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Aug 9, 2024

Sandra Hughes
Finance Officer
Polk County Government

Dear Sandra,

Polk County Schools is requesting the transfer of **$160,630.62** from the County's Capital Reserve account. The funds will be used to reimburse Polk County Schools for capital expenses paid this year.

Project	Amount to Reimburse Schools
District - Transportation Service Vehicle	$49,800.00
District - Maintenance Service Vehicle	$36,287.00
District - Furniture Purchase (Multiple Schools - Student desks / Cafeteria Tables)	$70,149.07
PCMS - Concession Stand Renovations	$4,394.55
Total	**$160,630.62**

Any questions about this transfer should be directed to Polk County Schools' Finance Officer Debbie Lovelace. Thank you for your consideration of this request and your continued support of our schools.

Sincerely,

Brandon Schweitzer
Director of Operations
Polk County Schools