Minutes

Sawmills Town Council Meeting
Sawmills Town Hall

September 15, 2026
6:00 PM

Council Attendees:
Mayor Pro-Tem Clay Wilson
Councilwoman Melissa Curtis
Councilman Bobby Mosteller

Absent:
Mayor Keith Warren
Councilwoman Rebecca Johnson
Councilman Joe Wesson

Staff Attendance:
Chase Winebarger, Town Manager
Dustin Millsaps, Planning Director/Assistant Town Manager
Kelly Melton, Finance Officer
Terry Taylor, Town Attorney
Abby Rich, Town Clerk

1. **Call to Order**
   Mayor Pro-Tem Clay Wilson called the meeting to order at 6:02 PM.

2. **Invocation**
   Councilman Mosteller provided the invocation for those in attendance.

3. **Pledge of Allegiance**
   Tally Long, Sgt. 1st Class, led the Pledge of Allegiance for those in attendance.

4. **Adopt Agenda**
   Mayor Pro-Tem Wilson noted an amendment to the Agenda. Item 7(b)- Appointment of Planning Board Member would be tabled and replaced with the new item 7(b)- Bid for Debris Monitoring Service.
   Councilwoman Curtis made a motion to adopt the agenda. After a second from Councilman Mosteller, the motion carried unanimously.

5. **Approval of Meeting Minutes**

   a. **August 18, 2026, Meeting Minutes**
      Councilman Mosteller made a motion to adopt the August 18, 2026, meeting minutes. After a second from Councilwoman Curtis, the motion carried unanimously.

b. August 18, 2026, Closed Session Minutes
Councilwoman Curtis made a motion to adopt the August 18,2026, Closed Session Minutes. After a second from Councilman Mosteller, the motion carried unanimously.

6. Public Comment
There were no individuals signed up for public comment.

7. Agenda Items

a. Budget Amendment
Manager Winebarger reviewed a Budget Amendment for the Fire Department. Councilman Mosteller made a motion to approve the Budget Amendment (as attached). After a second from Councilwoman Curtis, the motion carried unanimously.

b. Appointment of Planning Board Member
Manager Winebarger informed Council the RFP for Debris Monitoring Services had to be readvertized, as FEMA said the Town could not use the selected company. The Town received 3 bids and of these 3 only 1 bid submitted a not to exceed amount. Manager Winebarger said Town Staff recommends awarding the bid to Western Piedmont Council of Governments, with the not to exceed amount being $300,000. Councilwoman Curtis made a motion to award the Debris Monitoring Bid to Western Piedmont Council of Governments. After a second from Councilman Mosteller, the motion carried unanimously.

8. Clerk Updates/Recommendations
Town Clerk Abby Rich reminded Council of the Veteran's Day Ceremony on Saturday November 7th at 11:00 AM.

9. Finance Updates

a. BRIC Update
Town Clerk Abby Rich read the BRIC Update on behalf of Finance Officer Kelly Melton.

b. HELENE Update
Town Clerk Abby Rich read the Helene Update on behalf of Finance Officer Kelly Melton.

c. OSBM Update
Town Clerk Abby Rich read the OSBM Update on behalf of Finance Officer Kelly Melton.

10. Manager Updates/ Recommendations
Manager Winebarger informed Council that Town staff are currently working to review properties for tax collection accuracy.

11. Mayor Updates/Recommendations

There were no Mayoral updates.

12. **Council Updates/Recommendations**
    The Town Council thanked everyone for coming.

13. **Closed Session §143-318.ll(a)(3)**
    Councilman Wilson made the motion to enter Closed Session pursuant to §143-318.ll(a)(4). After a second from Councilman Mosteller, the motion carried unanimously.

14. **Adjourn**
    With there being no more business to attend to, Councilwoman Curtis made the motion to adjourn at 6:30PM. After a second provided by Councilman Wilson, the motion passed unanimously.

Approved on _____ day of _____, 2026.

_____

Keith Warren, Mayor

_____

Abby Rich, Town Clerk