POLK COUNTY FINANCE
BUDGET AMENDMENT
DATE: 11/17/2025 BOC meeting
Dept: **EMS** Transfer #15

BATCH #: _____

INCREASE BUDGETED EXPENDITURE			DECREASE BUDGETED EXPENDITURE		
GL ACCOUNT #			GL ACCOUNT #		
10-4370-1240-0	Part-Time Salaries	$ 102,303	10-4370-1210-0	Full-Time Salaries	$ (102,303)
		$ 102,303			$ (102,303)

EXPLANATION: Moving available funds from the Full-Time Salary line to the Part-Time Salary line to cover hours worked by part-time staff while managing open full-time positions. This adjustment brings the salary lines current through the November 7th pay period.

Any transfer that exceeds $20,000 within a departments must be approved by the Board

Date approved & entered into the BOC minutes

11/07/2025
Department Manager

D. M Pitt 11/07/2025
COUNTY MANAGER

Sandra Hughes 11/07/2025
FINANCE OFFICER