City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** May 29, 2025

2. **Primary contact person and Department requesting agenda item:** Susannah Horton, Capital Management

3. **Requested Council meeting date:** June 24, 2025

4. **Subject:** Traffic and pedestrian signal and pole installation at the Charlotte Street and Martin Luther King, Jr. Drive intersection.

5. **Action Requested:** Adoption of a resolution authorizing the City Manager to execute a contract with Haynes Electric Utility, a division of MB Haynes Corporation in the amount of $399,350 with a contingency amount of $59,900 for a total not to exceed contract amount of $459,250, for the traffic and pedestrian signal and pole installation at the Charlotte Street and Martin Luther King, Jr. Drive intersection.

6. **Note if time sensitive, and why:** Signal poles have a 6-9 month lead time

7. **Potential fiscal impact(s) - if known by staff at time of request:** Funding for this contract is already included in the Transportation Capital Improvement Program (CIP).

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - Staff performed outreach to minority and women owned businesses through solicitation processes which include posting on the NC electronic Vendor Portal (eVP) and requiring prime contractors to reach out to Minority & Women-Owned Business Enterprise (MWBE) service providers for subcontracted services.
    - Two bids were received. No MWBE service providers submitted bids. The following companies submitted bids:
        - Haynes Electric Utility, a division of MB Haynes Corporation of Asheville, NC for $399.350.00
        - Stansell Electric Company of Nashville, TN for $473,250.00

9. **Identify all Boards, Commissions and Council Committees:**
   None

10. **Identify key issues:**
    - Charlotte Street is a busy, frequently traveled north / south route, connecting north Asheville through the edge of downtown
    - Several multi-family housing units located off of Martin Luther King, Jr. Drive (MLK) have been developed over the past few years, increasing the amount of traffic turning from MLK onto Charlotte Street, and increasing the pedestrian traffic needing to cross at the intersection.
    - In order to provide safe vehicular and pedestrian turning and crossing, the City of Asheville engaged traffic engineering firm Ramey Kemp Associates to provide construction documents for traffic and pedestrian signal pole installation at the intersection.
    - The expected project start date is July 2025 for signal pole procurement. Signal poles currently have a 6-9 month lead time. Once the signal poles have been received, the project will take 30 days for implementation.