Minutes

Sawmills Town Council Meeting
Sawmills Town Hall

May 19, 2026
6:00 PM

Council Attendees:
Mayor Pro-Tem Clay Wilson
Mayor Keith Warren
Councilman Bobby Mosteller
Councilwoman Melissa Curtis
Councilwoman Rebecca Johnson

Absent:

Staff Attendance:
Chase Winebarger, Town Manager
Dustin Millsaps, Planning Director/Assistant Town Manager
Kelly Melton, Finance Officer
Terry Taylor, Town Attorney
Abby Rich, Town Clerk

1. **Call to Order**
   Mayor Keith Warren called the May 19, 2026, meeting to order at 6:00 PM.

2. **Invocation**
   Pastor Tony Harris with Harrisburg Baptist Church provided the invocation for those in attendance.

3. **Pledge of Allegiance**
   McKinleigh Rich led the Pledge of Allegiance for those in attendance.

4. **Adopt Agenda**
   Councilman Wilson made a motion to adopt the agenda. After a second from Councilman Mosteller, the motion carried unanimously.

5. **Approval of Meeting Minutes**

   a. **April 21, 2026, Meeting Minutes**
      Councilman Mosteller made a motion to approve the April 21, 2026 meeting minutes. After a second from Councilwoman Johnson, the motion carried unanimously.

6. **Public Comment**
   There were no individuals signed up to provide public comment.

7. **Action Items**

   a. **Call for Budget Public Hearing**
   Councilman Wilson made a motion to hold a public hearing for the 26/27 Fiscal Year Budget on Tuesday, June 16th at 6:00pm. After a second from Councilwoman Johnson, the motion carried unanimously.

   b. **Approval of Mutual Aid Agreements**
   Councilman Wilson made a motion to approve the mutual aid agreement with Hudson Fire Department. After a second from Councilwoman Johnson, the motion carried unanimously.
   Councilman Wilson made a motion to approve the mutual aid agreement with North Catawba Fire Department. After a second from Councilwoman Johnson, the motion carried unanimously.
   Councilman Wilson made a motion to approve the mutual aid agreement with Grace Chapel Fire Department. After a second from Councilwoman Johnson, the motion carried unanimously.

8. **Informational Items**

9. **Public Comment**

10. **Manager Updates/ Recommendations**
    Manager Winebarger informed the Council that administrative staff has been working with the Fire Department to determine what specific roles Chief Wilson will fill during the interim period after Chief Crowe's retirement. Manager Winebarger also informed the Council a Flock camera located on Trojan Lane was being moved to Mission Rd.

11. **Finance Updates**

    a. **BRIC Update**
    Clerk Abby Rich read the BRIC update as provided by Finance Officer Kelly Melton.

    b. **HELENE Update**
    Clerk Abby Rich read the Helene update as provided by Finance Officer Kelly Melton.

    c. **OSBM Update**
    Clerk Abby Rich read the OSBM update as provided by Finance Officer Kelly Melton.

12. **Mayor Updates/Recommendations**
    Mayor Warren provided the following for Council. The Lenoir Cruiser event had 244 cars in attendance and they will are potentially rebranding as the "Sawmills Cruisers". There are several donations for the upcoming car show being hosted by the Town and Eldreth Automotive. A Memorial Day Celebration will be held on Memorial Day at 11:00am.

13. **Clerk Updates/Recommendations**
    Clerk Abby Rich informed the Council that staff was in the process of going through the file room to remove outdated files. Additionally, minute books have been taken to Raleigh to be digitized and the website project is remaining on track.

14. **Council Updates/Recommendations**
    Councilman Wilson indicated he would like for the Town to reach out to NCDOT to inquire about the possibility of placing a stop sign at the intersection of Sawmills School Road and Dry Ponds Road.

15. **Closed Session §143-318.ll(a)(3)**
    A Closed Session was not held.

16. **Adjourn**
    With there being no more business to attend to, at 6:22 PM Councilman Wilson made the motion to adjourn. After a second provided by Councilwoman Curtis, the motion passed unanimously.

Approved on _____ day of _____, 2026.

_____

Keith Warren, Mayor

_____

Abby Rich, Town Clerk