MEMORANDUM

TO: Mayor and Town Council

FROM: Mark E. Biberdorf, Town Manager

COPY TO: Heather Taylor, Assistant Town Manager
Josh Queen, Parks & Recreation Director

DATE: January 2, 2025

SUBJECT: Update on Storm Related Repairs at the Park

Due to the complexity of repairs necessary for storm related damages at the park it was determined that engineering assistance would be helpful in moving these projects along. A request for qualifications (RFQ) was issued last month with proposals due on December 16th. McGill Associates was the only firm that responded to the RFQ. Their proposal was found to be qualified and McGill has been engaged to assist the Town with designing and bidding the repair projects.

Town staff met recently with McGill Associates to determine a process for organizing and prioritizing repair projects. The repairs to the ballfields, dog park, and multi-use courts will be bid as a single project and has been determined to be the highest priority. Design and bidding of repairs to the pedestrian bridge at the back of the park will be the second highest priority. The design and bidding of repairs to the streambank along sections of the greenway trail will be the third highest priority.

Specific timelines for each of the above described projects are still being determined. The ballfield repair project however is being targeted for completion by April of this year to help coincide with baseball games being played there.

If Council should have any questions on this item prior to the agenda review meeting, please do not hesitate to contact me.

MEB/meb