City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** July 25, 2025

2. **Primary contact person and Department requesting agenda item:** Jill Weissman, Project Manager (Capital Management)

3. **Requested Council meeting date:** August 26, 2025

4. **Subject:** North Reed Creek Greenway Phase I

5. **Action Requested:** Resolution authorizing the City Manager to execute a contract with Kimley-Horn and Associates, Inc. for the North Reed Creek Greenway Phase I.

6. **Note if time sensitive, and why:** This is time sensitive due to public interest.

7. **Potential fiscal impact(s) - if known by staff at time of request:** This project currently has funding from the 2024 GO Bond.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE):**
    - Staff performed outreach to minority and women owned businesses through solicitation processes using the NC electronic Vendor Portal (eVP); and requested that submitting firms outreach to Minority & Women-Owned Business Enterprise (MWBE) service providers for subconsultant services.
    - The selected firm includes a subconsultant, Site Design Studio which is a Women-Owned Business Enterprise, and will serve the project from their Asheville office.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** N/A

10. **Identify key issues:**
    - This project is ranked as a top priority (#3) in the GAP Plan, and was included in the top five 'desired projects' in a 2024 public survey by the French Broad River Metropolitan Planning Organization.
    - Stakeholder engagement related to this project occurred throughout 2023 and 2024, and the public is in full support of extending the Reed Creek Greenway.
    - Six firms were evaluated:
        i. Alta Planning + Design
        ii. Civil and Environmental Consultants (CEC)
        iii. Flood Focus Engineering
        iv. Kimley-Horn
        v. Mattern & Craig Engineers · Surveyors
        vi. Summit Design and Engineering
    - The project currently has $3.75M allocated for Design and Construction (inclusive of Contingency) in the adopted CIP. Through the design process, the cost will be refined and it will be determined whether the current budget is sufficient or if additional funds will need to be identified.

North Reed Creek Greenway Phase I - Project Area
(diagram from 2024 Feasibility Study)

(Approx. 0.39 miles of new greenway that runs parallel with Broadway Street, up-slope from the existing sidewalk and roadway)

