Caldwell County
North Carolina
Board of Commissioners Meeting

September 28, 2026 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

AGENDA

Call to Order ***Chairman Randy T. Church***

Public Comment Period

Invocation ***Pastor Mack Jarvis, Hudson First Baptist Church***

Pledge of Allegiance ***Commissioner, Donnie Potter***

Agenda Amendments from the Board, Manager & Public

Agenda Items

1.	Recognition *Randy Church*	Moving Mountains Award - Zoey Carroll
2.	Items for Decision *Jason Pennell*	2016 Tax Release
3.	Presentation *Richard Gilliland*	Animal Care Enforcement Updates/ Spay and Neuter Clinic
4.	Public Hearing *Kyle Case*	WPCOG Community Development Block Grant Application
5.	Presentation *Brittany Williams*	Drug Recovery Court Updates
6.	Public Hearing *Jesse Trivette*	Sales Tax Reinvestment Fund Request for Economic Development
7.	Presentation *Anna Cook*	Public Health Department Monthly Updates
8.	Presentation *Shane Fox*	Department of Social Services CPS Update
9.	Presentation *Kim Arnett*	Department of Social Services Monthly Updates

Consent

10.	Budget Revisions	Budget Revision - Library Repairs
11.	Budget Revisions	Budget Revision - Low Cost Spay and Neuter program at Animal Care and Enforcement

12.	Budget Revisions	Budget Revision - Insurance for Buildings and Equipment
13.	Budget Revisions	Budget Revision and Project Ordinance for the Parkview Road Water Line Extension
14.	Budget Revisions	Budget Revision Health Grants for Women's Health
15.	Budget Revisions	Budget Revision - Economic Development Property Purchase 4054 Lower Cedar Valley Rd.
16.	Consent Agenda	Budget Transfer - Health Department
17.	Consent Agenda	2026/2027 United Way of Caldwell County Agency Agreement
18.	Consent Agenda	Golden LEAF Foundation Grantee Acknowledgment and Agreement
19.	Consent Agenda	Acceptance of Trailer from Grace Chapel Fire Department
20.	Consent Agenda	Personnel Change - Public Works Director Position Request
21.	Consent Agenda	Approval of Regular and Closed Session Minutes from August 24, 2026, Board of Commissioners Meeting
22.	Consent Agenda	Town of Sawmills - Fireworks Display Application

Closed Session

23.	Items for Decision	Closed Session Pursuant to N.C.G.S. § 143-318.11(a)(4)

Adjourn

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	Randy Church

AGENDA ITEM # 1

Moving Mountains Award - Zoey Carroll

BACKGROUND

To recognize Caldwell County student Zoey Carroll for her outstanding achievement of winning the 2026 Jr Pro Women's Wakeboard World Championship. This award celebrates not only individual talent but also the spirit of perseverance, creativity, and service to the community.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Tax	Jason Pennell

AGENDA ITEM # 2

2016 Tax Release

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Write Off 2016 taxes 9-16-2026 Memo

MEMORANDUM

THRU: Shane Fox, County Manager

TO: Board of County Commissioners

FROM: Jason Pennell, Interim Tax Administrator

DATE: September 16, 2026

REQUIRES BOARD ACTION

Each year we request release of 10-year-old delinquent property taxes, which are no longer collectible using enforced collection methods per NCGS 105-378(a).

Every effort has been made to collect these delinquent taxes.

Request release of the following tax amounts as indicated:

Real & personal property taxes for 2016 - $ 57,573.21

c.c. Candace McLean
Heather Kirby
Margaret Lester

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Animal Care Enforcement	Richard Gilliland

AGENDA ITEM # 3

Animal Care Enforcement Updates/ Spay and Neuter Clinic

BACKGROUND

Animal Care Enforcement Director, Richard Gilliland, will present updates and future events happening in Animal Care Enforcement.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Water	Kyle Case

AGENDA ITEM # 4

WPCOG Community Development Block Grant Application

BACKGROUND

The Caldwell County Water Department is applying for a grant through CDBG to assist with upgrading our Pump Stations. This Public Hearing is a requirement for that grant. Kyle Case from Western Piedmont Council Of Government will be leading this hearing.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Public Hearing Notice - Community Development Block Grant

PUBLIC HEARING NOTICE

COMMUNITY DEVELOPMENT BLOCK GRANT
NOTICE OF FIRST PUBLIC HEARING

The Caldwell County Board of Commissioners is holding a Public Hearing in order to receive citizen input in the development of Community Development Block Grant (CDBG) applications for the coming year. These applications are to be submitted to the North Carolina Department of Commerce. CDBG funds may be used for a variety of different activities including: Neighborhood Revitalization (NR), Economic Development (ED), Infrastructure, Community Housing, Demolition of publicly owned dilapidated buildings in order to create re-usable industrial sites, and Disaster Recovery (DR) including support to help communities deal with recovery from Hurricane Helene. All projects must predominately benefit low- and moderate-income persons.

The Public Hearing will be held at the regularly scheduled meeting on Monday, September 28, 2026 at 6:00 pm in the City-County Chambers located at 905 West Avenue NW, Lenoir, NC 28645.

Caldwell County holds all public meetings in accessible rooms. All interested persons are invited to attend this hearing. Auxiliary aids will be supplied to the disabled if requested five days prior to the public hearing. Persons needing special assistance or non-English speaking persons desiring to participate in this hearing should contact Tasha Brown, Clerk to the Board, at 828-757-1301 or 1-800-735-0533 (TDD/TTY) for the hearing impaired.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, pongase encontacto con Kyle Case al 828-485-4285 o en Western Piedmont Council of Governments, 1880 2nd Ave NW, Hickory, NC 28801. De alojamiento para esta solicitud.

Tasha Brown

Clerk to the Board

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	Brittany Williams

AGENDA ITEM # 5

Drug Recovery Court Updates

BACKGROUND

Brittany Williams, Recovery Court Coordinator for Burke and Caldwell Counties, will provide a presentation and updates on the Recovery Court program.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Economic Development	Jesse Trivette

AGENDA ITEM # 6

Sales Tax Reinvestment Fund Request for Economic Development

BACKGROUND

Caldwell County is considering the acquisition of approximately 6.866 acres of property located at 4054 Lower Cedar Valley Road within the Town of Sawmills. The property has been identified as a potential site to support future economic development and industrial recruitment efforts in Caldwell County.

The negotiated purchase price for the property is $300,000. In addition to the purchase price, the County anticipates costs associated with the transaction, including any property taxes due at closing, attorney's fees, and other customary closing expenses. To provide sufficient funding for the acquisition and related costs, the County is considering an appropriation of up to $320,000 from the Sales Tax Reinvestment Fund.

Prior to closing, the property must satisfactorily pass geotechnical soil compaction testing to confirm it is suitable for the County's intended economic development purposes. In addition, a final survey report for the property must be completed and provided prior to closing.

Acquisition of the property would allow the County to secure additional property for future economic development purposes and provide greater flexibility in responding to industrial recruitment and business development opportunities. The property's location is adjacent to a parcel owned by the County and provides an opportunity to support continued economic investment in Caldwell County.

RECOMMENDED MOTION

I move to approve the expenditure of funds from the Sales Tax Reinvestment Fund for the purchase of the property located at 4054 Lower Cedar Valley Road to support the development of a new industrial park.

BUDGET IMPACT

None. The funds will be appropriated from the Sales Tax Reimbursement Fund.

APPROVED FOR BUDGET YEAR

Yes

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	Anna Cook

AGENDA ITEM # 7

Public Health Department Monthly Updates

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	Shane Fox

AGENDA ITEM # 8

Department of Social Services CPS Update

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. CPS Update

Child Protective Services Update

To the Board of Commissioners:
The purpose of this agenda item is to provide the Board of Commissioners with an update on Child Protective Services (CPS) operations and to propose a comprehensive restructuring plan. To improve service delivery to our citizens, we propose reducing the supervisor-to-staff ratio from the industry standard of 5:1 down to 3:1. This strategic shift will give our county one of the lowest ratios in the state, allowing for heightened direct supervision, hands-on training, and a significant reduction in supervisor caseloads.

The proposed restructuring directly addresses operational capacity and quality of care by shifting our management structure to a highly supportive model.

- **Enhanced Supervision and Training:** Moving to a 3:1 ratio allows supervisors to provide direct, daily oversight and hands-on guidance to frontline staff. This intensive training environment will ensure higher quality assessments and more efficient service delivery for vulnerable families.
- **Manageable Supervisor Caseloads:** Under the current 5:1 structure, supervisors oversee an average of 50 active cases at any given time. By restructuring the department, we will reduce this administrative and clinical burden to approximately 30 cases per supervisor, significantly mitigating burnout and oversight risks.

To make this transition successful, we will present a detailed logistical plan during our upcoming meeting, outlining the realignment of existing teams and space allocations.
Furthermore, implementing this model effectively requires stabilizing our workforce and maintaining high morale during the transition. Therefore, we will be formally requesting the authorization of an employee incentive package for CPS staff to ensure high retention, successful recruitment, and long-term departmental stability.

Recommendation:
It is recommended that the Board consider the proposed changes to CPS and approve after a detailed presentation and discussion. Thank you for consideration of this request.

Respectfully submitted,

Shane Fox, County Manager

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	Kim Arnett

AGENDA ITEM # 9

Department of Social Services Monthly Updates

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Facilities Services	

AGENDA ITEM # 10

Budget Revision - Library Repairs

BACKGROUND

At the August meeting the board expressed its desire to spent $330,000 from SCIF funds to allow for repairs at the Lenoir library branch. This budget revision appropriates $330,000 from interest earned on SCIF funds. The county has held those funds for a few years and interest has accumulated in the fund that has not been appropriated for use. This uses a portion of those funds.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

No impact to the General Fund. This uses interest earnings in the SCIF fund.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Library Repairs_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision allocates $330,000 of interest earnings in the SCIF fund to allow for repairs and renovations at the library building in Lenoir.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
43.9000.361100.10222	Interest Earnings	I	$	330,000.00
Total				**330,000.00**

Line Item #	Title	I/D		Amount
43.9000.435500.10222	M&R Building	I	$	330,000.00
Total				**330,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			08/27/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Animal Care Enforcement	

AGENDA ITEM # 11

Budget Revision - Low Cost Spay and Neuter program at Animal Care and Enforcement

BACKGROUND

The attached revision adds $40,000 to the revenue and expense line items assocated with the new low cost spay and neuter program at Animal Care and Enforcement. The response to this program has been greater than we anticipated when preparing the annual budget.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

No impact to the bottom line This program is funded via the revneues it generates.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Low Cost Spay and Neuter_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

The response to the county's low cost spay and neuter program has been greater than anticipated. This revision increases the line items for revenue and expense related to this program by $40,000 to allow it to continue thru the end of the current fiscal year.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
10.5200.351502	Spay and Neuter Fees	I	$	40,000.00
Total				**40,000.00**

Line Item #	Title	I/D		Amount
10.5200.444160	Spay and Neuter Exp	I	$	40,000.00
Total				**40,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
[signature]	8/28/26	[signature]	08/28/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	

AGENDA ITEM # 12

Budget Revision - Insurance for Buildings and Equipment

BACKGROUND

This revision appropriates fund balance to cover a shortfall in the budget for insurance for buildings and equipment

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Uses $250,000 from fund balance.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Insurance B&E_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

The renewal on the county's insurance for buidings and equipment increased more than anticipated when preparing the base budget for FY 26/27. The largest portion of the increase was related to ambulance wrecks. This revision appropriates an additional $250,000 from fund balance to cover the shortfall.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
10.9800.397000	Fund Balance App	I	$	250,000.00
Total				**250,000.00**

Line Item #	Title	I/D		Amount
10.4190.445000	Insurance B&E	I	$	250,000.00
Total				**250,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			08/27/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Water	

AGENDA ITEM # 13

Budget Revision and Project Ordinance for the Parkview Road Water Line Extension

BACKGROUND

This item sets up a new capital project ordinance in the water fund for the Parkview Road Water Line Extension

RECOMMENDED MOTION

Approve

BUDGET IMPACT

Funded via a $90k contribution from the owner of the RV park that will benefit from this project as well as pulling $210,000 left over in the Collettesville Tank capital project. No new appropriations required.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Parkview Road Water Line Extension_0001
2. project ordinance

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget transfer moves $210,000 from the Collettesville Tank capital project to the new Parkview Road Water Line Extension project. This combined with the $90,000 contribution from the owner of the propose new RV park which will benefit from the new water line will fund work totalling $300,000.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
61.7126.459600.60112	Construction	D	$	210,000.00
61.7126.391008.60120	Intra Fund Xfr	I	$	210,000.00
61.7126.310000.60120	Misc Revenue	I	$	90,000.00
Total				**510,000.00**

Line Item #	Title	I/D		Amount
61.7126.498400.60112	Intra Fund Xfr	I	$	210,000.00
61.7126.459600.60120	Construction	I	$	275,000.00
61.7126.459702.60120	Design Fees	I	$	25,000.00
Total				**510,000.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			09/04/26		

ESTABLISHMENT OF THE
PARKVEIW ROAD LINE EXTENSION
PROJECT ORDINANCE

WHEREAS, there is a need to extend a water line on Parkview Road to service a proposed new RV park.

WHEREAS, Caldwell County has estimated the cost to carry out this project at $300,000.

WHEREAS, Caldwell County's has left over funds in the Collettesville Tank capital project that can be transferred to this new project, and the owners of the proposed RV park has agreed to contribute $90,000 towards the cost.

NOW, THEREFORE, BE IT RESOLVED by the Caldwell County Board of Commissioners that:

Section 1. The governing board hereby creates a project fund for the purpose extending a water line on Parkview Road.

Transfer from the Collettesville Tank Fund	$210000
Draco RV Park (owner contribution)	$90,000
Construction	$275,000
Design Fees	$25,000

Section 2. The fund will remain operational until completion of the project and the disbursement of all project funds.

Section 3. The project ordinance shall be effective September 28, 2026.

Adopted September 28, 2026.

ATTEST:

_____ _____

Tasha Brown
Clerk to the Board

Randy T. Church
Chairman

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Health	

AGENDA ITEM # 14

Budget Revision Health Grants for Women's Health

BACKGROUND

This items allows new flow through grant funds intended to be used for Women's Health to flow through the county.

RECOMMENDED MOTION

Approve

BUDGET IMPACT

100% grant funds with no local match

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. AA 151-1 Family Planning Revision

Budget Revision # _____
Item No. _____
Board Action Date _____

Caldwell County Board of Commissioners
BUDGET REVISION
Board Meeting _____

Subject: **151-Famly Planning**

Background and explanation for the Budget Revision:

Maternal and Child Health Block Grant (MCHBG) funding (Session Law 2026-41, Senate Bill 257, Section 9M.1.(a))1Furthermore,
additional unallocated federal Title X funds (based on Notice of Award dated 03/31/2026) and
additional unallocated state Supporting Women's Health Services (SWHS) funds are now available (Session Law 2023-14, Section 4.1).2The LHD is to use these additional funds to implement family planning services.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues

SUPPLEMENTAL APPROPRIATION

Revenues: Increase / Decrease (Circle One)			**Expenditures: Increase / Decrease (Circle One)**		
Line Item #	Title	Amount	Line Item #	Title	Amount
10.5116.331502	FP-Federal	4,030.00	10.5116.426100	Medical Supplies	4,030.00
Total		**4,030.00**	**Total**		**4,030.00**

Attachments (Yes or No):
Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Direct	Date	County Manager	Date
Anna Cook	9/4/26				

Division of Public Health
Agreement Addendum
FY 26-27

Caldwell County Health Department
Local Health Department Legal Name

Women, Infant, and Community Wellness Section/ Reproductive Health Branch
DPH Section / Branch Name

151 Family Planning
Activity Number and Description

Kristen Carroll, 919-707-5685
kristen.carroll@dhhs.nc.gov
DPH Program Contact
(name, phone number, and email)

06/01/2026 – 05/31/2027
Service Period

DPH Program Signature **Date**
(only required for a negotiable Agreement Addendum)

07/01/2026 – 06/30/2027
Payment Period

☐ Original Agreement Addendum
☒ Agreement Addendum Revision # **1**

I. Background:

As of September 1, 2026, this Agreement Addendum Revision #1 ***adds the following paragraph***:

The North Carolina State Legislature has released non-recurring Maternal and Child Health Block Grant (MCHBG) funding (Session Law 2026-41, Senate Bill 257, Section 9M.1.(a))[1]. Furthermore, additional unallocated federal Title X funds (based on Notice of Award dated 03/31/2026) and additional unallocated state Supporting Women's Health Services (SWHS) funds are now available (Session Law 2023-14, Section 4.1).[2] The LHD is to use these additional funds to implement family planning services.

II. Purpose:

Due to the availability of additional funds—non-recurring MCHBG funds by the North Carolina State Legislature, unallocated federal Title X funds, and unallocated SWHS state funds—this Agreement Addendum Revision #1 adds additional funding for services provided by May 31, 2027. The LHD shall utilize these funds to meet the scope of work and deliverables in the original Agreement Addendum.

[1] https://www.ncleg.gov/BillLookup/2025/S257
[2] https://www.ncleg.gov/EnactedLegislation/SessionLaws/HTML/2023-2024/SL2023-14.html

Health Director Signature (use blue ink or verifiable digital signature) Date

LHD to complete:
[For DPH to contact in case follow-up information is needed.]
LHD program contact name: _____
Phone and email address: _____

Signature on this page signifies you have read and accepted all pages of this document.

III. Scope of Work and Deliverables:

As of September 1, 2026, this Agreement Addendum Revision #1 ***adds the following to Paragraph 1****:*

The Local Health Department shall provide an updated budget to reflect their planned spending based on the updated Budgetary Estimate #1 included with this Agreement Addendum #1. The updated budget must be submitted through Smartsheet[3] by October 1, 2026.

IV. Performance Measures / Reporting Requirements:

This Agreement Addendum Revision #1 ***replaces Subparagraph b.*** *under Paragraph 2. Reporting Requirements via Smartsheet* ***in its entirety*** *with the following:*

b. **Biannual Impact Story Reports**: The LHD will provide an Impact Story report biannually according to the following schedule:

Performance Periods	Report Due Dates
June – November 2026	December 24, 2026
December 2026 – May 2027	June 24, 2027

V. Performance Monitoring and Quality Assurance:

No change.

VI. Funding Guidelines or Restrictions:

As of September 1, 2026, this Agreement Addendum Revision #1 ***adds Paragraph 4 and 5,*** *as follows:*

4. The attached Budgetary Estimate #1 reflects the additional FY26-27 funding, as follows:
   a. MCHBG – with a service period ending on May 31, 2027
   b. Title X – with a service period ending on March 30, 2027, and
   c. SWHS – with a service period ending on May 31, 2027.

5. The SWHS funding shall be utilized similar to the MCHBG funding to support the family planning clinical services. The funds may be utilized for staffing, contraceptives, clinic supplies, advertising, educational materials, and/or training.

Medical

[3] https://app.smartsheet.com/b/publish?EQBCT=7aa1717cef874931b622c7205d6b0051

FY27 - FAS federal award supplement

Activity Nbr + Name: **151** **Family Planning**

FAS Number + Reason: **5** This FAS accompanies an AA+BE (or Revision).

Assistance Listing Nbr + Name: **93.994** Maternal and Child Health Services Block Grant to the States

Is award R&D?: no FAIN: **B0455455** IDC rate: 10.00% Fed awd total amt: $ 6,046,381

Fed award project description: Maternal and Child Health Services

Fed awd date + awarding agency: 12-02-25 HHS, Health Resources and Services Administration

Subrecipient	Subrecipient UEI	What funds are from grant **listed above**	Federal funds total for **entire FY27 AA**	Subrecipient	Subrecipient UEI	What funds are from grant **listed above**	Federal funds total for **entire FY27 AA**
Alamance	F5VHYUU13NC5	$ 2,465	$ 114,805	Jackson	X7YWWY6ZP574	$ 7,648	$ 75,123
Albemarle	WAAVS51PNMK3	$ 13,398	$ 314,624	Johnston	SYGAGEFDHYR7	$ 2,445	$ 95,906
Alexander	XVEEJSNY7UX9	$ 2,991	$ 48,993	Jones	HE3NNNUE27M7	$ 2,209	$ 34,396
Anson	PK8UYTSNJCC3	$ 2,861	$ 50,690	Lee	F6A8UC99JWJ5	$ 2,947	$ 60,011
Appalachian	CD7BFHB8W539	$ 4,992	$ 131,551	Lenoir	QKUFL37VPGH6	$ 6,478	$ 84,632
Beaufort	RN1SXFD4LXN6	$ 4,121	$ 62,918	Lincoln	UGGQGSSKBGJ5	$ 275	$ 58,646
Bladen	TLCTJWDJH1H9	$ 1,910	$ 50,173	Macon	LLPJBC6N2LL3	$ 1,601	$ 38,786
Brunswick	MJBMXLN9NJT5	$ 4,065	$ 76,564	Madison	YQ96F8BJYTJ9	$ 2,761	$ 41,006
Buncombe	W5TCDKMLHE69	$ 10,036	$ 167,728	MTW	ZKK5GNRNBBY6	$ 9,859	$ 136,335
Burke	KVJHUFURQDM5	$ 4,318	$ 79,223	Mecklenburg	EZ15XL6BMM68	$ 32,971	$ 537,077
Cabarrus	RXDXNEJKJFU7	$ 2,319	$ 96,841	Montgomery	E78ZAJM3BFL3	$ 567	$ 39,050
Caldwell	HL4FGNJNGE97	$ 4,030	$ 78,152	Moore	HFNSK95FS7Z8	$ 6,954	$ 84,133
Carteret	UC6WJ2MQMJS8	$ -	$ 120,495	Nash	NF58K566HQM7	$ 6,013	$ 102,926
Caswell	JDJ7Y7CGYC86	$ 2,783	$ 43,507	New Hanover	F7TLT2GMEJE1	$ 4,461	$ 133,927
Catawba	GYUNA9W1NFM1	$ 1,107	$ 97,661	Northampton	CRA2KCAL8BA4	$ 3,450	$ 48,927
Chatham	KE57QE2GV5F1	$ 2,442	$ 55,467	Onslow	EGE7NBXW5JS6	$ 13,031	$ 168,354
Cherokee	DCEGK6HA11M5	$ 1,982	$ 38,355	Orange	GFFMCW9XDA53	$ 5,836	$ 114,009
Clay	HYKLQVNWLXK7	$ 1,335	$ 29,576	Pamlico	FT59QFEAU344	$ 2,788	$ 37,692
Cleveland	UWMUYMPVL483	$ 4,661	$ 98,979	Pender	T11BE678U9P5	$ 4,569	$ 62,852
Columbus	V1UAJ4L87WQ7	$ 750	$ 55,251	Person	FQ8LFJGMABJ4	$ 4,549	$ 59,131
Craven	LTZ2U8LZQ214	$ 8,071	$ 118,942	Pitt	VZNPMCLFT5R6	$ 4,599	$ 146,126
Cumberland	HALND8WJ3GW4	$ 12,944	$ 265,838	Polk	QZ6BZPGLX4Y9	$ -	$ -
Dare	ELV6JGB11QK6	$ 849	$ 35,676	Randolph	T3BUM1CVS9N5	$ 8,234	$ 116,466
Davidson	C9P5MDJC7KY7	$ 3,061	$ 97,496	Richmond	Q63FZNTJM3M4	$ 2,946	$ 59,476
Davie	L8WBGLHZV239	$ 2,568	$ 44,964	Robeson	LKBEJQFLAAK5	$ 7,306	$ 149,306
Duplin	KZN4GK5262K3	$ 3,521	$ 75,029	Rockingham	KGCCCHJJZZ43	$ 5,610	$ 82,374
Durham	LJ5BA6U2HLM7	$ 6,542	$ 192,237	Rowan	GCB7UCV96NW6	$ 7,699	$ 120,664
Edgecombe	MAN4LX44AD17	$ 7,982	$ 102,004	Sampson	WRT9CSK1KJY5	$ 2,945	$ 68,998
Foothills	NGTEF2MQ8LL4	$ 9,247	$ 158,178	Scotland	FNVTCUQGCHM5	$ 4,054	$ 62,731
Forsyth	V6BGVQ67YPY5	$ 6,109	$ 221,496	Stanly	U86MZUYPL7C5	$ 1,985	$ 53,900
Franklin	FFKTRQCNN143	$ 1,231	$ 53,227	Stokes	W41TRA3NUNS1	$ 4,728	$ 58,832
Gaston	QKY9R8A8D5J6	$ 2,031	$ 155,439	Surry	FMWCTM24C9J8	$ -	$ 50,319
Graham	L8MAVKQJTYN7	$ 895	$ 28,142	Swain	TAE3M92L4QR4	$ 2,034	$ 38,648
Granv-Vance	MGQJKK22EJB3	$ 3,904	$ 108,544	Toe River	JUA6GAUQ9UM1	$ 5,285	$ 103,535
Greene	VCU5LD71N9U3	$ 3,421	$ 47,982	Transylvania	YLN4BFCJCP39	$ 2,578	$ 42,494
Guilford	YBEQWGFJPMJ3	$ 13,939	$ 398,288	Union	LHMKBD4AGRJ5	$ 3,750	$ 101,402
Halifax	MRL8MYNJJ3Y5	$ 7,902	$ 106,496	Wake	FTJ2WJPLWMJ3	$ 10,107	$ 336,903
Harnett	JBDCD9V41BX7	$ 2,555	$ 84,432	Warren	TLNAU5CNHSU5	$ 3,341	$ 46,042
Haywood	DQHZEVAV95G5	$ 3,972	$ 61,712	Wayne	DACFHCLQKMS1	$ 5,933	$ 118,466
Henderson	TG5AR81JLFQ5	$ 2,131	$ 65,052	Wilkes	M14KKHY2NNR3	$ 3,495	$ 59,220
Hoke	C1GWSADARX51	$ 1,969	$ 57,401	Wilson	ME2DJHMYWG55	$ 4,514	$ 93,295
Hyde	T2RSYN36NN64	$ 1,987	$ 32,126	Yadkin	PLCDT7JFA8B1	$ 1,135	$ 39,677
Iredell	XTNRLKJLA4S9	$ 5,064	$ 102,475	Yancey	L98MCUHKC2J8	$ 1,849	$ 8,149

UEI = Unique Entity Identifier

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331

FY27 - FAS federal award supplement

Activity Nbr + Name: **151** **Family Planning**

FAS Number + Reason: **6** This FAS accompanies an AA+BE (or Revision).

Assistance Listing Nbr + Name: **93.217** Family Planning Services

Is award R&D?: no FAIN: **FPHPA006555** IDC rate: N/A Fed awd total amt: $ 103,113,606

Fed award project description: North Carolina Family Planning Program

Fed awd date + awarding agency: 03-31-26 HHS, Office of the Secretary

Subrecipient	Subrecipient UEI	What funds are from grant **listed above**	Federal funds total for **entire FY27 AA**	Subrecipient	Subrecipient UEI	What funds are from grant **listed above**	Federal funds total for **entire FY27 AA**
Alamance	F5VHYUU13NC5	$ 1,252	$ 114,805	Jackson	X7YWWY6ZP574	$ 587	$ 75,123
Albemarle	WAAVS51PNMK3	$ 3,337	$ 314,624	Johnston	SYGAGEFDHYR7	$ 968	$ 95,906
Alexander	XVEEJSNY7UX9	$ 481	$ 48,993	Jones	HE3NNNUE27M7	$ 345	$ 34,396
Anson	PK8UYTSNJCC3	$ 474	$ 50,690	Lee	F6A8UC99JWJ5	$ 550	$ 60,011
Appalachian	CD7BFHB8W539	$ 1,518	$ 131,551	Lenoir	QKUFL37VPGH6	$ 632	$ 84,632
Beaufort	RN1SXFD4LXN6	$ 548	$ 62,918	Lincoln	UGGQGSSKBGJ5	$ 699	$ 58,646
Bladen	TLCTJWDJH1H9	$ 506	$ 50,173	Macon	LLPJBC6N2LL3	$ 427	$ 38,786
Brunswick	MJBMXLN9NJT5	$ 710	$ 76,564	Madison	YQ96F8BJYTJ9	$ 406	$ 41,006
Buncombe	W5TCDKMLHE69	$ 1,440	$ 167,728	MTW	ZKK5GNRNBBY6	$ 1,228	$ 136,335
Burke	KVJHUFURQDM5	$ 707	$ 79,223	Mecklenburg	EZ15XL6BMM68	$ 4,187	$ 537,077
Cabarrus	RXDXNEJKJFU7	$ 1,014	$ 96,841	Montgomery	E78ZAJM3BFL3	$ 446	$ 39,050
Caldwell	HL4FGNJNGE97	$ 734	$ 78,152	Moore	HFNSK95FS7Z8	$ 653	$ 84,133
Carteret	UC6WJ2MQMJS8	$ 1,714	$ 120,495	Nash	NF58K566HQM7	$ 873	$ 102,926
Caswell	JDJ7Y7CGYC86	$ 420	$ 43,507	New Hanover	F7TLT2GMEJE1	$ 1,319	$ 133,927
Catawba	GYUNA9W1NFM1	$ 1,047	$ 97,661	Northampton	CRA2KCAL8BA4	$ 431	$ 48,927
Chatham	KE57QE2GV5F1	$ 568	$ 55,467	Onslow	EGE7NBXW5JS6	$ 1,373	$ 168,354
Cherokee	DCEGK6HA11M5	$ 408	$ 38,355	Orange	GFFMCW9XDA53	$ 1,151	$ 114,009
Clay	HYKLQVNWLXK7	$ 339	$ 29,576	Pamlico	FT59QFEAU344	$ 356	$ 37,692
Cleveland	UWMUYMPVL483	$ 912	$ 98,979	Pender	T11BE678U9P5	$ 554	$ 62,852
Columbus	V1UAJ4L87WQ7	$ 573	$ 55,251	Person	FQ8LFJGMABJ4	$ 503	$ 59,131
Craven	LTZ2U8LZQ214	$ 1,007	$ 118,942	Pitt	VZNPMCLFT5R6	$ 1,475	$ 146,126
Cumberland	HALND8WJ3GW4	$ 2,155	$ 265,838	Polk	QZ6BZPGLX4Y9	$ -	$ -
Dare	ELV6JGB11QK6	$ 421	$ 35,676	Randolph	T3BUM1CVS9N5	$ 964	$ 116,466
Davidson	C9P5MDJC7KY7	$ 921	$ 97,496	Richmond	Q63FZNTJM3M4	$ 513	$ 59,476
Davie	L8WBGLHZV239	$ 455	$ 44,964	Robeson	LKBEJQFLAAK5	$ 1,187	$ 149,306
Duplin	KZN4GK5262K3	$ 702	$ 75,029	Rockingham	KGCCCHJJZZ43	$ 667	$ 82,374
Durham	LJ5BA6U2HLM7	$ 1,738	$ 192,237	Rowan	GCB7UCV96NW6	$ 986	$ 120,664
Edgecombe	MAN4LX44AD17	$ 704	$ 102,004	Sampson	WRT9CSK1KJY5	$ 662	$ 68,998
Foothills	NGTEF2MQ8LL4	$ 1,489	$ 158,178	Scotland	FNVTCUQGCHM5	$ 511	$ 62,731
Forsyth	V6BGVQ67YPY5	$ 2,103	$ 221,496	Stanly	U86MZUYPL7C5	$ 539	$ 53,900
Franklin	FFKTRQCNN143	$ 575	$ 53,227	Stokes	W41TRA3NUNS1	$ 513	$ 58,832
Gaston	QKY9R8A8D5J6	$ 1,607	$ 155,439	Surry	FMWCTM24C9J8	$ 595	$ 50,319
Graham	L8MAVKQJTYN7	$ 339	$ 28,142	Swain	TAE3M92L4QR4	$ 397	$ 38,648
Granv-Vance	MGQJKK22EJB3	$ 1,060	$ 108,544	Toe River	JUA6GAUQ9UM1	$ 1,142	$ 103,535
Greene	VCU5LD71N9U3	$ 438	$ 47,982	Transylvania	YLN4BFCJCP39	$ 417	$ 42,494
Guilford	YBEQWGFJPMJ3	$ 3,898	$ 398,288	Union	LHMKBD4AGRJ5	$ 1,004	$ 101,402
Halifax	MRL8MYNJJ3Y5	$ 862	$ 106,496	Wake	FTJ2WJPLWMJ3	$ 3,203	$ 336,903
Harnett	JBDCD9V41BX7	$ 828	$ 84,432	Warren	TLNAU5CNHSU5	$ 420	$ 46,042
Haywood	DQHZEVAV95G5	$ 586	$ 61,712	Wayne	DACFHCLQKMS1	$ 1,041	$ 118,466
Henderson	TG5AR81JLFQ5	$ 690	$ 65,052	Wilkes	M14KKHY2NNR3	$ 550	$ 59,220
Hoke	C1GWSADARX51	$ 579	$ 57,401	Wilson	ME2DJHMYWG55	$ 797	$ 93,295
Hyde	T2RSYN36NN64	$ 332	$ 32,126	Yadkin	PLCDT7JFA8B1	$ 448	$ 39,677
Iredell	XTNRLKJLA4S9	$ 911	$ 102,475	Yancey	L98MCUHKC2J8	$ -	$ 8,149

UEI = Unique Entity Identifier

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331

ivity 151	*	AA	133000 2B25151 20G0119003	Total Allocated	133000 2B25735 200TC00000	Total Allocated	133000 2B25735 20G0185001	Total Allocated	133000 2B25735 20G0185001	Total Allocated	133000 2B25735 20G0185001	Total Allocated	133000 2B25735 20G0185002	Total Allocated	133000 2B25900 20G0079002	Total Allocated	133000 2B25900 20G0079002	Total Allocated	133000 2B26021 20G0079004	Total Allocated	Proposed Total	New T
vice Period			06/01-05/31		06/01-05/31		06/01-05/31		10/01-05/31		02/01-05/31		09/01-05/31		06/01-03/31		04/01-05/31		06/01-05/31			
yment Period			07/01-06/30		07/01-06/30		07/01-06/30		11/01-06/30		03/01-06/30		10/01-06/30		07/01-04/30		05/01-06/30		07/01-06/30			
Alamance	*	1	0	$17,146.00	2,436	$36,025.00	0	$4,163.00	0	$4,163.00	0	$4,290.00	2,465	$0.00	1,252	$72,278.00	0	$14,456.00	0	$17,532.00	6,153	17
Albemarle	*	1	0	$27,474.00	7,634	$158,896.00	0	$22,633.00	0	$22,633.00	0	$23,318.00	13,398	$0.00	3,337	$192,688.00	0	$38,538.00	0	$46,733.00	24,369	55
Alexander	*	1	0	$3,469.00	1,106	$18,397.00	0	$5,052.00	0	$5,052.00	0	$5,206.00	2,991	$0.00	481	$27,753.00	0	$5,551.00	0	$6,731.00	4,578	8
Anson	*	1	0	$6,155.00	1,339	$33,217.00	0	$4,833.00	0	$4,833.00	0	$4,979.00	2,861	$0.00	474	$27,360.00	0	$5,472.00	0	$6,636.00	4,674	9
Appalachian	*	1	0	$5,251.00	2,590	$23,528.00	0	$8,433.00	0	$8,433.00	0	$8,690.00	4,992	$0.00	1,518	$87,656.00	0	$17,531.00	0	$21,260.00	9,100	18
Beaufort	*	1	0	$8,195.00	1,668	$41,440.00	0	$6,961.00	0	$6,961.00	0	$7,173.00	4,121	$0.00	548	$31,667.00	0	$6,333.00	0	$7,681.00	6,337	12
Bladen	*	1	0	$7,094.00	1,126	$19,538.00	0	$3,226.00	0	$3,226.00	0	$3,323.00	1,910	$0.00	506	$29,232.00	0	$5,846.00	0	$7,090.00	3,542	8
Brunswick	*	1	0	$10,687.00	1,792	$34,456.00	0	$6,867.00	0	$6,867.00	0	$7,076.00	4,065	$0.00	710	$41,009.00	0	$8,202.00	0	$9,947.00	6,567	13
Buncombe	*	1	0	$27,155.00	3,767	$71,602.00	0	$16,953.00	0	$16,953.00	0	$17,468.00	10,036	$0.00	1,440	$83,118.00	0	$16,624.00	0	$13,086.00	15,243	27
Burke	*	1	0	$12,594.00	1,920	$40,485.00	0	$7,294.00	0	$7,294.00	0	$7,516.00	4,318	$0.00	707	$40,812.00	0	$8,162.00	0	$9,899.00	6,945	14
Cabarrus	*	1	0	$16,476.00	1,961	$24,095.00	0	$3,918.00	0	$3,918.00	0	$4,036.00	2,319	$0.00	1,014	$58,540.00	0	$11,708.00	0	$14,200.00	5,294	14
Caldwell	*	1	0	$10,724.00	2,193	$60,572.00	0	$6,808.00	0	$6,808.00	0	$7,013.00	4,030	$0.00	734	$42,397.00	0	$8,479.00	0	$10,283.00	6,957	16
Carteret	*	1	0	$0.00	2,045	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	1,714	$98,984.00	0	$19,797.00	0	$24,010.00	3,759	14
Caswell	*	1	0	$3,035.00	906	$10,923.00	0	$4,702.00	0	$4,702.00	0	$4,843.00	2,783	$0.00	420	$24,273.00	0	$4,855.00	0	$5,887.00	4,109	6
Catawba	*	1	0	$19,732.00	1,679	$4,622.00	0	$1,871.00	0	$1,871.00	0	$1,926.00	1,107	$0.00	1,047	$60,447.00	0	$12,089.00	0	$14,662.00	3,833	12
Chatham	*	1	0	$5,990.00	1,238	$20,641.00	0	$4,125.00	0	$4,125.00	0	$4,251.00	2,442	$0.00	568	$32,770.00	0	$6,554.00	0	$7,948.00	4,248	9
Cherokee	*	1	0	$1,896.00	850	$13,276.00	0	$3,348.00	0	$3,348.00	0	$3,450.00	1,982	$0.00	408	$23,559.00	0	$4,712.00	0	$5,714.00	3,240	6
Clay	*	1	0	$534.00	729	$15,317.00	0	$2,255.00	0	$2,255.00	0	$2,323.00	1,335	$0.00	339	$19,553.00	0	$3,911.00	0	$4,742.00	2,403	5
Cleveland	*	1	0	$16,569.00	2,443	$54,132.00	0	$7,874.00	0	$7,874.00	0	$8,113.00	4,661	$0.00	912	$52,668.00	0	$10,534.00	0	$12,775.00	8,016	17
Columbus	*	1	0	$12,039.00	1,009	$6,848.00	0	$1,267.00	0	$1,267.00	0	$1,305.00	750	$0.00	573	$33,079.00	0	$6,616.00	0	$8,023.00	2,332	7
Craven	*	1	0	$16,489.00	2,937	$63,385.00	0	$13,634.00	0	$13,634.00	0	$14,047.00	8,071	$0.00	1,007	$58,140.00	0	$11,628.00	0	$14,102.00	12,015	21
Cumberland	*	1	0	$63,562.00	5,774	$93,722.00	0	$21,866.00	0	$21,866.00	0	$22,528.00	12,944	$0.00	2,155	$124,430.00	0	$24,886.00	0	$30,163.00	20,873	42
Dare	*	1	0	$2,750.00	697	$6,482.00	0	$1,434.00	0	$1,434.00	0	$1,478.00	849	$0.00	421	$24,311.00	0	$4,862.00	0	$5,896.00	1,967	5
Davidson	*	1	0	$20,735.00	1,899	$19,441.00	0	$5,170.00	0	$5,170.00	0	$5,328.00	3,061	$0.00	921	$53,188.00	0	$10,638.00	0	$12,901.00	5,881	13
Davie	*	1	0	$2,894.00	1,052	$19,488.00	0	$4,339.00	0	$4,339.00	0	$4,469.00	2,568	$0.00	455	$26,276.00	0	$5,256.00	0	$6,373.00	4,075	7
Duplin	*	1	0	$11,897.00	1,503	$16,579.00	0	$5,948.00	0	$5,948.00	0	$6,127.00	3,521	$0.00	702	$40,509.00	0	$8,102.00	0	$9,825.00	5,726	11
Durham	*	1	0	$44,404.00	3,511	$30,849.00	0	$11,051.00	0	$11,051.00	0	$11,386.00	6,542	$0.00	1,738	$100,348.00	0	$20,070.00	0	$15,941.00	11,791	25
Edgecombe	*	1	0	$21,187.00	2,953	$85,427.00	0	$13,484.00	0	$13,484.00	0	$13,894.00	7,982	$0.00	704	$40,652.00	0	$8,130.00	0	$9,860.00	11,639	21
Foothills	*	1	0	$17,229.00	3,467	$53,452.00	0	$15,620.00	0	$15,620.00	0	$16,094.00	9,247	$0.00	1,489	$85,972.00	0	$17,194.00	0	$20,851.00	14,203	25
Forsyth	*	1	0	$49,737.00	4,209	$51,258.00	0	$10,319.00	0	$10,319.00	0	$10,632.00	6,109	$0.00	2,103	$121,400.00	0	$24,280.00	0	$15,862.00	12,421	30
Franklin	*	1	0	$7,987.00	1,073	$12,707.00	0	$2,080.00	0	$2,080.00	0	$2,143.00	1,231	$0.00	575	$33,193.00	0	$6,639.00	0	$8,051.00	2,879	7
Gaston	*	1	0	$34,500.00	2,755	$13,521.00	0	$3,430.00	0	$3,430.00	0	$3,535.00	2,031	$0.00	1,607	$92,801.00	0	$18,560.00	0	$22,511.00	6,393	19
Graham	*	1	0	$782.00	541	$4,171.00	0	$1,512.00	0	$1,512.00	0	$1,558.00	895	$0.00	339	$19,589.00	0	$3,918.00	0	$4,751.00	1,775	3
Gran-Vance	*	1	0	$16,753.00	2,392	$39,998.00	0	$6,594.00	0	$6,594.00	0	$6,794.00	3,904	$0.00	1,060	$61,175.00	0	$12,235.00	0	$14,838.00	7,356	17
Greene	*	1	0	$3,756.00	1,237	$28,617.00	0	$5,780.00	0	$5,780.00	0	$5,954.00	3,421	$0.00	438	$25,299.00	0	$5,060.00	0	$6,136.00	5,096	9
Guilford	*	1	0	$69,646.00	9,346	$212,341.00	0	$23,546.00	0	$23,546.00	0	$24,259.00	13,939	$0.00	3,898	$225,029.00	0	$45,007.00	0	$29,061.00	27,183	67
Halifax	*	1	0	$14,871.00	2,766	$67,764.00	0	$13,349.00	0	$13,349.00	0	$13,753.00	7,902	$0.00	862	$49,789.00	0	$9,958.00	0	$10,241.00	11,530	20
Harnett	*	1	0	$16,203.00	1,580	$12,014.00	0	$4,316.00	0	$4,316.00	0	$4,448.00	2,555	$0.00	828	$47,810.00	0	$9,562.00	0	$11,597.00	4,963	11
Haywood	*	1	0	$4,924.00	1,749	$48,004.00	0	$6,709.00	0	$6,709.00	0	$6,913.00	3,972	$0.00	586	$33,844.00	0	$6,769.00	0	$8,209.00	6,307	12
Henderson	*	1	0	$8,165.00	1,217	$8,352.00	0	$3,600.00	0	$3,600.00	0	$3,710.00	2,131	$0.00	690	$39,859.00	0	$7,972.00	0	$9,668.00	4,038	8
Hoke	*	1	0	$8,986.00	1,074	$7,709.00	0	$3,326.00	0	$3,326.00	0	$3,426.00	1,969	$0.00	579	$33,424.00	0	$6,685.00	0	$8,107.00	3,622	7
Hyde	*	1	0	$966.00	883	$22,788.00	0	$3,356.00	0	$3,356.00	0	$3,459.00	1,987	$0.00	332	$19,191.00	0	$3,838.00	0	$4,654.00	3,202	6
Iredell	*	1	0	$18,579.00	2,066	$23,867.00	0	$8,555.00	0	$8,555.00	0	$8,813.00	5,064	$0.00	911	$52,591.00	0	$10,518.00	0	$12,757.00	8,041	15
Jackson	*	1	0	$3,859.00	2,192	$61,156.00	0	$12,920.00	0	$12,920.00	0	$13,311.00	7,648	$0.00	587	$33,882.00	0	$6,776.00	0	$8,218.00	10,427	16
Johnston	*	1	0	$18,254.00	1,892	$20,666.00	0	$4,131.00	0	$4,131.00	0	$4,255.00	2,445	$0.00	968	$55,905.00	0	$11,181.00	0	$13,560.00	5,305	13
Jones	*	1	0	$1,459.00	719	$8,659.00	0	$3,732.00	0	$3,732.00	0	$3,846.00	2,209	$0.00	345	$19,933.00	0	$3,987.00	0	$4,834.00	3,273	5
Lee	*	1	0	$9,782.00	1,463	$31,450.00	0	$4,979.00	0	$4,979.00	0	$5,130.00	2,947	$0.00	550	$31,758.00	0	$6,352.00	0	$7,703.00	4,960	10
Lenoir	*	1	0	$14,800.00	2,224	$54,652.00	0	$10,943.00	0	$10,943.00	0	$11,273.00	6,478	$0.00	632	$36,479.00	0	$7,296.00	0	$8,847.00	9,334	16
Lincoln	*	1	0	$8,411.00	978	$2,031.00	0	$465.00	0	$465.00	0	$479.00	275	$0.00	699	$40,379.00	0	$8,076.00	0	$7,958.00	1,952	7
Macon	*	1	0	$2,482.00	770	$7,506.00	0	$2,704.00	0	$2,704.00	0	$2,787.00	1,601	$0.00	427	$24,661.00	0	$4,932.00	0	$5,981.00	2,798	5
Madison	*	1	0	$1,643.00	983	$19,008.00	0	$4,663.00	0	$4,663.00	0	$4,805.00	2,761	$0.00	406	$23,435.00	0	$4,687.00	0	$5,683.00	4,150	7
M-T-W	*	1	0	$11,364.00	3,548	$83,584.00	0	$16,655.00	0	$16,655.00	0	$17,160.00	9,859	$0.00	1,228	$70,871.00	0	$14,174.00	0	$17,188.00	14,635	26
Mecklenburg	*	1	0	$113,405.00	12,997	$276,746.00	0	$55,696.00	0	$55,696.00	0	$57,383.00	32,971	$0.00	4,187	$241,730.00	0	$48,346.00	0	$58,639.00	50,155	95
Montgomery	*	1	0	$5,452.00	735	$5,760.00	0	$958.00	0	$958.00	0	$987.00	567	$0.00	446	$25,772.00	0	$5,154.00	0	$6,251.00	1,748	5
Moore	*	1	0	$10,933.00	2,268	$57,381.00	0	$11,748.00	0	$11,748.00	0	$12,103.00	6,954	$0.00	653	$37,709.00	0	$7,542.00	0	$9,146.00	9,875	16
Nash	*	1	0	$17,987.00	2,330	$41,210.00	0	$10,157.00	0	$10,157.00	0	$10,466.00	6,013	$0.00	873	$50,388.00	0	$10,078.00	0	$12,222.00	9,216	17
New Hanover	*	1	0	$23,751.00	2,684	$37,752.00	0	$7,535.00	0	$7,535.00	0	$7,764.00	4,461	$0.00	1,319	$76,124.00	0	$15,225.00	0	$11,861.00	8,464	19
Northampton	*	1	0	$5,071.00	1,652	$56,649.00	0	$5,629.00	0	$5,629.00	0	$6,004.00	3,450	$0.00	431	$24,902.00	0	$4,980.00	0	$6,040.00	5,533	12
Onslow	*	1	0	$20,735.00	4,094	$83,999.00	0	$22,012.00	0	$22,012.00	0	$22,679.00	13,031	$0.00	1,373	$79,252.00	0	$15,850.00	0	$19,224.00	18,498	30
Orange	*	1	0	$10,194.00	2,772	$57,534.00	0	$9,858.00	0	$9,858.00	0	$10,158.00	5,836	$0.00	1,151	$66,465.00	0	$13,293.00	0	$16,122.00	9,759	20
Pamlico	*	1	0	$1,703.00	1,084	$30,020.00	0	$4,710.00	0	$4,710.00	0	$4,852.00	2,788	$0.00	356	$20,575.00	0	$4,115.00	0	$4,990.00	4,228	7
Pender	*	1	0	$5,990.00	1,279	$13,743.00	0	$7,719.00	0	$7,719.00	0	$7,952.00	4,569	$0.00	554	$31,978.00	0	$6,396.00	0	$7,756.00	6,402	9
Person	*	1	0	$5,928.00	1,283	$18,449.00	0	$7,684.00	0	$7,684.00	0	$7,917.00	4,549	$0.00	503	$29,038.00	0	$5,808.00	0	$7,043.00	6,335	9
Pitt	*	1	0	$24,421.00	3,447	$69,833.00	0	$7,769.00	0	$7,769.00	0	$8,003.00	4,599	$0.00	1,475	$85,150.00	0	$17,030.00	0	$20,655.00	9,521	25
Polk			0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	
Randolph	*	1	0	$16,389.00	2,818	$57,881.00	0	$13,908.00	0	$13,908.00	0	$14,331.00	8,234	$0.00	964	$55,664.00	0	$11,133.00	0	$13,502.00	12,016	20
Richmond	*	1	0	$11,858.00	1,457	$32,027.00	0	$4,976.00	0	$4,976.00	0	$5,127.00	2,946	$0.00	513	$29,619.00	0	$5,924.00	0	$7,184.00	4,916	10
Robeson	*	1	0	$37,219.00	3,377	$62,275.00	0	$12,342.00	0	$12,342.00	0	$12,715.00	7,306	$0.00	1,187	$68,520.00	0	$13,704.00	0	$16,620.00	11,870	24
Rockingham	*	1	0	$13,463.00	2,555	$80,632.00	0	$9,476.00	0	$9,476.00	0	$9,765.00	5,610	$0.00	667	$38,521.00	0	$7,704.00	0	$9,343.00	8,832	18
Rowan	*	1	0	$21,127.00	2,717	$47,010.00	0	$13,005.00	0	$13,005.00	0	$13,400.00	7,699	$0.00	986	$56,944.00	0	$11,389.00	0	$13,813.00	11,402	20
Sampson	*	1	0	$10,922.00	1,688	$36,713.00	0	$4,974.00	0	$4,974.00	0	$5,125.00	2,945	$0.00	662	$38,214.00	0	$7,643.00	0	$9,269.00	5,295	12
Scotland	*	1	0	$10,885.00	0	$43,039.00	0	$6,849.00	0	$6,849.00	0	$7,056.00	4,054	$0.00	511	$29,518.00	0	$5,904.00	0	$7,159.00	4,565	12
Stanly	*	1	0	$8,228.00	1,040	$9,320.00	0	$3,352.00	0	$3,352.00	0	$3,455.00	1,985	$0.00	539	$31,120.00	0	$6,224.00	0	$7,548.00	3,564	7
Stokes	*	1	0	$4,220.00	1,592	$40,018.00	0	$7,987.00	0	$7,987.00	0	$8,228.00	4,728	$0.00	513	$29,618.00	0	$5,924.00	0	$7,184.00	6,833	11
Surry	*	1	0	$8,494.00	832	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	595	$34,358.00	0	$6,872.00	0	$8,333.00	1,427	5
Swain	*	1	0	$2,745.00	961	$20,809.00	0	$3,436.00	0	$3,436.00	0	$3,539.00	2,034	$0.00	397	$22,936.00	0	$4,587.00	0	$5,563.00	3,392	7
Toe River	*	1	0	$2,554.00	2,039	$17,678.00	0	$8,927.00	0	$8,927.00	0	$9,198.00	5,285	$0.00	1,142	$65,914.00	0	$13,183.00	0	$15,985.00	8,466	15
Transylvania	*	1	0	$4,107.00	1,139	$20,641.00	0	$5,845.00	0	$5,845.00	0	$6,020.00	3,722	$0.00	417	$24,103.00	0	$4,820.00	0	$5,845.00	4,107	8

Wayne	*	1	0	$22,048.00	2,393	$27,967.00	0	$10,022.00	0	$10,022.00	0	$10,326.00	5,933	$0.00	1,041	$60,076.00	0	$12,015.00	0	$14,572.00	9,367	17
Wilkes	*	1	0	$6,841.00	1,616	$42,230.00	0	$5,905.00	0	$5,905.00	0	$6,082.00	3,495	$0.00	550	$31,758.00	0	$6,352.00	0	$7,703.00	5,661	11
Wilson	*	1	0	$19,584.00	2,130	$39,612.00	0	$7,625.00	0	$7,625.00	0	$7,855.00	4,514	$0.00	797	$45,998.00	0	$9,200.00	0	$11,157.00	7,441	15
Yadkin	*	1	0	$4,025.00	793	$8,575.00	0	$1,917.00	0	$1,917.00	0	$1,976.00	1,135	$0.00	448	$25,624.00	0	$5,125.00	0	$6,211.00	2,376	5
Yancey	*	1	0	$888.00	237	$6,169.00	0	$3,126.00	0	$3,126.00	0	$3,220.00	1,849	$0.00	0	$0.00	0	$0.00	0	$0.00	2,086	1
Totals			0	1,285,000	188,410	3,437,526	0	675,702	0	675,702	0	696,180	400,000	0	78,821	4,550,708	0	910,149	0	1,038,730	667,231	13,93
			0	$5,815.00	3,341	$0.00	420	$24,260.00	0	$4,852.00	0	$5,884.00	5,046	9								

Docusigned by:
Sign and Date - DHHS Program Administrator
Kristen Carroll
08/27/26 | 10:23 AM EDT
95BA39EB48C04E1...

Sign and Date - DHHS Budget Office – ATC Coordinator
8/28/2026

DocuSigned by:
Sign and Date - DHHS Section Chief
Belinda Pettiford
08/27/26 | 7:54 AM PDT

9/2/2026

04 8/31/2026

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Economic Development	

AGENDA ITEM # 15

Budget Revision - Economic Development Property Purchase 4054 Lower Cedar Valley Rd.

BACKGROUND

This budget revision appropriates $320,000 from the Sales Tax Reinvestment Fund to purchase approximately 6.866 acres located at 4054 Lower Cedar Valley Road. This property will be added to the Bolick Property capital project approved in May 2026.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision Lower Cedar Valley Road Land Purchase_0001

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

This budget revision appropriates $320,000 from the Sales Tax Reinvestment Fund to purchase appoximately 6.866 acres located at 4054 Lower Cedar Valley Road. This property will be added to the Bolick Property capital projected approved in May of 2026

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
20.3000.397000	Fund Balance App	I	$	320,000.00	20.3000.498800	Inter Fund Xfr Out	I	$	320,000.00
41.4726.391007.10217	Interfund Xfr In	I	$	320,000.00	41.4726.457000.10217	Land Acquisition	I	$	320,000.00
Total				**640,000.00**	**Total**				**640,000.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			09/21/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Health	

AGENDA ITEM # 16

Budget Transfer - Health Department

BACKGROUND

This budget transfer will allow for the purchase of an ADA-compliant exam table with a built-in scale.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Transfer Health Department
2. Budget Transfer Health Department Quote

Caldwell County, North Carolina

Budget Transfer # _____

Date Approved _____

BUDGET TRANSFER

The following Appropriation Transfer(s) is required:

Transfer From: Decrease			**Transfer To: Increase**		
Line Item # and Title		Amount	Line Item # and Title		Amount
10.5116.426100	$	6,550.00	10.5116.451000	$	13,100.00
10.5116.419200	$	6,550.00			
Total		**13,100.00**	Total		**13,100.00**

Explanation and Justification for the Budget Revision: ADA Guideslines says that we must have a wheelchair scale with an entrance and exit ramp or "equivalent facilitation," which means that healthcare providers can use other methods to provide the same service to a patient with a disability as long as it is as accessible, or more accessible, than the requirements. For example, there are some types of examination tables that have a scale built into them that could be used in place of a wheelchair accessible scale. We currently do not have a wheelchair scale so purchasing this exam table with a built in scale would put us in complaiance with the ADA guidelines.

Dept. Head Approval	Date	Finance Director
Anna Cook	9/17/24	

McKESSON

Quote Name:	CALDWELL COUNTY HEALTH DEPT.
Quote Number:	Q-6879667
PO Number:	
Customer Name:	CALDWELL COUNTY HEALTH DEPT.
Customer Number:	54281755
Address:	CALDWELL COUNTY HEALTH DEPT., CLINIC/5116 2345 MORGANTON BLVD SW STE B, LENOIR, NC, 28645-5311,
Effective From:	8/18/2026
Expires On:	9/17/2026
Total Items:	4
Sales Rep:	Rachel Hall
Contact Number:	

Item #	Item Description	Vendor Name	Catalog Number	Qty	UOM	Case/Pack	Product Category	Final Price	Extended Price	Comments
1131660	BASE, TABLE EXAM 626 BARRIER FREE W/IQ SCALE WIRED CONTROLS	Midmark	626-005	1	EA	1EA/EA;1EA/EA	C025 - Exam Tables	$9,744.92	$9,744.92	
1094367	RAIL, PATIENT SUPPORT PLUS FIELD INSTALLED F/626/225 TABLE	Midmark	9A600002	1	PR	1PR/PR;1PR/PR	C025 - Exam Tables	$1,634.84	$1,634.84	
1090851	TOP, UPHOLSTERED PREMIUM F/626EXAM TABLE SOOTHING BLU 28"	Midmark	002-2000-855	1	EA	1EA/EA;1EA/EA	C025 - Exam Tables	$545.76	$545.76	
1092029	LAMP, EXAM LED EXAM TABLE KIT IN UPHOL 32"	Midmark	253-013	1	EA	1EA/EA;1EA/EA	C027 - Exam & Patient Room Furnishing	$1,108.39	$1,108.39	

Quote Sub Total:	$13,913.70
Additional Freight:	$0.00
Estimated Taxes:	$0.00
Shipping & Handling:	$0.00
Quote Total:	$13,033.91

Important Notice:

- **Unless otherwise specifically stated in this price quote or a contract, all prices shown are good for 60 days from the date of this price quote.**
- **Contracted pricing is subject to qualifications and/or approval from each manufacturer associated with the GPO, along with completion and approval of a Letter of Commitment, if applicable.**
- **In order to be eligible for pharmaceutical base costs, you must provide the DEA or HIN # for each ship-to with the GPO application.**
- **Applicable sales tax, freight, handling or any other customary charges will be calculated at time of invoice.**

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	DSS	

AGENDA ITEM # 17

2026/2027 United Way of Caldwell County Agency Agreement

BACKGROUND

United Way is a grant we apply for each year to help the citizens of Caldwell County with heating/cooling, medications, water bills, rent, etc. for crisis emergency situations. We use these funds when our federally funded allocation has been depleted, and no other resources can be used for the need requested. This allotment assists several families in crisis. As a county, we only use a certain amount depending on our balance and anything over the $100-$150 amount must be approved by management with an explanation of all other resources used. The agency applies for this yearly- as we recently received approval of this application in May 2026 and completed the interview/application process in June 2026. We have been informed that we have been approved an allocation of $25,000 from the United Way of Caldwell County's Board for the 2026–2027 funding year.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. United Way Agency-Agreement 2026-2027

2026/2027 UNITED WAY OF CALDWELL COUNTY AGENCY AGREEMENT

Agency Name: _____

The United Way of Caldwell County's mission is to measurably improve the lives of both individuals and families in Caldwell County by uniting the resources of donors, volunteers, agencies, and the community while maintaining the highest level of integrity and accountability.

Each year, our Board of Directors identifies our community's needs and ensures that our funded agencies align with our mission. If you have received this agency agreement, we believe that your organization aligns with the United Way of Caldwell County's mission. You will receive an allocation from United Way of Caldwell County for the 2026/2027 funding cycle.

Executive Director Initials_____Board President/Chair_____

THE UNITED WAY AGREES:

1. To conduct an annual county-wide fundraising campaign and to perform all collection duties of the pledges received during the campaign.

2. To respect the essential autonomy of the individual agency and the authority of its Board of Directors to determine its policies and manage its services.

3. To assist in promoting the participating agency's name and services and sharing the agency's programs with the community.

4. To assist the participating agency in budget preparation and budget management, if the agency requested such assistance.

5. To allocate contributed funds through the citizen's review process and provide a fair, comprehensive, and courteous review of each agency.

6. To pay the agency based on the annual approved allocation and campaign collections, some reduction in approved allocations may be necessary if campaign contributions fall short of the goal.

7. To recognize the established practices of the agency in maintaining an interested constituency, including agency promotions and fund drives conducted within established guidelines.

8. To submit its financial records to an audit or review by a Certified Public Accountant. The full audit shall be available for inspection by the agency upon request.

THE AGENCY AGREES:

1. To have a local, volunteer board of directors that meets regularly and is responsible for governing the affairs of the agency.

2. To cooperate with other agencies in the development and delivery of services to the community.

3. To include the fact of its United Way affiliation by including the United Way logo on all material used by the agency distributed to its membership or the public, regardless of the type of media used (print, radio, television, billboard, digital media, social media, etc.).

4. Any materials using the United Way of Caldwell County name or logo must be submitted for approval prior to publication or production to ensure compliance with United Way brand standards. The United Way name and logo may not be used in connection with political campaigns, candidate endorsements, partisan activities, or in a manner that implies United Way's endorsement of religious or political beliefs.

5. The Agency agrees to keep United Way of Caldwell County informed of upcoming events, including fundraisers, community programs, and other public events, so that United Way may assist in promoting these opportunities when appropriate. The Agency also agrees to notify United Way of significant organizational milestones or celebratory events, such as ribbon cuttings, anniversaries, grand openings, or other special occasions, so that United Way staff and Board members may attend and show their support when possible. Additionally, if the Agency becomes aware of community-wide events, resource fairs, or other opportunities where United Way's participation or presence would be beneficial, the Agency agrees to share that information with United Way.

6. The Agency agrees to provide United Way of Caldwell County with quarterly updates that include program metrics, success stories, and other information demonstrating the impact of United Way funding. These updates may be used to support donor communications, workplace campaigns, grant reporting, and community outreach. The agency also agrees to register with NC 211 and to update their listing at least annually.

7. The Agency agrees to participate in United Way engagement opportunities when reasonably requested. This may include providing a staff member or board representative to speak at United Way Board meetings about the impact of funding received or participating in workplace campaign presentations by sharing brief stories about the Agency's programs and community impact.

8. To verbally announce its United Way affiliation at all public speaking opportunities, agency events, and facility tours.

9. To cooperate with and enthusiastically support United Way and the joint concurrent campaign, making available volunteer and professional leadership lists of its contributors and workers and other services that may be helpful to the campaign's success.

10. To submit its proposed budget request to United Way by the appropriate date and cooperate with the Allocations Committee according to its review procedures.

11. To maintain its internal financial and accounting records in accordance with the Financial Accounting Standards Board (FASB-116) for Nonprofits.

12. To provide a copy of the most current agency audit, review, or compilation by an Independent Certified Public Accountant, unless exempted by United Way. If exempt by United Way, financial reports accepted by the NC Secretary of State Solicitation Licensing Division application for a Solicitation License are acceptable. (IRS Form 990 or 990EZ, Audited Financial Statement, or NC Annual Financial Report Form)

13. To present its financial information to the United Way on forms prescribed by the United Way.

14. The Agency agrees to promptly notify United Way of Caldwell County of any significant legal issues, regulatory investigations, audits, or other events that may impact the Agency's ability to provide services or fulfill the terms of this agreement.

15. To maintain a current file in the United Way office, always with the following documents:
    a. IRS tax exemption letters
    b. Agency-United Way agreement
    c. Certification of Non-Discrimination and Affirmative Action Plan, as well as the United States Patriot Act / Anti-terrorism Compliance Certification
    d. Current list of Board of Directors and Officers

THE UNITED WAY AND THE AGENCY RECOGNIZE THAT:

1. Nothing in the above should be construed as prohibiting an Agency from enlisting activity memberships, i.e., individuals who pay a fee for the privilege of using Agency facilities.

2. The agency may receive bequests, legacies, memorials, and unsolicited gifts. All such income will be considered in determining the allocation of funds for the agency in the United Way campaign.

3. The agency may conduct a Capital Fund Campaign after approval of the Executive Committee of United Way. Failure to seek prior approval could impact your future allocation requests.

4. Funds designated to the agency, if paid to United Way, shall be considered part of the amount due to the agency from United Way's campaign results.

THIS AGREEMENT SHALL BE RENEWED ANNUALLY BY BOTH THE UNITED WAY AND THE PARTICIPATING AGENCY.

This agreement has been read and approved at the (Date)_____ meeting of the governing body for _____ and at the (Date) _____ meeting of the United Way Board of Directors.

Date _____ _____
(Agency - Executive Director)

Date _____ _____
(Agency - Board President)

United Way of Caldwell County, Inc.

Date _____ _____
(UW – Executive Director)

Date _____ _____
(UW - Board President)

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Economic Development	

AGENDA ITEM # 18

Golden LEAF Foundation Grantee Acknowledgment and Agreement

BACKGROUND

This award provides funding to Caldwell County to extend sewer to the Foothills Regional Airport Industrial Park, addressing a critical public infrastructure gap that is limiting planned industrial development on the approximately 1,000 acre site. Total sewer infrastructure costs are estimated to exceed $12 million. The county anticipates that development of just one of the available sites within the park could create 132 new full-time jobs paying an average annual wage of $79,300 and nearly $88 million in private capital investment within five years. Golden LEAF funds will be used for construction and related costs.

RECOMMENDED MOTION

I move to accept the Golden LEAF Grantee Acknowledgment and Agreement to support construction and related costs for extending sewer infrastructure to the Foothills Regional Airport Industrial Park.

BUDGET IMPACT

None.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Emergency Services	

AGENDA ITEM # 19

Acceptance of Trailer from Grace Chapel Fire Department

BACKGROUND

Accept donation of trailer and equipment from Grace Chapel Fire Department that once belonged to Lovelady Rescue Squad.

RECOMMENDED MOTION

BUDGET IMPACT

No Impact

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Grace Chapel FIre Dept Resolution Authorizing Donation

Grace Chapel Fire Department

4548 Grace Chapel Road
Granite Falls, NC 28630
Business Phone 828-396-1702

RESOLUTION AUTHORIZING THE DONATION OF A SPECIAL OPERATIONS RESCUE TRAILER TO CALDWELL COUNTY EMERGENCY SERVICES

WHEREAS, Grace Chapel Fire Department is a duly organized non-profit 501c(3) organization serving as a fire department serving the citizens of its surrounding community and is committed to protecting life, property, and the safety and welfare of the public; and

WHEREAS, Grace Chapel Fire Department owns a Special Operations Rescue Trailer, identified as follows:

- **Description:** Special Operations Rescue Trailer
- **Make/Model:** Shadowline Trailer
- **Vehicle Identification Number (VIN):** 4U01S24263A014394
- **Department Asset Number:** Trench Trailer
- **Approximate Year:** 2003

hereinafter referred to as the "Trailer"; and

WHEREAS Grace Chapel Fire Department has determined that donating the Trailer to Caldwell County Emergency Services is in the best interest of public safety and will support the county's ability to provide emergency response, rescue, and special operations services; and

WHEREAS, this Trailer was donated to Grace Chapel Fire Department after the dissolution of Lovelady Rescue Squad, and the Trailer is now being donated to be able to better respond this equipment throughout Caldwell County.

WHEREAS, Caldwell County Emergency Services has expressed its willingness to accept the donation of the Trailer and utilize it in support of emergency response and special operations activities within Caldwell County; and

WHEREAS, Grace Chapel Fire Department desires to formally authorize the transfer and donation of the Trailer to Caldwell County Emergency Services, subject to the applicable laws, regulations, and requirements governing the transfer of public or departmental property.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of Grace Chapel Fire Department hereby authorizes and approves the donation of the Special Operations Rescue Trailer described herein to **Caldwell County Emergency Services** for use in emergency response, rescue operations, special operations, and other public safety activities.

BE IT FURTHER RESOLVED, that the Chief of Grace Chapel Fire Department, or the Chief's duly authorized designee, is hereby authorized to execute any necessary documents, bills of sale, titles, transfer forms, or other instruments required to complete the donation and transfer of ownership of the Trailer to Caldwell County Emergency Services.

BE IT FURTHER RESOLVED, that the Trailer shall be transferred in its present condition, unless otherwise agreed to in writing by Grace Chapel Fire Department and Caldwell County Emergency Services, and that any known defects or conditions shall be disclosed to the receiving agency to the extent required by applicable law.

BE IT FURTHER RESOLVED, that Caldwell County Emergency Services shall be responsible for accepting the Trailer and completing any applicable title, registration, insurance, maintenance, inspection, and other requirements associated with its ownership and operation following the transfer, as applicable.

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon its adoption.

ADOPTED this 18th day of September, **2026**.

GRACE CHAPEL FIRE DEPARTMENT

By: Travis K. Davenport

Name: Travis K. Davenport

Title: Fire Chief / Authorized Representative

Date: 09/18/2026

ATTEST:

By: Angela A. Pelotte

Name:

Title: Secretary / Clerk

Date: 9/18/26

ACCEPTANCE OF DONATION

On behalf of Caldwell County Emergency Services, I acknowledge and accept the donation of the Special Operations Rescue Trailer described in this resolution.

By: _____

Name: _____

Title: _____

Agency: Caldwell County Emergency Services

Date: _____

ATTEST:

By: _____
Tasha Brown, Clerk to the Board

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	

AGENDA ITEM # 20

Personnel Change - Public Works Director Position Request

BACKGROUND

To request a new position for a Public Works Director.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Public Works Director Request for Position
2. Public Works Director Job Description

Request for Position – Public Works Director

To the Board of Commissioners:
Caldwell County requires a centralized, executive-level leader to oversee our expanding infrastructure, utility operations, and capital assets inventory. Establishing a full-time **Public Works Director** will allow the County to grow beyond its current structure to ensure regulatory compliance and optimize major capital improvement projects.

Justifications:

- **Unified Departmental Leadership:** The Director will integrate management by directly supervising and evaluating the Department Heads of both Water and Buildings & Grounds, standardizing personnel management and operational workflows.
- **Centralized Capital Project Oversight:** This role will serve as the chief technical advisor to the Board and County Administration on architectural, engineering, and budgetary requirements, managing major building and utility projects from conception to completion.
- **Vendor and Contract Management:** The position establishes a single point of accountability to manage strategic relationships with external engineering firms and oversee the county's major Solid Waste and Landfill operator contract.
- **Regulatory & Risk Compliance:** A qualified director will ensure strict operational alignment with local, state, and federal ordinances, managing critical reporting to **NCDEQ** and **OSHA**. The role requires specialized expertise, including a **North Carolina Grade A Distribution Certification**.
- **Fiscal Stewardship:** The Director will author comprehensive annual budgets, continuously monitor revenues/expenditures, and conduct data-driven research for long-range county utility and facility expansions.

Recommendation:

It is recommended that the Board approve the creation and recruitment of the **Public Works Director** position with a grade of 89. This strategic hire will protect county assets, streamline vendor management, and provide the dedicated technical leadership necessary to support Caldwell County's growth. Thank you for consideration of this request.

Respectfully submitted,

Shane Fox, County Manager

Job Title: Public Works Director
Department: Public Works
Location: Caldwell County, NC
Position Type: Full-Time, Executive/Exempt, Grade 89

Position Overview

Caldwell County is seeking a highly qualified, dynamic, and community-minded professional to serve as our next **Public Works Director**. This executive-level leadership role provides comprehensive direction, capital planning, and strategic oversight across a diverse portfolio of critical infrastructure operations.

The Public Works Director serves as a key department head, functioning as the chief technical advisor to county administration officials regarding architectural, engineering, and budgetary requirements for major building projects. This executive supervises two existing, distinct county units: the **County Water Department** and the **County Building and Grounds Department**, with both Department Heads reporting directly to this position.

Additionally, this role serves as the central manager for all county-wide capital improvement projects—spanning buildings, water systems, and general infrastructure—while serving as the primary liaison to external engineering firms and contracted service providers.

Core Responsibilities

- **Capital Project Management:** Manage all **County capital projects**, providing comprehensive oversight from conception to completion for all building, water infrastructure, and public works capital initiatives.
- **Engineering & Vendor Liaisons:** Manage the strategic relationship, task orders, and coordination with **County Engineering firms**, ensuring technical accuracy and project alignment.
- **Solid Waste & Landfill Contract Management:** Manage the County's major contract with the **County Solid Waste provider and operator of the Landfill**, ensuring strict vendor compliance and operational performance.
- **Departmental Oversight & Integration:** Provide high-level leadership and strategic direction to the County Water Department and the County Building and Grounds Department, directly supervising and evaluating both Department Heads.
- **Personnel & Administrative Leadership:** Lead both departments in all personnel matters, administrative functions, recruitment, hiring, performance appraisals, and employee relations.
- **Strategic Leadership & Operations:** Direct the planning, coordination, assignment, and inspection of all water systems, facilities, convenience centers, and E911 road sign installations.

- **Fiscal Management:** Author and manage comprehensive annual budget proposals, continuously monitor revenues/expenditures, and conduct data-driven research for long-range county utility and building expansions.
- **Regulatory Compliance:** Maintain absolute operational alignment with Local, State, and Federal ordinances, ensuring precise, timely compliance reporting to all regulatory authorities (including NCDEQ and OSHA).
- **Public Relations:** Promptly address and resolve community inquiries or facility occupant complaints regarding water service utility lines and county facility maintenance.

Minimum Qualifications

The ideal candidate will possess a strong balance of both formal higher education and extensive public sector management experience:

- **Education:** A 4-year degree from an accredited college or university in Civil Engineering, Public Administration, Business Management, Construction Management, or a closely related field.
- **Experience:** At least 10 years of direct, hands-on management experience in an identical or highly similar leadership position overseeing public utilities, public works, or municipal/county infrastructure operations.

Special Requirements & Certifications

- Possession of a valid **North Carolina Grade A Distribution Certification** for water distribution.
- Certified in **Backflow Prevention and Cross-Connection Control**.
- Possession of a valid **North Carolina Driver's License**.

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	

AGENDA ITEM # 21

Approval of Regular and Closed Session Minutes from August 24, 2026, Board of Commissioners Meeting

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. August 24, 2026, Board of Commissioners Meeting Minutes DRAFT

Caldwell County
North Carolina
Board of Commissioners Meeting

August 24, 2026, at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

AGENDA

Call to Order
Chairman Randy T. Church called the August 24, 2026, Board of Commissioners Meeting to order at 6:01 PM and welcomed those in attendance.

Public Comment Period

Charles Senf came to the podium to speak. Mr. Senf spoke about the public comment period. He stated that he felt it was apart from the regular meeting so it might be easily excluded from the live streaming and television broadcasts of the regular meeting. He then stated he felt the minutes did not accurately convey the words and sentiments spoken at the July 27th meeting. In closing he read a quote that was stated at the July 27th meeting by a Board member.

Roger Patterson came to the podium to speak. Mr. Patterson spoke about the public comment procedure. He mentioned the previous meeting which had a public hearing. He then recommended that it be considered to hear public comments the week or month prior to take into consideration the public comments. He added that he would like there to be time for the board to answer questions for public comment. The clerk then stated the policy for public comment which is a comment format not for questions and answers as signed and agreed to on the public comment sign up sheet.

Wade Nichols came to the podium next to speak. Mr. Nichols spoke about his No Bad Days River Safety Day. He said that he has been doing his cookout for three years and it continues to grow. He mentioned that he reached out on July 3rd to acquire a permit and is still waiting to hear back from them about permit.

Invocation
Pastor Eric A. Thomas led the invocation for those in attendance and watching from home.

Color Guard
Boy Scout Troop 263 from Granite Falls presented the colors.

Pledge of Allegiance
Boy Scout Troop 263 led the Pledge of Allegiance for those in attendance and watching from home.

Agenda Amendments from the Board, Manager & Public

County Manager Shane Fox said there was one addition to the agenda. Fox stated that this would be item 29 on the consent agenda. He added that this was a budget revision for 911 consoles paid for with 911 monies for the new facility located at Pleasant Hill Rd.

Vice Chairman LaBrose made a motion to approve the agenda as the County manager presented. The motion carried unanimously.

Agenda Items

1. South Caldwell Lady Spartans Softball 2026 6-A State Champions

Chairman Church then welcomed the team that was in attendance and read a list regarding the teams' accomplishments, including the weighted GPA of the team at the end of the season of 4.295, additionally they outscored their opponents 343-104 throughout the season. The Lady Spartans also tied their own NC High School Association home run record with 59 home runs. The team finished the season with an overall record of 27 and 4. Chairman Church then read Resolution15-2026 honoring the team.

Chairman Church made a motion to adopt the resolution.
The motion carried unanimously.

Commissioner Branch said that the Board was proud of the team.
Vice Chairman LaBrose congratulated the team for their accomplishments.
Commissioner Starnes said that the team could do anything in life that they want to do, just set your mind to it.

The Board then presented a framed certificate of the adopted resolution and challenge coins to each team member in attendance.

2. Rezoning -2565 Connelly Springs Rd.

Kim McGee came to the podium to present a rezoning request for Granite Trailer Sales located at 2565 Connelly Springs Rd. Ms. McGee stated that a few years ago they rezoned a portion of the tract to general business and now they are requesting to rezone the remaining acreage. She said the property is located at the Intersection of Connelly Springs Road and Baton School Rd and is outside the flood hazard area, vacant and partially wooded. McGee added that it is in the protected area of the watershed and requires only a maximum of 36% impervious area. She shared a map of the area and displayed a picture to those in attendance and watching from home. She stated the planning board considered all the relevant land development ordinances, the comprehensive plan and is recommending approval of this rezoning request. The Planning Board believes this request is reasonable and in the public's interest because the amendment is consistent with the County's Comprehensive Plan that suggests general business zoning for this area and there is no negative impact believed for the surrounding area.

Chairman Church asked Ms. McGee if the Planning Board approved this request. Ms. McGee replied, yes, they did.

Chairman Church Declared the Public Hearing Open.
There was no one signed up to speak. Church then gave final opportunity for anyone who wished to speak.
With no one wanting to speak Chairman Church declared the public hearing closed.

Commissioner Starnes made a motion to approve the rezoning request for 2565 Connelly Springs Rd. from RA-20 to GB by acknowledgement of the Planning Director's comments from the Planning Board and concur with the findings as to reasonableness and compliance with the comprehensive plan.
The motion carried unanimously.

3. **Rezoning -4322 Celia Creek Rd.**

Chairman Church declared the public hearing open.

Kim McGee then presented another rezoning request from David Drum located at 4322 Celia Creek Rd from RA-20 to multi-family. McGee said this request is proposing to rezone 3.5 acres of an 8-acre tract, with a multi-family district to construct 16 total units or 2 two story complexes for multi-family housing. Ms. Mcgee stated that the property is outside the flood hazard area and the proposed area is vacant and partially wooded and is in the protected area of the watershed, so the maximum impervious area allowed is 36%. She added that there is County water however, it may be difficult to get that to the requested side of property without boring under the road. She then presented a vicinity map, a map indicating the proposed re-zoning area, and a photo of the intersection for those in attendance and watching from home. McGee stated that the Planning Board and staff reviewed the request against all land development ordinances. The first is a comprehensive plan that recommends multi-family in areas near commercial corridors and within close proximity to resources and goods. The Comprehensive Plan also states that public water and suitable soil for multi-family size septic systems need to be available. A minimum of 8 acres is suggested in the Comprehensive Plan. Ms. McGee then stated in the Zoning ordinance that when a board considers the use, they must look at all the uses allowed, however, with multi-family the only use allowed is multi-family apartment buildings. The board also considered the development standards of 10,000 square feet for the first unit and an additional 3,000 square feet for each additional unit as well as consideration of setbacks to comply with. McGee said there is 20% open space required and 2 parking spaces per unit with multi-family. She said the board also considered the watershed ordinance which requires 36% maximum built upon area. McGee stated that the Planning Board considered this request and is recommending denial since the property is already partially developed, adding the usable area for the buildings, parking, septic repair area, setbacks, and open space will make it difficult to meet the zoning requirements. She stated that based on evidence presented to the board,

the rezoning would negatively impact the single family residential and agricultural nature of the area.

Chairman Church then stated there were several individuals signed up to speak.

Myron West came to the podium and thanked the board for the opportunity to address this issue. Mr. West stated that he lives adjacent to the property and has for 42 years. He stated that this is an agricultural, single-family area far from commercial corridors and is not within the city limits of Gamewell. He added there is no scheduled trash pickup in this area. He said he believes this is an inappropriate place for multi-family. Mr. West added that he does not have anything against multi-family nor the requestor.

Judy Vackers came to the podium to speak. Ms. Vackers stated that the Hartland Road area is a beautiful agricultural area and they moved there for the peacefulness and quiet surroundings. She added that it is not without downfalls, and the property adjacent to them has a business and that creates a lot of traffic. Ms. Vackers then said that Hartland Road is a narrow road where people speed up and down too fast and there are tractor trailers traveling to service businesses. She said she felt adding these apartments would compound the traffic and create safety issues if kids were playing in this area. She said this zoning change does not make sense and with the board as the gatekeepers of the county, please consider a commonsense decision on the rezoning of this property, your constituents do not want this.

Chairman Church then gave anyone else an opportunity to speak for or against this rezoning request.
Doris Knight then spoke from the audience. She stated that she lives close to the property in question and the lady seated next to her lives beside her. Ms. Knight said they like the community, it is peaceful and quiet, and she believes it would tear the community up. She added that she has a friend that lives in a multi-unit complex in another county and it is very loud and this would ruin the community. Ms. Knight stated that she is the third generation to live in that area, and she does not see any positive about this request.

Chairman Church asked Ms. McGee for the Planning Boards decision. Ms. McGee said their decision was to deny it based on inconsistency with the comprehensive plan. Ms. McGee also stated that she has received multiple phone calls and everyone was opposed.

Commissioner Branch recused himself from the vote due to a personal relationship with the applicant, he stated he felt that it would not be fair and right for him to vote.

Chairman Church then declared the public hearing closed.
Commissioner Starnes made a motion to agree with the planning board to deny the request as stated by the planning board based on inconsistency with the comprehensive plan and not to be a reasonable use of the property.
The motion carried unanimously.

4. Turning the Page at the Caldwell County Public

Janet Fore Library Director came to the podium to present updates regarding the Caldwell County Public Library. Ms. Fore asked all audience members to stand who were in attendance on behalf of the Board of Trustees, library employees, and friends of the library, many attendees stood. Ms. Fore stated that she started at the library almost 10 years ago and at that time the administration had two goals, one was to reach 300,000 checkouts and the other was to increase the number of programs offered. She said the library was about to reach 300,000 checkouts before Covid. She added that they rebounded and hit 300,000 in 2023 and then in 2025 they were up to 349,000. She said they have 400,000 in their sights and will hit that very quickly. She added that those numbers are a testament to the librarians who thoughtfully purchase books, tech services who process them, staff who promote them, and circulation staff who check out the books to patrons. Ms. Fore then recognized that teen checkouts are going down nationwide, however, teens in Caldwell County are showing double digit growth for four years in a row. She mentioned the other goal, Programming, stating that in the summer of 2018 they were so proud to offer teens one program a week, a total of 8 programs that summer. Fore said that this summer between the three branches, the teens had 42 programs they could attend, an increase of 425% in 8 years. She also mentioned children and adult programs also saw significant increases as well. Ms. Fore stated there are great programs offered. Adding that they have a partnership with NC Works and one of their staff members comes to the library every Wednesday afternoon to help patrons with job applications and resumes, and they partner with them to offer a job fair every month. Lenoir is also partners with the COG for digital drop-ins, two of their staff come once a month for four hours. Patrons can schedule an appointment to get help with their devices or a website they want to use. Ms. Fore said that Opportunity for All is their best attended program. This program is for adults with disabilities, mental or physical and their caregivers. She said when she first came to the library, this population would just sit there and not speak or engage, and now through this program they speak to everyone. They meet once a week and do science, art, story time, life skills, and their favorite is the dance party. She said they have 40-50 people attending the dance party on the 4th Tuesday of the month at 10:00. She stated the most popular teen program is Dungeons and Dragons, and the group has grown so large they are split into 2 groups now. Ms. Fore said the younger kids have story time, music and movement, STEM, and art. She said her favorite program for younger kids is Read with Abbey. She stated that Abbey is a trained therapy dog and the kids can sit with her and read a book because Abbey doesn't judge you if you read slowly or mispronounce a word. Fore stated that this summer they had a record 1,191 kids registered for summer reading, and they read 651,195 minutes collectively. She said kids are reading in this county. She stated numbers were up in all areas this summer, circulation, door counts, issuing new cards, number of programs, and programming attendance. Ms. Fore said that the library is not always fun and games, and they see people on some of the worst days of their lives. She said they help domestic violence victims find resources, they assist individuals who are in danger of their power being turned off and seeking help from a local agency and must have a paper copy of their power bill. She added that staff is able to be kind and patient and help them get the piece of paper they need. Ms. Fore stated the library also

works with the COG and the Caldwell Together Group to be a warming and cooling station when needed. She said not as dire but still important, the Hudson Library helps a lot of desperate teenagers needing a paper copy for their driver's license. Fore mentioned that the Lenoir Library recently had the most expensive team building activity in county history, when a seam split on the roof and started raining inside the library. She said she was so proud of staff pulling together and in two hours moving 15,000 books saving the collection and the local history room. She also mentioned the County Maintenance staff quickly shifted in gear to stop the water from pouring in. Ms. Fore said they have been located on Hospital Avenue since 1986. She added the building itself is a couple decades older than that and is in need of some updates. Ms. Fore said the paver bricks of the retaining wall are cracked and crumbling and need to be replaced for safety. She said there are terrible stains inside on the carpet due to the roof leak and the library has only been repainted once in 40 years and the bathrooms are original from 60 years ago. Ms. Fore then spoke about the Hudson Library and said staff go in every day wondering if this is the day the ceiling is going to fall in. She stated she immediately reached out to Isaac Bush in maintenance and Chip Hughes the Safety Officer, and their consensus was the building needed a lot of work, but no one was in immediate danger. She said this branch has a very dedicated elderly population and over the last two years, checkouts for children have increased by 28% and teen checkouts are up by 12%. Ms. Fore then asked, what do we do next? She said there was a need to start reaching out to outlying areas and possibly have a bookmobile and this was something she was looking into too.

Commissioner Branch said that he remembered when the internet came, and he thought libraries would be out of business. But he sees the library keeps growing and he thanked the staff for what they do, and said the library has a lot more to offer than the internet.

Vice Chairman LaBrose said the information she shared was wonderful. He added the library has a lot to offer and offers internet to those who do not have that access. He then encouraged Ms. Fore to continue talking with the County Manager and as budget time rolls around let's talk about some of those needs.

Chairman Church mentioned the programs offered and said he had two grandchildren that look forward to the Touch the Truck program annually and he appreciates the many programs they do. He added that he was recently appointed to the Library Board and there are challenges with the buildings, and we may have the opportunity to make some repairs, carpet replacement and paint. He stated that the Hudson branch is going to need some attention. Church said he wasn't sure what it would take to facilitate some of the needs.

Ms. Fore said after looking at some of the numbers Phase 1 repairing the front of the building and safety issue would cost approximately $130,000, Phase 2 to replace carpet and paint $200,000 that does not include the bathrooms.

Chairman Church then asked the County Manager if there was leftover SCIF funds in the current budget. Manager Fox replied, yes sir, that is correct. Fox

stated that there is that amount remaining in those funds and at the Board's discretion we could potentially move forward with the first two phases.

Chairman Church made a motion to use SCIF money to make repairs at the library as requested for $330,000.
The motion carried unanimously.

Commissioner Starnes thanked Ms. Fore and her staff, and he appreciates everything they do. They are a team.

5. International Overdose Awareness Day

Chairman Church then read Proclamation 09-2026, proclaiming August 31st, 2026, International Overdose Awareness Day in Caldwell County.

Vice Chairman LaBrose made a motion to adopt the Proclamation.
The motion carried unanimously.

Jaclyn Tester and Lauren Tolbert, PORT peer support specialists, came to the podium. Ms. Tester said she would not be here today without program support, and she thanked the board for what they had done for this program.

6. VAYA Health Updates

Dustin Burleson, Community Relations Regional Director at VAYA, came to the podium to present a VAYA Health update. Mr. Burleson stated he would be formally speaking about the merger that VAYA Health is having with Partners Managed Care. He said the new brand will be VAYA PARTNERS, with a vision for a stronger organization that is better together. He stated this merger came as they were thinking about how to become a stronger organization, promote sustainability and preserve the public system. He then presented a brief PowerPoint presentation. He mentioned a quote made by Secretary Sangvai that spoke about the plan to reduce the number of health plans as there are 9-12 Medicaid plans in North Carolina currently. Burleson then said that this is not a takeover but a true merger, voluntary, collaborative, proactive with equal governance and shared leadership. He then said the impact to Caldwell County will be minimal with no noticeable changes. He added that most staff will stay in the community with the people who live here working in these counties. He said there will be a change in the governing board structure with 13 representatives from each area, consisting of 8 legacy board members, selected by the current governing board, 2 Consumer and Family Advisory Committee (CFAC) members, 3 reps appointed by each County Commissioner Advisory Board (CCAB), noting that VAYA currently has four regional boards collectively that make up the current CCAB, and the VAYA board chair and Partners board chair will serve as co-chairs until a vote by the new consolidated board in January 2027. Burleson stated the new board will hold its first meeting in October and all meetings are subject to open meetings laws. He stated that each county will be

asked to appoint one representative to the merged CCAB, who must be an elected county commissioner, former county commissioner, county manager, DSS/HHS director, public health director, or other individual appointed by the county. He said the county would have an email or letter coming from the VAYA board clerk and CEO to formally appoint a member.
Chairman Church asked if there were any updates on a potential care facility on Wilkesboro Blvd. Mr. Burleson said that the behavioral urgent care just opened a little over a year ago where people can walk in and get a 23-hour assessment and see what they need for continued care. Burleson said the renovation of the Lenoir office on Wilkesboro Blvd will be a substance abuse facility with more outpatient at first, but VAYA is also on the process of looking at two properties to bring in two residential substance abuse treatment facilities for male and female adults. He added that there are a lot of hoops legally for the steering committee, including a merger that is causing some delay.
Chairman Church said this has been a priority for our community for a long time.

7. 8/24/2026- Tax Collectors Settlement

Josh Angle Tax Administrator came to the podium to present the Tax Collectors Settlement for 8/24/2026. Chairman Church said that this would be Mr. Angle's last meeting as Tax Administrator as he has taken another position, he thanked him for his work, revaluations, appraisals, values and the overall job he has done. Church added that he had heard from some of the Board of Equalization and Review members and they are not happy that he is leaving.
Commissioner Starnes also thanked Mr. Angle. Mr. Angle expressed his appreciation.
Mr. Angle then presented the Tax Collectors Settlement in accordance with N.C.G.S. 105-373(d) he reported the final settlement to be delivered into the hands of the successor. He stated the amount collected from July 1, 2026, through August 24, 2026, is as follows, current year collections total $37,549,153.95, he then pointed out that is 72.17% of the original July levy received. He then stated delinquent collections for 2015-2025 total $363,962.20 with the sum of these numbers equaling $37,913,116.15. Mr. Angle then said the remaining balance of the current year's levy equals $14,546,161.74 or 27.83%. He then requested this settlement to be accepted this evening.

Commissioner Branch made a motion to accept the tax collector's settlement as presented.
The motion carried unanimously.

Mr. Angle then thanked the board for the opportunity to be in the appointed position and for putting faith in him. He then wished the board and the new county manager the best. He then thanked his staff in the department of 21 people, two offices including the Granite Falls collections center, and said they do an excellent job. He added that customer service with this team is the best across the state.

Commissioner Branch then made a statement acknowledging the loss of Monty Woods who recently passed away. He was a former County Tax Administrator.

8. Appointment and Oath of Office for Interim Tax Administrator

County Manager, Shane Fox, came to the podium to address appointing an interim tax administrator after the resignation of Mr. Angle. Fox stated that N.C.G.S. 105-294 that is labeled County Assessor, states whenever a vacancy occurs in this office, the board of county commissioners shall appoint a qualified person to serve as county assessor for the period of the unexpired term. Fox then said the recommendation of staff is presenting an Interim position to Jason Pennell, who is the current real property appraisal supervisor for the board's consideration. He added that Mr. Pennell was in attendance as well.

Vice Chairman LaBrose made a motion to appoint Jason Pennell to the position of Interim Tax Administrator and to approve the required bond on the effective date on August 25, 2026, at 8:00 AM.
The motion carried unanimously.

Chairman Church then recognized County Clerk, Tasha Brown who came to the podium. Ms. Brown then administered the oath of office to Mr. Jason Pennell.

9. 2026 Charge to the Interim Tax Administrator

Jason Pennell, Interim Tax Administrator, then came to the podium to present the 2026 Charge to the Interim Tax Administrator. Mr. Pennell stated that in accordance with N.C.G.S. 105-321 and N.C.G.S. 105-352, he requested the authorization to collect the remaining 2026 taxes.

Commissioner Starnes made a motion to accept the Interim Tax Administrators request to collect the remaining 2026 taxes.
The motion carried unanimously.

10. DSS Monthly Updates

DSS Director, Kim Arnett, came to the podium to present an update for DSS. Ms. Arnett thanked the board for allowing her to provide an update. Ms. Arnett stated that they typically highlight different program areas in different months and this month is Economic Services and Child Support Appreciation month. Ms. Arnett then introduced Economic Services Supervisor Megan Wisewman, who came to the podium. Ms. Wiseman said that she wanted to show appreciation for the staff that do this work every day. Ms. Wiseman said that behind every case number is a name, a family, a crisis that couldn't wait. She added that staff don't get the luxury of one problem at a time and they multi-task, interact with different citizens, and hold tension every day. A brief video was then presented to those in attendance and watching from home. The video was a depiction of the things staff do daily. Ms. Arnett then reiterated the importance of the economic services program. She added that the economic division is an important tool and fraud investigation is a critical part of that. Ms. Arnett stated that Child Support work is

also essential and their role extends far beyond collections. She then said as we are entering the beginning of the school year, we anticipate a seasonal increase in the child protective services area that is typical once school starts. Arnett said the Child Welfare program is moving into a new statewide software program, and they are already in the program for intake and investigations in child welfare and they will be moving into the program for case management and foster care as well at the beginning of September.
Ms. Arnett then said that there are 161 children experiencing foster care and 45 adults under guardianship in the county. She stated they continue to struggle with placement for children and adults, having to place children and adults in counties and states apart from us, and this is a statewide issue. Lastly Ms. Arnett mentioned the ongoing collaboration with the County Manager as he has been learning more about their programs, processes, and operational needs. She said as part of those discussions they have explored the possibility of outsourcing certain functions. Adding that Mr. Fox did recently request that they extend an existing contract for food and nutrition services, she stated that staff feel this has been productive for them.

Commissioner Starnes said that he thinks staff are doing a great job.
Chairman Church thanked Ms. Arnett for the update.

11. Health Monthly Updates

Anna Cook, Health Director, came to the podium to present the monthly public health update. Ms. Cook stated that two case management programs are possibly ending in the women's health division this December. She added that is a state mandated program, however, they are being taken by our PHPs or Primary Healthcare Providers. Ms. Cook said that Dr. Picton, the medical director, is retiring in February, and they are working on finding a contractual medical director and that seems very positive currently. She said that the department is busy with back-to-school physicals and immunizations as certain immunizations are required by the schools. Ms. Cook said they are planning a cancer screening event in November, and they are partnering with the UNC Cancer Institute and there will be more details coming. She stated there were two cases of Cyclosporiasis in Caldwell County unrelated to outbreak and related to travel. Lastly, she mentioned the department's accreditation is approaching with documentation due in December and a spring site visit.

Commissioner Branch and Commissioner Starnes thanked Anna for her updates.

Consent
Chairman Church turned the meeting over to County Manager Shane Fox, to present the consent agenda.

12. Budget Revision - Purchase Order Rollover
This budget revision is to rollover $225,000 in purchase orders that were approved in the prior fiscal year, rolling those funds into the new fiscal year.

13. **Budget Revision - Health Department Grant for Helene Recovery**
This budget revision allocates $784,094 in grant funds received for Helene recovery, awarded to the Health Department with no local match required.

14. **Budget Revision - Health Grant for Public Health Services**
This budget revision allocates $26,401 in grant funds received for public health services, awarded to the Health Department with no local match required.

15. **Budget Revision - Health Retention Grant**
This budget revision allocates $109,385 in grant funds received for retention and training, awarded to the Health Department with no local match required.

16. **Budget Revision - Building Inspections Software License**
This budget revision allows for $14,023 to purchase additional software needed for Building Inspections.

17. **Budget Revision - 911 Fund Equipment**
This budget revision allows $7,982.50 of 911 funds to purchase computer equipment for the Communications Center.

18. **Budget Revision - Sheriff Office Grant**
This budget revision accepts a $25,000 grant received from the Jonas Foundation for use at the Sheriff's office, with no local match required.

19. **Budget Revision - Animal Care and Enforcement Donated Funds**
This budget revision allows Animal Care & Enforcement to use $10,000 in funds donated by Deb Hall, $5,000 for general supplies needed and $5,000 for adoptions.

20. **Budget Revision - DSS additional LINKS Funding**
This budget revision adds $11,400 in additional LINKS funding DSS has received from the state for FY 27 to assist the needs of children who are eligible for LINKS services.

21. **Budget Transfer - Lower Cedar Valley Industrial Park**
This budget transfer moves $50,000 from the Evergreen Project to the Bolick Property Project to allow for preliminary engineering and other soft costs.

22. **Application Operation Lighthouse**
The Sheriff's office is seeking approval to apply for a grant for Internet Crimes Against Children.

23. **Bernhardt Foundation Grant Approval**
The Sheriff's office is seeking approval to apply for the Bernhardt Foundation Grant to purchase CPR and medical manikins for canines.

24. **DOJ Grant Application**
The Sheriff's office is seeking approval to submit a DOJ grant application for the creation of a narcotics officer position and the equipment needed to operate. This is a 3-year funded grant with no local match.

25. **Resolution to Approve New Capital Outlay Loan**
Approval is requested of this resolution to approve the new capital loan for $1.562 million with United Community Bank having the lowest bid at 3.83% interest for 59 months with a total of 9 bids received.

26. **Amended North Caldwell EMS Response Contract with Watauga County**
This amended contract with Watauga County EMS to respond as the primary EMS provider to EMS calls in Northern Caldwell County north of Blackberry Road for an annual payment of $20,000 to Watauga County with a typical CPI inflation index.

27. **Appointment of Jerrell Suddreth to DSS Advisory Board**
Request for appointment of Jerrell Suddreth to serve on the DSS Advisory Board for a three-year term to expire August 1, 2029.

28. **Approval of Regular and Closed Session Minutes of July 27, 2026, Board of Commissioners Meeting**
Approval of regular and closed session minutes from July 27, 2026, Board of Commissioners meeting was requested.

29. **Budget Revision – 911 Fund Equipment for New Comm Center**
This budget revision allows for $575,512 in 911 Funds to purchase equipment/consoles for the new communications center.

Vice Chairman LaBrose made a motion to adopt the consent agenda as presented by the county manager.
The motion carried unanimously.

Closed Session

30. **Closed Session Pursuant to N.C.G.S. § 143-318.11(a)(4)**

Chairman Church made a motion to enter closed session at 7:46 PM.
The motion carried unanimously.

Commissioner Branch made a motion to exit closed session at 9:15 PM.
The motion carried unanimously.

Adjourn

With there being no more business, Commissioner Starnes made a motion to adjourn at 9:16 PM.
The motion carried unanimously.

DRAFT

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Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

RESOLUTION

15-2026

2026 LADY SPARTANS SOFTBALL
NORTH CAROLINA 6-A STATE CHAMPIONS

WHEREAS, the 2026 South Caldwell Lady Spartans Softball Team demonstrated exceptional skill, dedication, and teamwork throughout the season, culminating in their remarkable victory as North Carolina 6-A State Champions; and

WHEREAS, the players, coaches, and support staff exhibited unwavering commitment, overcoming formidable opponents and challenges to earn their well-deserved title; and

WHEREAS, throughout the playoff series, the Lady Spartans showcased outstanding sportsmanship, resilience in high-pressure moments, and respect for their competitors; and

WHEREAS, the championship team has brought immense pride to their school, community, and families, inspiring young athletes and setting a powerful example of excellence and determination; and

WHEREAS, the accomplishments of the 2026 Lady Spartans Softball Team reflect the values of hard work, perseverance, and unity that we cherish and wish to celebrate.

NOW, THEREFORE, BE IT RESOLVED, that the Caldwell County Board of Commissioners hereby officially congratulates the 2026 Lady Spartans Softball Team for clinching the North Carolina 6-A State Softball Championship, acknowledges the extraordinary efforts of Head Coach Casey Justice, other coaching staff, and each team member for their contributions to this historic achievement, and this Board expresses its utmost admiration for the team's competitive spirit and for serving as role models of leadership, integrity, and excellence.

Adopted this the 24th day of August 2026.

Randy T. Church, Chairman

Attest:

Tasha Brown, Clerk to the Board

MEMORANDUM

THRU: Shane Fox, County Manager

TO: Caldwell County Board of Commissioners

FROM: Jason Pennell, Interim Tax Administrator

SUBJECT: 2026 Charge to the Interim Tax Collector

DATE: August 24, 2026

Requires Board Action

In accordance with NCGS 105-321 (b) charge of 2026 taxes submitted for the Board's information, approval, and charge to the interim tax collector for the collection of 2026 taxes indicated.

2026 Outstanding Taxes

2026 Real & Personal Taxes County Taxes Only Vehicle Taxes Listed Separately	$ 14,546,161.74
Total 2026 Outstanding	$ 14,546,161.74 – 27.83%

A report on all taxes charged is provided for your information.

Request this charge be accepted and these outstanding taxes be charged to the interim tax collector.

In accordance with NCGS 105-321 & 352 requests the attached tax receipt charge is authenticated by the Chairman of the Board of Commissioners for 2026 taxes.

I, Jason Pennell, do hereby affirm that this tax receipt charge is a true and accurate report of the status of the tax levy for Caldwell County.

Jason Pennell, Interim Tax Administrator

NORTH CAROLINA, CALDWELL COUNTY

I, Candace W. McLean, Notary Public, do hereby certify that Jason Pennell personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 24 day of August 2026.

Candace W McLean
Notary Public

My Commission Expires: September 22, 2030



STATE OF NORTH CAROLINA

COUNTY OF CALDWELL

To the Tax Collector of the County of Caldwell:

You are hereby authorized, empowered, and commanded to collect the taxes for 2026 set forth in the tax records filed in the office of the Caldwell County Tax Collector and in the tax, receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Caldwell, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 24th day of August 2026

_____(Seal)
Randy T. Church, Chairman
Caldwell County Board of Commissioners

Attest:

Tasha Brown
Tasha Brown, Clerk to the Board

Fee $0.00
Caldwell County North Carolina
Wayne L. Rash, Register of Deeds
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RESOLUTION OF THE COUNTY OF CALDWELL, NORTH CAROLINA APPROVING AN INSTALLMENT FINANCING AGREEMENT TO FINANCE VEHICLES AND EQUIPMENT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the County of Caldwell, North Carolina (the "*County*") is a political subdivision validly existing under the constitution, statutes and laws of the State of North Carolina (the "*State*");

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) enter into installment contracts in order to purchase, or finance or refinance the purchase of, real or personal property and to finance or refinance the construction or repair of fixtures or improvements on real property and (2) create a security interest in some or all of the property financed or refinanced to secure repayment of the purchase price;

WHEREAS, the Board of Commissioners of the County (the "*Board of Commissioners*") has determined that it is in the best interest of the County to enter into an installment financing (the "*Agreement*") with United Community Bank or one of its affiliates (the "*Lender*") in accordance with its proposal dated August 5, 2026 in order to obtain funds to pay the costs of the acquisition and installation of vehicles and equipment (collectively, the "*Projects*"), and to put a security interest in all or a portion of the Projects in favor of the Lender in order to provide security for the County's obligations under the Agreement;

WHEREAS, the County will enter into the Agreement in an aggregate principal amount of not to exceed $1,565,000;

WHEREAS, there has been made available to the Board of Commissioners in the office of the County's Finance Officer the form of the Agreement which the County proposes to approve, enter into and deliver, as applicable, to effectuate the proposed financing at an interest rate as specified in the Agreement and in the bid summary provided to the Board of Commissioners; and

WHEREAS, it appears that the Agreement is in appropriate form and is an appropriate instrument for the purposes intended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CALDWELL, NORTH CAROLINA, AS FOLLOWS:

Section 1. ***Ratification of Prior Actions.*** All actions of the County Manager, the County Attorney, the Finance Officer and the Clerk to the Board of Commissioners and their respective designees in effectuating the proposed financing are approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Agreement.

Section 2. ***Approval, Authorization and Execution of Agreement.*** The Board of Commissioners approves the Projects in accordance with the terms of the Agreement, which will be a valid, legal and binding obligation of the County in accordance with its terms. The Board of Commissioners approves the amount advanced by the Lender to the County pursuant to the Agreement in an aggregate principal amount not to exceed $1,565,000 at an annual interest rate (in the absence of default or change in tax status) shall not exceed 3.83%, and the financing term shall not exceed five (5) years from closing. The form, terms and content of the Agreement are in all respects authorized, approved and confirmed. The County Manager, the County Attorney, the Finance Officer and the Clerk to the Board of Commissioners, or their respective designees (the "*Authorized Officers*"), are authorized, empowered and directed to execute and deliver the Agreement for and on behalf of the County, including necessary counterparts, in substantially the form made available to the Board of Commissioners, but with

such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the approval of the Board of Commissioners of any and all such changes, modifications, additions or deletions. From and after the execution and delivery of the Agreement, each Authorized Officer is authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

Section 3. ***Further Actions.*** Each Authorized Officer is designated as the County's representative to act on behalf of the County in connection with the transactions contemplated by the Agreement. The Authorized Officers are authorized and directed to proceed with the Projects in accordance with the terms of the Agreement, and to seek opinions on matters of law from the County Attorney, which the County Attorney is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated under this Resolution as required by law. The Authorized Officers are authorized to designate one or more employees of the County to take all actions which they are authorized to perform under this Resolution, and each is in all respects authorized on behalf of the County to supply all information pertaining to the transactions contemplated by the Agreement. The Authorized Officers are authorized to execute and deliver for and on behalf of the County any and all additional certificates, documents, opinions or other papers and perform all other acts as may be required by the Agreement or as they may deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution. Any and all acts of the Authorized Officers may be done individually or collectively.

Section 4. ***Reimbursement.*** The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse expenditures for the Projects that are to be financed from the proceeds of the Lender financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's general fund or any other County fund related to the Projects, for project costs may be reimbursed from the financing proceeds.

Section 5. ***Severability.*** If any section, phrase or provision of this Resolution is for any reason declared invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 6. ***Repealer.*** All motions, orders, resolutions, ordinances and parts thereof in conflict herewith are repealed.

Section 7. ***Effective Date.*** This Resolution is effective on the date of its adoption.

PASSED, ADOPTED AND APPROVED this 24th day of August, 2026.

STATE OF NORTH CAROLINA)
) ss:
COUNTY OF CALDWELL)

I, TASHA BROWN, Clerk to the Board of Commissioners of the County of Caldwell, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled "**RESOLUTION OF THE COUNTY OF CALDWELL, NORTH CAROLINA APPROVING AN INSTALLMENT FINANCING AGREEMENT TO FINANCE VEHICLES AND EQUIPMENT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS**" adopted by the Board of Commissioners of the County of Caldwell, North Carolina at a meeting held on the 24th day of August, 2026.

WITNESS my hand and the corporate seal of the County of Caldwell, North Carolina, this the 24th day of August, 2026.

Tasha Brown
Clerk to the Board of Commissioners
County of Caldwell, North Carolina

THIS EMERGENCY MEDICAL SERVICES AGREEMENT (hereinafter "Agreement"), is made and entered into effective the 1st day of July 2026, by and between **CALDWELL COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Caldwell"), and **WATAUGA COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Watauga"):

WITNESSETH

WHEREAS, Caldwell and Watauga are counties located in the mountains of North Carolina; and

WHEREAS, the terrain of these counties is not conducive to quick response by emergency vehicles; and

WHEREAS, Caldwell and Watauga counties desire to decrease response time and provide better ambulance service for the citizens along the Caldwell-Watauga border; and

WHEREAS, both the Caldwell County Board of Commissioners and the Watauga County Board of Commissioners are desirous of maintaining this mutually beneficial relationship for the benefit of their respective constituents; and

WHEREAS, the counties desire to set forth the agreement for Emergency Medical Services;

NOW, THEREFORE, in consideration of the terms and conditions as set forth herein, Caldwell and Watauga hereby agree as follows:

1. Watauga County shall provide emergency medical response service to Northern Caldwell Caldwell County on the following roads and attached streets:

Road	Address Range
Blowing Rock Blvd/US HWY 321	5585 – County Line
Valley Blvd (Town of Blowing Rock)	All
The Rock Rd (Town of Blowing Rock)	All
Pinnacle Ave (Town of Blowing Rock)	All
Green Hill Rd (Town of Blowing Rock)	All
Main St (Town of Blowing Rock)	All
US HWY 221	All
Globe Rd	7450-County Line
Old Johns River Rd	All
Hemlock Ridge Rd	All
Blue Ridge Parkway	All

BK 2174 PG 1686 - 1689 (4)
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Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

2. Watauga County shall provide ambulance and emergency medical response service within the municipal limits of the Town of Blowing Rock.

3. Caldwell County shall compensate Watauga County in the sum of $20,000.00 related to the provision of these services, as modified by the formula set forth below, which shall be modified each year on the anniversary date of the signing of this agreement:

   a. This adjustment shall reflect the annual increase or decrease of the Consumer Price Index (CPI), South Urban Size B/C, as published by the US Department of Labor, Bureau of Labor Statistics.

4. Watauga County shall calculate the adjustment based upon the most recent December annual report of Watauga County as compared to the report of the previous December. (For example, the December 1, 2026, adjustment will reflect the CPI changes between December 2025 and December 2026). Watauga County shall notify Caldwell County of this adjusted rate to be effective for the following fiscal year beginning July 1st.

5. For any incident to which an EMS provider responds under this Agreement, the county whose EMS provider responds to and provides services for that incident shall be solely responsible for billing the patient or other responsible party. The responding county shall bill, collect, and retain all payments and revenues from such services in accordance with its EMS rates, policies, and all applicable state and federal laws and regulations.

6. Watauga County shall operate this service on a twenty-four (24) hour basis, seven (7) days per week.

7. Watauga County shall maintain at least the current standard of care currently provided by the emergency medical response services to their respective coverage areas.

8. The term of this agreement shall be until 30 June 2027, and shall automatically renew for successive one-year periods unless either County provides notice to the other at least ninety (90) days prior to the expiration of the then existing term in order to provide ample opportunity for alternative emergency service arrangements to be made. Further, either party may terminate this agreement upon ninety (90) days written notice to the other party.

9. To the extent allowed by law, Caldwell County agrees to indemnify and hold harmless Watauga County for any and all liability arising out of the terms or performance of this contract for actions by Caldwell County. To the extent allowed by law, Watauga County agrees to indemnify and hold harmless Caldwell County for any and all liability arising out of the terms or performance of this contract for actions by Watauga County.

10. No terms of this contract shall be construed as to create a waiver of sovereign immunity as to any third party.

11. Caldwell County and Watauga County shall not be held responsible for incidental or consequential damages to the substation, emergency responder, or third party as a result of any breach of this agreement, or for any Acts of God, riot, war, civil unrest, or impossibility beyond

the control of the parties causing them to be unable to perform under this agreement.

12. The terms, covenants and conditions of this agreement herein contained shall be binding upon and inure to the benefit of and shall be enforceable by Caldwell County and Watauga County and by their respective successors and assigns. The duties and responsibilities as well as the rights of each party under this contract may not be assigned by either party without the written consent of the other party.

13. All notices and written consents required under this agreement shall be deemed properly served upon mailing by certified United States Mail, postage prepaid, return receipt requested, addressed to the party to whom directed at the following address or at such other address as may be from time to time designated in writing.

14. This agreement represents the entire and integrated agreement between Caldwell County and Watauga County and supersedes all prior negotiations, representations or agreements between the parties. No modification hereof or other purported agreement of the parties shall be enforceable unless the same is in writing and signed by both Watauga County and Caldwell County.

15. Any and all notices to be sent to the parties shall be sent to the following addresses:

To Caldwell County:
Shane Fox, County Manager
Caldwell County Board of Commissioners
P.O. Box 2200
Lenoir, NC 28645

To Watauga County:
Deron T. Geouque, County Manager
Watauga County Board of Commissioners
814 W. King Street, Suite 205
Boone, NC 28607

16. If any portion of this contract shall be deemed to be unenforceable by any court of competent jurisdiction all remaining provision of this contract shall remain in full force and effect. This contract shall not be deemed to have been drafted by either party but has been adopted by each party as a statement of their mutual agreement and understanding.

IN WITNESS WHEREOF, both Watauga County and Caldwell County have signed and sealed this agreement, this the 24th day of August 2026.

CALDWELL COUNTY

By: Randy T. Church, Chairman

Attest:

Clerk, Caldwell County Board of Commissioners

WATAUGA COUNTY

By: Braxton Eggers, Chairman

Attest:

Clerk, Watauga County Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Caldwell County Finance Officer

Watauga County Finance Officer

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	

AGENDA ITEM # 22

Town of Sawmills - Fireworks Display Application

BACKGROUND

The Town of Sawmills is requesting a fireworks application to be approved for a display to be conducted by Skyworks Pyro on October 24th, 2026 at 4077 Baird Dr, Hudson, NC 28638.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Town of Sawmills Notification Oct. 2026
2. Town of Sawmills Firework Application GS 14-413
3. Town of Sawmills Oct. 26

To: Shane Fox

From: Michael Parnell

Ref: Fireworks Display

Date: Sept. 23rd, 2026

Due to some changes in the North Carolina law, fireworks displays are now required to be approved by the County Board of Commissioners. This change came in effect February 1, 2010, and the approval must be granted prior to a permit being issued by the Fire Marshal's Office. I have attached a copy of General Statute 14-413, and copies of one (1) application packet for fireworks display in Caldwell County. The date of the display is October 24th, 2026, and conducted by Skyworks Pyro for the Town of Sawmills located at 4077 Baird Dr., Hudson, NC 28638. The General Statute requires that the County ensures proof of insurance prior to providing approval. A copy of the insurance certificate is provided in the packet. I have required that the information be submitted by each applicant that is required by the North Carolina Fire Code and this office will conduct the necessary inspections of these sites prior to the display. I would respectfully request that this fireworks display be placed on the next agenda for consideration by the Board. It is my understanding that most Counties are placing these items on the consent agenda once the insurance certificate has been verified. As always, if I can be of any further assistance in this matter, please do not hesitate to contact me.

Michael Parnell, CFI
Fire Marshal
Caldwell County Fire Marshal's Office
Phone: (828) 757-1277
Email: mparnell@caldwellcountync.org

§ 14-413. Permits for use at public exhibitions.

(a) For the purpose of enforcing the provisions of this Article, the board of county commissioners of any county, or the governing board of a city authorized pursuant to subsection (a1) of this section, may issue permits for use in connection with the conduct of concerts or public exhibitions, such as fairs, carnivals, shows of all descriptions and public celebrations, but only after satisfactory evidence is produced to the effect that said pyrotechnics will be used for the aforementioned purposes and none other. Provided that no such permit shall be required for a public exhibition under any of the following circumstances:

(1) The exhibition is authorized by The University of North Carolina or the University of North Carolina at Chapel Hill and conducted on lands or in buildings in Orange County owned by The University of North Carolina or the University of North Carolina at Chapel Hill.

(2) The exhibition is authorized by the University of North Carolina School of the Arts and conducted on lands or in buildings owned by the State and used by the University of North Carolina School of the Arts.

(a1) For the purpose of enforcing the provisions of this Article, a board of county commissioners may authorize the governing body of any city in the county to issue permits pursuant to the provisions of this Article for pyrotechnics to be exhibited, used, or discharged within the corporate limits of the city for use in connection with the conduct of concerts or public exhibitions. The board of county commissioners shall adopt a resolution granting the authority to the city, and it shall remain in effect until withdrawn by the board of county commissioners adopting a subsequent resolution withdrawing the authority. If a city lies in more than one county, the board of county commissioners of each county in which the city lies must adopt an authorizing resolution. If any county in which the city lies withdraws the

authority of the city to issue permits for the use of pyrotechnics, the authority of the city to issue permits for the use of pyrotechnics will end, and all counties within which the city lies must resume their authority to issue the permits.

(b) For any indoor use of pyrotechnics at a concert or public exhibition, the board of commissioners or the governing body of an authorized city may not issue any permit unless the local fire marshal or the State Fire Marshal (or in the case of The University of North Carolina or the University of North Carolina at Chapel Hill it may not authorize such concert or public exhibition unless the State Fire Marshal) has certified that:

NC General Statutes - Chapter 14 Article 54 3

(1) Adequate fire suppression will be used at the site.

(2) The structure is safe for the use of such pyrotechnics with the type of fire suppression to be used.

(3) Adequate egress from the building is available based on the size of the expected crowd.

(c) The requirements of subsection (b) of this section also apply to any city authorized to grant pyrotechnic permits by local act and to the officer delegated the power to grant such permits by local act.

(d) A board of county commissioners or the governing board of a city shall not issue a permit under this section unless the display operator provides proof of insurance in the amount of at least five hundred thousand dollars ($500,000) or the minimum amount required under the North Carolina State Building Code pursuant to G.S. 143-138(e), whichever is greater. A board of county commissioners or the governing board of a city may require proof of insurance that exceeds these minimum requirements. (1947, c. 210, s. 4; 1993 (Reg. Sess., 1994), c. 660, s. 3.1; 1995, c. 509, s. 11; 2003-298, s. 1; 2007-38, s. 2; 2009-507, s. 2; 2013-275, s. 2.)

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
jecopyro@gmail.com

September 22, 2026

Attention: Caldwell County Fire Marshal

Re: Application for fireworks permit

Please see the attached documents listed below in support of our request for a permit for an outdoor fireworks display.

- Application
- Product list
- Certificate of insurance
- Mapped Site display
- Copy of operator license
- Contingency plan
- Copy of ATF license
- Emergency contact numbers

Date/time of show: Saturday, 10-24-2026; approx. 8:00pm
Lead Operator: Laura "Beth" Wright; ph. 828-260-4929
Sponsor & location: Town of Sawmills, 4077 Baird Dr, Hudson, NC
Ignition system: hand-fired
Size of product: 1.3g

Please let me know if further information is needed.

Thank you,
Eric Wright

Eric Wright, President
Skyworks Pyro

Caldwell County Fire Marshal's Office

Phone (828)757-1277 | Ricky K. Brown, Fire Marshal | Fax (828)757-1182
2345 Morganton Blvd.
PO Box 2200
Lenoir NC, 28645

APPLICATION FOR FIREWORKS DISPLAY PERMIT

- Name: Town of Sawmills (individual, group or organizational sponsor)
- Address: 4076 US Hwy 321-A
  Sawmills, NC 28630

- Location of Display: 4077 Baird Dr. (Street Address)
  Hudson, NC 28638

- Name, Address and Phone number of fireworks display operator:
  Laura Beth Wright 195 Rogers Ridge Rd Newland, NC 28657 (828)260-4929
- Date and Time of Fireworks Display: 10/24/2026 ~ 8:00pm approx
- Proposed Rain/Wind date if event is postponed: N/A
- Provide a copy of approval for the fireworks display from the Caldwell County Commissioners or from the Municipality if authority has been transferred by the Board of Commissioners.
- Provide the qualifications of the operator which demonstrate experience with use of fireworks and knowledge of all safety precautions related to the storage, handling or use of fireworks. Operators **must have a Permit from the Office of State Fire Marshal** and provide a copy of permits of all personnel involved in the display to this office or provide documentation as required for assistants on site.
- Provide Evidence of Financial Responsibility by the sponsor of the event or the operator of the fireworks display. (Insurance Certificate) **Caldwell County is to be included in the Certificate Holder section.**
- Provide a "Procedure Plan for Failures" which establishes procedures to follow and actions to be taken in the event that a shell fails to ignite or other malfunctions.
- Provide a diagram (including distances) of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience is to be restrained, and the location of other possible overhead obstructions.
- Provide information regarding the number and types of fireworks which will be discharged.
- Provide information regarding the manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.

By signing this document, the applicant agrees that the operation of this outdoor fireworks display will conform to the terms of NFPA 1123 or NFPA 1126, and the General Statutes of North Carolina.

Laura Beth Wright
(Signature of Applicant)

9-21-26
(Date)

rbrown@caldwellcountync.org

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Shot List

Display Date: 10/24/2026

Show Sponsor:
Town of Sawmills
4076 US Hwy 321-A
Sawmills, NC 28630

Location of Show:
Town of Sawmills
4077 Baird Dr
Hudson, NC 28638

Shots to be fired:

Number of shots	Description
288	2.5" artillery shells
236	3" artillery shells
156	4" artillery shells
36	5" artillery shells
1	500 gram cake

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ryder Rosacker McCue & Huston
509 W Koenig
Grand Island NE 68801

CONTACT NAME: Mandy Miller
PHONE (A/C, No, Ext): **FAX (A/C, No):**
E-MAIL ADDRESS: mmiller@ryderinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : HADRON SPECIALTY INS CO	17534
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
JECO Pyrotechnics LLC
DBA: Skyworks Pyro
195 Rogers Ridge Rd
Newland NC 28657

COVERAGES **CERTIFICATE NUMBER:** 1273005414 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			H0320PK000047-00	10/25/2025	10/25/2026	EACH OCCURRENCE	$ $1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ $100,000
							MED EXP (Any one person)	$ $5,000
							PERSONAL & ADV INJURY	$ $1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ $2,000,000
	[X] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ $2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per form CG 24 04 when required by written agreement.

Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per form SCGL 320 when required by written agreement.
Additional Insured: Town of Sawmills; Town of Hudson; Caldwell County, NC
Location of show: 4077 Baird Drive, Hudson NC, 28638
dates of display: 05/09/2026 & 10/24/2026

CERTIFICATE HOLDER

Town of Sawmills
4076 US Highway 321-A
Sawmills NC 28630

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Little Gum
Baird Dr
Roger McCall Ln
Baird Dr
Roger McCall Ln
Baird Dr
Elmore Dr
store
350.01 ft
Measure distance
Click on the map to add to your path
Total distance: 350.01 ft (106.68 m)
Imagery ©2022 Burke County, Maxar Technologies, Orbis Inc, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2022 United States

Holder's Full Name: Laura Ward Wright
Business Name: JECO Pyrotechnics LLC, DBA Skyworks Pyro
Government ID By: North Carolina
Government ID Type: Driver License
ID Number: ********0387



License Number: 4343
License Type: Proximate Audience
License Level: Operator
License Status: Valid
Expiration Date: 10/31/2028



License Number: 4321
License Type: Proximate Audience
License Level: Assistant
License Status: Superceded
Expiration Date: 07/31/2028

No Photo Provided

License Number: 3962
License Type: 1.3G Pyrotechnic
License Level: Operator
License Status: Valid
Expiration Date: 04/30/2028



License Number: 3833
License Type: 1.3G Pyrotechnic
License Level: Assistant
License Status: Superceded
Expiration Date: 02/08/2024



License Number: 3238
License Type: 1.4G Pyrotechnic
License Level: Assistant
License Status: Not Renewed
Expiration Date: 07/31/2021

SKYWORKS
PYRO

CONTINGENCY PLAN

1.3g & 1.4g Outdoor Pyrotechnic Displays

In the instance of a catastrophe or malfunction during the firing of an outdoor fireworks display.

1) Immediately cease firing of all fireworks.
2) Ensure all pyrotechnic materials which have been ignited are doused with water and extinguished.
3) Assemble the full pyrotechnic crew in the previously designated area, and ensure the safety of all pyrotechnicians on site.
4) Ensure the safety of all spectators viewing the show.
5) Immediately contact and remain in continuous contact with the fire department and emergency management on site.
6) Contact the show sponsor to discuss the situation and verify the safety of all involved.
7) Once all of the above issues have been addressed, if safe to do so, continue discharge of the show.
8) If unsafe to continue, remove all live materials from the site and attend to immediate concerns.

Updated 04/05/2026

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To: ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number: **1-NC-011-54-9B-01040**
Chief, Federal Explosives Licensing Center (FELC) Shawn Stevens	Expiration Date: **February 1, 2029**

Name
DBA: SKYWORKS PYRO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

Type of License or Permit
54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Eric Wright — Licensee/Permittee Responsible Person Signature
President / Owner — Position/Title
Eric Wright — Printed Name
2-4-26 — Date

Mailing Address (Changes? Notify the FELC of any changes.)

JECO PYROTECHNICS LLC
DBA: SKYWORKS PYRO
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Previous Edition is Obsolete JECO PYROTECHNICS LLC:195 RODGERS RIDGE RD:28657:1-NC-011-54-9B-01040:February 1, 2029:54-USER OF EXPLOSIVES

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address *(27 CFR 555.54(a)(1))*. Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession *(27 CFR 555.59)*. (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **JECO PYROTECHNICS LLC**

Business Name: **DBA: SKYWORKS PYRO**

License/Permit Number: **1-NC-011-54-9B-01040**

License/Permit Type: **54-USER OF EXPLOSIVES**

Expiration: **February 1, 2029**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance *(as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802))*, (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence *(as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act)*, or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than $250,000.**

NOTICES

1. Any change in trade name or control of this business or operations MUST be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC. **Note:** The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

(Continued from front)

Discontinuance of Business *(27 CFR 555.61)(27 CFR 555.128)*. Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:
CALL TOLL FREE - (888) ATF-BOMB

✂ Cut Here

Federal Explosives Licensing Center (FELC) 244 Needy Road Martinsburg, WV 25405-9431	Toll-free number: (877) 283-3352 Fax number: (304) 616-4401 E-mail: FELC@atf.gov

ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)
Firearms Theft Hotline: 1-888-930-9275
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)

SKYWORKS
PYRO

Emergency Contact and Response Form

1.3g & 1.4g fireworks

JECO Pyrotechnics LLC, DBA Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619

Infotrac: 1-800-535-5053

Emergency response
(contract # 113891)

1st point of contact: Eric Wright, president/operator; Cell # 828-260-2619

2nd point of contact: Cody Greene, vice president/operator; Cell # 828-387-1473

3rd point of contact: Beth Wright, secretary/operator, cell # 828-260-4929

4th point of contact: Shane Cantrell, lead operator, cell # 828-467-9024

5th point of contact: Jason Sills, lead operator, cell #828-442-9144

Last updated 02/02/2026

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
September 28, 2026	Administration	

AGENDA ITEM # 23

Closed Session Pursuant to N.C.G.S. § 143-318.11(a)(4)

BACKGROUND

Closed Session Pursuant to N.C.G.S. § 143-318.11(a)(4) To discuss matters related to Economic Development.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None