**City Council Agenda Item Request**
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** May 13, 2025

2. **Primary contact person and Department requesting agenda item:** Lauren Brune, Finance

3. **Requested Council meeting date:** June 24, 2025

4. **Subject:** FY26 Internal Audit Contract

5. **Action Requested:** Resolution authorizing the City Manager to execute a contract for internal audit services with Plante Moran for Fiscal Year 2025-2026, in an amount not to exceed $115,000.

6. **Note if time sensitive, and why:** Contracted services with the firm are scheduled to begin with the new fiscal year on July 1, 2025.

7. **Potential fiscal impact(s) - if known by staff at time of request:** The full amount of this contract for FY 2025-26 is already allocated in the Finance Department operating budget.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - Funding for this project is provided through the City general fund operating budget. The selection process followed the outreach and engagement requirements of the City's business inclusion processes. These processes, at a minimum, require staff to reach out to businesses that have a documented contracting disparity directly and/or through prime contractors.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** N/A

10. **Identify key issues:**
    - The City of Asheville, NC is proposing to enter into a contract with Plante Moran to provide internal audit services for one year with two (2) additional one year renewal options.
    - The total amount of the contract is not to exceed $115,000 in the first year.
    - Requesting adoption of a resolution authorizing the City Manager to enter into a contract for internal audit program services with Plante Moran for a term of one year, with two additional one year renewal options, and further authorizing the execution of change orders to adjust the total amount of the contract in future fiscal years, contingent on budget appropriations in future fiscal years.