BUDGET AMENDMENT: CONTINGENCY/FUND BALANCE
DATE: 3/16/2026 BOC Meeting BATCH #: _____ LINE_____
Dept.: **Public Buildings** (for accounting use only)

**Amendment # : Fund Balance #12-F; Contingency #2-C**

INCREASE EXPENSE

| Description | GL ACCOUNT # | Amount |
|---|---|---|
| Maint & Repair-Building | 10-4190-3510-0 | $ 150,000 |
| | | $ 150,000 |

INCREASE FUND BALANCE/DECREASE CONTINGENCY

| Description | GL ACCOUNT # | Amount |
|---|---|---|
| Contingency | 10-9300-9910-0 | $ (28,242) |
| Fund Balance Approp | 10-3991-0000 | $ (121,758) |
| | | (150,000) |

EXPLANATION: The requested budget amendment is necessary to address several unanticipated maintenance and repair issues within the Public Buildings Maintenance and Repair budget line during the current fiscal year. These repairs were required to maintain safe and functional operations of County facilities and have already been completed. Due to these necessary but unanticipated repairs, the remaining budget is not sufficent to cover the annualized and monthly service contracts that must continue or allow for any other unexpected repairs.

**Facility Mechanical Repairs**
- Repair of two rooftop HVAC units and one Carrier unit at the
- Library HVAC repairs
- Courthouse HVAC repair
- HVAC repair for one of the top offices in the Womack Buildin
- HVAC repair at the Department of Social Services building
- Courthouse boiler repairs including pump, motor, additional parts, and labor
- Repair of the building control system at the Jail
- UPS replacement for the Jail

**Building and Facility Repairs**
- Womack Building eave damage repair

**Building Security and Access**
- Updates and repairs to County door locks in multiple buildings

**Date Reported & entered into the BOC minutes**

**COUNTY MANAGER**

**FINANCE OFFICER**