Public Works Department
Monthly Report
November 2024

Brush Pick Up

At this time, Public Works has suspended brush collection in lieu of Henderson County has contracted storm debris removal from Hurricane Helene.

Leaf collection will resume December 2nd.

Vehicles

We are still performing maintenance on Town vehicles; however, a total is not available at this time.

Sanitation

Garbage collection has returned to normal at this time.

Bill Moore Community Park

Public Works is still making repairs at Bill Moore Community Park. Public Works has removed the log jam at the bridge over Cane Creek. Currently we are working on the outer greenway for debris removal. Progress is being made at a steady pace.

Fletcher Parks & Recreation Department

December report 2024

We will host Christmas in the Park on Saturday, December 7th.
The event will run from 12pm -2pm and we have 18 holiday vendors coming out, photos with Santa Claus, live Christmas music, crafts for children and 2 horse carriage rides. Our Title sponsor is Advent Health, we also have State Farm Insurance, Mills River Dental, FABA and Advent Health Centra Care as event sponsors.

We have re-opened the Park daily, and continue to do storm clean up. Parks & Recreation Staff and Public Works have been very busy clearing debris for most of November. Currently the inner greenway trails are open, restrooms, large dog park, playground and Steelcase shelter are available. We are hopeful that we will have the ball fields repaired this winter and they will be ready for baseball/softball practices & games next April.

Registration for winter Yoga class will open on December 16th and the class Will begin at Town Hall on Thursday, January 9th from 5:30pm-6:30pm for eight weeks. Lindsey Fox will be back as our Yoga Instructor.

The 2025 Father/ Daughter dance will be held on Saturday, February 8th.
Hunter Subaru of Fletcher will be the new Title sponsor for the Dance this year. Registration will open for the event in mid- January, and it always sells out!

Greg Walker, Director

Administration Monthly Report
Heather Taylor, Assistant Town Manager

November 2024

Assistant Town Manager:

- **Hurricane Helene/FEMA Park Recovery:**
    - Attended the exploratory call meeting along with Mark on November 6 with our FEMA reps and NC Emergency reps.
    - Prepared for and attended the recovery scoping meeting along with various department heads on November 20 with our FEMA reps and NC Emergency reps. Next meeting is planned for December 3 to discuss our projects.
    - Assisted department heads on the excel spreadsheets to track various costs (labor, equipment, etc.) for various projects in the park as part of the FEMA reimbursement process, as well as created a management expense spreadsheet to track administrative tasks for reimbursement.
    - Assisted Parks and Recreation in creating a bid for ballfield infield materials, bids are due in early December.
    - Created the grant project ordinance to account for the park repairs due to Hurricane Helene.
- **Website/Facebook:**
    - Continuing to work on updating the Town's website with current Town information especially in light of Hurricane Helene updates. Also trying to post to the Town's Facebook account a couple times a week.
- **Fletcher Community Day:**
    - Assisted in coordinating the Town's efforts for the Fletcher Community Day at First Citizens Bank on Friday, November 22.

Finance:

- **Taxes for 2024-** During October we have collected over 48.9% of the levy as of 11/25. This amount will increase as we continue through the fall and early winter months.
- **Business Registration Revenue-** Susan continues to work on collecting outstanding business registrations.
- **FY 23/24 Audit-** Carol Avery, Manager with Lowdermilk Church & Co (auditors) will be here at the December Council meeting to report on the audit of FY 23/24.
- **FY 23/24 Financial Statements -** LGC approved the Town's financial statements in November.

Human Resource:

- **Employment-**
  - Parks and Recreation Director- accepted Greg's retirement notice effective in mid-December, and Mark promoted Josh Queen to this position.

  - Recreation Program Supervisor- posted and advertised the vacancy created by Josh Queen's promotion. The closing date is 11/27, and the goal is to set up interviews in December.

- **Wellness-**
  - Employee Gym- Over 30 hours were spent in the employee wellness gym as of 11/25.

  - Blood Pressure Checks- a blood pressure screening was held on 11/6 and we had over 8 employees participate.

  - Employee Christmas- Planned the 12 Days of Christmas-Give, Sip, Play, Eat & Be Merry for our employees in lieu of our traditional Christmas luncheon to bring some holiday cheer after the past two months.