Administration Monthly Report
Heather Taylor, Assistant Town Manager

March 2024

Assistant Town Manager:

- **Website/Facebook-**
  - Continuing to work on updating the Town's website with current Town information. Also trying to post to the Town's Facebook account a couple times a week.

- **Body Worn Camera Grant-**
  - Received our $235,000 directed grant from the NC Office of State Budget and Management.

  - Assisting Captain Gutierrez in preparing our first quarterly grant report due in April.

- **ARPA Funding-**
  - Preparing to tackle our third Project & Expenditure Report due by the end of April to the Department of Treasury.

- **Fund Balance Policy-**
  - Presented a recommendation at the March Council meeting in regards to the excess unassigned fund balance per policy.

Finance:

- **Taxes for 2023-** we have collected approximately 98.9% of taxes levied for 2023 as of the end of March, and our tax advertisement was placed in the Hendersonville Lightning on March 20.

- **Business Registration Revenue-** Susan continues to work on collecting the one outstanding business registration.

- **Budgets for 24/25-** We held our first budget session on March 19 at Town Hall. Everyone was available to provide Council with their initial requests for their respective departments. During the month of April, we will be working on finalizing our requests as the Town Manager develops the revenue side.

- **NCCMT Account-** Due to continued higher interest rates, Heather moved some General Fund savings during March to the North Carolina Capital Management Trust to generate higher interest rate returns.

Human Resource:

- **Employment-**

  Full-Time:
  - Police Officer Vacancies- Savannah Kicklighter began work with the Town as a police cadet on 3/4/24.

  Part-Time/Seasonal: Posted and advertised the following seasonal positions:
  - P/T Summer Day Camp Counselors
  - Summer Internship

- **Wellness-**
    - Employee Gym- over 43 hours were spent in the employee wellness gym during March.
    - Blood Pressure Screenings- Offered a blood pressure screening for employees on March 6 and we had six employees take advantage of this wellness activity. Next screening is Monday, April 8 at 8:30 am.
- **Pay and Classification Study**
    - The final meeting to wrap up the study was held in early March with the consultant, and the presentation on the study will be held on April 8.

FLETCHER POLICE DEPARTMENT
TEAMWORK - PROFESSIONALISM - DEDICATION

DANIEL D. TERRY
CHIEF

MEMORANDUM

To: Mark Biberdorf, Town Manager

From: Chief D. Terry

Date: April 1, 2024

Re: March 2024 Monthly Report

Training & Professional Development:

- Officers Khamsouk and Wolfe attended the 40-hour Field Train Officer Course with prepares them to act as field training officers to newly hired recruits.
- Detective Beauchamp attended a forty hour Blood Stain Pattern Analysis Course. This course will better prepare her to interpret evidence found at crime scenes.
- Sergeant Diaz graduated from his month's long Law Enforcement Executive Program and NC State. A ceremony and luncheon was held at the university.
- Captain Fulmer attended a one-day Community Care Symposium at Western Carolina University where programs related to enhancing police response to those with mental illness in the community were covered.
- Captain Fulmer, Gutierrez, and Sergeant Diaz attended a one-day Fundamentals of Juvenile Justice Course hosted by the North Carolina District Attorney's Association.
- In-Service training was held where all members obtained training in various topics to include, Blood Borne Pathogens, Taser deployment, ICAT (Integrating Communications, Assessment, and Tactics), as well as a high risk call for service table top exercise.

We had a total of 547 calls for service for the month of March. This does not include 1239 extra security checks. Sixty-four incident reports were filed. Seventeen of these incidents required some type of investigative follow-up to be conducted. Eighty-four citations were issued for a total of 107 charges. Twenty-seven auto accidents were reported and 33 arrests made.

Activities of interest for the month of March include:

- During In-service training, several officers were recognized, receiving departmental awards for their service and performance. Copies of the awards are presented below.
- In 2023, the department had more DWI arrests than any other year previously. The department is on pace this year to have even more DWI arrests than 2023. There were 8 such arrests in March. Certainly, DWI related offenses are a public safety hazard, and this type of enforcement will continue to be encouraged.

300 OLD CANE CREEK ROAD, FLETCHER NC 28732
PHONE (828) 687-7922 – FAX (828) 654-8046
Email: d.terry@fletchernc.org

- Eleven persons were arrested on warrants this month.

- There were 12 separate felony drug arrests made this month to include, 6 charges for possession of methamphetamine, 5 charges for cocaine, 3 charges for fentanyl, and one arrest for possession of mushrooms.

- There was a drug related fatal overdose. The deceased individual was found deceased in their vehicle in the parking lot of the Dollar General on Hendersonville Road. This case is still under investigation.

- Community engagement activities this month consisted of meeting with administrators in charge of security for Fletcher First Baptist Church, meeting with Safelight reference their on-going trafficking task force, two station tours for local Henderson County homeschooling groups, and a station tour for Jamison, a Fernleaf kindergartner, celebrating his birthday.

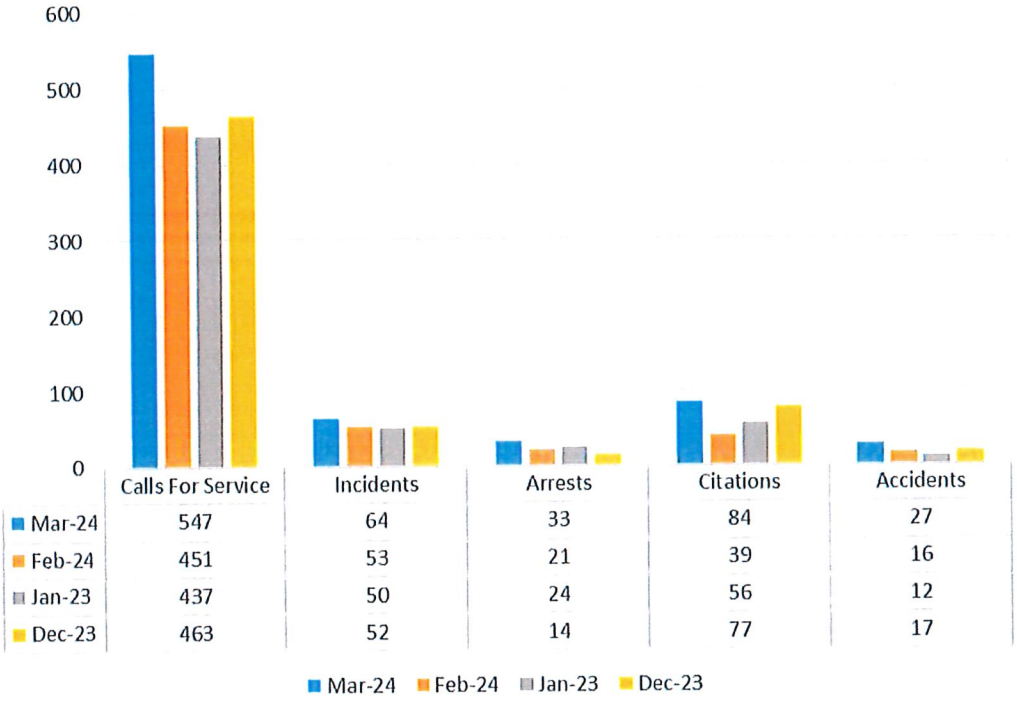
Respectfully Submitted,



Chief Dan Terry

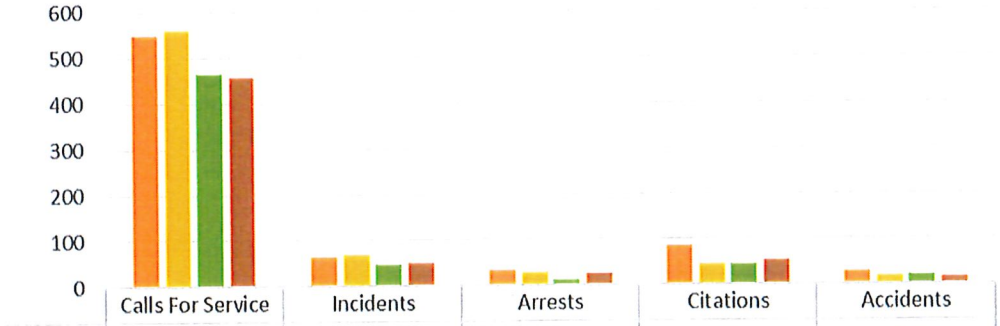
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Fletcher Police Department - March - 2024 Monthly Comparison



	Calls For Service	Incidents	Arrests	Citations	Accidents
Mar-24	547	64	33	84	27
Feb-24	451	53	21	39	16
Jan-23	437	50	24	56	12
Dec-23	463	52	14	77	17

Fletcher Police Department - March. 2024



	Calls For Service	Incidents	Arrests	Citations	Accidents
Mar-24	547	64	33	84	27
Mar-23	559	70	29	45	17
Mar-22	465	47	12	44	20
Mar-21	456	51	25	53	15

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FLETCHER POLICE DEPARTMENT
CRIMINAL INV DIVISION
MARCH 2024 STATISTICS

OFFENSE	MONTHLY ACTIVITY 2024						CUMULATIVE 2024				
	ASSIGNED	CLEARED w/ ARREST	EXCEPTIONALLY CLEARED	ADMINISTRATIVELY CLEARED	UNFOUNDED		OPEN PENDING	CLEARED BY ARREST	EXCEPTIONALLY CLEARED	ADMINISTRATIVELY CLOSED	UNFOUNDED
ARSON											
ASSAULT/BATTERY										1	
B&E (COMMERCIAL)							1	1			
B&E (RESIDENTIAL)							1				
B&E (TO MOTOR VEHICLE)							1				
CHILD ABUSE (PHYSICAL/NEGLECT)											
CRIMINAL DAMAGE										1	
CRIMINAL TRESPASS											
DEATH INVESTIGATIONS	1						1				2
DOMESTIC VIOLENCE											
DRUG INVESTIGATIONS	1	1						1			
ELDER ABUSE-FINANCIAL											
ELDER ABUSE-PHYSICAL	1				1		1				1
FINANCIAL CRIMES/ID THEFT	2			3						4	
HARASSMENT/INTIMIDATION											
HOMICIDE											
LARCENY	1						2	2			
MISSING PERSON (ADULT)											
MISSING PERSON (JUVENILE)											
MOTOR VEHICLE THEFT/UUMV							1				
ROBBERY							1				
SEX OFFENSE							1	1	1		
SUICIDE/ATTEMPTED											
OTHER	2	1		1			1	1		1	
TOTAL	8	2	0	4	1		11	6	1	7	3
LAST MONTH	9	3	1	3	1						
YEAR-TO-DATE											

Department of Social Services		2024 YTD
TOTAL CASES REVIEWED	1	4
TOTAL CASES ASSIGNED	0	1

CITIZEN ASSIGNMENT LETTERS SENT 5 20

43 % Clearance rate for March 2024

53% Year-To-Date Clearance

LETTER OF RECOGNITION

Captain Jose Gutierrez
24-0033
Breaking & Entering to Motor Vehicle, Larceny, Possession of Stolen Property, and Possession of Methamphetamine

On January 3, 2024, after reviewing video footage related to a previous theft of property from vehicles at Rain Dance Roofing, Captain Gutierrez, two days removed from the theft, observed a vehicle similar to that of the suspects'. As the vehicle traveled on Howard Gap Road, additional observations were noted reference unique characteristics matching that of the suspect vehicle previously observed on video.

Captain Gutierrez initiated an investigatory stop on the vehicle. The driver was subsequently identified as the offender responsible for the breaking and entering and subsequent larceny offenses. Offender confessed to the crime and was found to be in possession of methamphetamine and some of the previously stolen property.

Captain Gutierrez should be recognized for his attention to detail, staying abreast of local occurrences of crime and the details of said crime, as well as his initiative in proactively watching available video surveillance, being mindful of his surroundings, and taking appropriate action when warranted.

Daniel D. Terry
Chief of Police

LETTER OF RECOGNITION

Sergeant Josh Kilby & Officer Austin Wolfe
23-17425
Breaking & Entering to Motor Vehicle, Larceny, Possession of Stolen Property, and Drug Trafficking

On December 25, 2023, a breaking and entering to a trailer occurred off of Hendersonville Road. Twenty-thousand dollars' worth of "DJ" equipment was reported stolen. As part of the investigation, local businesses were checked for video surveillance. Video was found of the suspect's vehicle. Sergeant Kilby took note of several unique characteristics related to the vehicle on video.

Five days later, Sergeant Kilby located a vehicle matching the suspect vehicle. Based on the vehicle, two suspects were identified. Sergeant Kilby obtained consent to search their home locating an item stolen during the incident. A search warrant was obtained and additional proceeds recovered. Confessions were obtained and an additional suspect identified.

Officer Wolfe later located the third suspect. An independent investigation led to the third suspect being found in possession of trafficking levels of fentanyl and a handgun. This arrest led officers to the third suspect's home where the remaining stolen property from the B & E were recovered. All three offenders were charged with multiple felony offenses.

Sergeant Kilby and Officer Wolfe should be recognized for their initiative and investigative skills. The thoroughness of the investigation and the communication between members of the department led to the success of this case, removing harmful offenders from the community, and exemplifying the departments values of Professionalism, Dedication, and Teamwork .

Daniel D. Terry
Chief of Police

UNIT CITATION

Sergeant Ron Diaz, Detective Emily Beauchamp, and Detective Juan Gonzalez
22-12238, 22-14999, 24-0454, 24-0554, 24-2603, & 24-2780
Safecracking, Breaking & Entering, Larceny, Possession of Stolen Property, and Indecent Exposure

The Fletcher Police Department Criminal Investigation Division (CID), consisting of Sergeant Ron Diaz, Detective Emily Beauchamp, and Detective Juan Gonzalez, should be recognized for their performance, specifically the demonstration of the department's core values of Professionalism, Dedication, and Teamwork.

In recent weeks several significant cases have been solved successfully, with property recovered and appropriate arrests of the offenders made. These investigations and arrests, included a safecracking case occurring in 2022, as well as the apprehension of a habitual offender and chronic shoplifter, the theft of a Hot Tub, several breaking and entering offenses, and an indecent exposure case. In addition, during the recent past, on separate occasions, a member of the District Attorney's Office and a private defense attorney, has commented on the professionalism and quality of work performed by the detectives at the Fletcher Police Department.

Members of CID should be recognized for their ability to communicate, work as a team with not only members of their division, but department wide, and their dedication to thoroughly investigate cases, often thinking "outside the box," and taking a case as far as they can. Their contributions, efforts, and attention to detail makes the department better and community safer.

Daniel D. Terry
Chief of Police

Public Works Department
Monthly Report
March 2024

Brush Pick Up

Public Works picked up 302 brush orders for a weekly average of 76. This produced 312 Cyds of brush which is now being dumped at the Henderson County Landfill at a cost of $48 per ton.

Public Works sponsored a mulch giveaway on March 9th. 20 loads of mulch were loaded that day. We are planning on doing one a month until all mulch is gone. The next date is April 20th.

Vehicles

Service was performed on 5 police cars, 3 parks & Rec Vehicles and 5 Public Works vehicles.
NC State Inspections were performed on the remaining police cars

Sanitation

Public Works collected 152.39 tons of garbage for a daily average of 9.53 tons.
Public Works collected 10 white goods.

Equipment

Public Works now has all of its garbage trucks up and running.

Town Hall

Carolina Mtn. Lock and Key has finished installing all of the securing locking mechanisms in the areas addressed by the League. Also, Britt & Tilson has installed the bullet proof glass in the administration area. They are just waiting on one piece of trim to be shipped.

Streets

The new spring banners are up promoting spring! If only the weather could read! The guardrail that was hit on Old Cane Creek Rd and Cane Creek Rd has been repaired.

Clock Tower

The clock tower has had service done to it. However, there is an issue with the meter box, which is a Duke Energy problem. They are aware of it and have it on their schedule.

Monthly Update— March, 2024
Planning & Zoning

Planning Board/ZBA – The Board met on March 19. The Board discussed and made recommendations on a number of potential LDC amendments that mainly focus on implementing more technical oversight/review by the Town's consulting engineer on projects that would ultimately involve town/public infrastructure (roads, curbs/gutters, sidewalks, etc). The Board also discussed and made a recommendation on the issue involving street widths in future residential developments. Staff will give council an introduction on the potential amendments at the May agenda meeting, and request a public hearing be set for June.

- Continued day to day issuance of permits, fielded inquiries about potential new developments, and responded to miscellaneous complaints (various complaints involving zoning, solid waste, and/or junked vehicles.

- Attended a meeting with DOT reps, MPO staff and other Henderson County officials regarding additions to the future comprehensive transportation plan (along w/ Town Manager). The only project that was on the list for potential modernization was the Town's section of Mills Gap Road. At the meeting, we made sure that Fanning Bridge was continuing to be on the list for consideration of full modernization, and asked that our section of Hwy 25 be added for future consideration (since DOT officials have previously indicated that our 4 main intersections were nearing "critical failure"). We also asked that Rutledge Road be considered for improvements. This list is truly a "long term" list, and would not likely see projects funded for improvements for years.

- Continued work on implementation of various minimum measures related to the Town's MS4 Stormwater Permit. Continued discussions and work with Mary Roderick from LOS and Chris Brown from McGill on various aspects of the program.

- Participated in discussions with Town Manager and Conserving Carolina on potential grant opportunities related to greenway expansion. There will be a discussion item on April agenda to discuss further with Council and determine if CC will pursue grants on our behalf for Cane Creek Greenway expansion.

- Participated in meeting with Town Manager and McGill to discuss potential for some additional planning related to the Town owned property. It may be beneficial to have McGill drafting a conceptual plan for the Town property beyond the railroad tracks that factors in wetlands, floodplain, etc. and identifies strategically areas that would be best suited for residential, commercial, and potential Town facilities such as an amphitheater and stormwater control measures that have long been a part of the concept plan.

- Participated in the March meeting of the TCC, the advising committee to the MPO.

Fletcher Parks & Recreation Department

March 2024 report

We sold out our summer day program in one hour on registration day. All 60 slots were filled for the entire summer camp season. Day Camp will operate from June 3rd until August 3rd. We collected $33,060 in fees. The remaining day camp payments will be made on April 1st, May 1st, June 1st.

Fletcher youth baseball/softball has 337 players signed up to play this spring. Practices are being held every evening/Saturday at the Park on all five fields. They paid us $4,044 for field rental this season . ($12 per registered player) League games will begin on Saturday, April 6th and the Concession stand will Begin operating, and it will be run by Baabals Ice Cream again this year.

Empire lacrosse has practices on Tuesday, Wednesday, Thursday at the Park From 4:30pm-6:30pm. They have 64 players registered and will be paying us $768 for field rental. They have two match dates, Saturday, April 27 & May 11th.

The multi-courts have been busy to start the spring season. We had 47 court Rentals for Pickleball, 27 by town residents and 20 by non-residents. The tennis and basketball courts have been busy every weekend this month.

The Easter egg hunt was held on Saturday, March 23rd from 12pm-1:30pm on The five baseball fields. We had an Easter bunny photo station, DJ for music, Face painting station, and the Taco Boy food truck . Our event sponsors were: FABA, State Farm Insurance, Advent Health, United Federal Credit Union, Hunter Subaru, A-American Electric. We had over 2,500 children participate.

Greg Walker, Director