Administration Monthly Report
Heather Taylor, Assistant Town Manager

January 2024

Assistant Town Manager:

- **Website/Facebook-**
  - Continuing to work on updating the Town's website with current Town information. Also trying to post to the Town's Facebook account a couple times a week.

- **Body Worn Camera Grant-**
  - Participated in a grant workshop with NC OSBM in regards to the Town's body worn camera directed grant.

Finance:

- **Taxes for 2023-** Candy and Susan have collected approximately 97.4% of taxes levied for 2024 as of January 31, 2024. Candy will present her tax collection report at the February meeting.

- **Business Registration Revenue-** Susan continues to work on collecting outstanding business registrations.

- **Budgets for 24/25-** Department Heads are currently working on preparing their budget submission for the upcoming FY 24/25. They also presented basic information at our pre-budget kickoff meeting on January 8. A budget folder will be prepared for everyone prior to the March pre-budget workshop.

- **Year-End-** Finished year end payroll procedures including quarterly reports as well as balanced and printed the W2's for employees. W2's were distributed the week of January 22. 1099s were also prepared and electronically filed as well.

Human Resource:

- **Employment-**
  - Police Officer Vacancies- Continue to advertise our vacant police officer positions.

- **Wellness-**
  - Employee Gym- over 37 hours were spent in the employee wellness gym during January.
  - Blood Pressure Screenings- Offered a blood pressure screening for employees on January 8 and we had six employees take advantage of this wellness activity. Next screening is Wednesday, February 7 at 8:30 am.

- **Pay and Classification Study**
  - Received a preliminary report on the study in late January, and final presentation will be made to Council at a later date.

Fletcher Parks & Recreation Department

January 2024 report

Winter yoga class started the new year on January 4th with 18 students enrolled in the program. The class will run until February 8th on Thursday evening 5:30pm-6;30pm. Spring Yoga will begin in March and run until April. We have collected $1,140 in registration fees for the winter yoga program.

The Polar Bear 5k was held on Saturday, January 27th at 9am in the Park. We had 79 runners registered for the 5k run this year. Volunteers from First Citizens bank & Fern Leaf school came out to work the water station. Hunter Subaru, First Citizen Bank, Pepsi Cola were our 5k race sponsors. We collected $2,485 in registration fees for the 5k race this year.

The Father/Daughter dance will be held on Saturday, February 10th from 3pm-5pm at the Prescott event center. We have sold 147 tickets as of 1/29/2024 and collected $2,335.00 in registration fees. Optimum Cable & Marthaler Jewelry. are event sponsors this year. Registration is open until February 5th,2024.

Our Park maintenance staff did a great good cleaning off the new multi-courts after the Park was flooded. The courts were coated in mud, Staff was able to remove all the debris in two days. They also resurfaced a 1 mile stretch of the greenway that had been washed out across the big bridge area. Public Works staff helped to remove a large tree stuck under the bridge and cleared off all the debris stuck up against the bridge last week. One section is the cane creek greenway was cracked and damaged, it will need to be reviewed for repair recommendation later this month.

Greg Walker, Director

Monthly Update— January, 2024
Planning & Zoning

Planning Board/ZBA – The Board did not meet in January. In February, the Board will hear a case involving an application for conditional zoning at 3122 Hendersonville Road. The applicant will be requesting conditional zoning from C-1 to C-2 in order to allow a collision center (classified as "Major Vehicle Repair" which is not permitted in C-1. Staff will update Council on this in March and potentially request that a public hearing be set for April on the matter. Also, we are waiting for information/drafts from McGill Associates regarding some possible amendments/procedures. Hopefully this will be before the Board in February as well for first discussion.

- Continued day to day issuance of permits, fielded inquiries about potential new developments, and responded to miscellaneous complaints (various complaints involving zoning, solid waste, and/or junked vehicles.

- Continued work on implementation of various minimum measures related to the Town's MS4 Stormwater Permit. Continued discussions and work with Mary Roderick from LOS and Chris Brown from McGill on various aspects of the program. Currently working on the "self assessment" for 2023 that is due to the state in February.

- Participated in the January 11 meeting of the TCC (advisory committee to the MPO).

- Participated in a Jan. 19 webinar regarding the housing crisis as it relates to zoning.

- Met with interim HAC Director, Susan Frady, to discuss possible workforce housing ideas.

- Working with McGill Assoc. on identifying possible ordinance amendments and/or procedural changes involving development review for large residential developments. Planning Board will begin discussions in Feb. I am not sure how many months of discussion it will take but staff will keep Council posted, as public hearing would eventually be needed for LDC amendments.

Public Works Department
Monthly Report
January 2024

Brush Pick Up

Public Works picked up 85 brush orders for a weekly average of 21. This produced 130 Cyds of brush which is now being dumped at the Henderson County Landfill at a cost of $48 per ton.
Leaf collection is complete. We have collected 217 Cyds of leaves this season.

Vehicles

Service was performed on 7 police cars, 1 parks & Rec Vehicle and 11 Public Works vehicles. Our 2014 model garbage truck is currently at the cummings dealership for repairs.

Sanitation

Public Works collected 187.16 tons of garbage for a daily average of 9.85 tons. Our truck was overweight 7 days of 37% of the time. Public Works collected 12 white goods.

Equipment

Public Works is down one garbage truck due to an issue with the exhaust system.

Town Hall

Carolina Mtn. Lock and Key is in the process of changing the locking mechanisms on all the other doors per the Leagues' safety assessment.
Britt and Tillson has measured and is in the process of providing drawings. They have ordered the glass. Once the materials come in, they will begin installing the safety glass in the Admin. Lobby. We are looking at around four months turnaround.

Bill Moore Community Park

Public Works removed another log jam for the walk bridge over Cane Creek. The debris has been hauled away.

FLETCHER POLICE DEPARTMENT
TEAMWORK - PROFESSIONALISM - DEDICATION

DANIEL D. TERRY
CHIEF

MEMORANDUM

To: Mark Biberdorf, Town Manager

From: Chief D. Terry

Date: February 1, 2024

Re: January 2024 Monthly Report

Training & Professional Development:

- Detective Gonzalez attended a four-day Reid Interview & Interrogation Course.
- Sergeant Beddingfield attended a one day intoxilyzer recertification class so he can perform the breath test on suspected DWI offenders.
- Sergeant Diaz continued his studies at NC State's Law Enforcement Executive Program. This training is taught on the campus of NC State, held one week a month for four months.
- Chief Terry along with the Director of Law Enforcement Training from Blue Ridge Community College attended, observed, and reviewed a 2-day course called Serving & Protecting in the 21st Century hosted in Wilson County. The purpose of attending the course was to decide if said class should be sponsored and hosted in WNC.

We had a total of 437 calls for service for the month of January. This does not include 1198 extra security checks. Fifty incident reports were filed. Seventeen of these incidents required some type of investigative follow-up to be conducted. Fifty-six citations were issued for a total of 68 charges. Twelve auto accidents were reported and 24 arrests made.

Activities of interest for the month of January include:

- Installation of the department's new Body Worn Cameras began. Complete installation and implementation should occur by the end of February.
- A senior from West Henderson High who is planning on obtaining a bachelor's degree in criminal justice before moving on to law school began an internship with the department this month. She must obtain 120 hours under the supervision and assignment of the department by the end of the spring school semester.
- The department had more DWI arrests (53) in 2023 than any year prior. We started 2024 with six DWI arrests in January.

300 OLD CANE CREEK ROAD, FLETCHER NC 28732
PHONE (828) 687-7922 – FAX (828) 654-8046
Email: d.terry@fletchernc.org

- The suspect that committed a robbery on Colken Way, reported in January 2023, was sentenced this month to approximately 13 years in prison. In that case the offender knocked on the door of a residence, confronted the homeowner and threatened to harm them if they did not hand over their car keys. The offender then stole their vehicle.

- An offender broke into Tan Epic on Hendersonville Road overnight. The front window was broken and cash box taken from inside. In addition, there were attempts to break into three other businesses on Hendersonville Road the same night. The offender was identified and is responsible for numerous other break-ins in Buncombe County. He was charged with multiple breaking and entering offenses and is presently in Buncombe County Jail.

- A traffic stop was conducted. After searching the vehicle based upon the odor of marijuana, Suboxone strips and related materials were located suggesting the items in possession of the offender were intended to be sold. The offender also had prior history for drug distribution. He was arrested and charged with Possession with Intent to Manufacture, Sell or Deliver a Schedule 3 Controlled Substance, among other charges.

- Officers investigated a Breaking and Entering to a Motor Vehicle where numerous tools were stolen from Rain Dance Roofing. A vehicle description of the offender was obtained. Two days later, a vehicle matching the description was located and stopped. The driver was identified as offender and arrested, charged with several felonies to include, Breaking and Entering, Larceny from Motor Vehicle, and Possession of Methamphetamine. Several tools were also recovered.

- An armed robbery occurred at the Cheap Chips-Citgo Station at 4091 Hendersonville Rd. A masked male offender, entered armed with a firearm, and demanded the clerk put cash inside a bag. This investigation is still ongoing.

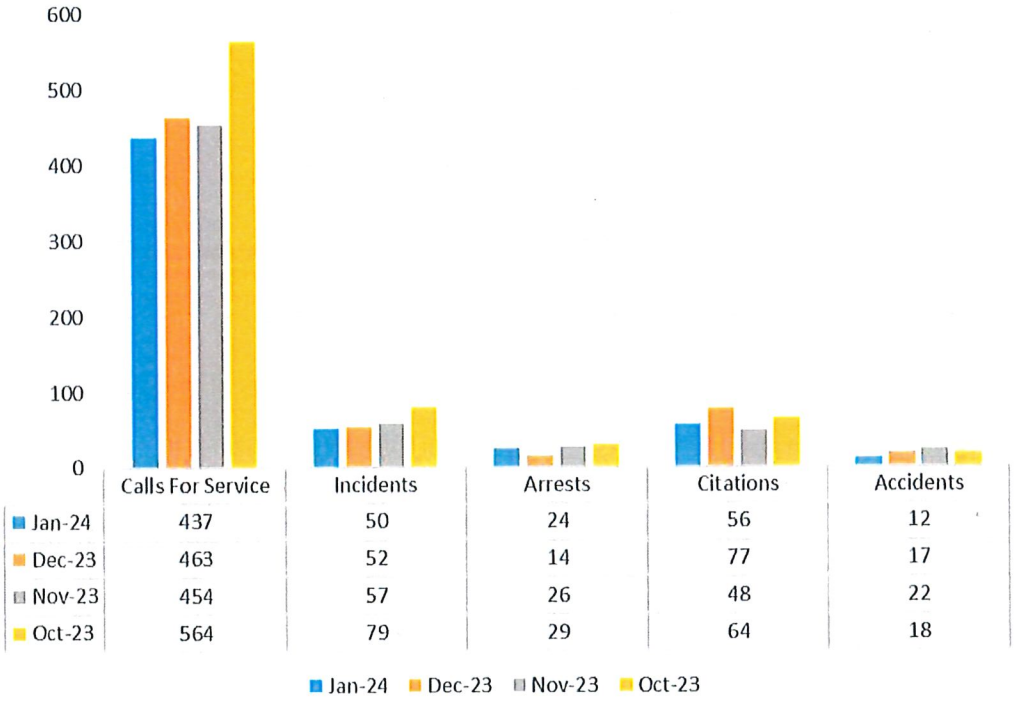
- Officers observed a vehicle matching a vehicle stolen in an armed robbery in Henderson County the night before. Officers confirmed the vehicle was in fact the one reported stolen and conducted a traffic stop taking three people into custody. The offenders were turned over to Henderson County Sheriff's Office as they were they original investigating agency.

Respectfully Submitted,

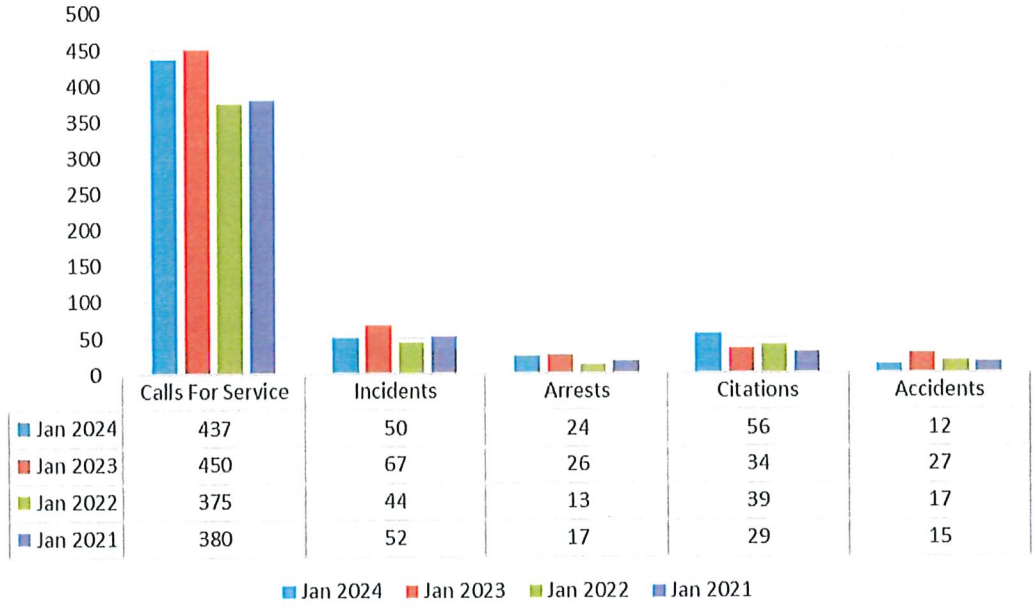
Chief Dan Terry

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Fletcher Police Department - January - 2024 Monthly Comparison



Fletcher Police Department - January - 2024 Yearly Comparison



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FLETCHER POLICE DEPARTMENT

TEAMWORK - PROFESSIONALISM - DEDICATION

DANIEL D. TERRY
CHIEF

January 31, 2024

To: Manager Biberdorf
From: Chief Terry
Subject: 2023 Statistics

Manager Biberdorf,

Attached you will find statistics related to department activity for 2023. Included is graphs demonstrating a comparison between 2023 and prior years. Overall, I believe the department, and hence the community is leaning in a positive direction as it relates to pubic safety. Some of the takeaways include the following:

- Traffic crashes are down slightly.
- Actual calls for service (911 calls) have increased. They are at their highest levels for the last nine years. This should be monitored as it may reflect a change in community expectations, a new problem or concern within the community, or the result of increased population.
- Self-initiated activity by the members of the department has increased, to include an increase in traffic citations and arrests.
- Crime has been decreasing the last few years.
- The department had more felony arrests, misdemeanor arrests, DWI arrests, and total arrests in 2023 compared to the last eleven years.
- There was a slight decrease in the amount of shifts were only two patrol officers were working. The goal is to have three officers per shift. There is still a strong need to improve in this area. Recruiting and hiring new officers will help.

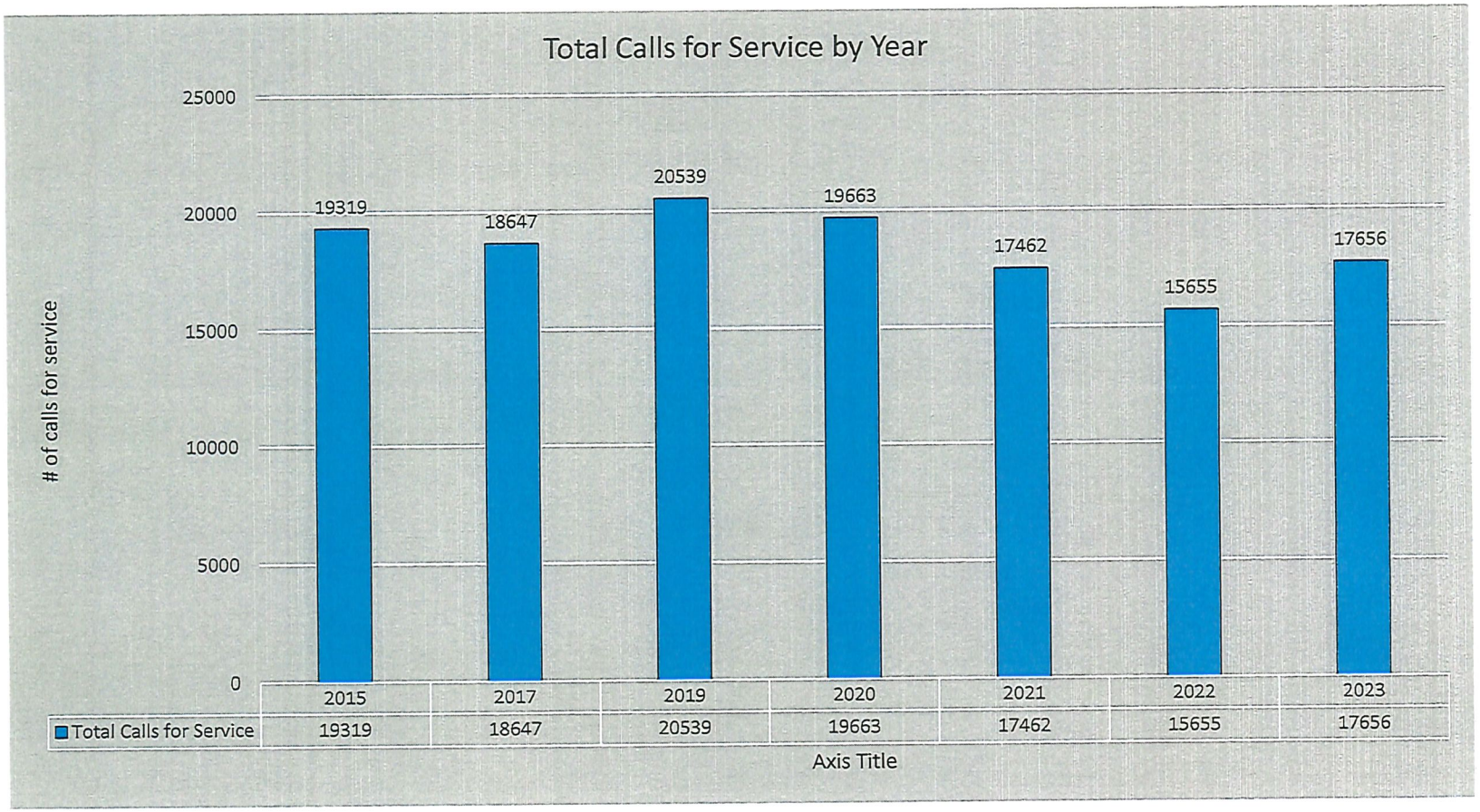
Please share the information with council as you deem appropriate.

Respectfully,

D. Terry

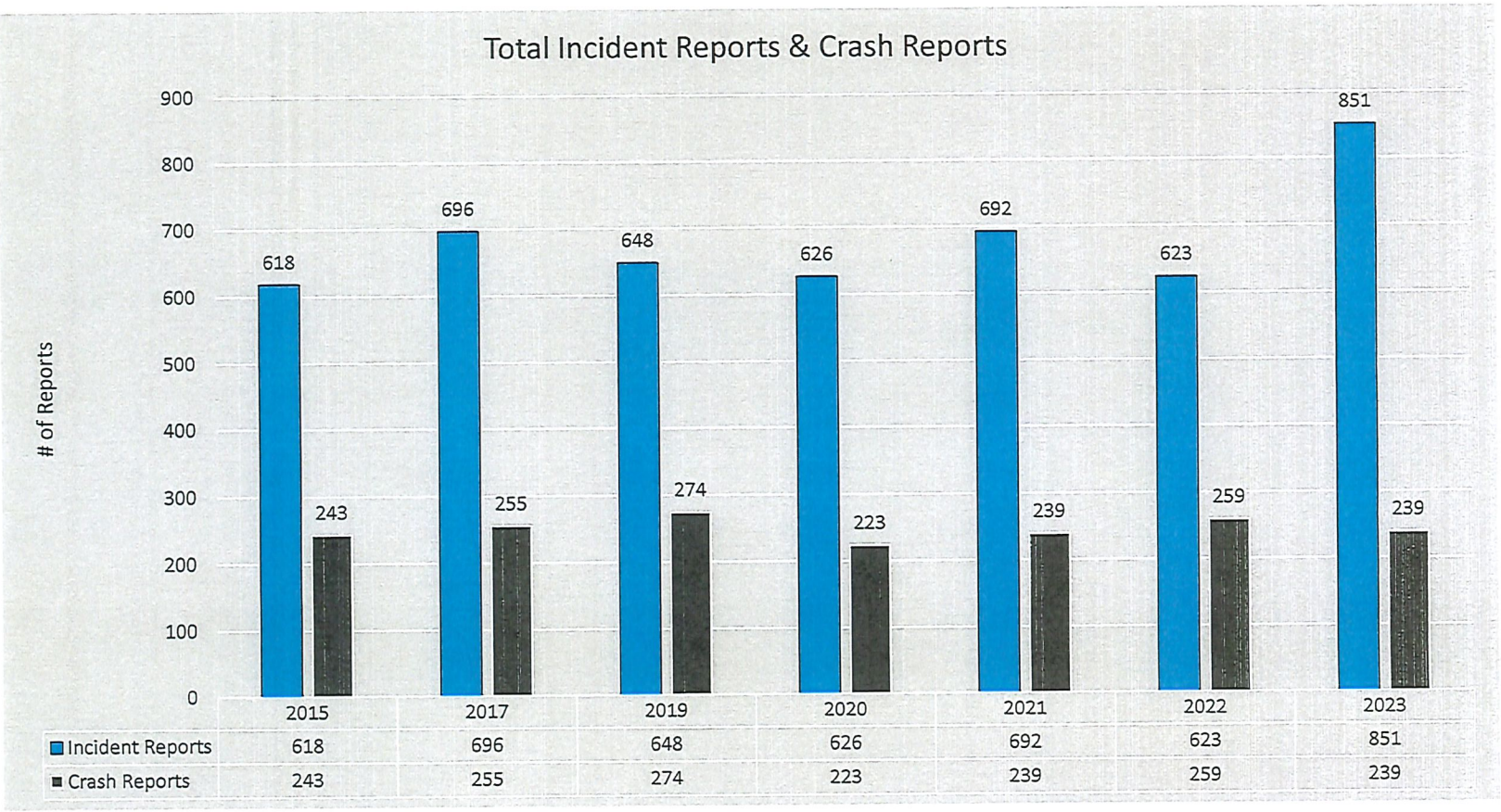
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Table #

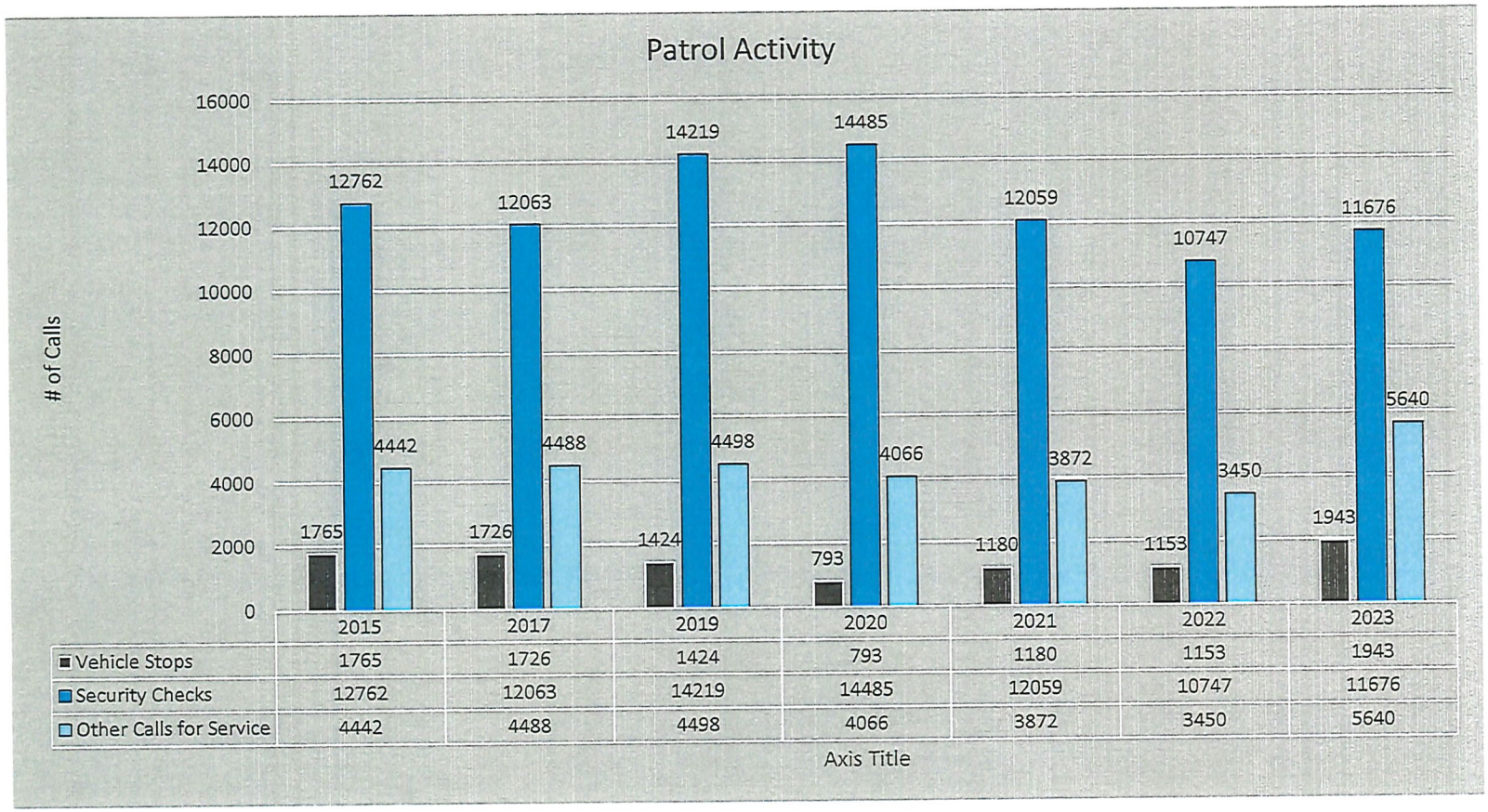


Comments: This table depicts the total number of calls for service from years 2015 through 2021 (9 years). The following table breaks down these calls for service between 911 calls and officer's self initiated activity.

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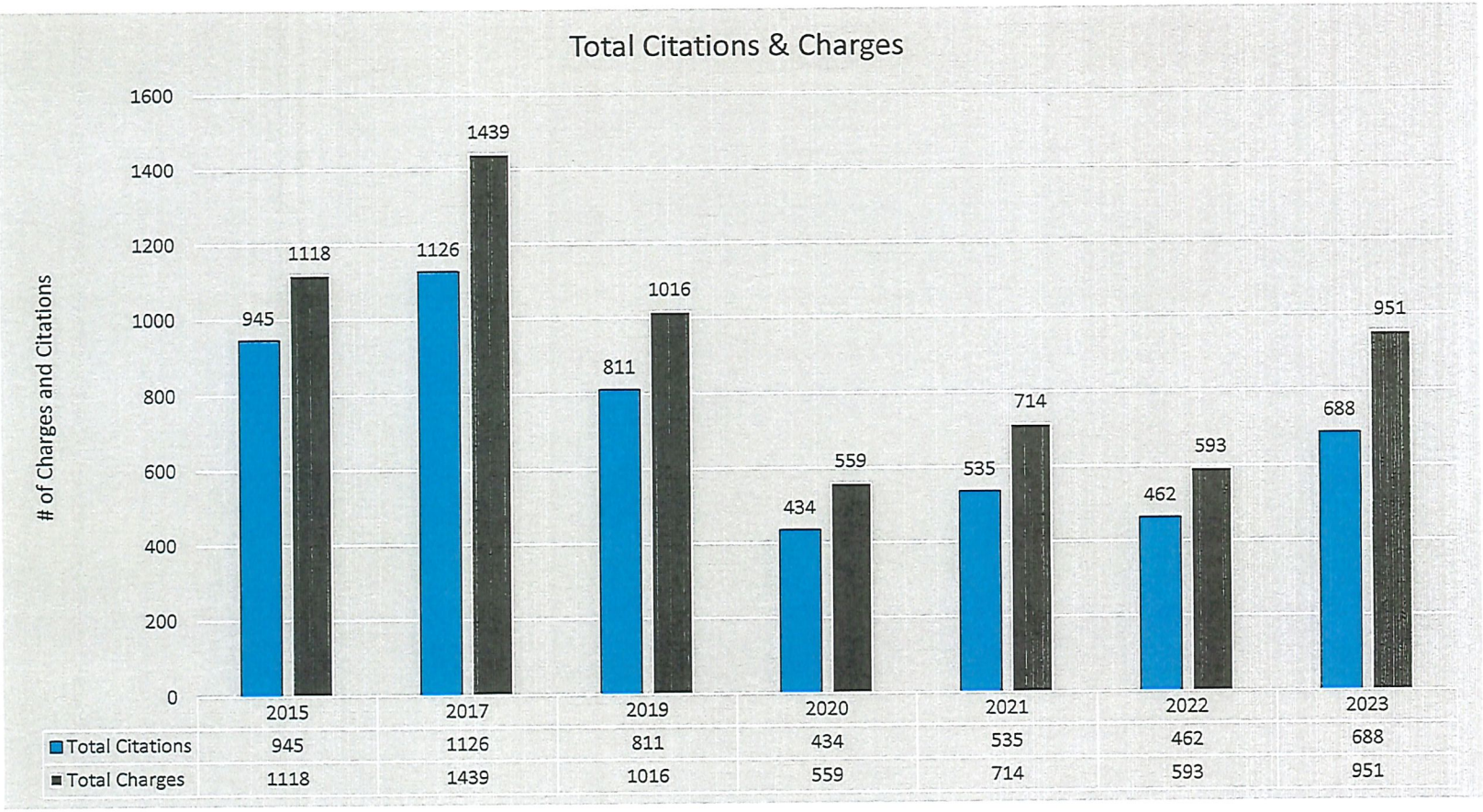


Comments: This table reflects the total number of written reports completed, including incident and accident reports. The number of reports have remained fairly consistent in previous years until 2023 where a significant increase was observed. The increase of incident reports in part is due to the increase in arrests, most of which were self-initiated versus officers responding to a 911 call. There was a slight decrease in accident reports.

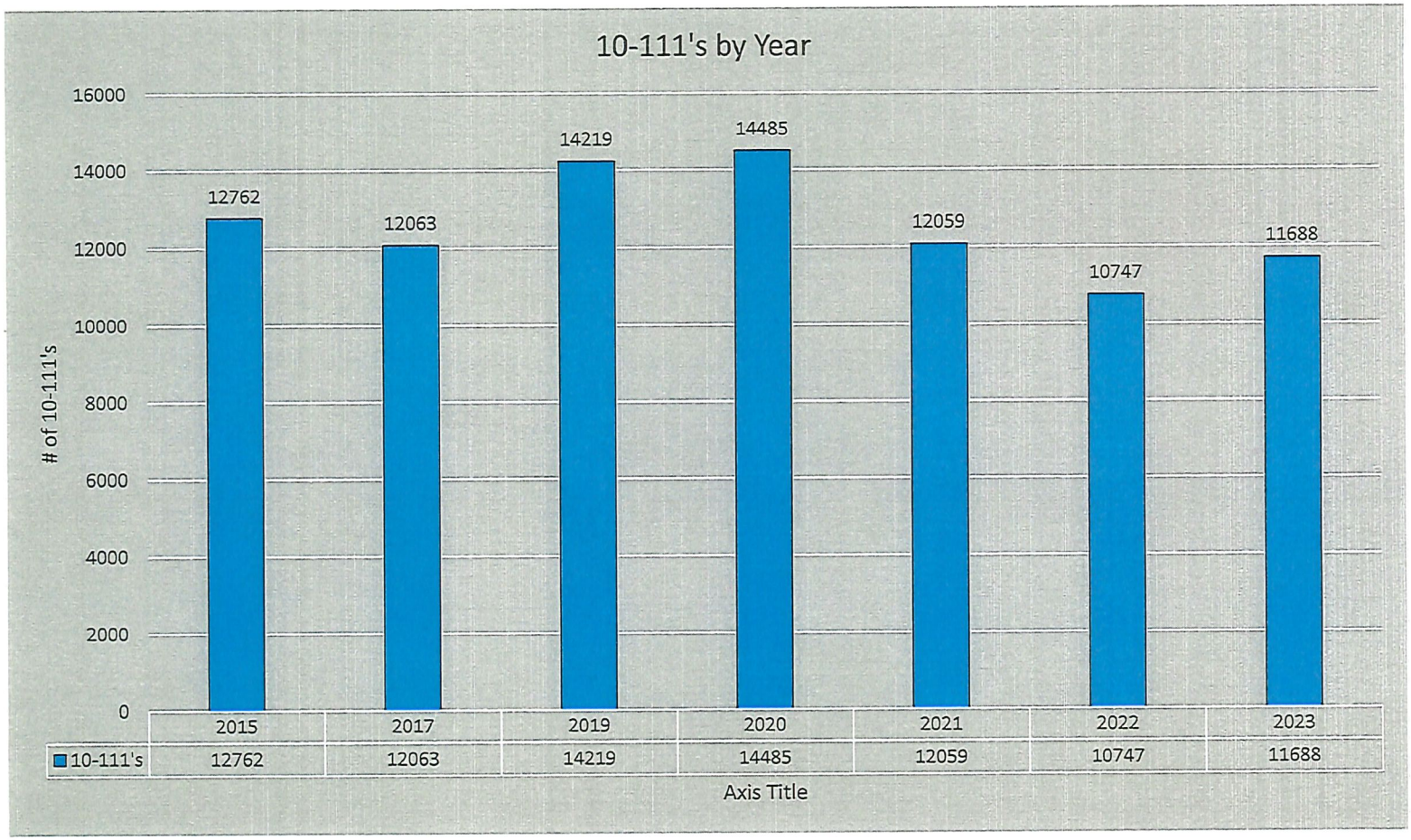


Comments: The light blue bar reflects actual 911 calls for service. Calls for service have remained fairly consistent until this year where an increase has been noted. With predicted population growth, housing construction, new businesses, and displacement of police-community problems from other areas, this increase in calls for service is expected. This should monitored moving forward as it may reflect changing attitudes and community expectations .The dark blue bar is self initiated neighborhood patrols and the black bar is self initiaited vehicle stops. Self initiated activity directly relates to patrol staffing. When staffing is short there will be a decrease in this activity. When staffing is increased you can expect an increase in these numbers if "other calls for service" (911 calls) remain the same. **Note: The decrease in vehicle stops for 2020 are directly related to COVID as officers were instructed to minimize unnecessary contact with the public.**

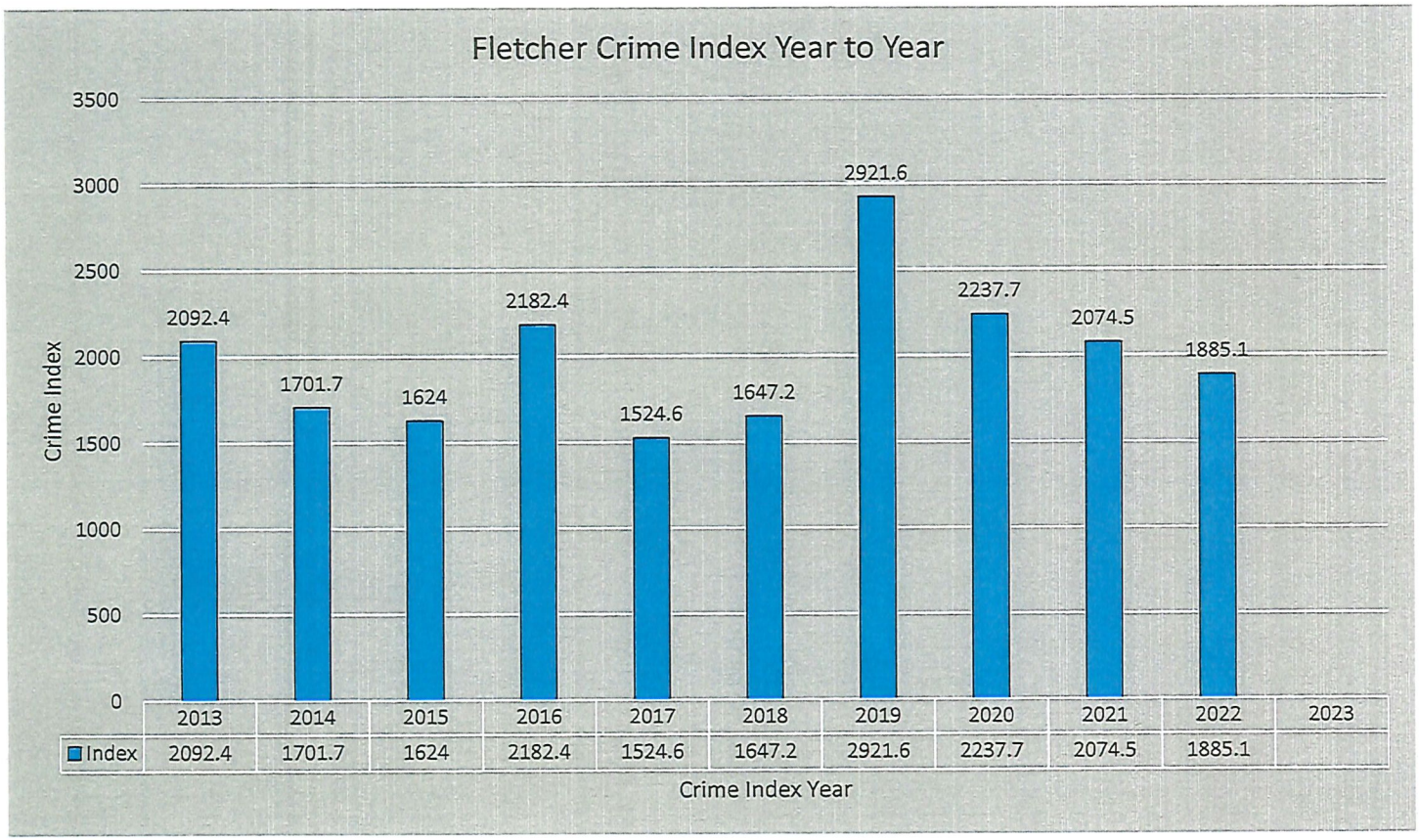
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Comments: There was a modest increase in traffic citations this year after a significant decrease beginning in 2019.

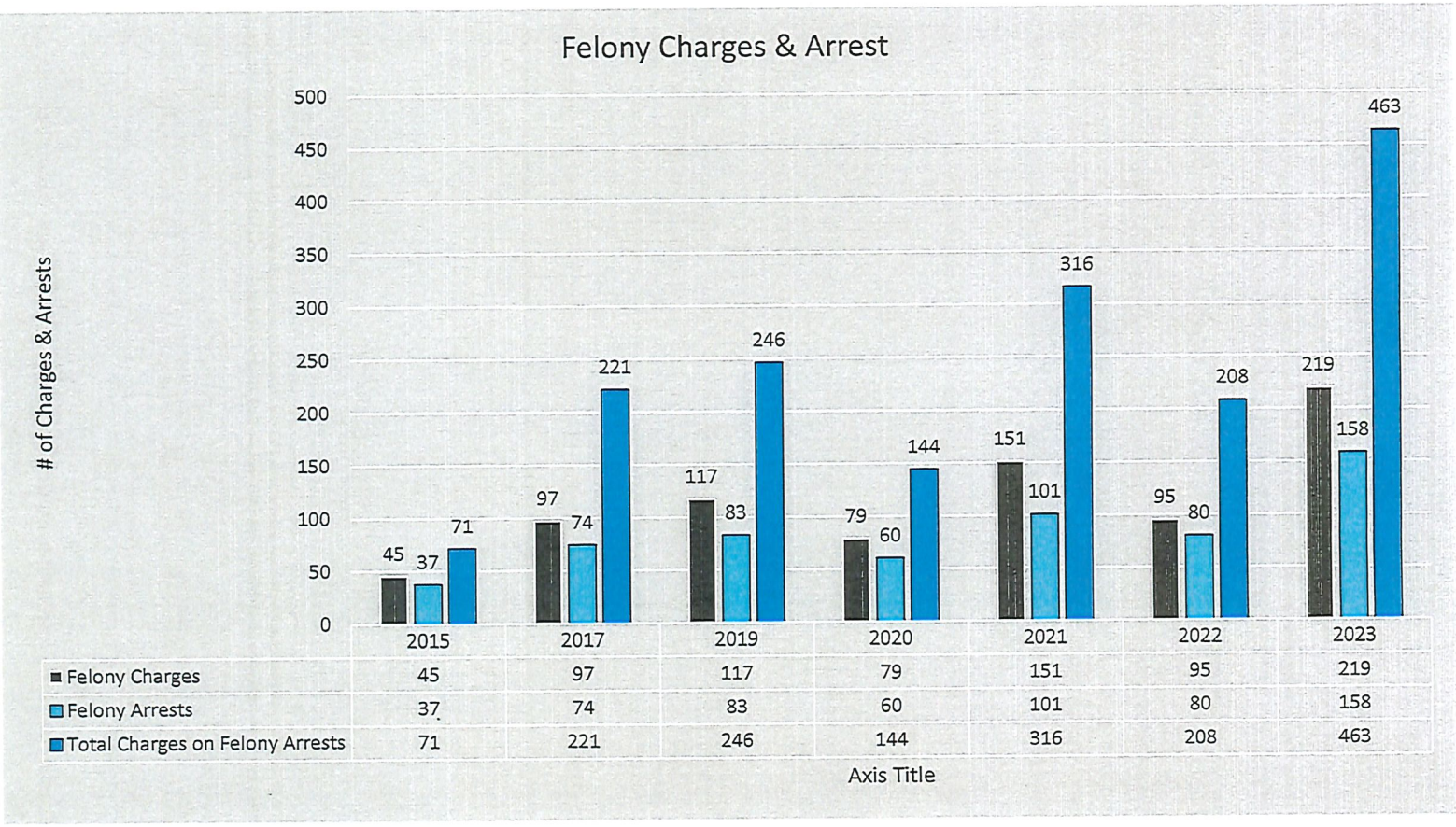


Comments: 10-111's are extra patrols. Officers typically log extra patrols when they self initiate a patrol of a specific location, such as a business or residential community, i.e. Livingston Farms, Industrial Park, Bill Moore Park.



Comments: The Crime Index is based upon 100,000 residents. It would be expected if the Town of Fletcher had 100,000 residents, we could expect, in 2022, 1885 of them to have been victimized. This does not include all crime, but the top seven crimes as recorded by the FBI and SBI. The crime rate continues to trend downward. When the 2023 rates are released in July 2024, I expect to see an additional decline.

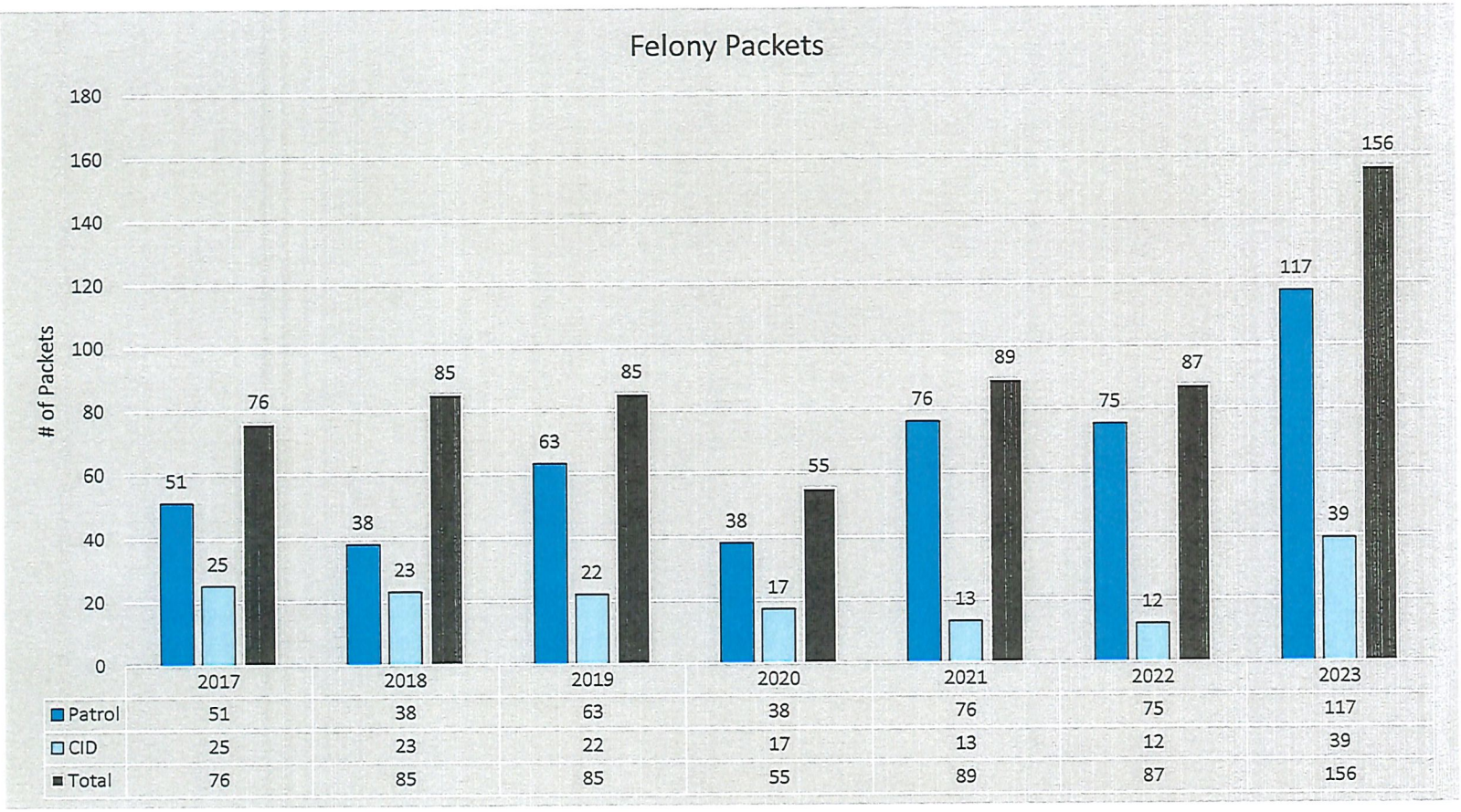
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	2015	2017	2019	2020	2021	2022	2023
Felony Charges	45	97	117	79	151	95	219
Felony Arrests	37	74	83	60	101	80	158
Total Charges on Felony Arrests	71	221	246	144	316	208	463

Comments: The light blue bar depicts the number of felony arrests made. The black bar indicates the total amount of felony charges connected to those arrests. The dark blue bar is the total amount of charges both felony and misdemeanor connected to the felony arrests. **Misdemeanor only** arrests are not included in this graph. In the last 9 years there has been a significant increase in the amount of felony arrests made, with this year (2023) being the highest ever. It is my opinion that the increase is not contributed to any significant increase in criminal behavior, but to the diligence of the officers committed to make a positive impact on public safety in the community.

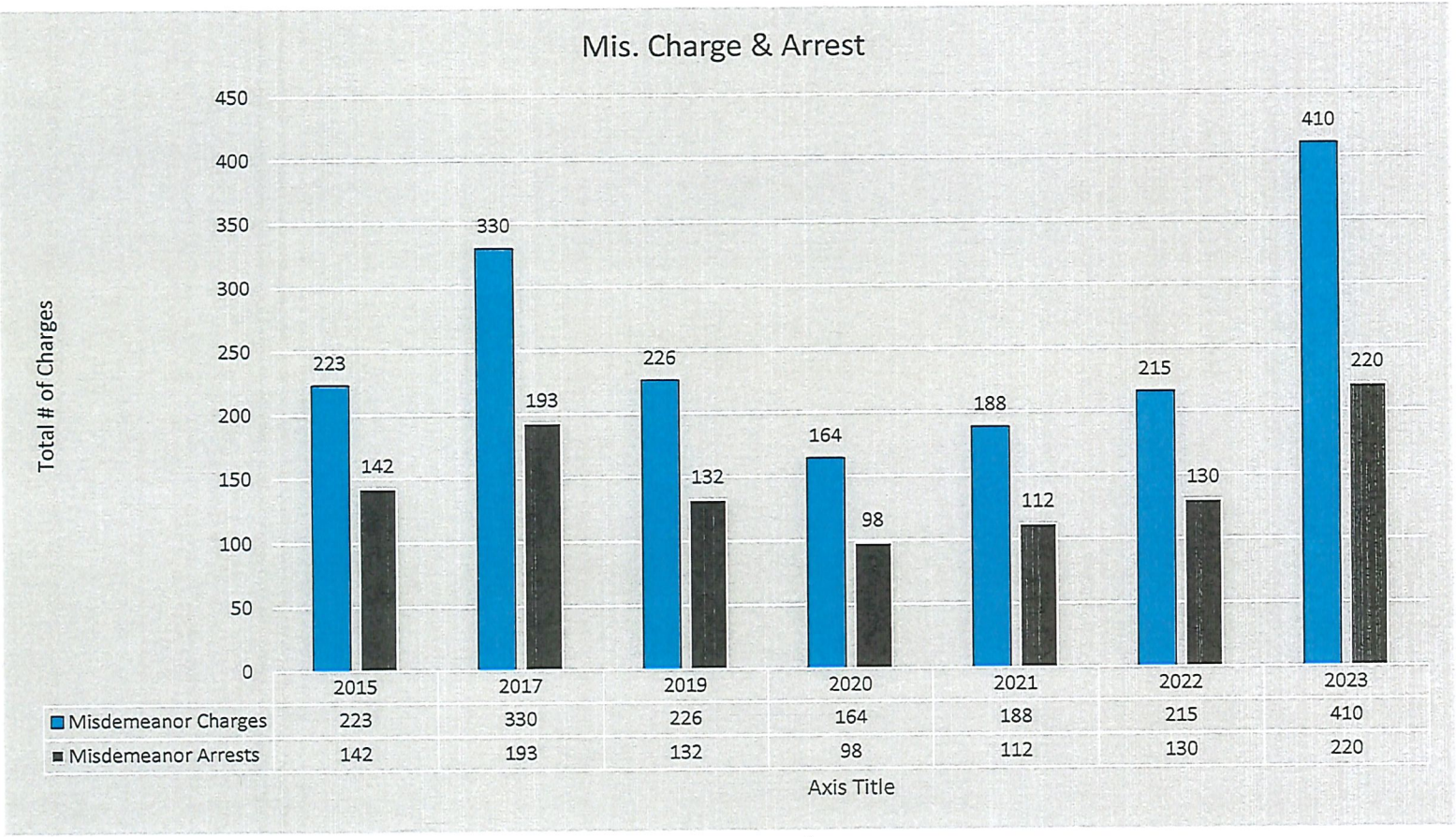
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	2017	2018	2019	2020	2021	2022	2023
Patrol	51	38	63	38	76	75	117
CID	25	23	22	17	13	12	39
Total	76	85	85	55	89	87	156

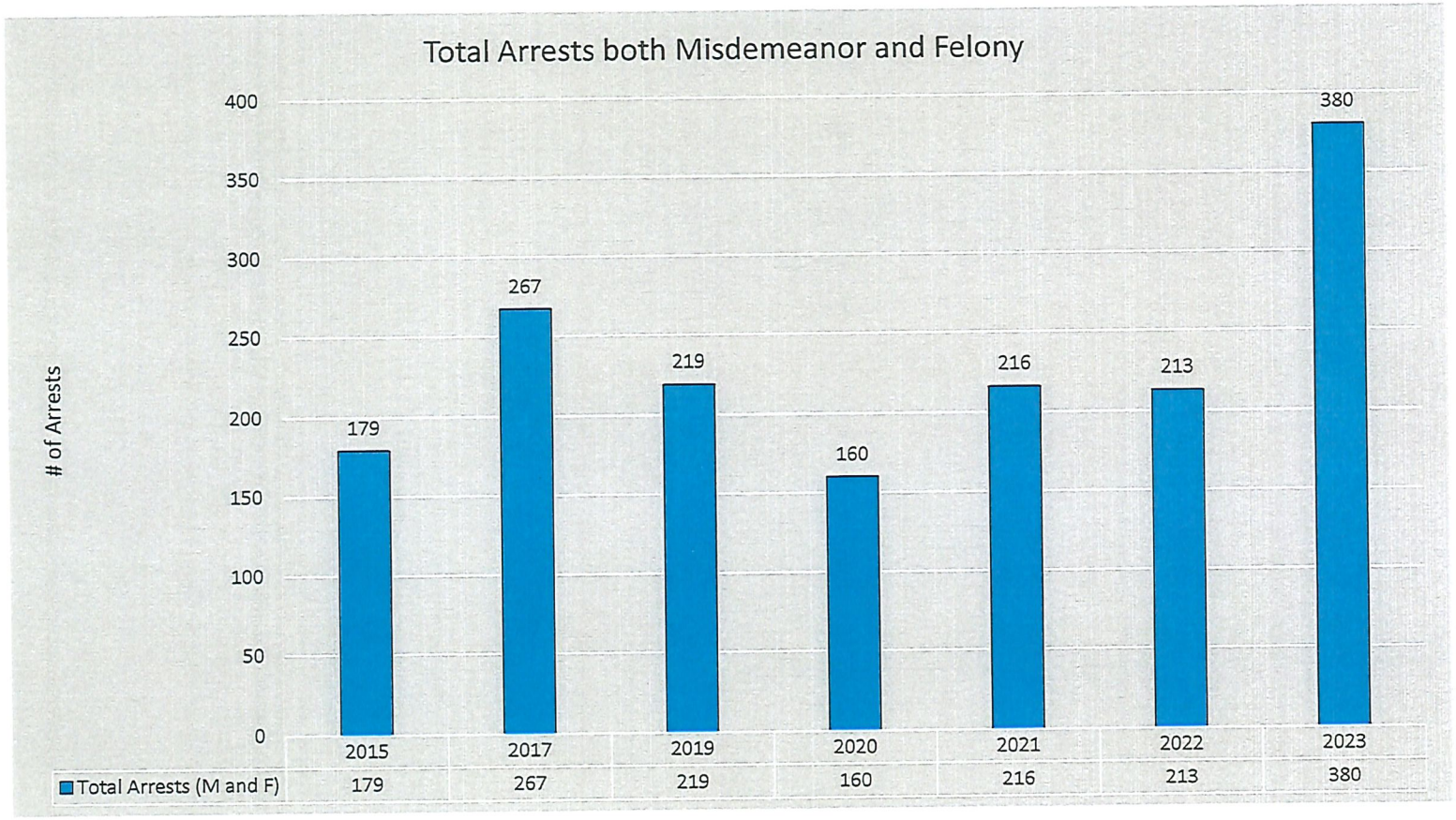
Comments: This graph depicts the number of felony packets completed by division (CID vs. Patrol). There continues to be an increase in the amount of felony packets being completed by both CID and Patrol. Felony arrests require more man hours to process than misdemeanor arrests. There is more investigative follow up, evidence processing, time in court, and the D.A.'s office requires a felony packet be completed. Each felony packet takes about 1.5 hours to complete.

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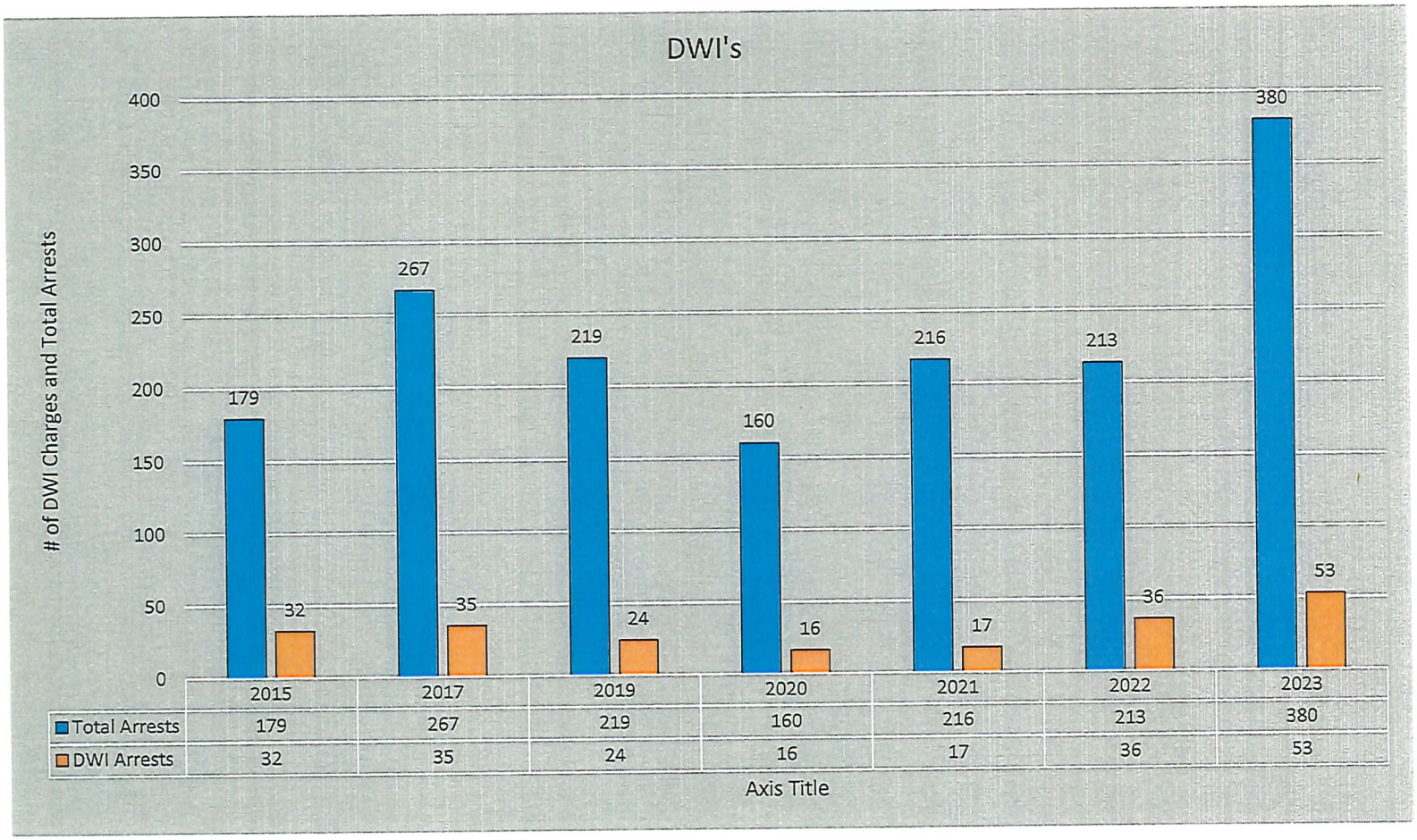


Comments: After a decrease following 2019, this year there was a significant increase with 220 misdemeanor arrests being made for a total of 410 charges. This is the highest amount of arrests in the last nine years.

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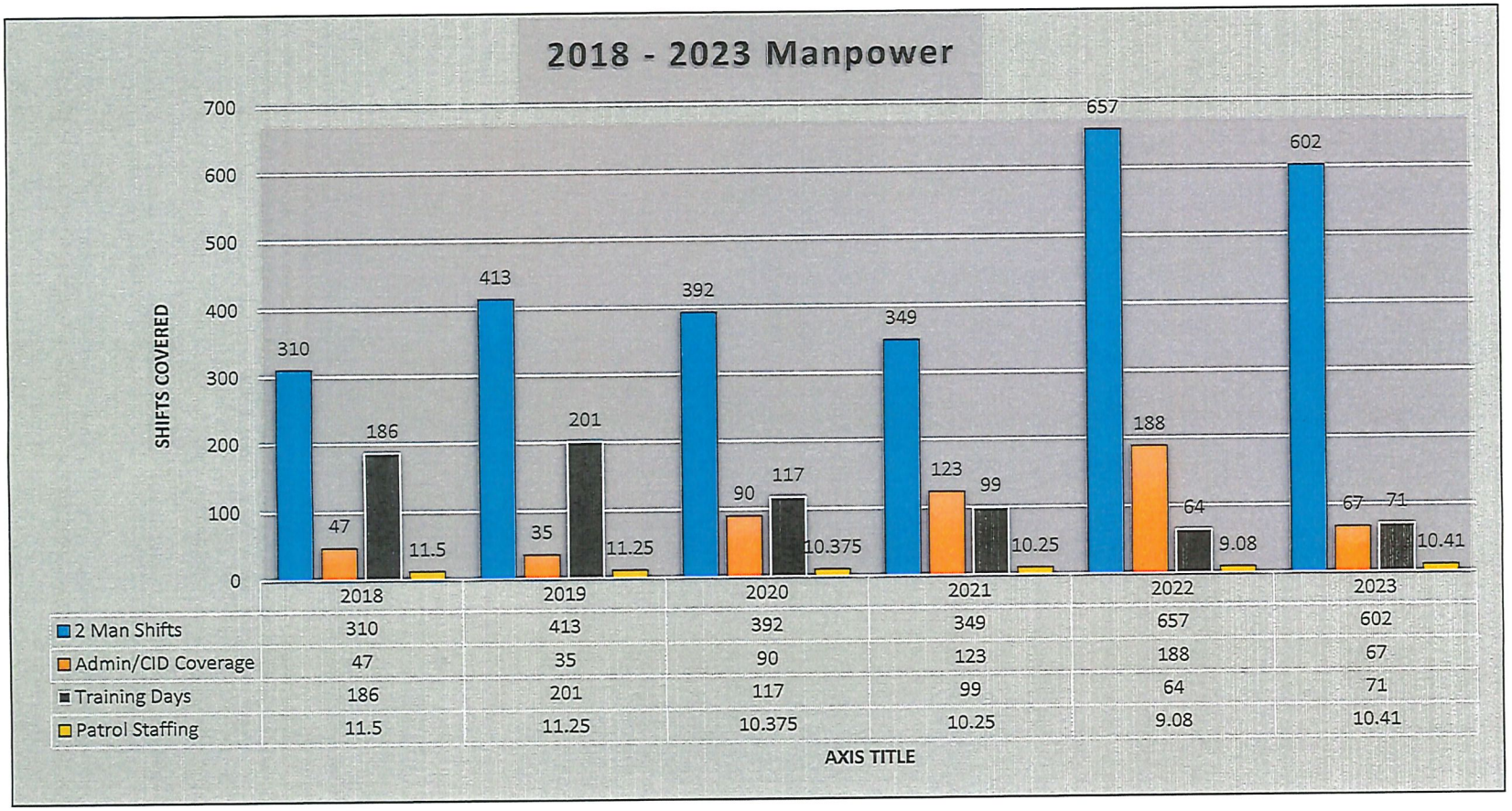


Comments: After remaining fairly stable over the past several years, 2023 brought about a significant increase in arrests.



Comments: This graph demonstrates the amount of DWI arrests made. 2023 has had more DWI arrests than any previous year recorded (last 11 years).

Table #



Comments: The department's goal is to maintain three officers working per shift. There are 730 shifts per year (365 x 2). The blue bar depicts how many of the 730 shifts there were only two officers working. The orange bar reflects the number of shifts where a member of the administration (captain or chief) or a detective had to fill in so two officers were working. Filling in on patrol takes members from their own duties. The black bar reflects the amount of training shifts per year. Typically, as the need for admin. or CID to fill in for patrol goes up, the amount of training available to officers goes down.