# Finance - Internal

## PO Request

**Description:**
This is a request for an open po or a one time po. If you submit an open po request after your initial approval you will be able to edit the PO by returning to the relevant case and completing the step to request a change. Once the PO is officially closed/liquidated you should no longer make this request.

**Created by:** Natalie Trachsel

**Created on:** July 10, 2026

**Status:** Open

**Case ID:** l3on704s

## Request Details

*Completed by Natalie Trachsel on July 10, 2026 at 09:01 AM EDT*

| | |
|---|---|
| Requestor Name | Natalie Trachsel<br>ntrachsel@polknc.org |
| Department | 20-5169 HHSA: Senior Center |
| Is this a new vendor? | No |
| Specify fiscal year | FY 27 |
| Specify PO Type | One Time PO |
| Do you know the vendor number? | No |
| Vendor Name | Price Paving |
| Account GL Line to Charge (00-0000-0000-0) | 20-5169-5800-0 |

# Finance - Internal

| | |
|---|---|
| Amount allocated<br>*($00.00) If monthly, list the total for the year.* | 100000 |
| Description | Meeting Place/Emergency Shelter parking lot - Carolina Foothills Foundation grant (20-3839-8900) |
| Funding Source | Other |
| Specify Funding Source | Carolina Foothills Foundation Grant |
| Attach any relevant documents if necessary | NoticeofAward_FY27.pdf<br>2026Quote2_PricePaving.pdf |

Carolina
FOOTHILLS FOUNDATION
828.222.4350 | PO Box 336 | Forest City, NC 28043

May 22, 2026

Ms. Natalie Trachsel
Assistant Director
Polk County Health & Human Services Agency - Senior Services Division
75 Carmel Ln
Columbus, NC 28722-0308

Dear Ms. Natalie Trachsel

It is our pleasure to advise you that The Carolina Foothills Foundation has awarded a grant in the amount of $100,000.00 to Polk County Health & Human Services Agency - Senior Services Division.

This one-year grant was made in support of the following: Polk County Senior Center/Emergency Shelter Lot Rehabilitation Project.

A check in the full payment of this award will be mailed the week of June 22, 2026.

A Grant Agreement Terms and Conditions document is attached for your review to ensure that you are familiar with the terms of the grant. The grantee organization's deposit, negotiation, or endorsement of the check constitutes its agreement to the Grant Terms and Conditions document.

In addition, please be advised that a grant report is due within 6 months of the grant award date and a final report at 12 months. You may be chosen for a site visit so we can gain a better appreciation and understanding of your work. You will receive correspondence on that before the due date.

We are proud to have the opportunity to partner with your organization and look forward to learning more about your continuing success. If you have any questions about this grant or its conditions, please do not hesitate to contact us at info@carolinaff.org.

Best wishes for much success.

Rita R Burch

Rita Burch, BSW, MBA, CFRE
CEO/President

Carolina
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## GRANT TERMS AND CONDITIONS

**The Grantee agrees and consents to the following conditions of the grant:**

- Grantee represents, covenants, and warrants that it **does not discriminate** against any individual or entity on the basis of race, religion, color, sex, sexual orientation, gender identity, age, national origin, ancestry, citizenship, veteran, disability status, or espouse hate.

- Grantee has provided Grantor with verification of the Grantee's public charity status under Sections 501(c)(3) and 509(a)(1) or 509(a)(2) of the Internal Revenue Code of 1986, as amended (the "Code"), and agrees to **notify the Grantor of any change in the Grantee's status.**

- Grantee will **use the grant exclusively for the purposes and objectives specified** in the accompanying cover letter and in the proposal submitted to the Carolina Foothills Foundation, and Grantee acknowledges no goods or services or benefits have been or will be provided by Grantee to Grantor.

- Grantee **shall not use any portion of the funds granted herein to carry on lobbying** or otherwise to attempt to influence specific legislation, either by direct or grassroots lobbying, nor to carry on directly or indirectly a voter registration drive, nor to make grants to individuals on a non-objective basis, nor to use the funds for any non-charitable purpose.

- **Grantee shall not, under any circumstance, transfer, assign or encumber any portion of the grant.** The Grantee agrees that the grant funds will not be expended, transferred, or used for any purpose or in any fashion that is prohibited by an applicable law of the United States or of any domestic or foreign jurisdiction, including without limitation, applicable laws proscribing the support of terrorism or terrorist organizations.

- Grantee agrees that in **all media, such as printed materials, social media, annual reports and any press releases or articles publicizing this grant**, the Grantor shall be recognized in the following manner: "Carolina Foothills Foundation." In instances where a press release is developed for distribution to media outlets, the Grantee agrees to timely forward a draft to the Foundation for prior approval.

- Grantee **shall submit a report** to Grantor summarizing the program for which the grant was received, specifically addressing whether the goals as set forth in the proposal were met, and if not, why not, and will detail all expenditures made from the granted funds as compared to the request budget. 6 months progress report and a one-year final report. **Not submitting a report may prevent the grantee from receiving funds in a subsequent year. A site visit may be conducted by the staff and Board Members of the Foundation to build a better understanding of the work you do.**

- In the event that **Grantee does not expend all grant funds** and the interest earned thereon, Grantee shall notify Grantor. It shall be within Grantor's sole discretion whether to direct Grantee to retain or return such funds. Should Grantor require the return of the unexpended funds and interest earned thereon, Grantee shall timely return such funds to Grantor.

***The grantee organization's deposit, negotiation, or endorsement of the check (arriving under separate cover) constitutes its agreement to the Grant Terms and Conditions document set forth above.***

# Proposal From

## Darrell Price Paving Co.

**127 Raceway Drive, Mill Spring, North Carolina 28756**
**Cell: (828) 817-1524**

**DATE:7-7-26**
**SUBMITTED**
**TO:THE MEETING**
**PLACE**
**STREET:**
**CITY & STATE:**
**PHONE:817-5517**

**JOB NAME:**

**ATTN:**

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We hereby propose to furnish the necessary materials, equipment and labor for the construction of the following work at the price listed:
We will take up and remove old asphalt as needed we will regrade and add stone and grade and compact stone we will apply week killer and we will pave at 2 ½ inches of asphalt before compaction area to be paved is entire lower lot and drive to top of hill as discussed and we can do sometime in 8 month of 2026 weather permitting $99,800.00
NOTE THIS PRICE DOES NOT INCLUDE STIPING
WE WILL ADD STRIPING AND DO JOB FOR $100,000.00

**Price for complete job: PRICES LISTED ABOVE**
Payment for said work shall be made in the following manner: Due on Completion unless prior arrangements are made.

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All material furnished and labor performed shall be in accordance to standard specifications and practices. Any alteration or deviation from above proposal involving extra cost, will become and extra charge over and above the estimate.

**Authorized Signature:** **DARRELL PRICE**
**Darrell Price**

Note: We may withdraw this proposal if not accepted within 30 days.
NOTE PRICE MAY HAVE TO INCREASE IF ASPHALT/ MATERIAL PRICES INCREASE

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## ACCEPTANCE OF PROPOSAL

The above proposal is herby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Date:** _____ **Signature:** _____