Caldwell County
North Carolina
Board of Commissioners Meeting

April 27, 2026 at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

AGENDA

Call to Order ***Chairman Randy T. Church***

Public Comment Period

Invocation ***Reverend Leonard H. Bolick, Philadelphia Lutheran Church***

Pledge of Allegiance ***Commissioner, Donnie Potter***

Agenda Amendments from the Board, Manager & Public

Agenda Items

1.	Proclamation	Child Abuse Prevention Month Proclamation Laura Harrison Caldwell County DSS Deputy Director Tonia Macchia, Caldwell County Guardian Ad Litem Supervisor
2.	Proclamation *Randy Church*	Public Safety Telecommunicators Week
3.	Proclamation *Ashley Bolick*	National Apprenticeship Week 2026 Proclamation
4.	Proclamation *Randy Church*	Professional Clerks to the Boards of County Commissioners' Week
5.	Items for Decision *Randy Church*	Appointment of Commissioner to the Library Board of Trustees
6.	Public Hearing *Ashley Bolick*	Sales Tax Reinvestment Fund Request for Economic Development
7.	Presentation *Shane Fox*	Capital Project and Strategic Initiative Updates

Consent

8.	Budget Revisions	Budget Revision - Health Dept Employee Retention and Training funds
9.	Consent Agenda	Golden Leaf Foundation SITE Application Approval

10.	Consent Agenda	Congressional Directed Spending Funding Application
11.	Consent Agenda	Firehouse Subs grant
12.	Consent Agenda	BJA FY 25 Adult Treatment Court Program Grant
13.	Items for Decision	Revision of Circulation and Access Policy at the Caldwell County Public Library
14.	Items for Decision	Fireworks Application for Town of Sawmills
15.	Items for Decision	Fireworks Application for Town of Granite Falls
16.	Consent Agenda	Approval of Regular and Closed Session Minutes from March 23, 2026, Board of Commissioners Meeting

Closed Session

17.	Items for Decision	Closed Session Pursuant to NCGS 143-318.11(a)(4)

Adjourn

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	DSS	

AGENDA ITEM # 1

Child Abuse Prevention Month Proclamation
Laura Harrison Caldwell County DSS Deputy Director
Tonia Macchia, Caldwell County Guardian Ad Litem Supervisor

BACKGROUND

Laura Harrison, Caldwell County DSS Deputy Director; and Tonia Macchia, Caldwell County Guardian Ad Litem Supervisor, will be in attendance to present a Proclamation for Child Abuse Prevention Month.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Proclamation 02-2026 Child Abuse Prevention Month April 2026

PROCLAMATION

02-2026

CHILD ABUSE PREVENTION MONTH
APRIL 2026

WHEREAS, we recognize that children are vital to our county, state and nation's future success, prosperity and quality of life, as well as, being our most vulnerable assets;

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

WHEREAS, Caldwell County, received 2060 reports of child abuse and neglect and investigated reports involving 1638 children in 2025;

WHEREAS, children who experience abuse and neglect have higher rates of academic failure, chronic long-term health issues and increased propensity to violence, if gone untreated;

WHEREAS, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human services agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Caldwell County does herby proclaim April 2026 as **Child Abuse Prevention Month**, and calls upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support children and families, thereby preventing child abuse and strengthening the community in which we live.

Adopted this the 27th day of April 2026.

Randy T. Church, Chairman	**Donnie Potter**
Michael W. LaBrose, Vice Chairman	**Patrick Starnes**
Jeff Branch	**Attest: Tasha Brown, Clerk to the Board**

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Emergency Services	Randy Church

AGENDA ITEM # 2

Public Safety Telecommunicators Week

BACKGROUND

To honor and recognize Public Safety Telecommunicators Week 2026.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Proclamation 05-2026 Public Safety Telecommunicators Week

PROCLAMATION

05-2026

PUBLIC SAFETY TELECOMMUNICATORS WEEK
APRIL 12th – 18th, 2026

Whereas, Caldwell County Telecommunicators play a vital role in the protection of human life and property in our community: and

Whereas, they have been successfully serving the public safety communication needs of Caldwell County throughout the year; and

Whereas, while enduring long hours, abnormal schedules, and handling frequent life and death emergencies. Telecommunicators set high standards in performing their duties in a dedicated, diligent, and compassionate manner; and

Whereas, they provide a critical communication link between the residents and Emergency Responders; and

Whereas, Telecommunicators efficiently coordinate emergency services to ensure the health and safety of our residents, visitors, and travelers in our community, 24-hours a day, 7-days a week; and

Whereas, our Public Safety Communications personnel serve the public daily in countless ways without due recognition by the beneficiaries of their services;

Therefore Be It Resolved, that the Board of Commissioners of Caldwell County do hereby proclaim the week of April 12th – April 18th, 2026, **National Public Safety Telecommunicators Week** in Caldwell County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Adopted this 27th day of April 2026.

_____
Randy T. Church, Chairman

Attest: _____
Tasha Brown. Clerk to the Board

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Economic Development	Ashley Bolick

AGENDA ITEM # 3

National Apprenticeship Week 2026 Proclamation

BACKGROUND

The 12th annual National Apprenticeship Week (NAW) 2026, coordinated by the U.S. Department of Labor, will take place from April 26 to May 2, 2026. Under the theme "America at Work: Making America Skilled Again through Registered Apprenticeship," the week will showcase the value of Registered Apprenticeships in building a skilled workforce.

A relatively new local initiative, RISE Caldwell-Watauga, continues to demonstrate strong early momentum in building a regional, employer-driven workforce pipeline across Caldwell and Watauga counties. Since October 2025, the program has engaged 152 total student applicants across Spring 2026, Summer 2026, and projected Fall 2026 cohorts. Early participation outcomes significantly exceed Year 1 targets, reflecting strong alignment between education partners, employers, and regional workforce demands.

In the academic Year 2025-2026, Caldwell County is on track to achieve 228% of its participation target, while Watauga County is planned to be at 155% of its target, resulting in a combined regional achievement of 196% of goal performance.

RECOMMENDED MOTION

None. For information purposes only.

BUDGET IMPACT

None.

APPROVED FOR BUDGET YEAR

Yes

ATTACHMENTS

1. Proclamation 03-2026 National Apprenticeship Week
2. Executive Summary - RISE (April 2026)

PROCLAMATION

03-2026

NATIONAL APPRENTICESHIP WEEK 2026
APRIL 26th – MAY 2ND 2026

WHEREAS, National Apprenticeship Week annually raises awareness of the vital role Registered Apprenticeships provide in meeting critical industry workforce demands. Registered Apprenticeship programs develop the highly skilled workforce that employers need and create pathways for Americans to catapult into in-demand, high-paying careers; and

WHEREAS, Registered Apprenticeship programs are industry-driven, high-quality career pathways that enable employers to develop and train their future workforce, and individuals can obtain paid work experience with a mentor, receive progressive wage increases, classroom instruction, and a portable, nationally recognized credential; and

WHEREAS, Caldwell County Government recognizes the urgent need to prepare and maintain a highly skilled workforce that is capable of meeting the current and future demands of the industry we serve and fortifying our economy.

WHEREAS, Registered Apprenticeship programs are uniquely able to meet the changing demands of the Caldwell County economy.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Caldwell County, does hereby proclaim April 26th to May 2nd, 2026, as **National Apprenticeship Week** in Caldwell County

This the 27th day of April 2026.

_____

Randy T. Church, Chairman

Attest: _____

Tasha Brown. Clerk to the Board

RISE Caldwell-Watauga

Board Report | Workforce Development Update

Reporting Period: October 2025 – March 2025

EXECUTIVE SUMMARY

The RISE Caldwell-Watauga initiative continues to demonstrate strong early momentum in building a regional, employer-driven workforce pipeline across Caldwell and Watauga counties.

Since October 2025, the program has engaged **152 total student applicants** across Spring 2026, Summer 2026, and projected Fall 2026 cohorts. Early participation outcomes significantly exceed Year 1 targets, reflecting strong alignment between education partners, employers, and regional workforce demand.

In **Academic Year 2025–2026**, Caldwell County is on track to achieve **228% of its participation target**, while Watauga County is planned to be at **155% of its target**, resulting in a combined regional achievement of **196% of goal performance**.

Employer engagement remains strong and diversified across healthcare, education, manufacturing, skilled trades, public safety, aviation, and business sectors. Healthcare & Life Sciences represents the largest industry cluster at **43.2% of total placements**, reinforcing regional labor demand alignment.

To date, Spring and Summer 2026 programming is producing **88 student experiences**, including registered apprenticeships, pre-apprenticeships, internships, and paid placements. The employer pipeline continues to expand, with additional partners currently in discussion or committed for future placement cycles.

Overall, RISE demonstrates a scalable and sustainable workforce development model that is effectively connecting students to real-world career pathways while meeting employer talent needs across the region.

KEY PERFORMANCE INDICATORS

Total Applicants (Since Oct 2025): 152
Employer Partners: 36
Spring 2026 Participants: 32
Summer 2026 Participants: 56
Total Spring + Summer Engagements: 88

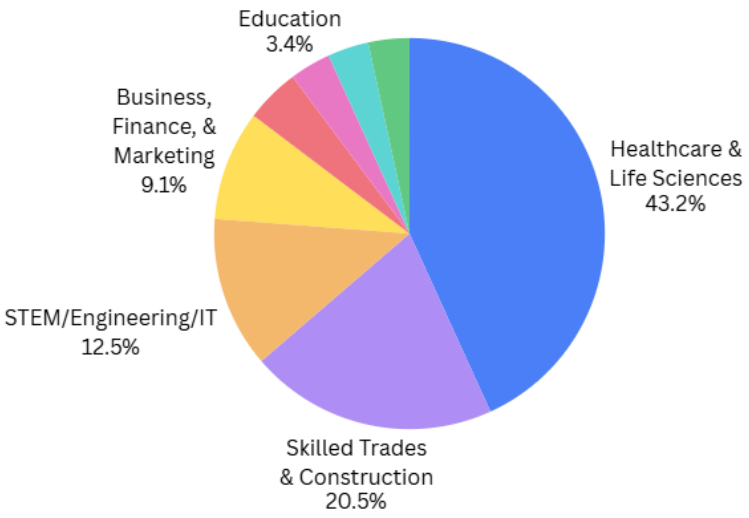
Participation Targets: Year 1 - Year 3

	Caldwell Targets (GOAL)	Caldwell (Actual)		Watauga Targets (Goal)	Watauga (Actual)		Total Participant Targets	Total (Actual)	
AY 25/26	25	57	228%	20	31	155%	45	88	196%
AY 26/27	50		0%	40		0%	90		0%
AT 27/28	75		0%	60		0%	135		0%

INDUSTRY CLUSTER BREAKDOWN

The RISE participant pipeline spans multiple high-demand industries aligned with regional labor market needs.

- Healthcare & Life Sciences: **38**
- Skilled Trades & Construction: **18**
- STEM / Engineering / IT: **11**
- Business, Finance & Marketing: **8**
- Arts, A/V Technology & Design: **4**
- Education & Training: **3**
- Law, Public Safety & Government: **3**
- Hospitality & Culinary: **3**



Key Insight: Healthcare and Skilled Trades together account for nearly **64% of all placements**, highlighting strong alignment with regional workforce demand and employer needs.

SEMESTER PARTICIPATION SUMMARY

Spring 2026 (Total: 32)

- 1 Registered Apprenticeship (Hospitality – graduating pathway)
- 12 pre-apprenticeships (35%)
- 19 Internships
- 13 Paid placements (40%)

Summer 2026 (Total: 56)

- 1 Registered Apprenticeship (Welding – first PA conversion)
- 12 returning participants from Spring
- 43 actively seeking placement (internship or pre-apprenticeship)
- Additional placements pending employer confirmation

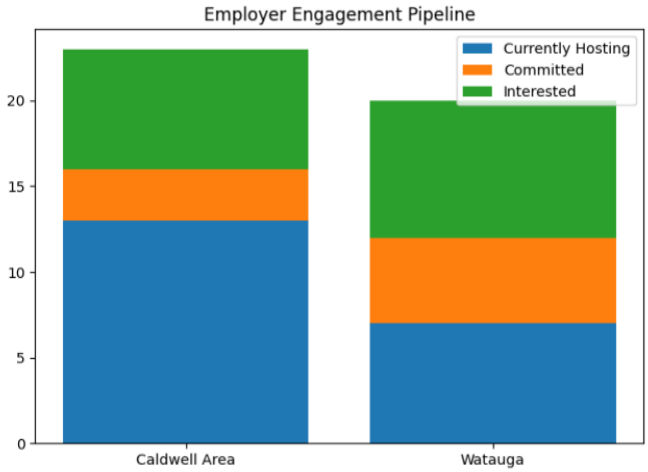
EMPLOYER ENGAGEMENT SUMMARY

Caldwell County Region

- 13 currently hosting students
- 3 committed (placement in progress)
- 7 expressing interest
- **Total pipeline: 23**

Watauga County Region

- 7 currently hosting students
- 5 committed (placement in in progress)
- 8 expressing interest
- **Total pipeline: 20**



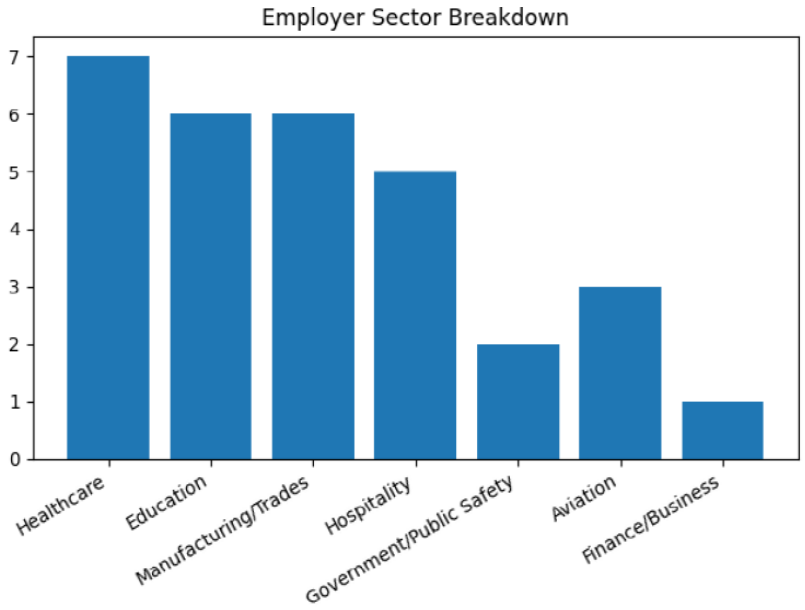
Total Regional Pipeline: 43 Employers

Our regional employer network continues to grow across both counties, supporting a strong placement pipeline.

EMPLOYER SECTOR BREAKDOWN

Employer partners span multiple sectors:

- Healthcare & Life Sciences
- Education & Training
- Manufacturing & Skilled Trades
- Hospitality & Tourism
- Government & Public Safety
- Aviation & Transportation
- Finance & Business Services



Key Insight: Healthcare, Education, and Skilled Trades represent the strongest employer engagement sectors, forming the backbone of the current placement ecosystem.

REGIONAL EMPLOYERS



Watauga County (12)

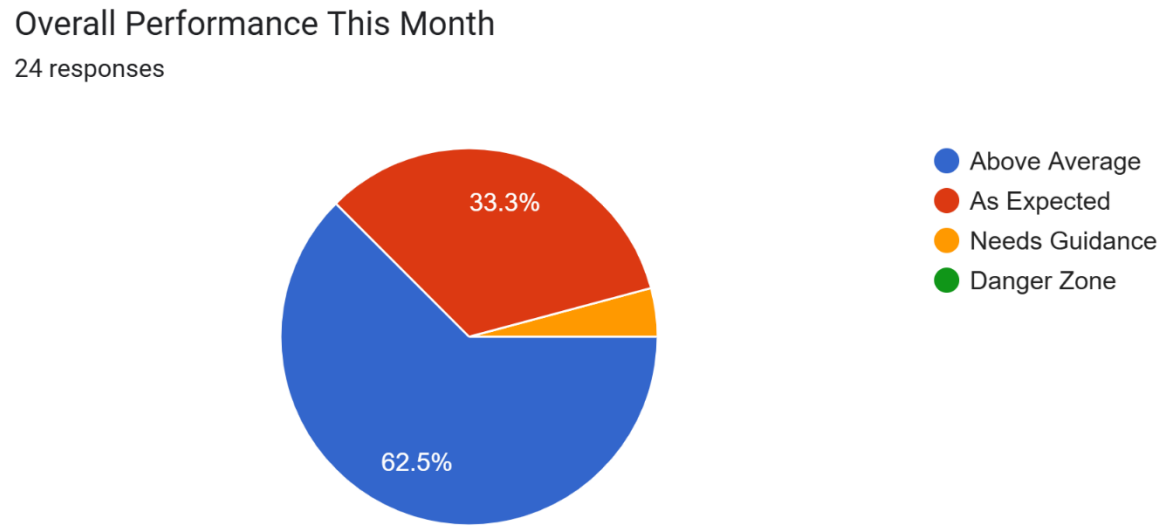
- Watauga County Schools – Cove Creek School
- Deerfield Assisted Living and Memory Care
- UNC Health Appalachian
- Hampton Inn & Suites by Hilton Boone NC
- Boone Civil Air Patrol / AVL Train
- The Animal Hospital of Boone
- RISE Caldwell-Watauga / CCC&TI
- ASU - Appalachian Institute for Health and Wellness
- *Booneshine *In Progress Future Partner*
- *The Cardinal *In Progress Future Partner*
- *Mast General Store *In Progress Future Partner*
- *VPC Builders *In Progress Future Partner*

Caldwell County (16)

- Caldwell County Schools – Lower Creek Elementary
- Caldwell County Finance
- Caldwell County Sheriff's Department
- UNC Health Caldwell
- Dr Holland Family Dentistry
- JEBCC Catering Group
- CCC&TI – Marketing
- Paragon Group
- Exela Pharma Sciences
- Cloninger Ford Motor Company - Morganton (Burke)
- Foothills Regional Airport
- Trailer Sales & Services (Catawba)
- Foothills Aviation Club / Lower Creek Airport
- *Bernhardt Furniture *In Progress Future Partner*
- *Catawba Valley Medical Center *In Progress Future Partner*
- *Cloninger Fore Motor Company - Hickory *In Progress Future Partner (Catawba)*

Early Employer Feedback (Spring 2026)

Early employer evaluations reflect **strong overall performance and high satisfaction** with student participants across industries. The majority of students are meeting or exceeding expectations, with consistent themes emerging around professionalism, attitude, and workplace readiness. In all 3 feedback cycles we have 0% Danger Zone Feedback reported for students in place for more than 30 days.



Key Strengths Identified by Employers

- **Positive Attitude & Work Ethic:** Employers overwhelmingly cite attitude as the most important factor. Students are described as enthusiastic, respectful, and eager to contribute.
- **Willingness to Learn:** A strong desire to learn, accept feedback, and grow is consistently noted across nearly all placements.
- **Professionalism:** Students are demonstrating appropriate workplace behavior, communication, and appearance, often exceeding expectations for their age.
- **Reliability & Accountability:** Many students are punctual, dependable, and complete assigned tasks with minimal supervision.
- **Teamwork & Communication:** Employers highlight students' ability to collaborate, communicate clearly, and build positive workplace relationships.



Areas for Growth

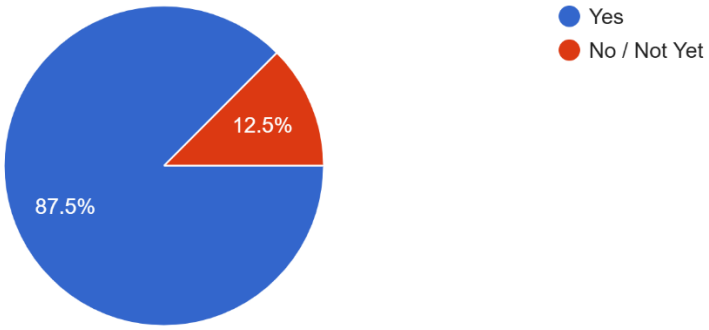
While feedback is largely positive, employers identified a few common opportunities for continued development:

- **Confidence & Initiative:** Some students would benefit from taking more initiative and leading tasks independently.
- **Communication Depth:** Expanding on ideas, providing more detail, and strengthening professional communication in presentations.
- **Workplace Readiness Skills:** Time management, balancing responsibilities, and punctuality (in a few cases).
- **Technical/Contextual Skills:** Role-specific growth areas (e.g., industry terminology, operational exposure, or certifications).
- **Transportation & Logistics:** In isolated cases, access to transportation continues to impact student growth opportunities.

Hiring Outlook

- **Strong Hiring Potential:** The vast majority of employers indicated they would consider hiring their student for a long-term role if a position were available.
- **Barriers to Immediate Hire:** When "not yet," reasons were typically **external** (age requirements, required credentials, or certifications)—not performance-related.

Based on the student's performance to date, if a position were available at your company and the student was interested, would you consider hiring them for a long-term role?
24 responses



What Employers Value Most

Across responses, employers consistently emphasized that the strongest candidates demonstrate:

- Positive attitude and strong work ethic
- Reliability and punctuality
- Willingness to learn and accept feedback
- Communication and interpersonal skills
- Initiative and self-motivation

Summary

Early data indicates the program is successfully preparing students with **critical employability skills**. Employers view participants as valuable contributors with strong long-term potential, reinforcing the effectiveness of work-based learning as a talent pipeline strategy.



First 3 months - Spring 2026 Student Impact Summary

Student Investment & Support

In our first three months this semester, RISE has made a direct financial investment in student success, reducing barriers to participation while incentivizing performance and growth:



- $24,549.95 in total stipend checks issued,
- $11,700 in transportation support, ensuring access to job sites across the region
- $12,849.95 distributed as performance-based bonuses, earned through:
  - Positive employer feedback
  - Completion of RISE assignments
  - Achievement of benchmark credentials

This model reinforces accountability, skill development, and equitable access, while rewarding students for meaningful progress.

Cohort Outcomes & Continuation



The Spring 2026 cohort reflects strong momentum in both student engagement and workforce alignment outcomes. Of the 32 students served this semester:

- 13 students (41%) have requested to continue into Summer or Fall programming
- 4 students are exploring new career pathways, demonstrating confidence to refine their goals
- 3 students have been offered permanent employment as a direct result of their placement
- 1 student has secured a long-term welding apprenticeship and is graduating into the workforce

These outcomes signal not only successful placement, but meaningful career clarity, retention, and transition into employment pipelines.



Program Reach & Access

RISE continues to scale access across the region, now partnered with all 8 major schools in the service area, including:

CCC&TI, Caldwell Online Academy, Caldwell Academy for Applied Sciences, South Caldwell High School, West Caldwell High School, Hibriten High School,

Student grade-level distribution reflects strong upperclassman engagement:

- 1 Sophomore
- 12 Juniors
- 17 Seniors



Work-Based Learning Model Strength

- **40%** of students are in paid placements, reinforcing equitable access and real workforce participation
- **35%** are in pre-apprenticeship pathways, building early pipelines into high demand fields

This balance highlights a dual-impact model: immediate earning opportunities paired with long-term credential pathways.

Student Experience & Perception Shift



Student feedback this semester shows a consistent and measurable shift from uncertainty to confidence, belonging, and career commitment.

Key Themes Emerging:

- Increased confidence and sense of belonging in professional environments
- Greater understanding of career pathways and workplace expectations
- Stronger alignment between student interest and career choice

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Student Voice Highlights

"I was nervous at first… now it's what I look forward to every day."

"They treat you like part of the team — not just a student."

"I realized there are so many career paths that can actually make a difference."



"It doesn't even feel like work anymore — I'm having so much fun learning."

"Everyone is willing to help you and teach you — you're never on your own."

"This confirmed that this is exactly what I want to do in my future."

"I didn't realize how much teamwork and communication really matters."

SUMMARY

- Retention is strong: Over 40% of students are requesting to continue in summer and fall, signaling high program value
- Workforce outcomes are real and immediate: Job offers and apprenticeships are already being secured
- Career clarity is increasing: Students are either confirming pathways or confidently pivoting
- Employer environments are exceeding expectations, particularly in mentorship and culture
- The model is working: Paid placements + pre-apprenticeships are creating both short- and long-term impact



The RISE Caldwell-Watauga initiative is demonstrating early success as a regional workforce development model. The program is exceeding participation targets, strengthening employer engagement, and creating meaningful, structured pathways from education to employment.

Continued growth in employer partnerships and student placements positions the initiative for long-term scalability and sustained regional workforce impact

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Administration	Randy Church

AGENDA ITEM # 4

Professional Clerks to the Boards of County Commissioners' Week

BACKGROUND

To recognize and honor Clerks for the critical role they play for their Boards and local citizens.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Proclamation 04-2026 Clerks to the Boards of County Commissioners Week

PROCLAMATION

04-2026

PROFESSIONAL CLERKS TO THE BOARDS OF COUNTY COMMISSIONERS' WEEK MAY 3rd – MAY 9th, 2026

WHEREAS, it is imperative to the democratic process that a well-informed citizenry participates in the operation of their local government.

WHEREAS, the office of the Clerk to the Board provides the communication link between the citizens, the local governing body, administrative departments, and local government partners.

WHEREAS, the position of clerk is one of the oldest in local government, dating at least to biblical times, and whose term has long been associated with the written word; so, it is that modern-day clerks are official recordkeepers for their counties.

WHEREAS, North Carolina law require boards of county commissioners to appoint a clerk, serving at the pleasure of the board.

WHEREAS, the clerk's most significant statutory duties concern the preparation, filing and safeguarding of local government records, but the statutory duties constitute only a portion of what the clerk actually does.

WHEREAS, the clerk plays a vital role in county government and provides the written record needed to ensure that the board is accountable to the county's citizens and to other public and private officials.

WHEREAS, the clerk is sometimes described as "the hub of the wheel" in local government because of the central work that the clerk plays in the government's communication network.

WHEREAS, as local government becomes larger and more complicated, the clerk's role as a professional, dispassionate provider of information to citizens, government officials, and the media becomes more and more important.

WHEREAS, Clerks have the opportunity to participate in the North Carolina Association of County Clerks, a very active professional association of public officials dedicated to improving

the professional competency of clerks through regular regional and statewide educational opportunities.

WHEREAS, in cooperation with the University of North Carolina at Chapel Hill School of Government and International Institute of Municipal Clerks (IIMC), the North Carolina Association of County Clerks helps to sponsor a nationally recognized examination-based certification program that culminates in receipt of the designation of Certified Municipal Clerk.

WHEREAS, in addition, the North Carolina Association of County Clerks and the School of Government sponsor state certification programs leading to the designation of North Carolina Certified County Clerk, as well as opportunities for experienced clerks to obtain the continuing professional education needed to remain state-certified or to earn an advanced Master Clerk designation.

WHEREAS, in addition to conducting education programs, the North Carolina Association of County Clerks also directly assists clerks on the job with mentoring programs to provide guidance to assist clerks in their day-to-day work.

WHEREAS, Clerks, upon their own initiative, participate in these certification and education programs, including annual meetings of the North Carolina Association of County Clerks and the International Institute of Municipal Clerks, which not only improve the operation of their office, but through their achievements and awards bring favorable publicity to the counties in which they serve.

WHEREAS, Clerks are involved at the state level, as well as in potential legislative and other matters of interest.

WHEREAS, although clerks work for the boards of county commissioners, they truly provide public service.

NOW, THEREFORE, BE IT RESOLVED, the Caldwell County Board of Commissioners does hereby recognize the week of May 3 through May 9, 2026, as Professional Clerks to the Boards of County Commissioners' Week, and extends appreciation to Caldwell County Clerk to the Board, Tasha Brown, and to all County Clerks for the vital services they perform and their exemplary dedication to the county they represent.

Adopted this 27th day of April 2026.

_____	_____
Randy T. Church, Chairman	**Donnie Potter**
_____	_____
Michael W. LaBrose, Vice Chairman	**Patrick Starnes**
_____	_____
Jeff Branch	**Attest: Tasha Brown, Clerk to the Board**

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Administration	Randy Church

AGENDA ITEM # 5

Appointment of Commissioner to the Library Board of Trustees

BACKGROUND

Appointment of Commissioner to serve on the Library Board of Trustees for a 3-year term.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Economic Development	Ashley Bolick

AGENDA ITEM # 6

Sales Tax Reinvestment Fund Request for Economic Development

BACKGROUND

At the February 23, 2026, Board of Commissioners meeting, the Commissioners unanimously approved the expenditure of funds to Vista Ventures Development, Inc (VVD) for the purpose of supporting the development of a new industrial building or industrial park at 4016 Lower Cedar Valley Road. Since that time, the Board has decided to purchase the property directly. The previously approved $552,000 has not and will not be distributed to VVD.

Instead, staff respectfully requests approval from the Board of Commissioners to support the development of a new industrial park at 4016 Lower Cedar Valley Road with the expenditure of $545,000 from the Sales Tax Reinvestment Fund. The Sales Tax Reinvestment Fund is collaborative to further economic development activities and other public purposes within Caldwell County, funded by the municipalities of Gamewell, Sawmills, Cajah's Mountain, Hudson, Granite Falls, and Lenoir.

The purchase of this land will enable the County to advance strategic economic development initiatives and position the site for future projects, creating jobs for residents and increasing the property tax base, which in turn generates tax proceeds for the County to provide essential services. The requested $545,000 will be used to cover acquisition costs, including the purchase price, estimated closing costs, and required due diligence. The property's purchase price has been successfully negotiated, and the agreed-upon amount is $525,000. The property consists of approximately 15.91 acres located on Lower Cedar Valley Road, Hudson, North Carolina. The additional $20,000 in funds above the purchase price will be allocated to estimated closing costs and required due diligence.

This property is within the Town of Sawmills' and since the February 23, 2026 meeting has been rezoned from R-15 (residential) to GM (general manufacturing). The property has successfully passed the soil compaction test and staff are awaiting the final survey report. The anticipated closing date is 4/30/2026.

RECOMMENDED MOTION

I move to approve the expenditure of funds from the Sales Tax Reinvestment Fund for the purchase of land at 4016 Lower Cedar Valley Road to support the development of a new industrial park.

BUDGET IMPACT

None. Funds budgeted for the Sales Tax Reinvestment Fund.

APPROVED FOR BUDGET YEAR

Yes

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Administration	Shane Fox

AGENDA ITEM # 7

Capital Project and Strategic Initiative Updates

BACKGROUND

The County Manager will present updates on County Capital Projects and some possible initiatives moving forward. No action required. Discussion topics only. Updates on the Kincaid Building, the Hickory Springs Warehouse, Collettsville Water Tank, the County Plaza, along with updates on FEMA and DSS/Health Departments.

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Health	

AGENDA ITEM # 8

Budget Revision - Health Dept Employee Retention and Training funds

BACKGROUND

Additional state funds have been awarded to the county health department to be used for employee retention and training.

RECOMMENDED MOTION

Approve Budget Revision

BUDGET IMPACT

100% state funds with no local match

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Budget Revision - Health Dept retention and training funds_0001

Budget Revision # _____

Item No. _____

Board Action Date _____

Caldwell County Board of Commissioners

BUDGET REVISION

Board Meeting _____

Subject: 117 Admin Retention Revision #1

Background and explanation for the Budget Revision:

The Caldwell County Health Department received an Agreement Addendum in the amount of $33,649. This Agreement Addendum allows for the LHD to use the funds for retention and training for CCHD employees.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as

SUPPLEMENTAL APPROPRIATION

Revenues: Increase / Decrease (Circle One)			**Expenditures: Increase / Decrease (Circle One)**		
Line Item #	Title	Amount	Line Item #	Title	Amount
10.5110.310500	Health Support Misc	33,649.00	10.5110.444100	Admin Contractual	16,825.00
			10.5110.426000	Admin Supplies	16,824.00
Total		**33,649.00**	**Total**		**33,649.00**

Attachments (Yes or No):

Public Hearing (Yes or No):

Distribution:

Original - Finance Office

Duplicate - Clerk to the Board

Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
Anna Cook	3/20/26		3/26/26		

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Economic Development	

AGENDA ITEM # 9

Golden Leaf Foundation SITE Application Approval

BACKGROUND

The Golden LEAF SITE Program is now open for pre-applications. The program is open to nonprofits and local governments in all 100 counties, with priority for rural, economically distressed areas. Through this program, Golden LEAF will award funds to communities to identify potential sites for economic development, enable completion of due diligence on sites already identified, or for grading and clearing of publicly owned or controlled sites. **Golden LEAF SITE funds may be used to match federal grants, such as the US EDA grant.** The maximum award for a development project is $1.5m.

With the grant-writing assistance of the Western Piedmont Council of Governments (WPCOG), the Economic Development staff would like to submit an application for Golden Leaf funds to be used toward the local government match, should the county be awarded the federal US EDA grant for the Foothills Regional Airport Sewer Project. Because of our N.C. Department of Commerce Tier I county status, these are non-matching funds, meaning that if awarded, we would not have to provide a match. We would only be responsible for paying the WPCOG grant administration cost of 5% of the award(s).

RECOMMENDED MOTION

I move to approve staff to apply for the Golden Leaf Foundation SITE funds.

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

Yes

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Sheriff's Office	

AGENDA ITEM # 10

Congressional Directed Spending Funding Application

BACKGROUND

Caldwell County Sheriff's Office is requesting Congressionally Directed Spending to acquire a Mobile Incident Command Vehicle (MICV) to serve as a deployable Emergency Operations Center. Over the past decade, Caldwell County has experienced two confirmed tornadoes and most recently Hurricane Helene. During Helene, the County's existing command unit could not be deployed to impacted areas due to its size and limited towing capability, creating a gap in on-scene coordination. As a Tier 1 county, Caldwell has limited capacity to fund this critical need independently. At the same time, the County supports key regional and national infrastructure, including a $1 billion data center expansion, a military food distribution hub, and biomedical facilities. This project will strengthen emergency response, protect critical assets, and improve coordination across agencies.

RECOMMENDED MOTION

Approval to submit

BUDGET IMPACT

If awarded, the Sheriff's Office is requesting 1.2 million in funding for the vehicle. Depending on which vehicle is chosen and what equipment is installed, there might be some funding required over this amount for its completion. The office would go through their budget to see where this funding can be acquired to finish the project.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Sheriff's Office	

AGENDA ITEM # 11

Firehouse Subs grant

BACKGROUND

The five new AED’s will replace five AED’s that were purchased seven years ago and are no longer compatible with equipment used by ambulance services in Caldwell County. These old units can also no longer be recertified for use. Hence, with the new AED’s we will be able to administer defibrillations to people experiencing cardiac arrest and maintain standard of care with the ambulance once they assume care. The total amount awarded to the Sheriff's Office is in the amount of $16,391.66.

RECOMMENDED MOTION

Approval to accept the funding

BUDGET IMPACT

There is no budget impact because this was a zero match grant.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Sheriff's Office	

AGENDA ITEM # 12

BJA FY 25 Adult Treatment Court Program Grant

BACKGROUND

The BJA Adult Treatment Court Grant opened up for applications during March. In meetings with Burke County, it was decided to make a joint application for the grant because each entity has resources the other doesn't that would help fulfill the requirements of treatments necessary to complete the program. The application would be made for the maximum amount allowed, then the costs and award would be split between the two counties. This is a 48-month lifespan of time for the performance duration with the start date of October 1.

RECOMMENDED MOTION

Approval to apply

BUDGET IMPACT

If awarded, this grant requires a 25% match. We would be applying to the max allowed of $1,000,000.00 so the match would be in the amount of $333,334. This number would be split between Caldwell and Burke to satisfy the requirements. Currently, the Adult treatment court is being totally funded by the county.

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None

Board of Commissioners Meeting

Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Public Library	

AGENDA ITEM # 13

Revision of Circulation and Access Policy at the Caldwell County Public Library

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Circulation_and_Access_Policy (2)
2. Policy Update 3_26

Circulation and Access Policy

Purpose

The purpose of the Circulation and Access Policy is to establish regulations regarding the use and availability of library materials, to provide clear guidelines for the charging of fees for overdue and unreturned library materials, and other circulation-related issues. Caldwell County Public Library provides free and equal access to library materials and services and is guided by its goal to be the community's catalyst for lifelong learning. The library supports the individual's right to have access to ideas and information representing all points of view as stated by the American Library Association's statements regarding the following: Library Bill of Rights, Freedom to Read, Freedom to View, and Access to Electronic Information, Services and Networks.

Library Cards: Eligibility & Registration

To be eligible **for a library card that grants access to our physical and digital collections as well as resource sharing,** you must be a resident or taxpayer of, or work in, or attend school in Caldwell County, North Carolina. ~~Caldwell County Public Library provides reciprocity for those residents of the five surrounding counties (Watauga, Wilkes, Catawba, Burke, Wilkes, and Alexander).~~ **Non-county residents must provide proof of eligibility. Accepted documents include but are not limited to: a current property tax statement, a recent employer pay stub, or a current student ID.**

You must present a valid government issued photo ID.

You must sign a statement that you will be responsible for returning materials on time and in good condition.

Any parent or guardian may obtain a library card for a minor.

The first card is issued free. If you lose your card, you are responsible for contacting the library immediately. Replacement cards are $1.00. A patron may have no more than one active card at any time. If a patron is found to have more than one card, the most recent card issued will be valid and all other cards will be declared invalid. Damaged cards should be returned to the library for replacement. There is no charge for replacement of a damaged card.

A Caldwell County Public Library card must be presented at any library in the county to check out

materials or to use the Internet. A valid government issued photo ID may be used at any time if the patron's library card is not present.

Eligibility for a Caldwell County Library card can be established with the following:

- a current/valid government-issued photo ID
- State photo ID Card or Photo Voter Registration Card
- Driver's License
- Permanent Resident Card ("Green Card")
- Student ID from an accredited public or private university, college, community college or trade school
- U.S. Passport or U.S. Passport Card
- U.S. Military ID Card

If your address differs or isn't displayed on your ID, another document showing your name and a current county address must accompany your ID. Accepted documents include but are not limited to: recently received mail, an executed lease or deed, a letter from your Caldwell County employer, or a utility bill.

It is the mission of the library to provide service and access. Staff and administration will work with individuals to establish eligibility and verification.

Caldwell County Public Library provides reciprocity for those residents of the seven surrounding counties (Avery, Ashe, Watauga, Wilkes, Catawba, Burke, and Alexander) by offering free Caldwell County library cards. Individuals outside of Caldwell or a surrounding county may apply for a card with a $25 fee. **These non-resident cards will provide access to our physical collection and resource sharing. Non-resident cards will not provide access to our digital collections on Libby and Hoopla.**

Shared Use

Patrons are discouraged from allowing other individuals to use their library card. If someone besides the card holder uses the library card, the card owner bears full responsibility for all items or fees charged to their card, unless the card has been reported lost or stolen.

Fee Policy Statement

Caldwell County Library charges fines for all materials kept out beyond the due date. The purpose of the fines is to encourage timely return of materials. Fines are charged according to the following schedule, subject to change at the beginning of each fiscal year.

Fee structure:

Books, audiobooks, kits, magazines are assessed an overdue fee of $.10 per day. DVD's are assessed an overdue fee of $.50 per day. Items not returned after 30 days will be considered lost.

Items marked lost or damaged beyond repair will be charged a replacement

cost.

Blocks on Use of Card

“Block on Use of Card” means that a patron may not check out any items from the library until the block is resolved. A library card is blocked from use under these circumstances:

Expired Card - Cards are valid for a period of three years. The purpose of expiring cards is to maintain updated patron contact information. Cards may be renewed if all charges for lost items have been paid and the card has an outstanding balance of $0. Cards that have expired may not be used until they are renewed.

Unpaid Balance - A card is blocked if a patron has unpaid fines and fees equaling or exceeding $50. Cards blocked for exceeding the limit must have these fines paid and the balance below $50 before the block is removed.

Lost Items - A card is blocked if a patron has more than 10 lost items charged to their card. The patron must reduce the fees to below $50 before the block is removed.

Banned User - The patron has been banned from the library for violating library policies.

Additional fee Information:

Non-resident library card: $25 fee

Returned check fee: $25

Circulation Policies:

Patrons may have up to 50 items total checked out on their card at any time. Patrons may check out up to five (5) DVDs per card.

Check out times

Books, audiobooks, and CD’s Three Weeks

DVDs One Week

Items may be renewed online, over the phone, or on site, up to three times, providing that the item in question is not on hold for another patron.

The Caldwell County Public Library places holds on all circulating items for patrons in good standing. Only 10 items can be placed on hold at any time.

Internet Access

To use library computers, you must have a valid library card. If you cannot acquire a Caldwell County

Library card, you may obtain a guest pass.

Users under 12 may use the computers in the Youth Services Area.

Computers are limited to one hour time slots with a three hour maximum per day. Computer time may be extended at the discretion of library staff.

The Internet and the other electronic resources available in the Caldwell County Public Library enable the Library to provide information beyond its collection. They allow access to ideas, information and commentary from multiple and global sources. By its very nature, the Internet is an unregulated medium. As such, while it offers access to a wealth of material that is personally, professionally and culturally enriching to individuals of all ages, it also enables access to some material that may be offensive, controversial in nature, illegal, or not accurate, complete or current. In addition, the Library cannot control sources of information on the Internet, which often change rapidly and unpredictably.

Access to the computers in the Caldwell County Public Library will be provided readily and equitably to users regardless of race, sex, or socioeconomic status. The Library encourages access to information but cannot protect users from offensive materials. Parents of minor children must assume responsibility for their children's use of the Internet and other computer resources. The Library will not be held responsible for the access of any materials deemed inappropriate by anyone using the Internet. Use of Library computers will be monitored in accordance with the Behavior Guidelines.

The Library will take necessary actions to comply with local, state and federal statutes.

Library computer users must agree to abide by our Acceptable Use Agreement to use resources in the adult computer area.

As the Library cannot control the content of material accessible electronically, individual users are responsible for information accessed.

Users are responsible for payment of printing fees incurred.

Acceptable Use Agreement

(These procedures may be modified by Library staff as necessary.)

Computer Resources & You

The Caldwell County Public Library System provides limited access to the Internet as a service to our patrons. The Internet is a resource that enables Library patrons to connect to information beyond that contained in the Library's collection. The Library is not a commercial Internet service provider. It is the Library's policy to provide Internet access to the public within the limits of available space, equipment, time, personnel, and other resources. The Library cannot guarantee access to the Internet at any given time. As with any other information the user chooses to access, Library staff will respect the patron's confidentiality. However, since computer screens are visible to others, they cannot be considered private. Some material is inappropriate for display in a public setting. Library staff reserves the right to monitor the use of computer workstations to ensure compliance with this agreement. The Library will not sell, rent, or otherwise distribute or disclose a patron's e-mail address, postal address, phone number, websites visited, computer time used, borrower records or other personal information, individually or in aggregate, unless required to do so by court order.

It is the user's responsibility to become familiar with computer resources through manuals, tutorials or Library-offered training sessions. Library staff will provide help on basic computer use as time permits, but will not provide extensive personal instruction.

Because the Internet includes some information which parents and guardians may deem to be unsuitable for their children, parents and guardians must provide the necessary guidance and oversight of their children. The Library System and its staff cannot act in the place of a parent or guardian.

Acceptable Use Guidelines

Each user, by advancing beyond the initial computer screens, is agreeing to abide by the Library's Acceptable Use agreement.

No more than two people may use a computer at the same time.

Users are responsible for payment of printing fees incurred.

Only Library staff may reboot, restart, or log into the Library's Internet computers.

No software may be downloaded, installed or executed on Library computers except by Library staff or their explicitly authorized agent. A personal storage device, CD or flash drive may be used at the computers; however, not all such devices are compatible with our equipment. The Library is not responsible for material loss or damage to personal files, discs, or equipment while you are using our computers.

Users may not make any attempt to damage, alter, monitor, and/or bypass the Library's computer equipment, software, or data, and/or the equipment, software, or data of others. In addition, users may not instruct or demonstrate to another user how to bypass web-filtering technology or other software control mechanisms.

Users may not send or display obscene or disruptive messages, files or images.

Users may not harass, libel or slander other users, in person or online.

Library computers may not be used to violate US Copyright Law (Title 17, US Code) which prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principles of "fair use."

Violations of the Library's Acceptable Use Agreement will be managed in a manner consistent with the Library's Disruptive Behavior Policy. Unauthorized use of the computer may result in revocation of computer use privileges or Library use privileges.

Any Library User found using the computers for illegal or criminal purposes could face immediate loss of Library privileges and may face criminal prosecution.

It is the responsibility of all public service staff and facility supervisors to understand this policy fully so as to ensure fair and equitable application. It is the responsibility of the Library Director with the advice of the Board of Trustees, to interpret, monitor and recommend updates to the policy. The Library Director is the final authority with regards to enforcing this policy.

Approved by the Caldwell County Board of Commissioners on May 5, 1997.
Revised by Caldwell County Public Library Board of Trustees on November 22, 2010.

Revisions adopted by Caldwell County Board of Commissioners on February 7, 2011.
Revised by the Caldwell County Public Library Board of Trustees on November 17, 2016.
Revisions adopted by Caldwell County Board of Commissioners on December 5, 2016.

Proposed Policy Change to Circulation and Access Policy of the Caldwell County Public Library

Background

Hoopla

Hoopla is a digital streaming service that lets you instantly borrow ebooks, audiobooks, movies, and music using your library card. Caldwell County library card holders can check out up to five items per month.

Our annual Hoopla budget is $36,000, but our demand far exceeds our budget. Our solution has been to have a daily limit of downloads. We took our annual Hoopla budget of $36,000 and divided it by 365 days in a year. Our daily budget is $98.63 per day. Most Hoopla downloads cost between $2 and $4.59, so the collective day limit of borrows is between 21 and 49. Patrons call or stop by frequently to complain about the collective daily limit as it is often reached before 8 am.

Libby

Libby is a free web app that allows you to borrow ebooks, audiobooks, and digital magazines using your Caldwell County library card. It works like a library. If there are five copies of a book, five people can check them out and then the sixth person would go on a waiting list until a copy is available.

The issue with Libby is that the limited number of available copies can make the wait time for popular books extremely long. Patrons have expressed frustration when the wait is estimated to be six months or longer.

Issue

Within the Cardinal network, we have an agreement that provides reciprocity for those residents of the seven surrounding counties (Alexander, Ashe, Avery, Burke, Catawba, Watauga, and Wilkes). Residents from those counties can apply for and receive a Caldwell County library card free of charge. Individuals outside of Caldwell or a surrounding county may apply for a card with a $25 fee.

In the past, some of the surrounding counties have offered Hoopla and/or Libby to their patrons. Currently, none of these library systems offer Hoopla to their patrons. In the last few months, we have seen a surge in requests for Caldwell County library cards from residents of our reciprocal counties. We have also noted that some neighboring library systems are actively encouraging their patrons to come to Caldwell County to obtain cards specifically to regain access to these digital platforms.

Our recent data analysis reveals that 806 active library cards are currently held by non-Caldwell County residents. This high volume of non-resident usage has placed a significant strain on our digital resources, causing Hoopla to reach its daily collective borrowing limit prematurely and increasing wait times for Libby users. Consequently, these services—funded by Caldwell County tax payers—are becoming less accessible to the local residents they are intended to serve.

Our Solution

We would like to limit out of county cards only to items available through our physical collection and resource sharing. This should decrease the number of requested downloads from Hoopla each day and make wait times shorter in Libby for Caldwell County residents.

Proposed Policy Change to the Circulation and Access Policy

We would like to amend the **Library Cards: Eligibility & Registration section** of Circulation and Access Policy so that only residents or taxpayers of, or those who work in or attend school in Caldwell County, North Carolina can access our electronic resources. This revision was approved by the Caldwell County Public Library Board of Trustees on March 26, 2026.

Page 1

To be eligible for a library card that grants access to our physical and digital collections as well as resource sharing, you must be a resident or taxpayer of, or work in, or attend school in Caldwell County, North Carolina. ~~Caldwell County Public Library provides reciprocity for those residents of the five surrounding counties (Watauga, Wilkes, Catawba, Burke, Wilkes, and Alexander).~~ **Non-county residents must provide proof of eligibility. Accepted documents include but are not limited to: a current property tax statement, a recent employer pay stub, or a current student ID.**

Page 2

Caldwell County Public Library provides reciprocity for the residents of the seven surrounding counties (Alexander, Ashe, Avery, Burke, Catawba, Watauga, and Wilkes) by offering free Caldwell County library cards. Individuals outside of Caldwell or a surrounding county may apply for a card with a $25 fee. **These non-resident cards will provide access to our physical collection and resource sharing. Non-resident cards will not provide access to our digital collections on Libby and Hoopla.**

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Emergency Services	

AGENDA ITEM # 14

Fireworks Application for Town of Sawmills

BACKGROUND

The Town of Sawmills is requesting approval of a firework application. This display will be May 9th, 2026, conducted by Skyworks Pyro for the Town of Sawmills Baird Park located at 4077 Baird Dr. Hudson, NC, 28638.

RECOMMENDED MOTION

BUDGET IMPACT

None

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Town of Sawmills 2026
2. Fireworks Application Sawmills

To: Shane Fox

From: Michael Parnell

Ref: Fireworks Display

Date: April 10th, 2026

Due to some changes in the North Carolina law, fireworks displays are now required to be approved by the County Board of Commissioners. This change came in effect February 1, 2010, and the approval must be granted prior to a permit being issued by the Fire Marshal's Office. I have attached a copy of General Statute 14-413, and copies of one (1) application packet for fireworks display in Caldwell County. The date of the display is May 9th, 2026, and conducted by Skyworks Pyro for the Town of Sawmills Baird Park located at 4077 Baird Dr, Hudson NC 28638. The General Statute requires that the County ensures proof of insurance prior to providing approval. A copy of the insurance certificate is provided in the packet. I have required that the information be submitted by each applicant that is required by the North Carolina Fire Code and this office will conduct the necessary inspections of these sites prior to the display. I would respectfully request that this fireworks display be placed on the next agenda for consideration by the Board. It is my understanding that most Counties are placing these items on the consent agenda once the insurance certificate has been verified. As always, if I can be of any further assistance in this matter, please do not hesitate to contact me.

Cc: File

Michael Parnell, CFI
Deputy Fire Marshal
Caldwell County
Phone: (828) 426-8621
Email: mparnell@caldwellcountync.org

COMMISSIONERS: RANDY T. CHURCH, CHAIRMAN | MIKE LABROSE, VICE-CHAIR
JEFF BRANCH | DONNIE POTTER | PATRICK STARNES
SHANE FOX, COUNTY MANAGER
www.caldwellcountync.org

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Today's Date: 04/01/2026

Attention: Caldwell County Fire Marshal

Re: application for fireworks permit

Please find the attached documents listed below in support of our request for a permit for an outdoor fireworks display.

- Application
- Shot list
- Certificate of insurance
- Mapped Site display
- Copy of operator license
- Contingency plan
- Copy of ATF license
- Emergency contact numbers

Date/time of show: Saturday, 5-9-2026; approximately 9:15pm
Lead Operator: Eric Wright, ph. 828-260-2619
Sponsor & location: Town of Sawmills; 4077 Baird Dr, Hudson, NC 28638
Ignition system: hand fired
Size of product: 1.3g; shells will not exceed 5" in size

Please let me know if further information is needed.

Thank you,
Eric Wright

Eric Wright, President
Skyworks Pyro

Caldwell County Fire Marshal's Office

Phone (828)757-1277 | Ricky K. Brown, Fire Marshal | Fax (828)757-1182
2345 Morganton Blvd.
PO Box 2200
Lenoir NC, 28645

APPLICATION FOR FIREWORKS DISPLAY PERMIT

- Name: Teco Pyrotechnics, LLC DBA Skyworks Pyro (individual, group or organizational sponsor)
- Address: 195 Rodgers Ridge Rd. Newland, NC 28657

- Location of Display: 4077 Baird Dr. Hudson, NC 28638 (Street Address)

- Name, Address and Phone number of fireworks display operator: Eric Wright 195 Rodgers Ridge Rd. Newland, NC 28657 (828) 260-2619
- Date and Time of Fireworks Display: 5-9-26 8:45-9:00
- Proposed Rain/Wind date if event is postponed: N/A
- Provide a copy of approval for the fireworks display from the Caldwell County Commissioners or from the Municipality if authority has been transferred by the Board of Commissioners.
- Provide the qualifications of the operator which demonstrate experience with use of fireworks and knowledge of all safety precautions related to the storage, handling or use of fireworks. Operators **must have a Permit from the Office of State Fire Marshal** and provide a copy of permits of all personnel involved in the display to this office or provide documentation as required for assistants on site.
- Provide Evidence of Financial Responsibility by the sponsor of the event or the operator of the fireworks display. (Insurance Certificate) **Caldwell County is to be included in the Certificate Holder section.**
- Provide a "Procedure Plan for Failures" which establishes procedures to follow and actions to be taken in the event that a shell fails to ignite or other malfunctions.
- Provide a diagram (including distances) of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience is to be restrained, and the location of other possible overhead obstructions.
- Provide information regarding the number and types of fireworks which will be discharged.
- Provide information regarding the manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.

By signing this document, the applicant agrees that the operation of this outdoor fireworks display will conform to the terms of NFPA 1123 or NFPA 1126, and the General Statutes of North Carolina.

E. Eric Wright
(Signature of Applicant)

3-31-26
(Date)

rbrown@caldwellcountync.org

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Shot List

Display Date: 05/09/2026

Show Sponsor:
Town of Sawmills
4076 US Hwy 321-A
Sawmills, NC 28630

Location of Show:
Town of Sawmills
4077 Baird Dr
Hudson, NC 28638

Shots to be fired:

Number of shots	Description
240	2.5" artillery shells
272	3" artillery shells
112	4" artillery shells
36	5" artillery shells

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Mandy Miller
Ryder Rosacker McCue & Huston 509 W Koenig Grand Island NE 68801	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: mmiller@ryderinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : HADRON SPECIALTY INS CO	17534
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
JECO Pyrotechnics LLC
DBA: Skyworks Pyro
195 Rogers Ridge Rd
Newland NC 28657

COVERAGES **CERTIFICATE NUMBER:** 1273005414 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			H0320PK000047-00	10/25/2025	10/25/2026	EACH OCCURRENCE	$ $1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ $100,000
							MED EXP (Any one person)	$ $5,000
							PERSONAL & ADV INJURY	$ $1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ $2,000,000
	[X] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ $2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per form CG 24 04 when required by written agreement.

Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per form SCGL 320 when required by written agreement.
Additional Insured: Town of Sawmills; Town of Hudson; Caldwell County, NC
Location of show: 4077 Baird Drive, Hudson NC, 28638
dates of display: 05/09/2026 & 10/24/2026

CERTIFICATE HOLDER

Town of Sawmills
4076 US Highway 321-A
Sawmills NC 28630

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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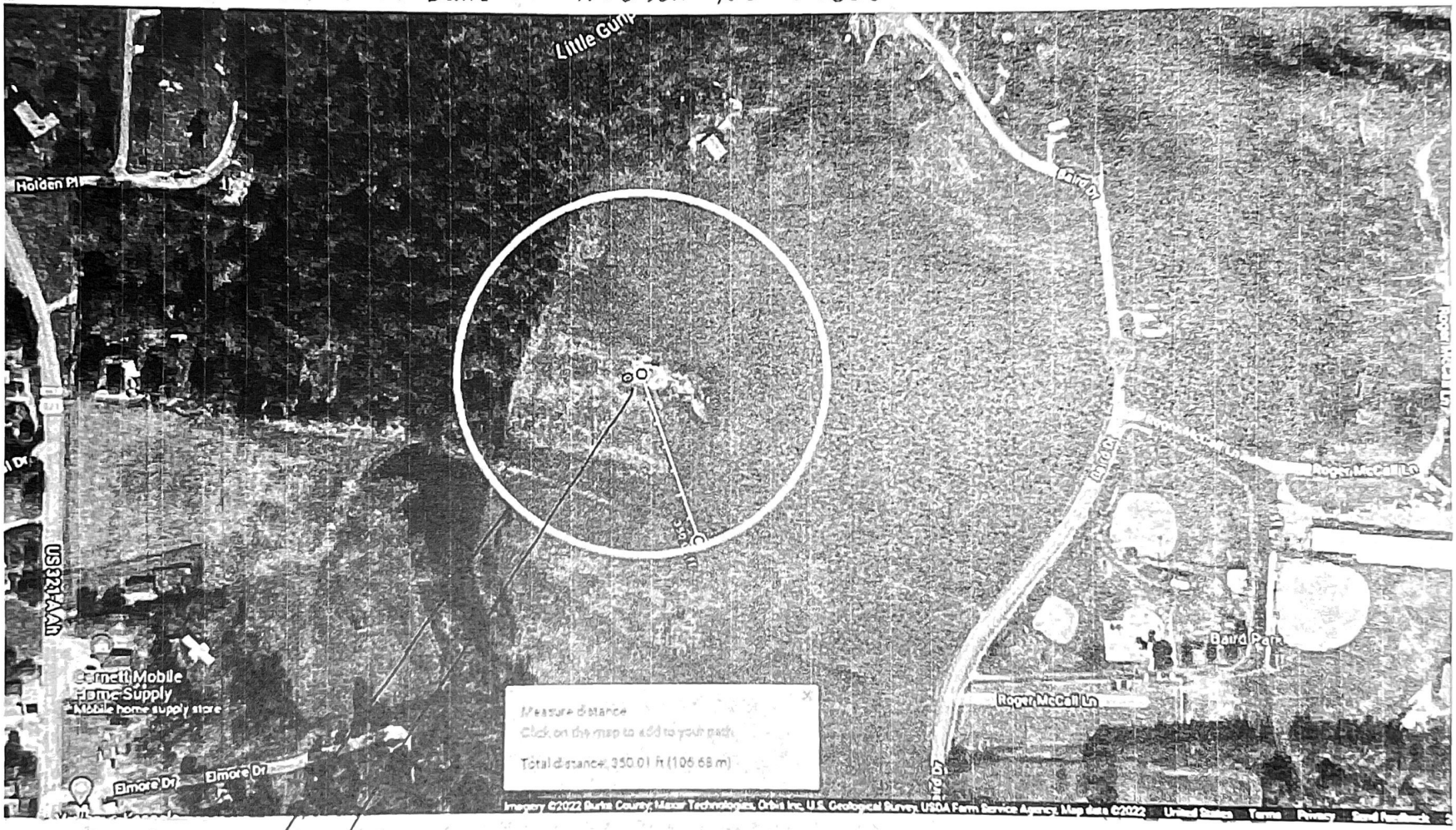
The ACORD name and logo are registered marks of ACORD

Town of Sawmills 4077 Baird Dr Hudson NC 28638



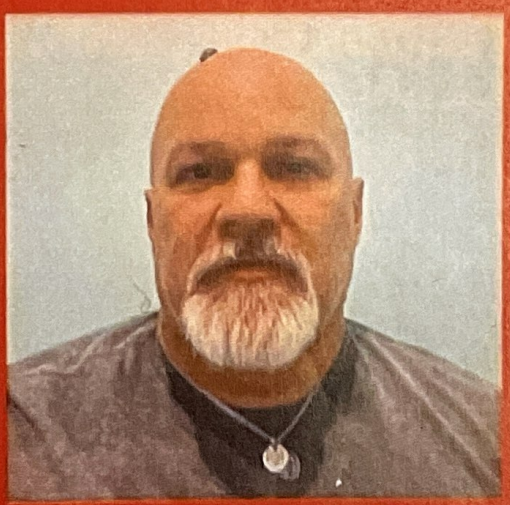
Display Site

Discharge Site

Outdoor Pyrotechnics
Display

OPERATORS LICENSE

JUN 2026



Eric Wright
License # 3822

SKYWORKS
PYRO

CONTINGENCY PLAN

1.3g & 1.4g Outdoor Pyrotechnic Display

In the instance of a catastrophe or malfunction during the firing of an outdoor fireworks display.

1) Immediately cease firing of all fireworks.
2) Ensure all pyrotechnic materials which have been ignited are doused with water and extinguished.
3) Assemble the full pyrotechnic crew in the previously designated area, and ensure the safety of all pyrotechnicians on site.
4) Ensure the safety of all spectators viewing the show.
5) Immediately contact and remain in continuous contact with the fire department and emergency management on site.
6) Contact the show sponsor to discuss the situation and verify the safety of all involved.
7) Once all of the above issues have been addressed, if safe to do so, continue discharge of the show.
8) If unsafe to continue, remove all live materials from the site and attend to immediate concerns.

Updated 01/04/2024

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. THIS LICENSE IS NOT TRANSFERABLE UNLESS 27 CFR 555.32. See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To: ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number: **1-NC-011-54-9B-01040**
Chief, Federal Explosives Licensing Center (FELC) Shawn Stevens	Expiration Date: **February 1, 2029**

Name
DBA: SKYWORKS PYRO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

Type of License or Permit
54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Eric Wright — President/Owner
Licensee/Permittee Responsible Person Signature — Position/Title

Eric Wright — 2-4-26
Printed Name — Date

Mailing Address (Changes? Notify the FELC of any changes.)

JECO PYROTECHNICS LLC
DBA: SKYWORKS PYRO
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

Previous Edition is Obsolete — JECO PYROTECHNICS LLC:195 RODGERS RIDGE RD:28657:1-NC-011-54-9B-01040:February 1, 2029:54-USER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address *(27 CFR 555.54(a)(1))*. Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession *(27 CFR 555.59)*. (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **JECO PYROTECHNICS LLC**

Business Name: **DBA: SKYWORKS PYRO**

License/Permit Number: **1-NC-011-54-9B-01040**

License/Permit Type: **54-USER OF EXPLOSIVES**

Expiration: **February 1, 2029**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance *(as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802))*, (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence *(as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act)*, or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than $250,000.**

NOTICES

1. Any change in trade name or control of this business or operations MUST be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC. **Note:** The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

(Continued from front)

Discontinuance of Business *(27 CFR 555.61)(27 CFR 555.128)*. Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:
CALL TOLL FREE - (888) ATF-BOMB

✂ **Cut Here**

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free number: (877) 283-3352
Fax number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)
Firearms Theft Hotline: 1-888-930-9275
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)

SKYWORKS
PYRO

Emergency Contact and Response Form

1.3g & 1.4g fireworks

JECO Pyrotechnics LLC, DBA Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619

Infotrac: 1-800-535-5053

Emergency response
(contract # 113891)

1st point of contact: Eric Wright, president/operator; Cell # 828-260-2619

2nd point of contact: Cody Greene, vice president/operator; Cell # 828-387-1473

3rd point of contact: Beth Wright, secretary/operator, cell # 828-260-4929

4th point of contact: Shane Cantrell, lead operator, cell # 828-467-9024

Last updated 1/01/2024

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Emergency Services	

AGENDA ITEM # 15

Fireworks Application for Town of Granite Falls

BACKGROUND

The Town of Granite Falls is requesting a firework application to be approved for a display to be conducted by Skyworks Pyro on May 1st, 2026 at the Granite Falls Parks & Rec located at 56 Pinewood Rd., Granite Falls, NC 28630.

RECOMMENDED MOTION

BUDGET IMPACT

None

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. Town of Granite Falls 2026
2. Fireworks Application Granite Falls

To: Shane Fox

From: Michael Parnell

Ref: Fireworks Display

Date: April 10th, 2026

Due to some changes in the North Carolina law, fireworks displays are now required to be approved by the County Board of Commissioners. This change came in effect February 1, 2010, and the approval must be granted prior to a permit being issued by the Fire Marshal's Office. I have attached a copy of General Statute 14-413, and copies of one (1) application packet for fireworks display in Caldwell County. The date of the display is May 1st, 2026, and conducted by Skyworks Pyro for the Town of Granite Falls Parks & Rec located at 56 Pinewood Rd., Granite Falls, NC 28630. The General Statute requires that the County ensures proof of insurance prior to providing approval. A copy of the insurance certificate is provided in the packet. I have required that the information be submitted by each applicant that is required by the North Carolina Fire Code and this office will conduct the necessary inspections of these sites prior to the display. I would respectfully request that this fireworks display be placed on the next agenda for consideration by the Board. It is my understanding that most Counties are placing these items on the consent agenda once the insurance certificate has been verified. As always, if I can be of any further assistance in this matter, please do not hesitate to contact me.

Cc: File

Michael Parnell, CFI
Deputy Fire Marshal
Caldwell County
Phone: (828) 426-8621
Email: mparnell@caldwellcountync.org

COMMISSIONERS: RANDY T. CHURCH, CHAIRMAN | MIKE LABROSE, VICE-CHAIR
JEFF BRANCH | DONNIE POTTER | PATRICK STARNES
SHANE FOX, COUNTY MANAGER
www.caldwellcountync.org

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Today's Date: 04/01/2026

Attention: Caldwell County Fire Marshal

Re: application for fireworks permit

Please find the attached documents listed below in support of our request for a permit for an outdoor fireworks display.

- Application
- Shot list
- Certificate of insurance
- Mapped Site display
- Copy of operator license
- Contingency plan
- Copy of ATF license
- Emergency contact numbers

Date/time of show: Friday, 5-1-2026; approximately 8:45pm
Lead Operator: Eric Wright, ph. 828-260-2619
Sponsor & location: Granite Falls Parks & Recreation; William B. Shuford Rec Center; on the ball field
Ignition system: hand fired
Size of product: 1.3g; shells will not exceed 4" in size

Please let me know if further information is needed.

Thank you,
Eric Wright

Eric Wright, President
Skyworks Pyro

Caldwell County Fire Marshal's Office

Phone (828)757-1277 | Ricky K. Brown, Fire Marshal | Fax (828)757-1182
2345 Morganton Blvd.
PO Box 2200
Lenoir NC, 28645

APPLICATION FOR FIREWORKS DISPLAY PERMIT

- Name: Jeco Pyrotechnics, LLC. DBA Skyworks Pyro (individual, group or organizational sponsor)
- Address: 195 Rodgers Ridge Rd.
  Newland, NC 28657
  GRANITE FALLS PARKS & REC
- Location of Display: William B. Shuford Rec. Center (on the ballfield) (Street Address)
  56 Pinewood Rd. Granite Falls, NC 28630
- Name, Address and Phone number of fireworks display operator:
  Eric Wright 195 Rodgers Ridge Rd. Newland, NC 28657 (828) 260-2619
- Date and Time of Fireworks Display: 5-1-26 8:45-9:00 pm
- Proposed Rain/Wind date if event is postponed: ~~5-2-26~~ N/A
- Provide a copy of approval for the fireworks display from the Caldwell County Commissioners or from the Municipality if authority has been transferred by the Board of Commissioners.
- Provide the qualifications of the operator which demonstrate experience with use of fireworks and knowledge of all safety precautions related to the storage, handling or use of fireworks. Operators **must have a Permit from the Office of State Fire Marshal** and provide a copy of permits of all personnel involved in the display to this office or provide documentation as required for assistants on site.
- Provide Evidence of Financial Responsibility by the sponsor of the event or the operator of the fireworks display. (Insurance Certificate) **Caldwell County is to be included in the Certificate Holder section.**
- Provide a "Procedure Plan for Failures" which establishes procedures to follow and actions to be taken in the event that a shell fails to ignite or other malfunctions.
- Provide a diagram (including distances) of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience is to be restrained, and the location of other possible overhead obstructions.
- Provide information regarding the number and types of fireworks which will be discharged.
- Provide information regarding the manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.

By signing this document, the applicant agrees that the operation of this outdoor fireworks display will conform to the terms of NFPA 1123 or NFPA 1126, and the General Statutes of North Carolina.

Eric Wright
(Signature of Applicant)

3-31-26
(Date)

rbrown@caldwellcountync.org

SKYWORKS
PYRO

Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619
events@skyworkspyro.com

Shot List

Display Date: 05/1/2026

Show Sponsor:
Granite Falls Parks and Recreation

Location of Show:
William B. Shuford Recreation Center
56 Pinewood Rd.
Granite Falls, NC 28630

Shots to be fired:

Number of shots	Description
288	2.5" artillery shells
216	3" artillery shells
108	4" artillery shells
1	1000 gram cake
15	500 gram cake
6	200 gram cake

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Mandy Miller
Ryder Rosacker McCue & Huston 509 W Koenig Grand Island NE 68801	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: mmiller@ryderinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : HADRON SPECIALTY INS CO	17534
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
JECO Pyrotechnics LLC
DBA: Skyworks Pyro
195 Rogers Ridge Rd
Newland NC 28657

COVERAGES **CERTIFICATE NUMBER:** 1496014817 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			H0320PK000047-00	10/25/2025	10/25/2026	EACH OCCURRENCE	$ $1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ $100,000
							MED EXP (Any one person)	$ $5,000
							PERSONAL & ADV INJURY	$ $1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ $2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ $2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N/A						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per form CG 24 04 when required by written agreement.

Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per form SCGL 320 when required by written agreement.
date of display: 5/1/2026
alternate display date: 5/8/2026
additional insureds: Granite Falls Parks and Rec. Dept; Town of Granite Falls; Caldwell County, NC

CERTIFICATE HOLDER

Granite Falls Parks and Rec. Dept.
56 Pinewood Rd
Granite Falls NC 28630

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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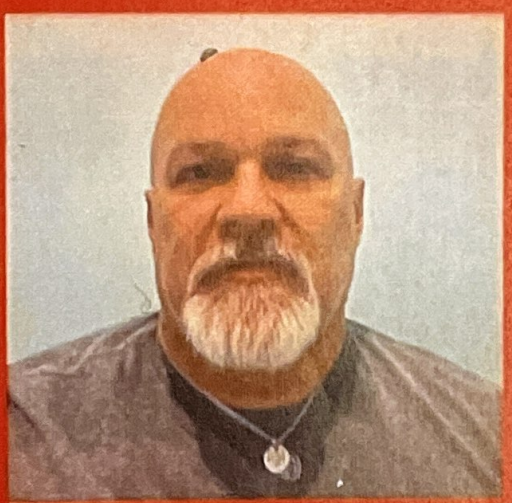
Granite Falls



Outdoor Pyrotechnics
Display

OPERATORS LICENSE

JUN 2026



Eric Wright
License # 3822

SKYWORKS
PYRO

CONTINGENCY PLAN

1.3g & 1.4g Outdoor Pyrotechnic Display

In the instance of a catastrophe or malfunction during the firing of an outdoor fireworks display.

1) Immediately cease firing of all fireworks.
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3) Assemble the full pyrotechnic crew in the previously designated area, and ensure the safety of all pyrotechnicians on site.
4) Ensure the safety of all spectators viewing the show.
5) Immediately contact and remain in continuous contact with the fire department and emergency management on site.
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7) Once all of the above issues have been addressed, if safe to do so, continue discharge of the show.
8) If unsafe to continue, remove all live materials from the site and attend to immediate concerns.

Updated 01/04/2024

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. [illegible] See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	**1-NC-011-54-9B-01040**
Chief, Federal Explosives Licensing Center (FELC) Shawn Stevens		Expiration Date	**February 1, 2029**

Name
DBA: SKYWORKS PYRO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

Type of License or Permit
54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Eric Wright — President/Owner
Licensee/Permittee Responsible Person Signature — Position/Title

Eric Wright — 2-4-26
Printed Name — Date

Mailing Address (Changes? Notify the FELC of any changes.)

JECO PYROTECHNICS LLC
DBA: SKYWORKS PYRO
195 RODGERS RIDGE RD
NEWLAND, NC 28657-

Previous Edition is Obsolete — JECO PYROTECHNICS LLC:195 RODGERS RIDGE RD:28657:1-NC-011-54-9B-01040:February 1, 2029:54-USER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address *(27 CFR 555.54(a)(1))*. Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession *(27 CFR 555.59)*. (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **JECO PYROTECHNICS LLC**

Business Name: **DBA: SKYWORKS PYRO**

License/Permit Number: **1-NC-011-54-9B-01040**

License/Permit Type: **54-USER OF EXPLOSIVES**

Expiration: **February 1, 2029**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance *(as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802))*, (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence *(as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act)*, or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than $250,000.**

NOTICES

1. Any change in trade name or control of this business or operations MUST be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC. **Note:** The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

(Continued from front)

Discontinuance of Business *(27 CFR 555.61)(27 CFR 555.128)*. Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:
CALL TOLL FREE - (888) ATF-BOMB

✂ **Cut Here**

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free number: (877) 283-3352
Fax number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)
Firearms Theft Hotline: 1-888-930-9275
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)

SKYWORKS
PYRO

Emergency Contact and Response Form

1.3g & 1.4g fireworks

JECO Pyrotechnics LLC, DBA Skyworks Pyro
195 Rodgers Ridge Rd
Newland, NC 28657
Ph. 828-260-2619

Infotrac: 1-800-535-5053

Emergency response
(contract # 113891)

1st point of contact: Eric Wright, president/operator; Cell # 828-260-2619

2nd point of contact: Cody Greene, vice president/operator; Cell # 828-387-1473

3rd point of contact: Beth Wright, secretary/operator, cell # 828-260-4929

4th point of contact: Shane Cantrell, lead operator, cell # 828-467-9024

Last updated 1/01/2024

Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Administration	

AGENDA ITEM # 16

Approval of Regular and Closed Session Minutes from March 23, 2026, Board of Commissioners Meeting

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

1. March 23, 2026, Board of Commissioners Meeting Minutes DRAFT

Caldwell County
North Carolina
Board of Commissioners Meeting

March 23, 2026, at 6:00 PM
City-County Chambers
905 West Avenue NW, Lenoir

DRAFT

MINUTES

Attendance

Randy T. Church, Chairman
Jeff Branch, Commissioner
Donnie Potter, Commissioner
Patrick Starnes, Commissioner
Shane Fox, County Manager
Dylan Laws, County Attorney
Tasha Brown, Clerk to the Board

Call to Order Chairman Randy T. Church

Chairman Church called the March 23, 2026, Board of Commissioners meeting to order at 6:00 PM. He noted that Commissioner Starnes would be attending and was running a few minutes late. He also stated that Vice Chairman LaBrose would be absent due to the birth of a new grandchild.

Public Comment Period

Michael Sparks was the first to come to the podium. Mr. Sparks stated that since the prior Primary Election he had spoken with several County employees, including the Sheriff, CFO, Accounts Payable, Register of Deeds, Tax Administrator, and the County Manager. He indicated that he always participates and votes and felt the tax mistake was a big deal. He then stated that he would like for the Board to consider lowering the tax rate at budget time. His time to speak expired however, Chairman Church allowed him to finish. He then went on to request more information on what was happening in the County, Kincaid Building, Projects, etc.

Commissioner Starnes arrived at the meeting at 6:09 PM.

Larry Clark was next to the podium. Mr. Clark noted that he wanted to speak about Caldwell County and its future. Regarding the Hwy 321 six lane project, Mr. Clark spoke against this, stating he believes that as a native of Whitnel it will be detrimental to the Towns of Whitnel, Sawmills, Hudson, and Granite Falls.

Gretchen Griffin and Cynthia Hicks were next to the podium. Speaking on behalf of Gamewell Ruritan Club concerning trash along roads in Gamewell. Ms. Griffin stated that they had gathered a petition that was presented to the Board signed by concerned citizens regarding the trash along the roadside. She then stated that they were very concerned about citizens and visitors coming through the community. Ms. Griffin noted she has witnessed trucks without bed covering on roadways. She then asked the Board to do everything in their power to reconcile this issue. She noted that their group has a clean up day in the community three times a year and encouraged the County to do the same. Cynthia Hicks then added for the County to be more proactive.

Commissioner Potter noted that the County has a program, Clean Caldwell, that operates 2 weeks annually. He then suggested they reach out to Jessica Wilson with Soil and Water Conservation for more information.

Invocation

Pastor Eric A. Thomas from Meadowbrook Baptist Church led the invocation for those in attendance.

Pledge of Allegiance

Commissioner Branch led the Pledge of Allegiance for those in attendance.

Agenda Amendments from the Board, Manager & Public

There were no amendments to the agenda.

Commissioner Potter made a motion to accept the agenda as presented.

The motion carried unanimously.

DRAFT

Agenda Items

1. **Line Worker Appreciation Day**

Chairman Church stated the first item on the agenda was a Proclamation for Line Worker Appreciation Day. He introduced Robin Smith with Duke Energy who came to the podium as well as Jason Lingle from Blue Ridge Energy. Ms. Smith thanked the Board for recognizing the Linemen and the work they do.

Commissioner Potter stated it is the least we can do.

Chairman Church then read the Proclamation 1-2026, proclaiming April 18, 2026, as Line Worker Appreciation Day.

Chairman Church stated that on April 18th, he urged the public or anyone who sees a line worker out to tell them thank you for what they do.

Commissioner Branch made a motion to adopt the Proclamation.
The motion carried unanimously.

Ms. Smith then stated that in mentioning line workers she wanted to also recognize the fine job that Caldwell Community College does in this community with their line worker program. She went on to thank the Board for their support of the College and this program.

Commissioner Branch asked that at one time didn't everyone that came through that program have a job? Ms. Smith replied yes, the only time they haven't is when it has been by choice.

Commissioner Starnes then recognized the gentlemen from Blue Ridge Electric and thanked them for their service.

2. **National Social Work Month**

Chairman Church introduced Crystal Henderson, Child Welfare Staff Development Supervisor and Brittani Coffey, Adult Protective Services Social Worker, who then came to the podium for their presentation. Ms. Henderson stated they were going to talk about what they do and that often you don't hear about what social workers do unless there is

a crisis or tragedy. We often are seen as the people who come in and take children not the people who step in and hope they are making the best decisions for families. The community doesn't always see the hard things they do, and they try hard to keep families together. Often, we are not wanted, we see a lot of angry parents, we go into homes where people are actively using substances, have weapons and work with people with significant mental illnesses. Ms. Coffey then spoke, stating that social workers are often called many things such as advocates, counselors, problem solvers, but the one thing that captures social workers is a hero. Ms. Coffey stated they are unseen heroes. Ms. Henderson added that Caldwell County Social Workers drove 301,481 miles in 2025 for home visits to keep children and families safe. We take individuals to their first therapy appointment, we sit with kids who don't have anyone to sit with at the hospital, we help teens and young adults complete job applications and apply for college. She added social workers must recognize the decisions they make may impact these children and families for the rest of their lives. Ms. Coffey then spoke on the life-changing decisions they are making to assist the most vulnerable adults in the County, such as life-ending decisions, to remove intubation, do not resuscitate orders, or to begin hospice care. Ms. Coffey said that you can often find social workers making breakfast and washing dishes for the older adults, social workers become a handyman, take trash for those physically not capable. They then stated they do this job not for praise but for the lives they impact every day.

Commissioner Potter then commented there was a time when he didn't understand or appreciate what Social Workers do. He stated over the last few years he has learned and appreciates what they do. He then urged the commissioners to understand what they do. Commissioner Potter then asked how many adults we have in our guardianship today.

Ms. Henderson and Ms. Coffey replied, fifty-five adults. Commissioner Potter then said that when they come into our custody, DSS has sole guardianship. He stated the social worker team must make tough decisions. He then thanked them for what they do.

3. Second Reading- Ambulance Franchise with SURGE Non-Emergency Medical Transport.

Chairman Church then recognized Emergency Services Director, Trevor Key who came to the podium to present the second reading of the ambulance franchise with SURGE for Non-Emergency Medical Transport. Mr. Key stated for a recap from last month. Caldwell County is seeking an Ambulance Franchise with SURGE Non-Emergency Medical Transport for non-emergency transport to doctors' offices, discharges, to help give a little ease on our 911 system. Mr. Key then asked the board if they had any questions from the last meeting. He

also stated that SURGE has met all the requirements for the ordinance.

Chairman Church then asked if there needed to be a Public Hearing. He then stated that we are just doing the second reading and the public hearing took place at the February Board of Commissioners meeting.

Commissioner Potter asked a question on behalf of Commissioner LaBrose because he had asked this question at the previous reading regarding the insurance policy and if they had gotten what was needed for the requirement.

Mr. Key confirmed that the current policy had been provided and was in the packet.

Chairman Church thanked Surge for coming and stated he is sure that this will help our EMS department.

Commissioner Starnes made a motion to adopt the agreement as written.
The motion carried unanimously.

Consent

Chairman Church turned the meeting to County Manager Shane Fox to present the Consent Agenda.

4. **Budget Revision Health Department**

   This budget revision is an agreement addendum in the amount of $548. This revision allows more state funds to flow through the budget at the Health Department for Child Fatality.

5. **Budget Revision - Health Food and Lodging**

   This budget revision is an agreement addendum in the amount of $6,962. This revision includes additional funds received for regulation of food and lodging at the Health Department.

6. **Budget Revision Maternal and Child Health Block Grant**

DRAFT

This budget revision is for the Maternal and Child Health Block Grant in the amount of $1,614. This revision is for the Health Department to implement maternal health services. This is 100% State funds; no local match is required.

7. Budget Revision Maternal and Child Health Block Grant

This budget revision is for the Maternal and Child Health Block Grant in the amount of $2,967. This revision is for the Health Department to implement family planning services.

8. Budget Revision Airport Utility Study Grant extra $10,000

This budget revision is an Airport Utility Study Grant in the amount of $10,000. This revision will allow these funds to be added to the original grant of $50,000 and allow them to be used for the airport utility study. This is fully grant funded no local match is required.

9. Local Spending Authorization Amendment- Opioid Fund

This resolution, 5-2026, has been requested by Emergency Services. This resolution is to align with the MOA on use of Opioid Settlement Funds and amend the funding for the 2025 – 2026 Opioid Settlement Expenditures as approved on July 14, 2025.

10. Audit Contract for FY 25/26

Approval of the annual financial audit contract with Martin, Starnes and Associates is requested.

11. Approval of Contract Extension with HDR Engineering for Collettsville Water Tank Project

The approval of a contract extension with HDR Engineering for the Collettsville Water Tank Project is requested. This is to approve an extension through the end of the project for covered expenses.

12. Amendment to The Caldwell Council on Aging By-Laws

The Council on Aging is requesting to amend their By-Laws to strengthen requirements for membership and include a section for removal of a member. The terminology is also updated from Elderly to older Adults.

13. Appointment of Two Members to the Caldwell County Child Fatality Task Force

The Health Director is requesting the appointment of two members Tara Swanson (EMS) and Roger Crosby (Law Enforcement) to the Caldwell County Child Fatality Task Force.

14. Appointment of County Manager to Caldwell-Lenoir Rail Transload, LLC

The Economic Development Department requested that the County Manager be appointed to the Caldwell-Lenoir Rail Transload, LLC as the County's designated manager of the LLC.

15. Approval of Regular and Closed Session Minutes from February 23, 2026, Board of Commissioners Meeting

Approval of February 23, 2026, Board of Commissioners Regular and Closed Session Meeting Minutes was requested.

Commissioner Starnes made a motion to adopt the consent agenda as presented.

The motion carried unanimously.

Closed Session

16. Closed Session Pursuant to NCGS 143-318.11(a)(3) and 143-318.11(a)(4)

Chairman Church made the motion to enter into closed session pursuant to NCGS 143-318.11(a)(3) and NCGS 143-318.11(a)(4) for discussion with the County attorney for legal advice and Economic Development discussion of a potential project at 6:44 PM.

The motion carried unanimously.

Commissioner Branch made a motion to exit closed session at 8:14 PM.

The motion carried unanimously

Adjourn

DRAFT

Commissioner Potter made a motion to return to open session at 8:16 PM.
The motion carried unanimously.

Chairman Church stated that coming out of closed session there were two resolutions to be read after consulting with the County attorney.

Chairman Church then read the first resolution (7-2026) authorizing the County Attorney to file and prosecute enforcement and collection case for Tony Edward Turnmire and Barbie Church Turnmire due to ongoing ordinance violations as defined in North Carolina General Statutes Chapter 19 for the property located at 2969 Collettsville Road Lenoir, NC 28645.

Commissioner Starnes made the motion to adopt the resolution as presented.
The motion carried unanimously.

Chairman Church then read the second resolution (6-2026) authorizing the County Attorney to file and prosecute enforcement and collection case for David Brittain and Cierra Brittain due to ongoing ordinance violations as defined in North Carolina General Statutes Chapter 19 for the property located at 5119 Bloomfield Estate Granite Falls, NC 28630.

Commissioner Potter made a motion to adopt the resolution as presented.
The motion carried unanimously.

With there being no more business to attend to. Commissioner Branch made a motion to adjourn at 8:22 PM.
The motion carried unanimously.

DRAFT

BK 2160 PG 270 - 271 (2)
This document presented and filed:
03/24/2026 10:51:27 AM

Fee $0.00
10116975
Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

PROCLAMATION

01-2026

LINE WORKER APPRECIATION DAY

WHEREAS, on April 10, 2013, a resolution was passed in the United States Senate to recognize April 18 annually as National Lineman (Line Worker) Appreciation Day; and

WHEREAS, the profession of the electrical line worker is steeped in personal, family, and professional tradition; and

WHEREAS, line workers are often first responders during storms and other catastrophic events, working to make the scene safe for other public safety officials, and to expedite the return of vital electrical power to our communities; and

WHEREAS, these brave men and women work with thousands of volts of electricity high atop power lines 24 hours a day, 365 days a year, risking and sometimes losing their lives to keep electricity flowing; and

WHEREAS, line workers are often faced with dangerous conditions, far from their families, as they work to construct and maintain energy infrastructure throughout the State of North Carolina and the United States; and

WHEREAS, line workers must use their technical knowledge, physical strength and ingenuity to achieve success in challenges they face every day; and

WHEREAS, the Caldwell County Board of Commissioners thanks these skilled and heroic line workers who brave hurricanes, ice storms, snow storms, floods, and other natural disasters to maintain our community's energy grid.

NOW THEREFORE BE IT PROCLAIMED that the Caldwell County Board of Commissioners, do hereby proclaim Friday, April 18, 2026 as "Line Worker Appreciation Day".

Adopted this 23rd day of March 2026.

Randy T. Church, Chairman of the Board
Caldwell County Board of Commissioners

2

Attest: Tasha Brown

Tasha Brown
Caldwell County Clerk to the Board

BK 2160 PG 272 - 274 (3)
This document presented and filed:
03/24/2026 10:51:28 AM

Fee $0.00
10116976
Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

RESOLUTION

5-2026

RESOLUTION APPROVING CONVEYANCE OF A RESOLUTION BY THE COUNTY OF CALDWELL

TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Caldwell County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA"), the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF"), and SAAF-2;

WHEREAS Caldwell County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

(i) indicates that it is an authorization for expenditure of opioid settlement funds; and,
(ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,
(iii) states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, SAAF, and SAAF-2, Caldwell County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized
   a. Name of strategy: Post-Overdose Response Team
   b. Strategy is included in Exhibit: A
   c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 8
   d. Amount authorized for this strategy: $643,795.00
   e. Period of time during which expenditure may take place:

3

Start date July 15, 2025, through End date June 30, 2026

f. Description of the program, project, or activity: Provide services as a PORT, outlined by the NCDHHS PORT Toolkit. The Caldwell County RESTART PORT will actively connect persons who have experienced non-fatal drug overdoses to addiction/mental health treatment, recovery support, harm reduction services, primary healthcare, and/or other services or supports needed to improve the overall health or well-being.
g. Provider: Caldwell County RESTART

2. Second strategy authorized
   a. Name of strategy: Evidence-based Addiction Treatment
   b. Strategy is included in Exhibit A
   c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 2
   d. Amount authorized for this strategy: $5,000.00
   e. Period of time during which expenditure may take place:
      Start date July 15, 2025, through End date June 30, 2026
   f. Description of the program, project, or activity: Support evidence-based addiction treatment consistent with the American Society of Addiction Medicine's national practice guidelines for the treatment of opioid use disorder – specifically Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration – through Opioid Treatment Programs, qualified providers of Office-Based Opioid Treatment, Federally Qualified Health Centers, treatment offered in conjunction with justice system programs, or other community-based programs offering evidence based addiction treatment.
   g. Provider: Caldwell County RESTART.

3. Third authorized strategy
   a. Name of strategy: Naloxone Distribution
   b. Strategy is included in Exhibit A
   c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 7
   d. Amount authorized for this strategy: $ 20,000.00
   e. Period of time during which expenditure may take place:
      Start date July 15, 2025, through End date June 30, 2026
   f. Description of the program, project, or activity: Distribute naloxone to persons at risk of overdose or their social networks, through our post-overdose response team, program that provides naloxone to persons upon release from jail. Distribute naloxone to emergency medical service providers to provide naloxone to persons at risk of overdose, or other community-based organizations that provide services to people who use drugs.
   g. Provider: Caldwell County RESTART.

4. Fourth authorized strategy
   a. Name of strategy: Recovery Support Services
   b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, Strategy 3
d. Amount authorized for this strategy: $ 97,000.00
e. Period of time during which expenditure may take place:
   Start date July 15, 2025, through End date June 30, 2026
f. Description of the program, project, or activity: Fund a Recovery/Treatment Court Coordinator position, and to provide transportation for Recovery Participants. Position is responsible for overall administration of the Recovery/Treatment Court Program, including conducting screening/assessment of potential Program candidates and presenting cases for consideration at Team meetings. Reviewing with participants and potential participants the Participation Contract and the Participant Handbook, monitoring collection of Program evaluation information, progress reports as required by the Recovery/Treatment Court, coordination of Staffing Team meetings, sharing of information among and providing resources to Team members as needed.
g. Provider: Caldwell County RESTART.

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is $765,795.00.

Adopted this the 14th day of July 2025.

Revised and amended this the 23rd day of March 2026.

Randy Church, Chairman of the Board
Caldwell County Board of Commissioners

ATTEST:

Tasha Brown, County Clerk

CALDWELL COUNTY 18 41 NORTH CAROLINA

Docusign Envelope ID: A87EDF26-0867-47F9-BD52-3099702DB4CB

AMENDMENT NO. 5
TO THE
AGREEMENT
DATED DECEMBER 7, 2016
between
CALDWELL COUNTY, NORTH CAROLINA
and
HDR ENGINEERING, INC. OF THE CAROLINAS
for
PROFESSIONAL ENGINEERING SERVICES

THIS AMENDMENT NO. 5, dated as of March 24, 2026, is hereby made to the AGREEMENT dated December 7, 2016, AMENDMENT NO. 1 dated March 25, 2019, AMENDMENT NO. 2 dated March 16, 2022, AMENDMENT NO. 3 dated September 11, 2023, and AMENDMENT NO. 4 dated June 9, 2025, between Caldwell County ("OWNER"), with principal offices at 905 West Ave NW, Lenoir, North Carolina 28645, and HDR Engineering, Inc. of the Carolinas ("ENGINEER"), with principal offices at 555 Fayetteville Street, Suite 900, Raleigh, North Carolina 27601, for services in connection with the project known as the Design and Construction of Western Water Storage Tank Project ("Project").

The construction of the 200,000-gallon elevated storage tank at the site on Abington and Rocky Roads provided under the Agreement, Amendment No. 1, Amendment No. 2, Amendment No. 3 and Amendment No. 4 has resulted in a project of longer duration for construction than anticipated. Also, the direct costs of providing engineering services have increased since the 2025 amendment that addressed services related to the remaining level of effort to successfully complete this project.

In consideration of the mutual promises contained herein, the parties hereby agree to amend the AGREEMENT by including the following provisions:

SECTION I SCOPE OF SERVICES

In accordance with Exhibit A associated with the AGREEMENT dated December 7, 2016, AMENDMENT NO. 1 dated March 25, 2019, AMENDMENT NO. 2 dated March 16, 2022, AMENDMENT NO. 3 dated September 11, 2023 and AMENDMENT NO. 4 dated June 9, 2025, the following tasks will be amended and are hereby incorporated into the AGREEMENT:

Task 500 – CONSTRUCTION ADMINSTRATION SERVICES

The task items remain unchanged; however, the Fee for this task is increased to provide construction administration services for an additional four (4) months, and to cover the direct cost of providing engineering services.

Task 600 – PROJECT CLOSEOUT SERVICES

The task items remain unchanged; however, the Fee for this task is increased to cover the direct cost of providing engineering services.

Docusign Envelope ID: A87EDF26-0867-47F9-BD52-3099702DB4CB

SECTION IV. COMPENSATION

Compensation for ENGINEER's services under this Amendment shall be on the basis of lump sum in the amount of $22,100. This compensation represents the additional costs associated with the changes included in this amendment and are broken down by task as follows:

Task Number		Additional Fee
500	Construction Administration Services	$ 19,400
600	Project Closeout Services	$ 2,700
	Amendment No. 5 Total	$ 22,100

Lump Sum shall mean a fixed amount which shall be the total compensation agreed upon in advance for the Scope of Services.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year first written above.

Caldwell County
"OWNER"

BY: _____

NAME: Shane Fox

TITLE: County Manager

ADDRESS: 905 West Ave NW
Lenoir, NC 28645

HDR Engineering, Inc. of the Carolinas
"ENGINEER"

BY: _____

NAME: Jonathan Henderson

TITLE: Senior Vice President

ADDRESS: 555 Fayetteville St., Suite 900
Raleigh, NC 27601

BK 2160 PG 275 - 276 (2)
This document presented and filed:
03/24/2026 10:51:29 AM

Fee $0.00
10116977
Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

RESOLUTION

6-2026

CALDWELL COUNTY BOARD OF COMMISSIONERS
RESOLUTION AUTHORIZING THE COUNTY ATTORNEY TO FILE AND PROSECUTE ENFORCEMENT AND COLLECTION CASE

WHEREAS, Chapter 19 of the North Carolina General Statutes defines a public nuisance and gives local government the power to seek court action to abate or stop a nuisance; and

WHEREAS, possible remedies include forfeiture of property, court-ordered closure of property, permanent restrictions on the use of property, civil fines, mandatory accounting, imposition of liens, and invalidation of leases; and

WHEREAS, under N.C. Gen. Stat. §§ 153A-11 and -12 the board of commissioners is vested with the power to file suit and contract on behalf of Caldwell County; and

WHEREAS, David Brittain and Cierra Brittain, own property within the County located at or about 5119 Bloomfield Estate, Granite Falls, North Carolina 28645.

WHEREAS, the property located at or about 5119 Bloomfield Estate, Granite Falls, North Carolina 28645 is in violation of one or more of the County's local ordinances.

WHEREAS, pursuant to N.C. Gen. Stat. §§ 153A-11 and -12, N.C. Gen. Stat. § 19-2.1, N.C. Gen. Stat. Chapter 19, and local ordinances, the County Attorney is authorized to initiate proceedings necessary to effectuate the enforcement of County ordinances as it relates to the ongoing violation on or about 5119 Bloomfield Estate, Granite Falls, North Carolina 28645.

BE IT RESOLVED by the governing board of Caldwell County, as follows:

1. **That the County Attorney, or outside counsel selected by the County Attorney, is authorized and directed to initiate proceedings necessary to effectuate the enforcement of County ordinances as it relates to the property located on or about 5119 Bloomfield Estate, Granite Falls, North Carolina 28645.**

2. **To settle the litigation, if warranted, on whatever terms the law firm sees fit.**

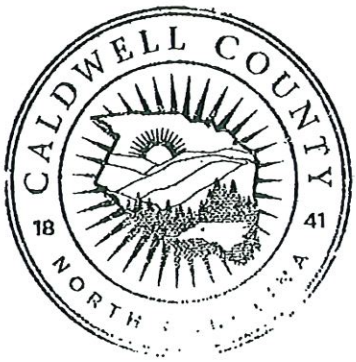
3. **To seek enforcement, if necessary, of any orders resulting from the litigation.**

2

Adopted this 23rd day of March, 2026.

Chair — **Date** 3-23-26

Attest: Clerk to the Board — **Date** 3-23-26



BK 2160 PG 277 - 278 (2)
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Fee $0.00
10116978
Caldwell County North Carolina
Wayne L. Rash, Register of Deeds

RESOLUTION

7-2026

CALDWELL COUNTY BOARD OF COMMISSIONERS
RESOLUTION AUTHORIZING THE COUNTY ATTORNEY TO FILE AND PROSECUTE ENFORCEMENT AND COLLECTION CASE

WHEREAS, Chapter 19 of the North Carolina General Statutes defines a public nuisance and gives local government the power to seek court action to abate or stop a nuisance; and

WHEREAS, possible remedies include forfeiture of property, court-ordered closure of property, permanent restrictions on the use of property, civil fines, mandatory accounting, imposition of liens, and invalidation of leases; and

WHEREAS, under N.C. Gen. Stat. §§ 153A-11 and -12 the board of commissioners is vested with the power to file suit and contract on behalf of Caldwell County; and

WHEREAS, Tony Edward Turnmire and Barbie Church Turnmire, own property within the County located at or about 2969 Collettsville Road, Lenoir, North Carolina 28645.

WHEREAS, the property located at or about 2969 Collettsville Road, Lenoir, North Carolina 28645 is in violation of one or more of the County's local ordinances.

WHEREAS, pursuant to N.C. Gen. Stat. §§ 153A-11 and -12, N.C. Gen. Stat. § 19-2.1, N.C. Gen. Stat. Chapter 19, and local ordinances, the County Attorney is authorized to initiate proceedings necessary to effectuate the enforcement of County ordinances as it relates to the ongoing violation on or about 2969 Collettsville Road, Lenoir, North Carolina 28645.

BE IT RESOLVED by the governing board of Caldwell County, as follows:

1. **That the County Attorney, or outside counsel selected by the County Attorney, is authorized and directed to initiate proceedings necessary to effectuate the enforcement of County ordinances as it relates to the property located on or about 2969 Collettsville Road, Lenoir, North Carolina 28645.**

2. **To settle the litigation, if warranted, on whatever terms the law firm sees fit.**

3. **To seek enforcement, if necessary, of any orders resulting from the litigation.**

2

Adopted this 23rd day of March, 2026.

Chair

3-23-26

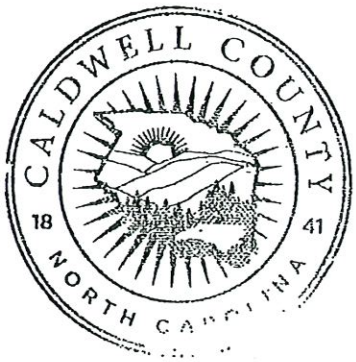
Date

Sasha Brown

Attest: Clerk to the Board

3-23-26

Date



Board of Commissioners Meeting
Agenda Item Summary

MEETING DATE	DEPARTMENT	PREPARED BY
April 27, 2026	Administration	

AGENDA ITEM # 17

Closed Session Pursuant to NCGS 143-318.11(a)(4)

BACKGROUND

RECOMMENDED MOTION

BUDGET IMPACT

APPROVED FOR BUDGET YEAR

No

ATTACHMENTS

None