Caldwell County, North Carolina

Budget Transfer # _____

Date Approved _____

BUDGET TRANSFER

The following Appropriation Transfer(s) is required:

Transfer From:			**Transfer To:**		
Line Item #	Title	Amount	Line Item #	Title	Amount
10.41634445	Service Contracts Software	7,400.00	10.9000.451000.4163	Equipment	7,400.00
Total		**7,400.00**	Total		**7,400.00**

Explanation and Justification for the Budget Revision:

This budget transfer allows the scanning department to purchase a new scanner with savings identified within its existing budget

DEPARTMENT HEAD		Finance Director	
	9/16/2024		9/16/2024

Systel Business Equipment
Corporate Headquarters
2604 Fort Bragg Rd | Fayetteville, NC 28303
O: 910.321.7700
systeloa.com

SALES ORDER FORM

ORDER / INVOICE NO.

ORDER DATE:	REQUIRED DATE:
9/16/2024	

Purchase Order #: _____

NEW CUSTOMER: No

SHIP TO	Customer #:	605521
Caldwell County DSS		
2345 Morganton Blvd SW		
Lenoir	NC	28645
Shipping Contact:	Eric Hollar	
Phone # : (828) 757-8625	Fax # :	

BILL TO	Customer #:	605521
Caldwell County		
PO Box 2200		
Lenoir	NC	28645
Billing Contact:	Chris Austin	
Phone # : 828-757-8625	Fax # :	

Payment Terms:			
Delivery	☑	Pickup	☐

Shipping Branch		Sales Rep Name	Derrick Earls
Selling Branch		Sales Rep #	60SA53

PRODUCT#	MAKE / MODEL	DESCRIPTION	SERIAL #	UNIT PRICE	TOTAL PRICE
PA03740-B005	Fujitsu FI-7700	Flatbed Scanner		$7,383.84	$7,383.84
		SURGE PROTECTOR			

METER IN: **METER OUT:** **BUYOUT AMOUNT**

WARRANTY EXPIRATION DATE _____

GUARANTEED MAINTENANCE AGREEMENT ☐ Yes ☑ No

TAX EXEMPT NO. AND CODE (attach copy)

Subtotal	$7,383.84
Connectivity Charges	
Delivery/Installation	$ -
Sales Tax	$ 498.41
TOTAL AMOUNT	$7,882.25
Less Payment (Check #____)	
AMOUNT DUE	

COMMENTS:

Our credit terms are Net 10 Days from date of invoice. Customer agrees to pay a late charge of 1.5% per month or 18% annually on payments after due date. If purchaser is in default of any of the above payment obligations, Systel Business Equipment Co., Inc

CUSTOMER ACCEPTANCE			SYSTEL REPRESENTATIVE	
[redacted]	Chris Austin CIO	[redacted]		
Authorized Signature	Print Name/Title	Date	Signature	Date