MEMORANDUM

TO: Mayor and Town Council

FROM: Mark E. Biberdorf, Town Manager

COPY TO: Heather Taylor, Assistant Town Manager

DATE: October 31, 2024

SUBJECT: Process for Potential Vacancy on Council

Due to the upcoming election and Councilwoman Sheila Franklin's candidacy for the Henderson County Board of Commissioners, there is the possibility that there will be a vacancy for the District 1 seat on Town Council. In the event that this occurs, I have attached a public notice process to receive applications should Council want to proceed in that fashion. I have also attached a copy of the application for your review.

If you should have any questions on this item prior to the meeting, please let me know.

MEB/meb

Attachments