BOARD OF COMMISSIONERS PUBLIC HEARING AND REGULAR MEETING SEPTEMBER 16, 2024 5:00 PM

Bryant H. Womack Justice & Administration Building 4O Courthouse Street Columbus, NC 28722

1. Public Hearing

   A. Call to Order the Public Hearing - Chairman Yoder.

      Motion to appoint Ange' High as temporary acting clerk until Clerk Tipton returns.

      The purpose of the Public Hearing is to receive comments on the FY 2026 Polk County Transportation Authority (PCTA) 5311 (ADTAP), 5310, 5339, 5307, and applicable State Funding, or a combination thereof, Community Transportation Grants. The public hearing was properly advertised in the Tryon Daily Bulletin. Bill Crisp PCTA Manager will be present. (A complete copy of the grant application is available for review upon request.)

   B. Citizen Comments

   C. Adjourn Public Hearing.

2. Call to Order the Regular Meeting - Chairman Yoder.

3. Invocation - Chairman Yoder.

4. Pledge of Allegiance - Commissioner Beiler.

5. Approval of Agenda

   A. Items may be added or removed at this time.

6. Consent Agenda

   A. Approval of the September 3, 2024, Regular Meeting Minutes.

   B. Growing Rural Economies with Access to Technology (GREAT) Program Update.

7. Citizen Comments on Agenda Items.

8. Regular Agenda Items

   A. Thermal Belt Outreach Update - Margot Carter, Executive Director.

B. Annual Green River Sand and Gravel Dredge Project Update - Warren Eadus, Director of Environmental Services, West Region WithersRavenel (formerly Quible & Associates).

C. Schedule a public hearing for the submission of the proposed uniform schedule of values, standards, and rules for the 2025 county-wide revaluation - Melissa O'Loughlin, Tax Administrator. (A copy of the Schedule of Values will be available for public review beginning 9/17/24 in the Tax office and on the Tax page of the County website www.polknc.org).

D. FY 2026 Polk County Transportation Authority Grants & Resolution - To consider approval of 5311 (ADTAP), 5310, 5339, 5307, and applicable State Funding Community Transit Grants after the public hearing - Bill Crisp PCTA Manager.

E. Polk County Schools - Dr. Brandon Schweitzer, Ed. D. Director of Operations Needs-Based Public School Capital Fund Grant Application for $7,000,000 to fund an addition of 12,800 square feet to Polk County High School to be used for career and technical education classes. The grant deadline was September 13, 2024.

F. Polk County Schools - Dr. Brandon Schweitzer, Ed. D. Director of Operations Needs-Based Public School Capital Fund (Lottery Distribution) disbursement approval for the Tryon Elementary Pre-K Expansion.

G. Polk County Schools - Dr. Brandon Schweitzer, Ed. D. Director of Operations Local Government Request for Capital Reserve Transfer in the amount of $93,822. Requesting approval of the budget amendment to appropriate Capital Reserve fund balance reserved in prior years from the sales tax set aside to the General Fund School Capital account for reimbursement of capital spending on the Tryon Elementary Pre-K addition.

H. Polk County Schools - Dr. Brandon Schweitzer, Ed. D. Director of Operations Public School Building Capital Fund (Lottery Distribution) requested release and project approval for the Saluda Elementary School Awning Project in the amount of $49,200.

9. Citizen Comments on Non-Agenda Items.

10. Volunteer Board Applications

A. Applications for Consideration: Mental Health Advisory Board - Kelly LeCompte.

11. Adjournment

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Polk County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than October 4, 2024_____. The public hearing will be held on September, 16, 2024 at 5:00 PM before the (*governing board*) Polk County Board of Commissioners_____.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact *Kristy Tipton*_____ on or before September 13, 2024, at telephone number 828 894-3301 or via email at ktipton@polknc.org.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Polk County as well as provides transportation options and services for the communities within this service area. These services are currently provided using vans, buses and Suv's. Services are rendered by Polk County Transportation..

The total estimated amount requested for the period ***July 1, 2025 through June 30, 2026.***

NOTE: Local share amount is subject to State funding availability.

Project	Total Amount	Local Share	
5311 Administrative	$ 169,144	$25,372	(15%)
5311 Operating	$	$	(50%)
Combined Capital	$ 209,200	$ 20,920	(10%)
5310 Operating	$	$	(50%)
Other _____	$	$	(%)
Other _____	$	$	(%)
TOTAL PROJECT	$ 378,344	$ 46,292	

Total Funding Request **Total Local Share**

This application may be inspected at county manager's office from September 9, to September 16, 2024. Written comments should be directed to Josh Kennedy before September 16, 2024.

End of Notice

Note: **AN ORIGINAL COPY** of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. **Both the Public Hearing Notice and the Affidavit of Publication** must be submitted with the grant application.

POLK COUNTY BOARD OF COMMISSIONERS
Regular Meeting
September 3, 2024 - 5:00 PM
Bryant H. Womack Justice & Administration Building
4O Courthouse Street
Columbus, NC 28722
MINUTES

Present: Chairman Yoder, Vice-Chairman Melton, Commissioner Beiler, Commissioner Moore, and Commissioner Overholt. Also in attendance were County Manager Pittman, Clerk to the Board Tipton, media, and citizens.
Absent: County Attorney Berg

1. Call to Order the Regular Meeting - Chairman Yoder.

2. Invocation - Commissioner Moore.

3. Pledge of Allegiance - Chairman Yoder.

4. Approval of Agenda

   A. Items may be added or removed at this time.

   Vice-Chairman Melton moved to approve the agenda as presented, seconded by Commissioner Beiler and the motion carried unanimously.

5. Consent Agenda

   A. Approval of the August 19, 2024 Public Hearing and Regular Meeting Minutes.

   B. Schedule a public hearing for requested road name changes and readdressing to be considered on Monday, October 7, 2024, at 5:00 p.m. in the R. Jay Foster Hall of Justice, Womack Building.

   C. Tax Refund Request for the months of July and August in the amount of $24,401.97.

   Commissioner Moore moved to approve the consent agenda, seconded by Vice-Chairman Melton and the motion carried unanimously.

6. Citizen Comments on Agenda Items.

   There were none.

7. Regular Agenda Items

   A. North Carolina Office of Emergency Medical Services (NCOEMS) Recognition of Ben Warren - Jeff Powell, NCOEMS Regional Manager.

Jeff Powell, Western Regional Manager for NCOEMS, presented Ben Warren with a certificate in honor of his 30-year career as a paramedic for Polk County.

B. Recognition in Appreciation of Ben Warren Upon his Retirement from Polk County EMS - Manager Pittman.

Manager Pittman presented Ben Warren with a framed certificate honoring his over 30-year career as a paramedic with Polk County EMS. The Commissioners thanked Ben for his dedicated service to Polk County and wished him a happy retirement.

C. Military Suicide Awareness Proclamation - Joyce B. Preston, President Polk County Memorial Auxiliary to VFW Post #9116.

Joyce Preston read and presented the Military Suicide Awareness Proclamation for approval
Vice-Chairman Melton moved to approve the proclamation, seconded by Commissioner Moore and the motion carried unanimously.

D. Proclamation for Prisoners of War (POW) and Missing In Action (MIA) - Ethel Collins, Secretary Polk County Memorial Auxiliary to VFW Post #9116.

Ethel Collins read the proclamation and presented it for approval.
Vice-Chairman Melton moved to approve the proclamation, seconded by Commissioner Overholt, and the motion carried unanimously.

E. Resolution in Remembrance of September 11, 2001 - Commander Mike Collins.

Commander Mike Collins read the proclamation and presented it for approval.
Vice-Chairman Melton moved to approve the proclamation, seconded by Commissioner Beiler and the motion carried unanimously.

F. Polk County Veterans Services Update - Gina Cashion, Veterans Services Officer.

Gina Cashion announced a free breakfast on September 13, 2024, at 9 am for all veterans and first responders. The breakfast will be held at The Meeting Place in Columbus.

G. North Carolina Preparedness Month Proclamation - Bobby Arledge, Emergency Management Director

Bobby Arledge read the proclamation and presented it for approval.
Commissioner Moore moved to approve the proclamation and declare September 2024 as Preparedness Month, seconded by Vice-Chairman Melton and the motion carried unanimously.

H. North Carolina Department of Transportation (NCDOT) Agreement to Assume Responsibility of Wolverine Trail and Budget Amendment to bring up to NCDOT Standards - Manager Pittman.

Manager Pittman presented the agreement between Polk County and NCDOT for NCDOT to bring Wolverine Trail up to state standards. He said Wolverine Trail is currently a private road, and this is the last step to making it a state-maintained public road.
Commissioner Beiler moved to approve the Agreement Overview between NCDOT and Polk County and to approve the budget amendment in the amount of $75,000, seconded by Vice-Chairman Melton and the motion carried unanimously.
Commissioner Moore moved to approve the Secondary Road Right of Way Agreement for Wolverine Trail, seconded by Vice-Chairman Melton and the motion carried unanimously.

8. Citizen Comments on Non-Agenda Items.

   There were none.

9. Adjournment

   Commissioner Moore moved to adjourn, seconded by Commissioner Beiler and the motion carried unanimously.

Attest:

Kristy A Tipton
Clerk to the Board

POLK COUNTY BOARD OF COMMISSIONERS

Myron Yoder
Chairman

NCDIT | NORTH CAROLINA DEPARTMENT OF INFORMATION TECHNOLOGY

Issued June 27, 2023

GREAT GRANT PROGRAM (FEDERALLY FUNDED)

Grantee Construction Period
Progress Report Form

This report will be publicly posted. In addition to public posting, this report may be shared with the U.S. Department of Treasury, other federal or state agencies/departments/legislators, and/or local governments. The grantee shall make every attempt to complete this report without inclusion of confidential or proprietary information. If inclusion of confidential or proprietary information is necessary, the grantee must clearly identify what information is confidential and provide a redacted report in a separate document.

SECTION A - PROJECT INFORMATION

A.1. Grantee Name: Spectrum Southeast

A.2. Project Contact Completing this Form: **Joe Prater** **A.3. Title:** Dir. State Govt Affairs

A.4. Primary Phone: 919-882-4715 **A.5. Email:** joe.prater@charter.com

A.6. Reporting Period		Contract Information	
A.6.1. From:	04-01-2024 *(date)*	**A.7.** Grant Agreement#:	2000066940
		A.8. Project Title:	2022 NC Great - Polk County Project
A.6.2. To:	06-30-2024 *(date)*	**A.9.** Project County:	Polk
UPLOAD PROGRESS REPORTS TO EBS.NC.GOV		**A.10.** Technology Type:	Fiber

SECTION B - PROJECT UPDATES

Please provide progress updates on the categories below.

B.1. Design/Engineering:
Please provide a *rough* estimate of how much of the design/engineering work has been completed for the total project by checking one of the options below. Note any significant updates or challenges with the design/engineering work planned under this project.

- ___ Less than 25% complete
- ___ 25-75% complete
- ____ 75-99.9% complete
- __X__ 100% complete

Significant updates and/or challenges, if any:
Final designs are complete and approved. No issues experienced at this time.

B.2. Securing Assets:
Please list of any of the following items (including but not limited to the source, agency, or department) anticipated as necessary to complete this project and a brief update (such as "pending submission,"

"submitted on [date], pending approval," or "approved") on any progress securing these items: rights-of-way; easements; other land; access to poles and completion of make-ready work. Note any challenges you are having that may significantly impact your project design.

RESPONSE:

Local field crews have requested nearly 80% of the total project's permit request to the vendors. Vendor will work with the permitting agencies to determine individual engineering needs and application standards before submitting. 20% has been submitted to permit agencies. No issues experienced at this time.

B.3. Materials/Supplies:

Please provide an update on the status of materials/supplies being purchased for the project. Note any anticipated significant challenges or delays in this process.

RESPONSE:

No issues experienced at this time.

B.4. Staffing/Contractors:

Please provide an update on progress with staffing/labor for the project. Note any significant updates or challenges in this area. Please note whether design/engineering and construction labor is primarily in-house or contractors by selecting the relevant bullet point.

Staffing/labor update or challenges:

All staff and contactors are in place

Design/Engineering:

- __X__ Primarily In-House Staff
- ____ Primarily Contractors
- ____ Both

Construction/Installation:

- ____ Primarily In-House Staff
- __X__ Primarily Contractors
- ____ Both

B.5. Construction:

Please provide miles of fiber installed to date as specified below.

	Number of Miles
B.5.1. Length of aerial distribution cable	[redacted]
B.5.2. Length of buried distribution cable	
B.5.3. Length of aerial Middle Mile* cable	
B.5.4. Length of buried Middle Mile* cable	

***Middle Mile Cable: Must facilitate last-mile service towards specific end-users. Eligible projects do not include middle mile, backhaul, and other similar projects not directed at broadband service to end users.**

B.6. Project Expenditures:

Provide the total expenditures for all eligible expenditures as identified in Exhibit B of the grant agreement for the reporting period and cumulative to date. Provide any justifications for expenditures in excess, or reasonably anticipated to be in excess, of budget amounts.

B.6.1. Project Expense Category	B.6.2. Total Project Budget Amount	B.6.3. Total Expenditures for Reporting Period	B.6.4. Total Expenditures Cumulative to Date
Easements	$0.00	[redacted]	
Materials	$3,537,229		
Construction/Installation	$5,459,501		
Testing	$0.00		
Engineering	$206,775		
Lease/Collocations Fees (one-time fees)	$0.00		
Other (Permitting)	$205,335.00		
Other (Make-Ready)	$748,205.00		
Other (add as needed)	$0.00		

B.6.5. Justification: [redacted]

SECTION C - OTHER

C.1. Note any other significant items in relation to successful completion of this project – successes, challenges, or general progress to note, including any additional items related to construction/ deployment/installations.

RESPONSE:

SECTION D - PROVISION OF SERVICE

D.1. Is service available yet from the grantee to any GREAT locations (potential subscribers) within this project?

☐YES ☒NO

If yes, please provide numbers below:

	Quantity
D.1.a. GREAT Households with broadband available from grantee:	[redacted]
D.1.b. GREAT business locations with broadband available from grantee:	
D.1.c. GREAT Community Anchor Institution ("CAI") locations with broadband available from grantee:	

GRANTEES ARE REQUIRED TO REPORT ONLY ON GREAT GRANT LOCATIONS. DO NOT SUBMIT ADDITIONAL LOCATIONS OUTSIDE OF THE CONTRACTED GREAT GRANT AGREEMENT. IF ADDITIONAL LOCATIONS ARE INCLUDED THE REPORT WILL BE RETURNED TO THE GRANTEE.

SECTION E - FOR PROJECTS WITH TOTAL COST MORE THAN $10 MILLION

For projects with a total cost of more than $10M, please also complete and submit **GREAT Grant Program (Federal) Grantee Construction Period Progress Report Form Exhibit E**. Total cost means the sum of the GREAT grant award, the grantee's matching funds and any matching funds provided by a county or other third party.

Exhibit E should not be completed if the total project cost does not exceed $10 million.

SECTION F - COMPLETION OF CONSTRUCTION/DEPLOYMENT PHASE OF PROJECT

If you have completed the entire construction/deployment phase of this GREAT grant, and made service available to all required GREAT grant locations, please indicate below:

- No (all construction/deployment has been completed and service availability to all locations is complete.)

For grantees indicating completion of the construction/deployment phase of the project, the final report form will be provided for completion by the grantee.

The final report form will include questions around service provision, speeds available, data caps, and grantees will be required to submit address data to confirm that service is available to all locations required by the GREAT grant.

Broadband access is considered available if service can be provided to the GREAT location(s) immediately or within 10 business days upon request and without cost to the customer other than standard connection fees.

Once the final report is submitted to the NCDIT Broadband Infrastructure Office, deliverables will be verified by the office. Upon verification, grantees will move to the maintenance/monitoring period of the GREAT grant.

SECTION G - GRANTEE CERTIFICATION & ATTESTATION

Broadband Provider (ISP) Certification and Attestation

The undersigned representative of the grantee certifies that the information in this progress report is true, correct, and complete to the best of the signatory's knowledge and belief. The signatory further certifies that as authorized representative, the signatory is authorized to file this progress report.

SIGNATURE OF AUTHORIZED REPRESENTATIVE	Date
	08-13-24

Doug Davis, Region Vice President, Mid-South

PRINTED NAME AND TITLE

Polk County Tax Administration

Melissa O'Loughlin, Tax Administrator

Memorandum

TO: Polk County Board of Commissioners
Marche Pittman, County Manager

FROM: Melissa O'Loughlin, Tax Administrator

DATE: September 16, 2024

RE: Schedule of Values – 2025 Revaluation

In preparation for the completion or the 2025 Revaluation Project please find attached the proposed Market and Present Use Schedule of Values to you for your consideration. N.C.G.S. 317(c) governs the adoption of the Schedule of Values and the required procedure is as follows:

1) The Assessor must submit the proposed Schedules, Standards, and Rules to the Board of County Commissioners not less than 21 days before the meeting at which they will be considered for adoption.

2) Upon receipt of the proposed Schedules the Board shall publish a statement in the newspaper stating:

    a) That the proposed Schedules to be used in the appraisal of real property in the County have been submitted and are available for public inspection in the County Assessor's Office.
    b) The time and place of a public hearing on the proposed Schedules that shall be held by the Board of County Commissioners at least seven days before adopting the final Schedules.

3) When the Board approves the final Schedules, it shall issue an Order adopting them. Notice of this Order shall be published once a week for four successive weeks in the newspaper. The last publication being not less than seven days before the last day for challenging the schedules. The notice shall state:

    a) That the Schedules, Standards, and Rules to be used in the next scheduled reappraisal of real property in the County have been adopted and are open to examination in the Office of the County Assessor; and
    b) That a property owner who asserts that the Schedules, Standards, and Rules are invalid may except to the Order and appeal there from to the Property Tax Commission within 30 days of the date when the Notice of the Adoption Order was first published.

51 Walker St. Columbus, N.C.
P.O. Box 308 Columbus, N.C. 28722
Phone: 828-894-8500 • Fax: 828-894-6430
Website: www.polknc.org

Therefore, I recommend the following timetable for this process:

1) September 16, 2024 – Board of County Commissioners receives the proposed Schedule of Values from the County Assessor.
2) September 17, 2024 – Publish statement of receipt and announcement of public hearing in the newspaper.
3) October 7, 2024 – Public Hearing.
4) October 21, 2024 – Adopt Schedule of Values.
5) October 22, 2024 – First notice of adoption advertised in the newspaper.
6) October 30, 2024 – Second notice advertised.
7) November 6, 2024 – Third notice advertised.
8) November 13, 2024 – Final notice advertised.
9) November 15, 2024 – Final day in which an appeal to the Order adopting the Schedules may be filed with the Property Tax Commission.

PUBLIC HEARING RECORD

Important – A public hearing MUST be conducted whether or not requested by the Public.

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

APPLICANT: **Polk County**

DATE: **September 16, 2024**

PLACE: **Womack Building 40 Courthouse St. Columbus, NC 28722**

TIME: **5:00 PM**

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

☐ *(Attached)*

☐ *(Offered at Public Hearing but none completed)*

I, the undersigned, representing *(Legal Name of Applicant)* **Polk County** do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

☐ *(NO public comments)*

☐ *(Public Comments were made and meeting minutes will be submitted after board approval)*

The estimated date for board approval of meeting minutes is: _____

_____
Signature or Clerk to the Board

Kristy Tipton Clerk to the Board of Commissioners
Printed Name and Title

_____

Affix Seal Here

FY26 PUBLIC HEARING RECORD
Last Updated: 04/01/2024

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY26 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Polk County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative

requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Chair of (Name of Applicant's Governing Body) Polk County BOC is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (*Certifying Official's Name*)* Kristy Tipton (*Certifying Official's Title) Clerk of Board of Commissioners*_____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*) Polk County duly held on the 16th day of September, 2024.

_____

Signature of Certifying Official

Note that the authorized official, certifying official, and notary public should be three separate individuals.

Seal Subscribed and sworn to me
(date) _____

Affix Notary Seal Here

_____

*Notary Public **

_____

Printed Name and Address

My commission expires
(date) _____

Date

VOLUNTARY TITLE VI PUBLIC INVOLVEMENT

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency's federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NCDOT wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at titlevi@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender: ☐ Male ☐ Female
General ethnic identification categories (check one)		
☐ Caucasian	☐ Hispanic American	☐ American Indian/Alaskan Native
☐ African American	☐ Asian/Pacific Islander	Other: _____
Color:		National Origin:

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.

IMD Admin Application ID: 1000022587

Budget Summary

General Information

*Legal Name:	POLK COUNTY TRANSPORTAT...
Address:	AUTHORITY PO Box 308 COLUMBUS, NC 28722-0308
County:	
Congressional District:	
Period of Performance (from):	7/1/24
Period of Performance (to):	6/30/26
Federal Billable/Non-Billable:	

Contact Information

ContactPerson:	Bill Crisp
Telephone:	8286988571
Fax:	
Email:	bcrisp@wcca.net
Website:	
Federal ID Number:	56-6000333
DUNS Number:	079067930
CFDA:	
Project Number:	

Total Project Expenditures

(NCDOT Maximum Participation Amounts)	Requested	NCDOT (Use Only)
	Total Expenses	169144.00
0.00	Total Contra Accts and Fare Revenue	0.00
0.00	Total Net Expenses/Cost	169144.00
0.00		

Proposed Project Funding

	Total	Federal	Federal Non-Billing	NCDOT	Local
				Total Funding (%)	100.00000
	0.00000			Total Funding ($)	169144.00
135315.00	0.00	8457.00	25372.00		

Approved Funding (Do not complete this section - NCDOT only)

	Total	Federal	Federal Non-Billing	NCDOT	Local
				Total Funding (%)	0.00000
0.00000	0.00000	0.00000	0.00000	Total Funding ($)	0.00
0.00	0.00	0.00	0.00		

Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise ...

	DBE	MBE	WBE
Amount (%)		0.00000	0.00000
Amount	1691.00	0.00	0.00

Approved DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise ...

	DBE	MBE	WBE
Amount (%)	0.00000	0.00000	0.00000
Amount	0.00	0.00	0.00

Summary

Summary Information

Description	Total Cost	NCDOT Cost
Total Salaries	97,219.00	0.00
Total Fringe	42,437.00	0.00
Total Salary and Fringe	139,656.00	0.00
Total Contra Accounts	0.00	0.00
Total Fare Revenues	0.00	0.00
Total Contra Accounts and Fare Revenues	0.00	0.00
Total Expenses less Total Contra Accounts and Fare Revenues = Total Operating Expenses (TNOE)	169,144.00	0.00
Total Contract Service Revenue	0.00	0.00
Total Miscellaneous Revenue and Income	0.00	0.00
Total Local Match	0.00	0.00
Total Contract Service Revenue + Miscellaneous Revenue and Income Local Match	0.00	0.00

Cash Flow

*Please enter anticipated spending per quarter. Projections are only estimates. Projected cash flow will assist IMD in financial planning throughout the year. If the funding request is adjusted per NCDOT column, the projections will be adjusted to scale NCDOT changes. Please contact your Regional Grant Specialist for further assistance.

Projected Cash Flow

Year (YYYY)	1st Quarter Jul 1 - Sep 30	2nd Quarter Oct 1 - Dec 31	3rd Quarter Jan 1 - Mar 31	4th Quarter Apr 1 - Jun 30	Total	
2026	42,286.00	42,286.00	42,286.00	42,286.00	169,144.00	
Total	**42,286.00** USD	**42,286.00** USD	**42,286.00** USD	**42,286.00** USD	**169,144.00** USD	

Proposed Budget Expenses

Full Time Employees (G121)

Description	No of Positions	Annual Salary	Percentage	No of Years	Budgeted Amount	# of Approved Positions	NCDOT Maximum Participation
Program Man...	1	46,150.00	10...	1	46,150.00	0	0.00
Processing A...	1	36,244.00	10...	1	36,244.00	0	0.00
Transit Fleet ...	1	37,062.00	40...	1	14,825.00	0	0.00

Total G121 Salaries **97,219.00** USD **0.00** USD

Part-Time Employees - Receiving Benefits (G125)

Description	No of Positions	Annual Salary	Percentage	No of Years	Budgeted Amount	# of Approved Positions	NCDOT Maximum Participation

No Employees Available

Total G125 Salaries **0.00** USD **0.00** USD

Part-Time Employees - Receiving No Benefits (G126)

Description	No of Positions	Annual Salary	Percentage	No of Years	Budgeted Amount	# of Approved Positions	NCDOT Maximum Participation
No Employees Available							
Total G126 Salaries					**0.00** USD		**0.00** USD

Salaries and Wages (G120)

Code	Description	Total Cost	NCDOT Cost
G121	Full-time Employees	97,219.00	0.00
G122	Overtime	0.00	0.00
G125	Part-time (Receives Benefits)	0.00	0.00
G126	Temporary and Part-time (Receives no Benefits)	0.00	0.00
G127	Longetivity	0.00	0.00
	Subtotal Salaries	**97,219.00** USD	**0.00** USD

Fringe Benefits (G180)

Code	Description	Total Salaries	%	Cost Per Month	# Of Employees	No Of Months	Total Cost	NCDOT Cost
G181	Social Security Contribution (7.65% of Total Salaries)						7,437...	0.00
G182	Retirement Contribution (Total Salaries X Participating Percent...	97,2...	1...				12,63...	0.00
G183	Hospitalization Insurance (Cost per Month X No. of Months X No. of Employees) / Describe -			621.17	3..	12	22,36...	0.00
G184	Disability Insurance (Cost per Month X No. of Months X No. Of Employees)			0.00	0..	0	0.00	0.00
G185	Unemployment Compensation (Number of Employees)				0..		0.00	0.00
G186	Workers Compensation				0..		0.00	0.00
G189	Other -						0.00	0.00
	Subtotal Fringe						**42,437.00** USD	**0.00** USD

Professional Services (G190)

Code	Description	No Of Employees	Total Cost	NCDOT Cost
G191	Accounting		0.00	0.00

Code	Description	No Of Employees	Total Cost	NCDOT Cost
G192	Legal		0.00	0.00
G195	Management Consultant		0.00	0.00
G196	Drug & Alcohol Testing Contract		1,000.00	0.00
G197	Drug & Alcohol tests (Provide # of Employees in T	9.000	0.00	0.00
G198	Medical Review Officer		0.00	0.00
G199	Other -		0.00	0.00

Supplies and Materials (G200)

Code	Description	Total Cost	NCDOT Cost
G211	Janitorial Supplies - (Housekeeping)	0.00	0.00
G212	Uniforms	0.00	0.00
G261	Office Supplies and Materials	0.00	0.00
G281	Air Conditioner / Furnace Filters	0.00	0.00
G291	Computer Supplies	0.00	0.00

Travel and Transportation (other than employee development) (G300)

Code	Description	Total Cost	NCDOT Cost
G311	Travel: Anticipated trips -	0.00	0.00
G312	Travel Subsistence	0.00	0.00
G314	Travel - Motor-pool or Leased Vehicles (Does NOT include vehicles used in the provision of contracted transportat services.)	0.00	0.00

Communications (G320)

Code	Description	Total Cost	NCDOT Cost
G321	Telephone Service	0.00	0.00
G322	Internet Service Fee	0.00	0.00
G323	Combined Service Fee	0.00	0.00
G325	Postage	0.00	0.00
G329	Other Communications -	0.00	0.00

Utilities (G330)

Code	Description	Total Cost	NCDOT Cost
G331	Electricity	0.00	0.00
G332	Fuel Oil	0.00	0.00

Code	Description	Total Cost	NCDOT Cost
G333	Natural Gas	0.00	0.00
G334	Water	0.00	0.00
G335	Sewer	0.00	0.00
G336	Trash Collection	0.00	0.00
G337	Single/Combined Utility Bill	0.00	0.00
G339	Other -	0.00	0.00

Printing and Binding (G340)

Code	Description	Total Cost	NCDOT Cost
G341	Printing and Reproduction	0.00	0.00
G349	Other -	0.00	0.00

Repairs and Maintenance (G350)

Code	Description	Total Cost	NCDOT Cost
G355	Office and Computer Equipment	0.00	0.00
G357	Communications Equipment	0.00	0.00

Code	Description	Total Cost	NCDOT Cost
G359	Other -	0.00	0.00

Advertising/Promotion (G370)

Code	Description	Maximum/Minimum Amount	Total Cost	NCDOT Cost
G371	Marketing (Paid Ads, Marketing Firm, etc.)		1,000.00	0.00
G372	Promotional Items (Maximum Amount - (% of G371 Total Cost))	250.00	250.00	0.00
G373	Other -		0.00	0.00

Computer Support Services (contracted) (G380)

Code	Description	Total Cost	NCDOT Cost
G381	Computer Programming Services	0.00	0.00
G382	Computer Support/Technical Assistance	0.00	0.00

Other Services (G390)

Code	Description	Total Cost	NCDOT Cost
G391	Legal Advertising	0.00	0.00
G392	Laundry and Dry Cleaning	0.00	0.00

Code	Description	Total Cost	NCDOT Cost
G393	Temporary Help services	0.00	0.00
G394	Cleaning Services	0.00	0.00
G395	Training - Employee Education Expense	500.00	0.00
G396	Management services (Contracted Transit System Mgmt/Admin Services)	0.00	0.00
G398	Security Services	0.00	0.00
G399	Other -	0.00	0.00

Rental of Real Property (include copy of current lease agreement) (G410)

Code	Description	Cost Per Month	No Of Months	Total Cost	NCDOT Cost
G412	Rent of Building X Number of Monthly Pay	0.00	0	0.00	0.00
G413	Rent of Offices X Number of Monthly Paym	0.00	0	0.00	0.00
G419	Other -			0.00	0.00

Lease of Computer Equipment (G420)

Code	Description	Total Cost	NCDOT Cost
G421	Lease of Computer Hardware	0.00	0.00

Code	Description	Total Cost	NCDOT Cost
G422	Lease of Computer Software	0.00	0.00

Lease of Equipment (G430)

Code	Description	Total Cost	NCDOT Cost
G431	Lease of Reproduction Equipment	0.00	0.00
G432	Lease of Postage Meter	0.00	0.00
G433	Lease of Communications Equipment (Includes Radio, Cable Lines and Antennae)	0.00	0.00
G439	Other -	0.00	0.00

Service and Maintenance Contracts (G440)

Code	Description	Total Cost	NCDOT Cost
G441	Communications Equipment	0.00	0.00
G442	Office Equipment	0.00	0.00
G443	Reproduction Equipment	0.00	0.00
G445	Computer Equipment	0.00	0.00
G449	Other -	0.00	0.00

Insurance and Bonding (G450)

Code	Description	Fleet Vehicles	Maximum Amount	Total Cost	NCDOT Cost
G451	Property and General Liability (does not include Vehicle Insurance)			0.00	0.00
G452	Vehicles	15	37,500....	18,130.00	0.00
G453	Fidelity			0.00	0.00
G454	Professional Liabilities			0.00	0.00
G455	Special Liabilities			0.00	0.00

Indirect Costs (G480) (Prior approval of Indirect Cost Percentage Rate required. Quest...

Code	Description	Direct Cost	Percentage	Maximum Amount	Total Cost	DOT Percentage	NCDOT Cost
G481	Central Services: (Budget Direct Co... (Percentage rate)	46,9...	1...	8,60...	8,60...	0.00	0.00

Other Fixed Charges (G490)

Code	Description	Total Cost	NCDOT Cost
G491	Dues and Subscriptions -	0.00	0.00
G499	Other -	0.00	0.00

Comments

Agency Comments

DOT Comments

Supporting Documents

Attachments (0)



No Documents Attached

Drop files to upload, or use the "+" button.

CAPITAL BUDGET ID: 1000022735

Legal Name: POLK COUNTY TRANSPORTATION

Project Number:	CT-26-033	Program:	P2026_CAPITAL, FY26 ...
Address:	AUTHORITY PO Box 308 COLUMBUS, NC 28722-0308	Contact Person:	Bill Crisp
		Telephone:	828-698-8571
		Fax:	
		Email:	bcrisp@wcca.net
		Web Site:	www.polknc.org
County:	POLK	Period of Performa...:	Jul 1, 2024
Congressional District:	11	Period of Performance (To):	Jun 30, 2026
Federal ID Number:	56-6000333	*Federal Billable/Non-Billable:	Billable
DUNS Number:	079067930		
CFDA#:			

NCDOT Maximum Participation Amounts	Requested	NCDOT Use Only
Replacement Vehicles	**205,000.00**	**0.00**
Other Capital	**3,000.00**	**0.00**
Advanded Technology	**1,200.00**	**0.00**
Baseline Technology	**0.00**	**0.00**
Facility Budget	**0.00**	**0.00**
Other Expenses	**0.00**	**0.00**
Total	**209,200.00**	**0.00**

Proposed Funding

Federal	80.00000	167,36...
Federal Non-Billing	0.00000	0.00
NCDOT	10.00000	20,920....
Local	10.00000	20,920....
TOTAL	100.00...	209,20...

Approved Funding

Federal	0.00000	0.00
Federal Non-Billing	0.00000	0.00
NCDOT	0.00000	0.00
Local	0.00000	0.00
TOTAL	0.00000	0.00

Proposed Goals

DBE	0.00000	0.00
MBE	0.00000	0.00
WBE	0.00000	0.00
TOTAL	0.00000	0.00

Approved Goals

DBE	0.00000	0.00
MBE	0.00000	0.00
WBE	0.00000	0.00
TOTAL	0.00000	0.00

Projected Cashflow

*Please enter anticipated spending per quarter. Projections are only estimates. Projected cash flow will assist IMD in financial planning throughout the year. If the funding request is adjusted per NCDOT column, the projections will be adjusted to scale NCDOT changes. Please contact your Regional Grant Specialist for further assistance.

Year(s) YYYY	1st Quarter July 1 - Sept 30	2nd Quarter Oct 1 - Dec 31	3rd Quarter Jan 1 - Mar 31	4th Quarter Apr 1 to Jun 30	Total
2026	52300.000	52300.000	52300.000	52300.000	209,200.00
Total	**52,300.00**	**52,300.00**	**52,300.00**	**52;300.00**	**209,200.00**

Replacement Vehicles

LoNo: "A low or no emission bus is defined as a passenger vehicle used to provide public transportation that sufficiently reduces energy consumption or harmful emissions, including direct carbon emissions, when compared to a standard vehicle. The statutory definition includes zero emission transit buses, which are defined as buses that produce no direct carbon emissions and no particulate matter emissions under any and all possible operational modes and conditions. Examples of zero emission bus technologies include, but are not limited to, hydrogen fuel-cell buses, battery-electric buses, and rubber tire trolley buses powered by overhead catenaries."

G541

Description	Emmisi... Type	Budget... Cost	Q...	Budget... Total	DOT Rate	Q...	NCDO...
35- to 40-Ft. HD Low Floor Transit Bus (Replacement).							
Bi-fuel Propane Conversion Kits	☐						
Total				**0.00**			**0.00**

G542

Description	Emmisi... Type	Budget... Cost	Q...	Budget... Total	DOT Rate	Q...	NCDO...
30- to 35-Ft. HD Low Floor Transit Bus (Replacement).							
Bi-fuel Propane Conversion Kits	☐						
Total				**0.00**			**0.00**

G543

Description	Emmision Type	Budgeted Cost	Q...	Budgeted Total	Q...	NCDOT ...
20' Light Transit Vehicle (Replacement) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; max. capacity - 13 passengers	☐	1100...				
Bike Rack						
Brake Retarder						
Bi-fuel Propane Conversion Kits	☐					
Total				**0.00**		**0.00**

G545

Description	Emmision Type	Budgeted Cost	Q...	Budgeted Total	Q...	NCDOT ...
Raised Roof Van (Replacement) - Side entry;						
NO LIFT;	L... ☐	9500...	01	**95000.00**	00	**0.00**
maximum capacity-12-13 passengers.						
Bi-fuel Propane Conversion Kits	☐					
Total				**95000.00**		**0.00**

G546

Description	Emmision Type	Budgeted Cost	Q...	Budgeted Total	Q...	NCDOT ...
20' Light Transit Vehicle w/wheelchair lift (Replacement) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift.	☐	1250...				
Bike Rack						
Brake Retarder						
Bi-fuel Propane Conversion Kits	☐					
Total				**0.00**		**0.00**

G547

Description	Emmision Type	Budgeted Cost	Q...	Budgeted Total	Q...	NCDOT ...
25' Light Transit Vehicle w/wheelchair lift (Replacement) - Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift.		1350...				
Total				**0.00**		**0.00**

Description	Emmision Type	Budgeted Cost	Q...	Budgeted Total	Q...	NCDOT ...
Brake Retarder						
Bike Rack						
Bi-fuel Propane Conversion Kits						
Total				**0.00**		**0.00**

G548

Description	Emmision Type	Budgeted Cost	Q...	Budgeted Total	Q...	NCDOT ...
Raised Roof Van w/lift (Replacement) - Side entry; rear fully automatic interior lift.	L...	1100...	01	**110000....**	00	**0.00**
Bi-fuel Propane Conversion Kits						
Total				**110000....**		**0.00**

G571

Please note that there is NOT currently an FTA-compliant North Carolina contract for minivans. Independent procurements will need to be performed if awarded this project.

Description	Emmisi... Type	Budget... Cost	Q...	Budget... Total	DOT Rate	Q...	NCDO...
Minivan / Crossover (Replacement) – Small vehicle; standard production vehicle; maximum capacity - 6 passengers. Crossover vehicle (6 pax) available **ONLY for ALL-WHEEL DRIVE.**							
Option: Accessible Minivan compliant with ADA; Lowered floor, wheelchair ramp and 1 to 2 wheelchair stations.							
Bi-fuel Propane Conversion Kits							

Description	Emmisi... Type	Budget... Cost	Q...	Budget... Total	DOT Rate	Q...	NCDO...
Total				**0.00**			**0.00**

G573

Please note that there is NOT currently an FTA-compliant North Carolina contract for service vehicles/SUVs. Independent procurements will need to be performed if awarded this project.

Description	Emmisi... Type	Budget... Cost	Q...	Budget... Total	DOT Rate	Q...	NCDO...
Support Vehicle (Replacement) - a vehicle used to support the transit system; maintenance needs(Non-Revenue Vehicle).	☐						
Bi-fuel Propane Conversion Kits	☐						
Total				**0.00**			**0.00**

G576

Description	Emmision Type	Budgeted Cost	Q...	Budgeted Total	Q...	NCDOT ...
22' Light Transit Vehicle w/wheelchair lift (Replacement) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift.		1300...				
Brake Retarder						
Bike Rack						
Bi-fuel Propane Conversion Kits	☐					
Total				**0.00**		**0.00**

G577

Description	Emmisi... Type	Budget... Cost	Q...	Budget... Total	DOT Rate	Q...	NCDO...
Other Transit Vehicle (Replacement) - Other transit-type vehicle not otherwise identified in UPTAS. Specifiy type and if lift equipped. (include estimated cost documentation)							
Bi-fuel Propane Conversion Kits							
Total				**0.00**			**0.00**

***NOTE: If you prefer to use a local vendor for lettering, please budget cost under line code G591 located under "Other Capital". Logos are now eligible under that code also.**

Vehicle Replacement Information						NCDOT	
Replaced Vehicles					New Vehicle	Approved Replacement	
Ye...	Make	Type	Complete VIN	Mileage	Select Code Below	Y/N	Comments
2..	E350	L...	1FBVU4XM0JKA8...	104...	G54...		
2..	E350	C...	1FBVU4XM2JKB3...	105...	G54...		

Other Vehicle Expenses

G511

Office Furniture - Cost of tables, desks, chairs, file cabinets, and related furniture for transportation offices or facilities.

List one item per line, the no.of units per item, and the estimated cost.

(provide one cost estimate for each item requested.)

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Total			**0.00**			**0.00**

G512

Office Equipment - Cost of fax machines, copiers, calculators, and other equipment for transportation offices and facilities. **Does not include computer hardware and software.**

List one item per line, the no.of units per item, and the estimated cost.

(provide one cost estimate for each item requested.)

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G513

Audio-Visual Equipment - Includes the costs of overhead projector, TV and VCR to be used for training purposes.

List one item per line, the no. of units per item, and the estimated cost.

(provide one cost estimate for each item requested.)

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G551

Vehicle Spare Parts - Cost of spare parts for revenue producing vehicles.

The spare part must have a unit cost of greater than $300 and a useful life of more than one (1) year. This expenditure is only available to systems with in-house maintenance facilities which maintain an inventory of spare parts.

List one item per line, the number of units, and the estimated cost per each.

(provide one cost estimate for each item requested.) Must have Maintenance Facility!

Description	Emmis... Type	Budge... Cost	Q...	Budge... Total	DOT Rate	Q...	NCDO...
Vehicle Batteries		0.000					
Total				**0.00**			**0.00**

G552

Shop Equipment - Purchase of equipment for maintaining vehicles, including, but not limited to, motor hoist, tire balancer, etc.

List one item per line, the no. of units per item, and the estimated cost.

(provide one cost estimate for each item requested.) Must have Maintenance Facility!

Description	Emmis... Type	Budge... Cost	Q...	Budge... Total	DOT Rate	Q...	NCDO...
		No data					
Total				**0.00**			**0.00**

G553

Repeater Station - Used to extend the range of the base installation. Attach estimate of cost from vendor.

Watts:

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New	0.000					
Replacement	0.000					
Total			**0.00**			**0.00**

G554

Radio Base Station - Desk-type unit used to transmit to mobile units in the vehicles. Includes remotes and mobiles with power packs. Attach estimate of cost from vendor.

Watts:

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New	0.000					
Replacement	0.000					
Total			**0.00**			**0.00**

G555

Mobile Radio Unit - 2-way radio installed in vehicle. Attach estimate of cost from vendor.

Watts:

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New	0.000					
Replacement	0.000					
Total			**0.00**			**0.00**

Hand-held Radio Unit - portable 2-way radio (limit 2 per transit system) Attach estimate of cost from vendor.

Watts:

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New	0.000					
Replacement	0.000					
Total			**0.00**			**0.00**

G556

Telephone equipment - Individual telephone instruments (does not include new or replacement telephone systems – see G524 in Facility Improvements); may include cellular (digital) phones. List one item per line, the no. per item, and the estimated cost.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G557

Fareboxes - Coin collection unit installed on vehicle. List item and indicate no. of units: Attach estimated cost & type.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New	0.000					
Replacement	0.000					
Total			**0.00**			**0.00**

G559

Other Equipment - Specify item if not listed above. List one item per line, the no. per item, and the estimated cost.

Provide one cost estimate for each item requested.

Description	Emmis... Type	Budge... Cost	Q...	Budge... Total	DOT Rate	Q...	NCDO...
		No data					
Total				**0.00**			**0.00**

G585

Bus Stop Signs - Sign used to indicate location where passengers can board or exit a public transit vehicle.

*Do not request Bus Stop Shelters/Benches here. Must request in Facility Improve.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New	0.000					
Total			**0.00**			**0.00**

G591

Vehicle Lettering & Logos - Cost of lettering and/or logos and the labor involved in having the transit system name, phone number, and/or logo applied to vehicles. Costs to be incurred by using a local vendor. (Attach cost estimate for reference only.)

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New	1500....	02	**3000.00**	0.00	00	**0.00**
Total			**3000.00**			**0.00**

Advanced Technology

G524

Scheduling Software for Advance Technology-

Must comply with Technology Plan:

☐

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G526

Mobile Data Devices (Tablets) -

Must comply with Technology Plan:

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Replacement	1200....	01	**1200.00**	0.00	00	**0.00**
Expansion	0.000					
Total			**1200.00**			**0.00**

Fare Media: Smart Card / Magenetic Stripe Card

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Initial Installation	0.000					
Expansion	0.000					
Total			**0.00**			**0.00**

G527

Automatic Vehicle Location (AVL) -

Must comply with Technology Plan:

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Replacement	0.000					
Total			**0.00**			**0.00**

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Expansion	0.000					
Total			**0.00**			**0.00**

G528

Data Communication Device -

Must comply with Technology Plan:

Describe Data Communication Device Upgrades that may be necessary for MDT technology:

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G592

Other Advanced Technology Items - Advance Technology -

Must comply with Technology Plan:

List other hardware not included above, such as replacement hard drives, network cards, etc.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G596

Vehicle Security / Surveillance Equipment -

Must comply with:

Cost and installation of on-board security systems and surveillance equipment. Attach estimate.

Definition of camera system vs camera. Needs to identify camera systems as part of multi componet set and must match estimate. Example - (16) unit cameras as part of system estimate for $30,000 (a 4 camera system consists of **CD) &provide example model for undestanding requirments for EBS and estimate.

*specify between single camera vs camera systems.

Single camera within system replacement.

Multi Componet Camera system w/ estimate requirements.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
	No data					
Total			**0.00**			**0.00**

Baseline Technology

G514

Micro Portable Projector/Laptop -

Note: laptop is part of operation of projector.

NCDOT will participate UP TO $4,000

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New	0.000					
Replacement	0.000					
Total			**0.00**			**0.00**

G521

Personal Computer System (PC) -

Includes laptop, DESKTOP computers include CPU, Office XP, one 24" monitor, keyboard, mouse and Microsoft Office XP software, 2 yr. technical support contract)

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Replacement	0.000					
Expansion	0.000					
Total			**0.00**			**0.00**

G522

Printers -

Laser jet network and non-network printers

Non-network

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Replacement	0.000					
Expansion	0.000					
Total			**0.00**			**0.00**

Network

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Replacement	0.000					
Expansion	0.000					
Total			**0.00**			**0.00**

G523

Software -

Eligible software listed under FY08 Technical Specifications *

List Software:

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

Operating System Software Upgrade:

(Ensure that your current pc has enough RAM)

Windows XP PROFESSIONAL operating system

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Upgrade Version	0.000					
Full Version	0.000					
Total			**0.00**			**0.00**

Microsoft Office Software:

(Ensure that your current pc has enough RAM)

MS Office XP PROFESSIONAL

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Upgrade Version	0.000					
Full Version	0.000					
Total			**0.00**			**0.00**

G525

Network Server -

For use with network application/programs

Use standard local IT specifications)

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Replacement	0.000					
Expansion	0.000					
Total			**0.00**			**0.00**

G529

Other Technology Items -

List other hardware not included above, such as replacement hard drives network cards, etc. (baseline technology)

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

Facility Budget

G531

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
New Construction of Transit Facility- New building construction for Administration, Maintenance, Transfer, or Multi-Modal purposes. Attach study cost estimate. Must be a STI approved project for this fiscal year.	0.000					
Total			**0.00**			**0.00**

G532

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Purchase of Modular Structure- Purchase of modular unit. Attach cost estimate. Must be a STI approved project for this fiscal year.	0.000					
Total			**0.00**			**0.00**

G533

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Legal Fees, Appraisal, Survey - Fees associated with construction or land acquisition. Survey, Appraisal, Title fees, and closing costs. Describe items needed and attach cost estimate.	0.000					
Total			**0.00**			**0.00**

G535

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Land Acquisition - Purchase of parcel of land for construction. Attach appraisal. Must be a STI approved project for this fiscal year.	0.000					
Total			**0.00**			**0.00**

G536

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Sitework/Grading - Pre-construction work including site prep. Describe work to be completed and attach cost estimate.	0.000					
Total			**0.00**			**0.00**

G537

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Utility Work/ Hook-Ups - Costs associated with water, sewer,electrical or telephone lines or wiring, pre or post construction. Describe work to be completed and attach cost estimat.	0.000					
Total			**0.00**			**0.00**

G538

Fencing/Lighting - Exterior building and parking lot lighting. Fencing and gate to secure parking area for vehicles.

List one item per line Attach cost estimate for reference only.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G539

Accessway/ Signage/Landscaping - Post-construction site work Construction of ramps and and walkways that meet ADA. Permanent signs, such as a facility signs. Soil erosion containment.

List one item per line Attach cost estimate for reference only.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G558

Telephone System - New or Replacement telephone system

Attach cost estimate for reference only.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G581

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Construction/ Project Management Services- A firm or individual that acts on behalf of the owner to oversee entire construction project Attach projected cost estimate. Must be a STI approved project for this fiscal year.	0.000					
Total			**0.00**			**0.00**

G582

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Facility Acquisition - Purchase of existing structure.						
Attach appraisal.	0.000					
Must be a STI approved project for this fiscal year.						
Total			**0.00**			**0.00**

G583

Bus Stop Shelter and Benches - Enclosure and seating provided to passengers at bus stop.

***Requires plan approval by city or county regarding location. ADA requirements include minimum size and width of the shelter; min. turning radius in shelter; accessibility to shelter by sidewalk; and concrete pad adjacent to shelter for loading and unloading bus.**

Provide plan approval with application.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Bus Shelters	0.000					
Benches	0.000					
Total			**0.00**			**0.00**

G584

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Park and Ride Lots - Paved lots for park and ride.						
Describe work to be completed and attach cost estimate.	0.000					
Total			**0.00**			**0.00**

G586

Building Security/Surveillance Equipment - Cost and installation of security system and surveillance equipment for transit system's administrative or maintenance facility and parking area.

List one item per line. Attach cost estimate for reference only.

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
No data						
Total			**0.00**			**0.00**

G587

Paving / Resurfacing - Asphalt surface paving or resurfacing of the facility parking area. Also includes existing Park and Ride Lots.

Indicate size (sq.ft.) area to be paved/resurfaced:

Attach cost estimate for reference only

Budgeted Cost :

0

NCDOT Total :

0

G588

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Engineering and Design Services - Cost of architectural and engineering services required for construction or renovation projects Attach projected cost estimate. For new construction - Must be a STI approved project for this fiscal year.	0.000					

Description	Budgeted Cost	Q...	Budgeted Total	DOT Rate	Q...	NCDOT ...
Total			**0.00**			**0.00**

G589

Other Facility Improvements - Improvements and/or Repairs.

Attach cost estimate for reference only.

Material Cost	Labor Cost	Description	Emmision Type	Budgeted Total	NCDOT Total
		Electric Vehicle Charging...			
		Propane fueling infrastru...			
		Maintenance facility impr...			

NOTE: YOU MUST OWN THE FACILITY TO BE ELIGIBLE TO APPLY FOR FUNDING FOR THESE PURPOSES. YOU MUST SUBMIT A COPY OF THE TITLE (DEED) OF OWNERSHIP WITH THIS APPLICATION FOR FUNDING CONSIDERATION.

Physical Address of Facility:

Facility Improvement Questionnaire - Must be completed for consideration.

Do you currently operate out of this location?: NO

If you DO NOT currently operate out of this location, what is the anticipated date that you will occupy this location?: *MMM d, y*

What is the total square footage of the facility?: 0000000000

Is this facility shared for other uses or with other entities?: NO

If yes, list entities, square footage occupied, and purposes:

Entity	Sq. Feet	Purpose

Click + to add new line item.

Other Expenses

Code	Code Description	Budgeted Total	NCDOT Total
M100	M100 - 111201-BUY BUS 40FT REPL	0.00	0.00
M101	M101 - 111202-BUY BUS 35FT REPL	0.00	0.00
M102	M102 - 111203-BUY BUS 30FT REPL	0.00	0.00
M103	M103 - 111204-BUY BUS <30FT REPL	0.00	0.00
M104	M104 - 111205-BUY SCHOOL BUS RPL	0.00	0.00
M105	M105 - 111207-BUY BUS C/S REPL	0.00	0.00
M106	M106 - 111209-BUY BUS TRLEY REPL	0.00	0.00
M107	M107 - 111215-BUY VANS REPL	0.00	0.00
M108	M108 - 111216-BUY SDAN/S-WGN RPL	0.00	0.00
M112	M112 - 111303-BUY BUS 30FT EXP	0.00	0.00
M160	M160 - 113207-ACQ SURV/SEC SYS	0.00	0.00
M175	M175 - 113401-REH/REN BUS TRML	0.00	0.00
M221	M221 - 114301-CONST ADMIN BLDG	0.00	0.00
M222	M222 - 114302-CONST MAINT FACILI	0.00	0.00
M223	M223 - 114303-CONST ADM/MNT FAC	0.00	0.00
M224	M224 - 114304-CONST STORAGE FAC	0.00	0.00
M225	M225 - 114305-CONST YARDS&SHOPS	0.00	0.00
M226	M226 - 114306-CONST SHOP EQUIP	0.00	0.00
	Total		

Code	Code Description	Budgeted Total	NCDOT Total
M227	M227 - 114307-CONST ADP HARDWARE	0.00	0.00
M228	M228 - 114308-CONST ADP SOFTWARE	0.00	0.00
	Total		

Agency Comments:

NCDOT Comments:

Needs-Based
Public School Capital Fund

2024-25 Grant Application

Application Deadline: September 13, 2024

Rev. 7/30/2024

PROGRAM CRITERIA

Date: 9/6/2024

BACKGROUND

The Needs-Based Public School Capital Fund was established to assist counties with their critical public school building capital needs. Grants from the NBPSCF are funded with revenue from the NC Education Lottery. Grant funds are available to eligible counties for construction of new school buildings and additions, repairs, and renovations of existing school facilities.

APPLICATION TIMELINE

- Guidance Issued — July 30, 2024
- Application Opens — August 1, 2024
- Application Deadline — September 13, 2024

ELIGIBILITY

Counties with an adjusted market value of taxable real property of less than $40 billion are eligible to apply for a grant under the NBPSCF program. The list of eligible counties is published by DPI annually prior to the NBPSCF application period. The list of eligible counties for FY2024-25 is available here: FY24-25 Eligibility

Grant funds must be used only for construction of new school buildings and additions, repairs, and renovations. Grant funds cannot be used for real property acquisition or for capital improvements to administrative buildings.

PROGRAM FUNDING

Funding appropriated for NBPSCF Grant awards exceeds $258 million for FY2024-25.

MATCHING FUNDS

Counties receiving a grant are required to provide local matching funds from county funds, other non-state funds, or a combination of these sources, in accordance with G.S. 115C-546.11.(a). Local matching fund requirements range from 0% to 35% of the grant amount, and are published by DPI annually prior to the NBPSCF application period. The local match requirement applicable to the project is the published local match requirement in effect at the time of the grant award. Local matching requirements for FY2024-25 grant applicants are available here: FY24-25 Local Matching Requirements

PROGRAM CRITERIA

Date: 9/6/2024

MAXIMUM AWARD Grant award maximums are as follows:

- Up to $42 million for an Elementary School
- Up to $52 million for a Middle School
- Up to $62 million for a High School

An applicant may not apply for projects that exceed an aggregate amount greater than the maximum grant award amounts listed above in any single year.

Applications will be reviewed in the context of projected enrollment to evaluate the reasonableness of project size and scope.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

AGREEMENT

A county receiving Needs-Based grant funds is required to enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide grant recipients with Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

PROGRAM CRITERIA

Date: 9/6/2024

EVALUATION

Applications are evaluated on critical needs, budget detail, and the following criteria per G.S. 115C-546.10.:

Prioritization	Definition/Calculation/Data Source
Tier Designation	Counties designated as development tier one areas. (NC Department of Commerce, 2024 NC Development Tier Designations)
Ability to Generate Tax Revenue	Total revenue generated by a one-cent per $100 valuation increase in the county property tax rate. (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2023)
Ratio of Debt to Tax Revenue	Debt: Sum of County Debt from [General Obligation Bonds, Installment Purchase Debt, Special Obligation Bonds, QZABs and QSCBs, Certificates of Participation] (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2023) Revenue: Sum of County Revenues from Property Taxes, Other Taxes, and Sales Tax, FY 2022-23 (NC DOR, Statistical Abstract of North Carolina Taxes 2023, Advance Edition)
Critical Deficiency	The extent to which a project will address critical deficiencies in adequately serving the current and future student population.
Facility Construction	Projects with new construction or complete renovation of existing facilities.
Facility Replacement	Projects that will consolidate two or more schools into one new facility.
Applicant Status	Counties that have not received a grant in the previous three years.

CONTACT INFORMATION

Date: 9/6/2024

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY INCLUDE MULTIPLE BUILDINGS

County: Polk County

Primary Contact: Marche Pittman

Title: County Manager

Address: 40 Courthouse St., PO Box 308, Columbus, NC 28722

Phone: 828-8943301

email: mpittman@polknc.org

School Unit: 750 - Polk County Schools

Primary Contact: Brandon Schweitzer

Title: Director of Operations

Address: 125 E. Mills St., Columbus, NC 28722

Phone: 828-894-1023

email: bschweitzer@polkschools.org

APPLICATION SUBMITTAL

Submit completed applications and supporting materials by Friday, September 13, 2024, via email to:

Nathan Maune | School Facilities Director | 984-236-2919 | SchoolPlanning-NBPSCF@dpi.nc.gov

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Project Narrative
- Budget Estimate
- Additional Documentation (as appropriate)
- Signed Assurance Page

PROJECT INFORMATION

Date: 9/6/2024

Project Title:
Polk County High School CTE Addition

Location:
Polk County High School - 1681 E. NC 108 Hwy, Columbus, NC 28722

Type of Facility:
Public High School

Short Description of Proposed School Construction Project:
Polk County Schools is planning the construction of a roughly 12,800-square-foot addition to Polk County High School. This addition would be exclusively used for career and technical education classes featuring five classroom spaces, a multipurpose room, and a large, dual bay shop. The addition was (and is) identified as a significant need in our facilities plan.

Please see attached narrative.

(please attach additional information as necessary)

PROJECT INFORMATION

Date: 9/6/2024

Was this project identified in the 5-year plan in the 2020-21 Facility Needs Survey? (●) YES ( ) NO

If not, provide explanation and attach equivalent information:
n/a

Will this project replace any existing facilities? (●) YES ( ) NO

If YES, which school(s): This project will replace mobile units at Polk County High School

How many students will be served by this project? 615

Has Advanced Planning been done for this project? (●) YES ( ) NO

Coordination with partner agencies as well as initial building design proposals through an architect.

Have Construction Documents been completed for this project? ( ) YES (●) NO

Anticipated or Actual Bid Date: Anticipated Architect Bid - 2/1/25 Anticipated Contractor Bid - 6/1/25

Planned Start Date of Construction*: 8/1/25

Planned Completion Date of Construction: 12/1/26

*Construction must begin within 24 months of grant award under G.S. 115C-546.12.(b) .

PROJECT BUDGET

Date: 9/6/2024

Total NBPSCF Grant funding requested for this project: 7,000,000.00

Minimum NBPSCF Grant funding for project to proceed (optional): 6,000,000.00

Estimated Project Costs	Local (non-State)	NBPSCF Grant Funds	Total
Planning	$ 12,500.00	$ 250,000.00	$ 262,500.00
Construction	$ 335,000.00	$ 6,650,000.00	$ 6,985,000.00
Other Costs*	$ 50,000.00	$ 100,000.00	$ 150,000.00
Total	$ 397,500.00	$ 7,000,000.00	$ 7,397,500.00

*Project costs normally categorized as 'owner's direct costs' on a construction project – may include items such as site surveys, materials testing, site utilities, geotechnical reports, etc. Land acquisition costs are not eligible.

Source(s) of required Local Matching Funds:

local government

Have any of the Local Matching Funds been expended at the time of application? ○ YES ◉ NO

If YES, provide amount expended:

If YES, provide description of work:

Estimated Project Expenditures by Fiscal Year (show estimated period over which funds will be spent by Fiscal Year)

Total Planned Expenditures	2023-24 or earlier	2024-25	2025-26	2026-27 or later	Total
Local Matching Funds	0 $	0 $	12,500 $	385,00 $	397,500 $
Requested NBPSCF Grant Funds*	0 $	0 $	250,00 $	6,750,000 $	7,000,000 $
Total Estimated Expenditures by Fiscal Year	0 $	0 $	262,500 $	7,135,000 $	7,397,500 $

*Total requested grant funding cannot exceed maximum allowed under G.S. 115C-546.11.(c) .

ADDITIONAL DOCUMENTATION

Date: 9/6/2024

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download
- Design of the project should be in compliance with DPI School Planning Guidelines: https://www.dpi.nc.gov/districts-schools/district-operations/school-planning
- DPI Facility Design Guidelines can be found at: https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download
- DPI School Science Facility Requirements can be found at: https://www.dpi.nc.gov/documents/schoolplanning/science-facilities-planner/download https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download
- For projects involving the closing of an existing school, the LEA must follow these procedures: https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download
- DPI Lottery Capital Funding FAQ can be found at: https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-faq-document/download?attachment

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2024-25 GRANT APPLICATION

ASSURANCE PAGE

Date: 9/6/2024

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations and we are authorized to submit this application on behalf of these organizations.

We certify the following:

- The information provided in this proposal is correct and complete.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).

Myron Yoder — 9/11/24

(Signature – Myron Yoder, Chair, County Commissioners) (Date)

9/9/2024

(Signature – Chair, Board of Education) (Date)

Short Description:

Polk County Schools is planning the construction of a roughly 12,800-square-foot addition to Polk County High School. This addition would be exclusively used for career and technical education classes featuring five classroom spaces, a multipurpose room, and a large, dual bay shop. The addition was (and is) identified as a significant need in our facilities plan.

Critical needs this project addresses and the impact on student outcomes:

Polk County Schools is a public school system in Western North Carolina serving approximately 2,200 students. Polk County Schools is proud to maintain small, community-centered schools dedicated to positive student outcomes. Our four elementary schools feed a unified middle school. Students then have a choice of a comprehensive curriculum at Polk County High School or an early college pathway through a smaller setting.

Polk County Schools is renowned for academic excellence and stands out as a leader among North Carolina's traditional public school systems. Polk County High School, the district's only traditional high school, plays a key role in this distinction. As a cornerstone for students across our rural and diverse county, the high school adapts to meet local challenges, particularly through its robust Career and Technical Education (CTE) program. This program offers courses in construction technology, health sciences, computer science, business education, and agriculture—aligning with the workforce needs of both the community and the region.

Though community colleges are traditionally tasked with workforce development, Polk County's geographic location presents unique challenges. Positioned between two regional community colleges—Blue Ridge Community College in Henderson County and Isothermal Community College (ICC) in Rutherford County—Polk County does not have a stand-alone community college. However, ICC maintains a small extension campus within the county, and Polk County Schools has cultivated a long-standing partnership with ICC to offer dual enrollment opportunities, allowing students to earn college credit while fulfilling high school requirements.

While dual enrollment has grown in recent years, geographic limitations restrict our ability to offer CTE-aligned courses that require specialized facilities located outside the county. Despite these obstacles, Polk County Schools has partnered with local government agencies to provide students with workplace-relevant experiences and in-depth career immersion. This collaboration has transformed our CTE program into a vital workforce development hub for our small, rural community.

The growth of the CTE program has led to significant infrastructure expansion since the early 2000s, including mobile trailers, greenhouse extensions, and the acquisition of an 8-acre farm for hands-on learning. However, these facilities are aging and no longer meet the program's growing demands. Mobile units designed for a 10-year lifespan are approaching 25 years and are in disrepair. Additionally, shop spaces originally intended for traditional carpentry and agriculture are outdated and unsuitable for today's technologically advanced career fields. Despite our efforts, these limitations hinder our ability to fully prepare students for modern job markets.

To address these challenges and meet the evolving needs of our students, we propose a 12,800-square-foot addition to Polk County High School. This facility, designed with five classrooms, a multipurpose area, and a dual-bay shop, will replace outdated trailers and accommodate the program's expanding needs. It represents a crucial step toward aligning our offerings with workforce development trends.

While this new facility is primarily intended for high school students, it presents a unique opportunity for broader community engagement. It would enhance dual enrollment initiatives with ICC, allow for specialized courses, and support training programs for local government agencies. One specific area of interest is the potential for a "First Responder" academy, offering focused programming in fire prevention, law enforcement, emergency medical services, and emergency response—all fields showing strong local and regional demand.

Enclosed are letters of support from key stakeholders, including the high school's Principal and CTE Director, the ICC President, and the Polk County Manager. Their endorsements highlight the widespread backing for this project. We believe this facility will open doors for our rural students, providing them with the skills and opportunities needed to succeed while supporting our community's workforce development goals.

In summary, the proposed 12,800-square-foot addition to Polk County High School is more than a building project—it is an investment in the future of our students and our community. This expansion reflects our commitment to delivering high-quality, relevant education that aligns with the changing demands of today's workforce. Through our partnership with Isothermal Community College and local government agencies, we aim to create a foundation for lifelong learning and success.

With the support of the NBPSCF, we can ensure that Polk County High School remains a leader in educational excellence, empowering our students to thrive in their careers and contribute meaningfully to the growth and prosperity of our rural community. Polk

County Schools has already engaged an architect and completed preliminary drawings and site surveys. The district is prepared to begin construction as soon as funding becomes available.

We are deeply committed to this project and the opportunities it will provide for our students. We respectfully request your consideration and support, confident that together we can make a lasting, positive impact on the lives of our young people and the well-being of our community.

PINNACLE ARCHITECTURE
PROFESSIONAL ASSOCIATION
P.O. BOX 372 418 TRAMROAD SUITE 200
MATTHEWS, NORTH CAROLINA 28105
PH: (704) 847-9828 FAX: (704) 847-9829

ISSUE DATE: --/--/2023
DRAWN BY: JAE
CHECKED BY: PINNACLE
PROJECT: 23XX

POLK COUNTY HIGH SCHOOL
NEW VOCATIONAL BUILDING
COLUMBUS, NORTH CAROLINA

PROPOSED FLOOR PLAN
OPTION #2

REVISION SCHEDULE

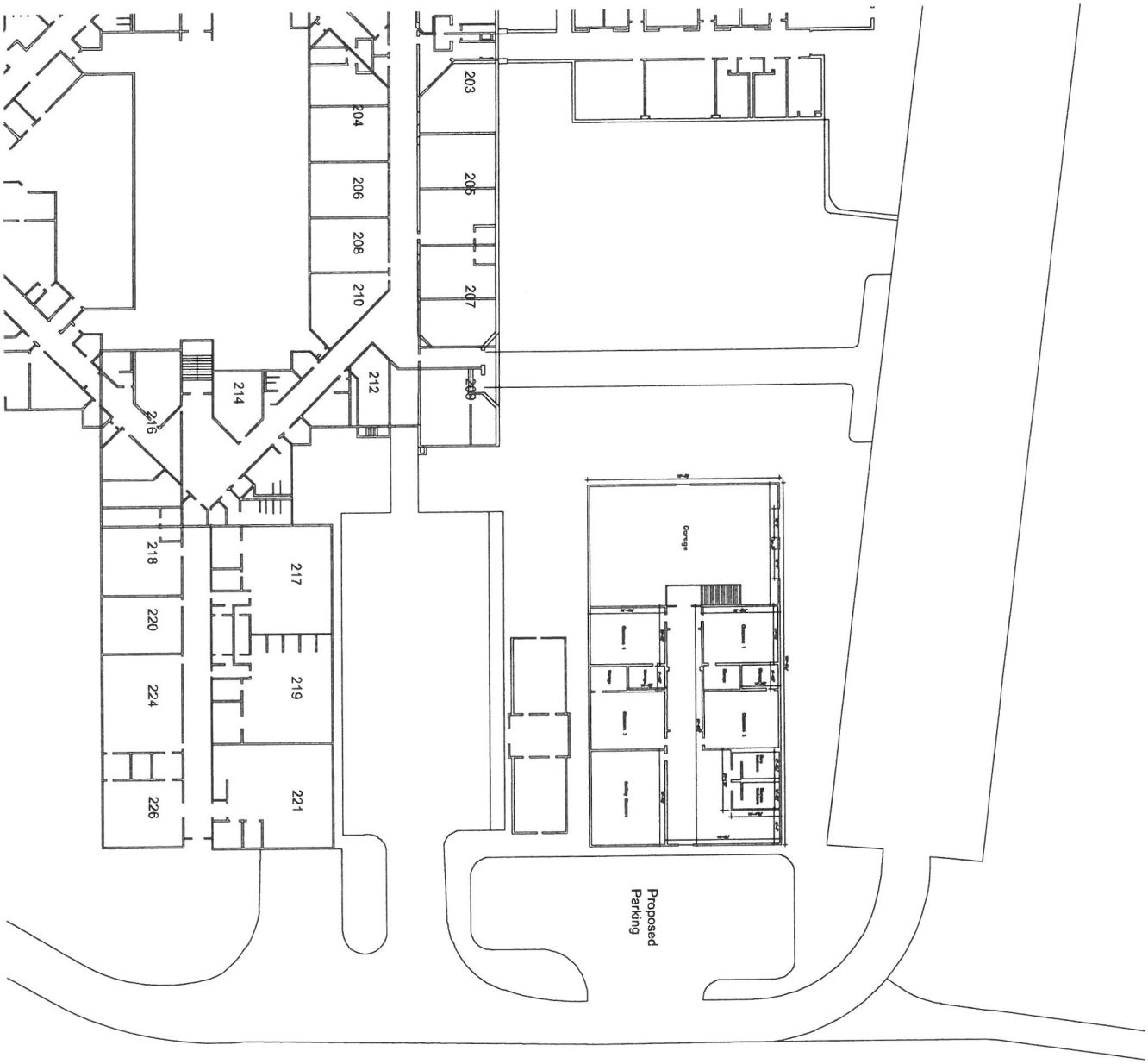
NO	DATE	DESCRIPTION

A200

1 FLOOR PLAN
SCALE: 1/8" = 1'-0"

THIS DRAWING IS THE PROPERTY OF THE ARCHITECTS AND CAN NOT BE USED FOR CONSTRUCTION PURPOSES OR REPRODUCED WITHOUT WRITTEN CONSENT OF THE ARCHITECT.

CONTRACTOR TO VERIFY ALL DIMENSIONS.


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224
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Garage
Proposed Parking

ISOTHERMAL
COMMUNITY COLLEGE
www.isothermal.edu

Office of the President

Dr. Margaret H. Annunziata

January 4, 2024

Dear Grant Committee,

It is my pleasure to provide this letter of support for the Polk County Schools "Needs-based Public Schools Capital Funding" (NBSCF) grant application. Polk County Schools is a vital partner in our work to serve the educational and workforce development needs of residents of Polk and Rutherford counties. As the President of Isothermal Community College (ICC) in Forest City, North Carolina, I recognize the transformation that career-ready skills provide for our local residents and the impact that these grant funds will make in our community. Funding to support the construction of a Career and Technical Education wing at the Polk County High School (PCHS) campus would expand opportunity for students to earn valuable workforce credentials prior to high school completion. I have spoken with Polk County Schools Superintendent Aaron Greene about the project and how it will benefit students in Polk County. On behalf of ICC, I would like to add our voice and support to the grant application.

Our partnership with Polk County Schools has allowed us to find creative solutions for student access to dual enrollment courses, technical programming, and other workforce development initiatives. Given our main campus is not in Polk County, we often utilize the PCHS site to deliver college coursework and programming to PCHS students. Having the ability to offer our programming locally in Polk County significantly increases the likelihood that Polk students will take advantage of the opportunities to further progress toward high-skill careers that provide family-sustaining wages. I am certain that the CTE facility being proposed will do more than just meet their student growth and facility needs. It will ensure Polk County Schools and ICC can continue to work together to provide courses and programming where Polk students are every day.

We are excited to enthusiastically support Polk County Schools' application for needs-based capital funding for a CTE addition. This new wing will not only help get their students and teachers out of aging mobile classrooms, it will create a modern, adaptable, program-friendly space for Polk Schools to improve the services provided to students and the entire community. I am passionate about the importance of CTE and helping students access workforce development programming, especially in light of the work being done through initiatives like myFutureNC. I hope the selection committee will look favorably on Polk's application and provide this vital funding.

Please reach out to me if I can speak further on behalf of Polk's proposal, and thank you for the opportunity to support our wonderful partners in Polk!

Sincerely,

Margaret H. Annunziata

Dr. Margaret H. Annunziata

RUTHERFORD CAMPUS
P.O. BOX 804
SPINDALE, N.C. 28160-0804
828/286-3636

RUTHERFORDTON LEARNING CENTER
134 MAPLE STREET
RUTHERFORDTON, NC 28139
828/286-2218

POLK CAMPUS
1255 WEST MILLS STREET
COLUMBUS, N.C. 28722-9445
828/894-3092

An equal opportunity, learning centered institution.

Polk County
GOVERNMENT

December 18, 2023

Dear Grant Committee,

My name is Marche Pittman, and I am the County Manager for Polk County, North Carolina. I am writing on behalf of Polk County Schools, an important partner in our work to serve the educational and workforce development needs of Polk County. We have a long history of strong and productive partnership with Polk County Schools, and I appreciate the opportunity to advocate for their students and programs.

It is my understanding that Polk County Schools is submitting a "Needs-based Public Schools Capital Funding" (NBSCF) grant application to fund the construction of a Career and Technical Education (CTE) wing on the Polk County High School campus. I have spoken with Polk Schools Superintendent Aaron Greene numerous times about the project and how it will benefit students in Polk County. I would like to add my voice and support to the grant application.

For decades, Polk County Schools has worked to find creative solutions for student access to dual enrollment courses, technical programming, and other workforce development initiatives. While there is robust CTE programming at Polk County High School, the facilities serving these programs are no longer able to meet the numbers and needs of students. Having facilities conducive to CTE programming at Polk High significantly increases the likelihood that Polk students will have the opportunities to make progress toward their future plans. I am certain that the CTE addition they are proposing will do more than just address their student growth in CTE and facility issues. It will ensure Polk Schools can continue to work together with partners like our various departments in Polk County Government to provide courses and programming that lead to living wage jobs and fill important local employment needs.

Again, I am excited to enthusiastically support Polk County Schools' application for needs-based capital funding for a CTE addition at Polk County High School. This new wing will not only help address growing student numbers in CTE courses and get their teachers and students out of aging mobile classrooms, it will create a modern, adaptable, program-friendly space for Polk Schools to improve the services provided to students and the entire community. I am passionate about the importance of CTE and helping students access workforce development programming, especially in light of the work being done through initiatives like myFutureNC. I hope the selection committee will look favorably on Polk's application and provide this vital funding. Please reach out to me if I can speak further on behalf of Polk's proposal, and thank you for the opportunity to support Polk County Schools and our students.

Sincerely,

Marche Pittman

DISTRIBUTION REQUEST
NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY
Date of Request: 5/9/24

DPI USE ONLY
Approved:
Date:

County: Polk
Address: 40 Courthouse St., PO Box 308 Columbus, NC 28722
LEA: Polk County Schools (750)
Address: 125 East Mills St., Columbus, NC 28722

Contact Person: Brandon Schweitzer
Title: Director of Operations
Phone: 828-894-1023
Email: bschweitzer@polkschools.org

Project Title: Tryon Elementary PreK Expansion
Project Address: 100 School Pl., Tryon, NC 28782

The Needs-Based Public School Capital Fund is governed by Article 38B of GS 115C-546. The purpose of the NBPSCF is to assist counties with their critical public school building capital needs. Grant funds may be used for construction of new public school buildings, as well as additions, repairs, and renovations to existing public school buildings. Grant funds cannot be used for real property acquisition, or for capital improvements to administrative buildings. Grant funds may be utilized for a lease agreement per GS 115C-546.13. ***Do Not use this Distribution Request Form for lease payments.***

Total Project Costs (*per signed agreement*)	State Grant		Local Match		Total
Planning / Design	$	+	$	=	$
Construction	$ 1,300,000.00	+	$ 65,000.00	=	$ 1,365,000.00
Other	$	+	$	=	$
Total	$ 1,300,000.00	+	$ 65,000.00	=	$1,365,000.00

Design Firm: Pinnacle Architecture
Date of Design Contract: 10/10/2022 — Bid Date (X actual __ estimated): 4/6/2022
General Contractor: Champion Construction — Date of Construction Contract: 3/14/2023
Construction Start Date (X actual __ estimated): 5/1/2023 — Completion Date (X actual __ estimated): 8/1/2024

Local Matching Fund Requirement: __ 1:1 | __ 1:3 ---- or ---- __ 0% | X 5% | __ 15% | __ 25% | __ 35%

Source(s) of matching funds: Local Capital Funding

Project Costs (as of date): $702,858.91	State Grant		Local Match		Total
Planning / Design	$ 173,572.94	+	$ 8,678.65	=	$ 182,251.59
Construction	$ 1,126,427.06	+	$ 56,321.35	=	$ 1,182,748.41
Other	$	+	$	=	$
Total	$ 1,300,000	+	$ 65,000	=	$ 1,365,000

Grant Funds Requested	All Prior Requests		This Request		Total
Planning / Design	$ 173,572.94	+	$ 0	=	$ 173,572.94
Construction	$ 1,012,798.48	+	$ 113,628.58	=	$ 1,126,427.06
Other	$ 0	+	$ 0	=	$
Total	$ 1,186,371.42	+	$ 113,628.58	=	$ 1,300,000

Supporting Documentation: *At DPI's request, submit documentation to DPI substantiating project expenditures identified here.*

Reporting Requirements

We, the undersigned, agree to submit a report describing the progress of this project, including State and Local amounts expended, as follows: 1) with each distribution request; 2) annually on or before April 1 of each year; and 3) within 90 days following completion of the project (final payment). We certify that the project herein described is within the parameters set forth in Article 38B of GS 115C-546, and that all the required local funding is available and designated as a Local Match for this project. We certify that Local Matching Funds are derived from non-State and non-Federal funds and will be expended along with Needs-Based Grand funds as the project progresses.

(Signature - Chair, County Commissioners) (Date)



9/9/2024

(Signature - Chair, Board of Education) (Date)

Rev. 06/07/2022

Polk County Schools

ADMINISTRATION

Aaron Greene
Superintendent

BOARD OF EDUCATION

Mike Ashworth
Chairman

Rick N. Covil
Vice Chairman

Lucinda T. Allen

Danielle E. Gibbs

Judy N. Jackson

Sherry Page

Rob Parsons

Stearns Education Center
PO Box 638
125 East Mills Street
Columbus, NC 28722
828-894-3051
828-894-8153 fax

www.polkschools.org

Sandra Hughes
Finance Officer
Polk County Government

Sep 10, 2024

Dear Sandra,

Polk County Schools is requesting the transfer of **$93,821.97** from the County's Capital Reserve account. The funds will be used to reimburse Polk County Schools for capital expenses paid this year.

Project	Amount to Reimburse Schools
District - Payment on TES PreK Addition	$93,821.97
Total	**$93,821.97**

Any questions about this transfer should be directed to Polk County Schools' Finance Officer Debbie Lovelace. Thank you for your consideration of this request and your continued support of our schools.

Sincerely,

Brandon Schweitzer
Director of Operations
Polk County Schools

BUDGET AMENDMENT: CAPITAL RESERVE FUND BALANCE/ADDITON To GF

DATE: 9/16/2024 BOC Meeting BATCH #: _____ LINE_____

Dept.: Capital Reserve-School Sales Tax/Transfer to School Capital

Amendment # : 5-F Fund balance/ Addition #9

INCREASE EXPENSE/REVENUE				INCREASE FUND BALANCE APPROPRIATED			
GL ACCOUNT #				GL ACCOUNT #			
10-3981-9822	Trans-in	$	(93,822)	22-3931-0000	Fund Balance Approp	$	(93,822)
10-5910-6313-0	Sales tax-School		93,822	22-8168-9800-0	Trans-out (School Capital)	$	93,822
			-				-

EXPLANATION: To appropriate Capital Reserve fund balance for the funds that were reserved in prior years from the sales tax set-aside computation & to be transferred to the General Fund School Capital account for reimbursement of capital spending

Date approved & entered into the BOC minutes

COUNTY MANAGER **FINANCE OFFICER**

APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY

Approved: _____

Date: _____

County: Polk

LEA: 750

Address: 125 E Mills Street, PO Box 638, Colu

Contact Person: Brandon Schweitzer

Title: Director of Operations

Phone: 828-894-1023

Project Title: SES - Awning Project

Location: Saluda Elementary School (214 E Main St, Saluda, NC 28773)

Type of Facility: Elementary School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds…

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Replaced covered walkway awnings between buildings

Estimated Costs:

Purchase of Land	$	
Planning and Design Services		
New Construction		
Additions / Renovations		49,200.00
Repair		
Debt Payment / Bond Payment		
TOTAL	$	49,200.00

Estimated Project Beginning Date: 7/1/24

Est. Project Completion Date: 8/1/24

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of $ 49,200.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date) 9/9/2024

(Signature — Chair, Board of Education) (Date)

Form Date: July 01, 2011