City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

- **Date submitted to Clerk's Office:** Thursday, December 11, 2025

- **Primary contact person and Department requesting agenda item:** Ashley Haire, P.E. (Transportation)

- **Requested Council meeting date:** January 13, 2026

- **Subject:** Craven Street Bike/Ped Bridge Project Municipal Agreements with the North Carolina Department of Transportation

- **Action Requested:** Resolution authorizing the City Manager to execute agreements with the NCDOT for the Craven Street Bike/Ped Bridge Project.

- **Note if time sensitive, and why:** Not time sensitive

- **Potential fiscal impact(s) - if known by staff at time of request:** $2.086 million (20% local match) of $10.43 million total project cost

- **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - Funding for this project is provided primarily through Federal funds programmed by the French Broad River Metropolitan Planning Organization.
    - Procurement will follow required regulations for the use of federal funds.

- **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** N/A

- **Identify key issues:**
    - The City is currently coordinating with the NCDOT Division 13 on the design and construction of a bike/ped bridge that will parallel the existing Craven Street Bridge to the north (downstream).
    - The project has been assigned project number U-5019E in NCDOT's State Transportation Improvement Program (STIP).
    - It is federally funded and requires a 20% local match, totaling approximately $2.086 million.
    - The required matching funds will be programmed in the City's Capital Improvement Plan as part of the FY 27 budget process to align with the project phases adopted in the State's Transportation Improvement Program.
    - NCDOT will manage the project with the City as the client; however, the City will be responsible for managing ROW acquisition (including utilities), if necessary, though it currently owns both parcels on either side of the French Broad River directly north of the existing Craven Street bridge.
    - After construction is completed (estimated 2031), the City will accept the new bridge into its maintenance program and will need to program funding for future maintenance needs.