department (LHD) for all or any part of this Agreement Addendum (AA).

   a. Requirements for Pass-through Entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, DPH provides Federal Award Reporting Supplements (FASs) to the LHD receiving federally funded AAs.

      1. Definition: An FAS discloses the required elements of a single federal award. FASs address elements of federal funding sources only; state funding elements will not be included in the FAS. An AA funded by more than one federal award will receive a disclosure FAS for each federal award.
      2. Frequency: An FAS will be generated as DPH receives information for federal grants. FASs will be issued to the LHD throughout the state fiscal year. For a federally funded AA, an FAS will accompany the original AA. If an AA is revised and if the revision affects federal funds, the AA Revision will include an FAS. FASs can also be sent to the LHD even if no change is needed to an AA. In those instances, the FAS will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

   b. Required Reporting Certifications: Per the revised Uniform Guidance, 2 CFR 200, if awarded federal pass-through funds, the LHD as well as all subrecipients of the LHD must certify the following whenever 1) applying for funds, 2) requesting payment, and 3) submitting financial reports:

"I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812."

2. **Funding Reductions and Terminations**: In the event a funding source supporting this Agreement Addendum (AA) is reduced or withdrawn by the original Awarding Agency, the Local Health Department (LHD) shall be required to return to the Division of Public Health (DPH) a share commensurate with the reduction of funds previously obligated and/or disbursed to the LHD.
    a. The original Awarding Agency is the entity that awarded the funding to NCDHHS. The Awarding Agency will be either a federal agency (identified on the Federal Award Supplement [FAS] document sent to the LHD) or the North Carolina General Assembly.
    b. Reductions and/or terminations may be implemented retroactively to align with the original Awarding Agency's funding directive.
    c. The repayment amount will be determined by DPH, based on the reduction applied to the LHD's funding allocation.
    d. Funding reductions and terminations will be processed as an AA revision and will include a revised Budgetary Estimate (BE), a revised FAS, and repayment instructions.

3. The Local Health Department is not required to seek prior approval to use the funds. The funds shall be used for the delivery of the 10 Essential Public Health Services per GS § 130A-1.1.[2], the core functions of public health (Assessment, Policy Development, Assurance), or the specific health needs or health status indicators selected by each Local Health Department**.**

[2] https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_130A/Article_1.pdf

DHHS-Aid-To-Counties

Fiscal Year: 26/27

Budgetary Estimate No. : **0**

Activity 121 Service Period Payment Period		AA	131204 2BTS190 2000400000 06/01-05/31 07/01-06/30	Total Allocated	Proposed Total	New Total
01 Alamance			0	$0.00	0	0
D1 Albemarle			0	$0.00	0	0
02 Alexander			0	$0.00	0	0
04 Anson			0	$0.00	0	0
D2 Appalachian			0	$0.00	0	0
07 Beaufort			0	$0.00	0	0
09 Bladen	*	0	78,868	$0.00	78,868	78,868
10 Brunswick			0	$0.00	0	0
11 Buncombe			0	$0.00	0	0
12 Burke			0	$0.00	0	0
13 Cabarrus			0	$0.00	0	0
14 Caldwell	*	0	26,401	$0.00	26,401	26,401
16 Carteret			0	$0.00	0	0
17 Caswell	*	0	63,719	$0.00	63,719	63,719
18 Catawba			0	$0.00	0	0
19 Chatham			0	$0.00	0	0
20 Cherokee			0	$0.00	0	0
22 Clay			0	$0.00	0	0
23 Cleveland			0	$0.00	0	0
24 Columbus	*	0	8,064	$0.00	8,064	8,064
25 Craven			0	$0.00	0	0
26 Cumberland			0	$0.00	0	0
28 Dare			0	$0.00	0	0
29 Davidson			0	$0.00	0	0
30 Davie			0	$0.00	0	0
31 Duplin			0	$0.00	0	0

32 Durham			0	**$0.00**	0	0
33 Edgecombe			0	**$0.00**	0	0
D7 Foothills			0	**$0.00**	0	0
34 Forsyth			0	**$0.00**	0	0
35 Franklin			0	**$0.00**	0	0
36 Gaston			0	**$0.00**	0	0
38 Graham			0	**$0.00**	0	0
D3 Gran-Vance			0	**$0.00**	0	0
40 Greene			0	**$0.00**	0	0
41 Guilford			0	**$0.00**	0	0
42 Halifax			0	**$0.00**	0	0
43 Harnett			0	**$0.00**	0	0
44 Haywood	*	**0**	15,414	**$0.00**	15,414	15,414
45 Henderson			0	**$0.00**	0	0
47 Hoke			0	**$0.00**	0	0
48 Hyde			0	**$0.00**	0	0
49 Iredell			0	**$0.00**	0	0
50 Jackson			0	**$0.00**	0	0
51 Johnston			0	**$0.00**	0	0
52 Jones			0	**$0.00**	0	0
53 Lee	*	**0**	146	**$0.00**	146	146
54 Lenoir			0	**$0.00**	0	0
55 Lincoln	*	**0**	1,613	**$0.00**	1,613	1,613
56 Macon	*	**0**	20,864	**$0.00**	20,864	20,864
57 Madison			0	**$0.00**	0	0
D4 M-T-W	*	**0**	98	**$0.00**	98	98
60 Mecklenburg			0	**$0.00**	0	0
62 Montgomery			0	**$0.00**	0	0
63 Moore			0	**$0.00**	0	0
64 Nash	*	**0**	26,364	**$0.00**	26,364	26,364
65 New Hanover	*	**0**	25,661	**$0.00**	25,661	25,661
66 Northampton			0	**$0.00**	0	0
67 Onslow			0	**$0.00**	0	0
68 Orange			0	**$0.00**	0	0
69 Pamlico	*	**0**	5,149	**$0.00**	5,149	5,149
71 Pender			0	**$0.00**	0	0
73 Person			0	**$0.00**	0	0
74 Pitt			0	**$0.00**	0	0

75 Polk	*	**0**	14,390	**$0.00**	14,390	14,390
76 Randolph			0	**$0.00**	0	0
77 Richmond			0	**$0.00**	0	0
78 Robeson	*	**0**	5,096	**$0.00**	5,096	5,096
79 Rockingham	*	**0**	28,839	**$0.00**	28,839	28,839
80 Rowan	*	**0**	6,403	**$0.00**	6,403	6,403
82 Sampson			0	**$0.00**	0	0
83 Scotland	*	**0**	86,505	**$0.00**	86,505	86,505
84 Stanly	*	**0**	303	**$0.00**	303	303
85 Stokes			0	**$0.00**	0	0
86 Surry			0	**$0.00**	0	0
87 Swain			0	**$0.00**	0	0
D6 Toe River			0	**$0.00**	0	0
88 Transylvania			0	**$0.00**	0	0
90 Union	*	**0**	59,603	**$0.00**	59,603	59,603
92 Wake			0	**$0.00**	0	0
93 Warren			0	**$0.00**	0	0
96 Wayne			0	**$0.00**	0	0
97 Wilkes			0	**$0.00**	0	0
98 Wilson			0	**$0.00**	0	0
99 Yadkin	*	**0**	18,343	**$0.00**	18,343	18,343
00 Yancey			0	**$0.00**	0	0
Totals			491,843	0	491,843	491,843

Sign and Date - DHHS Program Administrator

Signed by: Susan Little BD22B67CD714491

07/23/26 | 11:50 AM EDT

Sign and Date - DHHS Section Chief

Signed by: mmaundeus 7EEF0EDC43664E7

07/23/26 | 11:56 AM EDT

Sign and Date - DHHS Budget Office – ATC Coordinator

Sarah Griffin

7/3/2026

Sign and Date - DHHS Budget Officer

S. Rosalid

7/24/2026

SH 7/23/2026

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Health	

AGENDA ITEM # 15

Budget Revision - Health Retention Grant

BACKGROUND

The Health Department received a grant for employee retention and training.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

100% grant funds no local dollars

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Retention
2. Health Retention Grant_0001

Division of Public Health
Agreement Addendum
FY 26-27

Caldwell County Health Department **Local Health Department Legal Name**	Local and Community Support Section **DPH Section / Branch Name**
117 Public Health Infrastructure: Local Workforce Development **Activity Number and Description**	Douglas Urland, (919) 604-6230 doug.urland@dhhs.nc.gov **DPH Program Contact** (name, phone number, and email)
06/01/2026 – 05/31/2027 **Service Period**	**DPH Program Signature** **Date** (only required for a negotiable Agreement Addendum)
07/01/2026 – 06/30/2027 **Payment Period**	

☒ Original Agreement Addendum
☐ Agreement Addendum Revision # ___

I. <u>Background</u>:

The pandemic emphasized the critical importance of a robust public health system. Public health departments need to continue their response work, apply lessons learned, and prepare for future public health emergencies. The pandemic accentuated long-standing weaknesses and created new challenges to the public health infrastructure. This Centers for Disease Control and Prevention (CDC) funding, awarded to the North Carolina Division of Public Health for a five-year period ending October 31, 2027, recognizes a history of underinvestment in the public health system and the foundational services it provides.

The Foundational Public Health Services (FPHS) framework was developed in 2013 to define a minimum package of core public health services areas that no public health jurisdiction can be without. The FPHS framework outlines the unique responsibilities of governmental public health and the vital role of governmental public health in a thriving community. These foundational service areas are core functions of local health departments and include 1) preventing the spread of communicable disease, 2) ensuring food, air, and water quality are safe, 3) supporting maternal and child health, 4) improving access and linkages to clinical care services, and 5) preventing chronic disease and injury. In addition to these foundational services, public health departments provide local protections and services unique to their community's needs.

Foundational Capabilities are the cross-cutting skills, knowledge, and practice needed in order to support and provide core public health services, functions, programs, and activities which are key to ensuring opportunities for health, promoting wellbeing and achieving health outcomes across a community. The Foundational Capabilities include: 1) Assessment & Surveillance, 2) Community

Health Director Signature (use blue ink or verifiable digital signature) _____ Date _____

LHD to complete:
[For DPH to contact in case follow-up information is needed.]
LHD program contact name: _____
Phone and email address: _____

Signature on this page signifies you have read and accepted all pages of this document.

Partnership Development, 3) Equity, 4) Organizational Competencies, 5) Policy Development & Support, 6) Accountability & Performance Management, 7) Emergency Preparedness & Response, and 8) Communications.[1]

II. Purpose:

This funding is to help meet the short-term critical infrastructure needs and to make strategic investments which will have lasting effects on local public health departments in North Carolina. This funding supports the foundational capabilities and the local health department workforce needed to support service areas. Investments and improvements to foundational capabilities help rebuild and modernize public health departments, positioning local health departments to better serve their communities. The scope of workforce investment to support these foundational capabilities is wide and includes hiring, retaining, supporting, and training the workforce.

Short-term outcomes include increased hiring, training, and improvement in operational processes. Long-term outcomes include increasing the size of the public health workforce equipped with stronger foundational capabilities in order to better serve and protect the health of communities.

Funding is distributed to each individual local health department based on county population, social vulnerability, and equity indices and is to be used to invest in one or more of the five CDC-stated program areas.

III. Scope of Work and Deliverables:

To ensure local public health is prepared and capable of responding to the community's health needs and emerging health threats, the Local Health Department (LHD) shall invest in workforce and resources to meet the foundational services areas and needs of their communities. The LHD is encouraged to utilize the North Carolina Institute for Public Health's LHD Regional Foundational Capabilities Gap Analysis reports to inform its workforce investment activities. Regional Foundational Capabilities Gap Analysis reports are available in the Smartsheet dashboard for this activity.[2]

1. The LHD shall invest in one or more of these five **CDC-stated program areas**:
    a. **Recruit and hire new public health staff**, such as expanding recruitment efforts, creating new positions, improving hiring incentives, and creating new hiring mechanisms.
    b. **Retain public health staff**, such as by providing retention bonuses, creating opportunities for promotion and transitioning staff to other hiring mechanisms.
    c. **Support and sustain public health staff**, such as creating or strengthening workplace well-being and resilience programs, and creating or expanding workforce engagement.
    d. **Train new and existing public health staff**, such as creating and expanding professional development opportunities.
    e. **Strengthen public health workforce planning, systems, processes, and policies**, such as maintaining and upgrading human resources systems, creating or improving workforce data collection, and creating or revising policies to facilitate workforce development and management.

2. The LHD shall participate in an annual assessment conducted no later than March 31, 2027 by the North Carolina Institute of Public Health to evaluate progress in addressing Foundational Capabilities.

[1] https://phnci.org/uploads/resource-files/FPHS-Factsheet-2022.pdf
[2] https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb

IV. Performance Measures / Reporting Requirements:

1. In each quarterly Performance Report, the LHD shall indicate in which of the five CDC-stated program areas funds were invested and information about the LHD's investment efforts including:
   a. Number and type of positions hired
   b. Number and type of retention efforts
   c. Number and type of staff support programs
   d. Number and type of training opportunities
   e. Number and type of workforce systems improvements

2. **Reporting Requirements via Smartsheet**
   The DPH Smartsheet Reporting Portal is the centralized website for the LHD to submit required reports. The Main Page provides a link to each active DPH Activity Page and is accessed at https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb.
   a. **Monthly Financial Reports**: The monthly financial report will report on the prior month to document expenditures and is due by the 24th of each month.
   b. **Quarterly Performance Reports:** The quarterly reports will detail the prior quarter's progress according to the following schedule:

Performance Periods	Report Due Dates
June – August 2026	September 24, 2026
September – November 2026	December 24, 2026
December 2026 – February 2027	March 24, 2027
March – May 2027	June 24, 2027

3. **Reporting Required Subcontract Information**
   In accordance with revised NCDHHS guidelines effective October 1, 2024, the LHD must provide the information listed below for every subcontract receiving funding from the LHD to carry out any or all of this Agreement Addendum's work.

   This information is not to be returned with the signed Agreement Addendum (AA) but is to be provided to DPH when the entities are known by the LHD.

   a. Subcontracts are contracts or agreements issued by the LHD to a vendor ("Subcontractor") or a pass-through entity ("Subrecipient").
      1. Subcontractors are vendors hired by the LHD via a contract to provide a good or service required by the LHD to perform or accomplish specific work outlined in the executed AA. For example, if the LHD needed to build a data system to satisfy an AA's reporting requirements, the vendor hired by the LHD to build the data system would be a Subcontractor. (However, not all Vendors are considered Subcontractors. Entities performing general administrative services for the LHD (e.g., certified professional accountants) are not considered Subcontractors.
      2. Subrecipients of the LHD are those that receive DPH pass-through funding from the LHD via a contract or agreement for them to carry out all or a portion of the programmatic responsibilities outlined in the executed AA. (Subrecipients are also referred to as Subgrantees in NCAC.)

   The following information must be provided via Smartsheet for review prior to the entity being awarded a contract or agreement from the LHD:
   - Organization or Individual's Name (if an individual, include the person's title)

- EIN or Tax ID
- Street Address or PO Box
- City, State and ZIP Code
- Contact Name
- Contact Email
- Contact Telephone
- Fiscal Year End Date (of the entity)
- State whether the entity is functioning as a pass-through entity Subcontractor or Subrecipient of the LHD.

V. Performance Monitoring and Quality Assurance:

The Local and Community Support Section's LHD Liaison will monitor the LHD's performance by reviewing the financial reports monthly and the performance reports quarterly, as received from the LHD through Smartsheet.

If the LHD is deemed out of compliance with deliverables, the program staff shall provide technical assistance to support the LHD in meeting the deliverables.

As contracted for by the Division of Public Health (DPH), the North Carolina Institute of Public Health will conduct an annual foundational capabilities assessment of the LHD. The assessment results will be presented to the DPH Public Health Infrastructure leadership and to each LHD participating in the assessment.

VI. Funding Guidelines or Restrictions:

1. **Federal Funding Requirements**: where federal grant dollars received by DPH are passed through to the LHD for all or any part of this AA.
    a. Requirements for Pass-through Entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, DPH provides Federal Award Reporting Supplements (FASs) to the LHD receiving federally funded AAs.
        1. Definition: An FAS discloses the required elements of a single federal award. FASs address elements of federal funding sources only; state funding elements will not be included in the FAS. An AA funded by more than one federal award will receive a disclosure FAS for each federal award.
        2. Frequency: An FAS will be generated as DPH receives information for federal grants. FASs will be issued to the LHD throughout the state fiscal year. For a federally funded AA, an FAS will accompany the original AA. If an AA is revised and if the revision affects federal funds, the AA Revision will include an FAS. FASs can also be sent to the LHD even if no change is needed to an AA. In those instances, the FAS will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

    b. Required Reporting Certifications: Per the revised Uniform Guidance, 2 CFR 200, if awarded federal pass-through funds, the LHD as well as all subrecipients of the LHD must certify the following whenever 1) applying for funds, 2) requesting payment, and 3) submitting financial reports:

        "I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812."

2. **Funding Reductions and Terminations**: In the event a funding source supporting this Agreement Addendum (AA) is reduced or withdrawn by the original Awarding Agency, the Local Health Department (LHD) shall be required to return to the Division of Public Health (DPH) a share commensurate with the reduction of funds previously obligated and/or disbursed to the LHD.
    a. The original Awarding Agency is the entity that awarded the funding to NCDHHS. The Awarding Agency will be either a federal agency (identified on the Federal Award Supplement [FAS] document sent to the LHD) or the North Carolina General Assembly.
    b. Reductions and/or terminations may be implemented retroactively to align with the original Awarding Agency's funding directive.
    c. The repayment amount will be determined by DPH, based on the reduction applied to the LHD's funding allocation.
    d. Funding reductions and terminations will be processed as an AA revision and will include a revised Budgetary Estimate (BE), a revised FAS, and repayment instructions.

3. Terms and Conditions for COVID funding: A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); the Consolidated Appropriations Act and the Coronavirus Response and Relief Supplement Appropriations Act, 2021 (P.L. 116-260) and/or the American Rescue Plan of 2021 [P.L. 117-2] agrees, as applicable to the award, to:
    a. Comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19
    b. In consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and
    c. Assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

3. Funds may be used for reasonable program purposes including personnel, travel, supplies, and services.

4. Unallowable costs:
    a. Research
    b. Clinical care
    c. Generally, the LHD may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified and prior written approval must be obtained by the DPH Program Contact.
    d. Publicity, propaganda, and lobbying:
        1. Other than for normal and recognized executive-legislative relationships, no funds maybe used for publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body

2. The salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
3. See Additional Requirement-12 (AR-12)[3] for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients.

[3] https://www.cdc.gov/grants/additional-requirements/ar-12.html

FY27 - FAS federal award supplement

Activity Nbr + Name: **117** **PH Infrastructure: Local Workforce Development**

FAS Number + Reason: **1** This FAS accompanies an AA+BE (or Revision).

Assistance Listing Nbr + Name: **93.967** CDC's Collaboration with Academia to Strengthen Public Health

Is award R&D?: no FAIN: **NE11OE000015** IDC rate: n/a Fed awd total amt: $5,296,524.00

Fed award project description: BP3 Strategy A2 Funding

Fed awd date + awarding agency: 03-02-26 HHS, Centers for Disease Control and Prevention

Subrecipient	Subrecipient UEI	What funds are from grant **listed above**	Federal funds total for **entire FY27 AA**	Subrecipient	Subrecipient UEI	What funds are from grant **listed above**	Federal funds total for **entire FY27 AA**
Alamance	F5VHYUU13NC5	$ 326,063	$ 326,063	Jackson	X7YWWY6ZP574	$ 26,365	$ 26,365
Albemarle	WAAVS51PNMK3	$ 351,380	$ 351,380	Johnston	SYGAGEFDHYR7	$ 492,644	$ 492,644
Alexander	XVEEJSNY7UX9	$ 85,638	$ 85,638	Jones	HE3NNNUE27M7	$ 94,825	$ 94,825
Anson	PK8UYTSNJCC3	$ 3,628	$ 3,628	Lee	F6A8UC99JWJ5	$ 52,227	$ 52,227
Appalachian	CD7BFHB8W539	$ 60,285	$ 60,285	Lenoir	QKUFL37VPGH6	$ 273,275	$ 273,275
Beaufort	RN1SXFD4LXN6	$ 109,796	$ 109,796	Lincoln	UGGQGSSKBGJ5	$ 213,806	$ 213,806
Bladen	TLCTJWDJH1H9	$ 49,296	$ 49,296	Macon	LLPJBC6N2LL3	$ 40,324	$ 40,324
Brunswick	MJBMXLN9NJT5	$ 413,667	$ 413,667	Madison	YQ96F8BJYTJ9	$ 3,628	$ 3,628
Buncombe	W5TCDKMLHE69	$ 322,604	$ 322,604	MTW	ZKK5GNRNBBY6	$ 61,088	$ 61,088
Burke	KVJHUFURQDM5	$ 147,657	$ 147,657	Mecklenburg	EZ15XL6BMM68	$ -	$ -
Cabarrus	RXDXNEJKJFU7	$ 76,002	$ 76,002	Montgomery	E78ZAJM3BFL3	$ 43,892	$ 43,892
Caldwell	HL4FGNJNGE97	$ 109,385	$ 109,385	Moore	HFNSK95FS7Z8	$ 173,416	$ 173,416
Carteret	UC6WJ2MQMJS8	$ 53,511	$ 53,511	Nash	NF58K566HQM7	$ 359,846	$ 359,846
Caswell	JDJ7Y7CGYC86	$ 121,656	$ 121,656	New Hanover	F7TLT2GMEJE1	$ 555,571	$ 555,571
Catawba	GYUNA9W1NFM1	$ 263,547	$ 263,547	Northampton	CRA2KCAL8BA4	$ 29,096	$ 29,096
Chatham	KE57QE2GV5F1	$ 199,853	$ 199,853	Onslow	EGE7NBXW5JS6	$ 280,673	$ 280,673
Cherokee	DCEGK6HA11M5	$ 3,628	$ 3,628	Orange	GFFMCW9XDA53	$ 205,917	$ 205,917
Clay	HYKLQVNWLXK7	$ 3,628	$ 3,628	Pamlico	FT59QFEAU344	$ 22,118	$ 22,118
Cleveland	UWMUYMPVL483	$ 60,271	$ 60,271	Pender	T11BE678U9P5	$ 224,792	$ 224,792
Columbus	V1UAJ4L87WQ7	$ 63,098	$ 63,098	Person	FQ8LFJGMABJ4	$ 119,109	$ 119,109
Craven	LTZ2U8LZQ214	$ 49,130	$ 49,130	Pitt	VZNPMCLFT5R6	$ 245,021	$ 245,021
Cumberland	HALND8WJ3GW4	$ 302,025	$ 302,025	Polk	QZ6BZPGLX4Y9	$ 34,220	$ 34,220
Dare	ELV6JGB11QK6	$ 18,076	$ 18,076	Randolph	T3BUM1CVS9N5	$ 369,539	$ 369,539
Davidson	C9P5MDJC7KY7	$ 450,736	$ 450,736	Richmond	Q63FZNTJM3M4	$ 105,976	$ 105,976
Davie	L8WBGLHZV239	$ 73,658	$ 73,658	Robeson	LKBEJQFLAAK5	$ 141,677	$ 141,677
Duplin	KZN4GK5262K3	$ 204,275	$ 204,275	Rockingham	KGCCCHJJZZ43	$ 204,697	$ 204,697
Durham	LJ5BA6U2HLM7	$ 640,608	$ 640,608	Rowan	GCB7UCV96NW6	$ 327,909	$ 327,909
Edgecombe	MAN4LX44AD17	$ 57,467	$ 57,467	Sampson	WRT9CSK1KJY5	$ 298,786	$ 298,786
Foothills	NGTEF2MQ8LL4	$ 7,256	$ 7,256	Scotland	FNVTCUQGCHM5	$ 214,760	$ 214,760
Forsyth	V6BGVQ67YPY5	$ 1,046,578	$ 1,046,578	Stanly	U86MZUYPL7C5	$ 130,031	$ 130,031
Franklin	FFKTRQCNN143	$ 178,137	$ 178,137	Stokes	W41TRA3NUNS1	$ 22,085	$ 22,085
Gaston	QKY9R8A8D5J6	$ 351,881	$ 351,881	Surry	FMWCTM24C9J8	$ 108,161	$ 108,161
Graham	L8MAVKQJTYN7	$ 14,071	$ 14,071	Swain	TAE3M92L4QR4	$ 9,499	$ 9,499
Granv-Vance	MGQJKK22EJB3	$ 279,528	$ 279,528	Toe River	JUA6GAUQ9UM1	$ 29,936	$ 29,936
Greene	VCU5LD71N9U3	$ 111,888	$ 111,888	Transylvania	YLN4BFCJCP39	$ 34,942	$ 34,942
Guilford	YBEQWGFJPMJ3	$ 791,563	$ 791,563	Union	LHMKBD4AGRJ5	$ 626,899	$ 626,899
Halifax	MRL8MYNJJ3Y5	$ 61,789	$ 61,789	Wake	FTJ2WJPLWMJ3	$ -	$ -
Harnett	JBDCD9V41BX7	$ 112,147	$ 112,147	Warren	TLNAU5CNHSU5	$ 98,558	$ 98,558
Haywood	DQHZEVAV95G5	$ 174,187	$ 174,187	Wayne	DACFHCLQKMS1	$ 72,390	$ 72,390
Henderson	TG5AR81JLFQ5	$ 324,584	$ 324,584	Wilkes	M14KKHY2NNR3	$ 161,478	$ 161,478
Hoke	C1GWSADARX51	$ 189,840	$ 189,840	Wilson	ME2DJHMYWG55	$ 343,487	$ 343,487
Hyde	T2RSYN36NN64	$ 19,081	$ 19,081	Yadkin	PLCDT7JFA8B1	$ 89,929	$ 89,929
Iredell	XTNRLKJLA4S9	$ 120,321	$ 120,321	Yancey	L98MCUHKC2J8	$ 15,466	$ 15,466

DHHS-Aid-To-Counties

Fiscal Year: 26/27

Budgetary Estimate No. : **0**

Activity 117 Service Period Payment Period		AA	131006 2B0SG23 20G0216002 06/01-05/31 07/01-06/30	Total Allocated	131204 2B0SGLH 20G0216001 06/01-05/31 07/01-06/30	Total Allocated	Proposed Total	New Total
01 Alamance	*	0	70,396	$0.00	255,667	$0.00	326,063	326,063
D1 Albemarle	*	0	149,991	$0.00	201,389	$0.00	351,380	351,380
02 Alexander	*	0	23,469	$0.00	62,169	$0.00	85,638	85,638
04 Anson	*	0	3,628	$0.00	0	$0.00	3,628	3,628
D2 Appalachian	*	0	60,285	$0.00	0	$0.00	60,285	60,285
07 Beaufort	*	0	11,844	$0.00	97,952	$0.00	109,796	109,796
09 Bladen	*	0	20,429	$0.00	28,867	$0.00	49,296	49,296
10 Brunswick	*	0	57,849	$0.00	355,818	$0.00	413,667	413,667
11 Buncombe	*	0	93,957	$0.00	228,647	$0.00	322,604	322,604
12 Burke	*	0	44,940	$0.00	102,717	$0.00	147,657	147,657
13 Cabarrus	*	0	76,002	$0.00	0	$0.00	76,002	76,002
14 Caldwell	*	0	36,739	$0.00	72,646	$0.00	109,385	109,385
16 Carteret	*	0	31,842	$0.00	21,669	$0.00	53,511	53,511
17 Caswell	*	0	22,329	$0.00	99,327	$0.00	121,656	121,656
18 Catawba	*	0	63,484	$0.00	200,063	$0.00	263,547	263,547
19 Chatham	*	0	34,901	$0.00	164,952	$0.00	199,853	199,853
20 Cherokee	*	0	3,628	$0.00	0	$0.00	3,628	3,628
22 Clay	*	0	3,628	$0.00	0	$0.00	3,628	3,628
23 Cleveland	*	0	49,417	$0.00	10,854	$0.00	60,271	60,271
24 Columbus	*	0	38,114	$0.00	24,984	$0.00	63,098	63,098
25 Craven	*	0	49,130	$0.00	0	$0.00	49,130	49,130
26 Cumberland	*	0	123,933	$0.00	178,092	$0.00	302,025	302,025
28 Dare	*	0	18,076	$0.00	0	$0.00	18,076	18,076
29 Davidson	*	0	26,838	$0.00	423,898	$0.00	450,736	450,736
30 Davie	*	0	23,140	$0.00	50,518	$0.00	73,658	73,658
31 Duplin	*	0	35,847	$0.00	168,428	$0.00	204,275	204,275

32 Durham	*	**0**	117,474	**$0.00**	523,134	**$0.00**	640,608	640,608
33 Edgecombe	*	**0**	29,612	**$0.00**	27,855	**$0.00**	57,467	57,467
D7 Foothills	*	**0**	7,256	**$0.00**	0	**$0.00**	7,256	7,256
34 Forsyth	*	**0**	136,845	**$0.00**	909,733	**$0.00**	1,046,578	1,046,578
35 Franklin	*	**0**	3,628	**$0.00**	174,509	**$0.00**	178,137	178,137
36 Gaston	*	**0**	82,338	**$0.00**	269,543	**$0.00**	351,881	351,881
38 Graham	*	**0**	14,071	**$0.00**	0	**$0.00**	14,071	14,071
D3 Gran-Vance	*	**0**	70,121	**$0.00**	209,407	**$0.00**	279,528	279,528
40 Greene	*	**0**	29,325	**$0.00**	82,563	**$0.00**	111,888	111,888
41 Guilford	*	**0**	190,317	**$0.00**	601,246	**$0.00**	791,563	791,563
42 Halifax	*	**0**	37,698	**$0.00**	24,091	**$0.00**	61,789	61,789
43 Harnett	*	**0**	58,996	**$0.00**	53,151	**$0.00**	112,147	112,147
44 Haywood	*	**0**	28,069	**$0.00**	146,118	**$0.00**	174,187	174,187
45 Henderson	*	**0**	47,725	**$0.00**	276,859	**$0.00**	324,584	324,584
47 Hoke	*	**0**	3,628	**$0.00**	186,212	**$0.00**	189,840	189,840
48 Hyde	*	**0**	17,439	**$0.00**	1,642	**$0.00**	19,081	19,081
49 Iredell	*	**0**	64,666	**$0.00**	55,655	**$0.00**	120,321	120,321
50 Jackson	*	**0**	26,365	**$0.00**	0	**$0.00**	26,365	26,365
51 Johnston	*	**0**	81,333	**$0.00**	411,311	**$0.00**	492,644	492,644
52 Jones	*	**0**	20,101	**$0.00**	74,724	**$0.00**	94,825	94,825
53 Lee	*	**0**	37,462	**$0.00**	14,765	**$0.00**	52,227	52,227
54 Lenoir	*	**0**	41,421	**$0.00**	231,854	**$0.00**	273,275	273,275
55 Lincoln	*	**0**	33,673	**$0.00**	180,133	**$0.00**	213,806	213,806
56 Macon	*	**0**	7,610	**$0.00**	32,714	**$0.00**	40,324	40,324
57 Madison	*	**0**	3,628	**$0.00**	0	**$0.00**	3,628	3,628
D4 M-T-W	*	**0**	61,088	**$0.00**	0	**$0.00**	61,088	61,088
60 Mecklenburg			0	**$0.00**	0	**$0.00**	0	0
62 Montgomery	*	**0**	26,883	**$0.00**	17,009	**$0.00**	43,892	43,892
63 Moore	*	**0**	31,661	**$0.00**	141,755	**$0.00**	173,416	173,416
64 Nash	*	**0**	48,546	**$0.00**	311,300	**$0.00**	359,846	359,846
65 New Hanover	*	**0**	81,719	**$0.00**	473,852	**$0.00**	555,571	555,571
66 Northampton	*	**0**	13,327	**$0.00**	15,769	**$0.00**	29,096	29,096
67 Onslow	*	**0**	72,431	**$0.00**	208,242	**$0.00**	280,673	280,673
68 Orange	*	**0**	5,801	**$0.00**	200,116	**$0.00**	205,917	205,917
69 Pamlico	*	**0**	17,475	**$0.00**	4,643	**$0.00**	22,118	22,118
71 Pender	*	**0**	30,983	**$0.00**	193,809	**$0.00**	224,792	224,792
73 Person	*	**0**	19,808	**$0.00**	99,301	**$0.00**	119,109	119,109
74 Pitt	*	**0**	15,135	**$0.00**	229,886	**$0.00**	245,021	245,021

75 Polk	*	**0**	16,221	**$0.00**	17,999	**$0.00**	34,220	34,220
76 Randolph	*	**0**	62,739	**$0.00**	306,800	**$0.00**	369,539	369,539
77 Richmond	*	**0**	36,305	**$0.00**	69,671	**$0.00**	105,976	105,976
78 Robeson	*	**0**	71,988	**$0.00**	69,689	**$0.00**	141,677	141,677
79 Rockingham	*	**0**	22,835	**$0.00**	181,862	**$0.00**	204,697	204,697
80 Rowan	*	**0**	61,020	**$0.00**	266,889	**$0.00**	327,909	327,909
82 Sampson	*	**0**	11,465	**$0.00**	287,321	**$0.00**	298,786	298,786
83 Scotland	*	**0**	32,739	**$0.00**	182,021	**$0.00**	214,760	214,760
84 Stanly	*	**0**	22,171	**$0.00**	107,860	**$0.00**	130,031	130,031
85 Stokes	*	**0**	22,085	**$0.00**	0	**$0.00**	22,085	22,085
86 Surry	*	**0**	39,414	**$0.00**	68,747	**$0.00**	108,161	108,161
87 Swain	*	**0**	9,499	**$0.00**	0	**$0.00**	9,499	9,499
D6 Toe River	*	**0**	29,936	**$0.00**	0	**$0.00**	29,936	29,936
88 Transylvania	*	**0**	18,225	**$0.00**	16,717	**$0.00**	34,942	34,942
90 Union	*	**0**	78,719	**$0.00**	548,180	**$0.00**	626,899	626,899
92 Wake			0	**$0.00**	0	**$0.00**	0	0
93 Warren	*	**0**	19,495	**$0.00**	79,063	**$0.00**	98,558	98,558
96 Wayne	*	**0**	61,621	**$0.00**	10,769	**$0.00**	72,390	72,390
97 Wilkes	*	**0**	3,628	**$0.00**	157,850	**$0.00**	161,478	161,478
98 Wilson	*	**0**	48,257	**$0.00**	295,230	**$0.00**	343,487	343,487
99 Yadkin	*	**0**	21,785	**$0.00**	68,144	**$0.00**	89,929	89,929
00 Yancey	*	**0**	15,466	**$0.00**	0	**$0.00**	15,466	15,466
Totals			3,495,107	0	11,866,370	0	15,361,477	15,361,477

Sign and Date - DHHS Program Administrator

Signed by: Douglas W. Urland 2775EFAA602F498...

07/22/26 | 2:22 PM EDT

Sign and Date - DHHS Section Chief

Signed by: mmaunders 7EEE0EDC43664E7...

07/23/26 | 10:06 AM EDT

Sign and Date - DHHS Budget Office – ATC Coordinator

Sarah Griffin

7/23/2026

Sign and Date - DHHS Budget Officer

S. Marshall

7/29/2026

Budget Revision # _____
Item No. _____
Board Action Date _____

Caldwell County Board of Commissioners
BUDGET REVISION
Board Meeting _____

Subject: **117-Public Health Infrastructure : Local Workforce Development**

Background and explanation for the Budget Revision:

The Caldwell County Health Department received an Agreement Addendum in the amount of $109,385
This Agreement Addendum allows for the LHD to use the funds for retention and training for CCHD employees.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues

SUPPLEMENTAL APPROPRIATION

Revenues: Increase / Decrease (Circle One)			**Expenditures: Increase / Decrease (Circle One)**		
Line Item #	Title	Amount	Line Item #	Title	Amount
10.5110.330000.10221	PH Infrastructure Wc	109,385.00	10.5110.429000.10221	Retention	109,385.00
Total		**109,385.00**	**Total**		**109,385.00**

Attachments (Yes or No):
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Direct	Date	County Manage	Date
Anna Cook	7/30/26		7/30/26		

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Building Inspections	

AGENDA ITEM # 16

Budget Revision - Building Inspections Software License

BACKGROUND

This revision allows Building Inspections to purchase an additional software license for use with Open Gov software

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Paid for by increasing anticipated building inspections fees revenue. No tax dollars used.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Building Inspections software license_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:
This budget revision allows for the purchase of an additional software license for Builiding Inspections.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D	Amount
10.4900.322100	Fees	I	$ 14,023.00
Total			**14,023.00**

Line Item #	Title	I/D	Amount
10.4900.444100	Contractual	I	$ 14,023.00
Total			**14,023.00**

Attachments (Yes or No): Yes
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			08/05/26		

OpenGov

OpenGov Inc.
660 3rd Street, Suite 100
San Francisco, CA 94107
United States

Order Form Number:	Q-19161	**Prepared By:**	Jordan Bearden
Created On:	07/29/2026	**Email:**	jbearden@opengov.com
Order Form Expiration:	09/01/2026	**Contract Term:**	10 Months
Subscription Start Date:	09/01/2026		
Subscription End Date:	06/30/2027		

Customer Information:

Customer:	County of Caldwell, NC	**Contact Name:**	Kim McGee
Bill To/Ship To:	PO Box 2200 Lenoir, North Carolina 28601 United States	**Email:**	kmcgee@caldwellcountync.org
		Phone:	828-757-6855

Order Details:

Billing Frequency:	Prepaid
Payment Terms:	Net 30 Days

SOFTWARE SERVICES:

Product Name	Start Date	End Date	Annual Fee
Permitting and Licensing - Mobile App	09/01/2026	06/30/2027	$14,022.17

Customer Billing/Service Periods:

Period:	Total:
09/01/2026	$14,022.17

Order Form Legal Terms:

This Order Form incorporates the OpenGov Master Services Agreement ("MSA") attached here or available at https://opengov.com/terms-of-service/master-services-agreement/. The "Agreement" between OpenGov and the entity identified above ("Customer") consists of the Order Form, MSA, and, if Professional Services are purchased, the Statement of Work. Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, 30 days from receipt of the invoice. By signing this Agreement, Customer acknowledges that it has been reviewed, and agrees to be legally bound by the Agreement. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the Agreement to the exclusion of all other terms.

County of Caldwell, NC:

Signature:

_____

OpenGov, Inc.

Signature:

_____

Name:

_____

Title:

_____

Date:

_____

Name:

_____

Title:

_____

Date:

_____

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Sheriff's Office	

AGENDA ITEM # 17

Budget Revision - 911 fund equipment

BACKGROUND

This allows for the purchase of computer equipment for the comm center using 911 funds

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Uses 911 funds, no local tax dollars.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. 911 computer equipment_0001 Updated 08.12.26_0001
2. 911-Cloud Server Relay Quote

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision uses 911 funds to purchase computer equipment for the comm center

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
13.3000.397000	Fund Balance App	I	$	7,982.50	13.4309.451000	Equipment	I	$	7,982.50
Total				**7,982.50**	**Total**				**7,982.50**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			08/12/26		



BUSINESS DATA solutions
www.bdsinc.com

Servers for E911

Quote # 002163
Version 1

Prepared for:

Caldwell County Government

Brandon Price
bprice@caldwellcountync.org

Prepared by:

Headquarters

Melissa Porter
mporter@bdsinc.com

BUSINESS DATA solutions
www.bdsinc.com

1260 Hidden Cove Lane
Lenoir, NC 28645
www.bdsinc.com

Terms

This proposal is incorporated by reference into and governed under the Master Services Agreement (the "Agreement") between Business Data Solutions and you. The Agreement may be reviewed at https://bdsinc.com/MSA. If you do not agree with the terms of the Agreement, you should not sign this order for the current proposal.

Products

Description	Price	Qty	Ext. Price
ThinkSystem SR630 V4 ThinksSystem (details per node) • SR630 V4 • Intel Xeon 6505P 12 Core 2.2Ghz Processor • 3 - 2.4TB 10K SAS 12Gb Hot Swap 512e HDD • Raid 5 • 64G RAM (per node) • 2 - SSD boot drives • 10/25GbE SFP28 2-Port OCP Ethernet Adapter • 3 Year 24x7 Onsite warranty	$14,867.00	2	$29,734.00
Lenovo Windows Server 2025 Standard - (ROK) - 16 Core -	$1,098.00	2	$2,196.00
		Subtotal:	$31,930.00

BUSINESS DATA solutions
www.bdsinc.com

1260 Hidden Cove Lane
Lenoir, NC 28645
www.bdsinc.com

Servers for E911

Quote Information:

Quote #: 002163

Version: 1
Delivery Date: 08/06/2026
Expiration Date: 08/14/2026

Prepared for:

Caldwell County Government

905 West Ave NW
Lenoir, NC 28645
Brandon Price
(828) 757-1330
bprice@caldwellcountync.org

Prepared by:

Headquarters

Melissa Porter
(828) 475-8554
mporter@bdsinc.com

Quote Summary

Description	Amount
Products	$31,930.00
Subtotal:	$31,930.00
Estimated Tax:	$2,155.27
Total:	$34,085.27

Your approval to order, whether by signature, verbal, or email, constitutes acceptance of our terms and conditions. Any product returns should be requested within 15 days of the order date. If a return is requested, refunds must be approved by manufacturing and a restocking fee may apply. In the event of an open package, additional restocking fees will be assessed. Any additional costs incurred due to circumstances beyond our control will be invoiced as "additional work" on a time and materials basis, as defined in our Master Services Agreement, located at www.bdsinc.com/MSA or can be provided at your request. A complete listing of our Terms and conditions can be found on our MSA. We reserve the right to cancel orders arising from pricing or other errors. A 50% deposit is required on all orders exceeding $2,500 with the remainder due when product is delivered.

Taxes, shipping, handling and other fees may apply.

DISCLOSURE TO THIRD PARTIES IS PROHIBITED!

Headquarters

Signature: Melissa Porter

Name: Melissa Porter

Title: Business Development

Date: 08/06/2026

Caldwell County Government

Signature: _____

Name: Brandon Price

Date: _____

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Sheriff's Office	

AGENDA ITEM # 18

Budget Revision - Sheriff Office Grant

BACKGROUND

The Sheriff's Office received a grant from the Jonas Foundation for $25,000. It does not require any local match.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

100% grant funds, no local match

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Jonas Foundation Grant_0001
2. Jonas Foundation Grant

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

The county has received a grant for $25,000 from the Jonas Foundation to be used at the Sheriff's Office.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
10.4310.330000.10220	Other Grants	I	$	25,000.00	10.4310.429000.10220	Grant Expenditures	I	$	25,000.00
Total				**25,000.00**	**Total**				**25,000.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			07/27/26		

NORTH CAROLINA
COMMUNITY FOUNDATION

July 16, 2026

Kevin H. Bean
Sheriff
Caldwell County Sheriff's Office
2351 SW Morganton Blvd
Lenoir, NC 28645

Dear Sheriff Bean:

We are pleased to inform you that your organization is the recipient of a grant from the ***The Jonas Foundation Fund***, a component fund of the North Carolina Community Foundation, in the amount of $25,000.00 for general operating support.

The grant check is enclosed. By depositing this grant check, you agree to NCCF's terms and conditions, set out on page two. If you have any questions about the terms and conditions of this grant, please contact Doug Perry, Grants Manager, at dperry@nccommunityfoundation.org or (919) 256-6911.

The donors to this fund have already received tax acknowledgement for their gift; please do not issue a tax acknowledgment to either the recommending donor(s) or NCCF. Should you choose to send a thank you letter, send it to the following address:

Ms. Amy Black
7405 New Forest Lane
Wake Forest, NC 27587

If publicizing this grant, please use language noting the organization or program is "funded with support from The Jonas Foundation Fund, a fund administered by the North Carolina Community Foundation." More detailed instructions on how to acknowledge this grant can be found at nccommunityfoundation.org/publicity.

The North Carolina Community Foundation is happy to provide this support to your organization.

Warm Regards,

Jennifer Tolle Whiteside
President

NORTH CAROLINA
COMMUNITY FOUNDATION

Grant Terms & Conditions

Organization Name/Grantee: **Caldwell County Sheriff's Office**
Grant Purpose: **for general operating support**
Amount Awarded: **$25,000.00**
Grant date: **7/16/2026**
Fund Name: **The Jonas Foundation Fund**

By depositing the grant check, Grantee agrees to the following grant terms and conditions:

- Grantee certifies to the North Carolina Community Foundation ("Foundation") that it is an organization that is a government entity, religious organization, and/or an organization that is currently recognized by the IRS as a public charity under section 501(c)(3) of the Internal Revenue Code. If Grantee has tax-exempt status through another section of the Code, documentation must be provided to the Foundation.
- Grantee agrees to notify the Foundation of any change in tax-exempt status or in its ability to execute the grant and use grant funds for the stated purpose of the grant.
- Grantee will utilize funding only for charitable purposes detailed above and/or in the grant award notification letter.
- Grantee offers programs and services without discrimination on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation, or religious belief.
- Grantee certifies that this grant does not represent payment of a pledge or other personal financial obligation on behalf of any Fund representative(s), family members, or businesses they control.
- Grantee certifies that no tangible benefit, goods, or services (including dinners, tickets, seating priority, etc.) were or will be received by any individual or entities connected with the Fund.
- Grantee certifies this grant was not earmarked for lobbying, electioneering, or political activities of any kind.
- In compliance with Executive Order 13224 and the Patriot Act, grantee certifies that it is not a terrorist or terrorist-supporting organization and agrees not to promote or engage in violence, terrorism, or bigotry.
- Any unused portion of the Foundation grant funding must be returned to the Foundation upon completion of the grant term. Unless otherwise specified, the grant term is one calendar year following the date of the grant check. This is not applicable to grants provided for general operating support.
- Grantee certifies that the Foundation may publicly announce the award in any fashion, including through the use of photos taken at events hosted by the Foundation and its affiliates.
- If acknowledging support from NCCF in publicity, exhibits, publications, or other communications, please cite as "support from ***The Jonas Foundation Fund***, a fund administered by the North Carolina Community Foundation." More detailed instructions on how to acknowledge this award can be found at nccommunityfoundation.org/publicity.
- Grantee will promptly provide additional information, reports, or documents as the Foundation may request.
- Grantee will promptly notify the Foundation if its contact information changes.
- The Foundation reserves the right to terminate this grant should the Grantee fail to comply with the terms and conditions of this agreement.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Animal Care Enforcement	

AGENDA ITEM # 19

Budget Revision - Animal Care and Enforcement Donated Funds

BACKGROUND

This budget revision allows Animal Care and Enforcement to use $10,000 in donated funds.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

100% donated funds, no impact on county tax dollars.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Animal Care and Enforcement Donated Funds_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject: Use of Donated Funds

Background and explanation for the Budget Revision:

This revision allows Animal Care Enforcement to use $10,000.00 that was donated by Deb Hall. In Deb Hall's donation, she requested that we spend $5,000.00 on General Supplies and the other $5,000.00 on Adoptions. Our department does plan to use these funds for free rabies vaccines for the citizens, start a pet food pantry in our lobby, adoptions, spay and neuters, and some equipment for the spay and neuter transport van.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D	Amount	Line Item #	Title	I/D	Amount
10.5200.364501	Donated Funds		$ 10,000.00	105200-432900	Exp. Of Donated Funds		$ 10,000.00
Total			**10,000.00**	**Total**			**10,000.00**

Attachments (Yes or No):
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			08/11/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	DSS	

AGENDA ITEM # 20

Budget Revision - DSS additional LINKS funding

BACKGROUND

DSS has received additional LINKS funding from the state. This revision allows them to spend these funds.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

100% state funded

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. DSS Links_0001
2. DCDL_CWS_60_2026_ONE-TIME INCREASED CHAFEE (LINKS) FUNDS
3. One-Time Chafee (LINKS) Special Funds Allowance- Final-08-11-2026 (002)

Budget Revision # _____
Item No. _____
Board Action Date _____

Caldwell County Board of Commissioners

BUDGET REVISION

Board Meeting August 24, 2026

Subject:

Background and explanation for the Budget Revision:
To add additional LINKS funding to DSS budget received from the state for FY 27. The funds are to specifically assist DSS in meeting needs of children who are eligible for LINKS services. No county participation is required.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted

SUPPLEMENTAL APPROPRIATION

Revenues: (Increase) / Decrease (Circle One)			**Expenditures: (Increase) / Decrease (Circle One)**		
Line Item #	Title	Amount	Line Item #	Title	Amount
105390 331611	LINKS	11,400.00	105390 443200	LINKS	11,400.00
Total		**11,400.00**	**Total**		**11,400.00**

Attachments (Yes or No):
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
KV	8/13/26	[signature]	8/13/26		

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES

JOSH STEIN • Governor
DEVDUTTA SANGVAI • Secretary
LISA TUCKER CAULEY • **Division** Director, Human Services

August 12, 2026

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM ADMINISTRATORS, MANAGERS, SUPERVISORS, AND SOCIAL WORKERS

SUBJECT: ONE-TIME INCREASED CHAFEE (LINKS) FUNDS

REQUIRED ACTION: ☒ Immediate ☒ Time Sensitive ☐ Information Only

The John H. Chafee Foster Care Independence Program, LINKS in North Carolina, assists current and former eligible foster care youth and young adults ages 14-21 in achieving self-sufficiency through support services, resources, and LINKS Special Funds.

For SFY 2026-2027, North Carolina Department of Social Services (NCDSS) has been granted additional Chafee funds available to support **eligible** LINKS youth and young adults. To be eligible to receive this funding, a youth or young adult must meet the following three requirements ***as of the date of the one-time allowance disbursement. The youth or young adult must:***

1. Be between the ages 14-20 years old
2. Be eligible for LINKS funding and services
3. Be open for LINKS Services in the Services Information System (SIS) or within PATHNC.

Each county will receive a portion of the one-time special LINKS funding using the same allocation methodology as LINKS funds, based on the number of young people in foster care as of April 30, 2026.

The one-time special LINKS funding must be used for eligible youth and young adults. Counties will have flexibility to determine how best to utilize the funding to meet the individual needs and priorities of eligible young people.

The one-time special LINKS funds provided must be **expended by September 30, 2026**, and counties must complete the following process to ensure that funding was properly utilized.

1. All counties, including PATHNC counties, will submit a separate DSS- 5217 LINKS Reimbursement Form and utilize the “One-Time Special LINKS Funding” column.
Link to form: https://policies.ncdhhs.gov/document/dss-5217-request-for-reimbursement-of-links-special-funds/

2. Submit the separate DSS-5217 Reimbursement Form via email to linksreimbursement@dhhs.nc.gov. Please ensure the subject line includes: **Your county name** *and* **One-Time LINKS Special Funding Reimbursement.**

For additional information about the One-Time Special LINKS Funding, county staff may register to attend one of the following virtual meetings:

Technical Support Call	Thursday, August 13, 2026 1:00PM—2:00PM	https://attendee.gototraining.com/r/2854507465238605058
August LINK-UP Call	Friday, August 14, 2026 Starting at 10:00AM	https://attendee.gototraining.com/r/8417001656102595329

**Please note that the technical assistance call is the dedicated virtual meeting to discuss the one-time special funding. A brief overview of the one-time special funding will also be included during the monthly LINK-Up Call.*

If you have any questions, please contact Tori Marshall, NC State LINKS Coordinator, at Tori.Marshall@dhhs.nc.gov.

Sincerely,

Adrian W. Daye, MSW
Section Chief, Permanency
Division of Social Services, Child Welfare
North Carolina Department of Health and Human Services

Cc: Lisa Tucker Cauley, Division Director, Human Services, Child, Family, and Adult Regional Support
Donna Fayko, Deputy Director for Child Welfare Services
Tammy Shook, Interim Assistant Deputy Director, Child Welfare Services
William “Ben” Rose, Lead Regional Director
Kathy Stone, Section Chief for Safety
Kimaree Sanders, Section Chief, Regulatory and Licensing
Heather McAllister, Section Chief for Well-Being
Meredith Houchins, Interim Section Chief, Operations
Beth Riley, Child Welfare Financial Officer

Attachments: One-Time Chafee (LINKS) Special Funds Allowance

CWS-60-2026

One-Time County Allowance Funding

County	Total Amount
ALAMANCE	$7,800.00
ALEXANDER	$3,600.00
ALLEGHANY	$5,100.00
ASHE	$2,700.00
AVERY	$5,700.00
BEAUFORT	$4,800.00
BERTIE	$1,200.00
BLADEN	$8,400.00
BRUNSWICK	$21,600.00
BUNCOMBE	$33,600.00
BURKE	$34,200.00
CABARRUS	$29,400.00
CALDWELL	$11,400.00
CAMDEN	$900.00
CARTERET	$8,700.00
CASWELL	$900.00
CATAWBA	$15,900.00
CHATHAM	$2,700.00
CHEROKEE	$6,300.00
CHOWAN	$1,200.00
CLAY	$2,700.00
CLEVELAND	$15,000.00
COLUMBUS	$7,500.00
CRAVEN	$18,300.00
CUMBERLAND	$37,200.00
CURRITUCK	$900.00
DARE	$3,900.00
DAVIDSON	$15,300.00
DAVIE	$3,600.00
DUPLIN	$4,200.00
DURHAM	$45,000.00
EDGECOMBE	$6,300.00
FORSYTH	$24,300.00
FRANKLIN	$900.00
GASTON	$42,300.00
GRANVILLE	$6,600.00
GREENE	$1,200.00
GUILFORD	$28,800.00
HALIFAX	$8,700.00

County	Total Amount
HARNETT	$12,000.00
HAYWOOD	$20,700.00
HENDERSON	$16,200.00
HERTFORD	$300.00
HOKE	$5,100.00
HYDE	$300.00
IREDELL	$11,700.00
JACKSON	$7,500.00
JOHNSTON	$40,800.00
JONES	$600.00
LEE	$1,500.00
LENOIR	$3,900.00
LINCOLN	$17,700.00
MADISON	$3,000.00
MARTIN	$900.00
MCDOWELL	$21,000.00
MECKLENBURG	$41,700.00
MITCHELL	$3,000.00
MONTGOMERY	$2,100.00
MOORE	$13,200.00
NASH	$2,700.00
NEW HANOVER	$25,500.00
ONSLOW	$10,500.00
ORANGE	$0.00
PAMLICO	$1,500.00
PASQUOTANK	$4,200.00
PENDER	$6,600.00
PERSON	$16,200.00
PITT	$31,500.00
POLK	$3,900.00
RANDOLPH	$26,400.00
RICHMOND	$0.00
ROBESON	$17,400.00
ROCKINGHAM	$12,300.00
RUTHERFORD	$15,300.00
SAMPSON	$4,800.00
SCOTLAND	$1,800.00
STANLY	$4,200.00
STOKES	$30,900.00

County	Total Amount
SURRY	$9,300.00
SWAIN	$5,700.00
TRANSYLVANIA	$3,900.00
UNION	$15,000.00
VANCE	$6,600.00
WAKE	$30,300.00
WARREN	$300.00
WASHINGTON	$2,700.00
WATAUGA	$4,800.00
WAYNE	$10,800.00
WILKES	$18,900.00
WILSON	$1,200.00
YADKIN	$3,600.00
YANCEY	$2,700.00
EBCI	$3,900.00

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Economic Development	

AGENDA ITEM # 21

Budget Transfer - Lower Cedar Valley Industrial Park

BACKGROUND

This budget transfer moves $50,000 from the Evergreen project to the Lower Cedar Valley Industrial Park project. This money will be used for soft costs associated with that project.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Uses money already set aside for economic development. No new funds necessary.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Bolick Property Transfer_0001

Caldwell County, North Carolina

Budget Transfer # _____

Date Approved _____

BUDGET TRANSFER

The following Appropriation Transfer(s) is required:

Transfer From:			**Transfer To:**		
Line Item #	Title	Amount	Line Item #	Title	Amount
41.9000.459600.10185	Construction Evergreen	50,000.00	41.4726.459702.10217	Design Fees Bolick Property	50,000.00
Total		**50,000.00**	Total		**50,000.00**

Explanation and Justification for the Budget Revision:

This transfer moves $50,000 from the Evergreen project to the Bolick Property project to allow for preliminary engineering and other soft costs

DEPARTMENT HEAD	8/4/2026	Finance Director	8/4/2026

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Sheriff's Office	

AGENDA ITEM # 22

Application Operation Lighthouse

BACKGROUND

Operation Lighthouse is a 501 (c)(3) company that unites detectives, forensic analysts, and trauma-informed interviewers from local, state, and federal agencies, giving them access to cutting-edge technology, advanced training, and critical resources to identify victims faster and bring offenders to justice. They provide funding through partnerships for multiple aspects of ICAC investigations. We are talking with them about different tiers of support, from the lowest level of software acquisition, next being the software and equipment to build a computer lab, then the highest being everything for the lab and the salary for a civilian forensic analyst.

RECOMMENDED MOTION

Recommend the approval to apply.

BUDGET IMPACT

This is a zero match application but if we were awarded the maximum tier, the Sheriff's Office would be responsible for the benefits only for the salary position.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Sheriff's Office	

AGENDA ITEM # 23

Bernhardt Foundation Grant Approval

BACKGROUND

The Sheriff's Office will be applying to the Bernhardt Foundation for funding to purchase CPR and medical manikins for canines. The cost of this grant is in the amount of $4,750 and will purchase 2 CPR manikins, 2 nasal airway manikins, and 2 IV manikins.

RECOMMENDED MOTION

Approval to apply

BUDGET IMPACT

This is a self initiated project and it is a zero match application.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Sheriff's Office	

AGENDA ITEM # 24

DOJ Grant Application

BACKGROUND

The DOJ grant application will be for the creation of a narcotics officer position and the equipment needed for them to operate more effectively. This is a 3-year funded grant with no match. For the months of January through June 2026, the narcotics agents at the Sheriff's Office have seized $3,401,943.50 in street value worth of narcotics.

RECOMMENDED MOTION

Approval to apply for the grant.

BUDGET IMPACT

Although this is a zero-match grant, the DOJ requests that the position be continued for at least one year following the termination of the grant.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Finance	

AGENDA ITEM # 25

Resolution to approve new capital outlay loan

BACKGROUND

This resolution approves borrowing $1,562,000 to purchase capital outlay. This was approved as part of the base budget for FY 2026/2027. The county received 9 quotes for this financing with the lowest quote coming from United Community Bank. The loan will be paid back over 59 months and carry an interest rate of 3.83%

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Funded via an installment loan approved in the base budget.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Approving Resolution - County of Caldwell, NC Installment Financing (Equipment Vehicles) - 2026
2. Caldwell County - Bid Summary 8.6.26
3. Caldwell County 2026 IFA - Final Numbers (8.5.26)

RESOLUTION OF THE COUNTY OF CALDWELL, NORTH CAROLINA APPROVING AN INSTALLMENT FINANCING AGREEMENT TO FINANCE VEHICLES AND EQUIPMENT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the County of Caldwell, North Carolina (the "*County*") is a political subdivision validly existing under the constitution, statutes and laws of the State of North Carolina (the "*State*");

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) enter into installment contracts in order to purchase, or finance or refinance the purchase of, real or personal property and to finance or refinance the construction or repair of fixtures or improvements on real property and (2) create a security interest in some or all of the property financed or refinanced to secure repayment of the purchase price;

WHEREAS, the Board of Commissioners of the County (the "*Board of Commissioners*") has determined that it is in the best interest of the County to enter into an installment financing (the "*Agreement*") with United Community Bank or one of its affiliates (the "*Lender*") in accordance with its proposal dated August 5, 2026 in order to obtain funds to pay the costs of the acquisition and installation of vehicles and equipment (collectively, the "*Projects*"), and to put a security interest in all or a portion of the Projects in favor of the Lender in order to provide security for the County's obligations under the Agreement;

WHEREAS, the County will enter into the Agreement in an aggregate principal amount of not to exceed $1,565,000;

WHEREAS, there has been made available to the Board of Commissioners in the office of the County's Finance Officer the form of the Agreement which the County proposes to approve, enter into and deliver, as applicable, to effectuate the proposed financing at an interest rate as specified in the Agreement and in the bid summary provided to the Board of Commissioners; and

WHEREAS, it appears that the Agreement is in appropriate form and is an appropriate instrument for the purposes intended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CALDWELL, NORTH CAROLINA, AS FOLLOWS:

Section 1. ***Ratification of Prior Actions.*** All actions of the County Manager, the County Attorney, the Finance Officer and the Clerk to the Board of Commissioners and their respective designees in effectuating the proposed financing are approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Agreement.

Section 2. ***Approval, Authorization and Execution of Agreement.*** The Board of Commissioners approves the Projects in accordance with the terms of the Agreement, which will be a valid, legal and binding obligation of the County in accordance with its terms. The Board of Commissioners approves the amount advanced by the Lender to the County pursuant to the Agreement in an aggregate principal amount not to exceed $1,565,000 at an annual interest rate (in the absence of default or change in tax status) shall not exceed 3.83%, and the financing term shall not exceed five (5) years from closing. The form, terms and content of the Agreement are in all respects authorized, approved and confirmed. The County Manager, the County Attorney, the Finance Officer and the Clerk to the Board of Commissioners, or their respective designees (the "*Authorized Officers*"), are authorized, empowered and directed to execute and deliver the Agreement for and on behalf of the County, including necessary counterparts, in substantially the form made available to the Board of Commissioners, but with

such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the approval of the Board of Commissioners of any and all such changes, modifications, additions or deletions. From and after the execution and delivery of the Agreement, each Authorized Officer is authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

Section 3. ***Further Actions.*** Each Authorized Officer is designated as the County's representative to act on behalf of the County in connection with the transactions contemplated by the Agreement. The Authorized Officers are authorized and directed to proceed with the Projects in accordance with the terms of the Agreement, and to seek opinions on matters of law from the County Attorney, which the County Attorney is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated under this Resolution as required by law. The Authorized Officers are authorized to designate one or more employees of the County to take all actions which they are authorized to perform under this Resolution, and each is in all respects authorized on behalf of the County to supply all information pertaining to the transactions contemplated by the Agreement. The Authorized Officers are authorized to execute and deliver for and on behalf of the County any and all additional certificates, documents, opinions or other papers and perform all other acts as may be required by the Agreement or as they may deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution. Any and all acts of the Authorized Officers may be done individually or collectively.

Section 4. ***Reimbursement.*** The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse expenditures for the Projects that are to be financed from the proceeds of the Lender financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's general fund or any other County fund related to the Projects, for project costs may be reimbursed from the financing proceeds.

Section 5. ***Severability.*** If any section, phrase or provision of this Resolution is for any reason declared invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 6. ***Repealer.*** All motions, orders, resolutions, ordinances and parts thereof in conflict herewith are repealed.

Section 7. ***Effective Date.*** This Resolution is effective on the date of its adoption.

PASSED, ADOPTED AND APPROVED this 24th day of August, 2026.

STATE OF NORTH CAROLINA)
) ss:
COUNTY OF CALDWELL)

I, TASHA BROWN, Clerk to the Board of Commissioners of the County of Caldwell, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled "**RESOLUTION OF THE COUNTY OF CALDWELL, NORTH CAROLINA APPROVING AN INSTALLMENT FINANCING AGREEMENT TO FINANCE VEHICLES AND EQUIPMENT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS**" adopted by the Board of Commissioners of the County of Caldwell, North Carolina at a meeting held on the 24th day of August, 2026.

WITNESS my hand and the corporate seal of the County of Caldwell, North Carolina, this the ___ day of _____, 2026.

_____
Tasha Brown
Clerk to the Board of Commissioners
County of Caldwell, North Carolina

Caldwell County, NC
2026 Installment Financing Agreement (Vehicles / Equipment)
Summary of Bids Received
August 5, 2026

Bank	Rate	Total D/S[1]	Avg Ann. D/S[1]	Prepayment	Bank Fees	Additional Terms
United Community	3.8300%	$1,751,504	$350,301	No prepayment penalty	$6,000	County responsible for bank legal fees even if loan does not close
Bank of America	3.9947%	$1,752,764	$350,553	In whole on any payment date @ 100% after half the term has elapsed	$0	Must be accepted by August 14, 2026 Subject to taxable gross up provisions due to actions or inactions of the County Funds shall be deposited in an account with the NCCMT County may be required to provide casualty insurance May require a payment and performance bond for any advance payment prior to delivery Subject to final credit, legal and investment approval
United Financial	3.9800%	$1,757,656	$351,531	No prepayment penalty; early payout not available until after first payment	$5,000 (Gilmore & Bell) (Not included if using United Financial documents)	Must be accepted by August 9, 2026 Funds to be deposited in an escrow account to be held at HomeTrust Bank Must provide evidence of insurance coverage Subject to final approval
Pinnacle Public Finance	4.0500%	$1,760,956	$352,191	On any payment date @ 102%	$5,000 (Not included if using Pinnacle documents)	Annual audited financial statements within 210 days of fiscal year end Funds to be deposited in an account with a financial institution of the City's choice Subject to a default rate of 6% (7% if becomes taxable) Subject to final credit approval
Webster	4.1400%	$1,763,164	$352,633	On any payment date @ 101% in Year 2-3; 100% thereafter	$2,500 (Gilmore & Bell)	Must be accepted by August 7, 2026 Bond proceeds may be funded into an escrow account at a bank of the County's choice Required insurance satisfactory to Webster Subject to final credit approval
US Bank	4.4550%	$1,774,978	$354,996	After 13 months @ 103%	Not specified	
Huntington	4.4900%	$1,782,331	$356,466	In whole @ 101% any time before 8/1/29; 100% thereafter	$5,000	
Wells Fargo[2] *Excludes the handguns and body armor	4.8180%	$1,792,473	$358,495	In whole @ 100% anytime one year after closing	$0	
Fidelity Capital	8.5000%	$1,974,982	$394,996	Not specified	Not specified	

[1] Assumes a $1,565,000 borrowing plus bank fees (if any).
[2] Indicative terms

SOURCES AND USES OF FUNDS

Caldwell County, North Carolina
2026 Installment Financing Agreement
Final Numbers - United Community Bank 8.5.26

Dated Date	08/26/2026
Delivery Date	08/26/2026

Sources:	
Bond Proceeds:	
Par Amount	1,562,000.00
	1,562,000.00

Uses:	
Project Fund Deposits:	
Project Fund	1,531,280.00
Delivery Date Expenses:	
Cost of Issuance	30,720.00
	1,562,000.00

BOND SUMMARY STATISTICS

Caldwell County, North Carolina
2026 Installment Financing Agreement
Final Numbers - United Community Bank 8.5.26

Dated Date	08/26/2026
Delivery Date	08/26/2026
First Coupon	08/01/2027
Last Maturity	08/01/2031
Arbitrage Yield	3.795626%
True Interest Cost (TIC)	3.795626%
Net Interest Cost (NIC)	3.830000%
All-In TIC	4.507730%
Average Coupon	3.830000%
Average Life (years)	2.999
Weighted Average Maturity (years)	2.999
Duration of Issue (years)	2.854
Par Amount	1,562,000.00
Bond Proceeds	1,562,000.00
Total Interest	179,417.41
Net Interest	179,417.41
Total Debt Service	1,741,417.41
Maximum Annual Debt Service	348,670.11
Average Annual Debt Service	353,188.88
Underwriter's Fees (per $1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Bond Component	1,562,000.00	100.000	3.830%	2.999	428.02
	1,562,000.00			2.999	428.02

	TIC	All-In TIC	Arbitrage Yield
Par Value	1,562,000.00	1,562,000.00	1,562,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		(30,720.00)	
- Other Amounts			
Target Value	1,562,000.00	1,531,280.00	1,562,000.00
Target Date	08/26/2026	08/26/2026	08/26/2026
Yield	3.795626%	4.507730%	3.795626%

BOND PRICING

Caldwell County, North Carolina
2026 Installment Financing Agreement
Final Numbers - United Community Bank 8.5.26

Bond Component	Maturity Date	Amount	Rate	Yield	Price
Bond Component:					
	08/01/2027	293,000	3.830%	3.830%	100.000
	08/01/2028	300,000	3.830%	3.830%	100.000
	08/01/2029	311,000	3.830%	3.830%	100.000
	08/01/2030	323,000	3.830%	3.830%	100.000
	08/01/2031	335,000	3.830%	3.830%	100.000
		1,562,000			

Dated Date	08/26/2026	
Delivery Date	08/26/2026	
First Coupon	08/01/2027	
Par Amount	1,562,000.00	
Original Issue Discount		
Production	1,562,000.00	100.000000%
Underwriter's Discount		
Purchase Price	1,562,000.00	100.000000%
Accrued Interest		
Net Proceeds	1,562,000.00	

BOND DEBT SERVICE

Caldwell County, North Carolina
2026 Installment Financing Agreement
Final Numbers - United Community Bank 8.5.26

Dated Date	08/26/2026
Delivery Date	08/26/2026

Period Ending	Principal	Interest	Debt Service	Annual Debt Service
08/01/2027	293,000	55,670.11	348,670.11	
06/30/2028				348,670.11
08/01/2028	300,000	48,602.70	348,602.70	
06/30/2029				348,602.70
08/01/2029	311,000	37,112.70	348,112.70	
06/30/2030				348,112.70
08/01/2030	323,000	25,201.40	348,201.40	
06/30/2031				348,201.40
08/01/2031	335,000	12,830.50	347,830.50	
06/30/2032				347,830.50
	1,562,000	179,417.41	1,741,417.41	1,741,417.41

BOND DEBT SERVICE

Caldwell County, North Carolina
2026 Installment Financing Agreement
Final Numbers - United Community Bank 8.5.26

Dated Date	08/26/2026
Delivery Date	08/26/2026

Period Ending	Principal	Interest	Debt Service
06/30/2028	293,000	55,670.11	348,670.11
06/30/2029	300,000	48,602.70	348,602.70
06/30/2030	311,000	37,112.70	348,112.70
06/30/2031	323,000	25,201.40	348,201.40
06/30/2032	335,000	12,830.50	347,830.50
	1,562,000	179,417.41	1,741,417.41

FORM 8038 STATISTICS

Caldwell County, North Carolina
2026 Installment Financing Agreement
Final Numbers - United Community Bank 8.5.26

Dated Date	08/26/2026
Delivery Date	08/26/2026

Bond Component	Date	Principal	Coupon	Price	Issue Price	Redemption at Maturity
Bond Component:						
	08/01/2027	293,000.00	3.830%	100.000	293,000.00	293,000.00
	08/01/2028	300,000.00	3.830%	100.000	300,000.00	300,000.00
	08/01/2029	311,000.00	3.830%	100.000	311,000.00	311,000.00
	08/01/2030	323,000.00	3.830%	100.000	323,000.00	323,000.00
	08/01/2031	335,000.00	3.830%	100.000	335,000.00	335,000.00
		1,562,000.00			1,562,000.00	1,562,000.00

	Maturity Date	Interest Rate	Issue Price	Stated Redemption at Maturity	Weighted Average Maturity	Yield
Final Maturity	08/01/2031	3.830%	335,000.00	335,000.00		
Entire Issue			1,562,000.00	1,562,000.00	2.9991	3.7956%

Proceeds used for accrued interest	0.00
Proceeds used for bond issuance costs (including underwriters' discount)	30,720.00
Proceeds used for credit enhancement	0.00
Proceeds allocated to reasonably required reserve or replacement fund	0.00

PROOF OF ARBITRAGE YIELD

Caldwell County, North Carolina
2026 Installment Financing Agreement
Final Numbers - United Community Bank 8.5.26

Date	Debt Service	PV Factor	Present Value to 08/26/2026 @ 3.7956255809%
08/01/2027	348,670.11	0.965615625	336,681.31
08/01/2028	348,602.70	0.929982037	324,194.25
08/01/2029	348,112.70	0.895663417	311,791.81
08/01/2030	348,201.40	0.862611238	300,362.44
08/01/2031	347,830.50	0.830778766	288,970.19
	1,741,417.41		1,562,000.00

Proceeds Summary

Delivery date	08/26/2026
Par Value	1,562,000.00
Target for yield calculation	1,562,000.00

DISCLAIMER

Caldwell County, North Carolina
2026 Installment Financing Agreement
Final Numbers - United Community Bank 8.5.26

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Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Emergency Services	

AGENDA ITEM # 26

Amended North Caldwell EMS Response Contract with Watauga County

BACKGROUND

This is an amended contract with Watauga County EMS to respond as the primary EMS provider to EMS calls in Northern Caldwell County north of Blackberry Road.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. 2026 Ambulance Agreement - Caldwell County Watauga County

THIS EMERGENCY MEDICAL SERVICES AGREEMENT (hereinafter "Agreement"), is made and entered into effective the 1st day of July 2026, by and between **CALDWELL COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Caldwell"), and **WATAUGA COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Watauga"):

WITNESSETH

WHEREAS, Caldwell and Watauga are counties located in the mountains of North Carolina; and

WHEREAS, the terrain of these counties is not conducive to quick response by emergency vehicles; and

WHEREAS, Caldwell and Watauga counties desire to decrease response time and provide better ambulance service for the citizens along the Caldwell-Watauga border; and

WHEREAS, both the Caldwell County Board of Commissioners and the Watauga County Board of Commissioners are desirous of maintaining this mutually beneficial relationship for the benefit of their respective constituents; and

WHEREAS, the counties desire to set forth the agreement for Emergency Medical Services;

NOW, THEREFORE, in consideration of the terms and conditions as set forth herein, Caldwell and Watauga hereby agree as follows:

1. Watauga County shall provide emergency medical response service to Northern Caldwell Caldwell County on the following roads and attached streets:

Road	Address Range
Blowing Rock Blvd/US HWY 321	5585 – County Line
Valley Blvd (Town of Blowing Rock)	All
The Rock Rd (Town of Blowing Rock)	All
Pinnacle Ave (Town of Blowing Rock)	All
Green Hill Rd (Town of Blowing Rock)	All
Main St (Town of Blowing Rock)	All
US HWY 221	All
Globe Rd	7450-County Line
Old Johns River Rd	All
Hemlock Ridge Rd	All
Blue Ridge Parkway	All

2. Watauga County shall provide ambulance and emergency medical response service within the municipal limits of the Town of Blowing Rock.

3. Caldwell County shall compensate Watauga County in the sum of $20,000.00 related to the provision of these services, as modified by the formula set forth below, which shall be modified each year on the anniversary date of the signing of this agreement:

    a. This adjustment shall reflect the annual increase or decrease of the Consumer Price Index (CPI), South Urban Size B/C, as published by the US Department of Labor, Bureau of Labor Statistics.

4. Watauga County shall calculate the adjustment based upon the most recent December annual report of Watauga County as compared to the report of the previous December. (For example, the December 1, 2026, adjustment will reflect the CPI changes between December 2025 and December 2026). Watauga County shall notify Caldwell County of this adjusted rate to be effective for the following fiscal year beginning July 1st.

5. For any incident to which an EMS provider responds under this Agreement, the county whose EMS provider responds to and provides services for that incident shall be solely responsible for billing the patient or other responsible party. The responding county shall bill, collect, and retain all payments and revenues from such services in accordance with its EMS rates, policies, and all applicable state and federal laws and regulations.

6. Watauga County shall operate this service on a twenty-four (24) hour basis, seven (7) days per week.

7. Watauga County shall maintain at least the current standard of care currently provided by the emergency medical response services to their respective coverage areas.

8. The term of this agreement shall be until 30 June 2027, and shall automatically renew for successive one-year periods unless either County provides notice to the other at least ninety (90) days prior to the expiration of the then existing term in order to provide ample opportunity for alternative emergency service arrangements to be made. Further, either party may terminate this agreement upon ninety (90) days written notice to the other party.

9. To the extent allowed by law, Caldwell County agrees to indemnify and hold harmless Watauga County for any and all liability arising out of the terms or performance of this contract for actions by Caldwell County. To the extent allowed by law, Watauga County agrees to indemnify and hold harmless Caldwell County for any and all liability arising out of the terms or performance of this contract for actions by Watauga County.

10. No terms of this contract shall be construed as to create a waiver of sovereign immunity as to any third party.

11. Caldwell County and Watauga County shall not be held responsible for incidental or consequential damages to the substation, emergency responder, or third party as a result of any breach of this agreement, or for any Acts of God, riot, war, civil unrest, or impossibility beyond

the control of the parties causing them to be unable to perform under this agreement.

12. The terms, covenants and conditions of this agreement herein contained shall be binding upon and inure to the benefit of and shall be enforceable by Caldwell County and Watauga County and by their respective successors and assigns. The duties and responsibilities as well as the rights of each party under this contract may not be assigned by either party without the written consent of the other party.

13. All notices and written consents required under this agreement shall be deemed properly served upon mailing by certified United States Mail, postage prepaid, return receipt requested, addressed to the party to whom directed at the following address or at such other address as may be from time to time designated in writing.

14. This agreement represents the entire and integrated agreement between Caldwell County and Watauga County and supersedes all prior negotiations, representations or agreements between the parties. No modification hereof or other purported agreement of the parties shall be enforceable unless the same is in writing and signed by both Watauga County and Caldwell County.

15. Any and all notices to be sent to the parties shall be sent to the following addresses:

To Caldwell County:
Shane Fox, County Manager
Caldwell County Board of Commissioners
P.O. Box 2200
Lenoir, NC 28645

To Watauga County:
Deron T. Geouque, County Manager
Watauga County Board of Commissioners
814 W. King Street, Suite 205
Boone, NC 28607

16. If any portion of this contract shall be deemed to be unenforceable by any court of competent jurisdiction all remaining provision of this contract shall remain in full force and effect. This contract shall not be deemed to have been drafted by either party but has been adopted by each party as a statement of their mutual agreement and understanding.

IN WITNESS WHEREOF, both Watauga County and Caldwell County have signed and sealed this agreement, this the _____day of _____ 2026.

CALDWELL COUNTY

_____
By: Randy T. Church, Chairman

Attest:

_____
Clerk, Caldwell County Board of Commissioners

WATAUGA COUNTY

_____
By: Braxton Eggers, Chairman

Attest:

_____
Clerk, Watauga County Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____	_____
Caldwell County Finance Officer	Watauga County Finance Officer

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	DSS	

AGENDA ITEM # 27

Appointment of Jerrell Suddreth to DSS Advisory Board

BACKGROUND

Appointment of Jerrell Suddreth to the DSS Advisory Board for a three-year term to expire August 1, 2029, is requested.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Jerrell_Suddreth_Executive_CV

Jerrell Suddreth, MBA, BSN, RN

Chief Nursing Officer
UNC Health Caldwell | Lenoir, NC
336-338-0286 | JerrellSuddreth@gmail.com

EXECUTIVE PROFILE

Visionary healthcare executive with progressive leadership experience leading nursing operations, quality improvement, patient experience, financial stewardship, physician partnerships, and strategic growth. Proven ability to transform clinical operations, develop leaders, improve workforce engagement, and align operational performance with organizational strategy.

CORE LEADERSHIP COMPETENCIES

Executive Leadership • Strategic Planning • Hospital Operations • Nursing Administration • Financial Management • Workforce Development • Patient Experience • Quality & Safety • Regulatory Compliance • Throughput • Physician Relations • Change Management

PROFESSIONAL EXPERIENCE

Chief Nursing Officer | UNC Health Caldwell
2023–Present

- Executive oversight of inpatient nursing, emergency services, surgery, ICU, behavioral health, perioperative services, case management, utilization management, infection prevention, and patient experience.
- Lead hospital strategic initiatives focused on quality, workforce engagement, throughput, and financial stewardship.
- Develop physician partnerships to expand local service capabilities and reduce avoidable transfers.
- Direct regulatory readiness, nursing practice, and operational excellence initiatives.

Director of Cardiovascular & Acute Care Services | UNC Health Caldwell
2015–2023

- Oversaw ICU, telemetry, medical-surgical units, cath lab, and dialysis.
- Managed staffing, budgets, quality outcomes, and regulatory compliance.
- Led multidisciplinary teams of more than 100 professionals.

House Supervisor | UNC Health Caldwell & Frye Regional Medical Center
2013–2015

- Managed hospital-wide patient flow, staffing, admissions, transfers, and operational coordination.

Critical Care Registered Nurse | Atrium Health & UNC Health Caldwell
2010–2016

- Provided critical care nursing in Neuro ICU, Medical ICU, and other intensive care settings.

SELECTED EXECUTIVE ACCOMPLISHMENTS

- Led initiatives to improve patient experience, nursing quality, and operational performance.
- Advanced strategic service line growth through collaboration with physicians and executive leadership.
- Championed workforce engagement and leadership development across nursing services.
- Focused on reducing patient outmigration through expansion of local capabilities.

BOARD & COMMUNITY LEADERSHIP

- President, Gamewell Optimist Club
- Vice Chair, Caldwell County DSS Board

EDUCATION

- MBA, Healthcare Management – Oklahoma Wesleyan University
- Bachelor of Science in Nursing – North Carolina A&T State University

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Administration	

AGENDA ITEM # 28

Approval of Regular and Closed Session Minutes from July 27, 2026, Board of Commissioners Meeting

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. July 27, 2026, Board of Commissioners Meeting Minutes DRAFT
2. July 27, 2026, Board of Commissioners Meeting Minutes Attachments DRAFT

Caldwell County
North Carolina
Board of Commissioners Meeting

July 27, 2026, at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

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MINUTES

Attendance

Randy Church, Chairman
Mike LaBrose, Vice Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
Shane Fox, County Manager
Dylan Laws, County Attorney
Tasha Brown, Clerk to the Board

Call to Order

Chairman Randy T. Church called the July 27, 2026, Board of Commissioners meeting to order at 6:00 PM and welcomed those in attendance.

Public Comment Period

Faith Naff came to the podium to speak on the potential folding of the Social Services and Health Board governance. Chairman Church then stated that Ms. Naff would be able to speak on that topic during the public hearing portion. She then left the podium to be recognized during the public hearing to speak.

Sandra Salazar came to the podium next to speak. Ms. Salazar stated that she is a concerned citizen, concerned for herself, her family, and the immigrant community. She stated the operation at Wilsons Creek placed families at risk, caused fear, and limited access to recreational spaces for immigrant families. She added that she has visited Wilsons Creek for 25 years and has felt safe until yesterday. Ms. Salazar said that Public Safety should include ensuring that everyone can feel safe and enjoy a public place. She added that she witnessed the event from beginning to end and she believes the way the operation was done was questionable. She stated that she had given the

Sheriff the opportunity to come forward and speak with her and he refused, so she is filing an unofficial complaint. She has many questions that are unanswered.

Ginny Romero was next to the podium. She stated that she represents the Latino Community in Caldwell, Catawba, Burke and Alexander Counties. Ms. Romero stated that she went to the Sheriff's Department to get clarification on a few questions concerning the operation at Wilsons Creek. She said that they did not get their questions answered. She then asked the Board to help get answers to the questions. Chairman Church then said that he had no idea ICE was coming adding that it is not asked of them if they can come, It's a federal agency on federal property. Church added that we do have officers that are at Wilsons Creek every weekend. He added that he was sure the County officers were there and pulled in to assist the federal agency. She stated that the questions she wanted answers to were how many people were detained, how many detained have a criminal history, how many children were detained and how many families were affected. Ms. Romero then asked if their community was safe in Caldwell County. Chairman Church stated that Caldwell County is a safe place for all. He added that they appreciate everyone who lives and works in Caldwell County.

Diane Blanton and Tom Blanton were called to the podium next. They both stated they wanted to speak during the public hearing for the Social Services and Health Board. Chairman Church noted that he would call them to speak during the public hearing.

Meredith Maiken was next to the podium. She spoke about the Wilsons Creek ICE operation. She stated that as someone who recreates at Wilsons Creek, she wanted to be sure that she as well as anyone else recreating there would be safe. Chairman Church stated that the County spends $300,000 annually to cover law enforcement at Wilsons Creek. Ms. Maiken said that the resources they provide are appreciated. She then stated a few questions she would like answers for; where were the detainees taken, what agencies are Caldwell County coordinating with for arrest or detention of immigrants, what actions is Caldwell County taking to comply with Executive Orders 14411 and or 14288.

Erin Kizer came to the podium to speak on the Wilson Creek operation. She stated that she is a frequent user of that recreation space. She added that she felt the conditions during the operation were unsafe and she questions the judgement in doing that on a Sunday when multiple families are recreating. She added that she respects what the law enforcement agencies need to do but did not think it was the safest time to be enforced during a heavy use time with many families recreating. She added that this is not just a Latino issue but an entire community issue.

Jenna Grayson was next to the podium to speak. She stated that she appreciated the Board creating a space for the public to speak. Ms. Grayson said that she works in economic development, and she feels a welcoming community is more than a friendly neighbor it is also an economic driver. She encouraged the Board to investigate this operation at Wilsons Creek and continue to ask questions to find out if things were done correctly and if not, how can we correct that. Ms. Grayson stated she is a regular citizen, mom and foster mom and the idea that her kids would have been at Wilsons Creek yesterday when this was happening would have been very scary.

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Steve Huntley came to the podium to speak. Huntley stated that he has an extreme concern of MAGA taking over this county. Mr. Huntley spoke about the ICE operation at Wilsons Creek, stating that it appeared to him they sent forest rangers from Texas. He stated he would like to see the Board call the Sheriff and get the citizens' questions answered. Huntley then stated that he would like to ask the Sheriff If he would exchange him for 10 children under 10 and everyone else who will stand up, adding that he did not want to see children in prison. Several crowd members stood up.

Charles Senf came to the podium next to speak. Mr. Senf stated that he was an anchor baby, his mom came here from another country. He stated that he finds what is going on in this nation deplorable. Mr. Senf said that he hears excuses of it's not my job, it's the federal government's job, adding that this board is supposed to represent us at the state level and local level. Senf then said that the sign in the chambers should be moved to the back wall for members to see as citizens come before them, In God We Trust. He added that we are supposed to have a government that protects all religions. He added that he sang red, yellow, black and white, they are precious in his sight from a young age, and this country needs to stand up for the principles that brought this nation together. He added that if the Sheriff's Department is arresting people you should know about it. If the sheriff is not accountable to you, and the only time we can make him accountable is during an election, then we need to do that when another election comes.

Tyler Nichols came to the podium and spoke about organizing a river safety day at Wilsons Creek. Mr. Nichols stated that he has organized a No Bad Days cookout for three years, to bring the community together and feed everybody at Wilsons Creek. He mentioned that moving forward he would like to coordinate a river safety day, mentioning that unfortunately every year people lose their lives, or get hurt at Wilson Creek. He said his goal is to have qualified individuals there to educate people. Nichols mentioned that he has contacted the Forestry Service, and they said he can hold the event however he needs to file a permit, and he is awaiting a call from the permit office. He then stated a list of people who are willing to help including a rescue 3 swift water rescue technician, a swift water paramedic, a fire training officer, CPR and stop the bleed instructor, certified diver, survival swim instructor, emergency and trauma nurse, and a current lifeguard.

Leonardo Chumbimuni came to the podium and spoke about the ICE operation at Wilsons Creek. Mr. Chumbimuni read a scripture verse. He then stated that saying you have no idea what is going on is unacceptable. He added that he is a resident of Caldwell County and was born and raised here and he must live in fear of his family being separated. He then said that the County Sheriff signed the 287G Voluntary agreement before the state required it. He added that immigration law is just paper, and he believes no family needs to be separated because of it. He stated that to him common sense is welcoming community, honoring community and anyone can choose to make Caldwell County their home.

Invocation

Chairman Randy Church led the invocation for those in attendance and watching from home.

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Pledge of Allegiance

Commissioner Jeff Branch led the Pledge of Allegiance for those in attendance and watching from home.

Agenda Amendments from the Board, Manager & Public Agenda Items

There were no amendments to the agenda.
Commissioner Potter made a motion to approve the agenda as presented.
The motion carried unanimously.

Chairman Church made a statement that he has empathy for those who have spoken tonight and he thanked them for coming and being a part of the meeting. He then spoke about livestreaming meetings on YouTube. Church said after thoughtful discussion and hearing from many citizens over the past few weeks, the board has listened to the concerns, and the board has decided to resume the livestream on YouTube. Chairman Church added that livestreaming gives every citizen the opportunity to engage. Chairman Church then asked for everyone to watch the entire meeting adding that a quick snippet on social media rarely covers the entire meeting and the only way to understand is to see for yourself and come to your own conclusion. He stated that the board cares deeply about this county and the citizens they serve and take that responsibility seriously. He then thanked the public for continued interest and feedback and stated they remain diligent to serve Caldwell County in an open and transparent manner.

Agenda Items

1. **2025 Tax Collectors Settlement and 2026 Charge to Tax Collector**

Tax Administrator, Josh Angle came to the podium and presented the 2025 Tax Collectors Settlement in accordance with N.C.G.S. 105-373(a). Mr. Angle stated that the total settlement for outstanding 2025 Real & Personal Property Taxes is $1,344,589.70. He added that a list of the people owning real property with unpaid 2025 taxes are available at the Caldwell County Tax Department. Angle then requested this settlement be accepted and the 2025 taxes be recharged to the tax collector. Mr. Angle then stated the second item in accordance with N.C.G.S. 105-321 & 352, requesting the authorization to collect the 2026 taxes. He stated that such taxes would be declared to be a first lien on all real property with the respective taxpayers in the County of Caldwell.
Chairman Church then said after hearing the request of the Tax Administrator what the pleasure of the board was.
Commissioner Branch made a motion to adopt the 2025 Tax Collectors Settlement and 2026 Charge to Tax Collector as presented.
The motion carried unanimously.

2. **Public Hearing — Economic Development Project Pillar**

Jesse Trivette came to the podium to speak on an industrial application for Project Pillar, which involves the expansion of an existing manufacturing operation. The company manufactures advanced protective materials, engineered components for electronics, cabling, semiconductor packaging as well as other industrial applications. Trivette stated that the project will create 37 new permanent full-time jobs in Caldwell County and retain

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approximately 200 positions resulting in a total capital investment of approximately $473,000 of which $373,000 is in real property improvements. Trivette said the proposed improvements include replacement of approximately 920 square feet of reinforced concrete pads, the removal of various HVAC systems, plumbing and electrical upgrades. Trivette stated the proposal incentives are included in participation in the rural division building reuse program with an estimated value of $186,000 that is subject to subject to applicable program requirements, final approvals, and the company's satisfaction with the required performance obligations which is the $400,000 investment, and they also must hire and hold 37 positions for a minimum of 6 months before they receive the first check from the Department of Commerce or Caldwell County. Trivette added that the County would be responsible for the

required 5% local match, which is $9,300 to be paid from the sales tax reinvestment fund. Mr. Trivette then said that the project had been reviewed and was recommended by the Caldwell County Economic Development Advisory Committee. Trivette then introduced Derek Odell, who came to the podium. Mr. Odell stated he was the director of manufacturing for Chase Corporation adding that the Chase Corporation is the global leader in specialty chemicals and protected materials, headquartered outside of Boston in Westwood, Massachusetts. Mr. Odell said the company has 800 employees globally and was founded in 1946 and celebrates 80 years in business this year. He added that locally they have two sites in North Carolina, one in Hickory and the other in Lenoir. He said the Lenoir facility produces tapes primarily for the wiring cable industry. He mentioned they plan to use these funds to grow the business. Mr. Odell also said they have a site consolidation that is currently taking place as they are shutting down their Oxford, Massachusetts location and relocating those assets to Lenoir. He said he appreciated the board is considering this and he looks forward to being able to grow the business in Caldwell County.

Chairman Church declared the public hearing open. With no one signed up to speak Chairman Church declared the public hearing closed.

Commissioner Potter thanked Mr. Odell for taking the time and investing in Caldwell County. Chairman Church said that he appreciated the willingness to come to the County and that this would be a very good thing for Caldwell County and help maintain a longtime business, improve the facility and maintain jobs. Church then asked what the average salary would be for the 37 new employees hired. Mr. Trivette responded, just over $55,000 annually. Commissioner Branch then thanked them for coming to Caldwell County.

Commissioner Starnes made a motion to adopt the project.
The motion carried unanimously.

3. **Caldwell County Board of Social Services and Board of Health and Advisory Board Discussion**

County Manager Shane Fox came to the podium. Mr. Fox then delivered a presentation starting with the objective of the proposal, the current status and structure, history, the pathway and governance options, as well as impacts of change and the conclusion. Mr. Fox then presented a Power Point presentation. Fox stated the proposal is for the Board of Commissioners to consider transitioning the Department of Social Services and the Health Department from autonomous standalone boards to the direct oversight of the board of Commissioners, led by

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the County Manager, pursuant to N.C.G.S. 153A-77/77. Fox stated the objective of this structural reorganization is to modernize our human service delivery model and with removing standalone boards and placing the governance directly under the Board of Commissioners and County Manager we can eliminate operational silos and establish a direct line of public accountability. Fox stated that currently we have both the Department of Social Services and the Health Department are governed by separate boards that are appointed through the Board of Commissioners and the State of North Carolina. This has been the same governance since the establishment of both departments over 100 years ago. Fox said some of the current responsibilities of the Calwell County Social Services Board and Health Board are hiring the county social services and health directors, evaluating the director's performance, dismissing the director is his or her job performance is unsatisfactory or engages in unacceptable conduct, assisting the director in planning the county social services and health department budget and approving the budget and providing general oversight of the county social services and health department. Fox then stated that the current position of the Board of Commissioners and County Manager is no direct oversight of the department's day to day. He added that the Board of DSS and Health are currently appointed and meet once a month or every other month without real day-to-day involvement. Fox mentioned the budget processes are determined through the Board of DSS and Health prior to coming to the Board of Commissioners. Mr. Fox said the public are welcome to attend the meetings of Health and DSS, but they rarely do. Manager Fox then discussed the history and timeline of the County DSS and Health governance, stating that the history and pathway start in 1868 when the County Board of Commissioners were allowed to be elected and established and in 1927 the County Manager form of govt was established, in 1973 the ratification of statutes 153A and modernization of County government. In 2012 Session Law 2012-126 eliminated the population threshold and allowed any NC County with a Manager to dissolve traditional boards and changes with new options. Fox explained the pathway given by North Carolina General Statute 153A-76/77 grants the Caldwell County Board of Commissioners the authority to make governance changes to both the Department of Social Services and the Health Department through the consideration and approval of resolution after conducting a public hearing with at least 30-day notice. Mr. Fox said a 30-day notice was given and posted in the local paper Lenoir News Topic on June 27, 2026, posted on our website as well as the Courthouse and County Plaza. Mr. Fox then spoke about the options the statute allows. Option1 of 3: Option A allows the board of commissioners to assume the powers and duties of the board of health and/or the board of social services, thus becoming the governing body for both agencies, they must also appoint a public health advisory committee with the same membership as a traditional board of health. The statutes do not require a social services advisory committee, but a county could choose to appoint one. Option 2 of 3: Option B allows the board of commissioners to create a consolidated human services agency, governed by an appointed consolidated human services board, with all members appointed by the board of commissioners. In this model N.C.G.S. 153A-77(e) states that the human services director is appointed by the county manager with the advice and consent of the board and shall report to the county manager and may only appoint staff of the agency with county manager's approval. Option 3 of 3: Option C allows the board of commissioners to create a consolidated human services agency, governed directly by the board of commissioners. In this model N.C.G.S. 153A-77(e) states that the human services director is appointed by the county manager with the advice and consent of the board and shall report to the county manager and may only appoint staff of the agency with the county manager's approval. Fox then stated that Option A is being presented tonight with dissolution of the current DSS Board and Health Board. Fox said this is essentially the least impactful model, it is essentially taking the current health board and converting that into an advisory board with the same structure and

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makeup, and they would be an advisory board to the board of commissioners. Mr. Fox said on the DSS side we are not required to have an advisory board but the recommendation would be to keep the same DSS board to report as an advisory board to the board of commissioners. Manager Fox then presented a map showing the counties across the state with commissioners as governing boards of Public Health, including Burke, Alexander, and Yadkin as the closest counties. He showed a map with DSS board of commissioner governance across the state as well. Fox then provided some impacts of this change, mentioning the new structure of the organization chart and the departments would fall within the structure under the county manager and board of commissioners. He added that the day-to-day operations would not change and there would be no service change. Fox said that with the governance change there would be direct oversight from the BOC and county manager and will require monthly updates to the BOC at the regular BOC public meeting. With the open BOC meeting, monthly updates would provide more opportunities for the public to be more aware of the operations. Adding that the governance change would accelerate strategic decision making by removing the middle tier board. Mr. Fox then said to answer some possible questions he stated that the county would not be losing the medical and social expertise they currently have.

The next possible question will one department take over the other. Fox replied no, Health and DSS will remain separate from one another on day-to-day services and oversight. Fox also said that the hope is for this change to improve staff morale by making DSS and Health a part of the overall Team and having monthly updates for the BOC to be better invested in the day to day. Fox then said the overall proposal is a resolution that allows for consideration of the governance change of DSS and Health, with the Board of Commissioners assuming responsibility as the governing board with the current boards remaining as advisory boards.

Chairman Church thanked the manager for a great presentation that was thorough and answered all his questions.

4. **Public Hearing - Caldwell County Board of Social Services and Caldwell County Board of Health**

Chairman Church declared public hearing open.

First to the podium to speak was Faith Naff. Ms. Naff said that she stood before the board this evening to voice opposition to folding these boards under the Board of Commissioners. She added that this would be simpler and cheaper, perhaps, but she believes that some things are worth the extra effort and cost and that checks and balances are fundamental to the core of governance. Naff said that choice now sits with the Board. She stated that after attending the budget meetings and hearing the County's books are balanced, debts are paid, and the rainy-day fund is secure adding that these are commendable accomplishments. She stated that we can afford to keep these two boards. Naff then said she implores the board to reject this consolidation of power.

Diane Banton came to the podium. Ms. Blanton asked why Would like the Board thinks they can run the Department of Social Services and the Health Department better than the State of North Carolina. She then addressed Commissioner Potter, stating that she understands he will be resigning as of January.
Commissioner Potter stated that November would be his last meeting.

Ms. Blanton then said she had heard a rumor that Mr. Potter had resigned to apply for a cushiony job at Social Services.
Commissioner Potter said that is absolutely not true and can be put on record.
Ms. Blanton said she was glad to hear that was untrue and in closing stated she was not for this change.
Chairman Church then stated we are not taking the place of the State of North Carolina, they are still providing funding and they will continue to govern as always. Church said the difference for this Board is to have some say so and currently they do not have the ability to be responsible for that governance.

Tom Blanton came to the podium and stated his concern is this board has enough to worry about trying to run this county, and this county has a lot of needs. He said we need more restaurants, more diverse industry and support for small businesses. He said we need a concentration on competence with competent people running these departments and this board doesn't need to be taking on extra responsibilities.

Jessica Tomberlin, daughter of past DSS employee and former Health Department employee came to the podium. She stated that in her experience there is already public accountability. She said with these departments a commissioner serves on the Board of Health and the DSS Board. She stated that she urged the Board not to proceed with this.

Roger Patterson came to the podium to speak. Mr. Patterson stated that he was opposed to dissolving the two boards and believes this appears to be a power grab. He said he believes that government is becoming more authoritarian. He added that his concern increased when he hearing the Commissioners will be able to appoint these positions. Patterson then agreed with prior speaker Tom Blanton saying the board has enough to deal with now. In closing Mr. Patterson said he believed the decision had already been made and he thanked the board for giving him an opportunity to present my concerns.

Steve Huntley came to the podium to speak next. Mr. Huntley stated that he was a waste fraud and abuse auditor. He stated that he felt this plan was a scheme for the board to control it. He said he did not want this man, Donnie Potter, who gets in fights controlling our DSS and Health Board.

Charles Senf came to the podium to speak. Mr. Senf said that during the presentation when the Manager was pointing at the screen it was easier to hear. Senf stated that Manager Fox mentioned that a 30-day public hearing was required, and during a previous presentation Chairman Church explained there was quite a bit of conversation, and he didn't hear anything about this. Mr. Senf said that Ms. Brown sent out the agenda a few days ago with a proclamation of how this was to be done. He said that he first heard about this on Caldwell Voices on the 17th of the month. Mr. Senf then detailed each notification for public meetings and notices that he received and was signed up for. He added that the Clerk emailed notices of special meetings in the past. Mr. Senf stated that he believed this notice was supposed to be delivered to him 30 days ago and has yet to meet a citizen who received one in an email. Mr. Senf stated that he feels this public meeting is out of order and should be postponed for 30 days. He asked the board what was wrong and what they were trying to fix. Inclosing Mr. Senf stated that they deserve to know the details of why this is being done.

Chairman Church declared the public hearing closed.

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Commissioner Branch made a motion to adopt the resolution as presented by the County Manager.

The motion carried unanimously.

Chairman Church stated there is a consensus among residents that taxes are too high and they want someone who oversees their taxes and where they are being spent and we as a board adopt the budget for DSS and Health but that is as far as it goes. Adding that as commissioners they would like to have a little more say in that process. Church said this is not a power grab as Mr. Patterson said. The board will remain intact with the doctors, dentist and pharmacist that will remain on those boards.

Consent

Chairman Church then turned the meeting over to County Manager, Chane Fox to present the Consent Agenda.

5. **Budget Revision - Health Department rollover unspent CCPN funds**

   This budget revision is to rollover unspent CCPN grant funds from the previous fiscal year to the new FY 26/27 in the amount of $35,185.04.

6. **Budget Revision - Project Scrimmage Grant**

   This Budget revision allows the county to accept and spend a $28,000 grant from Duke Energy related to the Lower Cedar Valley land purchase.

7. **Deloitte Economic Development Consulting Services**

   This allows the county to participate in a mock-site selection, assessment designed to assess how Caldwell County is perceived by prospective investors to be paid for with Duke CIF funds.

8. **Budget Revision STRAP Grant 2026**

   This budget revision accepts and appropriates $2,236,466 in new STRAP Grant funds for 2026 to be used for stream bank restoration.

9. **Utility Account Grant Application & Resolution — Airport Match Funds**

   This is for approval to apply for an Industrial Development Fund (IDF) Grant, in the amount of $700,000, if awarded the funds would be used as matching funds for the Foothills Regional Airport sewer expansion project.

10. **ARC Grant Application — Lower Cedar Valley Project**

    This is for approval to apply for an ARC Grant. If awarded, $688,500 would be used to support the Lower Cedar Valley Road Industrial Park engineering design, and early site work. If awarded, a $688,500 county match would be required and could be funded by the Sales Tax Reinvestment Fund or other Economic Development Funds.

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11. Governors Crime Commission Grant 2000087726– Caldwell County Drug Court Program

Approval of accepting this $200,000 grant is requested. The funds will be used to support expansion of services, including increased peer support capacity, enhanced supervision, and targeted risk assessment to reduce incarceration through the Caldwell County Drug Court Program.

12. Resolution Emergency Services - Conveyance of Surplus Property

Resolution of conveyance of 4 surplus vehicles is requested.

13. NC Cardinal Memorandum of Agreement FY 2026 - 2027

This is an annual MOA with the NC Department of Natural and Cultural Resources, the State Library of NC, and the Caldwell County Public Library that allows access to a shared online catalog for library patrons.

14. Appointment to the Advisory Board of Health

Appointment of Jessica Tomberlin to fill the Dentist position on the Advisory Board of Health.

15. Appointment of ETJ Members to the Town of Granite Falls Planning Board and Board of Adjustments

Appointment of Mike Norris to the Town of Granite Falls Board of Adjustment and Jeremy Scott Reid to the Town of Granite Falls Planning Board.

16. Appointment to Advisory DSS Board

Appointment of Beth Hinshaw to the Advisory DSS Board to replace Chapel Davis who ended her second term.

17. Approval of Regular and Closed Session Minutes from June 22, 2026, Board of Commissioners Meeting

Approval of regular and closed session minutes from June 26, 2026, Board of Commissioners Meeting was requested.

Chairman Church made a motion to adopt the consent agenda as presented by the County Manager.
The motion carried unanimously.

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Closed Session

18. Closed Session Pursuant to N.C.G.S.§ 143-318.11(a)(4)

Commissioner Potter made a motion to enter closed session at 7:30 PM.
The motion carried unanimously.

Commissioner Potter made a motion to exit closed session at 8:54 PM.
The motion carried unanimously.

Adjourn

With there being no more business, Commissioner Potter made a motion to adjourn at 8:55 PM.
The motion carried unanimously.

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MEMORANDUM

THRU: Shane Fox, County Manager

TO: Caldwell County Board of Commissioners

FROM: Josh Angle, Tax Administrator

SUBJECT: 2025 Tax Collectors Settlement and 2026 Charge to the Tax Collector

DATE: July 2, 2026

Requires Board Action

In accordance with NCGS 105-373 (a) settlement of 2025 taxes is hereby submitted for the Board's information, approval, and recharge to the tax collector for the collection of 2025 taxes indicated.

2025 Outstanding Taxes

2025 Real & Personal Taxes County Taxes Only Vehicle Taxes Listed Separately	$ 1,344,589.70
Total 2025 Outstanding	$ 1,344,589.70 = 2.48%

A report on all taxes charged and collected is provided for your information.

Request this settlement be accepted and these outstanding taxes be charged back to the tax collector.

In accordance with NCGS 105-321 & 352 requests the attached tax receipt charge is authenticated by the Chairman of the Board of Commissioners for 2026 taxes.

I, Josh Angle, do hereby affirm that this tax levy settlement sheet and tax receipt charge is a true and accurate report of the status of the tax levy for Caldwell County. Further, I affirm that diligent efforts have been made to collect all charged tax receipts.

Josh Angle, Tax Administrator

NORTH CAROLINA, CALDWELL COUNTY

I, Candace W. McLean, Notary Public, do hereby certify that Josh Angle personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 2 day of July 2026.



Candace W McLean
Notary Public

My Commission Expires: September 22, 2030

STATE OF NORTH CAROLINA

COUNTY OF CALDWELL

To the Tax Collector of the County of Caldwell:

You are hereby authorized, empowered, and commanded to collect the taxes for 2026 set forth in the tax records filed in the office of the Caldwell County Tax Collector and in the tax, receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Caldwell, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 27th day of July 2026

_____(Seal)
Randy T. Church, Chairman
Caldwell County Board of Commissioners

Attest:

Tasha Brown
Tasha Brown, Clerk to the Board

Fee $0.00
BK 2171 PG 917 - 918 (2)
This document presented and filed:
07/28/2026 01:01:57 PM
10121419
Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

CALDWELL COUNTY
NORTH CAROLINA

RESOLUTION CONFERRING UPON THE CALDWELL COUNTY BOARD OF COMMISSIONERS ALL POWERS, RESPONSIBILITIES, AND DUTIES OF THE CALDWELL COUNTY BOARD OF SOCIAL SERVICES AND THE CALDWELL COUNTY BOARD OF HEALTH PURSUANT TO N.C.G.S. § 153A-76 AND N.C.G.S. § 153A-77(a) AND ALSO PROVIDING FOR THE CREATION OF COUNTY SOCIAL SERVICES AND PUBLIC HEALTH ADVISORY BOARDS

WHEREAS, N.C.G.S. § 153A-76 and N.C.G.S. § 153A-77 set out the authority of county boards of commissioners over county commissions, boards, and agencies;

WHEREAS, N.C.G.S. § 153A-77(a) authorizes a county board of commissioners to assume direct control of any activities theretofore conducted by or through any commission, board, or agency, including the board of social services and the board of health, by the adoption of a resolution assuming and conferring upon the board of county commissioners all powers, responsibilities, and duties of such commission, board, or agency; and

WHEREAS, the Caldwell County Board of Commissioners (the "Board of Commissioners") hereby states its intention to assume and confer upon itself all powers, responsibilities, and duties of both the Caldwell County Board of Social Services and the Caldwell County Board of Health;

WHEREAS, the Board of Commissioners may exercise this power and authority after a public hearing held by the Board of Commissioners pursuant to at least a thirty (30) days' notice given in a newspaper having general circulation in Caldwell County;

WHEREAS, a notice of public hearing in these matters was published on June 27, 2026 in *The Lenoir News Topic*, a newspaper having general circulation in Caldwell County;

WHEREAS, said public hearing was held at a regular meeting of the Board of Commissioners on July 27, 2026;

WHEREAS, N.C.G.S. § 153A-76(a) further provides that the Board of Commissioners "may . . . appoint advisory boards, committees, councils and agencies composed of qualified and interested county residents to study, interpret and develop community support and cooperation in activities conducted by or under the authority of the board of commissioners…";

WHEREAS, the Board of Commissioners considers it critical to have the input of interested county residents on social services and public health matters; and

WHEREAS, the Caldwell County Board of Commissioners were convened in a regular meeting with a quorum present;

THEREFORE, the Board of Commissioners of Caldwell County resolves that:

1. The Board of Commissioners, pursuant to N.C.G.S. § 153A-76 and N.C.G.S. § 153A-77(a), does hereby assume and confer upon itself all powers, responsibilities, and duties of the Caldwell County Board of Social Services, effective as of the date hereof.

2. The Board of Commissioners, pursuant to N.C.G.S. § 153A-76 and N.C.G.S. § 153A-77(a), does hereby assume and confer upon itself all powers, responsibilities, and duties of the Caldwell County Board of Health, effective as of the date hereof.

3. The Board of Commissioners hereby creates the Caldwell County Social Services Advisory Board. This Board shall have the same membership and terms as the Caldwell County Board of Social Services immediately prior to the adoption of this resolution.

4. The Board of Commissioners hereby creates the Caldwell County Public Health Advisory Board ("Advisory Board"). The Advisory Board shall have the same membership and terms as the Caldwell County Board of Health immediately prior to the adoption of this resolution. Notwithstanding anything to the contrary, the Advisory Board shall be the "advisory committee" required by N.C.G.S. § 153A-77 and shall have a membership consistent with the membership described in N.C.G.S. § 130A-35. The Advisory Board is hereby charged with providing advice and recommendations to the Board of Commissioners, in the Board of Commissioners' capacity as the local board of health, on matters relating to public health as the Board of Commissioners or County Manager may from time to time request.

Adopted the 27th day of July 2026

Randy Church, Chairman
Caldwell County Board of Commissioners

ATTEST:

Tasha Brown
Clerk to the Board

BK 2171 PG 919 - 919 (1)

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Fee $0.00

10121420

Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

RESOLUTION

16-2026

CALDWELL COUNTY
NORTH CAROLINA DEPARTMENT OF COMMERCE
FOOTHILLS REGIONAL AIRPORT INDUSTRIAL PARK SEWER EXTENSION PROJECT

BE IT RESOLVED, that a grant from the Department of Commerce through the County of Caldwell be made to assist the Foothills Regional Airport Industrial Park Sewer Extension Project.

BE IT FURTHER RESOLVED, that Caldwell County will administer this grant in accordance with the rules and regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, that Caldwell County will administer this grant through the County Finance Office.

BE IT FURTHER RESOLVED, that the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations.

BE IT FURTHER RESOLVED, that the amount of the grant application will be $709,508.00.

ADOPTED this 27th day of July 2026.

Randy T. Church, Chairman
Caldwell County Board of Commissioners

Attest:

Tasha Brown, Clerk to the Board

BK 2171 PG 1324 - 1324 (1)
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07/29/2026 12:59:34 PM

Fee $0.00
10121486

Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

RESOLUTION

13-2026

Resolution Approving Conveyance of Personal Property to a Governmental Entity in North Carolina Pursuant to G.S. 160A-280

WHEREAS, Caldwell County is the owner of a 2016 Ford Expedition with VIN number 1FMJU1JT4GEF27295; and

WHEREAS, this vehicle is currently in the Emergency Services fleet and has 172,624 miles on the odometer; and

WHEREAS, Caldwell County has determined that the personal property described above is surplus, obsolete, or unused; and

WHEREAS, North Carolina General statute, section 160A– 280 authorizes the County to make such a donation, if authorized by the Commissioners by Resolution adopted at a regular meeting of the Board.

WHEREAS, Caldwell County agrees to convey this personal property "AS IS" for the sum of $1.00 to Avery County, for the intended public use of this property in the service of all Avery County citizens; and

WHEREAS, if these personal property items are to be sold or otherwise disposed of, all proceeds are remitted back to Caldwell County, or the vehicle may be returned and disposed of by the County.

NOW THEREFORE, THE BOARD OF COMMISSONERS RESOLVE THAT:

1) The Caldwell County Emergency Services Department is authorized to donate the 2016 Ford Explorer aforementioned to Avery County for the sum of $1.00 for public service; and
2) The County Manager is authorized to execute all documents necessary to convey title to aforementioned personal property, with the caveat that any proceeds generated from sale be returned.

Adopted this the 27th. day of July 2026.

Randy T. Church, Chairman of the Board
Caldwell County Board of Commissioners

Cindy Turbyfill, County Manager
Avery County

ATTEST: Tasha Brown
Tasha Brown, Clerk to the Board

BK 2171 PG 1325 - 1325 (1)
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07/29/2026 12:59:35 PM

Fee $0.00
10121487
Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

RESOLUTION

14-2026

Resolution Approving Conveyance of Personal Property to a Governmental Entity in North Carolina Pursuant to G.S. 160A-280

WHEREAS, Caldwell County is the owner of a 2020 Ford F-150 with VIN number 1FTEW1P45LKD34326; and

WHEREAS, this vehicle is currently in the Emergency Services fleet and has 150,257 miles on the odometer; and

WHEREAS, Caldwell County has determined that the personal property described above is surplus, obsolete, or unused; and

WHEREAS, North Carolina General statute, section 160A– 280 authorizes the County to make such a donation, if authorized by the Commissioners by Resolution adopted at a regular meeting of the Board.

WHEREAS, Caldwell County agrees to convey this personal property "AS IS" for the sum of $1.00 to Kings Creek Fire Department, for the intended public use of this property in the service of Caldwell County citizens; and

WHEREAS, if these personal property items are to be sold or otherwise disposed of, all proceeds are remitted back to Caldwell County, or the vehicle may be returned and disposed of by the County.

NOW THEREFORE, THE CALDWELL COUNTY BOARD OF COMMISSONERS RESOLVE THAT:

1) The Caldwell County Emergency Services Department is authorized to donate the 2020 Ford F-150 aforementioned to Kings Creek Fire Department for the sum of $1.00 for public service; and
2) The County Manager is authorized to execute all documents necessary to convey title to aforementioned personal property, with the caveat that any proceeds generated from sale be returned.

Adopted this the 27th day of July 2026.

Randy T. Church, Chairman of the Board
Caldwell County Board of Commissioners

Christopher Burks, Chief
Kings Creek Fire Department

ATTEST:
Tasha Brown, Clerk to the Board

Docusign Envelope ID: A3B47238-69A2-819D-83B2-B9EAF4C51628

State of North Carolina
County of Wake

North Carolina Department of Natural and Cultural Resources
NC Cardinal Memorandum of Agreement
Contract Number 3336

This Agreement is hereby made between the North Carolina Department of Natural and Cultural Resources, on behalf of the Library of North Carolina, 109 East Jones Street, Raleigh, NC (hereinafter referred to as the "Department") and the Caldwell County Public Library, 120 Hospital Ave Lenoir, NC 28645 (hereinafter referred to as "Library" and together, the "Parties").

WHEREAS, NC Cardinal is a project of the Library of North Carolina, conducted with North Carolina public libraries, whereby North Carolina public libraries share an online catalog and integrated library system ("ILS"), and share resources with other member libraries; and

WHEREAS, this collaboration leverages federal and local funds to achieve operational efficiencies and cost savings for public libraries and provide for more effective use of public resources; and

WHEREAS, the use of a single, shared online catalog expands resource sharing and cooperative services among public libraries and delivers faster access to a greater number and variety of resources for library patrons;

NOW, THEREFORE, the Parties hereto, desiring to further the goals of and access to NC Cardinal upon the terms set forth below, do hereby agree as follows:

I. **NC Cardinal Program Requirements**
While the Library retains autonomy over its local operations, participation in NC Cardinal requires collaboration in developing common policies and shared decision making. For acceptance into and continuing participation in NC Cardinal, the Library agrees to abide by the NC Cardinal Bylaws (Attachment A) and any subsequent amendments thereto, and adhere to the following terms and conditions:

A. General Terms and Conditions
The Library shall:
1) Comply with NC Cardinal policies, procedures, and protocols, including regulations approved by the Library of North Carolina and policies of the NC Cardinal Governance Committee;
2) Connect to the NC Cardinal network exclusively with equipment that is compatible with NC Cardinal;
3) Support the development and implementation of electronic and physical delivery of NC Cardinal materials and services to other members of NC Cardinal;
4) Provide in-person services to patrons of all NC Cardinal libraries in the same manner as to the Library's own patrons and local residents;
5) Refrain from making internal policy changes that would adversely affect other NC Cardinal libraries;
6) Provide Library representation at NC Cardinal General Membership meetings;
7) Provide Library representation and service to committees, task forces, and forums sponsored by the NC Cardinal Governance Committee;
8) Ensure Library personnel participate in appropriate training and continuing education programs;

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9) Allow use of the Library's name in NC Cardinal official documents and informational sites; and
10) Adhere to the NC Cardinal membership policies as defined in Appendix A: Bylaws, Section 2, Membership.

B. Data Terms and Conditions
The Library shall:
1) Input, maintain, and share bibliographic holdings with all NC Cardinal libraries;
2) Comply with the NC Cardinal Cataloging Best Practices and procedures for item and patron records prior to migrating data into NC Cardinal (found at https://nccardinalsupport.org);
3) Input newly acquired holdings according to the NC Cardinal Cataloging Best Practices ;
4) Input, maintain, share, and keep patron records confidential according to applicable federal and State laws, including N.C.G.S. § 125-19;
5) Restrict the ability to create data records and other catalog-related activity in NC Cardinal to authorized and NC Cardinal certified personnel;
6) Enter accurate information for all NC Cardinal transactions and statistics;
7) Agree to and adhere to the GNU General Public License for Evergreen software, a copy of which may be found at the following internet address: https://git.evergreen-ils.org/?p=Evergreen.git;a=blob;f=LICENSE.txt;hb=HEAD; and
8) Make no changes to the Evergreen software code other than alterations of bibliographic holdings data.

C. Lending and Resource Sharing Terms and Conditions
The Library shall:
1) Follow the NC Cardinal resource sharing policies and Cataloging Best Practices ;
2) Lend Library materials to patrons of NC Cardinal libraries in the same manner as to the Library's own patrons and local residents. (This does not preclude charging standard Interlibrary Loan ("ILL") fees if the loan is transacted through ILL rather than in person.); and
3) Begin sharing Library resources with other NC Cardinal libraries through the Resource Sharing mechanism within two (2) months of the Library's "go-live" date with NC Cardinal.

II. Governance Committee

A. The Governance Committee provides guidance to the Library of North Carolina in terms of communications, organizational structure, review of NC Cardinal Bylaws and Memoranda of Agreement, and the recommendation of cost sharing and common, consistent policies.

B. The Library of North Carolina has final decision-making authority for all matters pertaining to NC Cardinal and may override a recommendation of the Governance Committee that is determined to be:
1) detrimental to the majority of NC Cardinal libraries;
2) not cost-effective to implement;
3) adversely impacting NC Cardinal project management and support operations; or
4) negatively received by NC Cardinal's hosting vendor or the Evergreen Community at large.

III. Financial Responsibilities

A. NC Cardinal is a project of the Library of North Carolina, supported by grant funds from the Institute of Museum and Library Services under the provisions of the Federal Library Services and Technology Act ("LSTA"). As such, the Department retains final financial decision-making authority for all matters pertaining to the NC Cardinal ILS and its users.

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B. The Department shall fund the migration costs associated with migrating from the Library's current ILS into the NC Cardinal ILS. The Department shall also fund Branch Costs and Shared ILS Costs associated with the Base Level Access, as defined below, for the Library's participation in NC Cardinal during the State Fiscal Year (July 1 – June 30) of the Library's migration and one (1) additional State Fiscal Year. "Base Level Access" means access to and use of the NC Cardinal ILS software, hardware maintenance, hardware administration, database administration, Standard Internet Protocol ("SIP") services, software upgrades, second-level system support, integral components, and tools related to the statewide resource sharing distribution system.

C. Additionally, the Department shall fund and manage the following aspects of NC Cardinal:

1) project administration, including project oversight, project schedule development, vendor negotiations and contract administration, budget forecasting, migration management, development and maintenance of communications channels, and coordination of NC Cardinal Committees.

2) first-line software support, including maintaining a help ticket system, providing remote or onsite assistance, training, and facilitating communications with second-level vendor support.

3) resource sharing services, including delivery system administration, training, vendor communications, and problem resolution.

D. Beginning in the third fiscal year of the Library's participation in NC Cardinal, the Library shall be required to pay annual Branch Costs and Shared ILS Costs ("Annual Costs") for Base Level Access to the NC Cardinal ILS. The Library's Annual Costs shall be calculated as described in Attachment B – NC Cardinal Annual Costs by Library.

F. Non-optional third-party services may be required to support the NC Cardinal ILS and may incur additional annual costs to the Library. Non-optional third-party services must be agreed to by a two-thirds majority of all NC Cardinal libraries and approved by the Library of North Carolina's NC Cardinal Program Manager. Written notification of the implementation of non-optional third-party services shall be given to all NC Cardinal libraries on or before December 31 of each year. The new third-party service shall become effective July 1 of the following State Fiscal Year. The Library's annual third-party service costs shall be calculated based upon the following formula:

% of Active Items * Total Annual Service Cost.

G. The Library shall pay its Annual Costs and any third-party vendor service costs within thirty (30) days of receipt of the Library of North Carolina's annual invoice, as detailed in Attachment B.

H. Optional third-party services that do not directly support NC Cardinal ILS maintenance may be added in accordance with NC Cardinal's Third-Party Hardware and Software Policy. The Library shall not implement optional third-party services that may adversely affect other NC Cardinal libraries.

I. The Library shall comply with the provisions of subscription agreements made by the Department on behalf of NC Cardinal libraries and shall accept responsibility only for the actions of the Library's own employees related to those agreements.

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IV. Availability of Funds

All terms and conditions of this Agreement are dependent upon and subject to the allocation of funds for the purposes set forth and this Agreement may, in the Department's sole discretion, automatically terminate, if funds cease to be available. The Department will provide prompt written notice to the Library if the Agreement is terminated in accordance with this Section. Upon receipt of the notice of termination, the Library shall immediately proceed with the withdrawal process from NC Cardinal as outlined herein.

V. Term and Termination of Agreement

A. This Agreement shall be effective July 1, 2026, and shall terminate June 30, 2027, unless sooner terminated as set forth herein.

B. Upon the expiration of the term of this Agreement or receipt of notice of termination, the Library shall immediately proceed with withdrawal from NC Cardinal as outlined herein. Upon completion of withdrawal, this Agreement shall terminate.

VI. Default

A. A violation of any provision, policy, or requirement that is not corrected by the Library to the Department's satisfaction within sixty (60) days after written notice by the Department shall constitute default under the terms of this Agreement. If default occurs, the Department may, in its sole discretion, terminate the Library's participation in NC Cardinal by sending written notice of termination to the Library. The termination shall be effective at the end of this Agreement's term.

B. Upon receiving notice of termination from the Department, the Library shall proceed with withdrawal from NC Cardinal as outlined herein.

VII. Withdrawal from NC Cardinal

A. In accordance with Attachment A, the Library shall have the right to withdraw from NC Cardinal by giving written notice on or before December 31, 2026. The withdrawal shall be effective at the end of the Agreement's term, at which time this Agreement shall terminate.

B. If (1) a branch library chooses to separate from a Library that is a continuing member of NC Cardinal; or (2) a county library chooses to separate from a regional library system that is a continuing member of NC Cardinal, the separating library may withdraw from participation in NC Cardinal by giving written notice to the Department and the Library from which it is separating. Within two (2) months of receipt of written notice of separation, the separating library's first data extract will be provided. Within five (5) months of receipt of written notice of separation, the separating library's final data extract will be provided, completing withdrawal for that branch or county library.

C. In the event of the Library's withdrawal,
   1) the Library shall:
      a. lose all rights and benefits to NC Cardinal service delivery and governance;
      b. have their patrons withdrawn from NC Cardinal resource sharing, delivery systems, and cooperative fine and fee processes;
      c. have sole responsibility for replacement of all services provided through NC Cardinal and the Department's subscription agreements;
      d. have sole responsibility for notifying its third party software vendors of the Library's effective date of withdrawal from NC Cardinal;

e. pay the cost to remove the Library's complete policy set, circulation rules, hold policies, library settings, staff accounts, item records, and patron records from NC Cardinal at the current rate of its hosting vendor;
f. not be required to return LSTA grant monies so long as the Library is in full compliance of LSTA grant requirements; and
g. not receive a refund for any portion of annual Branch Costs and Shared ILS Costs or third-party vendor costs paid by the Library.

2) the Department shall:
   a. discontinue NC Cardinal funding and services for the Library on the designated termination date; and
   b. provide up to two (2) data export files of the Library's bibliographic, item, patron, and circulation data at no cost to the Library prior to the designated termination date.

VIII. Amendment

This Agreement may only be amended by a written, duly executed amendment by both Parties.

IX. Notices and Agreement Administrators

All notices permitted or required to be given by one Party to the other and all questions about the Agreement from one Party to the other shall be addressed and delivered to the other Party's Agreement Administrator. The name, post office address, street address, telephone number, fax number, and email address of the Parties' respective initial Agreement Administrators are set out below. Either Party may change the name, post office address, street address, telephone number, fax number, or email address of its Agreement Administrator by giving written notice to the other Party within thirty (30) calendar days of such change. The Library's Agreement Administrator shall be available by phone, facsimile, or e-mail, upon twenty-four (24) hours' notice during business hours.

Agreement Administrator for the Library

For All Day-To-Day Activities	For All Other Agreement Issues
Name: Janet Fore Title: Library Director Address: 120 Hospital Ave Lenoir, NC 28645 Telephone: 828-757-1288 Facsimile: E-mail: jfore@caldwellcountync.org	Name: Janet Fore Title: Library Director Address: 120 Hospital Ave Lenoir, NC 28645 Telephone: 828-757-1288 Facsimile: E-mail: jfore@caldwellcountync.org

Agreement Administrators for the Department

For All Day-To-Day Activities	For All Other Agreement Issues

Docusign Envelope ID: A3B47238-69A2-819D-83B2-B9EAF4C51628

Benjamin Murphy Manager, NC Cardinal Program (USPS) 4640 Mail Service Center Raleigh, NC 27699-4600 (FedEx, UPS) 109 E. Jones Street Raleigh, NC 27601 Telephone: (919) 814-6797 Facsimile: (919) 733-8748 E-mail: benjamin.murphy@dncr.nc.gov	Cynthia Armes Director of Procurement and Contract Monitoring NC DNCR, Purchasing Office 109 E. Jones Street Raleigh NC 27601 Telephone: (919) 814-6728 Facsimile: (919) 733-6993 E-mail: cynthia.armes@dncr.nc.gov

X. Care of State Property

The Library agrees that it shall be responsible for the proper custody and care of any Department property furnished to the Library for use in connection with the performance of this Agreement or purchased by the Library for this Agreement and will reimburse the Department for loss of damage of such property. In the event of termination of this Agreement, the Library shall return all Department property furnished to it in connection with the performance of this Agreement by the effective date of termination.

XI. Access to Persons and Records

The State Auditor, DNCR Internal Auditors, the joint Legislative Commission on Governmental Operations (as well as applicable legislative employees), and any other authorized State entity shall have access to persons and records related to this Agreement to verify accounts and data affecting fees or performance under this Agreement, as such access is required under North Carolina law (including but not limited to N.C.G.S. §§ 143-49(9) & 147-64.7).

XII. Assignment

None of the Library's duties and responsibilities included herein may be assigned or delegated to a third party without prior written consent of the Department.

XIII. Compliance with Laws

All Parties to this Agreement shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to its conduct and to the administration of this Agreement.

XIV. Severability

In the event that a court of competent jurisdiction holds that a provision or requirement of this Agreement violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Agreement shall remain in full force and effect.

XV. Waiver

A failure of either Party to insist upon strict enforcement of any term or provision or to exercise any right, option, or remedy of this Agreement, or to require, at any time, performance of any provision hereof, shall not be construed as a waiver of any such term or provision. No waiver by either Party of any term or provision hereof shall be binding unless made in writing and signed by the other, approving party.

XVI. Agreement Documents

This Agreement shall consist of the following documents in order of highest to lowest precedence:

A. Amendments to this Agreement, if any;
B. This Agreement;
C. Attachment A: NC Cardinal Bylaws
D. Attachment B: NC Cardinal Annual Costs by Library

In the event of a conflict between or among the terms of the Agreement Documents, the Agreement Document with the highest precedence shall control.

XVII. Governing Law

This Agreement shall be governed by the laws of the State of North Carolina. The Parties agree that the proper venue of this Agreement, its situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement of this Agreement, shall be determined.

XVIII. Entire Agreement

This Agreement, any exhibits and attachments affixed hereto, and any documents specifically incorporated by reference represent the entire Agreement between the Parties and supersede all prior oral or written statements or agreements as to the subject matter discussed herein. There are no promises, terms, conditions, or obligations other than those contained in this Agreement, and this Agreement shall supersede all previous communications, representations, or agreements between the Parties as to the subject matter discussed herein.

SIGNATURE PAGE FOLLOWS

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SIGNATURE PAGE

IN WITNESS WHEREOF, the Library and the Department have each executed this Agreement in duplicate originals.

Caldwell County Public Library

Janet Fore — 6/19/26

Janet Fore
Library Director — Date

Randy T. Church — 7/27/26

Randy T. Church
Chairman, Caldwell County Board of Commissioners — Date

Library of North Carolina

DocuSigned by: Michelle Underhill D52F9EA9DE58441... — 8/6/2026

Michelle Underhill
State Librarian — Date

North Carolina Department of Natural and Cultural Resources

Signed by: Margrette K Thompson 1589801DB7244B5... — 8/6/2026

Margrette Thompson
Chief Deputy Secretary — Date

Approved as to the Availability of Funds

Budget Code: 4600 / 105132/ 4600487

Signed by: Brett Altman C0D2EABF94C0498... — 8/6/2026

Brett Altman
Chief Financial Officer — Date

Signed by: Cynthia Armes 8170D3994781411... — 8/6/2026

Cynthia Armes
Director of Procurement and Contract Monitoring — Date

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Attachment A: NC Cardinal Bylaws

August 2019

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Section 1: Name and Mission

1. The name of this organization shall be NC Cardinal. NC stands for North Carolina.
2. The purpose of NC Cardinal is to provide North Carolina residents greater access to public resources.

NC Cardinal is a partnership between the State Library of North Carolina and North Carolina public library systems. NC Cardinal uses an open-source integrated library system (ILS) to expand resource sharing and cooperative services development through a single, shared online catalog.

Section 2: Membership

Members are those eligible organizations that have submitted applications and been approved by the State Library. NC Cardinal is supported by the Library Services & Technology Act (LSTA) grant program which, in turn, supports the implementation of North Carolina's current LSTA Five-Year Plan. LSTA funds are awarded to the State Library of North Carolina by the Institute of Museum and Library Services (IMLS).

NC Cardinal Member Libraries must agree to:

1. participate in NC Cardinal and share their bibliographic and patron databases;
2. participate in NC Cardinal decision making and abide by Governance Committee decisions;
3. participate in resource sharing and provide in-person services to all patrons of NC Cardinal libraries in the same manner as to their own patrons; and
4. allow the use of the library name in NC Cardinal official documents and informational sites.

Section 2a: Application for Membership

Prospective members may join NC Cardinal by submitting an NC Cardinal Grant Application. Applicants should understand the annual State Library of North Carolina's LSTA General Information & Provisions and the Program-Specific Information & Guidelines.

Qualifications

To be eligible for participation in NC Cardinal, public libraries must:

1. qualify for grants from the Aid to Public Libraries Fund; and
2. meet basic hardware and network speed requirements.

Approval of Application

The State Library of North Carolina may review and approve membership based upon funding and resource capacity, may refuse an application for membership, or may postpone consideration of an application for membership.

Upon approval, the applicant library must execute the NC Cardinal Memorandum of Agreement and adopt the NC Cardinal Bylaws. Failure to do so will disqualify the applicant from participation in NC Cardinal. The State Library may provide funds for the library to migrate its automated system data into NC Cardinal, to receive training in using NC Cardinal, to access the NC Cardinal services subscription, and to make other expenditures determined by the State Library to be necessary for a successful migration.

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In the event that funds or program capacity are not available to support all public libraries that apply, applicants will be selected based on the following criteria:

1. expiration date of the library's automated system contract;
2. scope and complexity of the library's migration requirements; and
3. other circumstances affecting the library as determined by the State Library.

Section 2b: Membership Activation

Membership is effective on the date the NC Cardinal Memorandum of Agreement is fully executed.

Section 2c: Member Withdrawal

Prior to terminating or taking action to withdraw from NC Cardinal, the Member Library shall discuss their intentions with authorized representatives of the State Library and the NC Cardinal Governance Committee. Critical issues that the Member Library believes justify such withdrawal must be presented in written form. If discussions with the State Library and the NC Cardinal Governance Committee do not resolve the issues to the Member's reasonable satisfaction, the Member Library shall have the right to discontinue participation in NC Cardinal by giving written notice on or before December 31 to the State Library, subject to the terms and conditions of the Memorandum of Agreement.

Section 2d: Effective Date of Withdrawal

The membership of a Member Library giving written notice on or before December 31 will cease on June 30 of the following year.

Section 2e: Default

A violation of any provision, policy, or requirement that is not corrected by the Member Library within sixty (60) days after written notice by the State Library will constitute default under the terms of their executed NC Cardinal Memorandum of Agreement and these Bylaws, subject to the terms and conditions of the Memorandum of Agreement.

Section 2f: Electronic Balloting

At the discretion of the State Library or by a consensus vote of the Governance Committee, electronic balloting may be employed for consortium-wide votes. Notice of issues for electronic ballot must be electronically emailed to each member of the Governance Committee no less than one (1) week prior to the designated "ballot start time." Electronic balloting may proceed after approval by the Governance Committee.

Section 3: Governance Committee

The Governance Committee provides guidance to the State Library of North Carolina in terms of communications, organizational structure, review of NC Cardinal Bylaws and Memorandum of Agreement, cost sharing policies, and the approval of common, consistent policies. Powers and Authority for this committee are outlined in Section 3h, Powers and Authority.

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Section 3a: Number and Composition

The Governance Committee shall consist of five (5) members from participating NC Cardinal Libraries and two (2) members from the State Library: the NC Cardinal Program Manager and a representative from the Library Development Section. Governance Committee members must be selected from the Senior Management staff of Member Libraries.

NC Cardinal Member Library representation on the Governance Committee shall be composed of:

1. one (1) member from a Municipal library;
2. one (1) member from a County library;
3. one (1) member from a Regional library; and
4. two (2) members at large.

If the requirement for a member from at least one of each library type is unable to be filled, a temporary member could be added for a one year term, until the next election of members.

Section 3b: Nomination

At least sixty (60) days prior to the NC Cardinal General Membership Meeting, the Governance Committee must appoint a Nominations Committee of two (2) or more Members who are not seeking election. The Nominations Committee is required to receive and coordinate nominations for election to the Governance Committee.

Section 3c: Election

An election of Governance Committee members must be held at an NC Cardinal General Meeting to replace those members whose terms of office have expired or will expire at the end of the meeting.

Section 3d: Terms

A term of office shall be two (2) years, to commence at the beginning of the next Quarter after the election with the exception of the first year. Following the election, an announcement of the newly elected officers will be sent to the membership promptly. Committee members may serve two (2) consecutive terms with a two-thirds (2/3) majority vote of the membership. Committee appointments shall be staggered to promote consistency as well as to accommodate change.

Section 3e: Vacancies

Vacancies on the Governance Committee shall be filled by appointment by the Governance Committee until the next election of members. Appointments are for the remainder of the replaced member's term.

Section 3f: Meetings of Governance Committee

The Governance Committee shall hold at least two meetings per year, with other meetings scheduled as needed. At least thirty (30) days in advance, the General Membership shall be notified of Governance Committee meetings. Governance Committee meetings are closed, and attendance is limited to Governance Committee members, designated representatives of member library systems and invited guests.

Additional meetings may be scheduled:

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1. at the request of the State Library;
2. at the request of two Governance Committee members; or
3. upon receipt of a written request signed by at least fifty (50) percent of the membership.

At least one (1) annual meeting will be held for the General Membership. Members will be notified at least thirty (30) days in advance of the annual meeting. Minutes of meetings shall be kept and distributed to the membership.

Section 3g: Attendance

It is expected that Governance Committee members will attend all meetings in person. If a Governance Committee member cannot attend a Committee meeting, the member may make advance arrangements with the NC Cardinal Program Manager and the hosting site to participate electronically, by conference call or other technology.

Governance Committee members will not send a representative to the meeting as a substitution.

If a Governance Committee member cannot actively participate in more than two (2) consecutive meetings, the member may be replaced for the duration of their term by appointment of the other members of the Governance Committee.

Section 3h: Powers and Authority

The Governance Committee shall provide counsel and support to the State Library of North Carolina and Member Libraries in the operation of NC Cardinal by:

1. recommending policy;
2. monitoring current research and trends to determine the best practices;
3. communicating to the entire membership; and
4. reviewing and discussing recommendations from other NC Cardinal Committees and providing a final recommendation.

Topics may cover a wide range of subjects, including information technology, vendor purchases, upgrades, enhancements, support, membership costs, and budget considerations.

NC Cardinal Member Libraries will act upon recommendations approved by the Governance Committee.

Section 3i: Voting

Only Governance Committee members may vote at a Governance Committee meeting. Each Governance Committee member has one (1) vote. This vote must be cast in person. Proxy representation and proxy voting are not allowed. If an elected member cannot attend a Committee meeting, the member has the option of making advance arrangements with the NC Cardinal Program Manager to participate via technology, or forfeit the right to vote at the meeting. A two-thirds (2/3) majority vote among Governance Committee members is required to pass a policy or recommendation.

Section 3j: Non-voting Members

The NC Cardinal Program Manager shall be a non-voting member.

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Section 3k: Appeal Process

A Member Library(ies) may request reconsideration of a decision made by the NC Cardinal Governance Committee. A written request for reconsideration must be submitted within fourteen (14) days of the Committee decision. The appeal must include a justification for submitting the request for reconsideration, with supporting facts, and be signed by the submitting Member Library(ies). The Governance Committee will review the request for reconsideration within fourteen (14) days of submission. A written notice of action and/or decision will be distributed by the Governance Committee to the appealing Member Library(ies).

Section 3l: Removal

Should it become necessary to dissolve the Governance Committee, a two-thirds (2/3) majority vote of no-confidence from the NC Cardinal membership shall dissolve the Governance Committee. Should the Governance Committee be dissolved, a nominating committee selected from the membership shall propose new candidates.

Section 4: Working Committees

Category-specific NC Cardinal task forces/committees, for example Cataloging or User Experience, will submit recommendations for approval to the Governance Committee. These recommendations will be voted upon for implementation. Voting will adhere to the procedures as outlined Section 3i of these Bylaws.

Section 4a: Creation of Working Committees

Recommendations for new committees are submitted by NC Cardinal Member Libraries directly to NC Cardinal Program Staff or the NC Cardinal Governance Committee. Requests for project- or category-specific committees will be vetted and approved by the NC Cardinal Governance Committee. Committee member nominations will be solicited from Member Library Directors. Final member selections will be determined by NC Cardinal Program Staff according to the following composition:

1. at least one (1) member from a Municipal library;
2. at least one (1) member from a County library;
3. at least one (1) member from a Regional library; and
4. other members by level of expertise in the project- or category-specific area.

If the requirement for a member from at least one of each library type is unable to be filled, a temporary member could be added for a one year term, until the next election of members.

Section 5: Amendment of Bylaws

The NC Cardinal Bylaws may be amended at any time by a two-thirds (2/3) majority of vote of Member Libraries. Thirty (30) days prior written notice shall be given to Member Libraries of any proposed amendment. Proposed amendments may originate from the NC Cardinal membership with signatures from one-third (1/3) of the Member Libraries.

The Bylaws shall be reviewed every two (2) years by the NC Cardinal Governance Committee at the beginning of new Committee appointments. The Committee shall recommend any modifications and submit the Bylaws for review and renewal to the Member Libraries with thirty (30) days written notice for a vote to extend or rescind the agreement.

Section 6: Definitions

Library System	The organization unit as defined by the Evergreen Software, to be distinguished from branches, book mobiles, etc.
Member Library	A library system that participates in the NC Cardinal program.

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Attachment B – NC Cardinal Annual Costs by Library
State Fiscal Year 2026-2027

Annual Cost Calculations

A. During the State Fiscal Year (July 1 – June 30) of the Library's migration (year one), the incoming Library shall incur no Branch Costs or Shared ILS Costs. The State Library of North Carolina shall cover the Library's portion of Branch Costs and Shared ILS Costs for the first full fiscal year following migration (year two). The Library shall fund its portion of Branch Costs and Shared ILS Costs for Base Level Access to the NC Cardinal ILS beginning with year three of participation in NC Cardinal.

B. Base Level Access includes access to and use of the NC Cardinal Integrated Library System (ILS) software, hardware maintenance, hardware administration, database administration, Standard Internet Protocol (SIP) services, software upgrades, second-level system support, integral components, and tools related to the statewide resource sharing distribution system.

C. A member Library's annual costs for membership in NC Cardinal shall be calculated based upon the following formula:

Consortial Shared Costs Calculations:

Total Branch Costs	=	50% of Total Consortial Shared Costs
Shared ILS Costs	=	50% of Total Consortial Shared Costs

Library System Costs Calculations:

	Library's Portion of Total Branch Costs	(described in section F)
+	Library's Portion of Shared ILS Costs	(described in section G)
	Total Library Costs	

D. **Total Consortial Shared Costs** are the program costs shared among members to support and administer the shared ILS software and hardware. These fees provide for:

1) maintenance for server administration;
2) implementation of software upgrades;
3) maintenance of database storage performance optimization;
4) upgrade of server configuration; and
5) support of software issues and problem resolution.

E. Total Consortial Shared Costs are then divided into two equal parts:

1) **Total Branch Costs** are divided equally among all qualifying library branches in the consortium.
2) **Shared ILS Costs** are divided among member libraries according to the calculations described in Section G.

F. The **Library's Portion of Branch Costs** is composed of the Cost per Branch multiplied by the number Qualifying Branches in that Library System.

1) The **Cost per Branch** is the Total Branch Costs divided by the total number of Qualifying Branches throughout the consortium.
2) A **Qualifying Branch** meets the following criteria:
   a. Is open more than 18 hours per week;
   b. Stores and circulates items to the general public; and
   c. Acts as a circulating branch as their primary responsibility.
3) Library outlets that are not qualifying branches will not incur the annual fee.

G. The **Library's Portion of Shared ILS Costs** is calculated using an income equalization factor in alignment with the formula used to allocate Aid to Public Libraries funds (State Aid). The Per Capita Income of the library's service area (C) is compared to the State's Per Capita Income (B) to generate a ratio of State PCI to service area PCI (D). That ratio is multiplied by the population of the library's service area (A), giving an Adjusted Population Size (E). The Adjusted Population Size of all Cardinal libraries are added up to find the Consortium Adjusted Population (F). The total Shared ILS Costs are divided up amongst the Consortium Adjusted Population, giving a Cost Per Population (H). That amount is then multiplied by the Adjusted Service Area Population for the library to calculate the Library's Portion of Shared ILS Costs (I). These calculations are based on the most recently available figures for population and PCI. Potential year to year increases in Library's Portion of Shared ILS Costs will be capped at 15%.

H. The Library will receive an Annual Invoice each fiscal year listing Total Library Costs. Payment is due within ninety (90) days from the date of the invoice. Please make checks payable to "NC Dept of Natural & Cultural Resources." Once prepared, please send the payment to one of the following addresses based on your preferred courier service:

If using USPS:	If using FedEx or UPS:
Dept. of Natural and Cultural Resources	Dept. of Natural and Cultural Resources
Attn: Benjamin Murphy	Attn: Benjamin Murphy
4640 Mail Service Center	109 E. Jones Street
Raleigh, NC 27699-4600	Raleigh, NC 27601

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I. Total Library Costs FY 2026-2027 for Caldwell County Public Library

Branch Fees

Cost Per Branch	$1,395.35 ($300,000/ 215 branches)
# of Qualifying Branches	3
Branches eligible for fee:	SOUTHERN, HUDSON, LENOIR
Branches without fee:	-
Branch Costs	**$4,186.05**

Shared ILS Costs

A. 2024 Library Service Area Population	81823
B. 2023 NC PCI	39611
C. 2023 Library Service Area PCI	$30,811.00
D. Ratio Library to NC PCI (C / B)	0.7778
E. Adjusted Service Area Population (D * A)	63645
F. Consortium Adjusted Population	4356939
G. Consortium Shared Costs	$300,000
H. Cost Per Population (F / G)	$0.068856
I. Library's Uncapped Portion of ILS Costs (H * E)	$4,382.00
Last Year's Shared ILS Costs	$4,088.00
This Year's Calculated Percent Change	7%
This Year's Adjusted Shared ILS Costs (Capped at 15% Increase)	**$4,382.00**

Final Library Costs for FY 26-27

Branch Fees	**$4,186.05**
Shared ILS Costs	**$4,382.00**
Total Library Costs	**$8,568.05**

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
August 24, 2026	Administration	

AGENDA ITEM # 29

Closed Session Pursuant to N.C.G.S. § 143-318.11(a)(4)

BACKGROUND

Closed Session Pursuant to N.C.G.S. § 143-318.11(a)(4) To discuss matters related to Economic Development.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None