City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** 05/09/2025

2. **Primary contact person and Department requesting agenda item:** Ashley Haire, Transportation Director; Jessica Morriss, Transportation Assistant Director, Christopher Whitlock, Interim Transit Planning Manager

3. **Requested Council meeting date:** 06/10/2025

4. **Subject:** Expending and disbursing FY 2024 and FY 2025 Federal Transit Administration Grant funds

5. **Action Requested:** Adoption of a resolution for the City Manager to expend and disburse Federal Transit Administration Grants apportioned to the Asheville Urbanized Area for FY 2024 and FY 2025 from the Section 5307 Urban Transit Funding, Section 5307 Job Access Reverse Commute, and FY 2024 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Programs; and to execute all necessary agreements between the City of Asheville and applicable transit Subrecipients for the disbursement of approved funds.

6. **Note if time sensitive, and why:** Yes. This action is necessary in order to process reimbursement requests for the City's Transit Subrecipients.

7. **Potential fiscal impact(s) - if known by staff at time of request:**
    - The City's only financial impact is its share of the required match for the City's portion of the grant annually, which is encumbered in the budget approved by Council each year. The City's local match for FY 2024 and FY 2025 Section 5307 Urban Transit funding, FY 2024 and FY 2025 JARC Set-Aside and FY 2024 5310 funding was already encumbered.
    - The City "passes through" funding to each Subrecipient and is not responsible for their local match.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
N/A. These funds are apportioned to the Asheville Urbanized Area (AUZA) annually by the Federal Transit Administration and are disbursed by the City of Asheville, as the Designated Recipient, to the regional transit agencies (Subrecipients), including Buncombe County, Haywood County, Henderson County, Land of Sky Regional Council, Senior Companions - Caregiver Project and Buncombe County Agency on Aging.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** N/A

10. **Identify key issues:**
    - This action would authorize the expenditure and disbursement of City and Subrecipient transit grant funds for FY 2024 and FY 2025 from three annual programs that support *existing* transit services.
        - *Section 5307 Urban Transit Funds* - these funds are allocated annually to the Asheville Urbanized Area (AUZA) and are split between the City and Subrecipients based on a formula determined by the French Broad River MPO (FBRMPO). Funds can not be expended until approved in an executed FTA grant.

        - *Section 5307 Job Access Reverse Commute (JARC)* - the total amount of funds for this program originates from a 10% set-aside of Section 5307 Urban Transit funds. Each year, agencies must apply to the FBRMPO for JARC Funds. The City typically receives JARC funds to offset some of the cost of the Route 170, S3, and more recently the S6.
        - *Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities* - these funds are allocated annually to the AUZA. Each year, agencies must apply to the FBRMPO for 5310 funds.
    - The City Attorney's Office and Purchasing Division have determined that a City Council resolution specifically authorizing the disbursement of funds to each Subrepient, the amount being disbursed to each, and the execution of agreements, is necessary in order to provide reimbursements to Subrecipients.
    - The following tables outline the amounts being disbursed to each entity by program for FY 2024

Section 5307 Urban Transit Funds

FY24 Section 5307 Urban Transit Funding	
Subrecipient	Allocation Amount
JARC Set-Aside	$412,909
City of Asheville	$1,742,8904
Buncombe County	$1,185,462
Henderson County	$787,831
Total	**$4,129,092**

FY25 Section 5307 Urban Transit Funding	
Subrecipient	Allocation Amount
JARC Set-Aside	$420,732
City of Asheville	$1,775,907
Buncombe County	$1,207,920
Henderson County	$802,756
Total	**$4,207,315**

Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities

FY24 Section 5310 Funds			
Subrecipient	**Project**	**Amount Funded**	**Local Match (varies)**
Buncombe County	Supplemental Elderly and Disabled Transportation Assistance Program (SEDTAP)	$262,659	$52,532
Buncombe County	RIDE Voucher Program	$38,055	$38,055
Land of Sky Regional Council	Senior Companions Program	$56,604	$56,604
Senior Companions - Caregiver Project	Senior Companions - Caregiver Project	$56,590	$56,590
Buncombe County Agency on Aging	Call - A - Ride Program	$15,898	$15,898
City of Asheville	Program Administration 10%	$47,756	$0.00
	Total	**$477,562**	**$219,679**