Budget Revision # _____

Item No. _____

Board Action Date _____

Caldwell County Board of Commissioners

# BUDGET REVISION

Board Meeting _____

Subject: 121 ARPA TSF Public Health Services

**Background and explanation for the Budget Revision:**

Caldwell County Health Department received an Agreement Addenda in the amount of $50,000. This Agreement Addendum further enhances the abilitly of local health departments to deliver the essential services and core functions of publlic helath to address the specific health needs or health status indicators selected by the health department.

*The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being*

**SUPPLEMENTAL APPROPRIATION**

| **Revenues: Increase / Decrease (Circle One)** | | | **Expenditures: Increase / Decrease (Circle One)** | | |
|---|---|---|---|---|---|
| Line Item # | Title | Amount | Line Item # | Title | Amount |
| 10.5110.330000.10194 | PH Services | 50,000.00 | 10.5110.429000.10194 | PH Services | 50,000.00 |
| **Total** | | **50,000.00** | **Total** | | **50,000.00** |

Attachments (Yes or No):

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

| Department Head | Date | Finance Director | Date | County Manager | Date |
|---|---|---|---|---|---|
| Anna Martin | 3.11.24 | | 3/18/24 | | |

# Division of Public Health
# Agreement Addendum
# FY 23-24



Caldwell County Health Department
**Local Health Department Legal Name**

Local and Community Support /
Local Technical Assistance & Training
**DPH Section / Branch Name**

121 ARPA TSF Public Health Services
**Activity Number and Description**

Susan H. Little, 919-215-4471
susan.little@dhhs.nc.gov
**DPH Program Contact**
(name, phone number, and email)

07/01/2023 – 05/31/2024
**Service Period**

**DPH Program Signature** **Date**
(only required for a negotiable Agreement Addendum)

04/01/2024 – 06/30/2024
**Payment Period**

☒ Original Agreement Addendum
☐ Agreement Addendum Revision # ___

**I. Background:**

This funding, provided through budget receipts transferred from the ARPA Temporary Savings fund and made available through the NCGA 2023 Appropriations Act, HB 259, provides a $50,000 grant in each year of the 2023-2025 fiscal biennium to each local health department to support activities authorized under the General Aid-to-Counties Agreement Addendum including the delivery of the 10 Essential Public Health Services per GS § 130A-1.1.[1], the core functions of public health (Assessment, Policy Development, Assurance), and the specific health needs or health status indicators selected by each local health department.

Per HB 259, Section 4.7.(i), "The funds appropriated from the State Fiscal Recovery Fund in this act and in prior enactments of the General Assembly shall not revert at the end of each fiscal year of the 2023-2025 fiscal biennium but shall remain available to expend and appropriate until the date set by applicable federal law or guidance."

**II. Purpose:**

This Agreement Addendum for Activity 121 further enhances the ability of local health departments to deliver the essential services and core functions of public health to address the specific health needs or health status indicators selected by the local health department.

[1] https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_130A/Article_1.pdf

Health Director Signature (use blue ink or verifiable digital signature) Date

LHD to complete:
[For DPH to contact in case follow-up information is needed.]
LHD program contact name:
Phone and email address:

**Signature on this page signifies you have read and accepted all pages of this document.**

The North Carolina General Statute § 130A-1.1(b) states: a local health department shall ensure that the following **10 Essential Public Health Services** are available and accessible to the population in each county served by the local health department:

**Assessment**

1. Monitor health status to identify community health problems.
2. Diagnose and investigate health problems and health hazards in the community.

**Policy Development**

3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.

**Assurance**

6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure a competent public health and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

## III. Scope of Work and Deliverables:

These funds may be used for any public health program or purpose, any locally identified need or current health status indicator, and to support the delivery of the core functions of public health and 10 Essential Public Health Services. The Local Health Department must report at the end of the fiscal year how the funds were spent related to the 10 Essential Public Health Services and core public health functions to address priority health needs or health status indicators selected by each local health department. Use of these funds may NOT supplant current state, federal or local funding.

To qualify for these funds, the Local Health Department must have a Permanent or Interim Health Director per NC GS § 130A-40. In addition, if that Health Director has never served in that role in North Carolina previously, that Health Director must participate in the *Orientation for New Local Health Directors* coordinated by the North Carolina Association of Local Health Directors. Additionally, the Local Health Department must be currently accredited by the North Carolina Local Health Department Accreditation Board.

## IV. Performance Measures / Reporting Requirements:

### 1. Performance Measures

a. **Measure #1:** The LHD shall invest this funding in specific health needs or health indicators including but not limited to the 10 Essential Public Health Services or core public health functions.

b. **Measure #2**: The LHD shall identify the specific health needs or health status indicators selected for prioritization under this funding.

c. **Measure #3:** The LHD shall identify the impact funding will have/had on the identified health needs or health status indicators selected for prioritization.

### 2. Reporting Requirements

By July 24, 2024, the LHD shall complete the following reports via the Smartsheet dashboard.[2]

[2] https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb

a. **Expenditures by Type Report**: LHD will provide funding expenditures by type for the annual reporting period.

1. Personnel (Salaries, Fringe, Benefits, etc. Do not include contracted staff)
2. Training and Education
3. Travel and Mileage
4. Medical Supplies
5. Office/Administrative Supplies
6. Contracted Services (included contracted staff)
7. Other administrative costs (specify)
8. Other (specify)

b. **Prioritized Health Needs or Indicators and Statement of Impact Reports**: LHD will select one or more of the following health needs or indicators prioritized for the annual reporting period:

1. Environmental Health
2. Communicable Disease
3. Maternal Health
4. Child Health
5. Chronic Disease
6. Injury Prevention
7. Access to or Linkage to Care
8. Mental Health
9. Behavioral Health
10. Other health needs or indicators

**Statement of Impact**: LHD will provide a statement that demonstrates what impact these funds had on prioritized health needs or indicators.

## V. Performance Monitoring and Quality Assurance:

The LTAT Branch will monitor performance by reviewing the annual Expenditures by Type Report, the Prioritized Health Needs or Indicators and Statement of Impact Reports. These financial and performance reports are provided by the LHD via the Smartsheet dashboard.

If the LHD seeks assistance in clarifying any part of this Agreement Addendum's requirements, LTAT Branch staff shall provide technical assistance upon request. If additional information is required, a phone conference will be conducted.

## VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.

   a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.

b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

**DPH-Aid-To-Counties** **For Fiscal Year: 23/24** **Budgetary Estimate Number : 0**

| Activity 121<br><br>Service Period<br><br>Payment Period | | AA | 131204<br>2BTS190<br>2000400000<br><br>07/01-05/31<br><br>08/01-06/30 | Total Allocated | Proposed Total | New Total |
|---|---|---|---|---|---|---|
| 01 Alamance | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| D1 Albemarle | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 02 Alexander | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 04 Anson | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| D2 Appalachian | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 07 Beaufort | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 09 Bladen | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 10 Brunswick | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 11 Buncombe | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 12 Burke | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 13 Cabarrus | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 14 Caldwell | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 16 Carteret | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 17 Caswell | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 18 Catawba | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 19 Chatham | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 20 Cherokee | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 22 Clay | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 23 Cleveland | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 24 Columbus | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 25 Craven | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 26 Cumberland | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 28 Dare | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 29 Davidson | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 30 Davie | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 31 Duplin | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 32 Durham | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 33 Edgecombe | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| D7 Foothills | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 34 Forsyth | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 35 Franklin | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 36 Gaston | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 38 Graham | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| D3 Gran-Vance | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 40 Greene | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 41 Guilford | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 42 Halifax | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 43 Harnett | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 44 Haywood | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 45 Henderson | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 47 Hoke | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 48 Hyde | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 49 Iredell | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 50 Jackson | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 51 Johnston | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 52 Jones | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 53 Lee | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 54 Lenoir | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 55 Lincoln | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 56 Macon | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 57 Madison | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| D4 M-T-W | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 60 Mecklenburg | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 62 Montgomery | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 63 Moore | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 64 Nash | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 65 New Hanover | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 66 Northampton | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 67 Onslow | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 68 Orange | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 69 Pamlico | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 71 Pender | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 73 Person | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 74 Pitt | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 75 Polk | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 76 Randolph | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 77 Richmond | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 78 Robeson | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 79 Rockingham | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 80 Rowan | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 82 Sampson | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 83 Scotland | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 84 Stanly | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 85 Stokes | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 86 Surry | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 87 Swain | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| D6 Toe River | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 88 Transylvania | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 90 Union | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 92 Wake | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 93 Warren | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 96 Wayne | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 97 Wilkes | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 98 Wilson | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 99 Yadkin | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| 00 Yancey | * | 0 | 50,000 | $0.00 | 50,000 | 50,000 |
| Totals | | | 4,300,000 | 0 | 4,300,000 | 4,300,000 |

| | |
|---|---|
| Sign and Date - DPH Program Administrator<br>DocuSigned by: signed on behalf of Susan Little by Lindsay Novacek 03/06/2024 | Sign and Date - DPH Section Chief<br>DocuSigned by: 03/07/2024 |
| Sign and Date - DPH Budget Office – ATC Coordinator<br>3/7/2024 | Sign and Date - DPH Budget Officer<br>3/7/2024 |

SH 3/7/2024