Administration Monthly Report
Heather Taylor, Assistant Town Manager

May 2024

Assistant Town Manager:

- **Website/Facebook-** continuing to work on updating the Town's website with current Town information. Also trying to post to the Town's Facebook account a couple times a week.

- **Projects- c**ontinuing to monitor our ongoing projects as we near the end of our fiscal year (Powell Bill paving project, police cars, etc.).

Finance:

- **Taxes for 2023-** we have collected approximately 99.64% of taxes levied for 2023 as of 5/29.

- **Business Registration Revenue-** Susan issued the beer and wine permits for those businesses who sell wine/beer on premise.

- **Budgets for 24/25-** Prepared and participated in the budget retreat on Wednesday, May 9. During the month Mark and I also worked on revisions to FY 24/25 budget after the meeting.

- **FY 23/24 Audit-** Auditors will be here on August 5 to complete the testing of controls as well as complete some preliminary audit work. They will return in early October to finish the audit.

- **School of Government Training-** Attended a Zoom class on the new GASB standard 101 in regards to Compensated Absences that will go into effect with the financial statements of FY 24/25 but requires work in advance.

Human Resource:

- **Employment-**

  Full-Time:
  - Park Maintenance Supervisor- interviews were held during the month of May, and the position was offered to Butler Taylor. He plans to begin work with the Town on June 10.

  Part-Time/Seasonal:
  - P/T Summer Day Camp Counselors- all summer staff have completed the background process, and paperwork and are ready to start camp on 6/3.

- **Wellness-**
  - Employee Gym- over 60 hours were spent in the employee wellness gym during May as of 5/29.
  - Blood Pressure Screenings- Offered a blood pressure screening for employees on May 1 and we had six employees take advantage of this wellness activity.

- **Insurance-** Coordinated the renewal for our insurances beginning 6/1/2024.

Monthly Update— May, 2024
Planning & Zoning

Planning Board/ZBA – The Board did not meet in May as no items were submitted that required review. In June, we anticipate discussion regarding potential LDC amendments related to family subdivision and street access requirements.

- Continued day to day issuance of permits, fielded inquiries about potential new developments, and responded to miscellaneous complaints (various complaints involving zoning, solid waste, and/or junked vehicles.

- Continued work on implementation of various minimum measures related to the Town's MS4 Stormwater Permit. Continued discussions and work with Mary Roderick from LOS and Chris Brown from McGill on various aspects of the program. (conducted some required field inspections with Chris on 5/23).

- Participated in discussions with Town Manager and Conserving Carolina on potential grant opportunities related to greenway expansion. Conserving Carolina has completed the initial "connecting communities" grant application and we will be back to talk more with Council about another grant opportunity in July.

- Participated in the monthly TCC meeting (advisory committee to the FBRMPO).

- Participated in a meeting with Town Manager and Fern Leaf to hear about their future plans.

- Issued permits for several small commercial developments. (New Sheetz on Airport Road, part of which is in Buncombe, Engineered Systems Inc, which will locate in the former Blue Ghost property, and a portion of property for new Chipotle, where the majority of the development is on the Asheville side of Airport Road).

Public Works Department
Monthly Report
May 2024

Brush Pick Up

Public Works picked up 294 brush orders for a weekly average of 73.5. This produced 288 Cyds of brush which is now being dumped at the Henderson County Landfill at a cost of $48 per ton.

Vehicles

Service was performed on 10 police cars and 5 Public Works vehicles and 5 Parks & Rec vehicles.

Sanitation

Public Works collected 187.28 tons of garbage for a daily average of 8.51 tons.
Public Works collected 7 white goods.

Equipment

All vehicles and Equipment are up and running at this time.

Streets

Public Works grass mowing is in full swing for all of town property's .

Fletcher Parks & Recreation Department

We held the 22nd Robert G. Parrish, Sr memorial golf tournament at Cummings Cove Golf Club on May 17th. We had 18 teams and 70 players play this year. Our Title sponsor was McGill Associates, and we generated $3,924.44 from the tournament this year.

Summer Day camp will begin on Monday, June 3rd at the Park. Camp will operate daily Monday-Friday, 7:30am -5:30pm at the Steelcase shelter. We have 50 youth campers & 10 middle school. Josh Queen, our Recreation Program Supervisor runs this program.

Pickleball classes will start on Monday, June 10th at the multi-courts. We have sold out both classes, total of 16 students. We collected $1,540.00 In registration fees. The classes will run for six weeks on Mondays, 9:30am-11am & 5:30pm-7pm on courts number #3 and # 4 each week.

Butler Taylor will join our Staff as our new Park Maintenance Supervisor. He is joining us for Mission Health, he worked as a landscaper for them. He will start working on Monday, June 10th in his new role at the Park.

We will hold our first summer concert on Saturday, July 13th this year. Tuxedo Junction will be the band, performing music from 6pm -8pm. The concert will be held at Cielo Farm(old golf course) next to the Park. The Taco Boy food truck & Baabals Ice cream will be on site selling food.

Greg Walker, Director

FLETCHER POLICE DEPARTMENT
TEAMWORK - PROFESSIONALISM - DEDICATION

DANIEL D. TERRY
CHIEF

MEMORANDUM

To: Mark Biberdorf, Town Manager

From: Chief D. Terry

Date: June 3, 2024

Re: May 2024 Monthly Report

Training & Professional Development:

- Officers Cucchiara and McCarson attended a 24-hour rifle course. Passing this course allows them to carry and utilize a rifle as part of their patrol duties. This adds significant capabilities to respond to serious events and enhance public safety.
- Sergeant Judd attended the 5-day Intoxilyzer certification class which allows him to perform the breath test on suspected DWI offenders.
- Captain Gutierrez and Sergeant Elizondo attended a two-day radar recertification course.
- Captain Fulmer instructed the 3-day Individuals with Mental Illness Course for the Basic Law Enforcement Training Academy.
- Detective Gonzalez is the Blue Ridge Community College Director for the state certified General Instructors Course. This month he oversaw the two week course, to include participating in a portion of the instruction.
- Detective Emily Beauchamp completed the Criminal Investigation Certificate Program through the North Carolina Justice Academy. The program requires over 400 hours of training, including specific training on various criminal investigation topics.

We had a total of 579 calls for service for the month of May. This does not include 1097 extra security checks. Forty-nine incident reports were filed. Thirteen of these incidents required some type of investigative follow-up to be conducted. Forty-five citations were issued for a total of 57 charges. Twenty-five auto accidents were reported and 21 arrests made.

Activities of interest for the month of May include:

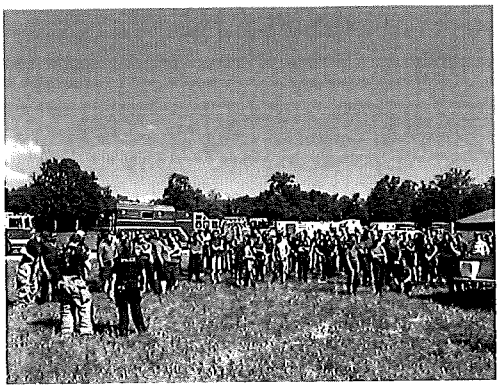
- Kiwanis Club of Hendersonville recognized Fletcher Police Officer Sydney Interlicchia. She received the Morris Kaplan Caring and Sharing Law Enforcement Award, in memory of longtime Kiwanian and humanitarian Morris Kaplan. Officer Interlicchia was nominated for this award due to her commitment to enforcing driving while impaired laws. She leads the department in DWI arrests. In addition, in the short time she has been with the department, she has received a Life Savings Award for her assistance in saving

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the life of a man that suffered a heart attack at the park. She also stopped to render aid during another serious accident that occurred while she was in an off-duty capacity.

- Two members of the Fletcher Police Department accompanied other members of the multi-jurisdictional Henderson County Law Enforcement Honor Guard to Washington D.C. to participate in Police Week activities.
- Members of the department participated in Asheville Regional Airport's Annual Emergency Drill. The participants work through an emergency scenario that could occur at the airport.





- A previous case investigated and charged by the Fletcher Police Department made its way to the North Carolina Appellate Court. The State prevailed reinforcing the professional work being conducted by the department. The case can be found at: https://caselaw.findlaw.com/court/nc-court-of-appeals/116143782.html

- An officer attempted to stop a vehicle for driving with only one headlamp. The vehicle refused to stop and a pursuit ensued with the vehicle eventually stopping. The vehicle was found occupied by three juveniles. The driver was arrested and the two passengers turned over to their parents. After the incident, multiple firearms were found in the area of the path taken by the vehicle as it refused to stop for officers. The investigation continues as officers are working with other area departments reference additional crimes this group may be involved in.

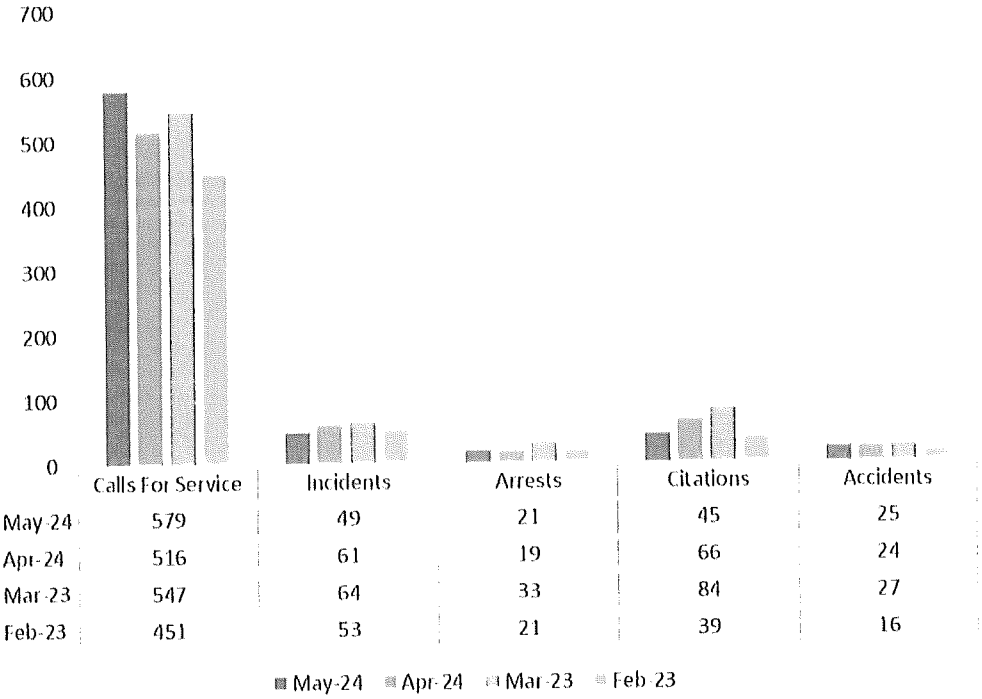
- Community engagement activities this month consisted of the above mentioned Kiwanis Awards Ceremony, Pardee Hospital's Dialogue Meeting, where an MOU was discussed and a debrief of their recent response to a bomb threat took place, a station tour with a local Girl Scout Troop, lunch at Fernleaf Community Charter School, and a meeting with Henderson County's Adult Recovery Court Coordinator and Re-Entry Specialist.

Respectfully Submitted,

Chief Dan Terry

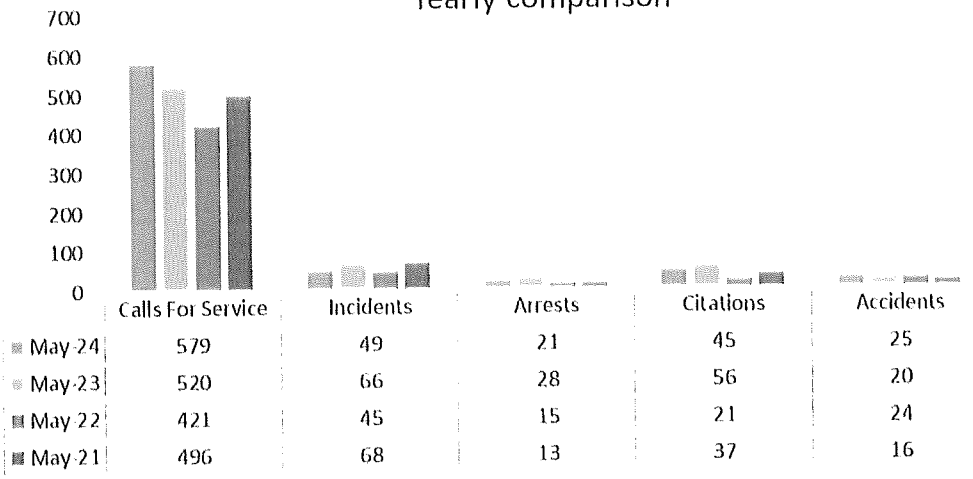
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Fletcher Police Department - May - 2024 Monthly Comparison



	Calls For Service	Incidents	Arrests	Citations	Accidents
May-24	579	49	21	45	25
Apr-24	516	61	19	66	24
Mar-23	547	64	33	84	27
Feb-23	451	53	21	39	16

Fletcher Police Department - May- 2024 Yearly comparison



	Calls For Service	Incidents	Arrests	Citations	Accidents
May-24	579	49	21	45	25
May-23	520	66	28	56	20
May-22	421	45	15	21	24
May-21	496	68	13	37	16

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FLETCHER POLICE DEPARTMENT
CRIMINAL INV DIVISION
MAY 2024 STATISTICS

	MONTHLY ACTIVITY 2024						CUMULATIVE 2024				
OFFENSE	ASSIGNED	CLEARED w/ ARREST	EXCEPTIONALLY CLEARED	ADMINISTRATIVELY CLEARED	UNFOUNDED		OPEN PENDING	CLEARED BY ARREST	EXCEPTIONALLY CLEARED	ADMINISTRATIVELY CLOSED	UNFOUNDED
ARSON											
ASSAULT/BATTERY										1	
B&E (COMMERCIAL)								1	1		
B&E (RESIDENTIAL)							1				
B&E (TO MOTOR VEHICLE)							3				
CHILD ABUSE (PHYSICAL/NEGLECT)											
CRIMINAL DAMAGE										1	
CRIMINAL TRESPASS											
DEATH INVESTIGATIONS							1				3
DOMESTIC VIOLENCE											
DRUG INVESTIGATIONS	1	1						4			
ELDER ABUSE-FINANCIAL											
ELDER ABUSE-PHYSICAL	1				1						3
FINANCIAL CRIMES/ID THEFT	1	1		1			1	1	2	4	
HARASSMENT/INTIMIDATION											
HOMICIDE	1	1						1			
LARCENY	1	1					1	3	1		
MISSING PERSON (ADULT)											
MISSING PERSON (JUVENILE)											
MOTOR VEHICLE THEFT/UUMV							1				
ROBBERY							1				
SEX OFFENSE							1	1	1		
SUICIDE/ATTEMPTED											
OTHER	1	1					1	3		1	
TOTAL	6	5	0	1	1		11	14	5	7	6
LAST MONTH	9	3	3	0	2						
YEAR-TO-DATE											

Department of Social Services		2024 YTD
TOTAL CASES REVIEWED	2	8
TOTAL CASES ASSIGNED	1	2

CITIZEN ASSIGNMENT LETTERS SENT 5 32

86 % Clearance rate for May 2024

88% Year-To-Date Clearance