City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** 5/15/25

2. **Primary contact person and Department requesting agenda item:** Jes Foster - Public Works Sanitation

3. **Requested Council meeting date:** 6/24/25

4. **Subject:** Revision to Chapter 15 Solid Waste Ordinance to address waste collection on private roads

5. **Action Requested:** Adoption of an ordinance amending Chapter 15, Solid Waste Management, to provide clarifying information about the provision of waste collection services on private roads.

6. **Note if time sensitive, and why:** Would like to have on 6/24 to ensure that these ordinance revisions can be expedited as soon as possible.

7. **Potential fiscal impact(s) - if known by staff at time of request:** None

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).** N/A

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** N/A

10. **Identify key issues:**
    - The Sanitation Division provides waste collection services on private roads within City limits.
    - A Private Road Agreement between the City and the owners of the road is generally required in order for the City (or their contractors) to provide service on privately owned roads.
    - In order to align with state law, and in collaboration with the City's Legal and Risk teams, the Private Road Agreement was revised, and language defining the parameters under which private roads may be serviced will be added to Chapter 15, Solid Waste Management ordinance.
    - The new ordinance language will clarify that, if the Public Works Department is asked to provide solid waste collection services along a private road, and determines in its sole discretion that it is feasible to provide such services along the private road, it shall be the affirmative obligation of the owner of the road to keep it in a state of good repair, and free from any and all obstructions.
    - No substantive changes are being made to waste collection services; the City is simply revising the ordinance to align with practice and state law.